



Agenda Item # C - 4

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

AGENDA ITEM:

Approval and authorization for the Village Manager to enter into a Professional Services Agreement for Surveying Services with BGE, Inc. for various projects in the Village of Royal Palm Beach.

ISSUE:

On March 13, 2025, a Request for Qualifications ("RFQ") for Surveying Services was advertised in the Palm Beach Post. Sealed Proposals were opened on April 8, 2025 and received from the following companies: BGE, Inc., Caulfield & Wheeler, Inc., Craig A. Smith & Associates, Langan & Team Fishel

A four person selection committee independently evaluated the proposals and ranked them at a public meeting on 04/23/2025 as follows:

1. BGE, Inc.
2. Caulfield & Wheeler, Inc.
3. Craig A. Smith & Associates
4. Langan
5. Team Fishel

RECOMMENDED ACTION:

Staff recommends a motion to authorize the Manager to enter into an agreement with BGE, Inc. for Surveying Services.

Initiator:	Village Manager	Agenda	Village Council
	Approval:	Date:	Action:
Village Engineer		04/23/25	

The Village of Royal Palm Beach

Village Mayor and Council

Jeff Hmara, Mayor

Selena Samios, Vice Mayor

Jan Rodusky, Councilman

Richard Valuntas, Councilwoman

Adam Miller, Councilman

Village Manager

Raymond C. Liggins, Jr., P.E.

Village Engineer

Christopher Marsh, P.E.

Request for Qualification
For
Surveying Services



1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411
(561) 790-5100 ☎ 790-5174 📧 clerk@royalpalmbeachfl.gov ✉

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Project No.:

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REQUEST FOR QUALIFICATION

Sealed proposals will be received by the Village of Royal Palm Beach, Florida at the Office of the Village Clerk, located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida 33411, for subject project 3:00 p.m. local time Tuesday, April 8, 2025, then opened publicly at that time.

Surveying Services

Project Description:

Royal Palm Beach's Engineering Department is soliciting proposals from qualified Proposers having experience in Surveying Services.

The Contract Documents will be open to inspection at the Clerk's office. Contract documents may be purchased after noon on Monday, March 17, 2025 from the Village of Royal Palm Beach, ATTN: Village Clerk, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida, 33411 at the following prices, which are non-refundable:

Complete Set: \$200.00
(Drawings & Project Manual)

Packaging & Mailing Charges / Set: \$100.00

Project plans and documents may be requested free of charge at:

www.royalpalmbeach.com/rfps

In accordance with F.S. 287.133 (2) (a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a DESIGN-BUILDER, supplier, subcontractor or consultant) with any public entity (i.e. Village of Royal Palm Beach) in excess of Thirty-Five Thousand Dollars (or such other amount as may be hereafter established by the Florida Department of Management Services in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

The OWNER reserves the right to reject any or all Bids, to waive informalities, and to re-advertise.

Publish: Palm Beach Post: Thursday, March 13, 2025

INSTRUCTIONS

REQUEST FOR STATEMENT OF QUALIFICATIONS

1. Purpose and Services

- a. The Village of Royal Palm Beach ("Village") has published a Request for Statement of Qualifications ("RFQ") to establish contracts for professional services ("Services") to be rendered by qualified professionals (Professional(s)) which term, for the purposes of these Instructions, may refer to an individual or an entity as the context may require) as described in the RFQ. These Instructions and the addenda and exhibits attached hereto are a part of the RFQ. Professionals have been asked to respond to the RFQ submitting Statements of Qualifications ("Qualifications") in accordance with the RFQ.
- b. The Services are to be rendered with regard to the following "projects":

Royal Palm Beach's Engineering Department is soliciting proposals from qualified Proposers having experience in Surveying Services.
- c. A description of the Services is set forth in the "Statement of Work" attached hereto as Exhibit A.

2. Procedure for Submitting Proposals

- a. Each Professional who wishes to respond to the RFQ is required to submit six (6) complete copies of his Qualifications. Envelopes, packets or packages containing the Qualifications shall be sealed, postage paid, if mailed, and shall reflect on their face the information required by the RFQ, the name and address of the Professional and the date and hour of the deadline for receipt of Qualifications.
- b. Any Qualifications received after the time and date specified will not be considered. The failure of a Professional to comply with any of the specifications, terms and conditions of the RFQ shall be valid reason for rejection of the Qualifications.
- c. Any Qualifications may be withdrawn up until the time scheduled for receipt of the Qualifications.
- d. Due to irregularity of mail delivery, each Professional is cautioned to assure actual delivery of his Qualifications to the Village Clerk prior to the deadline in order to be considered.

3. Qualifications Format: Qualifications must be concise, include the items designated below and be presented in the following order.

- a. Cover Sheet - Indicating corporate name and address of Professional and marked:

“Surveying Services”

- b. Letter of Transmittal - A brief statement of the Professional's understanding of the Services and a commitment to perform the Services in a timely fashion. If a partnership, this statement should contain the names of the individuals who will be authorized to make representations for the Professional, their titles, addresses and telephone numbers, and must be signed by the officer authorized and designated to negotiate for the professional. The letter should also indicate the reasons the Professional feels their approach would be the most cost effective for the Village.
- c. Standard Form 330 - (Current within past 6 months)
- d. Exhibit A – Statement of Work
- e. Exhibit B - Sworn Statements - Public Entity Crimes Statement
- f. Exhibit C – Truth in Negotiations Certificate
- g. Exhibit D – E-Verify Affidavit
- h. Exhibit E - Certification Pursuant to Florida Statute
- i. Exhibit F – Scoring Criteria Guidelines for Scoring Committee Recommendations
- j. Licensing and Insurance - Proof of licensing as required to perform this work and proof of professional liability insurance coverage. A minimum of \$1,000,000 professional liability insurance coverage is required. (see details in ARTICLE 4). Professionals who do not currently maintain this coverage shall submit a statement of insurability from a properly licensed carrier and a statement of commitment to secure the coverage prior to execution of a contract.

4. Selection Process:

Evaluation of the proposals will be conducted by a Selection Committee. The Selection Committee has not yet been formed and is not expected to be formed until after the proposals are received. Upon creation, the Selection Committee shall have a minimum of three (3) members. All meetings of the selection committee shall be conducted in a manner consistent with the Sunshine Law, except for components of the selection process conducted pursuant to Sec. 286.0113, Florida Statutes. Applicants shall receive notice by

mail, fax, email or posting to the Village's Bids & RFPs website (<https://www.royalpalmbeachfl.gov/rfps>) of Selection Committee meeting dates. A quorum shall be a majority of committee members present except that if there are only three (3) members, then all three (3) must be present for quorum purposes. To participate at a public meeting for quorum purposes, the members of the Selection Committee must be physically present.

Upon creation of the Selection Committee, the Selection Committee shall meet in public session as necessary to score each proposal by reviewing each proposal against the evaluation criteria listed in Exhibit F. The Selection Committee may conduct interviews and/or presentations with the proposers. Whether the Selection Committee will conduct such interviews and/or presentations shall be at the sole discretion of the Selection Committee. If interviews and/or presentations are to occur, your company will be contacted to schedule the interview or presentation.

In accordance with Sec. 286.0113, Florida Statutes, any interviews, presentations and evaluation committee meetings will be exempt from the public meeting requirement (Sec. 286.011, F.S.) as follows:

1. Any portion of a meeting at which a negotiation with a vendor is conducted pursuant to a competitive solicitation, at which a vendor makes an oral presentation as part of a competitive solicitation, or at which a vendor answers questions as part of a competitive solicitation is exempt from s. 286.011 and s. 24(b), Art. I of the State Constitution;
2. Any portion of a team meeting at which negotiation strategies are discussed is exempt from s. 286.011 and s. 24(b), Art. I of the State Constitution;
3. A complete recording shall be made of any portion of an exempt meeting. No portion of the exempt meeting may be held off the record; and
4. The recording of, and any records presented at, the exempt meeting are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until thirty (30) days after opening the bids, proposals, or final replies, whichever occurs earlier.

Upon completion of the Selection Committee's review and discussion of all the responsive proposals submitted, each Selection Committee Member shall score each proposal and total the scores for each proposal. The proposals shall be assigned a ranking based upon the totals of each Selection Committee Member's score for each proposal.

After the Selection Committee has developed an overall ranking for each proposer, the committee will then review, discuss, and declare the proposer ranked the highest as its "finalist" and make its recommendations to the Village Council for award of the contract.

In the alternative to the process outlined above, the selection committee or the Village Council may reject all proposals.

5. Competency of Professionals

- a. No qualifications will be accepted from, nor will any contract be entered into with, any Professional which is in default on any obligation to a public or private entity or which has failed to perform faithfully any previous contract with said entity.
- b. Qualifications will be considered only from Professionals who are regularly engaged in the business of providing services similar to the Services, which produce evidence that they have established a satisfactory record of performance for a reasonable period of time and which have sufficient financial support, equipment and organization to insure that they can satisfactorily execute the Services if awarded a contract.

6. Contracts

- a. The Qualifications of the successful Professional shall become a legal obligation only if a contract is duly authorized and adopted by the Village Council. Any contract resulting from this RFQ will be on a fixed price basis and may contain a renewal option if deemed appropriate by the Village Council. Exercise of any renewal option would be contingent on additional funding approved by the Village Council.
- b. Any contract resulting from the RFQ will be governed by the laws of the State of Florida and will contain provisions or conditions deemed by the Village to be necessary to define a sound and complete agreement, including fair, competitive and reasonable compensation.
- c. The selected Professional will be required to execute the "Truth in Negotiation Certificate" attached hereto as Exhibit C contemporaneously with the execution of the contract.

7. Reservation of Rights

- a. The Village reserves the right to reject qualifications which contain any alternation, addition, condition, limitation, unauthorized alternatives or which show irregularities, technicalities or informalities in any Qualifications or to reject any or all Qualifications.
- b. Neither the Village nor its representatives will be liable for any expenses incurred in connection with the preparation of any Qualifications

- c. The Village reserves the right to delay any scheduled dates or times for performance, in which event the Village will bring such information to the attention of those professionals which have demonstrated an interest by responding to the RFQ.
- d. *The Village anticipates awarding one contract for the Services.* However, the Village reserves the right to award more contracts if it is deemed in its best interest.
- e. A response to this RFQ does not constitute a bid, therefore the Village retains the right to contact any/all proposers after submittal in order to obtain supplemental information and/or clarification in either oral or written form.

Agreement for Professional Surveying Services

This Agreement for Professional Surveying Services (Agreement), between the Village of Royal Palm Beach, (hereinafter referred to as VILLAGE) and BGE, Inc (hereinafter referred to as CONSULTANT), a Texas Corporation, whose Federal Identification Number is: 74-1817951.

Whereas, VILLAGE owns and operates lands throughout the Village; and

Whereas, VILLAGE requires certain professional services in connection with Surveying services; and

Whereas, CONSULTANT represents it is capable and prepared to provide such Services.

Now, therefore, in consideration of the promises contained herein, the parties hereto agree as follows:

ARTICLE 1 - EFFECTIVE DATE; TERM

Effective date of this agreement shall be _____. Term of Agreement shall be for one (1) two-year period, unless otherwise terminated as provided herein. The Village shall have the option of extending the Agreement for two (2) additional two-year periods on the same terms and conditions as provided herein. Such extension shall be in the form of a written Amendment or Addendum to the Agreement executed by both parties.

ARTICLE 2 - SERVICES TO BE PERFORMED BY CONSULTANT

CONSULTANT shall perform such of the services as specifically stated in the Statement of Work and other related services as may be specifically designated and authorized by the VILLAGE. Such authorizations will be referred to as Consultant Services Authorizations (CSA) and each CSA will be numbered consecutively. Each CSA form will set forth a specific Scope of Services, total amount of compensation and completion date. An individual CSA must be approved by the VILLAGE prior to commencement by CONSULTANT on each task or tasks.

ARTICLE 3 - COMPENSATION

3.1 GENERAL

VILLAGE shall pay CONSULTANT in accordance with each CSA. Such CSA shall be by mutual consent of both parties and shall include at a minimum the Scope of Services, length of time to complete project, any work or information required of the VILLAGE, list of deliverables and cost. Compensation will be negotiated on a per-project basis, on each individual CSA as set forth in Article 2 herein above.

Invoices must reference the current contract number and CSA number (if any) and will be submitted to the VILLAGE within thirty (30) days from the billing period. Each individual invoice shall be due and payable within thirty (30) days after receipt of correct, fully documented, invoice by the VILLAGE. All invoices shall be delivered to:

Village of Royal Palm Beach
1050 Royal Palm Beach Boulevard
Royal Palm Beach, Florida 33411
Attention: Village Engineer

In order for both parties herein to close their books and records, the CONSULTANT will clearly state "Final Invoice" on the CONSULTANT'S final/last billing to the VILLAGE for each CSA. This certifies that all services have been properly performed and all charges and costs have been invoiced to the VILLAGE. Since this account will thereupon be closed, any further charges if not properly included on this final invoice are waived by the CONSULTANT.

