

Agenda Item No. C - 1

VILLAGE OF ROYAL PALM BEACH
Agenda Item Summary

AGENDA ITEM: Approval of the minutes of the Council Regular Meeting of February 20, 2025.

ISSUE: It is necessary for Village Council to approve all Village Council meeting minutes.

RECOMMENDED ACTION: Motion to Approve

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Village Clerk		3/20/25	

**VILLAGE OF ROYAL PALM BEACH
MINUTES OF COUNCIL REGULAR MEETING
VILLAGE COUNCIL CHAMBERS
THURSDAY, FEBRUARY 20, 2025
6:30 P.M.**

Ways to Participate

- In Person: Public may participate in person at the Village Council Chambers, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411.
- Computer, Tablet, Smartphone: Public may participate remotely by joining GoToWebinar from your computer, tablet or smartphone via www.royalpalmbeachfl.gov/webmeetings.
- Telephone: Public may listen only via phone remotely by dialing United States +1 (562) 247-8422, Webinar ID: 192-669-667, Access Code: 869-861-048.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Jeff Hmara	- Present
Vice Mayor Selena Samios	- Present
Councilwoman Jan Rodusky	- Absent
Councilman Richard Valuntas	- Present
Councilman Adam Miller	- Present

Also present were the Village Manager, Village Attorney (Keith Davis), and the Village Clerk.

UPDATE BY DR. SETH BERNSTEIN, EXECUTIVE VICE PRESIDENT OF COMMUNITY INVESTMENTS AT UNITED WAY OF PALM BEACH COUNTY

Dr. Bernstein gave an overview of the non-profit, presented a video and gave a broad overview of the programs that are available.

PROCLAMATION RECOGNIZING MARCH AS ROYAL PALM BEACH BICYCLE MONTH

PROCLAMATION RECOGNIZING GOVERNMENT FINANCE PROFESSIONALS WEEK

Mayor Hmara presented the Proclamation to the Finance Director.

PROCLAMATION RECOGNIZING FLOOD AWARENESS WEEK

REPORTS

Councilman Miller reported on several courses that he has been completing to further strengthen his knowledge and skills as Councilman. He attended the baseball season opening event at Bob Marcello Park and thanked the staff for their efforts in making this program possible. Councilman Miller invited residents to reach out to him for any ideas or concerns. He asked for consideration to formally invite representatives from Xello and Path to College to present their impactful programs to the Council and further explained each program. It was the consensus of the Council to place them on an agenda for a presentation.

Councilman Valuntas announced the Municipal Election will be held on Tuesday, March 11, 2025 and encouraged all residents to get out and vote.

Vice Mayor Samios reported on the co-ed volleyball program for 10 – 12 year olds and 13-15 year olds noting a few openings are left for the season which begins in April. She noted that additional volunteer coaches are needed. She announced there are 150 participants for pickle ball courts that are open from 9:00 a.m. to 1:00 p.m. Monday - Friday, 200 seniors are registered for many programs throughout the Village and 80 participate each day in the congregate food program. Vice Mayor Samios invited everyone to enjoy the Green Market held every Saturday at Village Hall through April. She announced the Free Vita Tax service available at the Recreation Center, Monday through Friday, from 4:00 p.m. to 8:00 p.m. and Saturdays from 9:00 a.m. to 1:00 p.m. for family incomes of less than \$70,000. Vice Mayor Samios reported on the Recreation Advisory Board meeting where they announced that there were 40 teams and over 400 players in attendance at the baseball opening day event. She announced there are three travel baseball teams, 50 soccer teams with over 600 players. She also reported on the following upcoming projects that include lighting being replaced at Bob Marcello Park, Frisbee golf pads and an all access playground at Commons Park. Vice Mayor Samios invited everyone to attend West Fest starting February 28th – March 2nd. She welcomed and congratulated Kevin Harris and Spencer Carpenter, owners of the newly opened Duck Donuts. She thanked H.L. Johnson Elementary School for holding their annual Holocaust Remembrance Day especially Ms. Zelda who shared her experience as a child growing up in Poland during the Holocaust. Vice Mayor Samios attended the Vanderbilt University Collaborating for the Future opening in West Palm Beach. She thanked staff and everyone involved in the 6th Annual Barky Pines 5 K run at Commons Park. Lastly, she said Rest in Peace, Mr. Baseball, Bob Uecker who passed away last month.

