

Agenda Item No. C - 1

VILLAGE OF ROYAL PALM BEACH
Agenda Item Summary

AGENDA ITEM: Approval of the minutes of the Council Regular Meeting of August 15, 2019 and First Public Budget Hearing of September 5, 2019.

ISSUE: It is necessary for Village Council to approve all Village Council meeting minutes.

RECOMMENDED ACTION: Motion to Approve

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Village Clerk		09/19/19	

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF COUNCIL REGULAR MEETING
VILLAGE MEETING HALL
THURSDAY, AUGUST 15, 2019
6:30 P.M.**

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Fred Pinto
Vice Mayor Jan Rodusky
Councilman Jeff Hmara
Councilwoman Selena Samios
Councilman Richard Valuntas

All members of Council were present; along with the Village Manager, the Village Attorney (Keith Davis) and the Village Clerk.

PRESENTATION BY DOUG CRANE, DIRECTOR OF PALM BEACH COUNTY LIBRARY SYSTEM

Doug Crane, Palm Beach County Library System Director gave a presentation on the past and future of the library system. He reported that the library serves 24 municipalities and introduced Karen Crisco the Branch Manager at the Royal Palm Beach Branch. He highlighted services offered at the library. He said this year is the 50th anniversary of the Palm Beach County Library System noting the library service began in Royal Palm Beach in 1992 with a permanent branch opening in 1994. Library services include lending out books, as well as providing DVDs, CDs and a growing collection of physical and electronic material. Electronic materials available on a mobile device or home computer include e-books, audio books, videos, music and movies all free with your library card. Mr. Crane also reported that the library is circulating unusual items including citizenship kits, birding backpacks and 100 mobile hot spots that provides unlimited internet access through T-Mobile. The library also offers free research assistance on nearly any topic, including federal, state and local government. He said other services include a wide variety of free programs for all ages from babies to seniors, as well as training courses. He invited everyone to attend the 50th anniversary and official birthday party scheduled for Wednesday, September 25th at 4:00 p.m. at the Royal Palm Beach branch library.

REPORTS

Mayor Pinto reported on the recognition that the Village recently received from neighbor Loxahatchee Groves on the Village's recent 60th anniversary milestone. He presented the Village with the award and Proclamation from the Town of Loxahatchee Groves. The Village Clerk read into the record the Proclamation.

Vice Mayor Rodusky reported at the Palm Beach County League of Cities meeting it was announced that a free rally for federal response to the opioid epidemic called "Feed Up" will be held on Thursday, August 22nd at the Palm Beach County Commission chambers. She also reported on the Central Palm Beach County Chamber of Commerce Education Economic luncheon where Dr.

Fennoy gave a presentation on their strategic plan that includes a goal of a 90% graduation rate. She said that the school district has already met that goal at 91.7%. Dr. Fennoy also reported that the school district is an “A” rated district with 66% of the school having an A or B rating. He reported no schools have an F rating in the district and there are no D or F rated schools in the Glades. He also reported on the penny sales tax being used in 500 construction projects last year. Vice Mayor Rodusky continued to report that 52.6 million dollars is included in the budget for school security and includes 100 new police office have been added totaling 230. She also announced a new APP “Fortify FL” which has the same concept as “If you see something, say something”.

Councilman Hmara reported at the Education Advisory Board reorganization meeting Crystal Clark was appointed the new Chair, Julie Highsmith Vice Chair and all members stayed as liaisons with their original school. He reported that the Chair selected school safety as an initiative as well as the implementation of the new Marjory Stoneman Douglas High School Public Safety Act. Principal Armas gave an update reporting that Royal Palm Beach has been designated the happiest high school in Palm Beach County and moved from a C rating to a B. He announced that the Education Advisory Board has a vacancy and directed interested residents to the website for more information. Councilman Hmara also reminded everyone about the new distracted driving laws regarding hand held devices and school zones.

Councilman Valuntas referred to an Ordinance proposed by a high school student at the last meeting for a public service announcement for businesses in the community selling alcohol and asked for further discussion. It was the consensus to directed staff to review the proposed ordinance with the Village Attorney. He announced the first RPB High School football game will be held next week at 6:30 p.m.

