

AGENDA SUMMARY ITEM

Agenda Item #: C - 2

Agenda Item: Approval and authorization, in accordance with established policy, to make a budget amendment for Fund 302 in the fiscal year 2019/2020 Budget. Said amendment to transfer a total of \$150,000 from Undesignated Fund Balance (3990100) to Village Hall Construction Project (EN2001)

In accordance with the Village Engineers memo attached, the purpose of the amendment is to provide funding for a change in the scope of the project which will add public meeting space, survey, and contingency design fees.

Exhibit "A" attached outlines the sources and uses of the funds.

Recommended Action:

Requesting Village Council approval to make the budget amendment to the fiscal year 2019/2020 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Stanley G. Hochman Finance Director		01/16/20	

C:\MyFiles\Agenda Item 2019_20\Budget Amend\Fund 302 -Village Hall Construction Project

EXHIBIT "A"
BUDGET REVISION
CAPITAL IMPROVEMENT FUND - 302

DEPARTMENT	ACCOUNT DESCRIPTION	CIP PROJ NO.	BUDGET CODE NO.	AMOUNT
	SOURCE OF FUNDS			
NON DEPARTMENTAL	UNDESIGNATED FUND BALANCE		3990100	\$ 150,000
	TOTAL SOURCE OF FUNDS			<u>\$ 150,000</u>
	USE OF FUNDS			
ENGINEERING	VILLAGE HALL CONSRUCTION PROJECT	EN2001	539-6299	\$ 150,000
	TOTAL USE OF FUNDS			<u>\$ 150,000</u>



Village of Royal Palm Beach

Village Engineer

1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411

Memo

To: Stan Hochman
From: Chris Marsh
Date: January 8, 2020
Re: Project Funding

Please transfer \$150,000 from the Impact Fee Fund-301 fund balance to the Village Hall Construction Project, project number EN2001, account number-301-3900-539.62-99.

The budget adjustment is to add public meeting space, survey, and contingency design fees to the project scope. Moving the public meeting space to the new building will create a more efficient and complete village hall. The proposed space would have roughly the same footprint as the existing meeting space. However, the proposed village hall lobby could be dual purposed to provide additional seating for large meetings. Additionally, the space could serve as the incident command center during emergency events. The existing meeting space building would be repurposed to accommodate public functions and serve as a public meeting space when the emergency operation center is activated.

Thank you,

Christopher Marsh, P.E.
Village Engineer