

Agenda Item # C - 10

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

AGENDA ITEM: APPROVAL AND AUTHORIZATION FOR THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH ODUM'S Sod FOR THE RENOVATION OF TWO (2) SOCCER FIELDS IN KATZ SOCCER COMPLEX. THIS PROJECT PR2215 IS BUDGETED IN ACCOUNT #302-7200-572-63-87 IN THE AMOUNT NOT TO EXCEED \$170,000 BY PIGGYBACKING THE SCHOOL BOARD OF PALM BEACH COUNTY CONTRACT #17C-70Q VALID THROUGH JUNE 21, 2022

ISSUE: Due to the extensive use it is necessary to remove the existing sod and replace with new sod which includes: laser grading, rolling, top dressing and chemical application with a grow in period of 60 days. Strategic Plan Item:G-3PA04

RECOMMENDED ACTION: Staff recommends approval.

Initiator:	Village Manager	Agenda	Village Council
	Approval:	Date:	Action:
Director of Parks and Recreation		APRIL 21, 2022	



THE SCHOOL DISTRICT
OF PALM BEACH COUNTY, FLORIDA

DARCI GARBACZ
DIRECTOR

MICHAEL J. BURKE
CHIEF FINANCIAL OFFICER

Purchasing Department
3300 Forest Hill Boulevard, Suite A-323
West Palm Beach, FL 33406-5813
Phone: (561) 434-8214 Fax: (561) 963-3823
www.palmbeachschools.org/purchasing

May 20, 2021

Odums Sod, Inc.
13961 Okeechobee Blvd.
Loxahatchee, FL 33470

Attn: James W. Hammond
Email: odumssod@yahoo.com

Subject:	Letter of Agreement
Bid Number:	17C-70Q
Title:	Term Contract for Sod, Sprigs and Ground Preparation Supply and Installation
Contract Term:	June 22, 2021 through June 21, 2022

Dear Mr. Hammond:

This is to advise you that the School District of Palm Beach County, Florida, has accepted your offer to renew Bid Number 17C-70Q to furnish services for the contract of Sod, Sprigs, and Ground Preparation Supply and Installation. This acceptance is subject to compliance with bid specifications, terms and conditions, all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School District.

Please check your certificate of insurance (See Special Condition "Y" "INSURANCE REQUIREMENTS") to confirm that it is current. If it is not current, please email us an updated original certificate of insurance to insurancecertificate@palmbeachschools.org, or fax to 561-963-3823 within seven (7) days of this notification. Your insurance company is required to have the School Board of Palm Beach County, Florida, NAMED AS AN ADDITIONAL INSURED AND MUST REFERENCE THE ABOVE BID NUMBER.

Purchase orders may be issued to cover services as the need arises and will be your notification to proceed with fulfilling the School Districts request. Shipment without proper authorization may result in nonpayment. If you have not previously completed Supplier Information & W9 forms please do so and return along with your Certificate of Insurance.

If you have any questions, please do not hesitate to call my office at **561-434-8306**. Thank you for your bid and we are looking forward to doing business with you and your company.

Sincerely,

Darci Garbacz

Darci Garbacz (May 20, 2021 08:56 EDT)

Darci Garbacz, C.P.M., Director
Purchasing Department

CC: bid file
Michelle Parker, Agent
m.p.

The School District of Palm Beach County, Florida
A Top-Rated District by the Florida Department of Education Since 2005
An Equal Education Opportunity Provider and Employer

AGENDA ITEM

INVITATION TO BID NO.: 17C-70Q – TERM CONTRACT FOR SOD, SPRIGS AND GROUND PREPARATION SUPPLY AND INSTALLATION

DATE: April 8, 2021

PRESENTED TO BOARD: May 19, 2021

CONTRACT PERIOD: June 22, 2021 through June 21, 2022

DEPARTMENT: 9450 FUND: 1000 FUNCTION: 7902 ACCOUNT: Various

FUNDING SOURCE: General Fund

REQUESTING DEPARTMENT: Maintenance and Plant Operations

FINANCIAL IMPACT

The annual financial impact to the District budget is not to exceed \$350,000. The source of funds is the General budget.

CONTRACT RENEWAL

Term Contract No. 17C-70Q was awarded to Odums Sod, Inc. for two years from June 22, 2017 through June 21, 2019 with the option to renew for three additional one-year periods.

The first option to renew was exercised for the period June 22, 2019 through June 21, 2020.

The second option to renew was exercised for the period June 22, 2020 through June 21, 2021.

The third and final option to renew is now being exercised for the period June 22, 2021 through June 21, 2022.