Councilwoman Samios attended the groundbreaking ceremony for the Inspire Living Facility in Cypress Head. She thanked staff for celebrating Parks and Recreation Month. Councilwoman Samios reported that she and the Mayor attended the opening of Sherwin William’s on State Road 7. She invited everyone to the Community Band Concert on Tuesday, August 27th at 7:00 p.m. at the Cultural Center and added that on Sunday, August 18th the School of Rock will be performing at Veterans Park starting at 3:30 p.m. celebrating the 50th anniversary of Woodstock. She also invited residents to pick up the Village’s new newsletter Community Connection at various locations in the Village. She noted the newsletter is only being mailed out upon request.

The Village Manager reported the new Community Connections newsletter will be printed twice a year to advertise all the recreation programs for the two main seasons and reminded everyone that the Village Voice is available on line every month.

PETITIONS - None

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS OR CONSENT
AGENDA ITEMS - None**

CONSENT AGENDA

The Village Clerk read into the record the Consent Agenda as follows:

1. **Approval of the minutes of the Council Budget Workshop Meeting of July 2, 2019 and Council Regular Meeting of July 18, 2019. (Village Clerk)**
2. **Approval and authorization for the Village Manager to enter into an agreement with A. Thomas Construction, Inc. the lowest responsive, responsible bidder in an amount of \$72,100.00 for the construction of three (3) concrete block dumpster enclosures. This project, PR1906 is budgeted in account #303-7200-572-46-60. (Director of Parks & Recreation)**
3. **Approval and authorization for the Village Manager to execute the “First Addendum to Independent Contractor Agreement” between the Village and POTTC Events, to provide for an additional one (1) year term beginning October 25, 2019 and ending October 25, 2020. (Director of Parks & Recreation)**
4. **Approval and authorization for the Village Manager to execute the “Second (Final) Addendum to Agreement for Park Maintenance Services” between the Village and L.V. Superior Landscaping, Inc., to provide for an additional one (1) year term beginning October 1, 2019 through September 30, 2020, for the same annual compensation of \$50,106.00. (Director of Parks & Recreation)**
5. **Approval of a Special Event Permit for the School of Rock of the Palm Beaches to hold a 50th Anniversary of the Woodstock Festival at Veterans Park on Sunday, August 18, 2019 from 10:00 a.m. to 7:00 p.m. (P & Z Director)**
6. **Approval and authorization for the Village Manager to execute an addendum to extend Municipal Engineering Services provided by Erdman Anthony for two years. (Village Engineer)**
7. **Approval and authorization for the Village Manager to enter into a renewal contract with Call a Doctor Plus, a renewal contract with CIGNA Healthcare, to provide Health, Dental, Vision, and Life/Disability Insurance for the employees of the Village of Royal Palm Beach, and a renewal contract with Horizon Health (AETNA) for an Employee Assistance Program. (Human Resource Director and Finance Director)**

Vice Mayor Rodusky pulled Item 5 for discussion.

Councilman Samios acknowledged a scrivener’s error to Item #3 and it was noted that the ending date will be changed to October 24, 2020.

Councilman Hmara made a motion to approve the Consent Agenda less Item 5; seconded by Vice Mayor Rodusky. Mayor Pinto put the motion to a vote and it passed unanimously.

The Parks and Recreation Director said that the Special Event Permit approval for Item 5 is to allow the School of Rock students, ages ranging from seven to 17, to perform at Veterans Park. The tribute is for the 50th Anniversary of Woodstock. He added that the different groups will be performing all around Palm Beach County over the weekend.

Vice Mayor Rodusky made a motion to approve the Consent Agenda Item 5; seconded by Councilwoman Samios. Mayor Pinto put the motion to a vote and it passed unanimously.

REGULAR AGENDA

- 1. Public hearing to consider Application 17-0058 (SPM) an application by 2GHO and Resolution 19-22 confirming Council action. The applicant is seeking major site plan modification approval for new buildings and improvements to existing buildings (which includes construction of mausoleums, columbarium, new driveways, and parking) on a 53.01 acre parcel located at 10941 Southern Blvd. * Agent: George G. Gentile of 2GHO. (P & Z Director)**

This was quasi-judicial and the Village Attorney swore in all who will speak and asked for ex-parte disclosures. The P & Z Director stated the applicant is seeking Major Site Plan Modification approval for new buildings and improvements to existing buildings, which includes construction of mausoleums, columbarium, new driveways and parking. The Director reported on several administratively approved minor modifications to Our Lady Queen of Peace Cemetery over the years, which are now reflected on the proposed site plan amendment. In addition, the applicant has provided information on future construction plans covering 10+ years and beyond. Overall, the proposed Site Plan is in conformance with the Village's requirements for the Private Recreation (PR) Zoning District. The Planning and Zoning Commission and staff recommended approval.

