

Agenda Item # C - 5

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

**AGENDA ITEM:** APPROVAL TO PURCHASE TWO (2) POLYGON SHELTER PAVILIONS AT CRESTWOOD PARK NORTH IN AN AMOUNT NOT TO EXCEED \$125,000.00 BY PIGGYBACKING CLAY COUNTY TERM CONTRACT #18/19-2, FROM REP SERVICES, INC. THIS PROJECT (PR2102) IS BUDGETED IN ACCOUNT #301-7200-572-63-92.

**ISSUE:** This purchase is for the materials for two (2) new pavilions at Crestwood Park North. This purchase is budgeted in PR2102, Account #301-7200-572-63-92.

**RECOMMENDED ACTION:** Staff recommends approval.

|                                  |                 |         |                 |
|----------------------------------|-----------------|---------|-----------------|
| Initiator:                       | Village Manager | Agenda  | Village Council |
|                                  | Approval:       | Date:   | Action:         |
| Director of Parks and Recreation |                 | 9-21-23 |                 |



# REP SERVICES, INC.

Experts at Play & Outdoor Spaces

Site Amenities ■ Playground Equipment ■ Safety Surfacing ■ Shade  
Phone: 407.831.9658 Fax: 866.232.8532 E-mail: sales@repsservices.com

CGC1508223 FEIN 59-2978507 Page 1 of 2

Please mail POs, contracts and checks to:

Rep Services, Inc.  
165 W. Jessup Ave.  
Longwood, FL 32750-4146

|  |                                     |  |
|--|-------------------------------------|--|
| <b>Proposed To:</b> Village of Royal Palm Beach<br>Parks & Recreation<br>100 Sweet Bay Ln<br>Royal Palm Beach, FL 33411-1508 | <b>Ship To:</b> TBD at a later date | <b>Bill To:</b> Village of Royal Palm Beach<br>Parks & Recreation<br>100 Sweet Bay Ln<br>Royal Palm Beach, FL 33411-1508 |
| <b>Attn:</b> Lou Recchio   | <b>Attn:</b>                        | <b>Attn:</b> Lou Recchio   |

|                                |   |   |
|--------------------------------|---|---|
| <b>Project No:</b> 20066       | <b>Project Name:</b> Crestwood North-RPB            | <b>Project Contact:</b> Lou Recchio   |
| <b>Proposal No:</b> 20066.07   | <b>Proposal Name:</b> Crestwood North-HXE20PBR Roof | <b>Project Location:</b> 900 Crestwood Blvd N<br>Royal Palm Beach, FL 33411<br>Project County: Palm Beach |
| <b>Proposal Date:</b> 9/1/2023 | <b>Proposal Expires:</b> 10/1/2023                  |   |

|   |                |                           |                                 |
|---|----------------|---------------------------|---------------------------------|
| <b>For Questions Contact:</b> Jacqui Rohrborn | ☎ 407-853-3560 | ✉ jacqui@repsservices.com |                                 |
| <b>Consultant:</b> Paul Bravo                 | ☎ 407-853-3573 | ✉ paul@repsservices.com   | <b>Opt/Rev:</b> C/2 9/1/23 - JR |

|                        |                              |        |
|------------------------|------------------------------|--------|
| <b>Vendor:</b> Polygon | <b>Proj Drawings:</b> 7365R6 | 590801 |
|------------------------|------------------------------|--------|

| Class   | Part No | Qty  | Description  | Unit Price | Ext Price    |
|---|---------|------|--|------------|--------------|
| Shelters  | 7365R6  | 2 EA | Polygon Shelter Model: HXE 20 PBR<br>Primary Roof: PBR<br>Secondary Roof: N/A<br>Number of Columns: 6<br>Eave Height (UPB): 7.5'<br>Upper Roof Slope: 5.12<br>Electrical Cutout: 3<br>Electrical Access: Included<br>Ornamentation: 14" Westminster Columns<br>Lightning Protection: N/A<br>Anchor Bolts Included<br>2020 Florida Building Code 7th Edition<br>Engineering to comply with HVHZ | 48,587.00  | 97,174.00    |
| Product Subtotal:   |         |      |  |            | \$97,174.00  |
| Discount per the Clay County Contract #18/19-2                          |         |      |  | 2.00%      | (\$1,943.48) |
| Discounted Product Total:   |         |      |  |            | \$95,230.52  |
| Signed & Sealed Engineering:  |         |      |  |            | \$1,000.00   |
| Freight: Prepaid Ship Method: Best Way FOB: Destination Freight Charge: |         |      |  |            | \$3,915.00   |
| <b>Polygon Total:</b>   |         |      |  |            | \$100,145.52 |

