

Date: 05/02/24

RE: Grant Writing Services, Request for Qualifications RFI #1

Thank you for your interest in the Village's Grant Writing Services RFQ. Highlighted responses to requests for information are listed below. Please note the list is a compilation of questions submitted from multiple Contractors and Suppliers.

If applicable, previous RFI responses and addenda can be viewed at: <http://www.royalpalmbeachfl.gov/rfps>

Sincerely,

Brandon Pendergrass, CPRP  
Program Supervisor  
Office: (561) 790-5189  
Village of Royal Palm Beach  
Parks and Recreation Department  
100 Sweet Bay Lane  
Royal Palm Beach, FL 33411  
[bpendergrass@royalpalmbeachfl.gov](mailto:bpendergrass@royalpalmbeachfl.gov)

From: lloyd stanbury <lloydstanbury@yahoo.co.uk>  
Sent: Wednesday, May 1, 2024 3:56 PM  
To: Jacqueline Davy <jdavy@royalpalmbeachfl.gov>  
Subject: Re: Grant Writing Services

Good Day Ms. Davy:

Your email from The Village of Royal Palm Beach with relevant details pertaining to the RFQ - Grant Writing Services has been received. Thank you.

The document received states that Exhibits B, C, D and E should be included with the RFQ submission, but it also states that these Exhibits (B,C,D and E) will need to be signed contemporaneously with the signing of a contract if the RFQ submission is successful. Can you or someone at the Village clarify whether the Exhibits B, C, D and E must be completed and signed upon submission, or at the time of contract execution as the document received now states?

Clarification would be greatly appreciated.

Kind regards,

Lloyd Stanbury  
Attorney at Law & Music Business Consultant  
132 Kapok Crescent, Royal Palm Beach, Florida 33411  
Tel: 561 9517141

Response: Exhibits B,C,D & E must be completed and signed upon submission of the RFQ.