

Agenda Item # C - 5

**Village of Royal Palm Beach  
Village Council  
Agenda Item Summary**

**Agenda Item:**

**APPROVAL OF A SPECIAL EVENT PERMIT FOR BARKY PINES ANIMAL RESCUE & SANCTUARY, INC., TO HOLD A 5K RUN AND WALK WITH DOGS LOCATED AT COMMONS PARK, ON SATURDAY, JULY 23, 2022 FROM 7:30 A.M. UNTIL 12:00 P.M., BY ELIZABETH ACCOMANDO.**

**Issue:**

The applicant is requesting a special event permit in order to hold a “5K Run and Walk with Dogs” at Commons Park. The event will take place on Saturday, July 23, 2022 from 7:30 a.m. until 12:00 p.m. Staff has reviewed this application and determined that the proposed event will not adversely affect the immediate area.

**Recommended Action:**

Approval of Special Event Permit, subject to the attached conditions (Exhibit A).

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Initiator:	Village Manager	Agenda Date	Village Council
Director of P & Z	Approval	5/19/2022	Action

## EXHIBIT A

1. The event may only occur on Saturday, July 23, 2022 from 7:30 a.m. until 12:00 p.m.
2. Any tents used shall be flame resistant.
3. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.

**A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 45 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.**

Village of Royal Palm Beach

APR 06 2022

VILLAGE OF ROYAL PALM BEACH  
SPECIAL EVENTS PERMIT APPLICATION Time \_\_\_\_\_

DATE: July 23, 2022 - Received April 6, 2022

I/We Barky Pines Animal Rescue & Sanctuary Inc  
(Name of applicant)

of 6521 Carol street Loxahatchee, FL 33470  
(Mailing address)

Name and phone number of contact person Elizabeth Accomando

Email address: barkypines@gmail.com

On behalf of Barky Pines Animal Rescue & Sanctuary Inc  
(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:  
Host a 5k run/ walk /event on July 23, 2022

In support of such application, I submit the following information:

1. Proposed location: Commons Park

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:  
July 23 . i 7:30 am - 12 pm

3. Approximate number of participants expected:

4. Insurance company and policy number: 300 Guests

VBA049685

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes  No

If yes, please describe: course for 5k

Vendor setup in front of sports complex

kids activities

(State, municipal or county permit or written consent, if applicable,  
to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations  
and/or utilities? Exhibitors will be off roadway

Pbso on site

Proposed impact mitigation

plan: close roadway for runners , keep noise level down

7. Are animals involved in this event? Yes  No

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be  
attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?

n/a

9. Site plan for proposed location of special event showing layout of all facilities, including  
parking and signage, is attached hereto along with a fully executed hold harmless agreement as  
required by Section 16-12A.2 of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or  
pedestrian traffic impacts which cannot be prevented by the imposition of conditions?

All exhibitors will be on the grass area behind sidealk

B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?

**Keeping the decibels within the allowed range**

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C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

Speakers will be in a central area in front of the complex at the gazebo start finish line. Set to appropriate decibels

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D. How is the proposed special event compatible with the character of the location for which it is proposed?

Dedicated course. We were requested by the parks department to hold this race as part of your Village Park Day

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11. In addition to depicting proposed temporary signage on the provided site plan, please list below all signs to be displayed as part of the special event. Please include sign type, dimensions, square footage and proposed location(s) (See Village Code Section 20-71).

**2x3 sponsor and vendor signs along roadway across in front of complex.**

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Race signs from the marquis up the roadway directing people to the race area and parking

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HOLD HARMLESS AGREEMENT FOR APPLICANT

The undersigned hereby requests a Special Events/Seasonal Vendor permit (circle one) from the Village of Royal Palm Beach, Florida ("Village").

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event, Temporary Sale, or Seasonal Vending conducted.

Executed this 10<sup>th</sup> day of Feb, 2022.