3.2 REIMBURSABLES

All requests for payment of "out-of-pocket" expenses eligible for reimbursement under the terms of this Agreement shall include copies of paid receipts, invoices or other documentation acceptable to the VILLAGE'S Engineering Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in this Agreement.

Reimbursable Expenses mean the actual, pre-approved, expenses incurred directly or indirectly in connection with the applicable CSA, and include:

Overnight Deliveries
Reproduction
Subconsultants
Long Distance Telephone Calls

Reimbursable Expenses, including sub-consultants, shall be reimbursed at cost.

Pre-approved travel costs shall be reimbursed in accordance with Sec. 112.061, *Florida Statutes*.

All work product(s) shall become the property of the VILLAGE upon completion of the work for which the asset was utilized in accordance with Article 26.

ARTICLE 4 - INSURANCE

During the performance of the Services under this Agreement, CONSULTANT shall maintain the following insurance policies, and be written by an insurance company authorized to do business in Florida.

1. **General Liability** Insurance with bodily injury limits of not less than \$1,000,000 for each

occurrence, and with property damage limits of not less than \$1,000,000 for each occurrence.

2. **Automobile Liability** Insurance with bodily injury limits of not less than \$1,000,000 for each person and not less than \$1,000,000 for each accident and with property damage limits of not less than \$1,000,000 for each accident.
3. **Workers' Compensation** Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than \$100,000 for each accident, \$100,000 for each disease, and \$500,000 aggregate.
4. **Professional Liability** Insurance with limits of not less than \$1,000,000 annual aggregate.

CONSULTANT shall endorse all involved policies so that thirty (30) days written notification of cancellation for any reason other than non-payment of premium, and any material change(s) in coverage shall be provided to the VILLAGE. CONSULTANT also shall endorse all involved policies so that ten (10) days written notice of cancellation for non-payment of premium shall be provided to the VILLAGE.

CONSULTANT shall include VILLAGE as an additional insured on the General Liability and Automobile Liability insurance policy required by the Agreement. All of CONSULTANT'S sub-contractors shall be required to include VILLAGE and CONSULTANT as additional insured on their General Liability insurance policies.

The CONSULTANT shall not commence work under this Agreement until all insurance required as stated herein has been obtained and such insurance has been approved by the VILLAGE.

ARTICLE 5 - STANDARD OF CARE

CONSULTANT shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a comparable professional under similar circumstances and CONSULTANT shall, at no additional cost to VILLAGE, re-perform services which fail to satisfy the foregoing standard of care.

The CONSULTANT warrants that all services shall be performed to comparable professional standards in the field by skilled and competent personnel.

ARTICLE 6 - INDEMNIFICATION

6.1 GENERAL

Having considered the risks and potential liabilities that may exist during the performance of the Services and in consideration of the promises included herein, VILLAGE and CONSULTANT agree to allocate such liabilities in accordance with this Article 6.

6.2 INDEMNIFICATION

CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the VILLAGE, its employees and officers, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, for which the VILLAGE, its employees and officers can or may be held liable, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of Services under this Agreement in conformance with Sec. 725.08, *Florida Statutes*. The CONSULTANT shall not be required to indemnify the VILLAGE or its agents, employees or representatives, when an occurrence results from the negligence, wrongful acts or omissions of the VILLAGE, or its agents, employees or representatives.

6.3 SURVIVAL

Upon completion of all Services, obligations and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive.

ARTICLE 7 - INDEPENDENT CONTRACTOR

CONSULTANT undertakes performance of the Services as an independent contractor and shall be wholly responsible for the methods of performance. VILLAGE shall have no right to supervise the methods used, but VILLAGE shall have the right to observe such performance. The VILLAGE as well as the Value Engineer shall have the right to review and make comments/recommendations relating to the Scope of Services. CONSULTANT shall work closely with VILLAGE in performing Services under this Agreement.

The CONSULTANT shall not pledge the VILLAGE'S credit or make it a guarantor of payment of surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The CONSULTANT further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

ARTICLE 8 - AUTHORITY TO PRACTICE

The CONSULTANT hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner.

ARTICLE 9 - COMPLIANCE WITH LAWS

In performance of the Services, CONSULTANT shall comply with applicable regulatory requirements including federal, state, special district, and local laws, rules, regulations, orders, codes, criteria and standards.

ARTICLE 10 - SUBCONTRACTING

The VILLAGE reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractor to ensure that the selected

subcontractor will be able to perform properly under this Agreement.

If a subcontractor fails to perform or make progress, as required by this Agreement, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONSULTANT shall promptly do so, subject to acceptance of the new subcontractor by the VILLAGE.

ARTICLE 11 - FEDERAL AND STATE TAXES

The VILLAGE is exempt from Federal Tax and State Sales and Use Taxes. Upon request, the VILLAGE will provide an exemption certificate to CONSULTANT. The CONSULTANT shall not be exempted from paying sales tax to its suppliers for materials to fulfill contractual obligations with the VILLAGE, nor shall the CONSULTANT be authorized to use the VILLAGE'S Tax Exemption Number in securing such materials.

ARTICLE 12 - AVAILABILITY OF FUNDS

The obligations of the VILLAGE under this Agreement are subject to the availability of funds lawfully appropriated for its purpose by the Council of the Village of Royal Palm Beach.

ARTICLE 13 - VILLAGE'S RESPONSIBILITIES

VILLAGE shall be responsible for providing access to all project sites and providing information on hand required by CONSULTANT, including: existing reports, existing design plans and drawings, studies, financial information and other required data that are available in the files of the VILLAGE.

ARTICLE 14 - TERMINATION OF AGREEMENT

This Agreement may be terminated by the CONSULTANT upon thirty (30) days prior written notice to the VILLAGE in the event of substantial failure by the VILLAGE to perform in accordance with the terms of the Agreement through no fault of the CONSULTANT. It may also be terminated by the VILLAGE with or without cause immediately upon written notice to the CONSULTANT. Unless the CONSULTANT is in breach of this Agreement, the CONSULTANT shall be paid for services rendered to the VILLAGE'S satisfaction through the date of termination. After receipt of a Termination Notice and except as otherwise directed by the VILLAGE, the CONSULTANT shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other material related to the terminated work to the VILLAGE.
- D. Continue and complete all parts of the work that have not been terminated.

The CONSULTANT shall be paid for services actually rendered to the date of termination unless CONSULTANT is in breach of contract as set forth earlier in this Article.

ARTICLE 15 - UNCONTROLLABLE FORCES

Neither the VILLAGE nor CONSULTANT shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

Neither party shall, however, be excused from performance if nonperformance is due to forces which are preventable, removable, or remediable and which the nonperforming party could have, with the exercise of reasonable diligence, prevented, removed or remedied with reasonable dispatch. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

ARTICLE 16 - GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in Palm Beach County and the Agreement will be interpreted according to the laws of Florida.

ARTICLE 17 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all expenses (including taxes) even if not taxable as court cost (including, without limitation, all such fees, costs and expenses incidental to appeals), incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled.

ARTICLE 18 - NON-DISCRIMINATION

The CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, gender, age, sexual orientation or national origin.

ARTICLE 19 - WAIVER

A waiver by either VILLAGE or CONSULTANT of any breach of this Agreement shall not be binding upon the waiving party unless such waiver is in writing. In the event of a written waiver,

such a waiver shall not affect the waiving party's rights with respect to any other or further breach. The making or acceptance of a payment by either party with knowledge of the existence of a default or breach shall not operate or be construed to operate as a waiver of any subsequent default or breach.

ARTICLE 20 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void, shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void provision shall be deemed severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void. The parties further agree to reform the Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision.

The provisions of this section shall not prevent the entire Agreement from being void should a provision which is of the essence of the Agreement be determined to be void.

ARTICLE 21 – INSPECTOR GENERAL

Pursuant to Sec. 2-421–2-432 of the Palm Beach County Code of Ordinances, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews or investigations. All parties doing business with the VILLAGE shall fully cooperate with the Inspector General in the exercise of the inspector general's functions, authority and power. The Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and to audit, monitor, investigate and inspect the activities of the VILLAGE as well as contractors and lobbyists of the VILLAGE in order to ensure compliance with this Agreement, and to detect waste, corruption and fraud.

ARTICLE 22 – PUBLIC RECORDS

In accordance with Sec. 119.0701, *Florida Statutes*, CONTRACTOR must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Proposal or Bid. Upon request from the Village's custodian of public records, CONTRACTOR must provide the Village with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A CONTRACTOR who fails to provide the public records to the Village, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties pursuant to Sec. 119.10, *Florida Statutes*. Further, CONTRACTOR shall ensure that any exempt or confidential records associated with this Agreement or associated with the performance of the work described in the Proposal or Bid are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement if the CONTRACTOR does not transfer the records to the Village. Finally, upon completion of the Agreement, CONTRACTOR shall transfer, at no cost to the Village, all public records in possession

of the CONTRACTOR, or keep and maintain public records required by the Village. If the CONTRACTOR transfers all public records to the Village upon completion of the Agreement, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Agreement, the CONTRACTOR shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the VILLAGE, upon request from the Village's custodian of public records, in a format that is compatible with the Village's information technology systems.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE VILLAGE CLERK, RECORDS CUSTODIAN FOR THE VILLAGE, AT (561) 790-5100, OR AT Ddisanto@RoyalPalmBeachfl.gov, OR AT 1050 ROYAL PALM BEACH BLVD., ROYAL PALM BEACH, FLORIDA 33411.

ARTICLE 23 - PUBLIC ENTITIES CRIMES ACT

As provided in Secs. 287.132-133, *Florida Statutes*, by entering into this Agreement or performing any work in furtherance hereof, the CONSULTANT certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within thirty-six (36) months immediately preceding the date hereof. This notice is required by Sec. 287.133(3)(a), *Florida Statutes*.

ARTICLE 24 – SCRUTINIZED COMPANIES

For Contracts under \$1M, the CONSULTANT certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Sec. 215.4725, *Florida Statutes*, and that it is not engaged in a boycott of Israel. The VILLAGE may terminate this Agreement at the VILLAGE'S option if the CONSULTANT is found to have submitted a false certification as provided under Sec. 287.135(5), *Florida Statutes*, if the CONSULTANT has been placed on the Scrutinized Companies that Boycott Israel List created pursuant to Sec. 215.4725, *Florida Statutes*, or if CONSULTANT is engaged in a boycott of Israel.

For Contracts over \$1M, the CONSULTANT certifies that it is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List created pursuant to Sec. 215.4725, *Florida Statutes*. The CONSULTANT further certifies that it is not engaged in a boycott of Israel, and that it does not have business operations in Cuba or Syria, as similarly provided in Sec. 287.135, *Florida Statutes*. The VILLAGE may terminate this Agreement at the VILLAGE'S option if the CONSULTANT is found to have submitted a false certification as provided under Sec. 287.135(5), *Florida Statutes* or if the CONSULTANT has been placed on one of the aforementioned lists created pursuant to Sec. 215.4725, *Florida Statutes*. Additionally, the VILLAGE may terminate

this Agreement at the VILLAGE'S option if the CONSULTANT is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Sec. 287.135, *Florida Statutes*.

ARTICLE 25 – E-VERIFY EMPLOYMENT ELIGIBILITY

CONSULTANT warrants and represents that it is in compliance with Sec. 448.095, *Florida Statutes*. No later than January 1, 2021, CONSULTANT shall: (1) register with and use the E-Verify System (E-Verify.gov) to electronically verify the employment eligibility of all newly hired workers; and (2) verify that all of the CONSULTANT'S subconsultants performing the duties and obligations of this Agreement are registered with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

CONSULTANT shall obtain from each of its subconsultants an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in Sec. 448.095(1)(k), *Florida Statutes*, as may be amended. CONSULTANT shall maintain a copy of any such affidavit from a subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Agreement which requires a longer retention period.

The VILLAGE shall terminate this Agreement if it has a good faith belief that CONSULTANT has knowingly violated Sec. 448.09(1), *Florida Statutes*, as may be amended.

If VILLAGE has a good faith belief that CONSULTANT'S subconsultant has knowingly violated Sec. 448.09(1), *Florida Statutes*, as may be amended, VILLAGE shall notify CONSULTANT to terminate its contract with the subconsultant and CONSULTANT shall immediately terminate its contract with the subconsultant.

In the event of such contract termination, CONSULTANT shall also be liable for any additional costs incurred by the VILLAGE as a result of the termination.

ARTICLE 26 - MODIFICATION

The Agreement may not be modified unless such modifications are evidenced in writing signed by both VILLAGE and CONSULTANT. Such modifications shall be in the form of a written Amendment or Addendum executed by both parties.