## General Terms of Sale and Proposal Summary

|        |                        |              |
|--------|------------------------|--------------|
| Net 30 | <b>Product:</b>        | \$96,230.52  |
|        | <b>Freight:</b>        | \$3,915.00   |
|        | <b>Proposal Total:</b> | \$100,145.52 |

## Notes

The Clay County Contract #x18/19-2 provides a 2% discount on Porter/Polygon product. The maximum price for installation is 75% of the product price. (Installation does not include site prep, slabs, footings or engineering).

### Basis of Proposal: Optional PBR Roof

Our offer is based upon the email dated 08/30/2023

Specified Polygon by PorterCorp (2) HXE 20x20 PBR Roof

Please note the vendor information itemized below.

**If a performance and payment bond is required, add 3% to the proposal total.**

If a owner controlled insurance program (OCIP) is required, add 2% to the proposal total.

Also, please be aware that we generate separate invoices for product at the time of delivery. If your project should include products from multiple manufacturers, each will be invoiced and taxed separately. If you require consolidated invoices, please alert your sales team.

### Estimated product schedule (does not include installation)

(This schedule starts when all required information for engineering has been gathered.)

6 Weeks: Engineering

4 Weeks: Permitting/Submittal Approval

14 Weeks Longest manufacturing lead time. (Typical for scheduling.)

1 Week Shipping

25 Weeks TOTAL WEEKS

Note that RSI is committed to do all it can to meet the needs of your project.

This proposal is for material, freight, and applicable tax only. Any building permits, engineering, unloading, assembly, installation, site preparation and surfacing are by others. Drivers will not unload the shipment. Purchaser must make arrangements for unloading of playground or exercise equipment, shade, and shelter product lines. In most circumstances this will require a forklift. For certain site furnishing orders, a lift gate and pallet jack may be available for an additional fee. Please alert your sales team of this need.

**Poligon by PorterCorp:**

- Porter units are designed to meet 2020 Florida Building Code 7th Edition.
- Please provide Building Department permit application requirements including Risk Category.
- The following certificates are available:
  - Miami-Dade County Certificate of Competency No. 16-1025.01
  - PCI (Powder Coating Institute) 4000 Certified
  - American Institute of steel construction quality management systems certified
- Four sets of signed and sealed drawings and calc books for building permitting will be provided. If additional sets of drawings and calc books are required, additional fees will apply.

**Electrical Cutout:** Selections to be made at time of electrical cut out submittal approval

**Color Selection:**

- To be made at time of color submittal approval
- Can find standard roofing and frame color selections here: <https://poligon.com/shelter-option/frame-roof-colors/>
- Non-Standard colors and finishes are available at an additional charge

**Time Limitations Holding Prices Firm:**

Orders are shipped within our manufacturer's standard lead times. Requests for delayed shipping may result in additional costs due to increases in freight, material costs or other factors. To secure the prices on this proposal, the offer must be accepted prior to the expiration date noted.

If, during the performance of this contract, the price of a product increases 3% or more as documented by factory quotes, invoices or receipts to contractor (Rep Services, Inc.) from the date of the contract signing the price of shall be equitably adjusted by an amount reasonably necessary to cover such price increases. Where the delivery of a product is delayed, through no fault of contractor (RSI) as a result of the shortage or unavailability of a product, contractor (RSI) shall not be liable for any additional costs or damages associated with such delay(s).

The undersigned warrants that he/she is an authorized representative of Village of Royal Palm Beach noted and has the requisite authority to bind Village of Royal Palm Beach and/or principal.

Accepted By:

Village of Royal Palm Beach

|                       |               |              |      |
|-----------------------|---------------|--------------|------|
| Company Name          | Authorized By | Printed Name | Date |
| As Its: _____ (Title) |               |              |      |



**REP SERVICES, INC.**

*Experts at Play & Outdoor Spaces*

165 W. Jessup Avenue  
Longwood, FL 32750-4146  
PH: 407-831-9658  
FAX: 866-232-8532  
info@repsservices.com  
www.repsservices.com

## Clay County Purchasing Contract --

Original Bid for RFP No. 18/19-2 expired on 05/27/2023,  
with an option for renewal.

