



Agenda Item # C - 8

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

AGENDA ITEM:

Approval and authorization for the Village Manager to execute Consultant Services Authorization No. 8 with REG Architects, Inc. to provide Construction Administration for the Village Hall Construction. The cost for said services shall not exceed \$93,800.00.

ISSUE:

At the December 19, 2019 Village Council Meeting, the Council awarded the Contract and approved CSA 1 for the Architectural & Engineering Design Services to REG Architects, Inc. Since that time, the Village has issued CSA #2 through 7 for various phases of the project. The scope of this CSA includes the Construction Administration Phase, which consists of regularly scheduled site visits for jobsite meetings, site observations, and shop drawing review.

REG Architects, Inc. will provide monthly field reports based on on-site observations. The Consultant Services Authorization is attached as Exhibit A.

Funds to come from EN2104; Account No. 302-3900-539.62-99

RECOMMENDED ACTION:

Staff recommends a motion to approve.

Initiator:	Village Manager	Agenda Date:	Village Council
Village Engineer	Approval:	10/21/2021	Action:

EXHIBIT A

Consultant Services Authorization
No. 8
Village of Royal Palm Beach
Village Hall Construction
EN2104

Introduction

The Village of Royal Palm Beach (VILLAGE) entered into a services agreement entitled Agreement for Village Hall Architectural and Engineering Design Services (AGREEMENT) with REG Architects Interiors Planners (REG) on December 19, 2019. This Consultant Services Authorization (CSA) will be performed under the terms and conditions of that AGREEMENT.

Background

This CSA is for construction administration services for the proposed 25,400 SF Village Hall and site improvements (CSAs 1-7).

Scope of Services

F. Construction Administration (CA):

The Construction Administration Phase shall consist of regularly scheduled site visits for jobsite meetings, site observations, and shop drawing review. Monthly field reports shall be provided based on-site observations. Please note, construction Administration does not include any site inspections, field testing, special inspections, or changes to the project scope or plans.

Fees:

Payments will be hourly at a sum not to exceed \$93,800.00 and come from PROJECT: EN2104; Account No: 302-3900-539.62-99

Authorization

Consultant Services Authorization No. 8

Date: 9.16.21

If you concur with this CSA, please indicate by signing below; once executed by the Village Manager you will receive a copy for your records.

IN WITNESS WHEREOF, the parties have hereto set their hands the day and year first above written.

Witnesses:

1. [Signature]

2. [Signature]

REG Architects Interiors Planners

[Signature]
Rick Gonzalez
President

Village of Royal Palm Beach
A Florida Municipal Corporation

1. _____

Raymond C. Liggins, PE
Village Manager

2. _____