



Agenda Item # C - 14

**Village of Royal Palm Beach
Village Council
Agenda Item Summary**

AGENDA ITEM:

Approval and authorization for the Village Manager to execute an agreement with Ur3ana, LLC to perform General Planning and Development Review Services for two (2) years which may be extended for two (2) additional terms of one (1) year each.

ISSUE:

On October 17, 2019, the Village published a Request for Qualifications for General Planning and Development Review Services. Responses were reviewed and ranked by the Selection Committee on November 19, 2019. The Selection Committee recommended award of an agreement to Ur3ana, LLC to perform General Planning and Development Review Services in accordance with the attached Agreement.

RECOMMENDED ACTION:

Staff recommends a motion to approve.

Initiator:	Village Manager	Agenda	Village Council
	Approval:	Date:	Action:
P&Z Director			11/21/2019

**Village of Royal Palm Beach
Request for Qualifications
General Planning and Development Review Services**

MODEL AGREEMENT (ATTACHMENT 2)	
Village of Royal Palm Beach	Consultant: Ur3ana, LLC
Project: General Planning and Development Review Services	

This Agreement, entered into this _____ day of November 2019, effective November 21, 2019, by and between Ur3ana, LLC, a Florida Limited Liability Company, hereinafter referred to as the “**CONSULTANT**”, and the Village of Royal Palm Beach, Florida, a Municipal Corporation, hereinafter referred to as the “Village.”

WITNESSETH:

Village and **CONSULTANT**, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and value of which is hereby acknowledged by both parties, hereby agree as follows:

1. **PROJECT DESIGNATION.** Village and **CONSULTANT**, both hereby agree to enter into an agreement for **General Planning and Development Review Services** within the corporate limits of the Village in accordance with the Village’s request for qualifications for General Planning and Development Review Services and the **CONSULTANT**’s Proposal with Proposal Form for said services dated November 15, 2019, both of which are attached hereto as composite Exhibit A, and incorporated herein by reference. This agreement will commence on November 21, 2019, and will end on the November 21, 2021. The agreement may be extended for two (2) additional terms of one (1) year each at the same hourly rates and conditions of the original contract, upon written agreement of both parties. Any extensions shall be in the form of written addendum to this agreement.

2. **SCOPE OF SERVICES.** **CONSULTANT** agrees to perform the general planning and development review services in accordance with attached Composite Exhibit “A”, including the provision of all labor, materials, equipment and supplies (hereinafter referred to the “Services”).

3. **COMPLIANCE WITH LAWS.** **CONSULTANT** shall, in performing the Services contemplated by this Agreement, faithfully observe and comply with all federal, state and local laws, ordinances and regulations that are applicable to the Services to be rendered under this Agreement. **CONSULTANT** shall secure all licenses and permits necessary for initiation and completion of the project and be responsible for the payment of license and permit fees.

4. **STANDARD OF CARE AND AUTHORITY TO PRACTICE.** CONSULTANT warrants that all Services shall be performed to comparable professional standards in the field by skilled and competent personnel. CONSULTANT further represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner.

5. **INDEMNIFICATION.** CONSULTANT agrees, to the fullest extent permitted by law, to protect, defend, indemnify, and hold harmless the VILLAGE, its employees and representatives, from any and all claims, suits, demands, causes of action, and other liabilities including all attorney's fees and court costs, including appeals, for which the VILLAGE, its officers, employees and representatives, can or may be held liable as a result of injury (including, but not limited to, sickness, disease and/or death) to persons including CONSULTANT'S own employees, or damage to property occurring by reason of any negligent or intentional acts or omissions of the CONSULTANT, its employees or agents in the performance of Services under this Agreement.

6. **INSURANCE.** During the performance of the Services under this Agreement, CONSULTANT shall maintain the following insurance policies, and such policies shall be written by an insurance company authorized to do business in Florida:

- A. **General Liability** Insurance with bodily injury limits of not less than \$1,000,000 for each occurrence, and with property damage limits of not less than \$1,000,000 for each occurrence.
- B. **Automobile Liability** Insurance with bodily injury limits of not less than \$1,000,000 for each person and not less than \$1,000,000 for each accident and with property damage limits of not less than \$1,000,000 for each accident.
- C. **Workers' Compensation** Insurance in accordance with statutory requirements of both state and federal laws.