Attached are the following:

- Documents submitted by Rep Services for Renewal
- 5/23/2023 Board of County Commissioners Meeting Minutes for approved motion



**Administrative &  
Contractual Services**

PO Box 1366  
Green Cove Springs, FL  
32043

Physical Address:  
477 Houston Street  
Admin. Bldg., 4<sup>th</sup> Floor  
Green Cove Springs, FL  
32043

Phone: 904-278-3766  
904-278-3761  
904-284-6388

Fax: 904-278-3728

**County Manager**  
Howard Wanamaker

**Commissioners:**

Mike Cella  
District 1

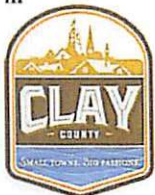
Wayne Bolla  
District 2

Jim Renninger  
District 3

Betsy Condon  
District 4

Kristen Burke, DC  
District 5

[www.claycountygov.com](http://www.claycountygov.com)



Date: February 1st, 2023

Vendor Name: Rep Services Inc

Address: 165 W. Jessup Avenue

City: Longwood State: FL Zip: 32806

Dear Vendor:

RFP No. 18/19-2 will expire 05/27/2023. The bid states that there is an option for renewal if agreed upon by both parties. Please initial your choice, sign and date at the bottom. Return the original letter to this office.

Please renew for an additional 1 year term at the same pricing, terms and conditions as originally awarded.

       We do not wish to renew the above bid beyond the current expiration date.

\*At renewal time, vendors may add additional manufacturers by utilizing the attached forms. This may only be done as part of the RFP renewal process.

A handwritten signature in blue ink, appearing to read "Ashley Catagan".

Signature

2-16-2023

Date

Renewal must be signed by an officer or employee having the authority to legally bind the vendor.

Sincerely,

Ashley Catagan, Parks & Recreation

**"RENEWAL" BID FORM**  
**RFP No. 18/19-2, VARIOUS EQUIPMENT AND AMENITIES FOR PARKS AND PLAYGROUNDS**

Bidden Rep Services, Inc.

Address: 165W Jessup Ave.

City, State and Zip: Longwood, FL 32806

Phone: 407-831-9658 Email: nathan@repservices.com

Contact Name(s): \_\_\_\_\_  
Custom Shade priced per project

\_\_\_\_\_  
Signature of Bidder

\*Bidder can provide additional price information related to Ball Field Lighting

**MANUFACTURER CATALOGS:**

Manufacturer: Landscape Structures Playground Equipment

|  |            |
|--|------------|
| Fixed Percentage Discount off MSRP:  | <u>2%</u>  |
| Custom equipment priced per project is not included in standard list price |            |
| Installation (Fixed Percentage of cost after discounts of equipment):      | <u>50%</u> |

Manufacturer: Skyways

|  |            |
|--|------------|
| Fixed Percentage Discount off MSRP:  | <u>2%</u>  |
| Custom Shade priced per project  |            |
| Installation (Fixed Percentage of cost after discounts of equipment):            | <u>75%</u> |
| 75% Fixed Percentage does not include: foundations, concrete slabs or permitting |            |

Manufacturer: Poligon Shelters & Shade

|  |            |
|--|------------|
| Fixed Percentage Discount off MSRP:  | <u>2%</u>  |
| Custom Shelter and Shade priced per project                                      |            |
| Installation (Fixed Percentage of cost after discounts of equipment):            | <u>75%</u> |
| 75% Fixed Percentage does not include: foundations, concrete slabs or permitting |            |

Manufacturer: Aquatix

|   |             |
|---|-------------|
| Fixed Percentage Discount off MSRP:   | <u>2%</u>   |
| Discount on features only. Mechanical package not included  |             |
| Installation (Fixed Percentage of cost after discounts of equipment):   | <u>100%</u> |
| Installation of above ground equipment only. Does not include site work. slabs, undergrounds, plumbing, electrical or mechanical work |             |

(MULTIPLE SHEETS CAN BE USED)

**"RENEWAL" BID FORM**  
**RFP No. 18/19-2, VARIOUS EQUIPMENT AND AMENITIES FOR PARKS AND PLAYGROUNDS**

Bidder: Rep Services, Inc.

Address: 165W Jessup Ave.

