

Agenda Item No. C - 1

VILLAGE OF ROYAL PALM BEACH
Agenda Item Summary

AGENDA ITEM: Approval of the minutes of the Council Budget Workshop Meeting of July 10, 2025 and Council Regular Meeting of July 17, 2025.

ISSUE: It is necessary for Village Council to approve all Village Council meeting minutes.

RECOMMENDED ACTION: Motion to Approve

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Village Clerk		8/21/25	

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF COUNCIL BUDGET WORKSHOP
VILLAGE COUNCIL CHAMBERS
THURSDAY, JULY 10, 2025**

Ways to Participate

- In Person: Public may participate in person at the Village Council Chambers, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411.
- Computer, Tablet, Smartphone: Public may participate remotely by joining GoToWebinar from your computer, tablet or smartphone via www.royalpalmbeachfl.gov/webmeetings.
- Telephone: Public may listen only via phone remotely by dialing United States +1 (562) 247-8422, Webinar ID: 619-166-123, Access Code: 249-595-107.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Jeff Hmara
Vice Mayor Richard Valuntas
Councilwoman Jan Rodusky
Councilman Adam Miller
Councilwoman Sylvia Sharps

All members of the Council were present along with the Village Manager, Village Attorney (Mitty Barnard) and the Village Clerk.

COMMENTS FROM THE PUBLIC – None

REGULAR AGENDA

Mayor Hmara expressed his appreciation to the Village Manager, Finance Director, and staff for their work. He extended special thanks to the Finance Director for her dedicated efforts. The Mayor also highlighted that the tax rate has remained steady at \$1.92 mils since 2010 and acknowledged the significant progress made in capital investments.

1. Budget Message by Village Manager

The Village Manager has submitted the proposed 2026 budget in accordance with the Village Code, establishing an action, operational, and financial plan for the delivery of Village services and facilities. The proposed budget aligns with the Village's strategic plan and maintains the current millage rate of \$1.92. The Manager reported that there are sufficient funds to balance the operating budget through a combination of revenue and American Rescue Plan Act (ARPA) funds. For the first time, the budget document includes a five-year long-term financial plan, in addition to a summary of the strategic plan and the use of a comprehensive renewal and replacement analysis to assess capital needs.

2. Budget Overview by Finance Director

The Finance Director provided an overview of the budget process and timeline. She gave a summary of the 2025-2026 budget showing the total budget of \$60,874,641 with a -10.80% decrease. She stated that 52% for General Operating, 28% Capital Projects, 18% for reserves and 2% stormwater utility. She stated the budget highlights are as follows: property values are projected

to increase this year to 6.79% or \$313 million dollar increase from prior year, the millage rate of 1.92 has been maintained and consumption based revenues are projected to decrease 4% with the one-cent sales surtax revenue anticipated to sunset in December 2025. The American Rescue Plan Act (ARPA) funds are expected to be fully expended prior to the December 2026 deadline. She reviewed the Property Tax Base Classifications as follows: Single Family Residential – 58.1%, Multi-Family Residential – 5.5%, Condominiums – 6.4%, Commercial – 24.5%, Vacant Residential – 0.5%, Vacant Commercial – 0.8%, Personal Property – 3.2% and Other at 0.9%.

She provided an overview of the Ad Valorem Tax for the tax years 2021 through 2024, noting that these will impact the taxable values for 2024 and 2025. She explained that as construction activity slows, the year-over-year change in property values is expected to decrease. She reported that the Village's property values, including new construction, have increased by 6.79%. However, with updated figures presented earlier, that increase rises to 7.09%.

The Finance Director presented examples illustrating the median and average taxable values of residential properties, based on the proposed total millage rate of \$1.9200. For homes valued at \$244,682, the estimated tax would be approximately \$373.79, while homes valued at \$382,371 would see a tax of about \$683.15. Both examples account for the homestead exemption. She also provided a visual breakdown of the total property tax bill, showing that only 10.55% of the total amount goes to the Village. The largest portions go to the School Board at 34.70% and Palm Beach County at 24.95%.

The General Fund Revenue Summary totals \$32,318,223, reflecting a 3% increase over the prior year's budget.

The Expenditure Summary totals \$31,491,148. The Finance Director noted a decrease in "Other Charges and Services," attributed to the Village's adoption of a self-insured windstorm policy, which reduced property insurance premiums. As a result, a projected surplus of revenues over expenditures is estimated at \$827,075.