CONSULTANT shall furnish VILLAGE the required certificates of insurance that shall include a provision that policy cancellation, non-renewal or reduction of coverage due to non-payment of premium will not be effective until at least ten (10) days written notice has been made to the VILLAGE, and that policy cancellation, non-renewal or reduction of coverage for any other reason will not be effective until at least thirty (30) days written notice has been made to the VILLAGE. CONSULTANT shall include VILLAGE as an additional insured on the General Liability and Automobile Liability insurance policy required by the Agreement. CONSULTANT shall not commence work under this Agreement until all insurance required as stated herein has been obtained and such insurance has been approved by the VILLAGE.

7. **INDEPENDENT CONTRACTOR.** CONSULTANT and the VILLAGE agree that CONSULTANT is an independent contractor with respect to the Services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither CONSULTANT nor any employee of CONSULTANT shall be entitled to any benefits accorded VILLAGE employees by virtue of the Services provided under this Agreement. The VILLAGE shall not be responsible for withholding or otherwise deducting federal income tax or social security or for

contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to CONSULTANT, or any employee of CONSULTANT.

8. **COMPENSATION.** CONSULTANT shall perform all Services required in accordance with attached Composite Exhibit "A," and shall be compensated at a rate of \$80.00 per hour, for the initial two-year term. CONSULTANT shall prepare and submit separate invoices to the VILLAGE for work requested by and performed on behalf of the Village Planning and Zoning Department. Invoices must be submitted to the Village within thirty (30) days from the billing period. Each individual invoice shall be due and payable within thirty (30) days after receipt by the Village of a correct, fully documented, invoice. All invoices shall be delivered to:

Village of Royal Palm Beach
1050 Royal Palm Beach Blvd.
Royal Palm Beach, Florida 33411
Attention: Planning and Zoning Director

9. **DEFAULT/TERMINATION.** Either party may terminate this agreement for convenience with thirty (30) days written notice to the other party. In the event either party is in default of its obligations under this Agreement, the non-defaulting party shall provide the defaulting party with written notice of such default, and shall provide the defaulting party with thirty (30) days from the date of the written notice to remedy the default. If the defaulting party fails to cure the default within thirty (30) days from the date of the written notice of default, then the Agreement shall be automatically terminated. Additionally, either party may terminate this Agreement for any reason by providing a thirty (30) day written notice to the other party. CONSULTANT shall be paid for services actually rendered to the date of termination unless CONSULTANT is in breach of the Agreement. After receipt of a Termination Notice and except as otherwise directed by the VILLAGE, the CONSULTANT shall:

- A. Stop work on the date and to the extent specified; and
- B. Transfer all work in process, completed work, and other material related to the terminated work to the VILLAGE.

10. **NOTICE.** Notice as required by this Agreement shall be sufficient when sent by certified mail or hand delivered to the parties at the following addresses:

VILLAGE: Village of Royal Palm Beach 1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411 Attn: Ray Liggins, P.E., ICMA-CM Village Manager	CONSULTANT: Ur3ana, LLC 950 Peninsula Corporate Circle, Suite 1005 Boca Raton, FL 33487 Attn: Yexsy Schomberg
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11. AVAILABILITY OF FUNDS. The obligations of the VILLAGE under this Agreement are subject to the availability of funds lawfully appropriated for its purpose by the Council of the Village of Royal Palm Beach.

12. GOVERNING LAW AND VENUE. This Agreement shall be governed by Florida law and the sole venue for any action under this Agreement shall be Palm Beach County, Florida.

13. NON-DISCRIMINATION. CONSULTANT, with regard to the work performed by it under this Agreement, will not discriminate on the grounds of race, color, national origin, ancestry, religion, creed, age, sex or the presence of any physical or sensory handicap in the selection and retention of employees or procurement of materials or supplies.