City, State and Zip: Longwood, FL 32806

Phone: 407-831-9658 Email: nathan@repservices.com

Contact Name(s): \_\_\_\_\_

\_\_\_\_\_  
Signature of Bidder

**\*Bidder can provide additional price information related to Ball Field Lighting**

**MANUFACTURER CATALOGS:**

Manufacturer: DuMor

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): 50%

Manufacturer: Anova Site Furnishing

Fixed Percentage Discount off MSRP: 2%

Custom equipment priced separately and is not included in standard price list  
Installation (Fixed Percentage of cost after discounts of equipment): 50%

Manufacturer: 2By2 Industries LLC

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): 100%

Manufacturer: ImulchFL, Inc.

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

**(MULTIPLE SHEETS CAN BE USED)**

**"RENEWAL" BID FORM**  
**RFP No. 18/19-2, VARIOUS EQUIPMENT AND AMENITIES FOR PARKS AND PLAYGROUNDS**

Bidder: Rep Services, Inc.

Address: 165W Jessup Ave.

City, State and Zip: Longwood, FL 32806

Phone: 407-831-9658 Email: nathan@repservices.com

Contact Name(s): \_\_\_\_\_

\_\_\_\_\_  
Signature of Bidder

**\*Bidder can provide additional price information related to Ball Field Lighting**

**MANUFACTURER CATALOGS:**

Manufacturer: No Fault Safety Surfacing

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

Manufacturer: Tot Turf Safety Surfacing

Fixed Percentage Discount off MSRP: 2%

Custom Shade priced per project

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

Manufacturer: ForeverLawn Synthetic Turf

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

Manufacturer: Irvine Wood Recovery

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): 50%

**(MULTIPLE SHEETS CAN BE USED)**



**"RENEWAL" BID FORM**  
**RFP No. 18/19-2, VARIOUS EQUIPMENT AND AMENITIES FOR PARKS AND**  
**PLAYGROUNDS**

Bidder: Rep Services, Inc.

Address: 165W Jessup Ave.

City, State and Zip: Longwood, FL 32806

Phone: 407-831-9658 Email: nathan@repservices.com

Contact Name(s): \_\_\_\_\_

\_\_\_\_\_  
Signature of Bidder

**\*Bidder can provide additional price information related to Ball Field Lighting**

**MANUFACTURER CATALOGS:**

Manufacturer: No Fault Safety Surfacing Loose Fill Rubber

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): 50%

Manufacturer: Hanover Specialties Poured in Place Surfacing-EPDM, Bondflex & Granuflex

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

Manufacturer: Safe4Play

Fixed Percentage Discount off MSRP: 2%

Installation (Fixed Percentage of cost after discounts of equipment): installation included in price/sq ft

Manufacturer: \_\_\_\_\_

Fixed Percentage Discount off MSRP: \_\_\_\_\_

Installation (Fixed Percentage of cost after discounts of equipment): \_\_\_\_\_

75% Fixed Percentage does not include: foundations, concrete slabs or permitting

**(MULTIPLE SHEETS CAN BE USED)**



## BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

May 23, 2023

Administration Building,  
4th Floor, BCC Meeting Room,  
477 Houston Street,  
Green Cove Springs, FL 32043  
4:00 PM

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### **INVOCATION**

Commissioner Kristen Burke, District 5, gave the Invocation.

### **PLEDGE**

U.S. Navy Petty Officer Jason Clark led the Pledge of Allegiance.

Chairman Betsy Condon said Petty Officer Clark served our country for ten years in the United States Navy. He served as a Ship's Serviceman on active duty for eight of those years, and for two years, he served on Reserve Duty. Throughout his time in the Navy, Petty Officer Clark received several awards, including the Navy Achievement Medal - Joint Meritorious Unit Award - and Iraqi Campaign Medal. Additionally, he was recognized twice as the Command Junior Sailor of the Quarter. Today Petty Officer Clark resides in Orange Park and works as the Volunteer Coordinator for the Clay County Board of County Commissioners.

Petty Officer Clark said it has been a pleasure to join the Clay County Community Services Team and thanked the Board for the opportunity.

### **CALL TO ORDER**

Chairman Betsy Condon called the meeting to order at 4:03 pm.

