

**Village of Royal Palm Beach  
Village Council  
Agenda Item Summary**

**AGENDA ITEM:**

**Approval and authorization for the Village Manager to execute the First Addendum to General Planning and Development Review Services Agreement to extend the Agreement with Urbana, LLC for the first of two available one-year renewal terms, beginning November 23, 2025 and ending November 22, 2026.**

**ISSUE:**

On December 5, 2023, the Village entered into a Professional Services Agreement with Urbana, LLC for the provision of General Planning and Development Review Services. The original Agreement was for a term of two (2) years commencing on November 22, 2023 and ending on November 22, 2025. The Agreement allows for a renewal option for two (2) additional one-year extensions if mutually agreed by the parties.

This First Addendum to General Planning and Development Review Services Agreement provides for the first one-year renewal which extends the term of the Agreement from November 23, 2025 through November 22, 2026. All other terms of the original Agreement shall remain the same.

**RECOMMENDED ACTION:**

Staff recommends a motion to approve.

Initiator:	Village Manager	Agenda Date:	Village Council
Director of P&Z	Approval	10/16/2025	Action

**FIRST ADDENDUM TO GENERAL PLANNING AND DEVELOPMENT  
REVIEW SERVICES AGREEMENT**

THIS FIRST ADDENDUM TO GENERAL PLANNING AND DEVELOPMENT REVIEW SERVICES (“First Addendum”), made and entered into this \_\_\_\_ day of October, 2025, effective November 23, 2025, by and between the Village of Royal Palm Beach, Florida, a municipal corporation organized and existing in accordance with the laws of the State of Florida with offices located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411, hereinafter referred to as the “Village”, and Urbana, LLC, with mailing address at 950 Peninsula Corporate Circle, Suite 1017, Boca Raton, FL 33487, hereinafter referred to as “Consultant”, both of whom agree that the current “Professional Services Agreement” regarding General Planning and Development Review Services (hereinafter the “Agreement”) made and entered into by the Village and Consultant on the 5<sup>th</sup> day of December 2023, is hereby amended in the following manner:

Section 1: The above-referenced Agreement regarding General Planning and Development Review Services is extended from November 23, 2025 through November 22, 2026. This is the first of two 1-year extensions of the term of the Agreement as permitted by the provisions of the Agreement at Section 1.

Section 2: All other Sections and recitals of the above-referenced Agreement shall remain in full force and effect.

Section 3: This First Addendum shall be attached to the current Agreement and shall become a part thereof.

IN WITNESS WHEREOF, the Village has caused this First Addendum to be signed and executed on its behalf by its Village Manager; and Urbana, LLC has signed and executed this First Addendum, both in duplicate, with an effective date as noted above.

**{Remainder of Page Intentionally Blank}**

**Village of Royal Palm Beach**

Witnesses:

1. \_\_\_\_\_

2. \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Name: Raymond C. Liggins, P.E

Title: Village Manager

Approved as to Form and Legal Sufficiency

By: \_\_\_\_\_  
Village Attorney

**Urbana, LLC**

Witnesses:

1. \_\_\_\_\_

2. \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Name: Yexsy N. Schomberg

Title: CEO

Approved by Village Council On \_\_\_\_\_

Item No. \_\_\_\_\_