The General Fund Expenditure Summary includes projected employee merit adjustments averaging 3.5% across all staff, along with a cost-of-living adjustment (COLA) of 2.83%. The contract with the Palm Beach County Sheriff's Office (PBSO) reflects a budgeted increase of 3%. Property and liability insurance premiums were reduced by 83%—approximately \$800,000—due to the cancellation of the previous windstorm policy and the adoption of a self-insured windstorm policy. Additionally, departmental capital expenditures under \$10,000 were reduced by 10%.

The Finance Director presented the following personnel changes:
Human Resources

- **Added:**
 - (1) Part-time Intern Position

Finance

- **Reclassifications:**
 - Assistant Finance Director → **Procurement & Financial Analyst**
 - Financial/Budget Analyst → **Senior Financial & Budget Analyst**
 - Finance Technician → **Procurement Specialist**

- **Added:**
 - (1) Administrative Assistant II Position

Information Systems

- **Eliminated:**
 - Network Support Specialist Position
- **Reclassification:**
 - Information Systems Analyst → **Information Systems Senior Analyst**

Engineering

- **Eliminated:**
 - Special Projects Manager Position

Public Works

- **Reclassifications:**
 - (1) General Maintenance Worker I → **General Maintenance Worker II**
 - *Note: Position to be split with the Stormwater Utility Fund*
- **Added:**
 - (1) General Maintenance Worker I for Grounds

Parks & Recreation

Parks Division

- **Added:**
 - (2) Part-time Intern Positions

Recreation Division

- **Reclassification:**
 - Facility Attendant Position → *Split with the Cultural Center*

The Finance Director stated that the Stormwater Utility Fund Revenue Summary is \$1,380,140 which is funded 97% by the stormwater utility fee and 3% Misc. Revenue. She reported that the stormwater fee is \$6.50 per equivalent residential unit (ERU).

The expenditure summary is \$1,284,717 where there is a decrease of -6.11% from the prior year. This fund has a surplus of revenues over expenditures of \$95,423.

The Finance Director reviewed the Capital Improvements Funds – CIP at \$27,176,278 with an estimated FY2025 carryover budget at \$29,155,553. She added that 37% or \$9,996,792 is budgeted for reserves for future CIP and the remaining \$17 million are for new project requests. She added that the projected carryover budget for FY2025 is approximately \$29,155,553. The Finance Director closed her presentation by expressing appreciation to her staff and department directors, highlighting their work on managing the budget and CIP planning.

3. Department Directors Present Operating Budgets General Fund

1. Village Council

The Village Manager referred to page 74 of the budget document, highlighting a line item of \$42,000 allocated for the production of 2,000 hardbound historical picture coffee table books to commemorate the Village. Mayor Hmara recommended removing this expenditure from the budget. Following a discussion, there was consensus among the members to withdraw the funding from the current budget cycle. However, the group expressed continued support for the concept of producing a commemorative publication in recognition of a future major milestone.

Vice Mayor Valuntas announced a personal contribution of \$1,000 to establish an additional scholarship for graduating high school seniors, titled the *Lou Recchio Public Service Scholarship*. The scholarship pays tribute to both the Vice Mayor's beginnings on the Recreation Advisory Board and to Lou Recchio, former Director of Parks and Recreation. Following a discussion and clarification from the Village Attorney regarding any legal implications, the Village Council reached a consensus to include the personally funded scholarship from Vice Mayor Valuntas in the budget.

2. Village Manager

The Village Manager referenced pages 76–79 of the budget document during the review, highlighting several line items and noting that, with only a few minor adjustments, the proposed budget remains largely status quo.

3. Legal

The Village Manager stated that there are no significant changes, other than Attorney Mitty Barnard becoming a partner and an increase in the hourly rate, which is reasonable and a portion of it is billed to the developers.

4. Police

The Village Manager stated that PBSO District 9 requested a 3% cost-of-living increase, which has been incorporated into the budget.

5. Human Resources

The Director of Human Resources referred to page 81 of the budget document, noting that an additional intern position had been added to her budget for use by any department. She added that, aside from this addition, her budget remains status quo.

