

Agenda Item No. C - 1

VILLAGE OF ROYAL PALM BEACH
Agenda Item Summary

AGENDA ITEM: Approval of the minutes of the Council Regular Meeting of December 18, 2025.

ISSUE: It is necessary for Village Council to approve all Village Council meeting minutes.

RECOMMENDED ACTION: Motion to Approve

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Village Clerk		01/15/26	

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF COUNCIL REGULAR MEETING
VILLAGE COUNCIL CHAMBERS
THURSDAY, DECEMBER 18, 2025
6:30 P.M.**

Ways to Participate

- In Person: Public may participate in person at the Village Council Chambers, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411.
- Computer, Tablet, Smartphone: Public may participate remotely by joining GoToWebinar from your computer, tablet or smartphone via www.royalpalmbeachfl.gov/webmeetings.
- Telephone: Public may listen only via phone remotely by dialing United States +1 (562) 247-8321, Webinar ID: 962-886-131, Access Code: 357-696-341.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Jeff Hmara
Vice Mayor Richard Valuntas
Councilwoman Jan Rodusky
Councilman Adam Miller
Councilwoman Sylvia Sharps

All members of the Council were present, along with the Village Manager, Village Attorney (Keith Davis), Village Attorney (Mitty Barnard) and the Village Clerk.

MAYOR'S PROCLAMATION – ELECTION NOTICE

REPORTS

Councilwoman Rodusky reported on the National League of Cities Summit held in Salt Lake City, Utah, where discussions focused on transportation, affordable housing, taxes, and arts and community engagement. She highlighted a meeting titled *America's Potluck*, held in celebration of America's 250th anniversary. She explained that the initiative encourages communities to host shared meals in parks and community centers on July 5, 2026. Councilwoman Rodusky requested and received consensus support from the Council to help promote this initiative. With that approval, she will provide additional information, including budget details, at a future date. She also requested consideration regarding the Strategic Plan, asking for consensus that summaries of ideas be provided seven days in advance to allow adequate time for review.

Councilman Miller reported that he attended the Royal Palm Beach High School Holiday Performance on December 4; the YAH Holiday Luncheon on December 5; and later that evening, Royal Palm Beach Elementary's WinterFest. On December 6, he attended the Village's WinterFest at Commons Park and expressed his appreciation to everyone who helped make the events possible. He also attended the H.L. Johnson Concert at Commons Park on December 9; the Royal Palm Beach Elementary Holiday Show on December 10; and the YAH Ugly Sweater Contest on December 12. He thanked the judges and Ms. Thomas,

noting the strong senior participation in these events, which help improve mobility and encourage active lifestyles. Councilman Miller reported that on December 14, he and his family participated in the Central Palm Beach Chamber of Commerce Holiday Parade and later that evening attended the first night of Hanukkah, where he took part in the lighting of the first candle on the menorah at Commons Park. He also attended the Western Academy Charter School Holiday Performance on December 15 and the Community Band Concert on December 16, during which the Mayor lent his voice to *Bells of Christmas* by Robert Longfield. Councilman Miller recognized Community Band conductor Mark Freeze and the band for their performance. He then shared his “AI Tip of the Month,” addressing the issue of hallucinations—when artificial intelligence systems provide information that appears accurate but is incorrect—and advised asking AI tools to cite their sources. He concluded by reminding everyone to “Thank a Teacher” this holiday season and extended his wishes for a Happy Hanukkah, Merry Christmas, Happy Kwanzaa, and a happy, healthy New Year.

Vice Mayor Valuntas reported that Royal Palm Beach High School will hold its graduation ceremony on May 18, 2026, at 8:00 a.m., and encouraged everyone to mark their calendars.

Councilwoman Sharps reported that she attended all of the holiday events and remarked that they were all fantastic. She made additional comments regarding the Village’s Winter Fest, noting that it was a wonderful event. She also attended the Palm Beach County League of Cities BBQ on December 16, hosted by the Cities of Belle Glade, Pahokee, and South Bay. Additionally, she attended a SAC meeting on December 16, during which five projects were approved along with a \$10,000 budget, and noted how impressed she was with the students. She also commented on the holiday event at Western Academy Charter School.

