

Agenda Item #

C - 4

**Village of Royal Palm Beach
Village Council
Agenda Item Summary**

Agenda Item:

APPROVAL OF A SPECIAL EVENT PERMIT FOR VILLAGE RACEWAY TO HOLD AN ANNUAL RACE AT ROYAL PALM BEACH PRESERVATION PARK ON SATURDAY, FEBRUARY 20, 2021 AND SUNDAY, FEBRUARY 21, 2021 FROM SUNRISE AND CONCLUDING AT SUNSET; BY MARC VAN ALAN.

Issue:

The applicant is requesting approval to allow a special event permit in order to hold an Annual Race at Royal Palm Beach Preservation Park. The event is proposed to take place on Saturday February 20, 2021 and Sunday, February 21, 2021 from Sunrise and Concluding at Sunset. The Village is properly insured for such events.

Recommended Action:

Approval of Special Event Permit, subject to the attached conditions (Exhibit A).

Initiator:	Village Manager Approval	Agenda Date	Village Council Action
Director of P & Z		1/21/2021	

EXHIBIT A

1. All special event activities approved as part of this permit shall be governed by current public health directives and shall comply with all Centers for Disease Control (CDC) guidelines and all Executive Orders issued by the Governor relative to COVID-19.
2. The event may only occur on Saturday February 20, 2021 and Sunday, February 21, 2021 from sunrise and concluding at sunset.
3. Any tents used shall be flame resistant.
4. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
5. All electrical circuits shall be GFI protected.
6. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.
7. A clearly defined parking area must be provided.
8. The applicant shall provide for portable restroom facilities including at least one handicapped accessible facility if public facilities are not within 500' of accessibility.
9. Adequate trash receptacles shall be provided for debris, which may accumulate on site.

A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 45 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.

RECEIVED BY:
Village of Royal Palm Beach

JAN 08 2020

VILLAGE OF ROYAL PALM BEACH
SPECIAL EVENTS PERMIT APPLICATION

DATE: 12/18/2020

Time _____

I/We Members of Village Raceway & Marc Van Alan

(Name of applicant)

of 6220 floridian circle, lake worth, Florida 33463

(Mailing address)

Name and phone number of contact person Marc Van Alan 561-212-7139

Email address: TRFMARC@gmail.com

On behalf of Village Raceway

(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:
Have our Annual Race Event at the Village race track. Event has been held here last 6years.

In support of such application, I submit the following information:

1. Proposed location: Village Race Track located within Preservation park.

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:
Feb: 20th and 21st . Starting at sunrise and concluding at sunset on both days.

3. Approximate number of participants expected:

4. Insurance company and policy number: Roar Racing. Each club member has their own policy with 100000 in liability

Members must present Current Roar insurance Card Before start of Event.

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes No .

If yes, please describe: Race track Provided by Village of Royal Palm Beach located in preservation park.

(State, municipal or county permit or written consent, if applicable, to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or utilities? No impact.

Proposed impact mitigation

plan: n/a

7. Are animals involved in this event? Yes No

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?
No, Not necessary.

9. Site plan for proposed location of special event showing layout of all facilities, including parking and signage, is attached hereto along with a fully executed hold harmless agreement as required by Section 16-12A.2 of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or pedestrian traffic impacts which cannot be prevented by the imposition of conditions?
Park Provided parking spaces are sufficient for event.

B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?

Located in Preservation Park. No Properties affected.

C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

We will abide by all rules set forth by the Village of Royal Palm Beach.

D. How is the proposed special event compatible with the character of the location for which it is proposed?

Event is a toy car race to take place on a Permanent race track provide by the Parks Dept.

11. In addition to depicting proposed temporary signage on the provided site plan, please list below all signs to be displayed as part of the special event. Please include sign type, dimensions, square footage and proposed location(s) (See Village Code Section 20-71).

None

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special Events Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all.

Marc Van Alan

Signature of Applicant

MARC VAN ALAN

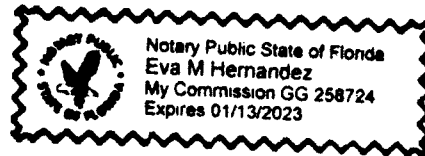
Print name and office held, if applicable

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 7 day of January, 2021, by Marc Van Alan, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

Eva M Hernandez

NOTARY PUBLIC
STATE OF FLORIDA
(Seal)



HOLD HARMLESS AGREEMENT FOR APPLICANT

The undersigned hereby requests a Special Events/Seasonal Vendor permit (circle one) from the Village of Royal Palm Beach, Florida ("Village").

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event, Temporary Sale, or Seasonal Vending conducted.

Executed this 7 day of January, 2021.

WITNESSES:

[Signature]
Signature

Brandon Pendergrass
Printed Name

[Signature]
Applicant

MARC VAN ALAN
Printed Name

[Signature]
Signature

Terry B. Maps Jr.
Printed Name

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 7 day of January, 2021 by Marc Van Alan, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

[Signature]
Notary Public

State of Florida

(Seal)