ARTICLE 27 - SUCCESSORS AND ASSIGNS

VILLAGE and CONSULTANT each binds itself and its partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns, and legal representatives. CONSULTANT shall not assign this Agreement without the express written approval of the VILLAGE via executed Amendment or Addendum.

ARTICLE 28 - CONTINGENT FEES

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement.

ARTICLE 29 - OWNERSHIP OF DOCUMENTS

CONSULTANT shall be required to cooperate with other consultants relative to providing information requested in a timely manner and in the specified form. Any and all documents, records, disks, original drawings, or other information shall become the property of the VILLAGE for its use and/or distribution as may be deemed appropriate by the VILLAGE. However, any re-use of such documents by the VILLAGE, for other than the specific purpose intended, without written verification and adaptation by the CONSULTANT for such specific purpose will be at the sole risk of the VILLAGE and without liability or legal exposure to the CONSULTANT.

ARTICLE 30 - ACCESS AND AUDITS

CONSULTANT shall maintain adequate records to justify all charges and costs incurred in performing the work for at least three (3) years after completion of this Agreement. The VILLAGE shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal working business hours at the CONSULTANT'S place of business.

ARTICLE 31 - NOTICE

Any notice, demand, communication, or request required or permitted hereunder shall be in writing and delivered in person or sent by certified mail, postage prepaid as follows:

As To VILLAGE:

Village of Royal Palm Beach
1050 Royal Palm Beach Boulevard
Royal Palm Beach, Florida 33411
Attention: Christopher Marsh, P.E., Village Engineer
Phone: (561) 790-5161
Facsimile: (561) 790-5174
Email: cmarsh@royalpalmbeachfl.gov

As To CONSULTANT:

Name: BGE, Inc.
Address: 4440 PGA Blvd., Suite 104
Palm Beach Gardens, FL 33410
Attention: Jim Sullivan, PSM
Phone: 561-559-2280
Facsimile: 281-709-6493
Email: jsullivan@bgeinc.com

Notices shall be effective when received at the addresses as specified above. Changes in the respective addresses to which such notice is to be directed may be made from time to time by either party by written notice to the other party. Facsimile transmission is acceptable notice effective when received, however, facsimile transmissions received (i.e., printed) after 5:00 p.m. or on weekends or holidays, will be deemed received on the next business day. The original notice must additionally be mailed as required herein.

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of CONSULTANT and VILLAGE.

ARTICLE 32 - AUTHORIZED REPRESENTATIVE

The parties agree that in order to facilitate the orderly and efficient implementation of the Project and the work contemplated by this Agreement, each party shall appoint an authorized representative (or representatives) for such party. The VILLAGE'S representative shall have the authority to transmit instructions, receive information, and interpret and define the VILLAGE'S policies and decisions pertinent to the work covered by this Agreement. The parties understand and agree that the VILLAGE Manager has the authority under the VILLAGE'S purchasing guidelines to issue individual Consultant Service Authorizations that do not exceed Fifty Thousand Dollars (\$50,000.00) in value. The parties understand and agree that only the VILLAGE Council has the authority to issue individual Consultant Service Authorizations that exceed Fifty Thousand Dollars (\$50,000.00) in value, or approve changes or modifications to this Agreement on behalf of the VILLAGE. The CONSULTANT'S representative shall be authorized to act on behalf of CONSULTANT regarding all matters involving the conduct of its performance under this Agreement. The initial representatives shall be Raymond C. Liggins, P.E., Village Manager, for the VILLAGE; and Jim Sullivan, PSM, for CONSULTANT. Either party shall have the right to change its authorized representative or representatives, or to add additional representatives, from time to time, throughout the term hereof, by giving written notice to the other party hereto in accordance with the notice provisions of this Agreement and by mutual consent of both parties.

ARTICLE 33 - ENTIRETY OF AGREEMENT

The VILLAGE and the CONSULTANT agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters or other communications between the VILLAGE and CONSULTANT pertaining to the Services described herein, whether written or oral. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered except by written instrument executed by the parties hereto.

In Witness Whereof, the parties have hereunto set their hands the day and year first above written.

Village of Royal Palm Beach

WITNESSES:

1. _____

By: _____
Signature

2. _____

Name: Raymond C. Liggins, P.E.

Title: Village Manager

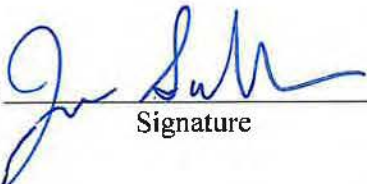
Approved as to Form and Legal Sufficiency

By: _____
Village Attorney

Company Name

WITNESSES:

1. Travis Douglas

By:  _____
Signature

2. Katelin Kutz

Name: Jim Sullivan, PSM

Title: Director, Land Survey / Vice President

Approved by Village Council on _____

Item No. _____



The Village of Royal Palm Beach

SURVEYING SERVICES

April 8, 2025



Serving. Leading. Solving.™



April 8, 2025

Christopher Marsh
The Village of Royal Palm Beach
1050 Royal Palm Beach Boulevard
Royal Palm Beach, Florida 33411

RE: Request for Qualification for Surveying Services

Dear Mr. Marsh,

BGE, Inc. (BGE), a privately owned firm founded in 1975, with more than 1,000 professionals across 22 offices, including five in Florida. We offer a full range of services in ten key markets, including transportation, public works, surveying, Subsurface Utility Engineering (SUE), and construction management.

I am heading this contract, team and the office lead at our Palm Beach Gardens branch, where this contract will be managed. I bring invaluable expertise to Village of Royal Palm Beach, having served as Project Surveyor for this contract in prior years while at Erdman Anthony. During that tenure, I successfully managed over 25 Consultant Services Authorizations (CSA) that you authorized, including notable projects like Commons, RV Lot, Plat Reviews, Cultural Center, Veterans Park, and Okeechobee lighting. I have since transitioned from Erdman Anthony, in collaboration with Dana Gillette, a longstanding engineering consultant for the Village, continues to thrive. This enduring partnership ensures cost-effective solutions and enhanced workflow efficiencies for Village projects, particularly when designs integrate seamlessly outside of in-house Village staff.

BGE combines the resources of a national firm with the familiarity and dedication of a local presence. With a fully integrated team, we provide end-to-end services for the entirety of your scope of services without relying on subconsultants, resulting in streamlined communication and data flow for each project. Our local professionals bring the expertise and commitment needed to deliver timely and precise results tailored to the Village's needs.

At BGE, relationships are the cornerstone of our business. We pride ourselves on serving as trusted advisors to our clients, guided by core values of integrity, respect, commitment, and an unwavering dedication to excellence. We remain focused on delivering exceptional service and earning your trust through every interaction.

This team is ready to act as an extension of your staff, delivering high-quality services efficiently and cost-effectively. Thank you for considering BGE as your trusted consultant. We look forward to exceeding your expectations with responsive, responsible, and reliable service that fosters long-term collaboration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Sullivan".

Jim Sullivan, PSM
Director, Land Surveying
561-485-0824
jsullivan@bgeinc.com

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PROJECT NAME: **RFQ SURVEYING SERVICES**

PROJECT NUMBER:

ADDENDUM NUMBER: ONE

DATE OF ISSUANCE: March 24, 2025

TO: Prospective Bidders

THIS ADDENDUM NO. One INCLUDES THE FOLLOWING:

1) Adding the following Exhibits to the Instructions on Page 6:

Exhibit A – Statement of Work

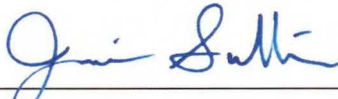
Exhibit D – E-Verify Affidavit

Exhibit E – Certification Pursuant to Florida Statute

Exhibit F – Scoring Criteria Guidelines for Selection Committee
Recommendations

APPROVED BY: Christopher A. Marsh, P.E., Village Engineer

ACKNOWLEDGMENT OF RECEIPT: BGE, Inc.


Bidder

ADD-1

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PROJECT NAME: **RFQ SURVEYING SERVICES**
PROJECT NUMBER:

ADDENDUM NUMBER: TWO

DATE OF ISSUANCE: April 2, 2025


TO: Prospective Bidders

THIS ADDENDUM NO. **TWO** INCLUDES THE FOLLOWING:

- 1) Adding the "Statement Form 330" to the Instructions on Page 6:

APPROVED BY: Christopher A. Marsh, P.E., Village Engineer

ACKNOWLEDGMENT OF RECEIPT: BGE, Inc.


Bidder

ADD-2

ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

The Village of Royal Palm Beach - Surveying Services

2. PUBLIC NOTICE DATE

March 13, 2025

3. SOLICITATION OR PROJECT NUMBER

N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Jim Sullivan, Project Manager

5. NAME OF FIRM

BGE, Inc.

6. TELEPHONE NUMBER

561.485.0824

7. FAX NUMBER

N/A

8. E-MAIL ADDRESS

jsullivan@bgeinc.com

C. PROPOSED TEAM

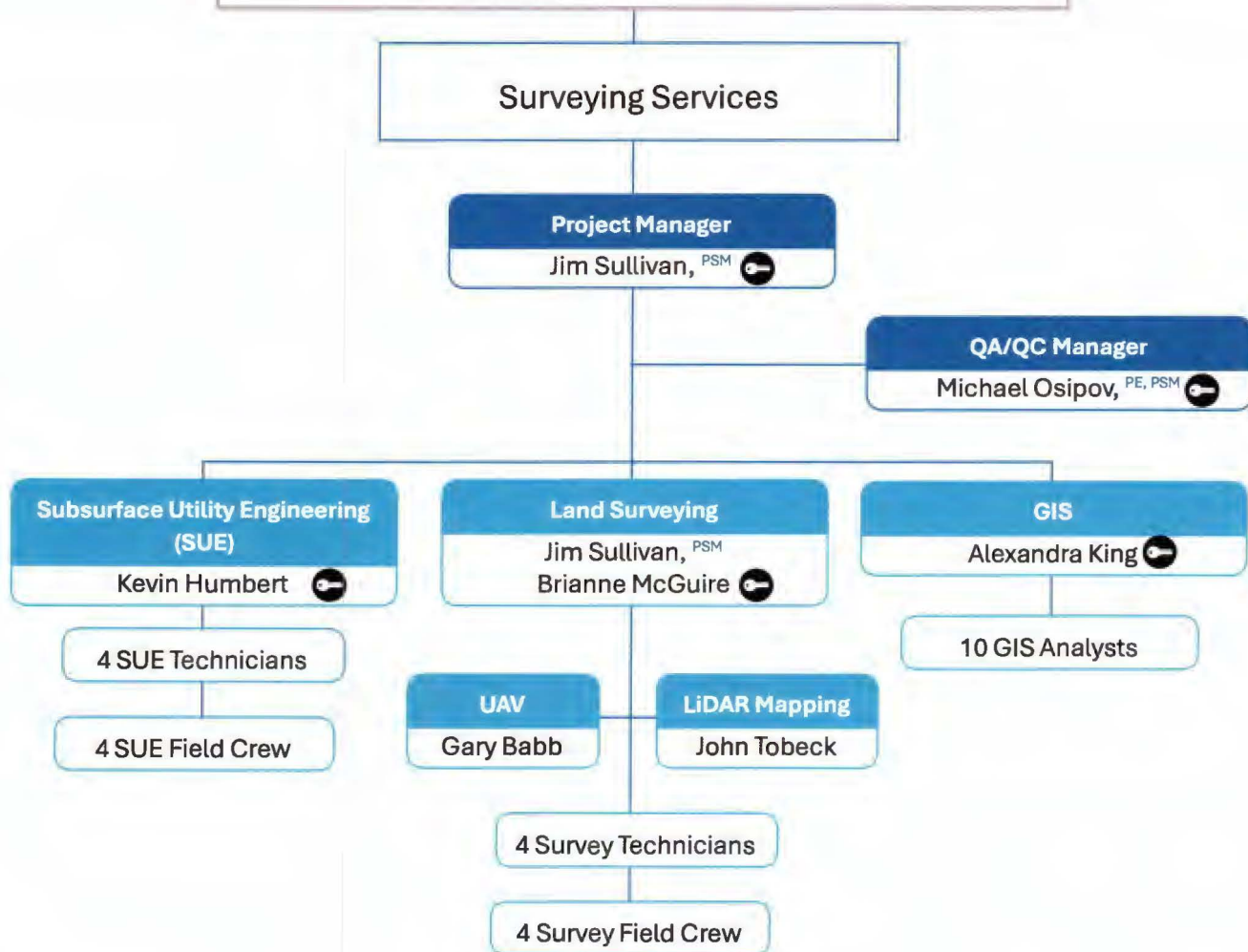
(Complete this section for the prime contractor and all key subcontractors.)

