

Agenda Item # C - 17\_\_\_\_\_

**Village of Royal Palm Beach  
Village Council  
Agenda Item Summary**

**Agenda Item:**

**APPROVAL OF A SPECIAL EVENT PERMIT FOR THE ROYAL PALM BREWING COMPANY TO HOLD AN “OKTOBERFEST CELEBRATION” AT 543 NORTH STATE ROAD 7, SUITE 103, IN THE COMMONS AT ROYAL PALM BEACH SHOPPING PLAZA. THE EVENT WILL TAKE PLACE ON SATURDAY, SEPTEMBER 16, 2023, FROM 11:00 A.M. UNTIL 10:00 P.M. BY GEORGE SHETKA.**

**Issue:**

The request is for a special event permit in order to hold an “Oktoberfest Celebration” at the Royal Palm Brewing Company located at 543 North State Road 7, Suite 103, in the Commons at Royal Palm Beach Shopping Plaza. The event will take place on Saturday, September 16, 2023, from 11:00 a.m. until 10:00 p.m. A Site Plan of the event can be found in **Exhibit B**. Staff has reviewed this application and determined that the proposed event will not adversely affect the immediate area.

**Recommended Action:**

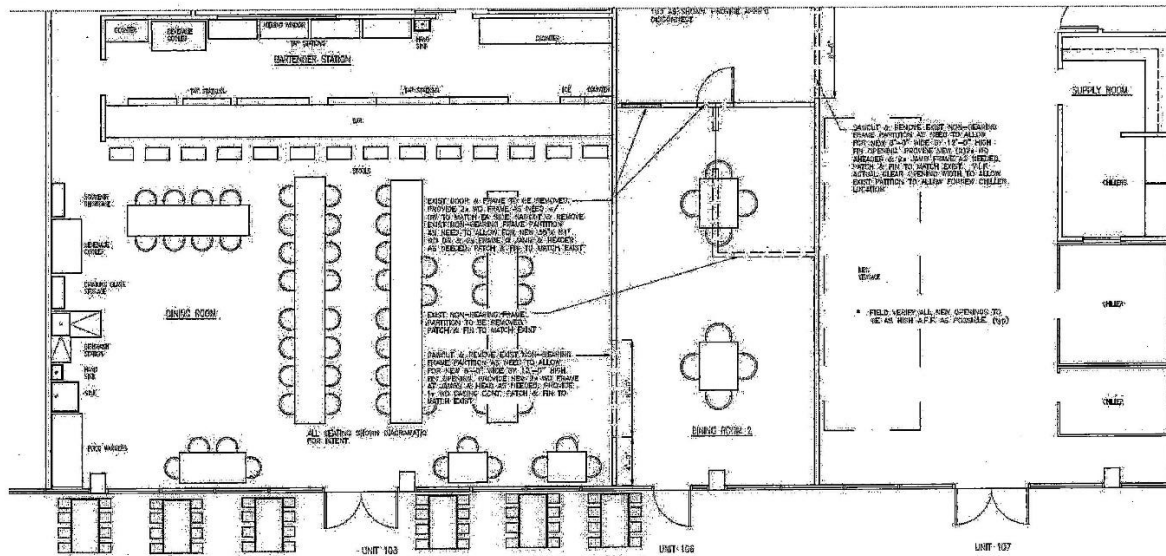
Approval of Special Event Permits, subject to the attached conditions (Exhibit A).

## **EXHIBIT A**

1. The event may only occur on September 16, 2023, from 11:00 a.m. until 10:00 p.m.
2. Any tents used shall be flame resistant.
3. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.
6. Adequate trash receptacles shall be provided for any debris, which may accumulate on site.

**Exhibit B**

Directly below is an illustration of the Site Plan for the event.



**A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 45 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.**

RECEIVED BY:  
Village of Royal Palm Beach

AUG 03 2023

VILLAGE OF ROYAL PALM BEACH  
SPECIAL EVENTS PERMIT APPLICATION

DATE: 7/26/23

Time \_\_\_\_\_

I/We George Shetka (Royal Palm Brewing Company)  
(Name of applicant)

of 543 North State Road 7, Suite 103, Royal Palm Beach, FL  
(Mailing address)

Name and phone number of contact person: George Shetka 407.960.0128

Email address: royalpalmbrewing@yahoo.com

On behalf of Royal Palm Brewing Company  
(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:

allow for 6-6' folding tables to be placed directly in front of our building, which will not impede foot traffic nor block any fire exits for our Oktoberfest Celebration.

In support of such application, I submit the following information:

1. Proposed location: 543 North State Road 7, Suite 103 Royal Palm Beach, FL.

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event: 9.16.2023 from 11am to 10pm.