Dan Siemsen of 2GHO representing the applicant was available for questions.

Mayor Pinto opened and closed public comment with no response.

Councilman Valuntas confirmed this is a preemptive housekeeping plan that will meet the cemetery's needs in the future.

Councilwoman Samios made a motion to approve; seconded by Councilman Hmara. Hearing no further discussion, Mayor Pinto put the motion to a vote and it passed unanimously.

- 2. Public hearing for second reading and adoption of Ordinance No. 992 and Application No. 18-0078 (LSCPA), an application by Urban Design Kilday Studios. The applicant is seeking a change of land use designation for a parcel of land totaling 13.144± acres, more or less, from Palm Beach County's Low Residential-2 (PBC, LR-2) land use designation, to the Village's Open Space (OS) land use designation, located on the south side of Southern Boulevard approximately 0.27 a mile west of State Road 7. Agent: Ali Palmer of Urban Design Kilday Studios. (P & Z Director)**

The P & Z Director stated the site currently has several single-family homes on large tracts. The applicant has indicated that the goal of Pod 8 is to be the receiving area for the recreation obligation for Pods 2, 3 and 4 which is approximately 10 acres with the remaining acres in the FPL easement. Staff considered compatibility with adjacent land uses, consistency with the Comprehensive Plan and whether the actions would exacerbate any existing public facility capacity deficits. The land use change is consistent with the Comprehensive Plan, compatible with the adjacent future land uses, meets all concurrency level of service standards and is consistent with the requirements of Chapter 163 of Florida Statute. The Local Planning Agency and staff recommended approval.

The Village Attorney read into the record Ordinance No. 992 by title only.

Mayor Pinto opened and closed public comment with no response.

Councilman Hmara made a motion to approve; seconded by Councilman Valuntas. Hearing no discussion, Mayor Pinto put the motion to a vote and it passed unanimously.

3. Public hearing for first reading and approval of Ordinance No. 994 granting a 30-year electric franchise to Florida Power & Light Company, its successors and assigns, and imposing provisions and conditions related thereto, including payment to the Village of a monthly franchise fee. (Finance Director)

The Village Attorney read into the record Ordinance No. 994 by title only and stated the Village has an existing franchise agreement set to expire in 2020 and this extends the agreement for another 30 years.

Stephanie Mitrione, FP & L representative noted that the agreement keeps that six percent franchise fee, increases the revenue to the Village by approximately \$88,000 per year and there will no longer be a 10 percent holdback each month.

Mayor Pinto opened and closed public comment with no response.

Councilwoman Samios made a motion to approve; seconded by Vice Mayor Rodusky. Hearing no discussion, Mayor Pinto put the motion to a vote and it passed unanimously.

ADJOURNMENT

Mayor Fred Pinto

Diane DiSanto, Village Clerk

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF FIRST PUBLIC BUDGET HEARING
VILLAGE MEETING HALL
1050-A ROYAL PALM BEACH BOULEVARD
THURSDAY, SEPTEMBER 5, 2019
6:30 P.M.**

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Fred Pinto
Vice Mayor Jan Rodusky
Councilman Jeff Hmara
Councilwoman Selena Samios
Councilman Richard Valuntas

All members of Council were present; along with the Village Manager, the Village Attorney and the Village Clerk.

Mayor Pinto thanked the staff for the emergency preparation in anticipation of Hurricane Dorian.

Mayor Pinto opened the Public Hearing

PUBLIC HEARING

- 1. Announce that the proposed operating millage rate necessary to fund the budget is 4.13% above the rolled-back rate of 1.8438 mils.**

The Mayor announced that the proposed operating millage rate necessary to fund the budget is 4.13% above the rolled-back rate of 1.8438 mils.