	CHECK			9. FIRM NAME [X] CHECK IF BRANCH OFFICE	10. ADDRESS	11. ROLE IN THIS CONTRACT
	Prime	J-V Partner	Subcontractor			
a.	<input checked="" type="checkbox"/>			BGE, Inc. [X] CHECK IF BRANCH OFFICE	4440 PGA Blvd, Ste 104, Palm Beach Gardens, Florida 33410	Surveying Services
b.				 [] CHECK IF BRANCH OFFICE		
c.				 [] CHECK IF BRANCH OFFICE		
d.				 [] CHECK IF BRANCH OFFICE		
e.				 [] CHECK IF BRANCH OFFICE		
f.				 [] CHECK IF BRANCH OFFICE		
g.				 [] CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

[X] (Attached)

Village of Royal Palm Beach



 **Key Personnel**

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jim Sullivan, PSM	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE <table border="1"> <tr> <td>A. TOTAL</td> <td>B. WITH CURRENT FIRM</td> </tr> <tr> <td>27</td> <td>9</td> </tr> </table>		A. TOTAL	B. WITH CURRENT FIRM	27	9
A. TOTAL	B. WITH CURRENT FIRM						
27	9						
15. FIRM NAME AND LOCATION (CITY AND STATE) BGE, Inc., Palm Beach Gardens, Florida							
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Surveying and Mapping, East Tennessee State University Technical Engineering Specialist, United States Army		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida, LS6889					
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.) American Public Works Association (APWA), Gold Coast Branch Treasury Florida Board of Professional Surveyors and Mappers – Board Member							

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
a. (1) TITLE AND LOCATION (City and State) RV Parking Lot, Village of Royal Palm Beach Royal Palm Beach, Florida	Dec. 2024	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Jim served as Survey Project Manager for surveying services to provide a Boundary and Topographic Survey of this Village owned property. Jim utilized a more conventional method of data collection to ensure quality and avoid errors while working under the high voltage power lines of Florida Power and Light. Multiple storm drainage was located to have the option of future drainage from the proposed improvements.		
b. (1) TITLE AND LOCATION (City and State) Village Cultural Center Village of Royal Palm Beach, Royal Palm Beach, Florida	2017	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Jim served as Survey Project Manager for surveying services to provide a boundary and topographic survey on the improvements and expansion of the Village's Cultural Center. Jim was the Project Manager at Erdman Anthony during this time when he provided the support to Dana Gillett's civil design.		
c. (1) TITLE AND LOCATION (City and State) Royal Palm Beach Commons, Village of Royal Palm Beach Royal Palm Beach, Florida	July 2014	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Jim served as Survey Project Manager for in the platting of the Commons in 2014. Jim worked closely with Chris Marsh on the layout of the plat and the subsequent amenities such as the Kayak launch area and the traversing recreational path.		
d. (1) TITLE AND LOCATION (City and State) Regal Cinemas 18 ALTA, AMC Royal Palm Beach, Florida	Feb 2015	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Jim served as Survey Project Manager for surveying services to provide an ALTA/ACSM for an existing cinema. Jim communicated efficiently with the client's attorney and the title underwriter to confirm easements. He revised the survey at the request of the client's attorney to create a smoother deliverable that worked well with the title commitment.		

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Village of Royal Palm Beach Canal Survey, Village of Royal Palm Beach	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	Royal Palm Beach, Florida	2016	N/A
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[] Check if project performed with current firm	
	Jim worked with Village engineers to develop a plan to survey over 14.5 miles of Village maintained canals to evaluate the need to clean and dredge the system. Jim collected over 128 cross-sections as well as 167 pipe outfalls during this survey. The cross-sections included locations taken every five feet along the canal bottom and a measurement of the depth of muck was also obtained. The information was obtained horizontally on the North American Datum of 1983 and vertically on the National American Vertical datum of 1988. Horizontal and vertical data was obtained using RTK GPS methods with an accuracy of +/- 0.1 feet. Final deliverables included a surveyor's report and CADD drafted cross-sections for the engineers to design upon.		
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Royal Palm Beach Boulevard from M-Canal to Orange Boulevard, Village of Royal Palm Beach	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	Royal Palm Beach, Florida	2017	N/A
f.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[] Check if project performed with current firm	
	Jim was Survey Project Manager in design survey for the addition of a lane on Royal Palm Beach Boulevard from the M-Canal to Orange Boulevard. This 1-mile length of roadway was tied into the newly designed 60th Street North and the newly built bridge over the M-Canal. This multi-phased project consisted of first order project control, design survey including canal cross-sections, digital elevation model (DEM), baseline creation, right-of-way establishment, and offsite drainage parcels. The design survey required detail down each of the 14 side streets and each of the 14 passing canals. Jim's understanding of the engineering needs of roadway design enabled him to think ahead and map the asphalt that was overlapping onto most driveways. He managed boundary and off-site topographic surveys for two off-site drainage parcels along with 84 sketch and legals. This project was delivered to the client on time and under budget. Jim's ability to provide this project in MicroStation (GEOPAK) allowed seamless design without the headache of software conversions.		
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Royal Palm Beach Blvd. Widening, Palm Beach County Roadway	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	Royal Palm Beach, Florida	March 2018	N/A
g.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[] Check if project performed with current firm	
	Jim served as Project Surveyor in the design survey on a proposed road improvement and widening from 60th Street to Coconut being 1.0 mile. Palm Beach County contracted an Engineering team in which Jim provided all surveying services performed a full Topographic Survey, the staking of the right-of-way, and the staking and creation of the project baseline. The survey services included a Digital Terrain Model along the project corridor and at all 14 side street and canal intersections. Jim conducted a boundary survey of the entire Section to be used for a base map, 84 easements, and the setting of control and benchmarks. He also performed boundary, topographic, and tree surveys for the acquisition of two parcels that was used for offsite drainage purposes.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Brianne McGuire	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE <table border="1"> <tr> <td>A. TOTAL</td> <td>B. WITH CURRENT FIRM</td> </tr> <tr> <td>12</td> <td>2</td> </tr> </table>		A. TOTAL	B. WITH CURRENT FIRM	12	2
A. TOTAL	B. WITH CURRENT FIRM						
12	2						
15. FIRM NAME AND LOCATION (CITY AND STATE) BGE, Inc., Palm Beach Garden, Florida							
16. EDUCATION (DEGREE AND SPECIALIZATION) AA, Applied Science, Indian River State BS, Surveying Management, Everglades University		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A					
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)							

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
a. Lorraine Road Force Main Extension, Taylor Morrison Sarasota County, Florida (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE [X] Check if project performed with current firm Brianne served as the lead survey technician for the design of a 20-inch force main along Lorraine Road from Clark Road (SR-72) to the Bee Ridge Water Reclamation Facility (WRF). The design was in support of required improvements imposed by Sarasota County in the development of Skye Ranch which impacted both local Traffic and Utilities. She led the project from start to finish by researching the project, communicating with crews on the collection, and processing their data and delivering to the supervising surveyor for review.	2023	N/A
b. Deerpark Blvd. and SR 207 Intersection Elkton, Florida (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE [X] Check if project performed with current firm Brianne served as the lead survey technician for the design survey to improve the intersection at SR 207 and Deerpark Blvd. to address county comments from an industrial land development project. This intersection located less than a half mile from I-95 has had accidents and near misses due to many warehouses constructed. Trucks crossing traffic to turn left (east bound) to I-95 without a signal has led to many concerns from area subdivisions. She led the project from start to finish by researching the project, communicating with crews on the collection, and processing their data and delivering to the supervising surveyor for review.	2024	N/A
c. Oak Ridge Ranches – Solaeris Taylor Morrison St. Lucie County, FL (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE [X] Check if project performed with current firm Brianne served as the lead survey technician where she led the project from start to finish by researching the project, communicating with crews on the collection, and processing their data and delivering to the supervising surveyor for review in the design of an 800-acre project. BGE provided due diligence support and survey services for a Taylor Morrison Esplanade brand community that will include 1,200+ residential units around an 18-hole golf course and amenity center. Kolter acquired this farmland located in rural west St. Lucie County. Jim provided Boundary, Topographic, Tree Survey, and Platting. The Boundary recovery required the locating of nearly two dozen section corners. Many of which were on neighboring private property and required special access. The Topographic Survey was performed with a Zenmuse LiDAR sensor from an Unmanned Aerial Vehicle (UAV). The point cloud acquired by the sensor was registered to 12 aerial targets set throughout the site. The canals running through the site were obtained by field crews taking cross-sections and mapping the ends and outfalls. The point cloud data provided sufficient elevations to drape a surface over the dry furrows. All datasets were merged in a single file to create a unified surface that accurately portrays the relief of the project site.	2024	N/A

(1) TITLE AND LOCATION (<i>City and State</i>) Dania Drive Septic Systems, City of Palm Beach Gardens Palm Beach Gardens, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICE 2023	CONSTRUCTION (<i>If Applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE [X] Check if project performed with current firm		
d. Brianne served as the lead survey technician where she led the project from start to finish by researching the project, communicating with crews on the collection, and processing their data and delivering to the supervising surveyor for review of the subsurface utility mapping of septic systems along Dania Drive. This 800 LF residential corridor was being upgraded from wells and septic to city utilities. Before Seacoast Utility Authority would approve the plans, the City had BGE map all septic tanks and fields along both sides of the right-of-way. Using hands probes and Ground Penetrating Radar (GPR) BGE mapped the outside edge of the structures to highlight any potential conflicts.		
(1) TITLE AND LOCATION (<i>City and State</i>) Lake Park Watermain Replacement (8A & 8C) Lake Park, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICE Jan 2025	CONSTRUCTION (<i>If Applicable</i>) TBD
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE [X] Check if project performed with current firm		
e. Brianne served as the lead survey technician where she led the project from start to finish by researching the project, communicating with crews on the collection, and processing their data and delivering to the supervising surveyor for review of a 4.5-mile replacement of old asbestos waterlines running throughout a mixed-use neighborhood. Once control was established, BGE established the existing rights-of-way and performed a topographic survey along the proposed routes. The topo extended to 15 feet beyond the right-of-way to capture potential impacts to the howe owners. Once as-built records were requested for all Utility Agency Owners, SUE was performed to map the underground utilities.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael Osipov, PE, PSM	QA/QC Manager	A. TOTAL	B. WITH CURRENT FIRM
		35	1
15. FIRM NAME AND LOCATION (CITY AND STATE)			
BGE, Inc., Tampa, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
BS, Civil Engineering, Tri-State University		Florida LS7094	
BS, Geomatics, University of Florida		Florida PE 41136	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			
American Public Works Association (APWA)			
Gold Coast Branch Treasury Florida Surveying and Mapping Society (FSMS)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	Zephyrhills Sidewalks and Trails Zephyrhills, Florida	2022	Ongoing
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Mike provided construction phase assistance for this project where BGE acted as a sub-consultant on this City of Zephyrhills project. BGE's responsibilities included an assessment of City maintained ROW to verify safe accessible connectivity to local schools		
	Oak Stone Phase 1 Subdivision DeSoto County, Florida	2025 (est)	TBD
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Provided project management for plat vacation, new subdivision platting, utility service area mapping, and associated land documentation. Also coordinated approvals with engineering, planning and surveying departments, and Public Service Commission. Coordination for surface water and wetland hydrologic surveys.		
	ZooTampa Tampa, Florida	2023	N/A
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Mike was responsible for existing utility and storm sewer location/mapping updates. This included fresh water, dirty water, fire line, and sanitary and storm sewer facilities. Other responsibilities included field verification of proposed improvement alignments.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kevin Humbert	13. ROLE IN THIS CONTRACT Utility Coordination & SUE	14. YEARS EXPERIENCE	
15. FIRM NAME AND LOCATION (CITY AND STATE) BGE, Inc., Tampa, Florida		A. TOTAL 13	B. WITH CURRENT FIRM <1

16. EDUCATION (DEGREE AND SPECIALIZATION)

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)

FDOT Temporary Traffic Control (TTC) , Confined Space, Contractors Safety Training

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
Lorraine Road Force Main Extension Sarasota County, Florida	2023	TBD
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm a. Kevin served as the PM Lead for Subsurface Utility Engineering for the design of a 20-inch force main along Lorraine Road from Clark Road (SR-72) to the Bee Ridge Water Reclamation Facility (WRF). The design was in support of required improvements imposed by Sarasota County in the development of Skye Ranch which impacted both local Traffic and Utilities. He led the project from start to finish by researching the project, communicating with crews on the designation and location of the underground utilities and processing their data and delivering to the client's design team for review.		
(1) TITLE AND LOCATION (City and State) Pinellas County Gateway Toll Rd. Project Clearwater Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	2021	2024
b. Kevin served as the SUE Lead PM for the Subsurface work that was performed for the design on the toll road connector for US19, the Bayside Bridge, the St. Petersburg/Clearwater Airport and the I-275 north and south direction in St. Petersburg. The project was to move traffic smoother and easier to key roadways within the St. Petersburg and Clearwater area for FDOT. Over 400+ test holes were performed along multiple miles of designation and Survey collection of existing underground utilities for the design and build of this roadway.		
(1) TITLE AND LOCATION (City and State) Pinellas County Jail Complex Campus Design Clearwater, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICE	CONSTRUCTION (If Applicable)
	2022	On-going
c. Taking over for a retiring member of the team, Kevin oversaw multiple redevelopment projects over 7 years on the campus of the Pinellas County Jail and Criminal Courts from the new Inmate intake facility, the Criminal Courts new parking garage and family courts building to the new jail complex offices on the north end of the campus. Locating and mapping all existing utilities as well as newly installed utilities for the new facilities that were built. The Pinellas County Jail Complex to the current day, has a complete map of all existing utilities and their location on the campus.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
01
21. TITLE AND LOCATION (City and State)

Lake Park Water Main Replacement
Lake Park, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES

2024

CONSTRUCTION (If Applicable)

N/A

23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

Seacoast Utility Authority

B. POINT OF CONTACT NAME

Brandon Selle, PE

C. POINT OF CONTACT TELEPHONE NUMBER

561.627.2900

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

BGE provided full survey and SUE services for a 4-mile water main replacement project in the Town of Lake Park. Our team established the right-of-way through extensive research and field verification, set survey control which was digitally leveled from a nearby NGS benchmark, and used robotic total stations to map improvements and grade breaks. As a full-service firm, BGE provided SUE along the project by locating underground utilities with pipe locators and GPR equipment. This Quality Level B service is essential in avoiding potential conflicts in a design. BGE requested plans and as-builts from the UAO by submitted a design ticket. These utilities were then located and mapped including their service lines to supplement the Topographic Survey creating a truly accurate existing conditions survey.


