

Agenda Item # C - 2

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

**AGENDA ITEM:** AUTHORIZATION TO REJECT ALL BIDS RECEIVED AND OPENED AT 3:00 P.M. ON WEDNESDAY, OCTOBER 11, 2023 FOR CUSTODIAL SERVICES.

**ISSUE:** On October 11, 2023, the Village received and opened publicly all bids received in response to the Invitation to Bid for Custodial Services.

The Village received two (2) bid proposals in response to the Invitation to Bid for Custodial Services. One of the proposers used a previous/incorrect bid proposal form (from a previous time this same Invitation to Bid was issued) while the other proposer failed to state how many services would be provided in a given year or substantiate how the total was calculated. Additionally, an error was identified in the Bid Proposal Form relative to the number of service visits to be provided in the Invitation to Bid.

Due to this error, Village staff desires to reject all bids received and opened on October 11, 2023 and re-advertise for the requisite services.

The Invitation to Bid states that “[t]he **OWNER reserves the right to reject any or all Bids, to waive informalities, and to re-advertise.**”

Section 5.2. Acceptance/Rejection of Bids further states “[t]he **Village of Royal Palm Beach reserves the right to accept or to reject any and/ or all bids in whole or in part, with or without cause**, to waive any informalities and technicalities and to make the award to the Bidder, who in the opinion of the Village will be in the best interest of and/ or the most advantageous to the Village. The Village of Royal Palm Beach also reserves the right to reject the bid of any Vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who is not in a position to perform properly under this award. The Village of Royal Palm Beach reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. **The Village of Royal Palm Beach reserves the right to waive any irregularities and technicalities and may, at its discretion, request a re-bid.**

Only one bid from any individual firm, corporation, organization or agency under the same or different name shall be considered. Should it appear to the Village

that any bidder is interested in more than one bid all bids in which such bidder has interest will be rejected.”

As permitted by the above, Village staff has decided to re-advertise and re-solicit this project.

**RECOMMENDED ACTION:** Staff recommends approval to reject all bids received and re-advertise the project.

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Initiator:	Village Manager	Agenda	Village Council
	Approval:	Date:	Action:
Director of Parks and Recreation		11-16-23	

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