

The Village of

# Royal Palm Beach

Florida



## Annual Budget

Adopted Fiscal Year 2024



# ADOPTED ANNUAL BUDGET

**Fiscal Year 2024**



## VILLAGE COUNCIL

Mayor Fred Pinto  
Vice Mayor Jan Rodusky  
Councilman Jeff Hmara  
Councilwoman Selena Samios  
Councilman Richard Valuntas

## VILLAGE MANAGER

Raymond C. Liggins

## DIRECTORS

Monika Bowles, Director of Human Resources and Risk Mgmt.  
Diane DiSanto, Village Clerk  
Robert Hill, Community Development Director  
Sharon Almeida, Finance Director  
Christopher Marsh, Village Engineer  
Bradford O'Brien, Planning & Zoning Director  
Marina Quintero, Information Systems Director  
Lou Recchio, Parks & Recreation Director  
Paul Webster, Public Works Director

# CITIZEN'S GUIDE TO THE BUDGET

## INTRODUCTION

The purpose of this section is to explain the format and content of the 2023-2024 budget and to act as an aid for budget review. The budget provides a financial plan for operating services to be funded through the General Fund, Stormwater Utility Fund, Special Revenue Funds; and, Payment of Capital Projects to be undertaken in 2023-2024. A glossary of terms is included which provides definitions for these and other budget and financial terms.

## BUDGET DOCUMENT

The budget document consists of the following sections: Table of Contents; Budget Message; Summary of All Funds; General Fund; Stormwater Utility Fund; Capital Improvement Funds; General Information and Statistical Information.

The "Budget Message" section includes: a letter of transmittal; current year Budget Goals and Guidelines; Strategic Plan; Village Organizational Chart and the Distinguished Budget Award.

- The "Summary of All Funds" section presents the financial budget information at its most summarized level. It consolidates numerically and graphically the revenues for all Funds and the expenditures for all Departments and Categories as well as a three (3) year summary of Governmental Fund Balances and a Village Wide Personnel Analysis.
- The "General Fund" and "Stormwater Utility Fund" sections present the financial budget information numerically and graphically at the individual Fund level. Revenues by Fund and expenditures by Division within each Department along with goals and performance measures are depicted.
- The "Capital Improvements" section includes a five (5) year projection for all of the Capital Improvement Funds. The information for the Budget for the current year is then rolled forward to the appropriate lines in the "Summary of All Funds" section. The Funds listed are as follows:

- Recreation Facilities Fund
- Community Beautification Fund
- ARPA Capital Improvement Fund
- Impact Fee Fund
- Sales Surtax Fund
- General Capital Improvement Fund
- Utility Capital Improvement Fund

- The "General Information" section includes information about the BUDGET SYSTEM, BUDGET PROCESS, BUDGETARY CONTROL, BUDGET AMENDMENTS, BASIS OF ACCOUNTING, BASIS OF BUDGETING as well as the FINANCIAL POLICIES and FINANCIAL STRUCTURE of the Village and a GLOSSARY of terms.
  - The "Statistical Information" section includes financial trend information and demographic information about the Village.
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VILLAGE OF ROYAL PALM BEACH, FLORIDA  
FISCAL YEAR 2024  
ANNUAL BUDGET

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# Village of Royal Palm Beach, Florida

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Department of Finance  
Sharon Almeida, CGFO, Director

September 14, 2023

The Honorable Mayor and Village Council  
Village of Royal Palm Beach  
Royal Palm Beach, Florida 33411

RE: 2023/2024 Budget Message

Members of the Village Council:

In accordance with Chapter 2, Article I, Section 2.2 of the Village Code of Ordinances of the Village of Royal Palm Beach, I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2023 for your review and consideration. This budget document represents the single most important report presented to the Village Council. It is primarily intended to establish an action, operation and financial plan for the delivery of Village services. Importantly, it also serves as an aid to the residents in providing a better understanding of the Village's operating and fiscal programs.

## **Budget Highlights**

It should be noted that this budget document has been prepared with the intent of not increasing the tax rate of 1.9200 mils per \$1,000 of taxable property while maintaining the level of service our residents have come to enjoy.

Our property values have increased in the inflationary economy. Our current year gross taxable value of 3.846 billion has been increased to 4.265 billion which is an increase of 10.91% or \$419 million dollars. The Village is nearing build out so this revenue source will be stabilizing and should not have like increases in future years. Most other major revenues (State Shared revenues, Sales and Gas Taxes as well as other Tax related revenues) are consumption based and are anticipated to increase as well.

The Village, thru the American Rescue Plan Act (ARPA) was awarded \$20,232,484 to be committed by 12/31/24 and spent by 12/31/26. The areas of allowable expenditures are broken into seven (7) main categories as follows: 1) Public Health; 2) Negative Economic Impacts; 3) Premium Pay; 4) Infrastructure (Stormwater); 5) Broadband; 6) Revenue replacement; and 7) Administrative Expenses. This amount has been obligated and is reflected in our operating and capital improvement plan.

Once again this budget document incorporates several policy and agenda items as outlined in the Village's new Strategic Plan for the 2023/24 fiscal year.

Fred Pinto  
Mayor

Jan Rodusky  
Vice Mayor

Jeff Hmara  
Councilman

Selena Samios  
Councilwoman

Richard Valuntas  
Councilman

Raymond C. Liggins P. E.  
Village Manager

## **Budget Format**

A single budget document, which includes all Village Funds and service programs, has been prepared to provide a comprehensive overview of all Village services and financial framework for the understanding of the public.

The following sections are contained within this budget document:

1. Summary of all Budgeted Funds
2. General Operating Fund
3. Stormwater Utility Fund
4. Recreation Facilities Fund
5. Beautification Fund
6. American Rescue Plan Act Fund
7. Impact Fee Fund
8. Sales Surtax Fund
9. General Capital Improvement Fund
10. Utility Capital Improvement Fund

This budget and its five-year capital plan reflect the continued desire for new services and programs to meet the needs of our existing population. Once again our property values have increased. Our current year gross taxable value of 3.846 billion has increased to 4.265 billion. The additional increase in taxable value is \$419 million of which \$53 million is represented by new construction. This budget provides the basis for meeting current and future public service requirements.

This past year the Village experienced a dramatic uptick in the number of development applications compared to recent years for both residential and commercial developments. During the past ten (14) fiscal years the Village annexed approximately 528.62 acres of vacant land (Southern Boulevard Properties; Porto Sol; Fox DRI MUPD; Heritage Oaks Commercial; Heritage Oaks Residential and Heron Cove, now known as Weldon Commercial; Sunshine Properties; Corporate Center West). It is projected that this land along with Cypress Key MXD; ALDI Park; Crestwood Redevelopment Site; Southern Boulevard Properties; and various other smaller vacant and infill properties along Southern Blvd., State Rd. 7 and Okeechobee Blvd., will be the focal point of much of the new development within the Village.

Non-residential development will continue to occur along Okeechobee Boulevard, Southern Boulevard and State Road 7, however, not at the rapid pace experienced in past years. These areas do however offer new development and redevelopment opportunities. Much of the immediate and short term development opportunity will occur within properties that are vacant and have received site plan approval and within properties that have already experienced development of portions of their site plan such as: Corporate Center West 30,000 ft<sup>2</sup>; completion of Carmax 6,846 ft<sup>2</sup>; ALDI Park 151,172 ft<sup>2</sup>; Cypress Key MXD 25,749 ft<sup>2</sup>; Sawgrass PID 33,935 ft<sup>2</sup>; ; Fox Property Parcel 4C 51,231 ft<sup>2</sup>; Southstar Self Storage 28,000 ft<sup>2</sup>, Southern Boulevard Properties Pod 7 77,674 square feet for a Charter School. When evaluating the Village's build out potential it is important to also assess the vacant nonresidential properties which do not currently have site plan approval. This can be done by applying a floor area ratio of 30%, which is considered an industry standard when estimating a properties build out potential. The Southern Boulevard Properties 31.85 acres; Regal Industrial 13.08 acres; Weldon Commercial 51.94 acres; and various smaller properties 17.23 acres, have a build out potential of 1,491,058 ft<sup>2</sup>. These development opportunities will continue along these roadways until the remaining development opportunities have been exhausted. Opportunities for annexations for both developed and vacant parcels remain possible along Southern Boulevard. It is important to note that considering current market conditions it is reasonable to believe that renovations to older non-residential developments will play an increasing role in the non-residential market in the future.

It is anticipated much of the near term residential development will occur within the Southern Boulevard Property sites. Specifically Pod 2 (401 multi-family units), Pod 3 (318 multi-family units),



Pod 4 (100 single-family units). Opportunities still remain at various vacant land locations within the Village that would lend itself to multifamily development specifically within the recently annexed areas south of Southern Boulevard know as Tuttle Royale which includes Pod 6 that just recently has been Rezoned to Mixed Use Social Center Zoning District MXS that will for 10 units to the acre. It is important to note that considering current market conditions it is reasonable to believe that renovations to older single family and multifamily units will play an increasing role in the residential market in the future.

### SUMMARY OF ALL BUDGETARY FUNDS

Individual budgeted fund expenditure increases (decreases) are as follows:

<u>FUND</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>CAPITAL</u>
General Fund	001	4,547,033	4,547,033	
Beautification Fund	102	(97,397)		(97,397)
American Rescue Plan Fund	105	(460,766)		(460,766)
Impact Fee Fund	301	2,696,687		2,696,687
Sales Surtax CIP Fund	302	356,744		356,744
General CIP Fund	303	(651,559)		(651,559)
Stormwater Utility Fund	407	(115,027)	(115,027)	
Stormwater Utility CIP Fund	408	(300,197)		(300,197)
<b>TOTAL</b>		<b>5,975,518</b>	<b>4,432,006</b>	<b>1,543,512</b>

### ALL FUNDS - CATEGORY SUMMARY

<u>CATEGORY</u>	<u>PROPOSED AMOUNT</u>	<u>% OF BUDGET</u>
Personnel Services	\$ 13,466,322	15.43%
Contractual Services	10,878,260	12.46%
Other Charges & Services	5,611,398	6.43%
Operating Supplies	902,407	1.03%
Other Operating Expenses	129,001	0.15%
Departmental Capital Outlay	64,000	0.07%
Grants & Aids	11,000	0.01%
Capital Outlay	52,642,955	60.31%
Transfers	3,581,274	4.10%
<b>Total</b>	<b>87,286,617</b>	<b>100.00%</b>

## DEPARTMENTAL OPERATING BUDGET COMPARISON

The following schedule shows a comparison of the operating department budgets for the past two years. Total operating expenses increased by 7.07%. The majority of the increase is directly related to personnel services and insurance.

	<u>2022/23</u>	<u>2023/24</u>	<u>Increase</u> <u>(Decrease)</u>	<u>% Change</u>
Village Council	\$ 332,842	\$ 350,144	\$ 17,302	5.20%
Village Manager	2,056,414	2,455,305	398,891	19.40%
Finance	1,011,814	967,704	(44,110)	-4.36%
Information Systems	1,316,271	1,448,173	131,902	10.02%
Legal	395,000	323,000	(72,000)	-18.23%
Police	8,595,745	8,857,617	261,872	3.05%
Community Development	1,377,004	1,504,081	127,077	9.23%
Engineering	1,179,354	1,420,771	241,417	20.47%
Public Works	3,033,677	3,254,924	221,247	7.29%
Parks & Recreation	6,119,525	6,193,926	74,401	1.22%
Utilities	1,225,138	1,228,836	3,698	0.30%
Non Departmental	2,368,873	3,057,907	689,034	29.09%
<b>Total</b>	<b>\$ 29,011,657</b>	<b>\$ 31,062,388</b>	<b>\$ 2,050,731</b>	<b>7.07%</b>

## GENERAL FUND

The General Fund which is one of the operating funds of the Village is used to account for resources and expenditures that are available for the general operations of Village government functions for all departments and programs.

### REVENUES

The revenues available for allocation in the 2024 Fiscal Year (FY) General Fund Budget, including a fund balance carryover, are anticipated to be \$33,322,552. This is an increase of \$4.5 million or (15.80%) compared to last year's adopted budget.

Ad Valorem and Other Taxes - The amount budgeted for Ad Valorem taxes are based on the taxable property value of \$4,265,762,006. This is a change from last year which is represented primarily by a 10.91% increase in the value of taxable property coupled with a \$53 million increase in new construction. The Ad Valorem millage levy for fiscal year 2024 is proposed to remain at 1.9200 mills per one thousand dollars of taxable property. The overall category increase of \$1,302,055 or 10% is directly related to the increase in the assessed value of properties and utility taxes.

Permits and Fees – The amount budgeted for permits and fees has increased primarily due to building permits and franchise fees. This is an increase of \$1,080,334 or 31% compared to last year's adopted budget.

Intergovernmental Revenues - Intergovernmental Revenues are primarily consumption based and mainly consist of Gas Taxes, State Revenue Sharing and Half Cent Sales taxes. Revenues in this category for 2024 are projected to increase by \$247,617 or 5%.

Charges for Services – Revenues related to charges for services are expected to show a decrease of \$17,000 or 4% compared to the prior year's budget.

Fines and Forfeitures - Total revenue projected for fiscal year 2024 is \$422,000 which is a decrease of \$4,500 from fiscal year 2023.

Miscellaneous Revenues - Revenues in this category are primarily related to recreation rentals and is projected to increase by \$46,610 or 4%.

Fund Balance (Carryover) – Revenue in this category is expected to increase by \$1,891,917. These revenues are used to fund the Operating and General Capital Improvement program and are represented by prior year revenues in excess of expenditures.

**EXPENDITURES**

The budgeted FY 2024 General Fund expenditures total \$33,322,552 and are balanced with the projected revenues. Total General Fund expenditures increased by \$4.5 million (including transfers) or 15.80% as compared to the FY 2023 total adopted budget.