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens	Survey & SUE Subconsultant
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT
KEY NUMBER

02

21. TITLE AND LOCATION (City and State) Palma Sola Elementary School Manatee County, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES 2023 CONSTRUCTION (If Applicable) TBD
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23. PROJECT OWNER'S INFORMATION

A. PROJECT OWNER School District of Manatee County Fleischman and Garcia Architects and Planners, A.I.A., P.A.	B. POINT OF CONTACT NAME Jennifer Grimes Marcel Maslowski, AIA	C. POINT OF CONTACT TELEPHONE NUMBER 941.741.3179 813.251.4400
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The School District of Manatee County approved Palma Sola Elementary School's planned renovation in Bradenton, Florida. At nearly 60 years old, the campus currently provides 508 student stations with core facilities for 596 students. The project includes demolition and replacement of Buildings 1 through 17, renovation of Building 18, and associated site and utility work to provide a complete and functional facility.

Being an active elementary school, BGE obtained proper security clearance, consisting of a Level II background screening via fingerprinting to comply with the Jessica Lunsford Act. A boundary survey of the 15-acre site was performed. The topographic survey included a full design of the site and the adjoining right-of-way surrounding the school and Level B utility mapping throughout.

BGE worked with several consultants to coordinate the site's design, including researching the school's historical records to gain knowledge of the original plans. Over the years, many improvements and renovations did not have proper as-builts or plans. The new plans are to abandoned or redirect most of the utilities. Accurate underground utility mapping by BGE helped to locate the spiderweb of distribution and service lines throughout the site.

Once complete, the campus will accommodate 750 students, allowing for growth in this tight-knit community.

Fee: \$29,000,000


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida Sarasota, Florida	Subconsultant
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

STANDARD FORM 330 (REV. 7/2021)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT
KEY NUMBER

03

21. TITLE AND LOCATION (City and State) Pirates Cove Water Main Replacement and Low Pressure Force Main Palm Beach Gardens	22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (If Applicable)</td></tr> <tr> <td>2024</td><td>N/A</td></tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)	2024	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)				
2024	N/A				

23. PROJECT OWNER'S INFORMATION

A. PROJECT OWNER Seacoast Utility Authority	B. POINT OF CONTACT NAME Brandon Selle, PE	C. POINT OF CONTACT TELEPHONE NUMBER 561.627.2900
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

BGE provided full survey and SUE services for this 3,200 LF water main replacement project in Palm Beach Gardens. Our survey team established the right-of-way through extensive research and field verification and set survey control throughout the project to ensure consistency during construction. Robotic total stations were utilized to map improvements and grade breaks.

As a full-service firm, BGE conducted SUE along the project by locating underground utilities with pipe locators and GPR equipment. This Quality Level B service is crucial in avoiding potential design conflicts. BGE requested plans and as-builts from the Utility Agency Owner (UAO) by submitting a design ticket. These utilities were then located and mapped, including their service lines, to supplement the topographic survey, creating an accurate existing conditions survey.


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Survey & SUE Subconsultant
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

STANDARD FORM 330 (REV. 7/2021)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
04
21. TITLE AND LOCATION (City and State)

Lorraine Road Force Main Extension (Skye Ranch)
Sarasota County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES
2023
CONSTRUCTION (If Applicable)
N/A
23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

Taylor Morrison of Florida, Inc

B. POINT OF CONTACT NAME

Brooke Dawson

C. POINT OF CONTACT TELEPHONE NUMBER

941.371.3008

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

BGE served as the Surveying Consultant to support the utility improvements required by Sarasota County in the Skye Ranch development. Skye Ranch is a master-planned community located at Lorraine Road and Clark Road (SR-72) that impacts local traffic and utilities.

As part of the approval process with Sarasota County, a 20-inch force main was required to be installed from Skye Ranch along 3 miles of Lorraine Road to the Bee Ridge Water Reclamation Facility (WRF). The Bee Ridge WRF is the largest of the three Sarasota County Public Utilities' WRFs, with a permitted capacity of treating 12 million gallons per day (mgd). The facility is being upgraded to an advanced wastewater treatment facility, which will increase the treatment plant's capacity to 18 mgd—a much-needed conversion for the increased development in the service area.

BGE established the historical baseline and ROW for Lorraine Road. Field crews mapped existing features accurately and safely by utilizing Robotic Total Stations and advanced Real Time Kinematic GPS Receivers. Field staff verified the right-of-way by locating monumentation throughout the corridor, mapping improvements, obtaining elevations within crossing canals and wooded areas and marking underground utilities for possible conflicts. The project was completed over two phases with a total time of 30 days from contract to deliverable resulting in the survey being completed ahead of schedule without change orders.

Fee: \$245,800


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Prime
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
05
21. TITLE AND LOCATION (City and State)

Gardens Professional Survey Consultant and Plat Review
Palm Beach Gardens, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES

ongoing

CONSTRUCTION (If Applicable)

N/A

23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

City of Palm Beach Gardens

B. POINT OF CONTACT NAME

Kathy Gilbert, P.E.

C. POINT OF CONTACT TELEPHONE NUMBER

561-799-4292

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

BGE, Inc. and the City of Palm Beach Gardens maintain a close, collaborative relationship, both geographically and professionally. The City relies on BGE for urgent survey needs and for reviewing surveys received for accuracy.

According to Florida State Statutes Chapter 177 Part I, prior to the approval of a plat by the appropriate governing body, the plat must be reviewed for conformity to Chapter 177 Part I Platting by a professional surveyor and mapper, either employed by or under contract to the local governing body. The costs for this review are borne by the legal entity offering the plat for recordation, and evidence of such review must be placed on the plat.

Jim Sullivan, PSM, serves as the reviewing surveyor for plats submitted to the City of Palm Beach Gardens' Engineering Department. He ensures the submitted plats conform to the City's municipal code (Chapter 78, Article V, Division 10), Chapter 177 Part I of the Florida Statutes, and any applicable requirements of Palm Beach County. BGE collaborates with City staff to protect the City's best interests by meticulously reviewing the language and geometry of each plat before recording. The plats usually undergo multiple iterations, and each final plat, once approved, is signed and sealed at the City Hall.

In addition to survey product reviews, BGE provides survey support for the City engineer staff to design in-house projects. BGE works closely with City staff to ensure the City projects are not delayed.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Prime
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
06
21. TITLE AND LOCATION (City and State)

Moon Lake Road
Pasco County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES
2024
CONSTRUCTION (If Applicable)
TBD
23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

Pasco County, Florida

B. POINT OF CONTACT NAME

Phil Chang, P.E.

C. POINT OF CONTACT TELEPHONE NUMBER

813.328.3664

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Pasco County required engineering and survey support for design improvements at the two intersections of Slidell Street and Lakeview Drive with Moon Lake Road. Moon Lake Road is a 5-mile two-lane rural arterial road connecting Ridge Road with SR 52. Traffic along this rural road has been increasing yearly due to residential development. Plans have been made to widen the road to a four-lane divided urban section to accommodate the increased traffic volume. Traffic signals are being added to improve safety during the planned expansion. A diagonal span configuration consisting of two poles will be a concrete strain pole, span wire signal system. Improvements will also include modification of the signage, striping, and ADA pedestrian facilities to accommodate the signalization that is ultimately consistent with FDOT criteria and County requirements.

BGE's Surveying department acquired the existing conditions to design these two intersections, including control, right-of-way establishment, topographic survey, and subsurface utility engineering (SUE). Data was collected 100 feet in all directions of the intersection with a robotic total station to ensure accuracy. A drone was flown over both sites to capture imagery and point cloud data collected with a Zenmuse L1 LiDAR sensor. The deliverable was processed in Open Roads Design, followed by a signed and sealed Surveyor's Report.

This traffic signal project also included geotech analysis and utility coordination with utility agency owners to avoid overhead electric and buried infrastructure, preparation of bid documents, bidding assistance, and construction phase assistance.

Completing the traffic signals will provide much-needed improved conditions at these intersections, facilitating safer, controlled access to and from the subdivisions in the area at these locations.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Tampa Florida	Survey & SUE Subconsultant
b.			
c.			
d.			
e.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
07
21. TITLE AND LOCATION (City and State)

Oak Ridge Ranches Solaeris
St. Lucie County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES

ongoing

CONSTRUCTION (If Applicable)

ongoing

23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

Taylor Morrison of Florida, Inc

B. POINT OF CONTACT NAME

Brooke Dawson

C. POINT OF CONTACT TELEPHONE NUMBER

941.371.3008

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

BGE served as the surveying consultant to support the acquisition and due diligence report for an 800+ acre Taylor Morrison Esplanade brand community that will include more than 1,200 residential units around an 18-hole golf course and amenity center.

Kolter Land Partners, LLC acquired this farmland known as Oak Ridge Ranches in rural west St. Lucie County. BGE's Survey Department provided boundary, topographic and tree surveys with platting expected for this planned MPUD. The boundary recovery required the locating of nearly two dozen section corners. Many of which were on neighboring private property and required special access. The topographic survey was performed with a Zenmuse LiDAR sensor from an unmanned aerial vehicle (UAV) and completed in half a day. The point cloud acquired by the sensor was registered to 12 aerial targets set throughout the site. The canals running through the site were obtained by field crews taking cross-sections and mapping the ends and outfalls. The point cloud data provided sufficient elevations to drape a surface over the dry furrows. All datasets were merged together in a single file to create a unified surface that accurately portrays the relief of the project site.

BGE worked with the client on many different versions of the project perimeter, ensuring that the site plan and the boundary survey were one in the same. This up-to-date collaboration and coordination guaranteed that everyone was working from the same file resulting in no delays due to miscommunication.


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Prime
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

 20. EXAMPLE PROJECT
KEY NUMBER

08

21. TITLE AND LOCATION (City and State)

 Unit 3 Arbor Parc Staff Gauges
River Beach, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2025

CONSTRUCTION (If Applicable)

2025

23. PROJECT OWNER'S INFORMATION

A. PROJECT OWNER

 Northern Palm Beach County
Improvement District

B. POINT OF CONTACT NAME

Randy Cross

C. POINT OF CONTACT TELEPHONE NUMBER

561.624.7830

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Northern Palm Beach County Improvement District (Northern) engaged BGE to procure, install, and elevate two staff gauges within the Arbor Parc community in Riviera Beach, Florida, near Military Trail and Bee Line Highway. These gauges were intended to replace two dilapidated staff gauges: one located in Northern's Unit 3 Canal and the other in an adjacent stormwater pond overseen by the local Community Development District (CDD).

To determine the appropriate elevation for the gauges, BGE conducted research on locally published benchmarks and reached out to Northern for confirmation of the preferred datum. Northern specified NGVD29 to align with their historical records. Following this, BGE recorded the pond's initial low- and high-water levels to accurately determine the required board/panel length and elevation span.

Based on these measurements, BGE procured a 7 1/2-inch-wide, 3/4-inch-thick fiberglass board/panel with recessed elevations to span from the pond's lowest levels to its overflow point. The board was securely installed onto a newly placed 3-inch OD galvanized pipe, which was driven to the point of refusal. The installation was finalized with adjustments to ensure both plumbness and accurate elevations.