6. Planning & Zoning

The Director of the Planning and Zoning Department stated that his budget is a status quo budget. He referenced a line item of \$21,750 for legal advertisements, noting that this expense is reimbursed by the applicants. The Village Manager added that the Public Arts Professional position within this department is currently vacant and asked the Council for direction on how to proceed with the position. A discussion followed, during which it was noted that the current staff is managing the responsibilities associated with the position. The Village Manager confirmed this, adding that a consultant could be hired if necessary. An additional discussion took place regarding the service agreement

for performing arts classes, painting classes, and the summer camp program, as well as the potential expansion of these programs following the completion of the Recreation Center renovations. By consensus, the Council agreed to eliminate the Public Arts Professional position at this time.

7. Finance

The Finance Director referred to page 89 and highlighted several key changes in the budget. Notably, expenditures for Professional Services – Investment Services have decreased by approximately 40%, reflecting a renegotiated contract with a new Investment Advisor, resulting in a cost reduction of about \$23,000. Additionally, the budget now includes funding for a new Administrative Assistant II position. All other areas of the budget remain unchanged.

8. Non-departmental

The Finance Director noted that the Communications Services line item has decreased by 13%, primarily due to the elimination of Channel 18 broadcast services and the discontinuation of Accellion, the Village's secure file transfer service. This recommendation was made by the Information Services (IS) Director. Additionally, insurance expenses have been reduced by 33%, and property insurance has decreased by 83%, as the windstorm policy is now self-insured. As a result of these adjustments, the overall Non-Departmental Fund has decreased by 27%.

9. Information Systems

The IS Director referred to page 95 noting the budget is decreasing from \$1,461,694 to \$1,325,875, which is a 9.29% decrease. He said an important clarification is that this is not a budget cut, but a budget correction to reflect actual needs and strategic priorities. The department is moving from 5 employees to 4, bringing I.S. staff to 3.33% of total full-time staff (4/120), just under the national average of 3.9% for local governments (source: FLGISA). This change is not expected to impact service quality. The focus will shift to efficiency, supported by an increased use of consultants (\$15,000 → \$25,000), continued staff training (\$6,500), and A.I.-driven automation (log analysis, content generation, threat response). He said the contractual services have increased from \$15,000 to \$25,000 for consultants and the educational line item will maintain at \$6,500. The operating costs have remained relatively flat (+ \$5,313) due to strategic cost-saving efforts by eliminating the underused software (e.g., Matterport, Adobe Cloud, Teramind). Consolidating systems to reduce duplication (e.g., KiteWorks, WebQA). Conducted a full review of Comcast TV services, replacing most with Amazon Fire Sticks for free live-streaming, retaining Comcast only where essential (e.g., EOC). Optimized cellular billing by removing unused lines and adjusting data plans to avoid overages. He referred to page 97 regarding major objectives that includes the ERP System Replacement that will be a 2-year project that covers Finance, Payroll, Community Development, Personnel. He reviewed a recent consultant-led RFP process where 10 bids were received and will be awarded at the Council Regular Meeting, targeting Discovery Phase in September 2025, aiming for implementation by fall 2027. He review the proposed Mobile Citizen Engagement Application that will be a Branded mobile app for real-time alerts, events, and easy website access and will include a Citizen Request Module to

potentially replace the current ticketing system with a planned deployment by fall 2025. He also address the Artificial Intelligence Initiatives that include Microsoft Copilot rollout to key staff with a Consultant-led training to ensure effective and secure use and will be tied to broader A.I. initiatives for compliance monitoring and data security. There will be an Office 265 upgrade that will include OneDrive, Microsoft Teams and Copilot integration with Word, Excel, PowerPoint (transcription, content creation and data analysis). The next objective would be supporting upgrades that include firewall replacement, continued deployment of Windows Hello for passwordless login and ongoing Wi-Fi, network switch, and video surveillance improvements.

Vice Mayor Valuntas questioned the IS Director regarding 'OnBase.' A discussion followed, during which the IS Director and Vice Mayor provided information.

10. Community Development

The Director of Community Development referred to page 4, which shows a 2.39% increase. The budget on page 102, which includes the Building Division and Code Enforcement Division, is \$1,530,527. On page 107, he referenced the fuel and lubricant line item, noting that the purchase of two hybrid pickup trucks has reduced fuel usage and the carbon footprint by more than 50%.

