

## AGENDA SUMMARY ITEM

**Agenda Item #: C - 4**

**Agenda Item:** Approval and authorization, in accordance with established policy, to make a budget amendment for Fund 001 in the fiscal year 2021/2022 Budget. Said amendment to transfer a total of \$99,000 from Undesignated Fund Balance (3990100) to Planning and Zoning - Other Services Professional (515-3190)

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In accordance with the Village Managers memo attached, the funds in 2021 were not fully spent and there was a balance that lapsed at the end of the fiscal in accordance with the 2021 budget resolution.

This amendment reinstates the funds not spent in the 2022 fiscal year.

Exhibit "A" attached outlines the sources and uses of the funds.

**Recommended Action:**

Requesting Village Council approval to make the budget amendment to the fiscal year 2021/2022 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Stanley G. Hochman Finance Director		10/21/21	

**EXHIBIT "A"**  
**BUDGET REVISION**  
**GENERAL FUND - 001**

DEPARTMENT	ACCOUNT DESCRIPTION	CIP PROJ NO.	BUDGET CODE NO.	AMOUNT
	<b>SOURCE OF FUNDS</b>			
NON DEPARTMENTAL	UNDESIGNATED FUND BALANCE		3990100	\$ 99,000
	<b>TOTAL SOURCE OF FUNDS</b>			<u>\$ 99,000</u>
	<b>USE OF FUNDS</b>			
PLANNING & ZONING	STATE ROAD 7 CORRIDOR STUDY		515-3190	\$ 99,000
	<b>TOTAL USE OF FUNDS</b>			<u>\$ 99,000</u>

## Stanley G. Hochman

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**From:** Chris Wax  
**Sent:** Wednesday, September 15, 2021 9:29 AM  
**To:** Stanley G. Hochman; Shernett Lee  
**Cc:** Ray Liggins; Bradford O'Brien  
**Subject:** Request for Budget Amendment

At the May 20, 2021 Council meeting an Interlocal Agreement and Budget Adjustment was approved by Council for Treasure Coast Regional Planning to conduct a State Road 7 Corridor Study. The approval was not set up as a multi-year project so it is not anticipated for the funds to roll to FY22. We wish to request a Budget Amendment for the remainder of the funds from PO# 210251, Acct# 001-1215-515-31-90 to go to FY22. The original PO amount is \$110,000.00. We have received 1 invoice in the amount of \$11,000.00. Balance of Purchase Order is \$99,000.00 to be moved to FY22.

Please let me know if any additional information is required for this request.

Thank you,

Mrs. Chris Wax, CAP,OM  
Executive Administrative Assistant for  
Village Manager, Mayor & Council  
Village of Royal Palm Beach  
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[cwax@royalpalmbeach.com](mailto:cwax@royalpalmbeach.com)