**CATEGORY SUMMARY**

<u>Category</u>	<u>2022/23</u>	<u>2023/24</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	11,900,312	12,851,039	950,727	7.99%
Contractual Services	10,667,650	10,869,760	202,110	1.89%
Other Charges & Services	4,208,361	5,070,431	862,070	20.48%
Operating Supplies	832,516	830,701	(1,815)	-0.22%
Other Operating Expenses	112,180	125,621	13,441	11.98%
Departmental Capital Outlay	43,500	64,000	20,500	47.13%
Grants & Aids	11,000	11,000	-	0.00%
Transfers	1,000,000	3,500,000	2,500,000	250.00%
<b>Total Operating Expenditures</b>	<b>28,775,519</b>	<b>33,322,552</b>	<b>4,547,033</b>	<b>15.80%</b>

Personnel Services

Personnel Services expenditures, for all employees, have been budgeted to reflect the provisions of the Village of Royal Palm Beach Pay Plan. As reflected on the table above this category increased by \$950,727 or 8% from last year. A cost of living increase of 5.5% and an average merit increase of 3.8% were utilized in computing wages. An increase in the cost to the Village associated with the cost of health insurance has been incorporated in accordance with historical data.

The number of full time equivalent employees in the General Fund has a net decrease of (.5) from last fiscal year. The number of part time equivalent employees has remained the same from last fiscal year. Total General Fund employees, both full and part time are now 137 positions.

Contractual Services

The overall expenditures for contractual services increased by \$202,110 or 2%; the major cause of the change can be directly related to increases in costs associated with the proposed PBSO contract.



### Other Charges and Services

The overall expenditures for other charges and services increased by \$862,070 or 20%; the increase is directly related to Village utility and insurance costs.

### Operating Supplies

This expenditure category decreased by \$1,815 as compared to last year.

### Other Operating Expenses

Total costs associated with other operating expenses increased by \$13,441 or 12% which is represented by increases in the training and education line items in several departments.

### Departmental Capital Outlay

Total costs are \$64,000 which is represented by various equipment purchases in the Parks & Recreation and Public Works Department.

### Grants and Aids

Total costs are \$11,000 which represents the same amount as last year.

## SUMMARY OF EXPENDITURES BY DEPARTMENT

<u>Department</u>	<u>2022/23</u>	<u>2023/24</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 332,842	\$ 350,144	\$ 17,302	5.20%
Village Manager	2,056,414	2,455,305	398,891	19.40%
Finance	1,011,814	967,704	(44,110)	-4.36%
Information Systems	1,316,271	1,448,173	131,902	10.02%
Legal	395,000	323,000	(72,000)	-18.23%
Police	8,595,745	8,857,617	261,872	3.05%
Community Development	1,377,004	1,504,081	127,077	9.23%
Engineering	1,179,354	1,420,771	241,417	20.47%
Public Works	3,033,677	3,254,924	221,247	7.29%
Parks & Recreation	6,119,525	6,193,926	74,401	1.22%
Non Departmental	2,357,873	3,046,907	689,034	29.22%
Transfers	1,000,000	3,500,000	2,500,000	250.00%
<b>Total</b>	<b>\$ 28,775,519</b>	<b>\$ 33,322,552</b>	<b>\$ 4,547,033</b>	<b>15.80%</b>

## GENERAL CAPITAL IMPROVEMENT FUNDS

The Village has a "pay as you go" Capital Improvement Program which is funded by grant revenue, transfers and the use of fund balance. There is currently no debt funding for fiscal year 2024.

### Recreation Facilities Fund

This fund is used to account for revenues and expenditures associated with the acquisition, improvement, expansion or implementation of parks and recreational facilities. There are no budgeted expenditures for fiscal year 2024.

### Beautification Fund

This fund was established to enhance the aesthetic landscape and visual perception of the Village. There are no budgeted expenditures for fiscal year 2024.

### American Rescue Plan Fund (ARPA)

This fund was established thru a grant provided by the Federal Government in an awarded amount of \$20,232,484 which has to be committed by 12/31/24 and spent by 12/31/26. The areas of allowable expenditures are broken into seven (7) main categories as follows: 1) Public Health; 2) Negative Economic Impacts; 3) Premium Pay; 4) Infrastructure (Stormwater); 5) Broadband; 6) Revenue replacement; and 7) Administrative Expenses. There is a total of \$10.8 million budgeted for fiscal year 2024 including carryovers from the prior year. The major projects funded are: (1) drainage improvements in La Mancha subdivision and Camellia Park, (2) Bridge Slope Stabilization, (3) Corporate Pavilions and (4) Village Meeting Hall Renovations.

### Impact Fees Fund

This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, and public buildings. There is a total of \$4.6 million budgeted for fiscal year 2024 including carryovers from the prior year. The major projects funded are: (1) Crestwood North Park and (2) Camelia Park Office/Bathrooms.

### Sales Surtax Fund

Utilizing the proceeds from the voted additional 1% sales tax, this fund will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or more years and any related land acquisition, land improvement, design and engineering costs. A total of \$21.6 million is budgeted for fiscal year 2024 including carryovers from the prior year. The major projects funded are: (1) Construction of Village Hall, (2) Renovation and Expansion of the Recreation Center and (3) Corporate Picnic Pavilion.

### General Capital improvement Fund

This fund was established to account for the Village's General Capital Improvement program. There is a total of \$3.7 million budgeted for fiscal year 2024 including carryovers from prior year. The major projects funded are: (1) FPL Pedestrian and Bike Improvements, (2) David B Farber Training Center Improvements, (3) Field Lighting Replacement and (4) Golf Facility Lighting Replacement.

# STORMWATER UTILITY FUND

This fund is used to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system. The proposed Stormwater Fund budget for FY 2024 is \$1,321,110.

## REVENUES

The projected revenues for FY 2024 are \$1,321,110 and will be generated from a Stormwater fee of \$5.50 for each residential unit (ERU) based on a study prepared by CDM Smith Engineers. Current year revenues will generate \$1,123,500; and carryover revenue from prior years will aggregate \$197,610.

## EXPENDITURES

The Operating Expenses by Category for the Stormwater Utility Fund total \$1,321,110 which balances with the revenues stated above.

### EXPENDITURE CATEGORY

<u>Category</u>	<u>2022/23</u>	<u>2023/24</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	618,714	615,283	(3,431)	-0.55%
Contractual Services	5,000	8,500	3,500	70.00%
Other Charges & Services	555,548	540,967	(14,581)	-2.62%
Operating Supplies	55,076	71,706	16,630	30.19%
Other Operating Expenses	1,800	3,380	1,580	87.78%
Transfers	200,000	81,274	(118,726)	-59.36%
<b>Total</b>	<b>1,436,138</b>	<b>1,321,110</b>	<b>(115,028)</b>	<b>-8.01%</b>

### Personnel Services

Expenditures for the proposed budget totals \$615,283 and represents a decrease of less than 1% from last year. This category is comprised of 47% of the salaries and fringe benefits of select public works employees currently performing these tasks in the General Fund. This is the equivalent of seven (7) employees.

### Contractual Services

Expenditures total \$8,500 which is an increase of \$3,500 compared to last year and represents 1% of the total fund budget. This expenditure category will be used for professional services for engineering/structural design for various projects.

### Other Charges and Services

Expenditures total \$540,967 which is a 3% decrease from last year and represents 41% of the total fund budget. This expenditure category is primarily comprised of costs associated with repair and maintenance services as well maintenance contracts.



Operating Supplies

Expenditures total \$71,706 or 5% of the total fund budget. This amount represents a 30% increase from last year which can be directly related to an increase in fuel costs and supplies for drainage repairs.

Other Operating Expenses

Expenditures total \$3,380 which is an increase of \$1,580 compared to last year. This expenditure category is primarily comprised of costs associated with training/education and memberships.


Transfers

This amount represents the transfer to the Capital Improvement Program.

UTILITY CAPITAL IMPROVEMENT FUND

This fund was established to account for the Village's Stormwater Utility Capital Improvement program. A total of \$687,919 is budgeted for fiscal year 2024 including carryovers from the prior year. The major projects funded are (1) FPL Dry Detention Pond and (2) Street Sweeper.

Respectfully submitted,



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Raymond C. Liggins P.E.  
Village Manager



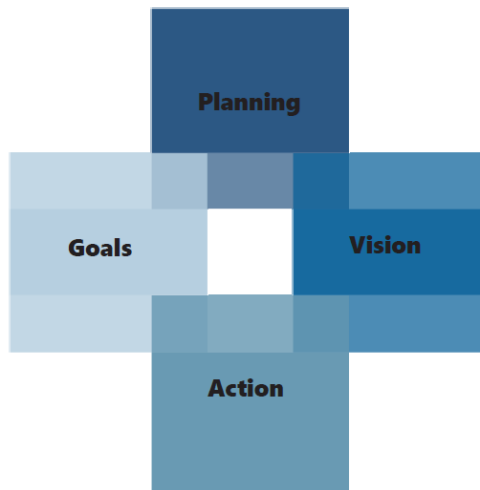
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Sharon Almeida, CGFO  
Director of Finance

# STRATEGIC PLAN

The Village of Royal Palm Beach Council uses focused, long-range strategic planning to ensure the City continues to provide high-quality services well into the future. At the core of this approach to planning is a multi-year strategic plan first developed in 2013. Each year the Village Council meets with the Village Manager and Department Directors to revisit the strategic plan, recommit to the long-range vision, and identify specific measurable actions to be taken to help the Village achieve its goals.

The Strategic Plan includes three major components that help focus operations and capital projects on the long-range plan: a broad fifteen (15) year vision, more specific five (5) year goals, and measurable actions to be taken each year to help achieve the goals and the broader vision. By basing short-term actions on the medium-term goals which are founded on the long-range vision, the Village is laying out a strategic path for daily operations, for capital projects, and for the future to continue the Village of Royal Palm Beach's success.



## PERFORMANCE MEASUREMENT

The Village uses its strategic plan not only to set policy direction and guide annual budget decisions, but also as a basis against which to gauge the level and quality of Village services. By providing information about department performance, the Village hopes to allow the public, Village Council, and Village staff the opportunity to analyze the results, to see if desired outcomes are being met, and to look for ways the Village can continue to improve.

This document attempts to provide performance measures for each department along with basic financial information. Each department's section within the General Fund, Stormwater Fund, and Special Revenue Fund tabs provides the department's specific vision and mission, financial and personnel information, and some performance measures. Most of these measures for FY 2024 are basic measures that gauge the level and quantity of services provided to the Village residents and customers. Over the next few years Village staff hopes to identify additional measures to assess the quality of service provided and the outcomes of the Village neighborhoods and to the residents resulting from the services.

## **VILLAGE VISION**

The Village Council reaffirmed the Village of Royal Palm Beach long-range, fifteen (15) year vision during the Strategic Planning sessions in March. The vision provides the foundation for the Strategic Plan and the FY 2024 budget.

The vision outlined for 2038 Village of Royal Palm Beach:

- A Hometown Community
- A Family Community

The mission of the Village of Royal Palm Beach is to provide Services and Facilities to create an Aesthetically Pleasing, Active and Connected Community

For each of these components to the vision and mission, these are the guiding principles identified for each.

### **FAMILY-FRIENDLY COMMUNITY**

- Variety of events and festivals that bring the community together
- Strong sense of community pride and spirit
- Working partnership among the Village residents, community organizations and institutions for community benefit
- Businesses and residents working in partnership with the Village to create a safe community
- Taking actions to maintain the community's quality of life
- Neighborhoods knowing and helping neighbors
- Parents want to raise their children in Royal Palm Beach
- All family generations feeling welcome and included
- Affordable family oriented activities and entertainment
- Range of affordable housing options
- Walkable, biking neighborhoods
- Parents involved in children's education

### **SERVICES**

- Residents feeling safe and secure at home, in their neighborhood and throughout the Village; living without fear especially children and seniors
- Village and County Services available and easily accessible in the community
- Responding to and solving problems in a timely manner
- Defining the core services for Village Government
- Acting as responsible fiscal stewards of the Village's resources
- Visible and tactical police presence in the community
- Effective regional transportation system and responsive to community needs
- Respecting and being concerned about the customer's feeling
- Looking for and evaluating ways to reduce cost of service
- Knowing and using "best practices" in reducing costs of service delivery
- Advocating for the best interests of the Village and our residents on regional projects and issues
- Proactively communicating information about Village finances, services, facilities, programs and events
- Listening to the evolving needs of the residents

## **FACILITIES**

- Amenities with easy access
- Providing facilities for community use
- Planning and maintaining Village infrastructure and facilities
- Outstanding parks with a variety of amenities and venues
- Well maintained neighborhood infrastructure
- High quality roads, sidewalks and pathways
- Public gathering places for bringing residents together

## **AESTHETICALLY PLEASING**

- Attractive community with no trash or litter
- Commercial centers well maintained and with high occupancy
- Residents and property owners investing in the maintenance and improvements to their buildings and homes
- Attractive, distinctive entrances signifying your “Home in Royal Palm Beach”
- Trees and well maintained landscaping
- Buildings, signs and homes meeting Village codes and regulations
- Greenscapes and wetlands throughout the Village

## **ACTIVE**

- Variety of events and festivals
- Affordable family oriented activities and entertainment
- Sport programs for all
- Diverse recreational programs and activities responsive to the needs of all family generations
- Adjusting to the changing leisure trends
- Commons Park with a variety of venues and facilities – the focal point of the Royal Palm Beach community
- Ball and athletic fields for recreational leagues, tournaments and competition with turf fields

## **CONNECTED**

- Linking to the community and each other
- State of the art information technology linking the community to the world
- Easy access to Village information and services
- Partnering to community institutions
- Waterways for boating and fishing
- Commons Lake connected the canals/waterways
- Walkable, biking community connecting neighborhoods and community destinations
- Partnering with schools
- Access to Palm Beach region: businesses, employment, shopping and entertainment
- More job opportunities – ability to work near home; more family and personal time



## **VILLAGE GOALS**

The Village Council has identified four (4) strategic goals based on the long-range vision. These goals serve as the foundation for all budget decisions and are presented throughout the document to remind the readers how the various programs and initiatives contained in this document relate back to these four goals.