11. Engineering

The Village Engineer highlighted an increase in floodplain reviews and Community Rating System (CRS) activities, proudly announcing an improvement in the Village's CRS rating to Class 5. He also provided updates on the development of the fiber optic infrastructure and discussed staffing matters. He reported the elimination of the in-house Construction Manager position for the recreation center expansion project. Those responsibilities will now be handled by the contracted firm Kaufman Lynn and the Village's Project Management team. As a result of these changes, the budget reflects a 5% decrease compared to last year.

12. Public Works

The Director of Public Works reviewed the performance measures outlined on pages 118 and 120, noting a 10% budget increase primarily due to the addition of one General Maintenance Worker I to support Grounds operations. He referenced Maintenance Contract 46-50, highlighting the introduction of two new programs for mulching and right-of-way mowing. He explained that challenges in filling certain positions have impacted operations, and these additions are expected to alleviate staffing issues and maintain service levels. Other than these adjustments, the Director described the proposal as a status quo budget, with no further changes.

Utility Fund

1. Stormwater Utility

The Director of Public Works referred to page 145, explaining that personnel costs in the Stormwater Utility budget are shared between the Roads and Bridges division and two staff members in the Grounds Division. He noted that

there are no changes to service levels, and the budget reflects a 6.1% decrease from the prior year. The largest maintenance contract, for aquatic vegetation treatment, is scheduled to be rebid this year. He also highlighted that the stormwater repair on the Sycamore Drive project, which was introduced in last year's budget, remains included. With no additional changes, he characterized this as a status quo budget.

13. Parks & Recreation

The Director of Parks and Recreation gave a Budget Overview and referenced page 123 of the budget document. The overall expense budget increased by 4%, primarily to maintain current staffing and service levels across both parks and recreation departments. Payroll remains the largest expense in the department's budget. The Contractual Services includes park maintenance and custodial services, these services are capped at a 3% increase for the upcoming year. The Director will continue seeking grant opportunities, particularly those related to the Village's parks and Cultural Arts initiatives. The departmental key Focus Areas will be Staff training and professional development. In parks, there will be continued efforts to improve on the upkeep of bathroom facilities and sidewalks. The construction of the Recreation Center Expansion will present a major challenge and the goal will be to maintain uninterrupted programming throughout the construction period. The department will utilize the interlocal agreement with Crestwood Middle School in order to use their gym facilities as needed. The Director announced that the 4th of July Mayor's Golf Tournament was a success, netting approximately \$3,000 in funds.

4. Capital Budget

The Village Engineer presented the 2026–2030 Capital Improvement Program (CIP) summary. It was noted that expenditure approvals currently apply only to the year 2026. Within the Recreation Facilities Fund 101, expenditures pertain to the acquisition, improvement, expansion, or implementation of parks and recreational facilities. One significant project, the Southern Boulevard Park, has been deferred to 2030. This delay is due to pending funding expected from future developments and grant allocations.

Expenditures under Community Beautification Fund 102 are dedicated to projects that enhance the aesthetic landscape and overall visual appeal of the Village. A key project included in this fund is the Okeechobee Boulevard Main Entrance and Sign Improvements, which will feature upgraded signage and enhanced landscaping elements.

The Village Engineer provided an overview of the American Rescue Plan Act of 2021 (ARPA), noting that eligible uses are limited to public health, emergency response, economic support, premium pay for essential workers, government services, infrastructure improvements, and initiatives related to housing and homelessness. It was reported that ARPA funds include a transfer to Police Services as well as a transfer into the General Fund.

Expenditures from Impact Fee Fund 301 support the acquisition, improvement, expansion, or implementation of facilities necessary to accommodate new development. These expenditures are specifically limited to new roads, public parks, and public buildings. A key project in this fund is the Camellia Park

office and bathroom renovations, along with parking lot drainage improvements. This project has been included in the budget for several years to allow time for securing grant funding and to enable progress toward implementation. Additionally, the Village Engineer presented a summary of remaining projects under this fund, which includes future land acquisition for Common Park access.

