

Agenda Item # C- 7 _____

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

AGENDA ITEM:

Approval and authorization for the Village Manager to execute Consultant Services Authorization No. 1E with DHGA Design-FL (DHGA) to provide Architectural Design Services for the Renovation and Expansion of the Recreation Center, Project Number PR2201. The cost for said services shall not exceed \$382,035.00.

Background

The Renovation and expansion of the Recreation Center was ranked on the Strategic Plan as a “top priority” for Management Agenda 2019/2020 through 2021/2022 under the Goal 2 “Responsive Village Services”.

Village Council authorized the Village Manager to enter into CSA1 with DHGA on 7/14/2022. The scope for CSA1 included the schematic design for site plan and architectural approvals.

The Planning and Zoning commission approved the site plan modification and architecture on 5/23/23.

ISSUE:

DHGA Design-FL will Finalize the site and building design in accordance with the Site Plan and AAR approvals.

The remaining tasks will be broken up into typical phases as follows:

A. Design Development (DD) & Construction Documents Phases (CD)

- Per the approved schematic design, DHGA will develop the final architectural documents, i.e.: floor plans, ceiling plans, interior elevations, typical building sections, details interior finishes, details and schedules.
- Develop interior finish materials and design that is in keeping with typical Village aesthetics.
- Provide detailed design documents for Owner review and approval.
- At the end, DHGA will prepare the required drawings and specifications necessary for obtaining the building permit, for bidding and construction.
- Continue to monitor the proposed Construction Budget and Schedule.
- Includes FF&E Services and Construction Cost Estimate

B. Bidding, Permit & Construction Administration Phase (B/P/CA)

- During the bidding process, DHGA’s team will respond to RFI’s from the Contractor for clarification issues.
- DHGA will respond to comments and assist the contractor with obtaining building permits.
- Construction Administration includes RFI coordination and clarification issues and review of shop drawings.
- DHGA site visits, typically bi-monthly, for progress meetings and “punch list” reviews during construction. DHGA anticipates a (15) month construction time schedule - Landscape Architect (5) trips, Civil (10) trips, MEP (5) trips, Structural (8) trips, Architect (30) site trips.
- Includes FF&E Services

RECOMMENDED ACTION:

Staff recommends a motion to approve.

Initiator:	Village Manager	Agenda Date:	Village Council
	Approval:		Action:
Village Engineer		6/15/23	

Consultant Services Authorization
No. 1E
Village of Royal Palm Beach

Architectural Design Services
Renovate & Expansion Recreation Center
PR2201

Introduction

The Village of Royal Palm Beach (VILLAGE) entered into a services agreement entitled Agreement for Architectural Design Services Renovate & Expansion Recreation Center (AGREEMENT) with DHGA Design-FL (DHGA) on July 14, 2022. This Consultant Services Authorization (CSA) will be performed under the terms and conditions of that AGREEMENT.

Background

Consultant services authorization No.1 for Schematic Design & Site Plan Approval was approved by Village Council on 07/14/22.

Scope of Services

Task I. Architectural and Engineering Services

Finalize the site and building design in accordance with the Site Plan and AAR approvals.

All tasks will be broken up into typical phases as follows:

A. Schematic Design & Site Plan Approval (SD): Complete (see CSA1)

B. Design Development (DD) & Construction Documents Phases (CD)

- Per the approved schematic design, we will develop the final architectural documents, i.e.: floor plans, ceiling plans, interior elevations, typical building sections, details interior finishes, details and schedules.
- Develop interior finish materials and design that is in keeping with typical Village aesthetics.
- Provide detailed design documents for Owner review and approval.
- At the end, DHGA will prepare the required drawings and specifications necessary for obtaining the building permit, for bidding and construction.
- Continue to monitor the proposed Construction Budget and Schedule.
- Includes FF&E Services and Construction Cost Estimate

C. Bidding, Permit & Construction Administration Phase (B/P/CA)

- During the bidding process, our team will respond to RFI's from the Contractor for clarification issues.
- We will respond to comments and assist the contractor with obtaining building permits.
- Construction Administration includes RFI coordination and clarification issues and review of shop drawings.

- DHGA site visits, typically bi-monthly, for progress meetings and “punch list” reviews during construction. We anticipate an (12) month, construction time schedule - Landscape Architect (5) trips, Civil (10) trips, MEP (5) trips, Structural (8) trips, Architect (30) site trips.
- Includes FF&E Services

Fees:

Category	Category Title	Fee	Reimbursable Expenses
B	Design Development (DD) & Construction Documents Phases (CD)	\$272,435.00	\$3,000.00
C	Bidding, Permit & Construction Administration Phase (B/P/CA)	\$101,850.00	\$7,750.00

See Exhibit A for a detailed breakdown of fees and the proposed design schedule.

Payments will be hourly as outlined in Exhibit “A”; in a sum not to exceed \$374,285.00 plus reimbursable expenses of \$7,750.00 and come from PROJECT: PR2201; Account No: 302-7210-572.62-99

Authorization

Consultant Services Authorization No. 1

Date: _____

If you concur with this CSA, please indicate by signing below; once executed by the Village Manager you will receive a copy for your records.

IN WITNESS WHEREOF, the parties have hereto set their hands the day and year first above written.

DGHA Design-FL

Robert E. Hill, President

Village of Royal Palm Beach
A Florida Municipal Corporation

Raymond C. Liggins, PE
Village Manager

PROFESSIONAL FEE COMPUTATION**DHGA DESIGN-FL****Project: RPB RECREATION CENTER EXPANSION & RENOVATIONS -
PROGRAM SPACE & GYMNASIUM****EXHIBIT 'A'**

Date: JUNE 29, 2022

DICSEPLINE	SD	DD / CD	TOTALS	B/P/CA	GRAND TOTAL	EXPENSES
Architect	\$71,700.00	\$113,800.00	\$185,500.00	\$54,290.00	\$239,790.00	\$5,000.00
Structural	\$7,275.00	\$31,525.00	\$38,800.00	\$9,700.00	\$48,500.00	\$1,500.00
MEP Engineering	\$12,480.00	\$87,360.00	\$99,840.00	\$24,960.00	\$124,800.00	\$3,500.00
Civil Engineering	\$13,500.00	\$24,750.00	\$38,250.00	\$8,000.00	\$46,250.00	\$250.00
LA & Irrigation Plans	\$21,500.00	\$8,500.00	\$30,000.00	\$2,500.00	\$32,500.00	\$500.00
Topo Survey	\$6,950.00		\$6,950.00		\$6,950.00	
Geotech	\$15,322.00		\$15,322.00		\$15,322.00	
TOTAL A&E FEES	\$148,727.00	\$265,935.00	\$414,662.00	\$99,450.00	\$514,112.00	\$10,750.00
OTHER	SD	DD / CD	TOTALS			EXPENSES
FF&E-Selection & Specifications (Hourly)	\$3,200.00	\$5,000.00	\$8,200.00	\$2,400.00	\$10,600.00	
Construction Cost Estimate (Hourly)	\$1,500.00	\$1,500.00	\$3,000.00			
Security Systams	\$0.00	\$0.00				
A/V Systems	\$0.00	\$0.00				
TOTAL OTHER	\$4,700.00	\$6,500.00	\$11,200.00	\$2,400.00	\$10,600.00	
EXPENSES	\$3,000.00	\$3,000.00		\$4,750.00		\$10,750.00