- 2. Announce the proposed operating millage rate is 1.9200 for the General Fund.**

The Mayor announced the proposed operating millage rate is 1.9200 for the General Fund.

- 3. Summary of the tentative budget.**

The Finance Director gave a summary of the 2019-2020 budget showing the total budget of \$45,118,930 with 56% for General Operating, 21% Capital Projects, 20% for reserves and 3% stormwater utility. He stated the budget highlights are as follows: property values up again and projected this year at 4.4%, the tax rate of 1.92 has been maintained and there are staff changes in Finance, Engineering and Parks and Recreation departments. The Finance Director reported all Strategic Plan Initiatives have been included in the budget.

He gave the Ad Valorem Tax overview which shows the Village's property values, including new construction, have increased 4.4% as follows: Prior year value –

\$2.850 billion; current year value – \$2.983 billion with an increase of \$133 million. The Finance Director stated the budget is proposing to maintain the operating millage rate at \$1.92 mils per thousand.

He showed the impact of the total proposed millage rate of \$1.9200 on homes valued from \$150,000.00-\$192.00, \$212,000.00-\$311.00 and \$274,000.00-\$430.00 all-encompassing the homestead exemption.

The General Fund Revenue Summary is \$25,413,753 with property taxes generating 21%, other taxes and fees 23% which totals 44% of the revenue stream. Licenses and permits are 13%, intergovernmental revenues at 18%, charges for services 2%, fines 2%, miscellaneous revenues 4%, and current year fund balance at 17%. The expenditure summary is \$25,413,753 with personal services at 43%, contractual services 39% which is comprised of mainly the PBSO, other charges and services 15%, commodities at 3%; and other operating expenses, department capital outlay and grants and aids are less than 1%. The expenditure summary shows merit adjustments are programmed at an average of 3.5% for all employees. A cost of living adjustment of 2.3% is included based on the 12 month running average from April 2018 – March 2019. Medical insurance cost premiums are based on market projections.

The expenditure summary shows the following position additions/deletions/reclassifications are as follows: Engineering – Position reclassification of the GIS Coordinator to GIS Manager; Finance – Position reclassification of the Accounting Manager to Assistant Finance Director and Information Systems Manager to Information Systems Director; Parks & Recreation – Position reclassifications for two part-time Facility Attendants to full time. Position additions include Engineering – GIS Technician and Finance – Information Systems Specialist.

The Finance Director stated that the Stormwater Utility Fund Revenue Summary is \$1,260,844 which is funded 86% by the stormwater utility fees and 14% Fund Balance. The expenditure summary is \$1,260,844 which is 48% for personal services, contractual services less than 1%, other charges and other charges and services 39%, commodities 4%, other operational expenses 1%, and transfers 8%.

The Finance Director reviewed the Capital Improvements Funds – CIP at \$18,444,333. The Recreational Facilities Fund is 3%; Beautification Fund is less than 1%; Impact Fee Fund 9%; Sales Surtax 22%; General Capital Improvements Fund 16%, Utility 1% and Reserves 49%.

4. Comments from the public – None.

Councilman Valuntas referred to page 164 noting no funds were designated for the Beach at RPB Commons PR2403 for FY2019/2020 and asked that the project be discussed further at the next strategic plan meeting.

5. Council adoption of proposed operating millage rate of 1.9200 for fiscal year 2019/2020.

Councilman Valuntas made a motion to adopt the proposed operating millage rate of 1.9200 for fiscal year 2019/2020; seconded by Councilman Hmara. Hearing no discussion or public comment, Mayor Pinto put the motion to a vote and it passed unanimously.

6. Council adoption of tentative Budget for fiscal year 2019/2020.

Councilman Hmara made a motion to adopt tentative Budget for fiscal year 2019/2020; seconded by Vice Mayor Rodusky. Hearing no discussion or public comment, Mayor Pinto put the motion to a vote and it passed unanimously.

7. Announce final budget public hearing – Thursday, September 19, 2019 – 6:30 p.m.

Mayor Pinto announced the final budget hearing will be held at 6:30 p.m. on Thursday, September 19, 2019 in the Village Meeting Hall.

8. Close public hearing.

COMMENTS FROM THE COUNCIL – None

ADJOURNMENT

Mayor Fred Pinto

Diane DiSanto, Village Clerk