### **ROLL CALL**

**Present:** Commissioner District 4 Betsy Condon, Chairman  
Commissioner District 1 Mike Cella  
Commissioner District 2 Alexandra Compere  
Commissioner District 5 Dr. Kristen T. Burke

**Absent:** Commissioner District 3 James Renninger, Vice-Chairman

**Staff Present:** County Manager Howard Wanamaker  
County Attorney Courtney K. Grimm  
Commission Auditor Heather Boucher

## **PET ADOPTIONS**

Teresa Capo, Executive Assistant, presented a PowerPoint presentation of pets available for adoption - Twizzler (dog) - Maisey (dog) - Opal (cat) - O'Mally (cat). See Attachment A. If you are interested in adopting a pet, contact [clayadoptions@claycountygov.com](mailto:clayadoptions@claycountygov.com) or call (904) 269-6342. Ms. Capo stated that Clay County Animal Services also offers community rabies and microchip clinic on the first Thursday every month from 3:00 pm to 5:00 pm. The "Kitten Crew" is always looking for fosters. If you are interested, please contact [clayfosters@claycountygov.com](mailto:clayfosters@claycountygov.com). Ms. Capo said if you are interested in helping our furry friends but cannot take one home, please look at our Amazon wish list. (Amazon.com) We always need items for our foster kittens and shelter animals.

## **SPECIAL STAFF RECOGNITION**

### **Building and Zoning Staff**

*The Special Staff Recognition for the Building and Zoning Department can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCCAgenda/May 23,-2023](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCCAgenda/May%2023,-2023), beginning at 6:03 and ending at 9:05. Below is a summary of the discussion.*

Chairman Betsy Condon said that our Chief Building Official, Steve Schoeff, is here to help us recognize ten staff members for providing outstanding customer service during the rollout of the new Tyler permitting system.

Steve Schoeff, Chief Building Inspector, introduced the staff members and recognized them for their outstanding customer service and hard work.

### **Staff Recognized:**

-

- Robin Stroich - Building Division Program Manager
- Mary Glisson - Lead Permit Tech
- Pansy Hudson - Permit Tech
- Lisa Mitchell - Permit Tech
- Robbin Fuller - Permit Tech
- Nicky Wilson - Permit Tech
- Theresa Jude - Cashier
- Ruth Lewis - Zoning Tech
- Christie Johnson - Zoning Tech
- Laura Hanson - Zoning Tech

## **PROCLAMATIONS/RESOLUTIONS**

### **1. National Safe Boating Week (May 20-26, 2023)**

*The presentation for the National Safe Boating Week Proclamation can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23,-2023](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23,-2023), beginning at 9:28 and ending at 14:25. Below is a summary of the discussion and the vote.*

Chairman Betsy Condon said National Safe Boating Week is May 20-26, 2023, marking the beginning of the summer boating season. It is the perfect time to remind boaters that safe boating takes preparation. Chuck Whipple introduced the below individuals and explained their duties.

Present to accept the Proclamation:

- Chuck Whipple - US Coast Guard Auxiliary
- Nancy Brown - Flotilla Commander
- Dan Hess - Vessel Examiner

Commissioner Mike Cella read the Proclamation for National Safe Boating Week (May 20 through 26, 2023).

Chairman Betsy Condon made a motion for approval of the Proclamation, seconded by Commissioner Kristen Burke, which carried 4-0.

Mr. Hess gave an overview of the day to day duties of the US Coast Guard Auxiliary.

### **2. Military Service Day/Memorial Day (May 29, 2023)**

*The presentation of the Military Service Day/Memorial Day Proclamation (May 29, 2023) can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23-2023](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23-2023), beginning at 14:27 and ending at 20:37. Below is a summary of the discussion and the vote.*

Chairman Betsy Condon said May 29, 2023, is Memorial Day and Military Service Day in Clay County and the 35th annual Green Cove Springs RiverFest. It is held every year on Memorial Day to pay tribute to our courageous men and women of the United States Armed Forces, past and present.

Present to accept the Proclamation:

- **Petty Officer 2nd Class John D. Ruark** - Vice President of the Veteran's Council of Clay County and has 40 years of combined service with the US Navy and Government.
- **Command Master Chief Mack Ellis** - Served his Country for more than 30 years

in the US Navy at NAS JAX as a Southeast Region Master Chief and NAS Mayport as a Fourth Fleet Master Chief.