The goals and objectives identified for each are:

### **FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES**

- Have no Village ad valorem tax rate increase
- Maintain and update a financially sustainable model for expenditures/revenues to make fiscal responsible decisions
- Provide Village services in the most cost-effective, efficient manner responsive to the community
- Maintain and invest reserves consistent with Village financial policies with maximum security
- Attract, hire, retain and train a quality workforce dedicated to serving the Royal Palm Beach community
- Provide sufficient resources to support defined services and service levels
- Responsible financial stewardship of the Village resources
- Confidence that Village services are delivered in an efficient manner
- Value for tax dollars and fees
- Village using the resources from the sale of the utilities in a responsible manner
- Affordable taxes and a greater place to live

### **RESPONSIVE VILLAGE SERVICES**

- Listen to and understanding the service needs of residents and families in context of Village service responsibilities and capacity
- Enhance residents' positive engagement with Village government
- Maintaining top-quality and qualified Village workforce with appropriate and competitive compensation
- Maintain and upgrade Village facilities, buildings and equipment at a high level
- Invest in the maintenance and upgrade of Village infrastructure
- Invest in technology to enhance service delivery and to reduce the cost of service delivery
- Services delivered with you in mind
- Sense of pride in Village services and facilities
- Value for tax dollars and fees
- Timely response for calls for service
- Attractive, functional Village facilities and infrastructure

### **BEAUTIFUL, UNIQUE COMMUNITY**

- Redevelop the State Road 7 Corridor consistent with the Village vision
- Have a successful Tuttle Royale development as a mixed-use activity destination
- Maintain a beautiful community
- Maintain a safe community
- Improve mobility for Village residents within Royal Palm Beach and to the region
- Expand arts and culture facilities and opportunities
- Protection of home and property values
- More personal and family time
- Predictable, acceptable travel times
- Saving time since there is no need to leave the Village
- Variety of job opportunities for residents
- Greater pride in Royal Palm Beach community
- Predictable development and redevelopment guide by the Village's plans

## **EXCEPTIONAL PARKS AND LEISURE CHOICES FOR ALL**

- Maintain existing parks at a high service level
- Develop and enhance recreation programs and services for all ages
- Develop more venues at Commons Park
- Develop additional park venues
- Enhance quality of community events
- Develop bike/pedestrian access points to Commons Park through easements between houses
- Expand teen programming and activities
- More leisure and recreation choices for all family generations
- Convenience – parks and leisure amenities near home
- Recreation programs and services responsive to the community needs
- Family oriented activities at an affordable rate
- More reasons to live in Royal Palm Beach

## MAJOR PROJECTS 2023 - 2024

- New Village Hall Project: Construction and Opening - Phase 1 and 2
- Bridge Slope Stabilization (PW 1709/PW1806) Round 2: Award; Construction
- Canal Dredging Project: Construction
- Water Treatment Plant (PW1802/PW1902): Bid
- SR 80 Street Lights Replacement Fixtures: 5 per Year Completion Transfer to FDOT or FPL
- Drainage System Improvements (PW1903): Construction
- Annual Backflow Preventer Replacement (PW22BF)
- Storm Drain Outfall Replacement (ARPA-PW22SD)
- Van Delivery (PW22TR)
- Sidewalk Trip Hazards Elimination
- Harvester Services Contract
- Street Light Fixture Replacement (PW2102)
- LaMancha Underdrain Design (PW2204) [ARPA Funded]
- Canal Back Maintenance (PW2205) [ARPA Funded]
- Camellia Park Drainage Improvements: Bid (PR1822) [ARPA Funded]
- Aquatic Vegetation Maintenance
- Additional Water Fountains/Bottle Filler/Hand Washing/Hand Sanitizing Stations: Installation
- RPB Commons Large Pavilions (2): Award Bid and Construction
- Park Road North Parking and Pathway (EN2201)
- Southern Boulevard Park: Design and Construction [Grant Funding]
- Okeechobee Boulevard Main Entrance Sign Improvements (PW2402, Budget FY2024)
- Annual Repairs/Replacements Bus Shelters (PW22BS)
- Lamstein Lane Street Lights (Budget FY2024)
- Road Resurfacing Design (PW19RR) (PW22RR) Award Completion – Barcelona Drive; Bilbao Street; Bob White Road; Chestnut Circle; Coco Plum Court; Copperwood Circle; Easton Court; Emerald Court; Goldfinch Lane; Habitat Court; Kent Court; Las Palmas Street; Laurel Way; Locust Lane; Mandeville Lane; Monterey Way; Morgate Drive; Natures' Way; Nottingham Road; Park Road North; Park Road South; Rainforest Court; Royal Palm Boulevard; Sandpiper Avenue; Saratoga Boulevard; Segovia Avenue; Sparrow Drive; Sycamore Drive; Twin Lakes Way; Valencia Street; Venetian Lane; Wildcat Way
- Annual Sidewalk Trip Hazard Repair
- Street Light Replacement – LaMancha (PW2105)
- Lake Bank Stabilization Project: Award Bid (EN2301))
- FPL Pathway Dry Detention Ponds (EN1904): Construction
- Canal System Rehabilitation (SW1901)
- Bilbao Street to Okeechobee Boulevard Pathway Replacement (2305)
- Crestwood Boulevard and Recreation Center Connector
- Royal Palm Beach Bike and Pedestrian Access to the Pond Cypress Train System: Creation
- ADA Play Apparatus for Todd Robiner Park
- Ballfield Lighting Replacement – Ferrin Park

If further information is required, the Capital Project identifiers (PW2208, EN1904 etc.) can be found in the Capital Improvement Section of this budget book.

# LONG TERM MUNICIPAL GOALS

As outlined in the budget message our budget, strategic plan and its five-year capital plan reflect the continued desire for services and programs to meet the needs of our existing population while recognizing that we are very near build out, resulting in our focus to slowly change from new construction to maintenance and replacement.

In 2013 the Village embarked on drafting a Strategic Plan, a Plan with a Vision, Mission and Goals, that future decisions no matter what kind or how small can be linked. Is the decision in the best interest of where we want to go? Is the decision connected to the vision of our strategic plan?

Royal Palm Beach 2038 Vision is to be a Hometown Family Community.

The mission of the Village of Royal Palm Beach is to provide Services and Facilities to create an Aesthetically Pleasing, Active and Connected Community.

The Goals to achieve the Vision are:

- Financially Sound Government.
- Responsive Village Services.
- Beautiful, Unique Community.
- Exceptional Parks and Leisure Choices for All.

Staff has developed the FY 2023-2024 Budget with these goals in mind. The budget goals provide the overall framework for the budget process.

The annual budget document includes two major components. The first are the operating budgets and the second is the capital improvement program. Village departments have reviewed their department goals for the upcoming year to assure that the overall long term Village goals were addressed in their priorities for program, service and facility requests.

Each department will prepare annual objectives and performance indicators, which are reviewed along with the annual expense requests to assure that they are in concert with the Village's long-term goals.

# BUDGET GUIDELINES AND GOALS

## **PROPERTY TAX POLICY**

The Village will set property tax rates in such a manner as to capture increases in taxable value (which would include sales, reappraisals of existing property and new construction).

## **INFLATION**

The inflation rate used to project certain expenditure increases contained in the operating budget is 7.5% for the 2023-2024 fiscal year. The inflation rate is based on the Bureau of Labor Statistics, Consumer Price Index for the twelve-month average ending March 2023; All urban consumers: U.S. All items 1982-84=100.

## **STAFFING LEVELS**

Requests for new positions will be reviewed carefully and authorized where the needs exist.

## **PERSONNEL SERVICES**

This category includes costs associated with salaries, wages and fringe benefits. Proposed personnel costs are based on the following assumptions:

Merit increases are budgeted at an average increase of 3.8%. Merit increases can range from 0% to 5%.

- The Village share of health insurance costs will increase in accordance with any approved rate changes accepted by the administration. The total cost of insurance is anticipated to rise in excess of 7% and may require the Village to prepare a new request for proposal.
- As of October 1, 2008 the Village joined the Florida Retirement System (FRS). Hence, all employee's hired after that date must belong to FRS. Employees on board prior to that date had a one-time irrevocable option to stay in the current defined contribution plan or join the Florida Retirement System. For those employees who chose not to transfer to FRS, the Village still provides a defined contribution retirement plan. The Village provides a base contribution of 5% of gross salaries/wages for each employee in the plan. The Village will match up to an additional 5% employee contribution into the plan.



## **USER CHARGES**

Service fees will be set with the goal of recovering 100% of costs incurred, except in specific instances where the Village Council determines that it is in the public interest to offset some of the costs through other revenue sources, such as general tax support. Departments will be encouraged to update their fee schedules on an annual basis, preferably during the budget process.

## **CAPITAL ITEMS**

Capital outlay consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years. These items are budgeted within the various department budgets. Unexpended balances at year-end will lapse and are closed to fund balance.

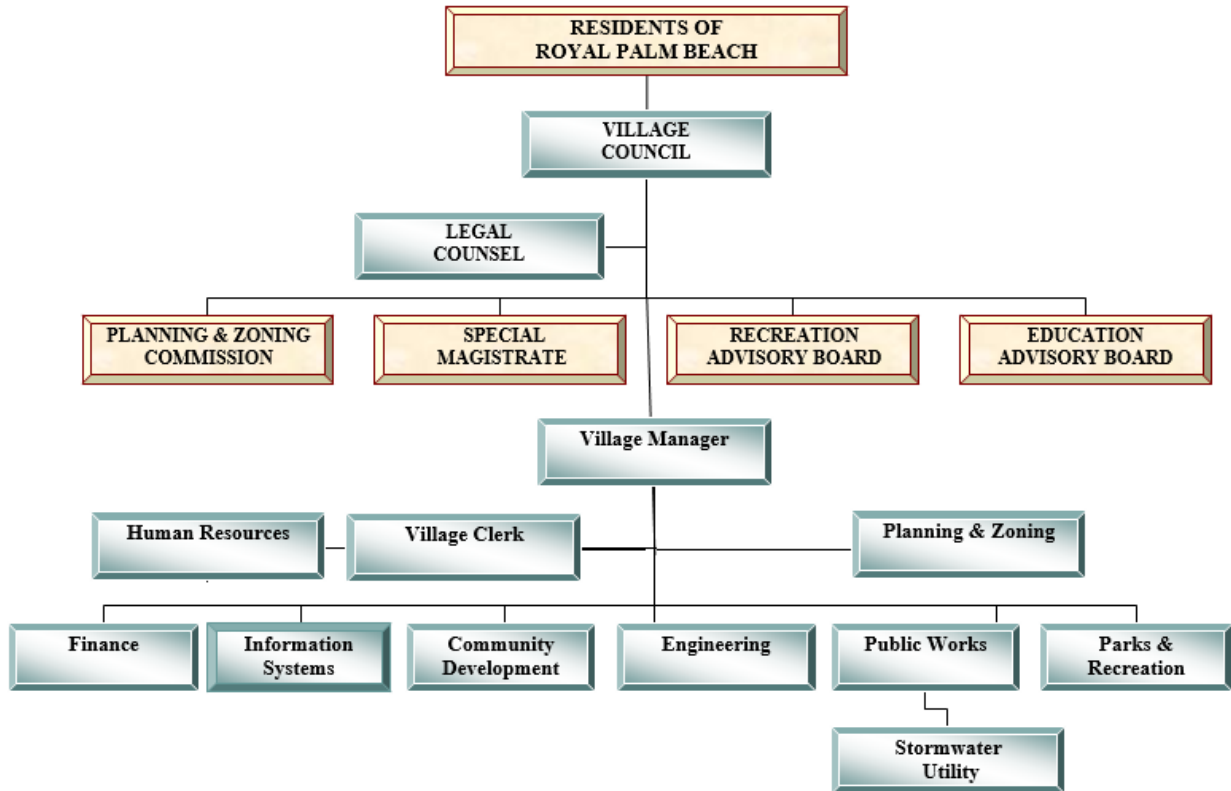
The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program. Projects not completed at year-end are carried forward to the next fiscal year. Unexpended balances of closed projects at year-end lapse and are closed to fund balance.

