



Planning, Zoning Department Memorandum

Date: **March 8, 2017**

From: **Bradford O'Brien, AICP
Director**

Subject: **Community Residential Homes**

The process for reviewing the siting of a Community Residential Homes as defined in State Statute 419.001 and in accordance with the locational requirements of State Statute 419.001 is as follows:

1. The Sponsoring Agency (this is the person or entity applying for the Community Residential Home) shall provide to the Village of Royal Palm Beach the most recently published data compiled from the Licensing Entities (the Licensing Entities are the Department of Elderly Affairs, the Agency for Persons with Disabilities, the Department of Juvenile Justice, or the Department of Children and Families; or facilities licensed by the Agency for Health Care Administration) that identifies all community residential homes within the jurisdictional limits of the local government and including entities up to 1,000 feet outside the Village's Boundaries, in which the proposed site is to be located in order to show that there are no Community Residential Homes of six or fewer residents which otherwise meets the definition of a Community Residential Home within a radius of 1,000. In order to demonstrate to the Village that there are no Community Residential Homes within a radius of 1,000 feet of the proposed Community Residential Home the Sponsoring Agency will need to provide the Village with the following:
 - a. A copy of the Public Records Request that was sent to the **each** of the Licensing Entities. The Public Records Request shall specifically request a list of the most recently published data compiled containing all Community Residential Homes licensed by the Licensing Entities within the Village Boundaries and including entities up to 1,000 feet outside the Village's Boundaries; or a list of the most recently published data compiled containing all Community Residential Homes within 1,000 feet of the proposed Community Residential Home.
 - b. The most recently published data from the Licensing Entities shall then be compiled in a manor to show that there is not a Community Residential Home of six or fewer residents which within a radius of 1,000 feet of the proposed Community Residential Home. This can be accomplish on one of two ways:
 1. A map of the Village illustrating a 1,000 foot buffer around the proposed Community Residential Home and locating all Community

Residential Homes from each of the lists provided by the Licensing Entities, in order to demonstrate that there are no other Community Residential within the 1,000 foot buffer.

2. A list of the most recently published data compiled from each of the Licensing Entities containing all Community Residential Homes within 1,000 feet of the proposed Community Residential Home.

Notwithstanding the above:

The Village Approval is based on the lists provided by the Sponsoring Agencies and they are assumed to be correct and accurate; and with the assumptions that the lists are up to date and no other community residential homes were approved by the Licensing Entities after the date the lists were generated.