Local Discretionary Sales Surtax Fund 302 is established to allocate revenue from the 1% local sales surtax for restricted construction projects and capital equipment purchases not included in the Capital Improvement Fund. Projects currently funded include Renovation and Expansion of the Recreation Center. The Village Engineer provided specific details regarding the design and construction schedule of this major project. The Village Engineer provided detailed information regarding the design and construction schedule for this major project. The design is expected to be completed by September 2025, with Council approval anticipated in October 2025, and substantial construction completion projected for May 2027. Additionally, it was noted that the Splash Pad at Veterans Park will be repurposed. This initiative aims to enhance the usability and functionality of the existing splash pad area, ensuring it better serves the community's needs.

The Village Engineer reviewed the expenditures in the General Capital Improvement Fund 303 where the expenditures are associated with general capital improvements and includes a pavement condition survey. The Village Manager and Engineer provided further explanation regarding the use of the pavement condition survey. The Village Engineer also noted that a 1.5 million dollar Florida Recreation Development Assistance Program (FRDA) grant application has been submitted for the installation of artificial turf fields at Katz Park. The Director of Parks and Recreation further explained the need as well. A discussion ensued and the Village Manager was directed to reach out to Representative Cherfilus-McCormick to seek a federal grant as well.

The Village Engineer reported that the following items are also included in the current fund: Resurfacing of the putting green at Commons Park, Replacement of the Thor Guard lightning detection system, Various trail and walkway resurfacing projects, electrical box repair and replacement at Veterans' Park and Katz Field, kitchen improvements at the Cultural Center, addition of pickleball courts and replacement of the existing playscape at Pippin Park and installation of netting at the Commons Park Driving Range. He also reviewed the Royal Palm Beach Boulevard irrigation modifications, noting the transfer of maintenance responsibilities back to the residents. In addition, he showed the upcoming 2028 road resurfacing efforts and the remaining list of General Capital Improvement fund budgeted projects. He announced two grants: one in the amount of \$879,000 for Project EN2102 – Bike Path Trailhead and Signage Plan, and another for \$671,000 for Project EN2302 – ADA Improvements Phase II. Both are Local Agency Program (LAP) projects. He also provided an update on the street and site light fixture replacement project. An agreement has been reached with FPL to continue maintaining the green lights. However, the Village will retain maintenance responsibility for all remaining lights along State Road 80 and State Road 7 for the upcoming fiscal year. After that, maintenance responsibilities for all lights on those roadways will be assumed by the Florida Department of Transportation (FDOT).

The Village Engineer reported that the Stormwater Capital Improvement Fund 408 expenditures are associated with capital improvements for stormwater infrastructure and noted there is new money in SW2502 – Stormwater pipe repair and replacement. SW2503 – Canal System Dredging has received a grant for \$500,000.

ADJOURNMENT

Mayor Jeff Hmara

Diane DiSanto, Village Clerk

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF COUNCIL REGULAR MEETING
VILLAGE COUNCIL CHAMBERS
THURSDAY, JULY 17, 2025
6:30 P.M.**

Ways to Participate

- In Person: Public may participate in person at the Village Council Chambers, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411.
- Computer, Tablet, Smartphone: Public may participate remotely by joining GoToWebinar from your computer, tablet or smartphone via www.royalpalmbeachfl.gov/webmeetings.
- Telephone: Public may listen only via phone remotely by dialing United States +1 (415) 655-0060, Webinar ID: 817-369-851, Access Code: 497-544-596.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Jeff Hmara
Vice Mayor Richard Valuntas
Councilwoman Jan Rodusky
Councilman Adam Miller
Councilwoman Sylvia Sharps

All members of the Council were present along with the Village Manager, Village Attorney (Keith Davis), Village Attorney (Mitty Barnard) and the Village Clerk.

LEGISLATIVE UPDATE FROM REPRESENTATIVE JERVONTE EDMONDS

Representative Edmonds, serving House District 88, provided an overview of the recent legislative session, offering insights into current developments within the Florida House and Senate. As the Ranking Member and Chair of the Health Professions and Programs Subcommittee and the Select Committee on Property Relief, as well as a member of several other committees, Representative Edmonds plays a pivotal role in shaping state policy. During his report, Representative Edmonds highlighted the approval of a \$117.4 billion state budget, which includes both reserves and multi-year funding allocations. He outlined several key budget highlights and major allocations impacting critical sectors across the state. Notably, he addressed the \$567 million in line-item vetoes issued by the Governor, emphasizing their effect on various proposed initiatives.