Mayor Hmara also reported on the opening baseball day event held at Bob Marcello Park. He reported on the Education Advisory Board where the Western Community Charter School was showcased and the Principal announced the school has maintained an “A” rating for 19 consecutive years. Principal Miller reported they continue to be the number one school in Royal Palm Beach based on student achievement and Florida School of Excellent since 2011, ranked in the top 3% of elementary schools and top 1% of middle schools in Florida. Principal Miller also report on their advanced STEAM Academy and the Ryan Clark Academy. Mayor Hmara reported on the Sea Perch competition held at Calypso Bay Water Park over the last three Saturdays which came down to two organizations that will be competing in an International competition at the University of Maryland. Vice Mayor Hmara announced that the deadline for high school seniors to submit an application to the Village for a \$1,000 scholarship is Friday, February 21st by 5:00 p.m. He also reported on a food distribution by Restoration Bridge/PBSO this week at Commons Park and thanked everyone involved.

The Village Attorney gave an update on the litigation regarding Form 1 and Form 6 noting at this time the Mayor and Council remain Form 1 filers.

PETITIONS – None

STATEMENTS FROM THE PUBLIC ON NON AGENDA ITEMS OR CONSENT AGENDA ITEMS

Jessica Guerrero, of 2202 Shoma Drive, representing 237 homeowners in the Shoma Homes development reported on several issues in the development and asked for the Village's help in dealing with problems stemming from a non-responsive homeowners' association board.

The Village Attorney responded that the government has no authority to enforce private Homeowner Association rules or regulations adding that the Village can enforce minimum property standards and bring necessary code complaints. The Village Manager urged her to continue with their current course of action through an outside attorney. He too explained the areas where the Village could assist through the code enforcement department.

CONSENT AGENDA

The Village Clerk read into the record the Consent Agenda as follows:

1. **Approval of the minutes of the Council Regular Meeting of January 16, 2025. (Village Clerk)**
2. **Approval and authorization, in accordance with established policy, for the making of a budget amendment for Fund 303 in the Fiscal Year 2024-2025 Budget. Said amendment to transfer a total of \$15,000 from Truck Replacements-Public Works (PWXXTR) to Truck Replacements-Parks & Recreation (PRXXTR). (Finance Director)**
3. **Approval and authorization to purchase two (2) Starcraft Allstar 22' buses from Model 1 Commercial Vehicles, Inc. in an amount not to exceed \$239,819.00 by piggybacking the Florida Sheriffs Association Cooperative Purchasing Contract #FSA23-VEL 21.0, Heavy Trucks & Buses. (Director of Public Works)**
4. **Approval and authorization to purchase five (5) Ford Trucks from Duval Ford in an amount not to exceed \$266,805.00 by piggybacking the Florida Sheriffs Association Cooperative Purchasing Contract # FSA24-VEL 32.0. (Director of Public Works)**
5. **Adoption of Resolution No. 25-07, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, to declare certain personal property owned by the Village to be either surplus to its needs and sold at a publicly-noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-3 of the Village Code, and authorizing the Village to remove such surplus property when sold or disposed of from the fixed assets of the Village. (Finance Director)**