Odums Sod, Inc. has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased include Sod, Sprigs and Ground Preparations Supply and Installation to be used throughout the District.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Sod, Sprigs and Ground Preparation Supply and Installation be renewed with Odums Sod, Inc. for the period June 22, 2021 through June 21, 2022.

Note: Original Bid document is available upon request.

Tab Approval

DG: DG

GM: GM

MP: MP

17C-70Q BID SUMMARY DOCUMENT
(Vendor to complete all areas shaded in peach color.)

VENDOR NAME:

GROUP 1

ST. AUGUSTINE FLORATAM SOLID SOD (*Stenotaphrum Secundatum*)

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST
A.	Furnish and Install Sod (School District prepared surface)	1	square foot	\$ 0.34
B.	Pallet Delivery and Off-loading of Sod only	1	square foot	\$ 0.30
C.	Sod Pick-up by School District Vehicle	1	square foot	\$ 0.27

Ground Preparation, Furnish and Install Sod

D.	Furnish and Install Sod (Vendor prepared surface)	1	square foot	\$ 0.34
E.	Sod Cutting and removal of Vegetation	1	square foot	\$ 0.18
F.	Cultivating to a 2" Depth	1	square foot	\$ 0.02
G.	Grading to a Fine Grade	1	square foot	\$ 0.02
H.	Rolling	1	square foot	\$ 0.03
I.	Spray Turf (Roundup Grass Killer)	1	square foot	\$ 0.02
J.	Top Dress Soil	1	square foot	\$ 0.06
K.	Fill Material	1	ton	\$ 8.50

BAHIA (*Pasaalum Notatum Argentine*)

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST
L.	Furnish and Install Sod (School District prepared surface)	1	square foot	\$ 0.24
M.	Pallet Delivery and Off-loading of Sod only	1	square foot	\$ 0.20
N.	Sod Pick-up by School District Vehicle	1	square foot	\$ 0.19

Ground Preparation, Furnish and Install Sod

O.	Furnish and Install Sod (Vendor prepared surface)	1	square foot	\$ 0.24
P.	Sod Cutting and removal of Vegetation	1	square foot	\$ 0.18
Q.	Cultivating to a 2" Depth	1	square foot	\$ 0.02
R.	Grading to a Fine Grade	1	square foot	\$ 0.02
S.	Rolling	1	square foot	\$ 0.03
T.	Spray Turf (Roundup Grass Killer)	1	square foot	\$ 0.02
U.	Top Dress Soil	1	square foot	\$ 0.06
V.	Fill Material	1	ton	\$ 8.50

TOTAL PRICE GROUP NO. 1 - Items A through V \$ 19.78

17C-70Q BID SUMMARY DOCUMENT
(Vendor to complete all areas shaded in peach color.)

VENDOR NAME:

GROUP 2

CERTIFIED BERMUDA (Tifway 419)

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST
A.	Furnish and Install Sod (School District prepared surface)	1	square foot	\$ 0.46
B.	Pallet Delivery and Off-loading of Sod only	1	square foot	\$ 0.37
C.	Sod Pick-up by School District Vehicle	1	square foot	\$ 0.32

Ground Preparation, Furnish and Install Sod

D.	1. Furnish and Install Sod (Vendor prepared surface)	1	square foot	\$ 0.46
E.	2. Sod Cutting and removal of Vegetation	1	square foot	\$ 0.18
F.	3. Cultivating to a 2" Depth	1	square foot	\$ 0.02
G.	4. Grading to a Fine Grade	1	square foot	\$ 0.02
H.	5. Rolling	1	square foot	\$ 0.03
I.	6. Spray Turf (Roundup Grass Killer)	1	square foot	\$ 0.02
J.	7. Top Dress Soil	1	square foot	\$ 0.06
K.	8. Fill Material	1	ton	\$ 8.50

Vendor shall remove all mesh materials from rolled sod prior to installation.

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST
L.	Furnish and Install Sod (School District prepared surface)	1	square foot	\$ 0.46

Ground Preparation, Furnish and Install Sod

M.	1. Furnish and Install Sod (Vendor prepared surface)	1	square foot	\$ 0.46
N.	2. Sod Cutting and removal of Vegetation	1	square foot	\$ 0.18
O.	3. Cultivating to a 2" Depth	1	square foot	\$ 0.02
P.	4. Grading to a Fine Grade	1	square foot	\$ 0.02
Q.	5. Rolling	1	square foot	\$ 0.03
R.	6. Spray Turf (Roundup Grass Killer)	1	square foot	\$ 0.02
S.	7. Top Dress Soil	1	square foot	\$ 0.06
T.	8. Fill Material	1	ton	\$ 8.50