## **FY 2023-2024 BUDGET GOALS**

In addition to the goals established within each department budget, the Village as a whole has established the following for the 2023-2024 fiscal year:

- Maintain the ad valorem millage rate and the level of service that all of the Village residents have come to enjoy.
- Create a balanced General Fund Budget utilizing revenues and funds from local taxes, licenses and permits, Intergovernmental Revenues, charges for service, fines and forfeitures, miscellaneous revenues and reserves.
- Create a capital budget utilizing revenues from Community Beautification Fund, American Rescue Plan Fund, Impact Fees Fund, Local Discretionary Sales Surtax Fund, General CIP Fund and Grants and Reserves.
- Update all development fees.
- Update communication and citizen engagement strategies.
- Design Expansion for Recreation Center
- Continue Construction of New Village Hall

# ORGANIZATIONAL CHART



# BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Royal Palm Beach  
Florida**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Morill*

Executive Director

# ALL FUNDS - BUDGET SUMMARY

## REVENUE SOURCES

### Revenues by Fund

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted Budget	FY 2024 Adopted Budget
General Fund	\$37,319,260	\$37,509,896	\$28,775,519	\$33,322,552
Recreation Facility Fund	-\$225,884	\$776,369	\$0	\$1,156,442
Community Beautification	\$370,701	\$381,099	\$1,474,123	\$309,850
American Rescue Plan Fund	\$0	\$254,724	\$19,998,637	\$16,136,770
Impact Fee Cap Project	\$2,903,219	\$2,891,404	\$5,460,005	\$8,409,113
Local Discre Sales Surtax	\$9,217,275	\$12,189,200	\$23,568,638	\$21,645,108
Capital Improvements Fund	\$1,637,912	\$1,984,902	\$4,394,499	\$3,914,628
Stormwater Mgmt Fund	\$195,314	\$1,250,813	\$1,436,138	\$1,321,110
Stormwater Capital Improv	\$400,011	\$500,688	\$1,488,336	\$1,071,044
<b>TOTAL</b>	<b>\$51,817,808</b>	<b>\$57,739,095</b>	<b>\$86,595,895</b>	<b>\$87,286,617</b>

### Revenues by Category

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Ad Valorem Taxes	\$5,972,737	\$6,261,280	\$7,025,344	\$7,788,750
Other Taxes	\$9,116,529	\$10,279,735	\$9,788,123	\$10,324,039
Permit and Fees	\$5,844,631	\$6,419,326	\$4,602,513	\$5,661,460
Intergovernmental Revenue	\$5,446,276	\$7,929,810	\$27,304,810	\$8,055,168
Charges for Services	\$279,751	\$453,048	\$378,600	\$361,600
Fines and Forfeitures	\$322,743	\$544,840	\$426,500	\$422,000
Other Financing Sources	\$1,100,000	\$1,600,000	\$7,200,000	\$16,806,438
Miscellaneous Revenue	\$1,676,668	\$310,645	\$1,176,476	\$2,123,143
Non-Revenue	\$21,550,093	\$23,545,680	\$27,316,021	\$34,493,968
Impact Fees	\$508,380	\$394,731	\$1,377,508	\$1,250,051
<b>TOTAL</b>	<b>\$51,817,808</b>	<b>\$57,739,095</b>	<b>\$86,595,895</b>	<b>\$87,286,617</b>

# EXPENDITURES

## Operating Expenditures by Division

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Village Council	\$288,989	\$295,022	\$332,842	\$350,144
Village Manager	\$1,565,035	\$1,709,383	\$2,056,414	\$2,455,305
Finance Department	\$879,864	\$884,093	\$1,011,814	\$967,704
Legal Counsel	\$354,721	\$358,877	\$395,000	\$323,000
Information Systems	\$1,044,299	\$1,109,537	\$1,316,271	\$1,448,173
Police Department	\$8,127,161	\$8,262,721	\$8,595,745	\$8,857,617
Community Development Department	\$1,224,889	\$1,292,130	\$1,377,004	\$1,504,081
Stormwater Mgmt	\$738,553	\$994,043	\$1,225,138	\$1,228,836
Engineering Department	\$1,057,952	\$1,096,783	\$1,179,354	\$1,420,771
Public Works	\$2,784,831	\$2,665,810	\$3,033,677	\$3,254,924
Parks and Recreation Dept	\$3,954,018	\$4,660,394	\$6,119,525	\$6,193,926
Other Financing Uses	\$100,000	\$1,100,000	\$1,200,000	\$3,581,274
Non-Departmental	\$2,164,429	\$2,333,812	\$2,368,873	\$3,057,907
<b>TOTAL</b>	<b>\$24,284,741</b>	<b>\$26,762,605</b>	<b>\$30,211,657</b>	<b>\$34,643,662</b>

## Capital Outlay by Division

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Village Council	\$0	\$9,950	\$0	\$0
Village Manager	\$0	\$15,636	\$0	\$0
Finance Department	\$0	\$12,793	\$75,000	\$31,500
Information Systems	\$162,377	\$97,737	\$866,447	\$747,156
Community Development Department	\$0	\$21,183	\$62,036	\$62,036
Engineering Department	\$676,250	\$6,196,783	\$11,350,613	\$7,296,872
Public Works	\$681,549	\$513,963	\$11,660,710	\$7,960,560
Parks and Recreation Dept	\$1,243,603	\$3,387,051	\$7,930,468	\$22,776,237
Other Financing Uses	\$0	\$0	\$0	\$2,500,000
<b>TOTAL</b>	<b>\$2,763,779</b>	<b>\$10,255,097</b>	<b>\$31,945,274</b>	<b>\$41,374,361</b>

## Expenditures by Category

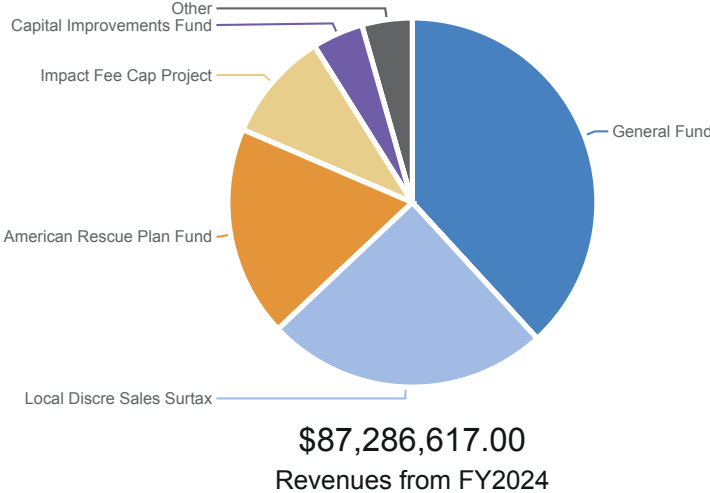
	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Personnel Services	\$10,329,767	\$10,965,774	\$12,519,026	\$13,466,322
Contractual Services	\$9,386,752	\$9,816,229	\$10,734,680	\$11,056,755
Other Charges and Services	\$4,271,119	\$4,619,790	\$5,198,848	\$5,795,435
Operating Supplies	\$749,975	\$949,267	\$1,856,184	\$1,833,932
Other Operating Expenses	\$68,094	\$64,005	\$113,980	\$129,001
Departmental Capital Outlay	\$2,131,813	\$9,491,637	\$30,523,213	\$37,644,304
Grants and Aids	\$11,000	\$11,000	\$11,000	\$11,000
Other Financing Uses - Transfers Out	\$100,000	\$1,100,000	\$1,200,000	\$6,081,274
<b>TOTAL</b>	<b>\$27,048,520</b>	<b>\$37,017,702</b>	<b>\$62,156,931</b>	<b>\$76,018,023</b>

# BUDGET SUMMARY

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	FY2023	FY2024
Revenues	\$51,817,808	\$57,739,095	\$86,595,895	\$75,255,251	\$87,286,617
Operating Exp & Capital Outlay	\$27,048,520	\$37,017,702	\$62,156,931	\$40,769,466	\$76,018,023
Reserve for Future CIP	\$24,769,288	\$20,721,393	\$24,438,964	\$34,485,785	\$11,268,594
<b>Total Expenditures</b>	<b>\$51,817,808</b>	<b>\$57,739,095</b>	<b>\$86,595,895</b>	<b>\$75,255,251</b>	<b>\$87,286,617</b>



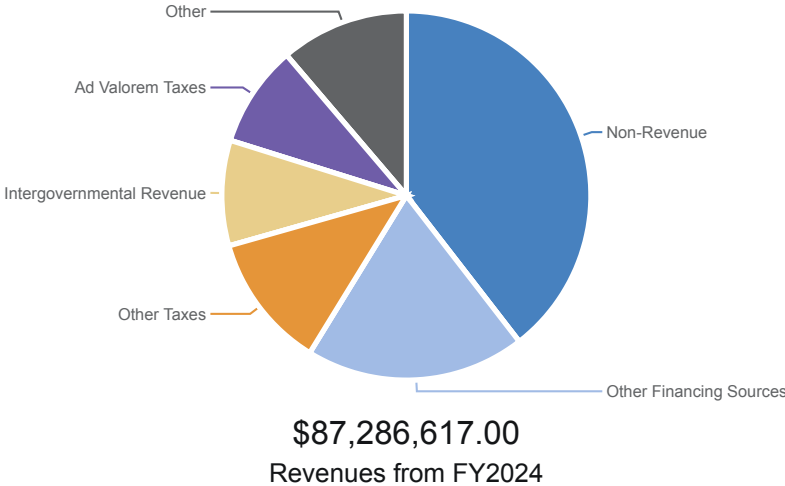
# REVENUES BY FUND



All Fund Revenues

Revenues		FY2024
<b>Amount</b>		
General Fund		\$33,322,552
Local Discre Sales Surtax		\$21,645,108
American Rescue Plan Fund		\$16,136,770
Impact Fee Cap Project		\$8,409,113
Capital Improvements Fund		\$3,914,628
Stormwater Mgmt Fund		\$1,321,110
Recreation Facility Fund		\$1,156,442
Stormwater Capital Improv		\$1,071,044
Community Beautification		\$309,850
<b>AMOUNT</b>		<b>\$87,286,617</b>

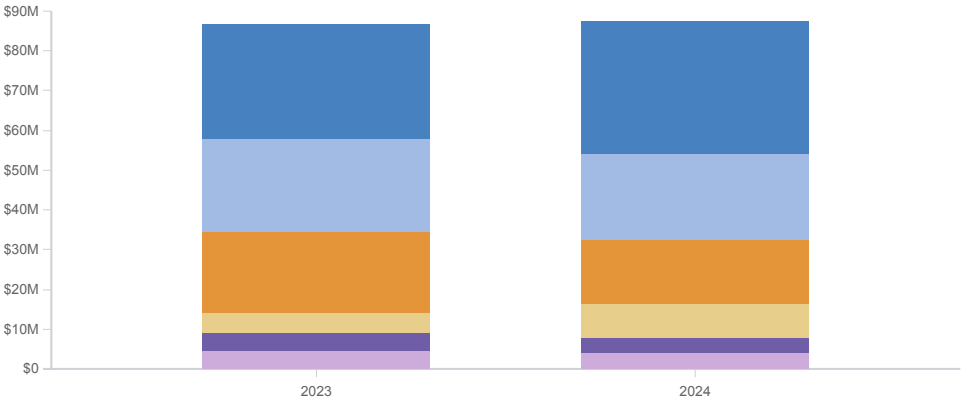
# REVENUE BY CATEGORY



All Funds Revenues by Category

Revenues		FY2024
<b>Amount</b>		
Non-Revenue		\$34,493,968
Other Financing Sources		\$16,806,438
Other Taxes		\$10,324,039
Intergovernmental Revenue		\$8,055,168
Ad Valorem Taxes		\$7,788,750
Permit and Fees		\$5,661,460
Miscellaneous Revenue		\$2,123,143
Impact Fees		\$1,250,051
Fines and Forfeitures		\$422,000
Charges for Services		\$361,600
<b>AMOUNT</b>		<b>\$87,286,617</b>

# REVENUE COMPARISON BY FUND

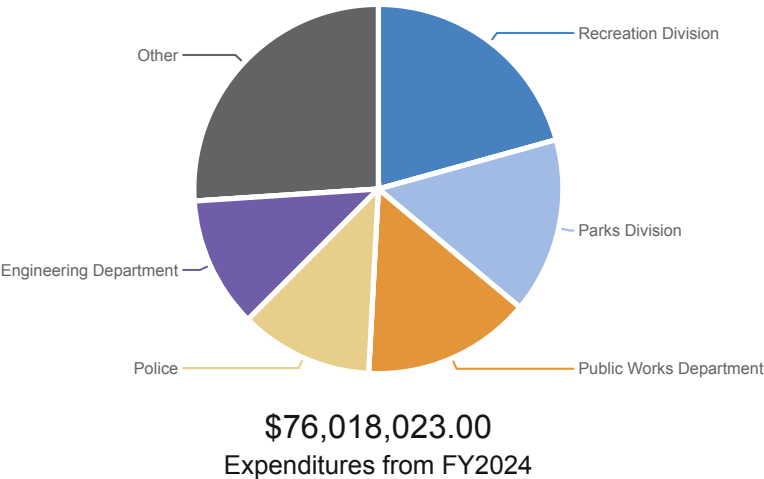


**\$87,286,617.00**  
Revenues in 2024

	FY 2023 Adopted Budget	FY 2024 Adopted Budget
General Fund	\$28,775,519	\$33,322,552
Local Discre Sales Surtax	\$23,568,638	\$21,645,108
American Rescue Plan Fund	\$19,998,637	\$16,136,770
Impact Fee Cap Project	\$5,460,005	\$8,409,113
Capital Improvements Fund	\$4,394,499	\$3,914,628
Stormwater Mgmt Fund	\$1,436,138	\$1,321,110
Stormwater Capital Improv	\$1,488,336	\$1,071,044
Community Beautification	\$1,474,123	\$309,850
Recreation Facility Fund	\$0	\$1,156,442
<b>TOTAL</b>	<b>\$86,595,895</b>	<b>\$87,286,617</b>

# EXPENDITURES BY DIVISION

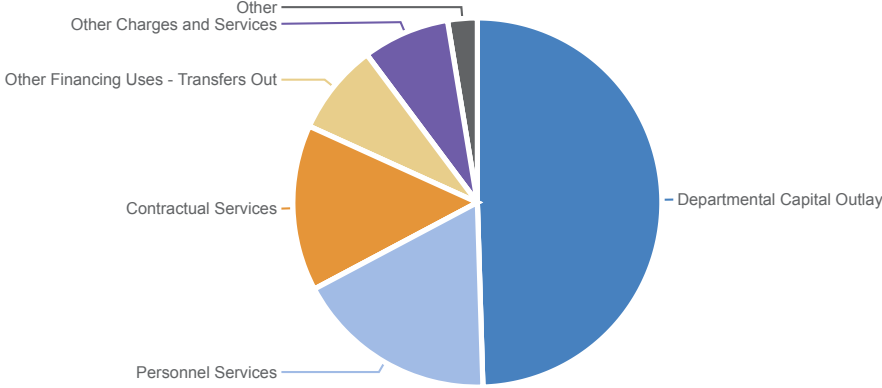
(EXCLUDING RESERVE FOR FUTURE CIP)