Mayor Hmara also reported on the various holiday events involving the Village and local schools. He recognized Western Academy Charter School and Principal Miller, noting that the school has achieved the highest standards in many areas at both the county and state levels during its more than 20 years of existence. Mayor Hmara also attended the Palm Beach County Legislative Joint Meeting with the League of Cities, where discussions focused on property taxes and homeowners insurance. Home rule was also discussed, with recognition that reform and the application of home rule for local governments produce varying results throughout the State. He also noted that two requests from the Florida League of Cities conference were to evaluate the Village’s unique characteristics and the impacts of the proposed reductions, and to request that legislators recognize the intent of the bill while considering alternative approaches.

Mayor Hmara added that a progress report was provided on the Palm Beach Countywide Transportation Master Plan and referred the matter to the Director of Planning and Zoning to provide an update. The Director of Planning and Zoning, who serves as Chair of the IPARC 2.0+ Steering Committee, reported on the Technical Workshop held at the Clayton Hutcheson Services Center, noting that it was well attended and productive. He explained that WSP, the consulting firm, is currently in the Envision Phase of developing the Transportation Master

Plan for Palm Beach County (CTMP). The workshop included three primary activities: (1) identifying transportation needs; (2) a two-part exercise focused on identifying opportunities for land use and transportation connections, as well as roadway segments that could be improved or potential new roadway segments; and (3) gathering input on corridor design preferences. Mayor Hmara added that an additional consultant will be joining the project: Larry Burns, a former executive from WAYMO.

The Village Manager and Village Attorney extended their wishes for a happy holiday season and a happy new year to everyone.

PETITIONS – None

STATEMENTS FROM THE PUBLIC ON NON AGENDA ITEMS OR CONSENT AGENDA ITEMS

David Sager of 10559 Misty Lane expressed his concerns, along with those of his neighbors, regarding the repaving process in the Counterpoint Estates development. He noted a two-inch height difference at intersections and identified other residential roadways within the development in need of repair.

The Village Manager responded and advised the resident that the roadway will be smooth upon completion of the work and directed the resident to the Village website for information on the roadways included in the repaving project.

Mark Villeda, a participant in the Village's Youth Civic Program and a member of the Navy Junior ROTC program, reported that both his commanding officer and executive officer send their regards. He noted that earlier this month, the Area 12 manager completed the annual military inspection. He also shared upcoming activities, including participating at the Green Market in January by providing car washes and serving as part of the staff for the South Florida Fair Kids Mile. A fundraising event is scheduled for 7:00 p.m. on Saturday, December 20, at Palm Beach Skate Zone. Additionally, he announced that he has submitted his paperwork to the local council to become an Eagle Scout.

CONSENT AGENDA

The Village Clerk read into the record the Consent Agenda as follows:

- 1. Approval of the minutes of the Council Regular Meeting of November 20, 2025. (Village Clerk)**
- 2. Approval and authorization for the Village Manager to execute the Second Addendum to the Professional Services Agreement for Urban Forestry Services in order to extend the agreement for the second and final renewal period ending January 1, 2027. (Director of P & Z)**
- 3. Approval for the purchase and installation of a new turf putting green at Commons Park by Forever Lawn using Sourcewell Contract # 031622-FVL Solicitation Number RFP #031622. The purchase**

amount shall not to exceed \$239,852.45. (Director of Parks and Recreation)

- 4. Approval of a Special Event Permit for the Saratoga Pines Homeowners Association to hold a Food Truck Event. The event will take place on Saturday, January 17, 2026 from 5:00 p.m. until 8:00 p.m. at 158 Saratoga Boulevard. (Director of P & Z)**
- 5. Approval of a Special Event Permit for the Palm Beach County Sheriff's Office and Palm Beach County Sheriff's Foundation to hold a Kickball Event for Employees. The event will take place on Saturday, January 17, 2026 from 6:00 a.m. until 5:00 p.m. at the Bob Marcello Baseball Complex. (Director of P & Z)**
- 6. Authorization for the Village Manager to execute a Change Order with Johnson-Davis, Inc. for force main relocation services, not to exceed One Hundred Thousand Dollars (\$100,000.00). All associated costs will be reimbursed by Palm Beach County Water Utilities. (Village Engineer)**