- **Green Cove Springs Mayor Connie Butler**
- **Various Military Service Members**

Commissioner Alexandra Compere read the Proclamation for Military Service Day/Memorial Day.

Chairman Betsy Condon made a motion for approval of the Proclamation, seconded by Commissioner Mike Cella, which carried 4-0.

Mayor Connie Butler thanked the Board for the Proclamation. She also thanked the men and women that serve in our military. Mayor Butler said all are invited to the RiverFest on Monday, May 29, 2023, at 10:00 am and gave information for events and vendors.

Master Chief Mack Ellis thanked the Board for always supporting our military and said getting support has to come from the top, and no matter what happens, everything runs smoother.

### 3. FHSAA Boys Weightlifting State Championship

*The presentation of the FHSAA Boys Weightlifting State Championship Proclamation can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23-2023](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC-Agenda/May-23-2023), beginning at 21:25 and ending at 33:25. Below is a summary of the discussion and the vote.*

Chairman Betsy Condon said we would like to recognize and congratulate the Fleming Island and Keystone Heights Boys Weightlifting Teams for their recent wins at the FHSAA Boys Weightlifting State Championships. Chairman Condon said they would recognize each team separately.

#### **Fleming Island:**

- Travis Cunningham - Fleming Island Golden Eagles Head Coach
- Austin Smenda - Assistant Coach
- Jordan Herff - Assistant Coach
  - Nicholas Cruz
  - Austin Allred
  - Isaiah Ramos
  - Mason Donahue
  - Shekaeb Wallizada
  - Joshua Pereira
  - Dylan Peterson
  - Zach Davis
  - Conner Russell
  - Ben Hollinger
  - Tyler Beverly
  - Tyler Williams

- Murphy Ballard
- Tabari Tucker
- Pierre Solorzano
- Aidan Rucker
- Jered Rhodes
- Haeddon Compton
- Ladarius Jackson
- Josh Langston
- Ethan Wilger
- Gage Isbell
- Keven Reyes
- Braden Cunningham

Commissioner Kristen Burke read the FHSA Boys Weightlifting State Championship Proclamation for Fleming Island Boys Weightlifting Team.

Commissioner Alexandra Compere made a motion for approval of the Proclamation, seconded by Commissioner Chairman Betsy Condon, which carried 4-0.

Chairman Betsy Condon recognized School Superintendent David Broskie and Clay County District Athletic Director John Sgromolo.

**Keystone Heights:**

- Lantz Lowery - Keystone Heights Indians Head Coach
  - Brian Overton
  - Larry Jeffries III
  - Colton Hollingsworth
  - Jed Tisdale
  - Declan Shine
  - Reid Begue
  - Wyatt VanZant
  - Sam Ulsch
  - Davin Adams
  - Landon Hovsepian
  - Bryar Schenck
  - Dakota Roper
  - Bryson Wester
  - Jaydon Goodman
  - Tyeler Rozier
  - Jackson Herman
  - Brayden Wester
  - Tyler Duncan

Coach Lowery acknowledged the team's accomplishment of winning a "Three-Peat."

Mr. Sgromolo said that since starting back athletics in the Summer of 2020, Clay County had been the standard in weightlifting in the state of Florida. He also recognized Coach Lowery for being Coach of the Year. The support that the Community has for the student-athletes as a whole is truly like no other in the state. Mr. Sgromolo thanked the

Community and the Commission for always supporting the athletes.

Chairman Betsy Condon recognized Principal Laurie Burke, Athletic Director Chuck Dickinson, and Football Coach Steve Reynolds.

Commissioner Kristen Burke read the FHSAA Boys Weightlifting State Championship Proclamation for Keystone Heights Boys Weightlifting Team.

Commissioner Mike Cella made a motion for approval of the Proclamation, seconded by Commissioner Chairman Betsy Condon, which carried 4-0.

Keystone Heights Principal Laurie Burke said these guys are great athletes but are even better young men led by an amazing coach. Thank you all for your hard work and representing the school so well, and thank you to the Commission for the recognition.

## **DECLARATIONS**

### **4. Lupus Awareness Month (May 2023)**

Chairman Betsy Condon said Lupus is a chronic disease that affects the immune system and can be difficult to diagnose. Lupus Awareness Month occurs each May to help raise awareness about the disease, its symptoms, and treatments. We are declaring May 2023 as Lupus Awareness Month in Clay County. If you would like to read the Declaration, it is on this meeting's online agenda.

