

AGENDA SUMMARY ITEM

Agenda Item #: C - 7

Agenda Item: Approval and authorization, in accordance with established policy, to make a budget amendment for Fund 302 in the fiscal year 2022/2023 Budget. Said amendment to transfer a total of \$1,150,000 from Undesignated Fund Balance to Corporate Picnic Pavilion (PR2105)

In accordance with the Village Engineers memo attached this project represents the second pavilion that was bid as an add alternate. The project scope included two identical pavilions. The original corporate pavilion is funded in ARPA (American Rescue Plan) Fund 105 project PR2308

Exhibit "A" attached outlines the sources and uses of the funds.

Recommended Action:

Requesting Village Council approval to make the budget amendment to the fiscal year 2021/2022 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Stanley G. Hochman Finance Director		10/20/22	

C:\MyFiles\Agenda Item 2022_2023\Budget Amend\Fund 302 – Corporate Picnic Pavilion

EXHIBIT "A"
BUDGET REVISION
CAPITAL IMPROVEMENT FUND - 302

DEPARTMENT	ACCOUNT DESCRIPTION	CIP PROJ NO.	BUDGET CODE NO.	AMOUNT
SOURCE OF FUNDS				
PARKS & RECREATION	RESERVE FUTURE CIP		3990100	\$ 1,150,000
TOTAL SOURCE OF FUNDS				<u><u>\$ 1,150,000</u></u>
USE OF FUNDS				
PARKS & RECREATION	CORPORATE PICNIC PAVILION PROJECT	PR2105	572-6299	\$ 1,150,000
TOTAL USE OF FUNDS				<u><u>\$ 1,150,000</u></u>



Village of Royal Palm Beach

Village Engineer

1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411

Memo

To: Stan Hochman
From: Chris Marsh
Date: September 22, 2022
Re: New Project

Please transfer \$1,150,000.00 from the 302 fund balance to the proposed Corporate Picnic Pavilion East Project, project number PR2105.

The original corporate pavilion project (PR2308) is funded in the American Rescue Plan account (105). The project scope included two identical pavilions. The South pavilion was part of the base bid and the east pavilion was bid as an add alternate. Due to increases in pavilion square footage and additional underground modifications the bids came in above the project estimate. The effects of Covid-19 have also caused construction costs to rise significantly since the project budget was established. The proposed project will provide funding to construct the east pavilion along with a \$112,000 contingency fund.

Thank you,

Christopher Marsh, P.E.
Village Engineer

Village of Royal Palm Beach
FY 23 CAPITAL IMPROVEMENT PROJECT
CIP Justification Sheet

(1) Project Title:	Corporate Picnic Pavilion East						
(2) Program Category:	Buildings		(3) Project Type:		New		
(4) Project/Priority Number	PR2105		(5) Department		Parks & Recreation - Parks		
(6) Division:	Parks & Recreation - Parks		(7) Project Manager:		Village Engineer		
(8) Project Location:	Royal Palm Beach Commons (east side of the great lawn)						
(9) Funding Source:	302						
(10) Project Components:	FY 23	FY 24	FY 25	FY 26	FY 27	Five Year Total	Budget FY 23
Plans and Studies						0	
Engineering/Architecture						0	
Land Acquisition/Site Prep.						0	
Construction	1,150,000					1,150,000	1,150,000
Equipment/Furnishings						0	
Other (Specify below)						0	
TOTAL						0	

(11) Project Description:

Construct a 82' wide corporate size picnic pavilion on the east side of the great lawn.

(12) Project Justification:

The project will create a venue for corporate and/or large family outings which is not available at this time. The project was included in the 2022 strategic plan.

(13) Project Alternatives:

Use the existing smaller pavilions

(14) List of Equipment

picnic tables

(15) Impact on Operating Budget for first FY			(16) Describe Increase/Decrease Costs/Revenues in (15)	
Incr/(Decr) Personnel Costs:				
Incr/(Decr) Operating Costs:				
Incr/(Decr) Dept. Capital Outlay:				
Increased Revenue (\$\$)				
Total Impact:	0			