14. NON-WAIVER. Waiver by the VILLAGE of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

15. SEVERABILITY. The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void, shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void provision shall be deemed severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void.

16. INSPECTOR GENERAL. Pursuant to Article XII of the Palm Beach County Charter, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews or investigations. All parties doing business with the VILLAGE shall fully cooperate with the inspector general in the exercise of the inspector general's functions, authority and power. The inspector general has the power to take sworn statements, require the production of records and to audit, monitor, investigate and inspect the activities of the VILLAGE as well as contractors and lobbyists of the VILLAGE in order to detect, deter, prevent and eradicate fraud, waste, mismanagement, misconduct and abuses.

17. PUBLIC RECORDS. In accordance with Sec. 119.0701, *Florida Statutes*, CONSULTANT must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Proposal or Bid. Upon request from the Village's custodian of public records, CONSULTANT must provide the Village with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A CONSULTANT who fails to provide the public records to the Village, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties pursuant to Sec. 119.10, *Florida Statutes*. Further, CONSULTANT shall ensure that any exempt or confidential records associated with this Agreement or associated with the performance of the work described in the Proposal or Bid are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement if the CONSULTANT does not transfer the records to the Village. Finally, upon completion of the Agreement, CONSULTANT shall transfer, at no cost to the Village, all public

records in possession of the CONSULTANT, or keep and maintain public records required by the Village. If the CONSULTANT transfers all public records to the Village upon completion of the Agreement, the CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the Agreement, the CONSULTANT shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the VILLAGE, upon request from the Village's custodian of public records, in a format that is compatible with the Village's information technology systems.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE VILLAGE CLERK, RECORDS CUSTODIAN FOR THE VILLAGE, AT (561) 790-5100, OR AT Ddisanto@RoyalPalmBeach.com, OR AT 1050 ROYAL PALM BEACH BLVD., ROYAL PALM BEACH, FLORIDA 33411.

18. SUCCESSIONS AND ASSIGNS. This Agreement shall be binding on CONSULTANT and its partners, successors, executors, administrators, assigns, and legal representatives. CONSULTANT shall not assign this Agreement without the express written approval of the VILLAGE via executed amendment.

19. OWNERSHIP OF DOCUMENTS. Any and all documents, records, disks, original drawings, or other information generated or created by CONSULTANT for the provision of Services under this Agreement shall become the property of the VILLAGE for its use and/or distribution as may be deemed appropriate by the VILLAGE.

20. ENTIRETY OF AGREEMENT AND MODIFICATION. The VILLAGE and CONSULTANT agree that this Agreement, together with the attached exhibits, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters or other communications between the VILLAGE and CONSULTANT pertaining to the Services described herein, whether written or oral. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered except by written instrument executed by the parties hereto.

In Witness Whereof, the parties have hereunto set their hands the day and year first above written.

Witnesses to CONSULTANT:

CONSULTANT:

Witnesses to VILLAGE:

Attest/Authenticated:

Village Clerk

Village of Royal Palm Beach:

Ray Liggins, P.E., Village Manager

(Corporate Seal)

EXHIBITS TO MODEL AGREEMENT (ATTACHMENT 3)

Exhibit A (Composite):	Village's Request for Qualifications for General Planning and Development Review Services and Consultant's Proposal
Exhibit B:	Proposal Cover Sheet
Exhibit C:	Sworn Statement—Public Entity Crimes
Exhibit D:	Truth in Negotiations
Exhibit E:	Drug Free Workplace
Exhibit F:	References of Similar Work
Exhibit G:	Notice of Award

COMPOSITE EXHIBIT A

**VILLAGE'S REQUEST FOR QUALIFICATIONS FOR GENERAL
PLANNING AND DEVELOPMENT REVIEW SERVICES
AND CONSULTANT'S PROPOSAL**

**EXHIBIT B
PROPOSAL COVER SHEET**

General Planning and Development Review Services

TO: The Village of Royal Palm
Beach 1050 Royal Palm
Beach Boulevard Royal
Palm Beach, FL 33411

PROPOSAL of: UR3ANA, LLC DBA URBANA
(Company Name as It Is to Appear on Agreement)

Proposer is an individual, a partnership, a corporation, a limited liability company (please mark appropriate box), duly organized under the laws of the State of Florida.