### **5. Mental Health Awareness Month (May 2023)**

Chairman Betsy Condon said we also declare May as Mental Health Awareness Month. Many people of all ages live with mental health illnesses in the United States. There are many resources available to help. If you know someone struggling with mental health issues, please help connect them with life-saving organizations like Clay Behavioral Health or the 9-8-8 Suicide and Crisis Lifeline. We have declared May as Mental Health Awareness Month in Clay County. If you would like to read the Declaration, it is on this meeting's online agenda.

## **CONSTITUTIONAL OFFICERS**

There were no comments by Constitutional Officers.

## **APPROVAL OF MINUTES**

### **6. Board of County Commissioners Meeting, May 9, 2023.**

Commissioner Mike Cella made a motion for approval of the May 9, 2023, BCC Meeting minutes, seconded by Commissioner Kristen Burke, which carried 4-0.

## **PUBLIC COMMENTS**

Chairman Betsy Condon opened the floor for public comment at 4:37 pm.

James Otto, Blanding Boulevard, Middleburg, Florida, asked for the votes to be called out and has concerns regarding having an attorney, red light cameras, and police report written during an accident he was involved in.

Hearing no other comments, Chairman Betsy Condon closed public comment at 4:40 pm.

## **CONSENT AGENDA**

### **7. Finance Business**

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

### **8. SHIP Down Payment Assistance Funding Agreement between the County and Housing Finance Authority (T. Sumner)**

Approval of the SHIP Down Payment Assistance Funding Agreement between the County and Housing Finance Authority of Clay County.

#### **Funding Source:**

SHIP Program Fund - SHIP Program Activities - Program Services

### **9. First Amendment to Agreement No. 2021/2022-182 with Mercy Support Services, Inc. for Homeless Stabilization Program Strategy (T. Sumner)**

A) Approval of the First Amendment to Agreement No. 2021/2022-182 with Mercy Support Services, Inc. as the Sponsor/Developer for the Homeless Stabilization Program Strategy for the County's SHIP Program, increasing the grant funding for years two and three of the Agreement from \$100,000.00 per year to \$300,000.00 per year.

B) Additional approval of advanced payment is requested.

#### **Funding Source:**

SHIP Program Fund - SHIP Program Activities - Program Services

### **10. Satisfaction of Mortgage for Duncan, Bryant and Hayward (T.**



11. Second Renewal of RFP No. 18/19-2, Various Equipment and Amenities for Parks and Playgrounds (K. Smith)

Approval of second renewal of RFP No. 18/19-2, Various Equipment and Amenities for Parks and Playgrounds for one year. This is an annual RFP for purchase and installation of playground equipment, repair parts and ballfield lighting as needed at parks county wide. The RFP is awarded to multiple Distributors and provides a percentage discount off MSRP pricing as well as an installation discount.

**Funding Source:**

General Fund - Parks and Recreation Administration - Machinery and Equipment - Capitalized  
Various

12. Bid No. 22/23-45, Junk and Debris Removal (K. Smith)

Approval to reject bid received from J Dog Junk Removal for Bid No. 22/23-45, Junk and Debris Removal. Services are funded through the Community Development Block Grant (CDBG) Entitlement Program. Staff is re-evaluating alternate methods to procure services based upon the needs of individual applications. This effort should result in better pricing for the removal and disposal fees.

13. Interlocal Agreement with Clay County Utility Authority regarding Road Work and Utility Work for the Improvements of County Road 315 related to the Bonded Transportation Program Construction Management At Risk Group #2 (E. Dendor)

Approval of Interlocal Agreement with Clay County Utility Authority regarding Road Work and Utility Work for the Improvements of County Road 315 related to the Bonded Transportation Program Construction Management At Risk Group #2 (E. Dendor)

14. Tenth Amendment to Agreement No. 2020/2021-213 with Jacobs Engineering Group, Inc. for Professional Engineering Design Consultant Services for the Bonded Transportation Program Construction Management At Risk Group #2 regarding Project 6A (E. Dendor)

Approval of the Tenth Amendment to Agreement No. 2020/2021-213 with Jacobs Engineering Group, Inc. for Professional Engineering Design Consultant Services for the Bonded Transportation Program Construction Management At Risk Group #2 to include design and post-design Services necessary to construct the Utility Work in relation to Project 6A in accordance with the Interlocal Agreement between the

County and Clay County Utility Authority (CCUA) Re: Road Work and Utility Work for the Improvement of CR 315 in the amount of \$265,390.34.