All Fund Expenditures

Expenditures	FY2024
<b>Amount</b>	
Recreation Division	\$15,739,029
Parks Division	\$11,693,610
Public Works Department	\$11,215,484
Police	\$8,857,617
Engineering Department	\$8,717,643
Interfund Transfers	\$6,081,274
Non-Departmental	\$3,057,907
Information Systems	\$2,195,329
Cultural Center	\$1,537,524
Village Manager	\$1,235,188
Stormwater	\$1,228,836
Building Division	\$1,155,547
Finance	\$999,204
Planning & Zoning	\$765,487
Human Resources	\$454,630
Code Enforcement Division	\$410,570
Village Council	\$350,144
Legal Counsel	\$323,000
<b>AMOUNT</b>	<b>\$76,018,023</b>

# EXPENDITURES BY CATEGORY



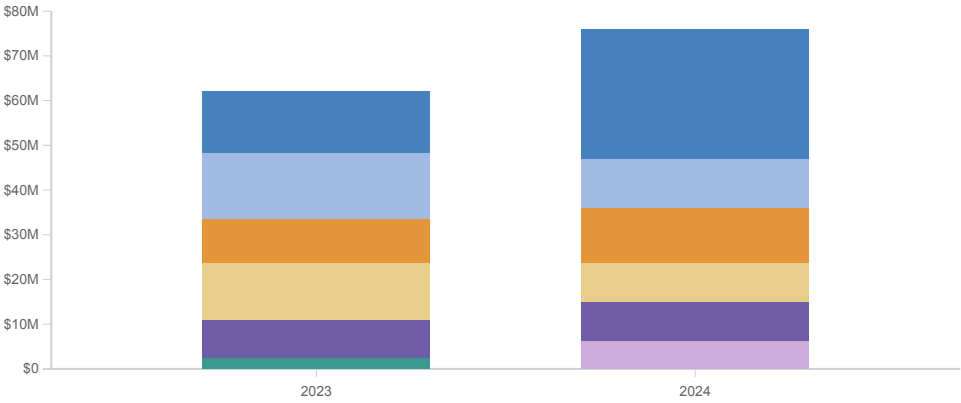
**\$76,018,023.00**  
Expenditures from FY2024

All Funds Expenditures by Category

Expenditures	FY2024
<b>Amount</b>	
Departmental Capital Outlay	\$37,644,304
Personnel Services	\$13,466,322
Contractual Services	\$11,056,755
Other Financing Uses - Transfers Out	\$6,081,274
Other Charges and Services	\$5,795,435
Operating Supplies	\$1,833,932
Other Operating Expenses	\$129,001
Grants and Aids	\$11,000
<b>AMOUNT</b>	<b>\$76,018,023</b>



# EXPENDITURE COMPARISON BY DIVISION



**\$76,018,023.00**  
Expenses in 2024

All Funds - Expenditure Comparison

	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Parks and Recreation Dept	\$14,049,993	\$28,970,163
Public Works	\$14,694,387	\$11,215,484
Engineering Department	\$12,529,967	\$8,717,643
Police Department	\$8,595,745	\$8,857,617
Other Financing Uses	\$1,200,000	\$6,081,274
Non-Departmental	\$2,368,873	\$3,057,907
Village Manager	\$2,056,414	\$2,455,305
Information Systems	\$2,182,718	\$2,195,329
Community Development Department	\$1,439,040	\$1,566,117
Stormwater Mgmt	\$1,225,138	\$1,228,836
Finance Department	\$1,086,814	\$999,204
Legal Counsel	\$395,000	\$323,000
Village Council	\$332,842	\$350,144
<b>TOTAL</b>	<b>\$62,156,931</b>	<b>\$76,018,023</b>

# THREE YEAR FUND BALANCE ANALYSIS

## GENERAL FUND

General Fund

	FY 2022 ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 BUDGET
	FY2022	FY2023	FY2024
<b>Revenues</b>			
Ad Valorem Taxes	\$6,261,280	\$7,025,344	\$7,788,750
Other Taxes	\$6,471,282	\$6,591,931	\$6,642,801
Permit and Fees	\$5,355,765	\$4,990,625	\$4,571,460
Intergovernmental Revenue	\$6,332,895	\$5,379,560	\$5,455,790
Charges for Services	\$453,048	\$353,909	\$361,600
Fines and Forfeitures	\$544,840	\$320,230	\$422,000
Miscellaneous Revenue	\$239,118	\$1,686,012	\$1,218,706
<b>REVENUES TOTAL</b>	<b>\$25,658,228</b>	<b>\$26,347,611</b>	<b>\$26,461,107</b>
<b>Expenses</b>			
Village Council	\$295,022	\$295,822	\$350,144
Village Manager	\$1,709,383	\$2,099,843	\$2,455,305
Finance Department	\$884,093	\$910,288	\$967,704
Legal Counsel	\$358,877	\$293,140	\$323,000
Information Systems	\$1,109,537	\$1,230,209	\$1,448,173
Police Department	\$8,262,721	\$8,599,745	\$8,857,617
Community Development Department	\$1,292,130	\$1,375,790	\$1,504,081
Engineering Department	\$1,096,783	\$1,299,379	\$1,420,771
Public Works	\$2,665,810	\$2,871,047	\$3,254,924
Parks and Recreation Dept	\$4,660,394	\$4,963,133	\$6,193,926
Non-Departmental	\$2,322,954	\$2,017,298	\$3,046,907
<b>EXPENSES TOTAL</b>	<b>\$24,657,704</b>	<b>\$25,955,694</b>	<b>\$29,822,552</b>
<b>Revenues Over/ (Under) Expenses</b>	<b>\$1,000,524</b>	<b>\$391,917</b>	<b>(\$3,361,445)</b>
<b>Other Financial Sources (Uses)</b>			
Other Financing Sources - Interfund Transfers In	–	\$2,500,000	\$2,500,000
<b>OTHER FINANCIAL SOURCES (USES) TOTAL</b>	<b>–</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
<b>Transfers Out</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$3,500,000</b>
<b>Net Transfers</b>	<b>(\$1,000,000)</b>	<b>\$1,500,000</b>	<b>(\$1,000,000)</b>
<b>Net Increase/Decrease In Fund Balance</b>	<b>\$524</b>	<b>\$1,891,917</b>	<b>(\$4,361,445)</b>
<b>Fund Balance October 1</b>	<b>12,571,968</b>	<b>12,572,492</b>	<b>14,464,409</b>
<b>Fund Balance September 30</b>	<b>12,572,492</b>	<b>14,464,409</b>	<b>10,102,964</b>

# SPECIAL REVENUE FUND

## Special Revenue Funds

	FY 2022 ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 BUDGET
	FY2022	FY2023	FY2024
<b>Revenues</b>			
Revenues	–	–	–
Other Taxes	\$3,808,453	\$3,609,057	\$3,681,238
Intergovernmental Revenue	\$1,560,344	\$19,993,393	\$1,400,000
Other Financing Sources	–	–	\$0
Miscellaneous Revenue	\$36,724	\$663,043	\$870,899
Impact Fees	\$394,731	\$2,568,780	\$1,250,051
Delete	–	–	–
<b>REVENUES TOTAL</b>	<b>\$5,800,252</b>	<b>\$26,834,273</b>	<b>\$7,202,188</b>
<b>Expenses</b>			
Village Council	\$9,950	–	–
Village Manager	\$15,636	–	–
Finance Department	\$12,793	–	–
Information Systems	\$9,240	\$145,792	\$434,208
Community Development Department	\$21,183	–	–
Engineering Department	\$5,863,332	\$2,916,909	\$5,772,403
Public Works	\$151,089	\$1,606,032	\$7,218,021
Parks and Recreation Dept	\$2,909,037	\$2,435,980	\$21,050,237
Other Financing Uses	–	–	–
<b>EXPENSES TOTAL</b>	<b>\$8,992,261</b>	<b>\$7,104,713</b>	<b>\$34,474,869</b>
<b>Revenues Over/ (Under) Expenses</b>	<b>(\$3,192,009)</b>	<b>\$19,729,560</b>	<b>(\$27,272,681)</b>
<b>Other Financial Sources (Uses)</b>			
Other Financing Sources - Interfund Transfers In	–	\$4,200,000	\$11,525,000
<b>OTHER FINANCIAL SOURCES (USES) TOTAL</b>	<b>–</b>	<b>\$4,200,000</b>	<b>\$11,525,000</b>
<b>Transfers Out</b>	<b>–</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
<b>Net Transfers</b>	<b>\$0</b>	<b>\$1,700,000</b>	<b>\$9,025,000</b>
<b>Net Increase/Decrease In Fund Balance</b>	<b>(\$3,192,009)</b>	<b>\$21,429,560</b>	<b>(\$18,247,681)</b>
<b>Fund Balance October 1</b>	<b>10,692,544</b>	<b>7,500,535</b>	<b>28,930,095</b>
<b>Fund Balance September 30</b>	<b>7,500,535</b>	<b>28,930,095</b>	<b>10,682,414</b>

# CAPITAL IMPROVEMENT FUND

## Capital Improvements Fund

	FY 2022 ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 BUDGET
	FY2022	FY2023	FY2024
<b>Revenues</b>			
Intergovernmental Revenue	\$36,571	\$28,714	\$599,378
Miscellaneous Revenue	\$1,430	\$11,716	\$0
<b>REVENUES TOTAL</b>	<b>\$38,001</b>	<b>\$40,430</b>	<b>\$599,378</b>
<b>Expenses</b>			
Finance Department	–	\$43,500	\$31,500
Information Systems	\$88,497	\$113,647	\$312,948
Community Development Department	–	\$27,964	\$62,036
Engineering Department	\$333,451	\$974,242	\$1,111,550
Public Works	\$362,874	\$462,203	\$467,539
Parks and Recreation Dept	\$478,014	\$825,792	\$1,726,000
<b>EXPENSES TOTAL</b>	<b>\$1,262,836</b>	<b>\$2,447,348</b>	<b>\$3,711,573</b>
<b>Revenues Over/ (Under) Expenses</b>	<b>(\$1,224,835)</b>	<b>(\$2,406,918)</b>	<b>(\$3,112,195)</b>
<b>Other Financial Sources (Uses)</b>			
Other Financing Sources - Interfund Transfers In	\$1,500,000	\$2,500,000	\$2,500,000
<b>OTHER FINANCIAL SOURCES (USES) TOTAL</b>	<b>\$1,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
<b>Transfers Out</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Net Transfers</b>	<b>\$1,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
<b>Net Increase/Decrease In Fund Balance</b>	<b>\$275,165</b>	<b>\$93,082</b>	<b>(\$612,195)</b>
<b>Fund Balance October 1</b>	<b>446,901</b>	<b>722,066</b>	<b>815,148</b>
<b>Fund Balance September 30</b>	<b>722,066</b>	<b>815,148</b>	<b>202,953</b>

# TOTAL GOVERNMENTAL FUND

## Total Governmental Funds

	FY 2022 ACTUAL	FY 2023 PROJECTED ACTUAL	FY 2024 BUDGET
	FY2022	FY2023	FY2024
<b>Revenues</b>			
Revenues	–	–	–
Ad Valorem Taxes	\$6,261,280	\$7,025,344	\$7,788,750
Other Taxes	\$10,279,735	\$10,200,988	\$10,324,039
Permit and Fees	\$5,355,765	\$4,990,625	\$4,571,460
Intergovernmental Revenue	\$7,929,810	\$25,401,667	\$7,455,168
Charges for Services	\$453,048	\$353,909	\$361,600
Fines and Forfeitures	\$544,840	\$320,230	\$422,000
Other Financing Sources	–	–	\$0
Miscellaneous Revenue	\$277,272	\$2,360,771	\$2,089,605
Impact Fees	\$394,731	\$2,568,780	\$1,250,051
Delete	–	–	–
<b>REVENUES TOTAL</b>	<b>\$31,496,481</b>	<b>\$53,222,314</b>	<b>\$34,262,673</b>
<b>Expenses</b>			
Village Council	\$304,972	\$295,822	\$350,144
Village Manager	\$1,725,019	\$2,099,843	\$2,455,305
Finance Department	\$896,886	\$953,788	\$999,204
Legal Counsel	\$358,877	\$293,140	\$323,000
Information Systems	\$1,207,274	\$1,489,648	\$2,195,329
Police Department	\$8,262,721	\$8,599,745	\$8,857,617
Community Development Department	\$1,313,313	\$1,403,754	\$1,566,117
Engineering Department	\$7,293,566	\$5,190,530	\$8,304,724
Public Works	\$3,179,773	\$4,939,282	\$10,940,484
Parks and Recreation Dept	\$8,047,445	\$8,224,905	\$28,970,163
Other Financing Uses	–	–	–
Non-Departmental	\$2,322,954	\$2,017,298	\$3,046,907
<b>EXPENSES TOTAL</b>	<b>\$34,912,801</b>	<b>\$35,507,755</b>	<b>\$68,008,994</b>
<b>Revenues Over/ (Under) Expenses</b>	<b>(\$3,416,320)</b>	<b>\$17,714,559</b>	<b>(\$33,746,321)</b>
<b>Other Financial Sources (Uses)</b>			
Other Financing Sources - Interfund Transfers In	\$1,500,000	\$9,200,000	\$16,525,000
<b>OTHER FINANCIAL SOURCES (USES) TOTAL</b>	<b>\$1,500,000</b>	<b>\$9,200,000</b>	<b>\$16,525,000</b>
<b>Transfers Out</b>			
Other Financing Uses - Transfers Out	\$1,000,000	\$3,500,000	\$6,000,000
<b>TRANSFERS OUT TOTAL</b>	<b>\$1,000,000</b>	<b>\$3,500,000</b>	<b>\$6,000,000</b>
<b>Net Transfers</b>	<b>\$500,000</b>	<b>\$5,700,000</b>	<b>\$10,525,000</b>
<b>Net Increase/Decrease In Fund Balance</b>	<b>(\$2,916,320)</b>	<b>\$23,414,559</b>	<b>(\$23,221,321)</b>
<b>Fund Balance October 1</b>	<b>23,711,413</b>	<b>20,795,093</b>	<b>44,209,652</b>
<b>Fund Balance September 30</b>	<b>20,795,093</b>	<b>44,209,652</b>	<b>20,988,331</b>

## 2023-2024 SUMMARY OF ESTIMATED FINANCIAL SOURCES AND USES

The Village of Royal Palm Beach has allocated a portion of fund balances and reserves to fund one-time capital improvement projects without borrowing. As shown in the schedules on the previous pages, the General Fund Balance decreased \$4.4 million to fund the expansion of the recreation center. The Special Revenues Fund Balance decreased \$18.2 million which is related to the capital projects funded by the ARPA funds that were received in previous years and the expansion of the recreation center. The Capital Projects Fund Balance decreased \$612,195 which is directly related to an increase in additional capital projects for the new fiscal year.