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Prime
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
09
21. TITLE AND LOCATION (City and State)

Mary Circle/Dania Drive Utility Improvements,
Palm Beach Gardens, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES

2023

CONSTRUCTION (If Applicable)

ongoing

23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

City of Palm Beach Gardens

B. POINT OF CONTACT NAME

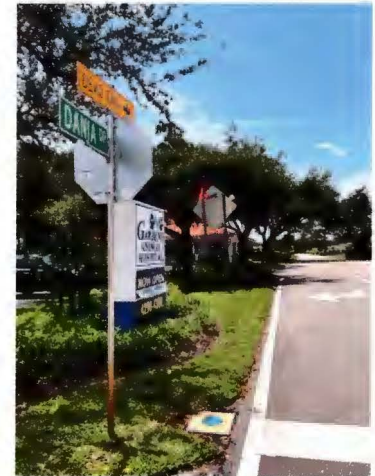
Giles Rhoads, PE

C. POINT OF CONTACT TELEPHONE NUMBER

561-804-7013

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Mary Circle/Dania Drive Waterline Improvements project was coordinated with Seacoast Utility Authority (SUA) to construct and improve public infrastructure including water main extension and roadway improvements. BGE provided subsurface utility mapping of septic systems along Dania Drive through neighborhoods currently on private utilities. To verify the alignment and to not conflict with the existing septic systems, BGE provided surveying services along an 800 linear foot residential corridor. Before SUA would approve the plans, the City had BGE map all septic tanks and fields along both sides of the right-of-way. Using hands probes and Ground Penetrating Radar (GPR), BGE mapped the outside edge of the structures to highlight any potential conflicts.



Mary Circle was at the time, owned and maintained by Palm Beach County. The City requested BGE to prepare sketch and legal descriptions of the existing right-of-way for Mary Circle to use in the conveyance of said right-of-way to the City. The ownership of the right-of-way allowed the City to control the project for its residents. BGE reviewed title reports and multiple takings and dedications that comprised Mary Circle to provide an accurate depiction of what was to be transferred.


25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Palm Beach Gardens, Florida	Prime
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

**20. EXAMPLE PROJECT
KEY NUMBER**
10
21. TITLE AND LOCATION (City and State)

I-75 AT US 441/US 41 Interchange Improvements
Columbia County

22. YEAR COMPLETED
PROFESSIONAL SERVICES
2025
CONSTRUCTION (If Applicable)
TBD
23. PROJECT OWNER'S INFORMATION
A. PROJECT OWNER

Columbia County

B. POINT OF CONTACT NAME

Chad Williams, P.E.

C. POINT OF CONTACT TELEPHONE NUMBER

386-758-1019

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Columbia County, in conjunction with the Florida Department of Transportation (FDOT), District Two planned for operational improvements to the I-75 at US 441/US 41 interchange (commonly referred to as Ellisville Interchange) by signalizing the ramp intersections, adding turn lanes, extending existing storage lanes, and accommodating U-turn movements. South of the Ellisville Interchange, the project will enhance safety and operations by converting the existing full median opening at SW Howell Street and US 441/US 41 intersection to a directional median opening and providing a new signalized intersection 1,500 feet south of SW Howell Street. These improvements will accommodate both existing developments as well as planned future developments along the corridor.



The primary challenge with this design was directed at the low clearance for the I-75 overpass. BGE static scanned this bridge with a Riegl VZ-600i LiDAR Scanner to maintain a high accuracy of data on a priority feature. With over 100 scans taken, this point cloud was then registered with controlled targets and merged with the adjoining Terrestrial Mobile LiDAR (TML) data and conventional off-pavement collection. To capture enough data at a cost-effective approach, BGE utilized Riegl's VMX-2HA for the TML approach on the entirety of the project corridor. This 1.7 lineal mile corridor fast-paced project included primary control with static observations, secondary control with RTK GPS double occupations, leveled vertically from NGS published benchmarks, the establishment of both the right-of-way and baseline of the survey and Topographic and Subsurface Utility Engineering.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
a.	BGE, Inc.	Jacksonville, Florida	Survey Subconsultant
b.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
c.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
d.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE
e.	(1) FIRM NAME	(2).FIRM LOCATION (CITY, STATE)	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

[illegible]

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (From Section F)	NO.	TITLE OF EXAMPLE PROJECT (From Section F)
1	Lake Park Water Main Replacement	6	Moon Lake Road
2	Palma Sola Elementary School	7	Oak Ridge Ranches Solaeris
3	Pirates Cove Water Main Replacement and Low Pressure Force Main	8	Unit 3 Arbor Parc Staff Gauges
4	Lorraine Road Force Main Extension (Skye Ranch)	9	Mary Circle/Dania Drive Utility Improvements
5	Gardens Professional Survey Consultant and Plat Review	10	I-75 AT US 441/US 41 Interchange Improvements

STANDARD FORM 330 (REV. 7/2021)

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

EXPERIENCE / ABILITY OF PROFESSIONAL PERSONNEL

In addition to the experience shown in Exhibit A of the SF330, we would like to highlight our extensive experience in the professional support of municipal projects.

BGE is currently the lead district engineer and surveyor for 110 municipal districts. We have been the district engineer and surveyor for 18 of these districts for more than a decade, including six districts for more than 25 years.

Our contract manager, Jim Sullivan, PSM and support staff have significant experience in providing successful surveying support to the following local municipalities or districts on their continuing services contracts within the last five years:

- City of Palm Gardens
- City of Lake Worth Beach
- City of Delray Beach
- City of Boca Raton
- Village of Palm Springs
- Northern Palm Beach County Improvement District
- Lake Worth Drainage District
- South Florida Water Management District
- FDEP
- FWC
- FDOT District 4

BGE serves our clients by creating solutions to address their needs. Our business is built on relationships. Our goal is to serve as our clients' trusted advisors.

BGE Summary

50 Years in Business



1,000 Staff Nationwide



ENR Ranked 110



5 Florida Offices



Jim Sullivan, PSM - Contract Manager and Office Manager of BGE's Palm Beach Gardens' branch office has 27 years of surveying experience, including over a decade of supporting municipal clients as a survey consultant. Jim's career has predominantly focused on public works and overall municipal support as a survey consultant. He currently serves as the APWA Gold Coast Branch Treasurer. He volunteers for this role to build relationships with his municipal clients.

He excels in undertaking complex projects and identifying solutions that alleviate stress for municipal staff. Recognizing that many municipalities lack in-house surveying capabilities, Jim provides expert services such as design surveys and professional reviews. As part of his project management approach, he continually assesses each project for risks and efficiencies, preparing the team to mitigate or proactively resolve any issues and expedite project schedules.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

PROFESSIONAL AFFILIATIONS

- Florida Board of Professional Surveyors and Mappers – Board Member
- Florida Surveying and Mapping Society (FSMS) – Past Vice President
- American Public Works Association (APWA) – Gold Coast Branch Treasurer
- Florida Atlantic University (FAU) Geomatics Advisory Council
- Leadership Palm Beach County – Class of 2021

CERTIFICATIONS

- OSHA 10-Hour Construction Safety and Health



Michael Osipov, PSM, PE - QA/QC Manager has 40 years of surveying experience when he joined BGE as a senior advisor and mentor to young staff, bringing a wealth of experience and wisdom from a lifelong career in engineering support. He advises on best practices and lessons learned, ensuring that our team remains at the forefront of industry standards. Michael will support our team by conducting thorough external reviews of survey deliverables before they are transmitted to City staff.



Kevin Humbert – SUE Project Manager has over 13 years of experience in providing all aspects of utility locating quality levels. Starting in the field as a subsurface utility locator until being promoted to utility coordinator to work with the utility agency owners. He now manages all of BGE's subsurface utility engineering services. Providing inhouse SUE services allows BGE to maintain a project's schedule without adding a separate consultant to the mix.



Brianne McGuire – Survey Project Manager has 10 years of experience and is the backbone of BGE's Florida survey production, efficiently managing the day-to-day operations of projects. She maintains clear communication with the supervising surveyor and field crews to ensure that the data collected aligns with project requirements and the scope of services. Currently on her path to licensure, Brianne is set to become a Professional Surveyor and Mapper during the term of this contract. Her experience spans both the public and private sectors. Brianne's dedication and attention to detail make her an invaluable asset to any team.



Alexandra King – GIS Project Manager has 3 years of experience with a focus on Geographic Information Systems (GIS). Specializing in geospatial database management, Alexandra excels in generating, populating, and maintaining geospatial databases. Skilled in the creation, conversion, and development of spatial data. Alexandra also manages geospatial projects effectively. Key projects include developing and managing web-based GIS maps and applications, as well as producing maps for reports and presentations.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

UNDERSTANDING THE PROJECT

In review of the Village's Capital Improvement Program (CIP), the projects in the 5 year plan are in line with the expertise of Jim Sullivan, PSM. The plan calls for improvements to infrastructure, parks, and other resident amenities. Jim previously surveyed approximately 100 proposed kiosks in Miami and downtown West Palm Beach for IKE Smart City, an interactive digital kiosk designed to enhance the pedestrian experience in cities by providing wayfinding, local information, and access to services, while also promoting local businesses and cultural initiatives. This project example shows the understanding of providing the proper survey service for the needs of the Village. Research of electrical tie-ins were a key factor in a successful survey on these kiosks. This determined the limits of the design survey.

Trails are used throughout the Village. Safety and extensions are typically needed for active municipalities. Jim Sullivan, PSM worked with the Village of Palm Springs in connecting all their parks with a trail system. Most trails used sidewalks adjoining roadways however some went offroad. In both instances, the trail was either designed from scratch or enhanced. A project like this warrants the use of mobile LiDAR. Understanding this project type leads to alternatives in the alignment. Using mobile LiDAR accounts for shifts without incurring additional costs in data collection.

Jim Sullivan, PSM has worked on many parks including the Village's own Commons and Veterans Park. Outside of the Commons, he has managed the surveying for Gaines Park in West Palm Beach for Dana Gillette, Kelsey Park / Lake Shore Park for the Town of Lake Park, Gold Star Memorial - Trinity Park in West Palm Beach, Burt Aaronson Park (Rick Macci Tennis Academy) in west Boca Raton, Seminole Palms Park, and many other state parks. The needs of these projects are in the details. Discussing the project with the Village to determine where the detail of the data needs to be. Over surveying a project leads to overruns and getting high accuracy data where improvements aren't planned are not a good use of village budget. Likewise, knowing of offsite utility connections are useful for a park project. Utilizing SUE to determine

utility conflicts when relocating lights or adding drainage are looking out for the Village.

Jim Sullivan, PSM is the primary reviewer for survey documents submitted to the City of Palm Beach Gardens. The city relies on Jim to review sketch and legal descriptions to plats. His understanding of the rules/laws allow him to comment on each survey. This responsibility is to protect the city from erroneous products that could impact other projects. Jim turns reviews around quickly, usually within a couple of days and routinely visits city hall to sign mylars or to discuss projects. This availability is said by the city to be invaluable.

Regardless of the project, BGE understands that each project is unique. From the initial request for a scope and a fee, Jim Sullivan, PSM will work with Village staff to ensure that the project will be clearly understood, and that the method of the approach will be cost effective with the end deliverable provided to the satisfaction of the Engineer within schedule.

Jim Sullivan, PSM has worked on many parks including

- Village's own Commons and Veterans Park
- Gaines Park in West Palm Beach
- Kelsey Park / Lake Shore Park
- Gold Star Memorial - Trinity Park
- Burt Aaronson Park (Rick Macci Tennis Academy)
- Seminole Palms Park
- and many other state parks



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

APPROACH/METHODS

As a current board member of the Florida Board of Professional Surveyors and Mappers, Jim refers to the Florida Administrative Code often in his own work and when attending meetings. Amongst others, the surveyors use Chapter 177 and 5J-17 for most of their work. This is sometimes the minimum and where local municipalities have a more stringent code; it must be followed. Jim Sullivan, PSM will compare against the state statute and the Village's Code of Ordinances for his own work or when he reviews survey products on behalf of the Village. For Land Development, Jim will refer to Chapter 22 of the Village's Code. When a Tree Survey is required, an adherence to Chapter 15 is in order.



Jim Sullivan, PSM is committed to prompt and efficient communication. He will respond to every communication within 24-hours, typically before the end of business hours. In the event of emergencies, field crews are mobilized within 24-hours to address urgent needs swiftly. This approach ensures that all work requests are acknowledged and addressed in a timely manner, maintaining a high level of responsiveness.

Upon receiving a proposed project from the Village, Contract Manager, Jim Sullivan will promptly identify project managers, task leads, and subject matter experts to ensure the successful completion of the project. He will convene a staff meeting to review the scope request, encouraging collaboration on relevant project experience and innovative approaches. Once the initial project research is conducted and a comprehensive understanding of the project's deliverable is achieved, he will assemble a written scope of work and fee estimate for the survey request. Jim will then submit this proposal to the Village for feedback or necessary revisions. As surveyors, we value maps greatly. For boundary and topographic surveys, we provide a Google KMZ file depicting the survey limits with every proposal. This visual aid often prompts scope revisions, catching potential issues early and preventing delays, cost overruns, and change orders.