TAXPAYER IDENTIFICATION NUMBER:

Employer I.D. No. 82-4280883 (Corporation or Partnership)

PRINCIPAL OFFICE ADDRESS OF PROPOSER:

Street Address 950 Peninsula Corporate Circle, Suite 1005

City Boca Raton **County** Palm Beach County

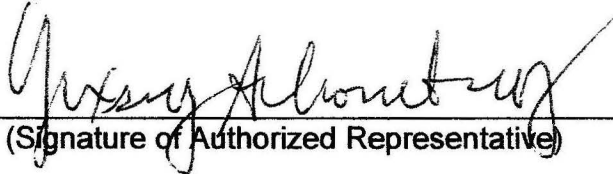
State Florida **Zip Code** 33487

Telephone 561 602 1225 **FAX** N/A

The Proposer certifies the following by signing below:

1. The undersigned, having carefully read and considered the Request for Qualifications to provide General Planning and Development Review Services, does hereby offer to perform such services on behalf of the Village, in the manner described and subject to the terms and conditions set forth in the attached proposal.
2. This proposal is current, accurate, complete, and is presented to the Village of Royal Palm Beach for the performance of this agreement in accordance with all the requirements as stated in this Request for Qualifications.
3. The proposal is submitted without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same materials, services and supplies and is, in all respects, fair and without collusion or fraud.

4. The Proposer has the financial stability to fully perform the terms and conditions as specified herein. The Village reserves the right to request financial information from the Proposer at any time during the solicitation process and in any form deemed necessary by the Village.

BY: 
(Signature of Authorized Representative)

PRINT NAME: Yexsy Schomberg


TITLE: Owner/Principal Planner

Please affix corporate seal if available or have cover sheet notarized.

(Corporate Seal)

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing was acknowledged before me this 14th day of Nov., 2019 by Yexsy Schomberg who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath, and who stated that he executed same on behalf of the above-named entity for the purposes therein expressed.

(Seal) 
PATRICIA ABBONDANZA
NOTARY PUBLIC, State of Florida



MY COMMISSION # FF 980629
EXPIRES: September 8, 2020
Bonded Thru Budget Notary Services

THIS PAGE TO BE SUBMITTED ALONG WITH PROPOSAL FOR PACKAGE TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

EXHIBIT C

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Proposal or Contract No. _____, to the Village of Royal Palm Beach.
2. This sworn statement is submitted by:
UR3ANA, LLC DBA URBANA

(Company Name)
whose business address is: 950 Peninsula Corporate Circle, Suite 1005, Boca Raton, FL 33487
and (if applicable) its Federal Employee Identification Number (FEIN)
is: 82-4280883
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
3. My name is Yexsy Schomberg, Principal Planner and

(please print name of individual signing)
4. I understand that "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other state or with the United States, including but not limited to, any proposals or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that the "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty six (36) months shall be considered an affiliate.
7. I understand that a "Person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal in contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

 x Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, nor any affiliate of the entity were charged with and convicted of a public entity crime after July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or any affiliate of the entity were charged with and convicted of a public entity crime after July, 1989.

 The entity submitting this sworn statement, or one of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or any affiliate of the entity has been charged with a and subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(Attach a copy of the final order.)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 1 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Gregory Helms 11/14/2019.
[Signature & date]

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing was acknowledged before me this 14th day of Nov., 2019 by Yekim Schomburg who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath, and who stated that he executed same on behalf of the above-named entity for the purposes therein expressed.

(Seal)



PATRICIA ABBONDANZA
MY COMMISSION # FF 990829
EXPIRES: September 8, 2020
Bonded Thru Budget Notary Services

Patricia Abbondanza


NOTARY PUBLIC, State of Florida

EXHIBIT D

Truth – In – Negotiation Certificate

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreement and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete and current as of the date of the Agreement. This document must be executed by a Corporate Officer.