# COMPARATIVE PERSONNEL

## COMPARATIVE PERSONNEL SUMMARY

DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED	INC (DEC) FROM FY 2023
Administration	9.50	12.50	11.00	13.00	2.00
Finance	6.00	6.00	5.50	5.50	-
Information Systems	5.00	5.00	5.00	5.00	-
Community Development	11.00	11.00	11.00	11.00	-
Engineering	8.00	8.00	9.00	9.00	-
Public Works	27.00	25.00	24.00	24.50	0.50
Parks & Recreation	71.00	79.00	71.00	69.00	(2.00)
Stormwater Utility	6.50	7.50	6.50	7.00	0.50
<b>Total Employees</b>	<b>144.00</b>	<b>154.00</b>	<b>143.00</b>	<b>144.00</b>	<b>1.00</b>
Number of Full Time Positions	115.00	119.00	113.00	114.00	1.00
Number of Part Time Positions	29.00	35.00	30.00	30.00	-

# COMPARATIVE PERSONNEL DETAIL

AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
<u>VILLAGE MANAGER - 1200</u>					
12001	Village Manager	1	1	1	1
12002	Village Clerk	1	1	1	1
39007	Executive Administrative Assistant 50%	0.5	0.5	0.5	0.5
12004	Administrative Assistant II	1			
12004	Senior Administrative Assistant		1	1	1
12005	Administrative Assistant I	1	1	1	1
12006	Public Art Professional			1	
12010	Intern (P/T)	1	1		
12007	Audio/Video Broadcast Operator (P/T)			1	1
<u>ADD/DELETE</u>					
12004	Administrative Assistant II	(1)			
12004	Senior Administrative Assistant	1			
12010	Intern (P/T)		(1)		
12006	Public Art Professional		1	(1)	
12008	Public Information Specialist				1
12007	Audio/Video Broadcast Operator (P/T)		1		
	Total Village Manager	5.5	6.5	5.5	6.5
<u>HUMAN RESOURCES - 1210</u>					
12201	Director of Human Resources and Risk Mgmt.		1	1	1
12201	Human Resources Director	1			
12203	Human Resources Coordinator	1	1	1	1
13014	Payroll Specialist				0.5
<u>ADD/DELETE</u>					
12201	Human Resources Director	(1)			
12201	Director of Human Resources and Risk Mgmt.	1			
13014	Payroll Specialist			0.5	
	Total Human Resources	2.0	2.0	2.5	2.5
<u>PLANNING &amp; ZONING - 1215</u>					
12301	Planning & Zoning Director	1	1	1	1
12302	Development Review Coordinator	1			
12303	Administrative Assistant II	1			
12304	Administrative Assistant III		1	1	1
12305	Senior Planner			1	1
<u>ADD/DELETE</u>					
12304	Administrative Assistant III	1.0			
12303	Administrative Assistant II	(1)			
12302	Development Review Coordinator	(1)			
12006	Public Art Professional		1		1
12305	Senior Planner		1		
	Total Planning & Zoning	2.0	4.0	3.0	4.0
	Total Administration	9.5	12.5	11.0	13.0

AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
	<b><u>FINANCE - ACCOUNTING - 1300</u></b>				
13001	Finance Director	1	1	1	1
13010	Accounting Clerk II	1	1	1	1
13011	Accounting Manager				
13011	Assistant Finance Director	1	1	1	1
13012	Financial/Budget Analyst	1	1	1	1
13013	Purchasing Specialist	1	0	0	0
13015	Finance Technician		1	1	1
13014	Payroll Specialist	1	1	1	0.5
13101	Information Systems Manager				
13103	Information Systems Specialist				
13102	Network Support Specialist				
13005	Software Support Analyst				
	<b><u>ADD/DELETE</u></b>				
13014	Payroll Benefit Specialist			(1.0)	
13014	Payroll Benefit Specialist			0.5	
	Total Finance - Accounting	6.0	6.0	5.5	5.5
	<b><u>FINANCE - INFORMATION SYSTEMS - 1310</u></b>				
13101	Information Systems Director	1			
13102	Network Support Specialist	1			
13005	Software Support Analyst				
13103	Information Systems Specialist	2			
13104	Information Systems Analyst	1			
	<b><u>ADD/DELETE</u></b>				
13101	Information Systems Director	(1)			
13102	Network Support Specialist	(1)			
13005	Software Support Analyst				
13104	Information Systems Analyst	(1)			
13103	Information Systems Specialist	(2)			
	Total Information System - 1310	0	0	0	0
	Total Finance	6.0	6.0	5.5	5.5
	<b><u>INFORMATION SYSTEMS - 1600</u></b>				
13101	Information Systems Director		1	1	1
13102	Network Support Specialist		1	1	1
13103, 13105	Information Systems Specialist		2	2	2
13104	Information Systems Analyst		1	1	1
	<b><u>ADD/DELETE</u></b>				
13101	Information Systems Director	1			
13102	Network Support Specialist	1			
13103, 13105	Information Systems Specialist	2			
13104	Information Systems Analyst	1			
	Total Information System - 1600	5	5	5	5



AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
	<u>BUILDING - 2400</u>				
24001	Community Development Director	1	1	1	1
24008	Senior Administrative Assistant		1	1	1
24008	Administrative Assistant II	1			
24011/24018	Permit Technician	2	2	2	2
24012	Plan Review Intake Supervisor	1	1	1	1
24016, 24017	Inspector/Plan Reviewer	2	2	2	2
24208	Administrative Assistant I 50%	0.5	0.5	0.5	0.5
	<u>ADD/DELETE</u>				
24008	Administrative Assistant II	(1)			
24008	Senior Administrative Assistant	1			
	Total Building	7.5	7.5	7.5	7.5
	<u>CODE ENFORCEMENT - 2410</u>				
24201	Code Enforcement Supervisor	1	1	1	1
24208	Administrative Assistant I 50%	0.5	0.5	0.5	0.5
24209/24210	Code Enforcement Inspector III	3	2	2	2
	<u>ADD/DELETE</u>				
24202	Code Enforcement Inspector III	(1)			
	Total Code Enforcement	3.5	3.5	3.5	3.5
	Total Community Development	11.0	11.0	11.0	11.0
	<u>ENGINEERING - 3900</u>				
39001	Village Engineer	1	1	1	1
39003	GIS Coordinator				
39003	GIS Manager	1	1	1	1
39004	Project Construction Coordinator	1	1	1	1
39007	Executive Administrative Assistant 50%	0.5	0.5	0.5	0.5
39010	Project Engineer	1	1	1	1
39012	GIS Analyst	1	1	1	1
39012	Administrative Assistant III	1	1	1	1
39014	Project Manager	1	1	1	1
39015	Intern (P/T)	1			1
39016	GIS Technician 50%	0.5	0.5	0.5	0.5
	<u>ADD/DELETE</u>				
39003	GIS Coordinator				
39003	GIS Manager				
39011	GIS Technician	(1)			
39012	GIS Analyst	1			
39015	Intern (P/T)	(1)		1	
	Total Engineering	8.0	8.0	9.0	9.0

AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
	<b><u>PUBLIC WORKS - 4100</u></b>				
39016	GIS Technician 50%	0.25	0.25	0.25	0.25
41001	Public Works Director	0.6	0.6	0.6	0.6
41002	Facilities Superintendent	1	1	1	1
41003	Field Operations Superintendent	0.6	0.6	0.6	0.6
41006	Foreman I	0.6	0.6	0.6	0.6
41007	Senior Administrative Assistant		0.6	0.6	0.6
41007	Administrative Assistant II	0.6			
41010	Skilled Trades Worker/Facilities	1	1	1	1
41012	Mechanic II	2	2	2	1
41016/41036	Electrician	2	2	2	2
41012-13, 18, 34, 50	General Maintenance Worker II	4.2	5.2	4.2	4.2
41019, 21-27, 30, 35, 38-39	General Maintenance Worker I	11.15	10.15	8.15	8.15
41040/41041	Custodian	1	2	2	2
41051	Irrigation Technician	1	1	1	1
41052	Spray Technician (RECLASS)			1	1.0
	<b><u>ADD/DELETE</u></b>				
41017/41034	General Maintenance Worker I	(1)	(2)		
41037/41051	General Maintenance Worker II	1	(1)		
41007	Administrative Assistant II	(0.6)			
41007	Senior Administrative Assistant	0.6			
41041	Custodian	1			
41052	Spray Technician		1		(0.5)
41011	Mechanic II			(1)	
	Electrical Helper				1
	<b>Total Public Works</b>	<b>27.00</b>	<b>25.00</b>	<b>24.00</b>	<b>24.50</b>

\*7.00 full time equivalent employees split between Public Works and Stormwater Utility

	<b><u>PARKS - 7200</u></b>				
72401	Parks Superintendent	1	1	1	1
72402	Parks Supervisor	1	1	1	
72404-05,08-10, 12, 86	General Maintenance Worker II	5	5	5	5
72404-05,08-10, 12, 86	General Maintenance Worker II R/M	1	1	1	1
72406	Irrigation Technician	1	1	1	1
	General Maintenance Worker II IRR	1	1	1	1
72411-14, 16-20, 22-25, 55, 57	General Maintenance Worker I	15	15	15	12
72136, 38-39,72451-54, 72730	Facility Attendant P/T	8	8	8	8
72430	Arborist	1	1	1	1
72403	Parks Foreman				1
	<b><u>ADD/DELETE</u></b>				
72402	Parks Supervisor			(1)	
72403	Parks Foreman			1	
	General Maintenance Worker I			(3)	
72404-05,08-10, 12, 86	Skilled Trades Worker (RECLASS)				1
72404-05,08-10, 12, 86	General Maintenance Worker II R/M				(1)
	<b>Total Parks</b>	<b>34</b>	<b>34</b>	<b>31</b>	<b>31</b>

AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
	<u>RECREATION - 7210</u>				
72001	Parks & Recreation Director	1	1	1	1
72002	Assistant Parks & Recreation Director	1	1	1	1
72003-72004	Program Supervisor	3	2	2	2
72007	Administrative Assistant II	1	1	1	1
72010	Custodian	1	1	1	1
72123-72124	Program Coordinator P/T	5		2	2
72125	Program Coordinator II F/T			1	1
72126	Public Info Specialist P/T			1	
72126	Public Info Specialist F/T				1
72131, 72135	Facility Attendant F/T	3	2	2	2
72133	Administrative Assistant I	1	1	1	1
72201	Camp Director P/T Temp	1	1	1	1
72220	Assistant Camp Director P/T Temp	1	1	1	1
72230-72239	Camp Counselor P/T Temp	10	10	10	10
72460-61, 72736	Facility Attendant P/T	2	2	4	2
72733	Administrative Assistant I P/T	1			
	<u>ADD/DELETE</u>				
72002	Facility Attendant F/T	(1)			
72003-72004	Program Supervisor	(1)			
72123, 72124	Program Coordinator P/T	(5)	2		
72125	Program Coordinator II F/T		1		
72126	Public Info Specialist P/T		1	(1)	
72126	Public Info Specialist F/T			1	(1)
72730	Facility Attendant P/T		2	(2)	
72733	Administrative Assistant I P/T	(1)			
	Total Recreation	23.0	29.0	27.0	26.0
	<u>CULTURAL CENTER - 7220</u>				
72011	Events & Facilities Manager (Sporting Center)	2	1	1	1
72735	Events & Facilities Manager (Cultural Center)	2	1	1	1
72009	Facility Attendant (F/T) (Sporting Center)	3	2	1	2
72204	Facility Attendant (F/T) (Cultural Center)	3	2	1	2
72121-22	Program Coordinator II F/T	2	2	2	2
72137, 72455-56, 58-59, 72731-33	Facility Attendant P/T	8	4	8	4
12006	Public Art Professional				1
	<u>ADD/DELETE</u>				
72132	Facility Attendant (F/T)(Sporting Center) (RECLASS)	(1)		1	
72603	Facility Attendant (F/T)(Cultural Center) (RECLASS)	(1)		1	
72137, 72731, 72733	Facility Attendant P/T	(4)	4	(4)	
12006	Public Art Professional (RECLASS)			1	(1)
	Total Cultural Center	14	16	13	12
	Total Parks and Recreation	71.0	79.0	71.0	69.0
	TOTAL GENERAL FUND EMPLOYEES	132.50	146.50	136.50	137.00

