



Agenda Item # C - 15

**Village of Royal Palm Beach
Village Council
Agenda Item Summary**

Agenda Item:

APPROVAL OF A SPECIAL EVENT PERMIT FOR THE VILLAGE OF ROYAL PALM BEACH TO HOLD A GREEN MARKET AND BAZAAR AT VILLAGE HALL EVERY SATURDAY, BEGINNING OCTOBER 19, 2019 THROUGH APRIL 25, 2020 FROM 9:00 A.M. TO 1:00 P.M., BY MIKE MIKOLAICHIK.

Issue:

The applicant is requesting a special event permit in order to hold a Green Market and Bazaar at Village Hall on every Saturday beginning October 19, 2019 and ending April 25, 2020. The event will take place from 9:00 a.m. to 1:00 p.m. The Village is properly insured for such events.

Recommended Action:

Approval of Special Event Permit, subject to the attached conditions (Exhibit A).

Initiator:	Village Manager Approval	Agenda Date	Village Council Action
Director of P & Z		9/12/2019	9/19/19

EXHIBIT A

1. The event may only occur on Saturdays, beginning October 19, 2019 through April 25, 2020 from 9:00 a.m. to 1:00 p.m.
2. Any tents used shall be flame resistant.
3. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71(Temporary Special Event Signs) of the Village Code of Ordinances.
6. A clearly defined paved parking area must be provided.
7. The applicant shall provide for portable restroom facilities including at least one handicapped accessible facility if public facilities are not within 500' of accessibility.
8. Adequate trash receptacles shall be provided for debris, which may accumulate on site.

A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 30 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.

RECEIVED BY:
Village of Royal Palm Beach

AUG 21 2019

VILLAGE OF ROYAL PALM BEACH
SPECIAL EVENTS PERMIT APPLICATION

Time _____

DATE: 8/20/19

I/We Mike Mikolaichik
(Name of applicant)

of 100 Sweet Bay Lane, RPB, FL 33411
(Mailing address)

Name and phone number of contact person Mike Mikolaichik 790-5198

Email address: mmikolaichik@royalpalmbeach.com

on behalf of Village of Royal Palm Beach
(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:
RPB Green Market and Bazaar at Village Hall.

In support of such application, I submit the following information:

1. Proposed location: Village Hall - 1050 Royal Palm Beach Blvd., RPB, FL 33411

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:
Every Saturday from 9am to 1pm beginning on 10/19/19 and ending on 4/25/20.

3. Approximate number of participants expected:

4. Insurance company and policy number: Village Policy

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes No .
If yes, please describe: Village sponsored event

(State, municipal or county permit or written consent, if applicable,
to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations
and/or utilities? Possibility of additional traffic on Royal Palm Beach Blvd.
There will be sufficient parking at Village Hall and Ewing Park.

Proposed impact mitigation plan: N/A

7. Are animals involved in this event? Yes No

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be
attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?
On site facilities in the Village Council Meeting Hall. Village staff will be on site for maintenance.

9. Site plan for proposed location of special event showing layout of all facilities, including
parking and signage, is attached hereto along with a fully executed hold harmless agreement as
required by Section 16-12A.2 of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or
pedestrian traffic impacts which cannot be prevented by the imposition of conditions?
The event will be contained at Village Hall and the location has sufficient parking.

B. How will you assure that the proposed special event will have no adverse impacts on
adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?
Event will be in compliance with Village Ordinances.

C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

Event will be in compliance with all Village ordinances.

D. How is the proposed special event compatible with the character of the location for which it is proposed?

There is sufficient space in the designated area at Village Hall to allow for a successful and safe event.

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special Event Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all.



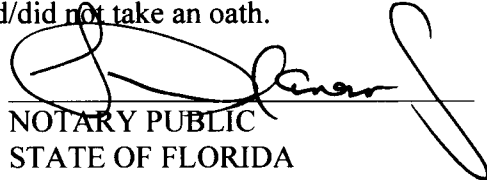
Signature of Applicant

Michael Mikolajchik

Print name and office held, if applicable

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 20 day of August, 2019, by Mike Mikolajchik, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.



NOTARY PUBLIC
STATE OF FLORIDA
(Seal)

