

AGENDA SUMMARY ITEM

Agenda Item #: C - 7

Agenda Item: Adoption of Resolution No. 25-40, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, approving and authorizing, in accordance with established policy, the making of a budget amendment for Fund 303 in the Fiscal Year 2025-2026 Budget. Said amendment to transfer a total of \$7,500 from Fund 304 Undesignated Fund Balance to David Farber Building Renovation (EN2401).

In accordance with the Information Systems Director's attached memorandum, this transfer will provide additional funding to relocate and replace radio tower equipment from the PBSO District 9 Station to the David Farber Building.

Exhibit "A" attached outlines the sources and uses of the funds.

Recommended Action:

Requesting Village Council approval to make the budget amendment to the Fiscal Year 2025-2026 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Sharon Almeida Finance Director		11/20/2025	

EXHIBIT "A"
BUDGET REVISION
FUND 303

DEPARTMENT	ACCOUNT DESCRIPTION	CIP PROJ NO.	BUDGET CODE NO.	AMOUNT
SOURCE OF FUNDS				
Non-Departmental	Undesignated Fund Balance - Fund 304		399.01-00	\$ 7,500
TOTAL SOURCE OF FUNDS				<u>\$ 7,500</u>
USE OF FUNDS				
Engineering	David Farber Building Renovations	EN2401	539.65-99	\$ 7,500
TOTAL USE OF FUNDS				<u>\$ 7,500</u>



Village of Royal Palm Beach, Florida

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Randy Brown
I.S. Director

To: Village Council

From: Randy Brown, I.S. Director

Date: 11/4/2025

Subject: Budget Amendment Request – Antenna Replacement & Repeater Relocate

Purpose:

This memo serves to request a budget amendment to allocate an additional \$7,500 to project EN2401 for the purpose of relocating and replacing radio tower equipment.

Background:

The current radio tower equipment is housed at the PBSO District 9 Station where the cable ingress has inadvertently created a pathway for rodent infestation. This has led to unsanitary conditions and operational concerns within the facility. Additionally, the decentralized location of the equipment has posed logistical challenges for maintenance and oversight.

Justification:

This relocation is an unplanned but necessary event prompted by two critical factors:

1. Health and Safety Concerns:

The cable ingress has become a conduit for rats entering the Police Station, compromising the health and safety of personnel and the integrity of the facility.

2. Operational Efficiency:

Moving the equipment to a centralized location on village-owned property will improve access, streamline maintenance, and enhance system reliability.

Budget Impact:

An additional \$7,500 is required to cover the costs associated with:

- Decommissioning and removal of existing antennas and cable on tower.
- Procurement and installation of replacement components
- Removal of repeaters from PBSO Infrastructure and migration to DBF
- Labor and incidental expenses related to the move

Recommendation:

Approval of this budget amendment will allow the Information Systems department to address an urgent infrastructure issue while aligning with strategic goals for centralized operations. The health, safety, and operational benefits justify the immediate allocation of funds.

RESOLUTION NO. 25-40

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, AMENDING ITS OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2025-2026 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. 25-26; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the necessity of amending the Fiscal Year 2025-2026 Village Budget has come to the attention of the Village Council of the Village of Royal Palm Beach; and

WHEREAS, pursuant to Secs. 4 and 5 of Budget Resolution No. 25-26 adopted September 18, 2025 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses must be formally approved by the Village Council in the form of a budget resolution for such transfers.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, THAT:

Section 1: The Village of Royal Palm Beach hereby amends its Fiscal Year 2025-2026 budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. 25-26.

Section 2: The Village Clerk is hereby directed to attach a copy of this Resolution amending the Fiscal Year 2025-2026 Budget to the Fiscal Year 2025-2026 Budget documents and this Resolution shall be made a part of said budget.

Section 3: This Resolution shall take effect immediately upon adoption by the Village Council.

PASSED AND ADOPTED this 20th day of November, 2025.

Mayor Jeff Hmara
Village of Royal Palm Beach

Diane DiSanto, Village Clerk