When the CSA is issued, Jim will confirm the project manager's availability to fully dedicate themselves to the project. We will immediately plan for the optimal use of resources to complete the project ahead of schedule by breaking up the survey in tasks where appropriate. Our approach to project management is forward-thinking, allowing us to anticipate and respond to situations rather than react. With a team comprising three professional surveyors and eight field crews, we are well-prepared for any situation that might arise. Jim will ensure we maintain this proactive stance throughout the project's duration.



BGE's workflow begins with the internal setup of the project, placing projects in our shared access folders/channels. Key items such as the primary scope, project contacts (client, stakeholders, project team), and deadlines are highlighted. The project team receives deadline notifications at project checkpoints to ensure the project remains on track. At BGE, we operate as One Team across all locations, regularly supporting each other across our entire geographic footprint to be client oriented and their needs. All our office locations use the same AutoCAD template and feature codes, ensuring seamless work sharing between offices.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

As with previous survey requests while at Erdman Anthony, Jim Sullivan, PSM anticipates supporting the Village with a variety of projects for this contract with most being smaller in nature. BGE will use the most cost-effective personnel, technology, and approach to meet the needs of the Village. Jim understands that the Village does not have in-house survey services and that some survey requests will be to provide data for in-house design by Village staff. From drafting an FPL easement, setting up a GIS database, clearing a utility conflict by excavating via SUE Level A, to performing a small topo, BGE's approach will be to work with the needs of the Village.

No one wishes for a project to go awry, but when and if it does, BGE believes that the best course of action is to communicate with the client immediately. Many times, a project may get off-track due to unforeseen challenges in chain-of-title, easements, or improvements/utilities. By promptly informing the client of these issues, solutions can sometimes be found by examining old as-builts or records. If a project is running behind, BGE can implement technology or additional staff to the project at no extra cost to.

BGE believes that quality control is a requirement for all phases and tasks throughout the project and knows that we are ultimately responsible for the quality of all deliverables. BGE develops a Quality Assurance Plan for projects based on the project scope, schedule, and the team. Mike Osipov, PSM, PE will review each deliverable before Jim does the final review. He will confirm that all QC checks have been done and will perform a final review of all deliverables. Our QC strategies ensures that the Village receives best quality products, which reduces risk to the Village and eases the burden on staff reviewers.

Communication with Village staff will be open and honest. We understand that not every municipal staff member prefers daily calls or updates, and that different projects require different levels and types of communication. Our goal is to show a willingness to work with the Village and to the Village informed of our status on existing work orders and up to date on any critical project issues. When critical project issues arise, we will contact the Village immediately with the challenge and a possible solution. We provide monthly progress reports and often use weekly updates to inform clients of project status. The entire project team will be copied on correspondence to ensure everyone stays on the same page. Internally, we rely on the Microsoft Teams task manager application to stay on top of communication, project deadlines, and project documents. Consolidating all our communications and resources in one place has proven to increase efficiency and maintain effective communication with the project team, including field staff.

Overall, BGE's team is dedicated to delivering projects on time while maintaining open and honest communication with the Village staff. Our structured approach to project management, combined with our robust resources and commitment to excellence, guarantees successful project execution.



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

WORKLOAD

Although the BGE Team has been working in South Florida for decades, BGE's presence in Palm Beach Gardens is relatively new. The Village of Royal Palm Beach will get the rewards of a firm being newly established. This Team comes fully experienced but with the availability from not having a backlog of projected work. This commitment of availability to a single client cannot be matched. BGE currently has zero backlog and can start on projects immediately. This commitment will not change for the Village.

Jim Sullivan, PSM has been with BGE for 9 years, with two of those years based in Florida. As the Director of Surveying for BGE, Jim oversees surveying services across the entire state of Florida. His longstanding history with the Village and his effective management of clients and schedules ensure that BGE will continue to prioritize the Village of Royal Palm Beach as a key client. Under Jim's leadership, BGE remains committed to maintaining readiness and delivering exceptional service to the Village.

Overall, BGE's Team is dedicated to delivering projects on time while maintaining open and honest communication with the city staff. Our organizational structure, multiple services lines, and approach to project management, combined with our robust resources and commitment to excellence, guarantees successful project execution.

BGE Workload

0% Backlog 100% Availability

I. AUTHORIZED REPRESENTATIVE*The foregoing is a statement of facts.*

31. SIGNATURE

32. DATE

April 8, 2025

33. NAME AND TITLE

Jim Sullivan, Director, Surveying

ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)

No number available

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2A. FIRM (OR BRANCH OFFICE) NAME BGE, Inc.			3. YEAR ESTABLISHED 1975	4. UNIQUE ENTITY IDENTIFIER 059336917
2B. STREET 4440 PGA Blvd, Ste 104			5. OWNERSHIP	
2C. CITY Palm Beach Gardens	2D. STATE Florida	2E. ZIP CODE 33410	A. TYPE Corporation	
6A. POINT OF CONTACT NAME AND TITLE Jim Sullivan, Project Manager			B. SMALL BUSINESS STATUS N/A	
6B. TELEPHONE NUMBER 561.485.0824			7. NAME OF FIRM (If Block 2a is a Branch Office)	
6C. EMAIL ADDRESS jsullivan@bgeinc.com				
8A. FORMER FIRM NAME(S) (If any) Brown & Gay Engineers, Inc.; Brown, Gay, & Associates; Mercer-Brown Engineers, Inc.			8B. YEAR ESTABLISHED 1975	8C. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE					10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
A. FUNCTION CODE	B. DISCIPLINE		C. NUMBER OF EMPLOYEES		A. PROFILE CODE	B. EXPERIENCE	C.
			(1) FIRM	(2) BRANCH			
02	Administrative		95	44	B02	Bridges	2
08	CADD Technician		87	32	C15	Construction Management	5
12	Civil Engineer		163	65	C18	Cost Estimating; Cost Eng & Analyst	1
15	Construction Inspector		93	39	G04	GIS Services; Develop, Anlz, & Clct	1
16	Construction Manager		59	24	H07	Highways; Streets; Parking Lots	5
24	Environmental Scientist		58	23	I06	Irrigation; Drainage	7
29	GIS Specialist		6	3	P05	Planning-Community, Reg, & State	1
34	Hydrologist		27	13	P06	Planning-Site, Install, & Project	1
38	Land Surveyor		81	36	R10	Risk Analysis	3
47	Planner: Urban/Regional		11	1	S04	Sewage Collection, Treat & Dispos	5
52	Sanitary Engineer		10	5	S09	Structural Design; Special Struct	3
53	Scheduler		12	1	S10	Survey, Platt, Map, Fld Pln Study	5
57	Structural Engineer		14	6	T03	Traffic & Transportation Engineer	6
58	Technician/Analyst		42	24	T04	Topographic Surveying & Map	3
60	Transportation Engineer		128	47	W02	Water Res, Hydrology, Gnd Water	7
62	Water Resources Engineer		30	14	W03	Water Supply, Treatment, & DiStreet	8
	Other Employees		1,000	45			
		Total	1,000	422			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

A. SIGNATURE



B. DATE

April 8, 2025

C. NAME AND TITLE

Jim Sullivan, PSM, Director, Land Surveying

EXHIBIT B

Bid or Contract No. **RPB Village Hall Construction Services**

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES
THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to The Village of Royal Palm Beach
[print name of the public entity]
by Jim Sullivan, PSM
[print individual's name and title]
for BGE, Inc.
[print name of entity submitting sworn statement]
whose business address is 4440 PGA Blvd. Ste 104, Palm Beach Gardens, Florida 33410

and (if applicable) its Federal Employer Identification Number (FEIN) is 74-1817951.
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding or guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

«Project _»

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in public interest to place the entity submitting this sworn statement on the convicted vendor list. **[attach a copy of the final order]**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED, I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

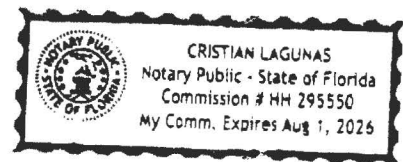
(Signature) [Signature] (Date) 4-3-2025

STATE OF FLORIDA
COUNTY OF PALM BEACH

Sworn to (or affirmed) and subscribed before me by means physical presence or online
notarization, this 3rd of April, 2025, by X Jim Sullivan,
PSM _____ [name]

Personally Known _____ OR Produced Identification X
Type of Identification Produced Florida Drivers License

[Signature]
Notary's Signature and Seal



Print Notary Name and Commission No.

«Project_»
25

EXHIBIT C**Truth – In – Negotiation Certificate**

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreement and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determined the compensation provided for in the Agreement are accurate, complete and current as of the date of the Agreement. This document must be executed by a Corporate Officer.

By:



Title:

PSM, Director Land Surveying

Date:

April 8, 2025

EXHIBIT D

E-verify Affidavit

Bid/Proposal Number: Surveying Services

Project Description: The Village of Royal Palm Beach - Surveying Services

In accordance with Section 448.095, F.S., Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

1. All persons employed by the Contractor to perform employment duties within Florida during the term of the contract; and
2. All persons (including SUBCONTRACTORS) assigned by the Contractor to perform work pursuant to the contract. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the Village of Royal Palm Beach.

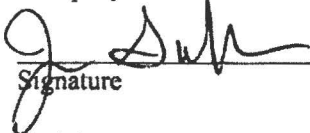
Contractor further agrees to retain sufficient evidence of their enrollment in the E-Verify System and provide such evidence to the Village of Royal Palm Beach upon request. Sufficient evidence shall consist of a printed copy of the completed E-Verify Company Profile page, obtained from <https://www.e-verify.gov>.

Contractor also agrees to obtain from each of its subcontractors/subconsultants an affidavit stating that the subcontractor/subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in Section 448.095(1)(k), F.S. Contractor further agrees to maintain a copy of any such affidavit from a subcontractor/subconsultant for, at a minimum, the duration of the subcontract and any extension thereof.

By affixing your signature below, you hereby affirm that you will comply with all E-Verify requirements.

BGE, Inc.

Company name



Signature

Jim Sullivan

Print Name

74-1817951

Federal Employer Identification No.

4-3-2025

Date

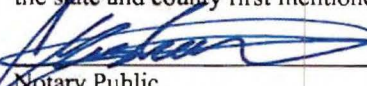
PSM, Director, Land Surveying

Title

STATE OF FLORIDA

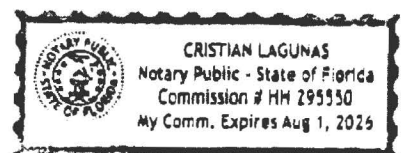
PALM BEACH COUNTY

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence ☐ online notarization on this 3rd day of April, 2025, by Jim Sullivan, who is personally known to me or has produced Florida Drivers License as identification and who did/did not take an oath, in the state and county first mentioned above.


Notary Public

My Commission Expires: 08/01/2026

(affix seal)



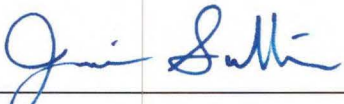
«Project _»

EXHIBIT E**CERTIFICATION PURSUANT TO FLORIDA
STATUTE § 215.4725**

I, Jim Sullivan, on behalf of BGE, Inc,
Print Name Company Name

certifies that BGE, Inc does not:
Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Cuba or Syria.


Signature

PSM, Director Land Surveying
Title

April 8, 2025
Date

EXHIBIT F

SCORING CRITERIA GUIDELINES FOR SELECTION COMMITTEE RECOMMENDATIONS

Surveying

Experience/Ability of Professional Personnel

Intent: To select a firm with top quality professionals

Indicators: The number of years key personnel with a firm have successfully practiced their profession.

A reasonable variety of facility types that the firm has designed over the years and/or extensive experience in the design of municipal projects.

Point Award: 6 – 30 points

Suggested scoring strategy:

Years Experience

1 to 3 years:	5 to 7 points
4 to 7 years:	8 to 10 points
8 to 10 years:	11 to 13 points
11+ years:	15 points

Types of Facilities

Limited variety:	1 to 4 points
Substantial variety:	5 to 9 points
Municipal Projects:	10 to 15 points

Firm Name						
Years Experience						
Types of Facilities						
Subtotals						

Comments:

Past Performance

Intent: To select a firm that has demonstrated the ability to clearly understand municipal needs.

Point Award: 0 – 10 Points

Suggested scoring strategy:

The members of the Selection Committee will evaluate information presented by the firm during the process. In determining the point award, each member will make a judgment as to the perceived ability of the firm to perform satisfactorily.

Firm Name						
Subtotals						

Comments:

Understands Project

Intent: To select a firm that truly understands the needs of the Village and the limits that may be placed upon the Village with respect to the design of the facility.

Indicators: The firm should give clear evidence that it knows what they are talking about when they discuss municipal needs.