AUTHORIZATION	DEPARTMENT	FY 2021 ADOPTED	FY 2022 ADOPTED	FY 2023 ADOPTED	FY 2024 PROPOSED
	<u>STORMWATER UTILITY - 3800</u>				
41001	Public Works Director	0.4	0.4	0.4	0.4
41003	Field Operations Superintendent	0.4	0.4	0.4	0.4
41006	Foreman I	0.4	0.4	0.4	0.4
41007	Administrative Assistant II	0.4	0.4		
41007	Senior Administrative Assistant			0.4	0.4
41012-41013	General Maintenance Worker II	0.8	0.8	0.8	0.8
Misc	General Maintenance Worker I	3.85	3.85	3.85	3.85
39011	GIS Technician	0.25	0.25	0.25	0.25
	<u>ADD/DELETE</u>				
41007	Administrative Assistant II		(0.4)		
41007	Senior Administrative Assistant		0.4		
41052	Spray Technician		1		0.5
	Total Utility Fund	6.50	7.50	6.50	7.00
	<b>TOTAL EMPLOYEES ALL FUNDS</b>	<b>139.00</b>	<b>154.00</b>	<b>143.00</b>	<b>144.00</b>

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# GENERAL FUND SUMMARY

## BUDGET SUMMARY

### General Fund Revenues

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	Change Btw FY 23 Adopted
	FY2021	FY2022	FY2023	2023	2024	
Current Revenues	\$24,392,972	\$25,658,228	\$26,305,991	\$28,847,611	\$28,961,107	10%
Carryover	\$11,851,140	\$11,851,140	\$2,469,528	\$2,469,528	\$4,361,445	77%
<b>Total Revenues</b>	<b>\$36,244,112</b>	<b>\$37,509,368</b>	<b>\$28,775,519</b>	<b>\$31,317,139</b>	<b>\$33,322,552</b>	<b>-</b>

### General Fund Operating Expenditures

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	FY24 Percent Change
	FY2021	FY2022	FY2023	2023	2024	
<b>Operating Expenditures</b>						
Village Council	\$288,989	\$295,022	\$332,842	\$295,822	\$350,144	5%
Village Manager	\$1,565,035	\$1,709,383	\$2,056,414	\$2,099,843	\$2,455,305	19%
Finance Department	\$879,864	\$884,093	\$1,011,814	\$910,288	\$967,704	-4%
Legal Counsel	\$354,721	\$358,877	\$395,000	\$293,140	\$323,000	-18%
Information Systems	\$1,044,299	\$1,109,537	\$1,316,271	\$1,230,209	\$1,448,173	10%
Police Department	\$8,127,161	\$8,262,721	\$8,595,745	\$8,599,745	\$8,857,617	3%
Community Development Department	\$1,224,889	\$1,292,130	\$1,377,004	\$1,375,790	\$1,504,081	9%
Engineering Department	\$1,057,952	\$1,096,783	\$1,179,354	\$1,299,379	\$1,420,771	20%
Public Works	\$2,784,831	\$2,665,810	\$3,033,677	\$2,871,047	\$3,254,924	7%
Parks and Recreation Dept	\$3,954,018	\$4,660,394	\$6,119,525	\$4,963,133	\$6,193,926	1%
Non-Departmental	\$2,153,673	\$2,322,954	\$2,357,873	\$2,017,298	\$3,046,907	29%
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$23,435,432</b>	<b>\$24,657,704</b>	<b>\$27,775,519</b>	<b>\$25,955,694</b>	<b>\$29,822,552</b>	<b>7%</b>

### General Fund Operating Transfers

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	FY24 Percent Change
	FY2021	FY2022	FY2023	2023	2024	
Transfers Out	-	\$1,000,000	\$1,000,000	\$1,000,000	\$3,500,000	250%
<b>Total Expenditures</b>	<b>\$23,435,432</b>	<b>\$25,657,704</b>	<b>\$28,775,519</b>	<b>\$26,955,694</b>	<b>\$33,322,552</b>	<b>16%</b>

# CATEGORY SUMMARY

## General Fund Revenues

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Revenues</b>					
Ad Valorem Taxes	\$5,972,737	\$6,261,280	\$7,025,344	\$7,025,344	\$7,788,750
Other Taxes	\$5,973,990	\$6,471,282	\$6,104,152	\$6,591,931	\$6,642,801
Permit and Fees	\$4,769,483	\$5,355,765	\$3,491,126	\$4,990,625	\$4,571,460
Intergovernmental Revenue	\$5,446,276	\$6,332,895	\$5,208,173	\$5,379,560	\$5,455,790
Charges for Services	\$279,751	\$453,048	\$378,600	\$353,909	\$361,600
Fines and Forfeitures	\$322,743	\$544,840	\$426,500	\$320,230	\$422,000
Other Financing Sources	–	–	\$2,500,000	\$2,500,000	\$2,500,000
Miscellaneous Revenue	\$1,627,992	\$239,118	\$1,172,096	\$1,686,012	\$1,218,706
Non-Revenue	\$11,851,140	\$11,851,140	\$2,469,528	\$2,469,528	\$4,361,445
<b>REVENUES TOTAL</b>	<b>\$36,244,112</b>	<b>\$37,509,368</b>	<b>\$28,775,519</b>	<b>\$31,317,139</b>	<b>\$33,322,552</b>

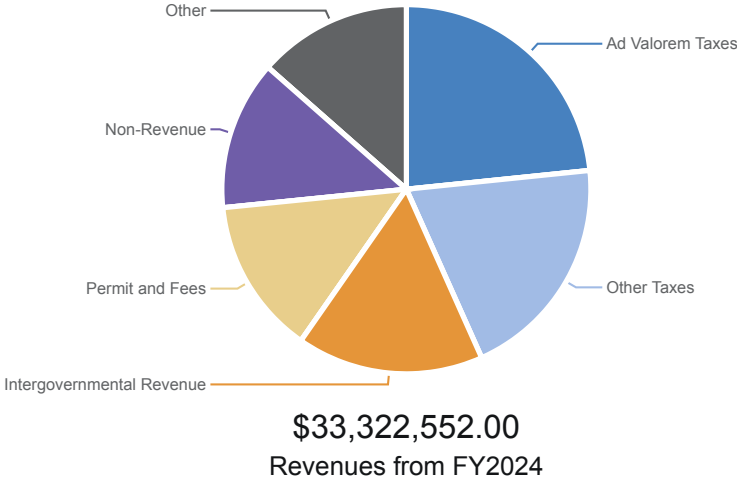
## General Fund Operating Expenditures

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Operating Expenditures</b>					
Personnel Services	\$9,904,325	\$10,165,210	\$11,900,312	\$10,822,782	\$12,851,039
Contractual Services	\$9,373,332	\$9,808,489	\$10,667,650	\$10,353,411	\$10,869,760
Other Charges and Services	\$3,541,288	\$3,920,982	\$4,196,061	\$3,882,872	\$5,070,431
Operating Supplies	\$474,690	\$680,750	\$844,816	\$770,533	\$830,701
Other Operating Expenses	\$66,950	\$63,630	\$112,180	\$99,096	\$125,621
Departmental Capital Outlay	\$63,847	\$7,643	\$43,500	\$16,000	\$64,000
Grants and Aids	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$23,435,432</b>	<b>\$24,657,704</b>	<b>\$27,775,519</b>	<b>\$25,955,694</b>	<b>\$29,822,552</b>

## General Fund Transfers

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Transfers Out</b>	–	\$1,000,000	\$1,000,000	\$1,000,000	\$3,500,000
<b>Total Expenditures</b>	<b>\$23,435,432</b>	<b>\$25,657,704</b>	<b>\$28,775,519</b>	<b>\$26,955,694</b>	<b>\$33,322,552</b>

# REVENUE BY CATEGORY

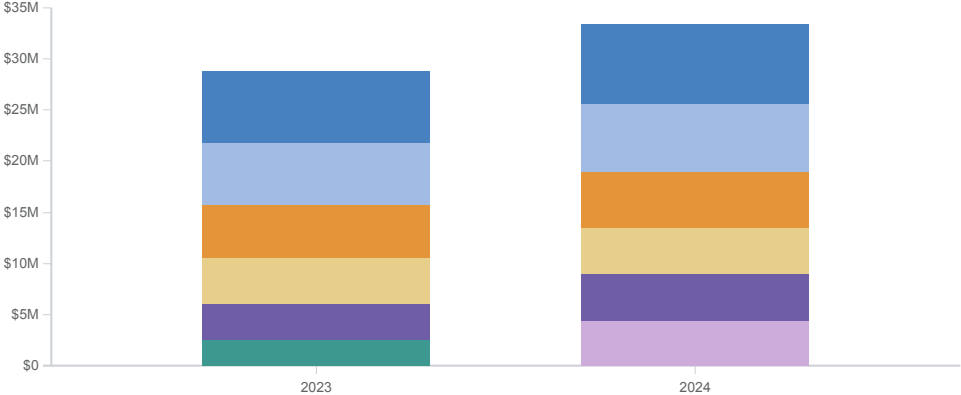


General Fund Revenues by Category

Revenues	FY2024
<b>Amount</b>	
Ad Valorem Taxes	\$7,788,750
Other Taxes	\$6,642,801
Intergovernmental Revenue	\$5,455,790
Permit and Fees	\$4,571,460
Non-Revenue	\$4,361,445
Other Financing Sources	\$2,500,000
Miscellaneous Revenue	\$1,218,706
Fines and Forfeitures	\$422,000
Charges for Services	\$361,600
<b>AMOUNT</b>	<b>\$33,322,552</b>



# REVENUE COMPARISON BY CATEGORY

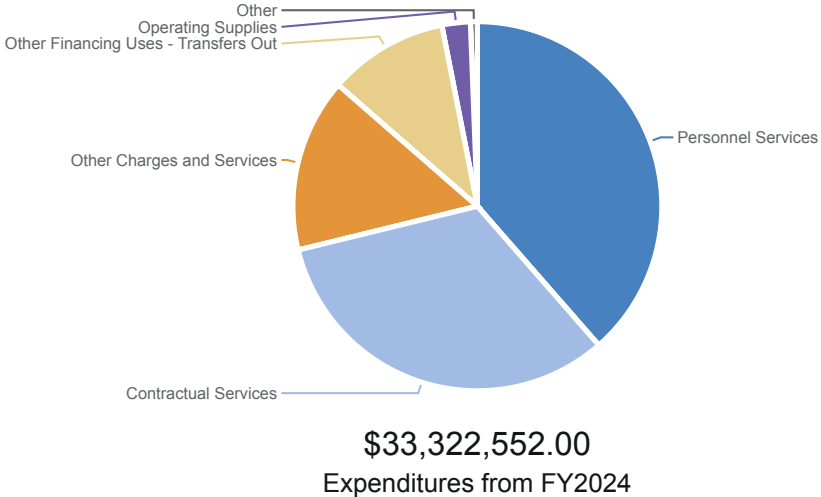


**\$33,322,552.00**  
Revenues in 2024

General Fund Revenue Comparison

	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Ad Valorem Taxes	\$7,025,344	\$7,788,750
Other Taxes	\$6,104,152	\$6,642,801
Intergovernmental Revenue	\$5,208,173	\$5,455,790
Permit and Fees	\$3,491,126	\$4,571,460
Non-Revenue	\$2,469,528	\$4,361,445
Other Financing Sources	\$2,500,000	\$2,500,000
Miscellaneous Revenue	\$1,172,096	\$1,218,706
Fines and Forfeitures	\$426,500	\$422,000
Charges for Services	\$378,600	\$361,600
<b>TOTAL</b>	<b>\$28,775,519</b>	<b>\$33,322,552</b>

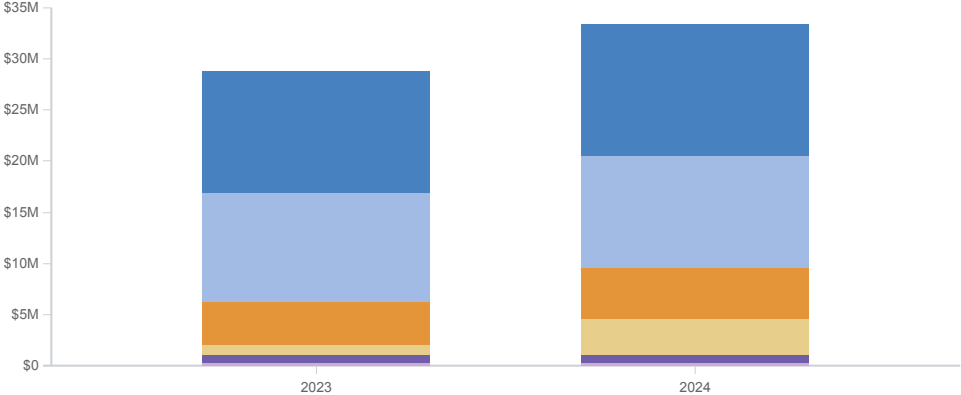
# EXPENDITURE BY CATEGORY



General Fund Expenditures by Category

Expenditures	FY2024
<b>Amount</b>	
Personnel Services	\$12,851,039
Contractual Services	\$10,869,760
Other Charges and Services	\$5,070,431
Other Financing Uses - Transfers Out	\$3,500,000
Operating Supplies	\$830,701
Other Operating Expenses	\$125,621
Departmental Capital Outlay	\$64,000
Grants and Aids	\$11,000
<b>AMOUNT</b>	<b>\$33,322,552</b>