He discussed the increase in budget reserves and noted that the additional 45 days in the legislative session were necessary to reach agreement on the proposed tax package. He also explained the ongoing discussions and announced a significant reduction in services. Additionally, he mentioned pay raises for key state employees and public servants. Addressing Palm Beach County's biggest issue—insurance costs—he reported that beginning August 4th, the state has allocated \$280 million to the My Safe Florida Home program to help homeowners make hurricane safety upgrades. He also explained HB913, which aims to improve affordable housing by revising the Live Local Act. These revisions address the condo crisis by updating structural repair requirements and reducing the cost burden on condo residents. Representative

Edmonds outlined five proposed options related to property tax reform. He also reported on new education requirements concerning the use of cell phones in schools. In addition, he addressed SB 1080, which establishes specific timeframes for the expedited processing of development permit applications and development orders. The bill also requires application fee refunds if those timeframes are not met. Lastly, he discussed SB 80, which created the State Park Preservation Act. This legislation prohibits the Division of Recreation and Parks within the Department of Environmental Protection from constructing sporting facilities within state parks.

The Mayor and Council thanked Representative Edmonds for his remarks, which provided constituents with a clear overview of the fiscal priorities and legislative actions taken during the session, reinforcing the importance of transparency and accountability in state governance.

REPORTS

Councilwoman Sharps commented on the success of the Fourth of July celebration and expressed her appreciation to the staff for their hard work and dedication in making the event a success.

Vice Mayor Valuntas provided an update on the recent Transportation Planning Agency (TPA) meeting. Key highlights included the State Road 7 Extension. The extension project remains on the list of priority initiatives, indicating continued regional support and planning efforts. The agency reviewed issues related to Tri-Rail, focusing on operational and expansion concerns and ongoing discussions addressed transportation funding, highlighting constraints and the need for strategic financial planning to support infrastructure improvements. Vice Mayor Valuntas announced that on October 8th is "Walk N' Roll" day for schools. He also announced the closing of North Lake Boulevard on August 1, 2025 through August 9, 2025 noting there will be a traffic impact on Royal Palm Beach. He added that the Palm Beach County Sheriff's office will be out to help the situation.

Vice Mayor Valuntas provided a report on key developments from the recent TPA meeting, highlighting several transportation initiatives that includes the State Road 7 Extension project that remains a priority initiative, reflecting continued regional support and coordinated planning efforts. The TPA discussed operational and expansion issues related to Tri-Rail service with ongoing conversations emphasized the need for strategic improvements to support regional transit growth. Transportation funding constraints were also a major point of discussion. The TPA underscored the importance of long-term financial planning to sustain and improve transportation infrastructure. Vice Mayor Valuntas announced an upcoming event "Walk N' Roll" day scheduled for October 8th, this event promotes safe walking and biking to school. He reported on the North Lake Boulevard Closure. The road will be closed from August 1–9, 2025, potentially impacting traffic in Royal Palm Beach. The Palm Beach County Sheriff's Office will assist in managing traffic during this period.

Councilwoman Rodusky suggested that road closure information be prominently displayed on the Village's electronic signs, included in the Mayor's VECTOR newsletter, and posted on the Village website. The Acting Village Manager reported that the Palm Beach County Sheriff's Office (PBSO) will provide extensive support through a joint command center at District 15. This center will include representatives from Palm Beach County Traffic, the Palm Beach County Emergency Operations Center (EOC), and Palm Beach County Fire Rescue. He reported additional resources will include the Deployment of drones for situational awareness, 40 Community Service Aides with the capability to manually control traffic signals as needed and 30 PBSO motorcycle units to assist with traffic and public safety.

Councilman Miller recognized Village staff for organizing an outstanding Fourth of July celebration. He also congratulated local schools on their recent achievements, announcing that Royal Palm Beach High School improved its grade to a B, and Crestwood Middle School received an A rating. He noted that the other schools in the Village also performed well. Councilman Miller further reported on recent developments in AI deep research, sharing examples of how artificial intelligence can be beneficial in understanding and exploring specific subjects.