Point Award: 0 - 30 points

Suggested scoring strategy:

In determining the point award, each member will make a judgment as to the perceived degree of true understanding possessed by the firm with respect to the needs, as it impacts the Village, and expected outcomes for this specific project. Maximum points should be awarded to only those firm(s) that display an exceptional degree of understanding.

30 Points – Outstanding

20 Points – Good

10 Points – Satisfactory

0 Points – Poor

Firm Name						
Subtotals						

Comments:

Approach/Methods

Intent: To select a firm that is government oriented, willing to involve others, listens to people, and tries to satisfy the needs of the Village; a firm that is knowledgeable of local rules and regulations and a firm that is task oriented.

Indicators: Committee members should watch for negative indications during the firm's presentation that "they know what is best for us" instead of expressing a "willingness to work with us".

Point Award: 0 - 20 Points

Suggested scoring strategy:

In determining the point award, each member will make a judgment based upon their perception of the firm's willingness to be client oriented and the firm's planning and scheduling skills.

20 Points – Outstanding

10 Points – Good

5 Points – Satisfactory

0 Points – Poor

Firm Name						
Subtotals						

Comments:

Workload

Intent: To select a firm that will be able to give our needs full attention.

Point Award: 0 – 10 points

Suggested scoring strategy:

In determining the point award, each member of the Committee will make a judgment as to the perceived "readiness" of the firm to take on a new project. The most desirable situation would be a firm that is nearing completion on one (1) or more current projects and is already set up for another project. The least desirable situation would be a firm that currently has a maximum workload

Firm Name						
Subtotals						

Comments:

SCORING CRITERIA POINT SUMMARY FOR Surveying

Firm Name						
Experience						
Past Performance						
Understands Project						
Approach						
Workload						
Total Points						
Individual Rank Score*						

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

Committee Member Signature

Date

Committee Member Name (printed)

Client#: 156557

BGEINC1

ACORD**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/06/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Southwest 9811 Katy Freeway, Suite 500 Houston, TX 77024 713 490-4600		CONTACT NAME: Rachel Townsend/Michelle Weweh PHONE (A/C, No, Ext): 713 490-4600 FAX (A/C, No): 713-490-4700 E-MAIL ADDRESS: rachel.townsend@usi.com															
INSURED BGE, Inc. f.k.a. Brown & Gay Engineers, Inc. 10777 Westheimer, Suite 400 Houston, TX 77042		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Transportation Insurance Company</td> <td>20494</td> </tr> <tr> <td>INSURER B : Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER C : National Fire Insurance Co. of Hartford</td> <td>20478</td> </tr> <tr> <td>INSURER D : Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER E : Twin City Fire Insurance Company</td> <td>29459</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Transportation Insurance Company	20494	INSURER B : Continental Insurance Company	35289	INSURER C : National Fire Insurance Co. of Hartford	20478	INSURER D : Lexington Insurance Company	19437	INSURER E : Twin City Fire Insurance Company	29459	INSURER F :	
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COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		6075541416	12/31/2024	12/31/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		6075541433	12/31/2024	12/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		6075541464	12/31/2024	12/31/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	6075541447	12/31/2024	12/31/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liab CLAIMS MADE		031565521	12/31/2024	12/31/2025	\$5,000,000 per claim \$10,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

** Excess Umbrella Liability **

E: Twin City Fire Insurance Company / NAIC# 29459

Policy No.: 61HVZBM6R9J - Eff Date: 12/31/2024 Exp Date: 12/31/2025

Excess Umb. Each Occurrence Limit : \$6,000,000

Excess Umb. Annual Aggregate Limit: \$6,000,000

(See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

BGE, Inc.
 10777 Westheimer Rd, Ste. 400
 Houston, TX 77042

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Attorney at Law

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ACORD 25 (2016/03) 1 of 2
 #S47744930/M47434562

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DGSZP

DESCRIPTIONS (Continued from Page 1)

Blanket Additional Insured on all policies (except Professional Liability and Workers Compensation), is provided to the Certificate Holder, when required by written contract or written agreement between the Named Insured and the Certificate Holder, but limited to the operations of the Named Insured per policy forms CNA75079XX 03/22, including completed operations (GL); CA2048 10/13 (Auto). Coverage provided on the General and Auto Liability is primary and non-contributory if required by written contract executed prior to a loss.

Blanket Waiver of Subrogation is provided on all policies as required by written contract executed prior to a loss, except as prohibited by law, per policy form CNA75079XX 03/22 (GL); CA0444 10/13 (Auto); WC420304B 06/14 (WC); CNA75504XX 03/15 (UL), LX4204 07/13(PL).

The Umbrella Follows Form to the underlying General, Auto and Employers Liability policies.

All policies include an endorsement providing that 30 days notice of cancellation, except 10 days notice for non-payment of premium, will endeavor to be given to the Certificate Holder by the Insurance Carrier, if required by written contract.

State of Florida

Department of State

I certify from the records of this office that BGE, INC. is a Texas corporation authorized to transact business in the State of Florida, qualified on November 21, 2016.

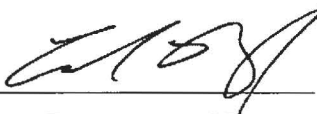
The document number of this corporation is F16000005230.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on February 6, 2025, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Sixth day of February, 2025*




Secretary of State

Tracking Number: 7744636248CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Florida Department of Agriculture and Consumer Services
 Division of Consumer Services
 Board of Professional Surveyors and Mappers
 2005 Apalachee Pkway Tallahassee, Florida 32399-6500
 800HELPFLA(435-7352) or (850) 488-2221

December 13, 2024

BGE, INC.
 10777 WESTHEIMER RD STE 400
 HOUSTON, TX 77042-3475

SUBJECT: Professional Surveyor and Mapper Business Certificate # LB8533

Your application / renewal as a professional surveyor and mapper business as required by Chapter 472, Florida Statutes, has been received and processed.

The license appears below and is valid through February 28, 2027.

You are required to keep your information with the Board current. Please visit our website at www.800helpfla.com/psm to create your online account. If you have already created your online account, you can use the website to maintain your license. You can also find other valuable information on the website.

If you have any questions, please do not hesitate to call the Division of Consumer Services, Board of Professional Surveyors and Mappers at 800-435-7352 or 850-488-2221.

Detach Here



Florida Department of Agriculture and Consumer Services
 Division of Consumer Services
 Board of Professional Surveyors and Mappers
 2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB8533**

Expiration Date February 28, 2027

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

BGE, INC.
 10777 WESTHEIMER RD., SUITE 400
 HOUSTON, TX 77042

WILTON SIMPSON
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS6889**
Expiration Date February 28, 2027

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

JIM SULLIVAN
13502 ARTISAN CIR
PALM BEACH GARDENS, FL 33418-5606

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS7094**
Expiration Date February 28, 2027

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

MICHAEL A OSIPOV
7327 SWAN LAKE DR
NEW PORT RICHEY, FL 34655-4045

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Scoring Criteria Meeting Minutes

Project Title: Surveying Services RFQ

Date: Wednesday, April 23, 2025

Time: 2:30pm

The purpose of the meeting was to rank Surveying Services providers. The committee members individually reviewed proposals and scored the proposals based on the “Interview Guidelines” (Exhibit F). Scores were recorded on the “Scoring Summary Sheet” (Exhibit A) at the meeting. The firm with the lowest “Committee Ranking Score” was BGE, Inc. Therefore, the committee will recommend BGE, Inc. for Council approval.

The selection committee is comprised of Chris Marsh, Paul Webster, Adamo DiSisto and Tim DeLand. All committee members were present at the meeting.

Others persons in attendance:

Name	Company
Dimitrios Scarlatos	BGE, Inc.



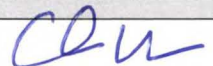




Village of Royal Palm Beach, Florida

Engineering Department

Surveying Services

Wednesday, April 23, 2025 at 2:30 PM

Ranking Meeting Sign-In Sheet

Name	Company	Phone Number	Email Address
Chris Marsh	Village of Royal Palm Beach	(561) 790-5103	cmarsh@royalpalmbeachfl.gov 
Adamo DiSisto	Village of Royal Palm Beach	(561) 790-5163	adisisto@royalpalmbeachfl.gov 
Paul Webster	VRPB	(561) 790-5122	pwebster@royalpalmbeachfl.gov 
Tim DeLand	VRPB	(561) 790-0221	tdeland@royalpalmbeachfl.gov 
Hunner Gensbugel	VRPB	(561) 791-7092	hgensbugel@royalpalmbeachfl.gov 
Dimitrios Scarlatos	CRAIG A. SMITH	(561) 400-2811	dscarlatos@craigasmith.com

Village of Royal Palm Beach Selection Committee Results - Exhibit A

Project Name: Surveying Services
Meeting Date: 04/23/25
Meeting Time: 2:30pm

Firms / Indicators	Committee Members					
	Chris Marsh	Paul Webster	Tim Deland	Adamo DiSisto		
BGE, Inc.						
Total Points (0-100)	96	88	89	96		Committee Ranking**
Individual Rank Score*	1	1	1	1	4	1
					Total Rank Score	
Caulfield & Wheeler, Inc.						
Total Points (0-100)	92	84	81	89		Committee Ranking**
Individual Rank Score*	2	2	4	3	11	2
					Total Rank Score	
Craig A Smith & Associates						
Total Points (0-100)	88	83	86	88		Committee Ranking**
Individual Rank Score*	3	3	2	4	12	3
					Total Rank Score	
Langan						
Total Points (0-100)	79	79	85	95		Committee Ranking**
Individual Rank Score*	4	4	3	2	13	4
					Total Rank Score	
Team Fishel						
Total Points (0-100)	54	73	78	78		Committee Ranking**
Individual Rank Score*	5	5	5	5	20	5
					Total Rank Score	

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest

**the number 1 firm shall have the lowest "Total Rank Score"

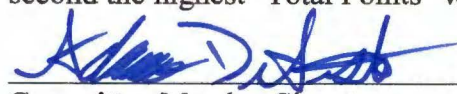
In the event of a total rank score tie, committte members shall attempt to break the tie by way of vote.

Committee Member Signature / Date:	CE W	4/23/25
Committee Member Name (Printed): Chris Marsh		
Committee Member Signature / Date:	[Signature]	4/23/25
Committee Member Name (Printed): Paul Webster		
Committee Member Signature / Date:	[Signature]	4.23.25
Committee Member Name (Printed): Tim Deland		
Committee Member Signature / Date:	[Signature]	4/23/2025
Committee Member Name (Printed): Adamo DiSisto		

SCORING CRITERIA POINT SUMMARY FOR Surveying

Firm Name	BGE, Inc	Caulfield & Wheeler, Inc.	Craig A Smith & Associates	Langan	Team Fishel
Experience	28	30	30	30	28
Past Performance	10	9	7	10	8
Understands Project	28	27	26	27	25
Approach	20	16	17	18	10
Workload	10	7	8	10	7
Total Points	96	89	88	95	78
Individual Rank Score*	1	3	4	2	5

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.


Committee Member Signature

4/22/2025
Date

Adam DiSisto
Committee Member Name (printed)

SCORING CRITERIA POINT SUMMARY FOR Surveying

Firm Name	BGE, Inc	Caulfield & Wheeler, Inc.	Craig A Smith & Associates	Langan	Team Fishel
Experience	29	28	29	29	28
Past Performance	8	5	8	8	7
Understands Project	29	26	28	25	23
Approach	18	17	18	18	15
Workload	5	5	5	5	5
Total Points	89	81	86	85	78
Individual Rank Score*	1	4	2	3	5

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.


Committee Member Signature

4.23.25
Date

Timothy Deland
Committee Member Name (printed)

SCORING CRITERIA POINT SUMMARY FOR Surveying

Firm Name	BGE, Inc	Caulfield & Wheeler, Inc.	Craig A Smith & Associates	Langan	Team Fishel
Experience	29	27	27	26	25
Past Performance	8	8	7	7	6
Understands Project	25	25	25	23	22
Approach	18	16	16	15	13
Workload	8	8	8	8	7
Total Points	88	84	83	79	73
Individual Rank Score*	1	2	3	4	5

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.


Committee Member Signature

4/23/2025
Date

Paul L. WEBSTER, P.E.
Committee Member Name (printed)

SCORING CRITERIA POINT SUMMARY FOR Surveying

	Firm Name	BGE, Inc	Caulfield & Wheeler, Inc.	Craig A Smith & Associates	Langan	Team Fishel
30	Experience	28	27	26	25	20
10	Past Performance	10	9	8	7	5
30	Understands Project	29	20	27	25	10
20	Approach	20	19	18	15	10
10	Workload	9	9	9	7	9
	Total Points	96	92	88	80 79	54
	Individual Rank Score*	1	2	3	4	5

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

Chris Marsh

Committee Member Signature

4/23/25

Date

Chris Marsh

Committee Member Name (printed)