CERTIFIED BERMUDA (Tifway 419) Sprigs

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST
U.	Furnish and Install Sprigs (School District prepared surface)	1	square foot	\$ 0.08
V.	Delivery and Off-loading of Sod only	1	square foot	\$ 0.05
W.	Sod Pick-up by School District Vehicle	1	square foot	\$ 0.04

Ground Preparation, Furnish and Install Sod

X.	1. Furnish and Install Sprigs (Vendor prepared surface)	1	square foot	\$ 0.08
Y.	2. Sod Cutting and removal of Vegetation	1	square foot	\$ 0.18
Z.	3. Cultivating to a 2" Depth	1	square foot	\$ 0.02
AA.	4. Grading to a Fine Grade	1	square foot	\$ 0.02
BB.	5. Rolling	1	square foot	\$ 0.03
CC.	6. Spray Turf (Roundup Grass Killer)	1	square foot	\$ 0.02
DD.	7. Top Dress Soil	1	square foot	\$ 0.06
EE.	8. Fill Material	1	ton	\$ 8.50

17C-70Q BID SUMMARY DOCUMENT
(Vendor to complete all areas shaded in peach color.)

VENDOR NAME:

TOTAL PRICE GROUP NO. 2 Items - A through EE \$ **29.27**



Odums' Sod, Inc.

13961 Okeechobee Blvd.

Loxahatchee, FL 33470

Phone #: (561) 333-7416 ♦ Fax #: (561) 333-7455

Additional Services and Products
(as Per Special Conditions "HH")

Description	Price
Laser Grading	\$0.12/Sq. Ft.
Fertilizing	\$0.03/Sq. Ft.



P.O. Box 865, Loxahatchee, FL 33470
Phone #: 561-370-3624 ♦ Fax #: 561-333-7455
Email: odumssod@yahoo.com
Website: www.odumssod.com

Reg. # 14761

PROPOSAL SUBMITTED TO:				Phone:		Date:	12/21/2021
Name:	Richard Wishart			Job Name:	Katz Soccer Complex		
Street:				Street:			
City:	Royal Palm Beach	State/Zip:	FL	City:	Royal Palm Beach	State/Zip:	FL 33411
Attn:				Email:	rwishart@royalpalmbeach.com & lrecchio@royalpalmbeach.com		
Approximate Start Date:				TBD			

We hereby submit specifications and estimate(s) for the following:

#	Qty	Units	Description	Price	Per Unit	Amount
1	16,800	Sq. Ft.	Bermuda Sod, Delivered & Installed	\$0.46	Per Sq. Ft.	\$7,728.00
1	16,800	Sq. Ft.	Sod cutting and Removal of Vegetation	\$0.18	Per Sq. Ft.	\$3,024.00
1	16,800	Sq. Ft.	Cultivating 2" Depth	\$0.02	Per Sq. Ft.	\$336.00
1	16,800	Sq. Ft.	Grading-Fine Grading	\$0.02	Per Sq. Ft.	\$336.00
Total						\$11,424.00

Per the School District of Palm Beach County Annual Term Contract #17C-70Q***

THE PRICES ABOVE ARE ON PREPARED GROUND, ACCESSIBLE TO OUR FORKLIFT AND UNLESS OTHERWISE NOTED THIS QUOTE DOES NOT INCLUDE GRADING, WATERING, FERTILIZING, PINNING, ROLLING OR ANY TYPE OF TRAFFIC CONTROL. WE ARE NOT RESPONSIBLE FOR UNMARKED SEPTIC TANKS, WATER LINES, OR ANY UTILITIES LINES.

Initial

We hereby propose to furnish labor and materials-complete in accordance with above specifications, for the sum of:

Payment in full is to be made as follows:

Initial

A deposit for _____ and a signed proposal is required to secure sod and materials.

Initial

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate.

Initial

The prices above are valid for: 90 calendar days, and only valid if the sod and materials requested are still available when the signed proposal is received. After the above stated timeframe, the proposal becomes no longer valid or void at Odums Sod's option. Please sign and return this proposal immediately upon approval. A signed proposal is required to secure sod delivery and/or installation for the above quoted project.

Initial

Sod is a perishable material and Odums Sod, Inc. can NOT offer a warranty since Odums Sod, Inc. has no control over installation methods, watering, existing soil conditions, insects, weather or sod left on the pallet past the day of delivery and/or pick up, our liability terminates upon customer's acceptance of the product.

Initial

Odums Sod, Inc. Authorized Signature: _____

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Odums Sod, Inc. is authorized to do the work as specified. Payment will be made as outlined above. By signing this proposal, you as the customer are accepting of our terms and it will constitute as a contract.

Lou Recchio

Signature: _____

Date: _____

Signature: _____

Date: _____