3. Approximate number of participants expected: 100 people at any given time.

4. Insurance company and policy number: ST Good Insurance of Florida Policy CL221348362

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes \_\_\_\_\_ No **X**. If yes, please describe: \_\_\_\_\_

(State, municipal or county permit or written consent, if applicable, to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or utilities?  
**There will be no impact on traffic, fire/rescue or utilities**

Proposed impact mitigation plan: \_\_\_\_\_

7. Are animals involved in this event? Yes \_\_\_\_\_ No **X**

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?  
**We will utilize our indoor facilities**

9. Site plan for proposed location of special event showing layout of all facilities, including parking and signage, is attached hereto along with a fully executed Hold Harmless Agreement as required by Section 16-12(a)(2) of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or pedestrian traffic impacts which cannot be prevented by the imposition of conditions?

**We will not be blocking any parking spaces and the tables will be placed directly in front of our location. The space to the east of us is vacant and the Yoga studio on the far west side is thre suites separated from our tasting room.**

B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?

     **We use barriers (cones and caution tape) to keep all patrons inside the marked areas. We will also place signs on the cones stating "No alcoholic beverages beyond this point).**\_\_\_\_\_

C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

     **The only audible sounds will be of people talking. There wont be any music or entertainment outside.**\_\_\_\_\_

D. How is the proposed special event compatible with the character of the location for which it is proposed?

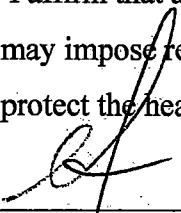
     **We are a brewery celebrating German Oktoberfest. We will have beer and food available for purchase on site as well as to-go. We will ensure the event stays within our direct storefront.**\_\_\_\_\_

11. In addition to depicting proposed temporary signage on the provided site plan, please list below all signs to be displayed as part of the special event. Please include sign type, dimensions, square footage and proposed location(s) (See Village Code Section 20-71).

     Signs that read

**"No Alcohol or Brewery Patrons Beyond this Point" will be placed at the perimeter of the event.**\_\_\_\_\_

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special Events Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all.

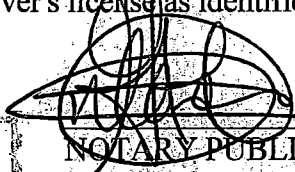
  
\_\_\_\_\_  
Signature of Applicant

GEORGE SITHKA  
\_\_\_\_\_  
Print Name of Applicant

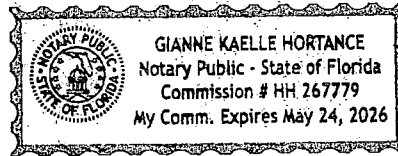
THE STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this 3 day of AUGUST, 2023, by George Sithka, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).



  
\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF FLORIDA

Gianne Kaelle Hortance



VILLAGE OF ROYAL PALM BEACH, FLORIDA  
OWNER'S AFFIDAVIT OF CONSENT AND RESPONSIBILITY  
**DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY**

DATE: 7/28/23

APPLICATION FOR: Special Events Permit

PROPOSED LOCATION FOR SPECIAL EVENT:

543 North State Road 7, Suite 103

Sidewalk Directly in front of Suite 103

I/We, John Blizard, own the property referenced above and hereby grant my/our consent for \_\_\_\_\_ to utilize the property for \_\_\_\_\_ acknowledging that I/we will be responsible for the activities conducted thereon.

John Blizard  
Affiant

\_\_\_\_\_  
Affiant

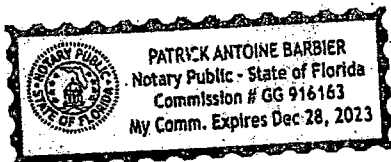
STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 28 day of July, 2023 by

John Blizard, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

[Signature]  
Notary Public  
State of Florida

(Seal)





**HOLD HARMLESS AGREEMENT FOR OWNER OF PROPERTY**  
**(IF DIFFERENT FROM APPLICANT)**  
**DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY**

The undersigned is the owner of the real property to be utilized for the proposed Special Event. The undersigned has granted the Applicant permission to apply for a Special Events permit from the Village of Royal Palm Beach, Florida ("Village"), to use the undersigned's property for this purpose, and acknowledges responsibility (owner's affidavit is attached hereto).

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event conducted.

Executed this 28 day of July, 2023

WITNESSES:

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

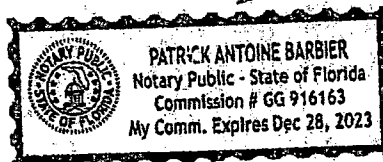
STATE OF FLORIDA  
COUNTY OF PALM BEACH

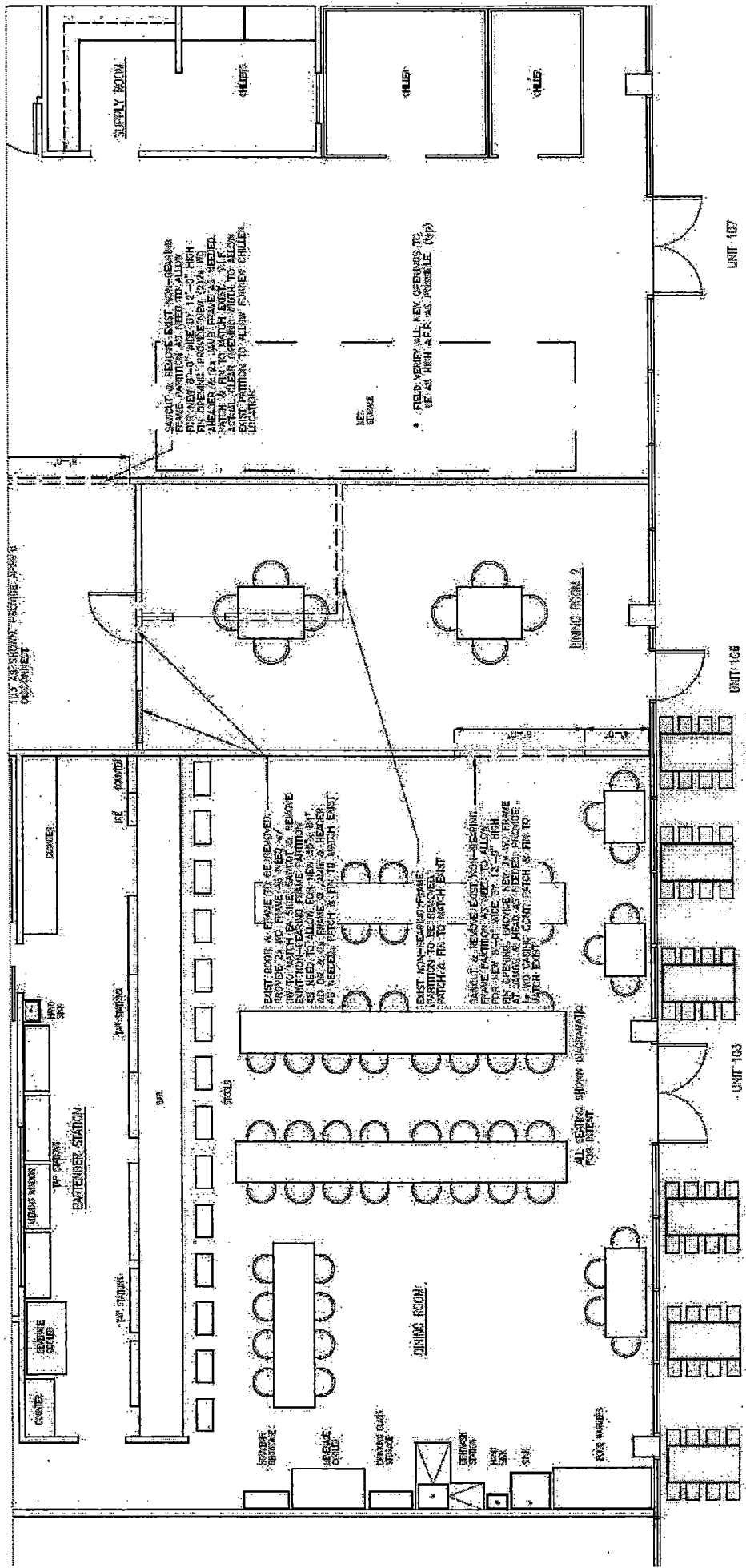
John Blizard  
Owner of Property  
Printed Name

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 28 day of July, 2023 by John Blizard, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

Notary Public  
State of Florida

(Seal)







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> S.T Good Insurance of Florida Inc 2501 SE Aviation Way Suite H Stuart FL 34996		<b>CONTACT NAME:</b> Tammy Waddington <b>PHONE (A/C, No, Ext):</b> (772) 287-3625 <b>FAX (A/C, No):</b> (772) 287-3516 <b>E-MAIL:</b> twaddington@stgoodinsurance.com <b>ADDRESS:</b>
<b>INSURED</b> Royal Palm Brewing Company LLC 543 N State Road 7 Suites 103, 106, 107 Royal Palm Beach FL 33411		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Hartford Und. Ins. Co. NAIC #: 30104 <b>INSURER B:</b> Technology Insurance Company Inc. 42376 <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

## COVERAGES

CERTIFICATE NUMBER: CL236550829

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	21SBAAK1MFT	01/25/2023	01/25/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 BASEP \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		N/A			COMBINED SINGLE LIMIT (Ea accident) \$ N/A BODILY INJURY (Per person) \$ N/A BODILY INJURY (Per accident) \$ N/A PROPERTY DAMAGE (Per accident) \$ N/A
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <b>RETENTION \$</b>		N/A			EACH OCCURRENCE \$ N/A AGGREGATE \$ N/A
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	TWC4178667	12/15/2022	12/15/2023
		Y				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Village of Royal Palm Beach 1050 Royal Palm Beach Blvd  Royal Palm Beach FL 33411	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**NO  
ALCOHOL  
OR  
BREWERY  
PATRONS  
BEYOND  
THIS POINT**