Funding Source:

2020 Bond Construction Fund - First Coast Connector from US17 to CR315 - Infrastructure

15. Acceptance for Final Plat for Recording - Kindlewood Townhomes (District 2, Comm. Compere)(R. Smith)
16. Acceptance for Final Plat for Recording - Cathedral Oak Parkway Phase 3 (District 5, Comm. Burke)(R. Smith)  
Staff has reviewed and recommends that the Board accept and approve the final plat of Cathedral Oak Parkway Phase 3 for recording.
17. Acceptance of Assignment and Assumption of Agreement for Permanent Easement for Drainage between the Shadowlawn Community Development District and Clay County (C. Grimm)
18. Approval of Amendment to Roadway Construction Impact Fee Credit Agreement between Clay County and Shadowlawn Community Development District, Agreement No. 2017/2018-70, related to the construction and dedication of CR 218 Extension (now known as a portion of Cathedral Oak Parkway)
19. First Amendment to Agreement No. 2020/2021-216 with Replay Systems, Inc. for the Purchase and Installation of the E911 Logging Recorder Replacement System (D. Hane)  
Approval of the First Amendment to Agreement No. 2020/2021-216 with Replay Systems, Inc. for the Purchase and Installation of the E911 Logging Recorder Replacement Systems in the amount of \$124,710.60.

Funding Source:

911 Wireless Fund - All Grants Organization - Computer Software - E911 Logging Recorder Replacement Project

911 Wireless Fund - All Grants Organization - Machinery and Equipment - Capitalized - E911 Logging Recorder Replacement Project

911 Wireless Fund - 911 Wireless - Machinery and Equipment - Capitalized

911 Wireless Fund - 911 Wireless - Professional Services

20. Request to use alternative procedure to notice public hearings for the consideration of potential purchase and sales agreements for the

## County's purchase of real properties in connection with Public Safety projects (A. Chapman)

Courtney Grimm, County Attorney, said items do not need to be pulled but need the record to reflect item number 8; the agreement will be revised to reflect that this is a continuing program and moving forward. Additionally, item 16 has some revisions to the plat to tie easement bearings and distances to the easement plat line.

Commissioner Mike Cella made a motion for approval of the Consent Agenda as presented, seconded by Commissioner Kristen Burke, which carried 4-0.

### **DISCUSSION/UPDATES**

#### 21. Northeast Florida Regional Council Board's upcoming leadership

*The discussion for the Northeast Florida Regional Council Board can be seen at [www.claycountygov.com/clay-county-tv-and-video-archive/BCC-Agenda-May-23,-2023,-beginning-at-41:23-and-ending-at-45:54](http://www.claycountygov.com/clay-county-tv-and-video-archive/BCC-Agenda-May-23,-2023,-beginning-at-41:23-and-ending-at-45:54). Below is a summary of the discussion.*

Eric Anderson, Deputy CEO, and Emergency Manager, addressed the Board regarding the leadership for NEFRC. Mr. Anderson gave an overview of the makeup for leadership for NEFRC. Mr. Anderson said 2019; the Board approved a restructuring and a rotation of counties into leadership positions. They returned to the rotation when Clay County re-entered the Regional Council in 2021/2022. They are slated in Clay County due to having a person nominated in the first Vice-President position for the next year, and then the person would be the board chair the next year. Commissioner James Renninger has been discussed as a potential nominee. He understands that Commissioner Renninger wanted a discussion with the Board to develop some consensus on who the nominee would be for the county.

There were questions and discussions regarding the timeline and leadership change.

Commissioner Mike Cella expressed his concern with Commissioner Renninger's absence and making a decision regarding the position.

Following the discussion, the Board gave consensus with the recommendation for Commissioner Renninger, and when he returns, he can give his thoughts, and they would move forward after the discussion. Chairman Betsy Condon agreed and said Commissioner Renninger would serve the Council well.

### **NEW BUSINESS**

#### 22. Bid No. 22/23-50, Sidewalk Replacement for the Community Disaster Block Grant Entitlement Program (K. Smith)

Approval to Post Notice to Intent to award Bid No. 22/23-50, Sidewalk Replacement for the Community Disaster Block Grant Entitlement