

Agenda Item #___C - 4___

Village of Royal Palm Beach
Village Council
Agenda Item Summary

Agenda Item:

APPROVAL OF A SPECIAL EVENT PERMIT APPLICATION FOR CATSKILL HAUNTS OF FL, LLC TO HOLD A “HAUNTED HOUSE ” ON FRIDAY, AND SATURDAY NIGHTS FROM SEPTEMBER 30, 2022 THROUGH THE MONTH OF OCTOBER 2022 AT ROYAL PALM BEACH COMMONS: BY SYLVIO PIERRE LOUS.

Issue:

The Catskill Haunts of FL, LLC, is requesting approval to hold “Haunted House” at Royal Palm Beach Commons. The event will run from 7:00 p.m. until 11:00 p.m. on Friday and Saturday nights starting September 30, 2022 through the month of October 2022. A Site Plan of the event activities and locations can be found attached hereto.

Recommended Action:

Approval of Special Event Permit, subject to the attached conditions (Exhibit A).

Initiator:	Village Manager	Agenda Date	Village Council
Director of P & Z	Approval	9/15/2022	Action

EXHIBIT A

1. The event will run from 7:00 p.m. until 11:00 p.m. on Friday and Saturday nights from September 30, 2022 through the month of October 2022.
2. Any tents used shall be flame resistant.
3. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.
6. A clearly defined paved parking area must be provided.
7. The applicant shall provide for portable restroom facilities including at least one handicapped accessible facility if public facilities are not within 500' of accessibility.
8. Adequate trash receptacles shall be provided for tree trimming and other debris, which may accumulate on site.

A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 30 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.

RECEIVED BY:
Village of Royal Palm Beach

VILLAGE OF ROYAL PALM BEACH
SPECIAL EVENTS PERMIT APPLICATION

AUG 16 2022

DATE: 8/15/2022

Time _____

I/We Sylvio Pierre louis

(Name of applicant)

of 11600 Poinciana Blvd. Royal Palm Beach, FL. 33411

(Mailing address)

Name and phone number of contact person Sylvio Pierre louis (561) 790-140

Email address: spierrelouis@royalpalmbeach.com

on behalf of The Village of Royal Palm Beach

(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:
Host Catskillhaunts and The Village of Royal Palm Beach Haunted House
at Commons Park

In support of such application, I submit the following information:

1. Proposed location: Commons Park

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:
Starting Friday September 30- October 29th, 2022

Event Time (7pm - 11pm) 10/1 10/7 10/8 10/14 10/15 10/21 10/22 10/28 10/29.

3. Approximate number of participants expected:

4. Insurance company and policy number: Village Policy

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes X No _____.
If yes, please describe: Commons Park Front Lot across from the POC

(State, municipal or county permit or written consent, if applicable,
to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or utilities? No adverse affect on traffic. Event will be contained within Commons Park

Proposed impact mitigation plan: _____

7. Are animals involved in this event? Yes _____ No X

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?
On-site restrooms & port-o-lets next to haunted house

9. Site plan for proposed location of special event showing layout of all facilities, including parking and signage, is attached hereto along with a fully executed hold harmless agreement as required by Section 16-12A.2 of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or pedestrian traffic impacts which cannot be prevented by the imposition of conditions?

The park is designed for to hold large scale special events. The wil lbe parking areas in the overflow lots and shuttles to and from the haunted house.

B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?
Sound will not exceed Village ordinances

C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

Will be in compliance with all Village ordinances

D. How is the proposed special event compatible with the character of the location for which it is proposed?

Commons Park is designed to host large scale events. The lot that the Haunted House will be placed in is large enough to hold the haunted house and additional parking.

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special Event Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all.



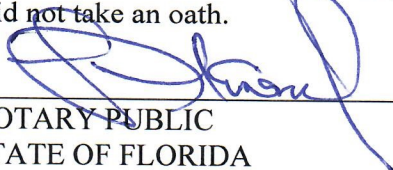
Signature of Applicant

Sylvio Pierre Louis

Print name and office held, if applicable

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 15 day of August, 2022, by Sylvio Pierre Louis, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.



NOTARY PUBLIC
STATE OF FLORIDA
(Seal)