Councilwoman Rodusky shared her gratitude for the incredible turnout at the 4th of July event, where over 25,000 people attended. She extended heartfelt thanks to Parks and Recreation and PBSO District 9 for their outstanding efforts in ensuring the safety and enjoyment of all attendees. She also expressed appreciation to staff for their work on the successful unveiling of "Rooted", a new public art installation. Councilwoman Rodusky invited everyone to continue enjoying community events at Commons Park, including this Friday Night Free Concert & Food Trucks, Featuring Free Birds, a Lynyrd Skynyrd tribute band and Back to School Bash Concerts, Thursday, August 1st and Thursday, August 15. She said these events are free and open to the public—bring your friends and family for an evening of music, food, and fun!

Mayor Hmara reflected on the recent unveiling of the public art sculpture "Rooted", highlighting its significance to the community. In a thoughtful gesture, he presented each Council member with a model of the sculpture, generously provided by his wife, Carolyn Hmara. He also acknowledged the success of the 4th of July event, echoing the impressive attendance of 25,000 and thanking the Parks and Recreation Department for their outstanding efforts. Mayor Hmara shared that the recent Mayor's Golf Tournament raised \$3,000 for the Village's scholarship fund. He gave special thanks to Vice Mayor Valuntas for his generous \$1,000 donation, which will fund an additional scholarship. Finally, he congratulated the Village schools on their recent academic achievements, applauding the hard work of students, teachers, and administrators reflected in their school grades.

Mayor Hmara presented the strategic plan initiative survey questionnaire intended for local schools and the Education Advisory Board. Councilwoman Rodusky recommended including a question asking principals and board members what they envision the Village doing to support the schools. Vice Mayor Valuntas emphasized the importance of framing the question to reflect

what the schools envision from the Village, ensuring the Village does not overstep its role. It was the consensus of the Council to move forward with presenting the questionnaire to both the schools and the Education Advisory Board.

Mayor Hmara announced the kickoff of the Countywide Master Transportation Plan. The event is open to the public and will take place at the County Government Center on July 18th at 9:00 a.m.

Village Attorney Keith Davis announced that he currently serves as President of the Florida Municipal Attorneys Association and will be chairing the association's seminar next week. He also shared that Royal Palm Beach was recently featured on the HGTV show *House Hunters*, with a home in the Village being selected on the program.

PETITIONS – None

STATEMENTS FROM THE PUBLIC ON NON AGENDA ITEMS OR CONSENT AGENDA ITEMS – None

CONSENT AGENDA

The Village Clerk read into the record the Consent Agenda as follows:

1. **Approval of the minutes of the Council Regular Meeting of June 5, 2025. (Village Clerk)**
2. **Approval and authorization for the Mayor to execute the Tenth Addendum to the Law Enforcement Service Agreement by and between the Palm Beach County Sheriff's Office and the Village of Royal Palm Beach. (Village Manager)**
3. **Adoption of Resolution No. 25-22, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, authorizing the Mayor to sign that certain state highway lighting, maintenance, and compensation agreement with the State of Florida Department of Transportation (District Four) concerning lighting, maintenance and compensation for seven (7) FPL-owned light poles located within the south right-of-way on State Road 80, identified as Contract No. ASM61; providing for transmittal; providing an effective date; and for other purposes. (Village Engineer)**
4. **Approval of the bid award in the amount of \$99,158.00 and authorization for the Village Manager to execute a contract with Encore Broadcast Solutions, the highest ranked bidder for Farber Building Reno Audio Visual. Funds to come from the Farber Building Renovations project, Project Number EN2401. (Village Engineer)**
5. **Approval and authorization for the Village Manager to enter into renewal contracts with Call a Doctor Plus, CIGNA Healthcare to provide Health, Dental and Vision, New York Life for Life/Disability**

Insurance, and AETNA Resources for Living for EAP for the employees of the Village of Royal Palm Beach. (Director of Human Resources & Risk and Finance Director)

- 6. Approval of the bid award in the amount of \$344,250.00 and authorization for the Village Manager to enter into a Professional Services Agreement for Consulting Services with Berry, Dunn, McNeil & Parker, LLC the highest ranked bidder for Enterprise Resource Planning (ERP) Project Planning and Development project. (IS Director)**
- 7. Tentative adoption of the proposed millage rate of 1.9200 and approval of the scheduled public hearings on September 11, 2025 at 6:30 p.m. and September 18, 2025, at 6:30 p.m. in the Village Council Chambers. (Finance Director)**

Councilwoman Rodusky made a motion to approve the Consent Agenda; seconded by Councilwoman Sharps. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

