



Agenda Item C - 2

**Village of Royal Palm Beach
Planning and Zoning Commission
Agenda Item Summary**

Agenda Item:

APPROVAL AND AUTHORIZATION FOR THE VILLAGE MANAGER TO EXECUTE THE SECOND ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT FOR URBAN FORESTRY SERVICES IN ORDER TO EXTEND THE AGREEMENT FOR THE SECOND AND FINAL RENEWAL PERIOD ENDING JANUARY 1, 2027.

Issue:

On December 15, 2022, the Village entered into a Professional Services Agreement ("Agreement") with Coteleur & Hearing, LLC for the performance of Urban Forestry Services. The Agreement allows for two (2) one-year (1-year) renewal terms at the same prices and conditions of the original contract upon written agreement of both parties. The Parties entered into the First Addendum on December 19, 2024 to renew the Agreement for the first renewal term.

This Second Addendum authorizes the second and final renewal term, extending the Agreement from January 2, 2026 to January 1, 2027.

Recommended Action:

Motion to Approve.

Initiator: P & Z Director	Village Manager Approval	Agenda Date 12-18-2025	Village Council Action
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SECOND ADDENDUM TO URBAN FORESTRY SERVICES AGREEMENT

THIS SECOND ADDENDUM TO URBAN FORESTRY SERVICES AGREEMENT (“Second Addendum”), made and entered into this __18__ day of December, 2025, effective the 2nd day of January, 2026, by and between the Village of Royal Palm Beach, Florida, a municipal corporation organized and existing in accordance with the laws of the State of Florida with offices located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411, hereinafter referred to as the “Village”, and Cotler & Hearing Landscape Architecture, LLC dba Cotleur & Hearing, with a principal address of 1934 Commerce Lane, Suite 1, Jupiter, FL 33458, hereinafter referred to as “Consultant”, both of whom agree that the current “Professional Services Agreement” regarding Urban Forestry Services (herein after the “Agreement”) made and entered into by the Village and Consultant on the 15th day of December 2022, is hereby amended in the following manner:

Section 1: The above-referenced Agreement regarding Urban Forestry Services is extended from January 2, 2026 through January 1, 2027. This is the second and final extension of the term of the Agreement as permitted by the provisions of the Agreement at Section 1.

Section 2: All other Sections and recitals of the above-referenced Agreement shall remain in full force and effect.

Section 3: This Second Addendum shall be attached to the current Agreement and shall become a part thereof.

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IN WITNESS WHEREOF, the Village has caused this Second Addendum to be signed and executed on its behalf by its Village Manager; and Cotleur & Hearing has signed and executed this Second Addendum, both in duplicate, with an effective date as noted above.

Village of Royal Palm Beach

Witnesses:

1. _____

By: _____
Signature

2. _____

Name: Raymond C. Liggins, P.E

Title: Village Manager

Approved as to Form and Legal Sufficiency

By: _____
Village Attorney

**Cotleur & Hearing Landscape
Architecture, LLC dba Cotleur &
Hearing**

Witnesses:

1. Donna M. Cesaro Penney

By: Nicole Plunkett
Signature

2. Nailyn Black

Name: Nicole Plunkett

Title: Member

Approved by Village Council On _____

Item No. _____