Councilwoman Sharps made a motion to approve the Consent Agenda; seconded by Councilman Miller. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

REGULAR AGENDA

- 1. Public hearing for first reading and approval of Ordinance No. 1068, amending Chapter 5. Animals. of the Village Code of Ordinances at Sec. 5-1 to add select definitions and to create entirely new Sec. 5-18. General Nuisances and Habitual Nuisances caused by Animals. to address nuisances caused by the keeping or feeding of wildlife within the Village. (Community Development Director)**

The Director of Community Development advised that wildlife feeding incidents have increased, resulting in complaints from residents to staff. He noted that the purpose of the ordinance revision is to protect property and the quality of life of residents. He reported that the initial response emphasized resident education regarding the dangers of feeding wild animals on sidewalks and in public parks and further explained the guidelines and tiered violation criteria system consistent with the Code Enforcement process.

Councilwoman Rodusky noted that the animals could not be removed or relocated without being humanely euthanized. Councilman Miller reported that, after receiving guidance from the Code Enforcement Department, the issue raised by a resident at the last council meeting has been resolved, and the feeding of the ducks has stopped.

Village Attorney Mitty Barnard read into the record Ordinance No. 1068 by title only.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilwoman Rodusky made a motion to approve; seconded by Vice Mayor Valuntas. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

- 2. Public hearing for second reading and adoption of Ordinance No. 1066, an application by the Village of Royal Palm Beach, amending Chapter 26. Zoning. at Sec. 26-22. – Definitions. to amend the definition of clinic and to add two (2) entirely new definitions for medical office and vehicle sales (new, used and/or rental), indoor or outdoor. (Director of P & Z)**

The Director of Planning and Zoning stated that this is a Village-initiated zoning text amendment to clarify a medical office and vehicle sales and locational limitations for outdoor sales of cars. The Local Planning Agency and staff recommended approval.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilman Miller made a motion to approve; seconded by Councilwoman Sharps. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

- 3. Public hearing for second reading and adoption of Ordinance No. 1060, an application by the Village of Royal Palm Beach, amending Chapter 26. Zoning. at Sec. 26-40 to add additional modifications that can be processed administratively through minor site plan modification. (Director of P & Z)**

The Director of Planning and Zoning stated that this is a Village-initiated amendment to Administration and Procedures., Sec. 26-40 – Minor amendments to previously approved site plans. to add additional modifications that can be processed administratively through minor site plan modification. The Local Planning Agency and staff recommended approval.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilwoman Sharps made a motion to approve; seconded by Councilman Miller. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

- 4. Public hearing for second reading and adoption of Ordinance No. 1063, an application by the Village of Royal Palm Beach, amending Chapter 22. Subdivision of Land., Chapter 7. Bulkheads and**

Waterways. and Chapter 2. Administration. of the Code of Ordinances of the Village of Royal Palm Beach at various sections to comply with recent changes to Section 177.071, Florida Statutes governing the plat approval process. (Director of P & Z)

The Village Attorney explained that the legislature has amended state law regarding preliminary and final plat approval. This amendment revises the Village's plat ordinance to ensure compliance with the updated state law. The overall plat approval process remains unchanged. Changes in the ordinance are primarily cross-references and other adjustments to align with state law requirements.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Vice Mayor Valuntas made a motion to approve; seconded by Councilwoman Rodusky. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

5. Public hearing for second reading and adoption of Ordinance No. 1065, an application by the Village of Royal Palm Beach, amending Chapter 26. Zoning. at Article III. – Administration and Procedures. to create entirely new Section 26-42 – Reasonable Accommodations. in order to codify the Village's existing process for processing reasonable accommodation requests in housing, including such requests from certified recovery residences as required by Florida Statute 397.487 and repealing Resolution No. 16-53. (Director of P & Z)

The Village Attorney explained that the change in state law establishes a reasonable accommodation process. The ordinance codifies the existing resolution, with modifications only to reflect the changes required by state law.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilwoman Rodusky made a motion to approve; seconded by Councilwoman Sharps. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

Mayor Hmara shared a message from online.

ADJOURNMENT

Mayor Jeff Hmara

Diane DiSanto, Village Clerk