REGULAR AGENDA

- 1. Public hearing to consider Application No. 25-050 (SE), an application by Shanghai Foot Spa & Massage, Inc., on behalf of Victoria Shoppes, LLC, and adoption of Resolution No. 25-15 confirming Council action. The applicant is seeking a Special Exception Use approval to allow for a "State Licensed Massage Therapist Establishment" within the General Commercial (CG) zoning district, for a property located at 129 S. State Road 7, Suite 403B. Agent: Penglin Lu. * (Director of P & Z)**

This was quasi-judicial and the Village Attorney Mitty Barnard swore in all individuals intending to speak on the item and requested ex-parte disclosures. The Director of Planning and Zoning reported that the subject property currently holds a valid state license for a massage therapist. The ownership of the business is being transferred from the mother to her son. A change in the state license necessitates special exception approval by the Village. According to the applicant's justification statement, the spa has operated for over 10 years without any violations of applicable development regulations, has consistently followed Village codes and ordinances, and has served the community in a professional and responsible manner. Staff determined the application is compatible with adjacent land uses, is consistent with the Village's Comprehensive Plan, conforms to the development standards of the General Commercial zoning district, complies with all applicable development regulations and Village code requirements, poses no adverse environmental, traffic, or public facilities impacts and has no negative impact on adjacent properties. The Planning and Zoning Commission and Village staff recommended approval of the special exception application.

Penglin Lu, applicant was available for questions.

After confirming with the Village Clerk and the Acting Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilwoman Sharps made a motion to approve; seconded by Vice Mayor Valuntas. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

- 2. Public hearing to consider Application No. 25-036 (FP) Paint Lux, an application by AMG Business Enterprises, LLC, and adoption of Resolution No. 25-17 confirming Council action. The applicant is seeking Final Plat approval to add 0.235± acres to the existing development for a total replatted area of 1.825± acres, for a property located on 6846 Seminole Palms Drive. Agent: Vincent Kafer. (Director of P & Z)**

The Director of Planning and Zoning stated that the subject property has a land use designation of Limited Industrial. The application is consistent with the approved site plan, complies with Section 22-24 of the Village Code, and meets all other applicable requirements. Staff recommended approval of the request.

Vincent Kafer, Agent for the applicant, was present and available to answer any questions.

After confirming with the Village Clerk and the Acting Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilman Miller made a motion to approve; seconded by Councilwoman Rodusky. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

- 3. Public hearing to consider Application No. 25-027 (SPM, AAR) an application by Urban Design Studio, and adoption of Resolution No. 25-14 confirming Council action. The applicant is seeking Major Site Plan Modification and Architectural Approval in order to modify the previously approved site plan to add mail pavilion(s), revise the recreational areas, and update parking site data, for a property located on Southern Boulevard approximately 0.27 miles west of State Road 7 (US 441). Agent: Lentzy Jean-Louis of Urban Design Kilday Studios. * (Director of P & Z)**

This was quasi-judicial and the Village Attorney Mitty Barnard swore in all individuals intending to speak on the item and requested ex-parte disclosures. The Director of Planning and Zoning provided an overview of the proposed amendments to Pod 3 within the Tuttle Royale development. The applicant submitted a justification statement outlining several site updates, including, addition of one parking space between Building 7 and Building 2, and another north of Building 6, Installation of two U.S. mail kiosks near Buildings 2 and 12, Revision of drive aisles and curbing near Building 13 to reflect as-built conditions, along with updates to the adjacent parking row counts, Relocation

of grills within recreation areas and labeling of the outdoor fitness area, Modification of the recreation area south of Building 13 by removing the vegetable garden and replacing it with a picnic area, Removal of trail access paths between Buildings 1 and 7 and between Buildings 11 and 12, Inclusion of two designated postal areas on the site plan and updates to the data table on the alternate parking plan, Conversion of the volleyball courts to pickleball courts and addition of queuing spaces near the roundabout at the entrance. Visuals of the mail kiosks and exercise equipment were presented. Based on staff review, the Planning and Zoning Commission recommended approval of the proposed changes.

Lentzy Jean-Louis, Agent representing the applicant was present for any questions.

After confirming with the Village Clerk and the Acting Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Vice Mayor Valuntas made a motion to approve; seconded by Councilman Miller. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

ADJOURNMENT

Mayor Jeff Hmara

Diane DiSanto, Village Clerk