By:  Title: Owner/Principal Planner Date: 11.15.2019

THIS PAGE TO BE SUBMITTED ALONG WITH PROPOSAL FOR THIS PACKAGE TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

EXHIBIT E

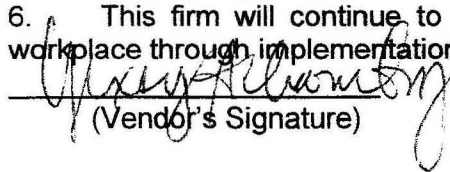
DRUG FREE WORKPLACE CERTIFICATION

If identical tie proposals exist, preference will be given to the vendors who submit a certification with their proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. The drug-free workplace preference is applied as follows:

IDENTICAL TIE PROPOSALS: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more proposals which are equal with respect to quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program.

As the person authorized to sign this statement, I certify that this firm complies fully with the following requirements:

1. This firm publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. This firm informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. This firm gives each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), this firm notifies the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea guilty or nolo contendere to, any violation of chapter 893 or any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. This firm imposes a sanction on or requires the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. This firm will continue to make a good faith effort to maintain a drug-free workplace through implementation of this section.


(Vendor's Signature)

UR3ANA, LLC DBA URBANA

(Firm Name)

11 / 15 / 2019 (Date)

THIS PAGE TO BE SUBMITTED ALONG WITH PROPOSAL FOR PACKAGE TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

EXHIBIT F

REFERENCES OF SIMILAR WORK

1. Organization name and Address:

Village of Royal Palm Beach

Beginning Date of Contract: 04/2019 Ending Date of Contract: 10/2019

Contact Person: Bradford O'Brien Phone No: 561 753 5131

Location of Property: 1050 Royal Palm Beach Blvd. Royal Palm Beach, FL 33411

Dollar Amount of Contract / Sale Price: \$20,000

Scope of Work/Type of Services Performed Under Contract:

Planning and Zoning Review Services

Number of Staff Provided for Project (indicate full-time or part-time): 2/PT

2. Organization name and Address:

Palm Beach County Property & Real Estate Management

Beginning Date of Contract: 2015 Ending Date of Contract: 2018

Contact Person: Eric McClellan Phone No: 561 233 0253

Location of Property: 2633 Vista Parkway, West Palm Beach, FL 33411

Dollar Amount of Contract / Sale Price: Continuing Annual Services

Scope of Work/Type of Services Performed Under Contract:

Planning & Zoning and Entitlement Services

Number of Staff Provided for Project (indicate full-time or part-time): 1/PT

3. Organization name and Address:

School District of Palm Beach County Planning & Real Estate Department

Beginning Date of Contract: 2010 Ending Date of Contract: 2014

Contact Person: Angela Usher Phone No: 561 882 1938

Location of Property: 3340 Forest Hill Blvd. # C-316, West Palm Beach, FL 33406

Dollar Amount of Contract / Sale Price: Annual Services - \$20,000

Scope of Work/Type of Services Performed Under Contract:

Planning Consulting Services

Number of Staff Provided for Project (indicate full-time or part-time): 1/PT

PROVIDE ADDITIONAL PAGES IF NECESSARY. THIS PAGE TO BE SUBMITTED ALONG WITH PROPOSAL IN ORDER FOR THIS PACKAGE TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

EXHIBIT G

NOTICE OF AWARD

TO: CONSULTANT

ATT: Yexsy Schomberg

PROJECT: RFQ – General Planning and Development Review Services

Dear Yexsy Schomberg;

Please be advised that the Village of Royal Palm Beach Council authorized the award of this Contract to your firm UR3ANA, LLC at its November 21st, 2019 Council Meeting. This award is a result of your Proposal submitted to the Village of Royal Palm Beach, on November 18, 2019.

Three (3) sets of documents are attached. Each set contains an unexecuted Agreement. Please execute all copies of the Agreement and return the documents to our office for final execution by the Village no later than December 3, 2019.

Sincerely,

A handwritten signature in black ink, appearing to read "BO'Brien", written in a cursive style.

By:
Bradford O'Brien, Planning and Zoning Director