

AGENDA SUMMARY ITEM

Agenda Item #: C - 5

Agenda Item: Approval for the Mayor to execute a “Consent to Assignment of Website Design Implementation and Hosting Agreement” in order to assign the current Agreement with Municipal Code Corporation to CivicPlus, LLC.

The Village solicited a request for proposals on July 6, 2018 for the design and ongoing hosting and support of Village’s website. After review of proposers’ qualification, technical approach, implementation and ongoing hosting and support costs, the Selection Committee recommended awarding the contract to Municipal Code Corporation (“Municode”) as they were the lowest responsive, responsible proposer. On September 20, 2018, the Village and Municode entered into a Website Design Implementation and Hosting Agreement (“Agreement”)

In June 2022, CivicPlus LLC announced the acquisition of Municode and notified the Village that it had become the billing entity and payee for annual website hosting and support services. Section 16 of the Agreement provides that the Village must give written consent to any assignment of the Agreement.

Recommended Action:

Staff recommends approval of the Consent to Assignment, retroactively as of June 30, 2022.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Marina Quintero Information Systems Director		July 11, 2024	

Consent to Assignment of Website Design Implementation and Hosting Agreement

In June 2022, CivicPlus, LLC (“CivicPlus”) notified the Village of Royal Palm Beach (“Village”) that CivicPlus acquired Municipal Code Corporation (“Municode”), correspondence which is appended hereto Exhibit “A” and incorporated herein by reference.

Pursuant to Section 16 of the Website Design Implementation and Hosting Agreement (“Agreement”) between Municode and the Village, entered into on September 20, 2018, the Village hereby consents to the assignment of the Agreement in its entirety to CivicPlus.

The undersigned has executed this Consent to Assignment of the Website Design Implementation and Hosting Agreement this 11th day of July, 2024, effective retroactively as of June 30, 2022.

Village of Royal Palm Beach

By: _____

Fred Pinto, Mayor



Invoice

CivicPlus LLC
NEW REMITTANCE ADDRESS
(FOR PAYMENTS ONLY)
CivicPlus
PO Box 1572
Manhattan KS 66505

#233044

6/30/2022

PO#22030



Bill To

Village of Royal Palm Beach
1050 ROYAL PALM BEACH BLVD
ROYAL PALM BEACH FL 33411-1605

TOTAL DUE

\$5,000.00

Due Date: 7/30/2022

Terms	Due Date	PO #	Approving Authority
Net 30	7/30/2022		

Qty	Item	Start Date	End Date
1	Municode Web Premium Civic Open Subscription - main website	6/1/2022	5/31/2023

Total \$5,000.00

Due \$5,000.00

CivicPlus, LLC acquired Municode, LLC and is the billing entity and payee for Municode services. Please note our updated contact, billing address, and payment information for your records.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
KS State Bank	CivicPlus LLC	1046292	101101536

CivicPlus
302 S 4th St.
Suite 500
Manhattan KS 66502