WITNESSES:

Betty Argue  
Signature

Betty Argue  
Printed Name

[Signature]  
Applicant

Elizabeth Accoranzo  
Printed Name

[Signature]  
Signature

Stefano Accoranzo  
Printed Name

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 10<sup>th</sup> day of Feb, 2022 by Elizabeth Accoranzo who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

[Signature]  
Notary Public

State of Florida

(Seal)



Regina Stevens  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG934608  
Expires 11/25/2023

**AFFIDAVIT FOR SPECIAL NO FEE PERMIT  
NON-PROFIT, CHARITABLE, VETERANS' ORGANIZATIONS  
AND/OR OTHERS ENTITLED TO EXEMPTIONS**

DATE: July 23, 2022

I/We Elizabeth Accomando

(Name of Applicant)

of 6521 Carol St Loxahatchee, FL 33470

(Mailing Address of Applicant)

on behalf of Barky Pines Animal Rescue & Sanctuary Inc

(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)

hereby request a special no fee permit or reduced rate occupational license from the VILLAGE OF ROYAL PALM BEACH in accordance with Section 16-8 of the Village Code in order to operate the business as described below or to hold the following fundraising project and/or sale at the following location:

Host a 5 k run/ walk . We were requested to hold this race by the parks dept to coincide with your Village Park Day

1. The Barky Pines Animal Rescue & Sanctuary Inc

(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)

is a bonafide Non-Profit, Charitable, Veterans' Organization or other person/entity entitled to an exemption which operates without private profit for a civic, charitable, youth, service, fraternal or religious purpose. Attached is documentation to support this statement, i.e. incorporation certificate; 501c(3) status, etc.

2. Elizabeth & Steve Accomando

(Name of persons involved in project)

are bonafide members of the Barky Pines Animal Rescue & Sanctuary Inc organization and will not receive any compensation, whatsoever, for the operation of the project.

3. The Barky Pines Animal Rescue & Sanctuary Inc

(Name of Organization or Person)

will abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances.

4. I understand that all facts stated herein may be investigated by the VILLAGE OF ROYAL PALM BEACH and that if there are any misrepresentation stated herein, any permit or occupational license issued on the basis of this Affidavit shall be automatically revoked. I hereby swear that all facts stated herein are true and correct.



Signature of Applicant



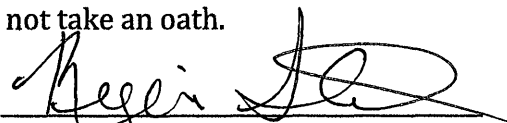
Office Held, if applicable

STATE OF FLORIDA )

)ss:

COUNTY OF PALM BEACH )

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 16<sup>th</sup> day of Feb, 2022 by Elizabeth Accomando who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.



Notary Public  
State of Florida  
(Seal)

Regina Stevens  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG934608  
Expires 11/25/2023





# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
3/2/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>PTL INSURANCE ASSOC., INC.</b> 7201 CORAL WAY MIAMI, FL. 33155	CONTACT NAME:	PHONE (A/C No. Ext): <b>305-262-7094</b>	FAX (A/C No.): <b>305-262-4907</b>	
	E-MAIL ADDRESS:			
INSURED <b>Barky Pines Animal Rescue &amp; Sanctuary In</b>  <b>6521 Carol St</b> <b>Loxahatchee, FL 33470</b>	INSURER(S) AFFORDING COVERAGE		NAIC#	
	INSURER A: <b>COVINGTON SPECIALTY</b>			
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDE INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			VBA049685	01/30/22	01/30/23	EACH OCCURRENCE \$ <b>1,000,000</b>
		GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input type="checkbox"/> ALLOWED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						BODILY INJURY (Per person) \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				BODILY INJURY (Per accident) \$
A	BUSINESS PERSONAL PROPERTY			VBA049685	01/30/22	01/30/23	EACH OCCURRENCE \$
							AGGREGATE \$
							WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
**RESCUE DOG KENNEL**

## CERTIFICATE HOLDER

**VILLAGE OF ROYAL PALM BEACH**  
1050 ROYAL PALM BEACH BLVD  
ROYAL PALM BEACH, FL 33411

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ERIK PEREZ**