6. **Adoption of Resolution No. 25-06, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, approving and authorizing, in accordance with established policy, the making of a budget amendment for Fund 401 in the Fiscal Year 2024-2025 Budget. Said amendment to transfer a total of \$360,000 from Fund 304 Undesignated Fund Balance to David Farber Building Renovations (EN2401). (Finance Director)**
7. **Approval of the bid award in the amount of \$458,695.00 and authorization for the Village Manager to execute a contract with the lowest responsive, responsible bidder for Farber Building Renovations (EN2401) to Khan Builders Inc. (Village Engineer)**
8. **Approval of the bid award in the amount of \$266,582.43 and authorization for the Village Manager to execute a contract with the lowest responsive, responsible bidder for Cultural Center Porte Cochere (PR2401) to Lassco Development Inc. (Village Engineer)**
9. **Adoption of Resolution No. 25-05, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, approving and authorizing, in accordance with established policy, the making of a budget amendment for Fund 401 in the Fiscal Year 2024-2025 Budget. Said amendment to transfer a total of \$60,000 from Fund 304 Undesignated Fund Balance to WTP Site Modification (PW1902). (Finance Director)**
10. **Adoption of Resolution No. 25-08, a resolution of the Village Council of the Village of Royal Palm Beach, Florida, approving and authorizing, in accordance with established policy, the making of a budget amendment for Fund 106 in the Fiscal Year 2024-2025 Budget. Said amendment to transfer a total of \$82,927 from Fund 001 Undesignated Fund Balance to Fund 106, Tree Bank Fund. (Finance Director)**
11. **Approval of a Special Event Permit for First Baptist Church of Royal Palm Beach to hold an outdoor morning service located at 10701 Okeechobee Boulevard on March 2, 2025, from 10:00 a.m. to 2:00 p.m. (P & Z Director)**
12. **Approval of six (6) Special Event Permits for Our Lady Queen of the Apostles Catholic Church to hold a Fish Fry at 100 Crestwood Boulevard on March 7, 2025; March 14, 2025; March 21, 2025; March 28, 2025; April 4, 2025; April 11, 2025 from 5:00 p.m. to 7:00 p.m. (P & Z Director)**
13. **Approval of a Special Event Permit for POTTC Events to hold a Seafood Festival at Royal Palm Beach Commons on Saturday, March 15, 2025, from 11:00 a.m. to 8:00 p.m. and Sunday, March 16, 2025, from 11:00 a.m. to 6:00 p.m. (P & Z Director)**

14. **Approval and authorization for the Village Manager to enter into an Agreement with ET Pressure Cleaning LLC, as the lowest responsive, responsible bidder for Annual Sidewalk, Walkway, Curbs & Park Site Pressure Cleaning commencing March 1, 2025 and ending February 28, 2026. (Director of Parks & Recreation)**
15. **Approval and authorization to renew ProjectDox hosted Electronic Plan Review & Project Management system with Avolve Software Corporation for the amount of \$117,227.49. (Information Systems Interim Director)**
16. **Adoption of Resolution No. 25-02, a Resolution of the Village Council of the Village of Royal Palm Beach, Florida adopting a revised Schedule of Fees and Charges; specifically repealing Resolution No. 24-37; providing that this Schedule of Fees and Charges shall be available for inspection at all times at the Village Hall during regular business hours; providing an effective date; and for other purposes. (Village Clerk)**

Vice Mayor Samios pulled Item No. 10 for discussion.

Vice Mayor Samios made a motion to approve the Consent Agenda less Item No. 10; seconded by Councilman Valuntas. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

The Village Manager explained the Tree Bank Fund.

Vice Mayor Samios made a motion to approve the Consent Agenda Item No. 10; seconded by Councilman Miller. Hearing no further discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

REGULAR AGENDA

1. **Public hearing for second reading and adoption of Ordinance No. 1056, amending Chapter 10. Finance and Taxation. at Article VI. Purchasing Guidelines. in order to update the purchasing authority of the department directors, to update the levels at which formal procurements are required, and to update purchase order requirements. (Finance Director)**

The Finance Director stated this is the second reading with no changes; however, she pointed out a scrivener's error in the original ordinance. She referred to Section 10-95 which is the quotation limits for the three written quotes the limits are from \$10,000 to \$50,000 not \$49,999. The Finance Director clarified that costs over \$50,000 require a formal bid process or piggyback contract along with Council approval.

The Village Attorney (Keith Davis) read into the record Ordinance No. 1056 by title only.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilman Valuntas made a motion to approve; seconded by Councilman Miller. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

2. Appointment of one alternate member to the Planning & Zoning Commission for a term expiring March 2025. (Council Liaison)

In the absence of Councilwoman Rodusky, the Village Clerk announced the recommendation provided by Councilwoman Rodusky.

Councilman Miller made a motion to move and appoint Christopher Butler, who currently serves as Alternate #2, to the Alternate #1 seat with a term expiring in March 2025 and appoint Edward Patterson to the Alternate #2 seat with a term expiring March 2025; seconded by Councilman Valuntas. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

ADJOURNMENT

Mayor Jeff Hmara

Diane DiSanto, Village Clerk