# EXPENDITURE COMPARISON BY CATEGORY



**\$33,322,552.00**  
Expenses in 2024

	FY 2023 Adopted Budget	FY 2024 Adopted Budget
Personnel Services	\$11,900,312	\$12,851,039
Contractual Services	\$10,667,650	\$10,869,760
Other Charges and Services	\$4,196,061	\$5,070,431
Other Financing Uses - Transfers Out	\$1,000,000	\$3,500,000
Operating Supplies	\$844,816	\$830,701
Other Operating Expenses	\$112,180	\$125,621
Departmental Capital Outlay	\$43,500	\$64,000
Grants and Aids	\$11,000	\$11,000
<b>TOTAL</b>	<b>\$28,775,519</b>	<b>\$33,322,552</b>

# REVENUES

## General Fund Revenue Projections

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2024 PROJECTED ACTUALS	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Revenues</b>					
Ad Valorem Taxes					
Ad Valorem Taxes / Current	\$5,954,484	\$6,258,259	\$7,015,344	\$7,015,344	\$7,780,750
Ad Valorem Taxes / Delinquent	\$18,253	\$3,021	\$10,000	\$10,000	\$8,000
<b>AD VALOREM TAXES TOTAL</b>	<b>\$5,972,737</b>	<b>\$6,261,280</b>	<b>\$7,025,344</b>	<b>\$7,025,344</b>	<b>\$7,788,750</b>
Other Taxes					
Sales And Use Taxes / Local Option Gas Tax	\$711,281	\$746,163	\$797,827	\$514,199	\$524,483
Local Option Gas Tax / Second Six Cent Tax	–	–	–	\$234,498	\$239,188
Utility Service Taxes / Electricity	\$3,013,178	\$3,137,453	\$2,939,301	\$3,197,757	\$3,228,044
Utility Service Taxes / Water Utilities	\$666,085	\$685,615	\$832,962	\$718,475	\$732,844
Utility Service Taxes / Amerigas Propane	\$21,898	\$23,901	\$17,000	\$22,644	\$20,000
Utility Service Taxes / Florida Public Utilities	\$54,676	\$52,363	\$50,000	\$56,770	\$50,000
Utility Service Taxes / Gas Utility-Other	\$42,036	\$47,741	\$36,000	\$49,346	\$50,000
Communications Svc Taxes / Telecomm Svc Tax	\$943,237	\$997,232	\$919,375	\$1,021,956	\$1,021,956
Local Business Tax / Business Tax Receipts	\$521,599	\$780,814	\$511,687	\$776,286	\$776,286
<b>OTHER TAXES TOTAL</b>	<b>\$5,973,990</b>	<b>\$6,471,282</b>	<b>\$6,104,152</b>	<b>\$6,591,931</b>	<b>\$6,642,801</b>
Permit and Fees					
Building Permits / Electric,Plumbing,Bldg	\$1,192,958	\$1,319,093	\$786,561	\$1,104,124	\$720,096
Building Permits / Garage Sale Permits	\$1,755	\$1,705	\$2,000	\$1,960	\$2,000
Franchise Fees / Electricity	\$2,183,767	\$2,524,353	\$1,587,403	\$2,467,728	\$2,517,082
Franchise Fees / Water	\$869,575	\$905,830	\$766,069	\$849,943	\$866,941
Franchise Fees / Gas	\$21,890	\$29,081	\$24,000	\$35,928	\$24,000
Franchise Fees / Solid Waste	\$220,998	\$222,725	\$151,093	\$262,099	\$267,341
Other Permits & Fees / Site Plan App'L Fee	\$52,169	\$150,239	\$50,000	\$39,643	\$50,000
Other Permits & Fees / 3% Engineer Plan Review	\$179,186	\$194,034	\$120,000	\$204,260	\$120,000
Other Permits & Fees / Site Plan Acreage Fee	–	–	\$2,000	–	\$2,000
Other Permits & Fees / Other Permits, Fees&Asses	\$38,950	–	–	–	–
Other Permits, Fees&Asses / Tree Mitigation	–	–	–	\$11,180	–
Other Permits & Fees / Other Permits & Fees	\$8,235	\$8,705	\$2,000	\$13,760	\$2,000
<b>PERMIT AND FEES TOTAL</b>	<b>\$4,769,483</b>	<b>\$5,355,765</b>	<b>\$3,491,126</b>	<b>\$4,990,625</b>	<b>\$4,571,460</b>
Intergovernmental Revenue					
Federal Grants / Public Safety/Police	\$72,902	–	–	–	–
Federal Grants / Fed Grant Public Assist	–	\$3,527	–	–	–
Federal Grants / Federal Grants / Other	\$20,581	\$1,321	–	–	–
State Grants / State Grants / Other	\$32,202	\$2,541	–	–	–
State Shared Revenues / State Revenue Sharing	\$1,516,125	\$1,953,737	\$1,465,324	\$1,635,540	\$1,635,540
State Shared Revenues / Alcoholic Bev License Fee	\$16,101	\$20,649	\$16,000	\$18,000	\$18,000
State Shared Revenues / Half Cent Sales Tax	\$3,386,533	\$4,046,225	\$3,438,285	\$3,438,285	\$3,507,050
State Shared Revenues / Motor Fuel Tax Rebate	\$5,255	\$5,066	\$4,000	\$2,509	\$3,200
Interlocal Agreements / Public Safety	\$121,455	–	–	–	–
Interlocal Agreements / Fdot Hwy Maint Agreement	\$187,563	\$193,188	\$194,000	\$198,000	\$202,000
Shared Other Local Units / Business Tax Receipts	\$81,941	\$86,849	\$80,564	\$87,226	\$90,000
Shared Other Local Units / Swa Recycling Program	\$5,618	\$19,792	\$10,000	–	–

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2024 PROJECTED ACTUALS	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>INTERGOVERNMENTAL REVENUE TOTAL</b>	<b>\$5,446,276</b>	<b>\$6,332,895</b>	<b>\$5,208,173</b>	<b>\$5,379,560</b>	<b>\$5,455,790</b>
Charges for Services					
Other Charges/Fees	\$106,667	\$101,887	\$85,100	-	-
Gen Gov'T Admin Svc Fees / Sale - Maps/Publications	\$20	-	-	-	-
Other Charges/Fees / Fee-Certify, Copy, Research	-	-	-	\$58,092	\$65,000
Other Charges/Fees / Zoning Fees	-	-	-	\$8,880	\$10,000
Other Charges/Fees / Election Filing Fees	-	-	-	\$777	\$100
Physical Environment Chgs / Lot Mowing & Clearing	\$640	\$80	\$500	\$160	\$500
Program Activity Fees / Athletics Programs	\$29,143	\$51,089	\$40,000	\$40,000	\$40,000
Program Activity Fees / Rec Arts/Crafts Prgms	\$31,564	\$62,473	\$50,000	\$35,000	\$35,000
Program Activity Fees / Cultrl Arts/Crafts Prgms	-\$45	\$2,680	-	-	-
Program Activity Fees / Cultrl Social/Spcl Events	\$16,661	\$50,662	\$35,000	\$35,000	\$35,000
Program Activity Fees / Health/Fitness Programs	\$25,858	\$30,223	\$35,000	\$25,000	\$25,000
Program Activity Fees / Rec Spring/Summer Camp	\$55,159	\$123,058	\$120,000	\$100,000	\$100,000
Program Activity Fees / Other Programs	\$1,870	\$1,680	\$1,000	\$1,000	\$1,000
Program Activity Fees / Seniors Program	\$12,214	\$29,216	\$12,000	\$50,000	\$50,000
<b>CHARGES FOR SERVICES TOTAL</b>	<b>\$279,751</b>	<b>\$453,048</b>	<b>\$378,600</b>	<b>\$353,909</b>	<b>\$361,600</b>
Fines and Forfeitures					
Court Cases / Court Fines - County	\$35,024	\$44,261	\$25,000	\$52,625	\$30,000
Court Cases / Police Education	\$3,837	\$3,548	\$2,500	\$2,837	\$3,000
Violations Of Local Ord. / Bldg Dept Fines	\$6,358	\$5,819	\$5,000	\$2,915	\$5,000
Violations Of Local Ord. / Traffic Regulations	\$1,200	\$3,915	\$4,000	\$3,890	\$4,000
Violations Of Local Ord. / Code Enforcement Fines	\$189,499	\$394,448	\$300,000	\$191,963	\$300,000
Violations Of Local Ord. / False Alarm Fees	\$86,825	\$92,849	\$90,000	\$66,000	\$80,000
<b>FINES AND FORFEITURES TOTAL</b>	<b>\$322,743</b>	<b>\$544,840</b>	<b>\$426,500</b>	<b>\$320,230</b>	<b>\$422,000</b>
Other Financing Sources					
Special Revenue / Arpa Fund	-	-	\$2,500,000	\$2,500,000	\$2,500,000
<b>OTHER FINANCING SOURCES TOTAL</b>	<b>-</b>	<b>-</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
Miscellaneous Revenue					
Interest Earnings / Interest/Operating Acct.	\$2,298	\$3,008	\$2,000	\$22,000	\$8,000
Interest Earnings / Pfm Asset Mgmt	\$118,817	-\$1,529,047	\$100,000	\$150,000	\$100,000
Interest Earnings / Ad Valorem Taxes	\$366	\$407	\$1,000	-	\$1,000
Rents And Royalties / Rent - Veterans Park Cafe	\$1,202	\$3,600	\$3,600	\$7,200	\$7,200
Rents And Royalties / Rent - Commons Park Cafe	-	\$6,000	\$6,000	\$11,556	\$12,000
Rents And Royalties / Rent - Rv Lot Rentals	\$122,351	\$128,739	\$125,000	\$131,985	\$160,000
Rents And Royalties / Rent - Telecommunications	\$272,061	\$308,134	\$250,016	\$250,919	\$250,016
Taxable / Cultural Center	\$135,289	\$263,939	\$150,000	\$160,000	\$160,000
Taxable / Recreation Center	-\$423	\$775	\$480	\$100	\$100
Taxable / Parks Facilities	\$71,923	\$74,107	\$75,000	\$60,000	\$60,000
Taxable / Sporting Center	\$64,289	\$128,307	\$80,000	\$70,000	\$70,000
Rents And Royalties / Taxable Misc Rent & Royal	\$1,893	\$1,890	\$2,500	\$8,823	\$1,890
Tax Exempt / Cultural Center	\$50,563	\$120,043	\$25,000	\$75,000	\$75,000
Tax Exempt / Recreation Center	\$1,000	\$500	-	-	-
Tax Exempt / Parks Facilities	\$30,317	\$42,795	\$18,000	\$40,000	\$40,000
Tax Exempt / Driving Range Balls	\$96,825	\$111,285	\$90,000	\$90,000	\$90,000
Tax Exempt / Sporting Center	\$4,200	\$5,860	\$5,000	\$4,000	\$4,000
Sale/Comp Proceeds-Propty / Surplus Lands	-	-	-	\$405,000	-
Sale/Comp Proceeds-Propty / Surplus Equipment	-	-	\$5,000	-	\$5,000
Sale/Comp Proceeds-Propty / Insurance Proceeds	\$133,308	\$34,223	\$10,000	\$32,000	\$10,000
Sale/Comp Proceeds-Propty / Other Proceeds	\$94,805	\$75,605	\$10,000	\$10,000	\$10,000
Contributions/Donations / Other Contributions	-	\$8,057	\$2,000	-	\$3,000
Other Licenses / Vegetative Removal	\$750	\$1,275	\$1,000	\$1,125	\$1,000
Other Miscellaneous Rev. / Other Miscellaneous Rev.	\$98,279	\$152,907	\$107,000	\$55,000	\$40,000

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2024 PROJECTED ACTUALS	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
Other Miscellaneous Rev. / Admin Fees - Pbc-Tpa	-	-	-	\$6,000	\$6,000
Other Miscellaneous Rev. / Fair Share 3.4% Admin Fe	\$54,098	\$44,747	\$40,000	\$35,000	\$40,000
Other Miscellaneous Rev. / Impact Fee-3% Admin Fee	\$15,723	\$12,239	\$20,000	\$11,512	\$20,000
Other Miscellaneous Rev. / Radon Surchg-Admin Fee	\$199,556	\$8,864	\$2,000	\$6,000	\$2,000
Other Miscellaneous Rev. / B Permt Cert Srchg-Admin	-	-	\$500	-	\$500
Other Miscellaneous Rev. / Foreclosure Registration	\$14,425	\$11,875	\$9,000	\$6,300	\$9,000
Other Miscellaneous Rev. / Legal Fees-Developers	\$42,019	\$210,244	\$30,000	\$32,000	\$30,000
Legal Fees-Developers / Legal Fees - Engineering	-	-	-	\$1,520	-
Sale Of Surplus Materials / Other Scrap And Surplus	\$2,058	\$8,740	\$2,000	\$2,972	\$3,000
<b>MISCELLANEOUS REVENUE TOTAL</b>	<b>\$1,627,992</b>	<b>\$239,118</b>	<b>\$1,172,096</b>	<b>\$1,686,012</b>	<b>\$1,218,706</b>
Non-Revenue					
Other Non-Revenues / Carryover/Fund Balance	\$11,851,140	\$11,851,140	\$2,469,528	\$2,469,528	\$4,361,445
<b>NON-REVENUE TOTAL</b>	<b>\$11,851,140</b>	<b>\$11,851,140</b>	<b>\$2,469,528</b>	<b>\$2,469,528</b>	<b>\$4,361,445</b>
<b>REVENUES TOTAL</b>	<b>\$36,244,112</b>	<b>\$37,509,368</b>	<b>\$28,775,519</b>	<b>\$31,317,139</b>	<b>\$33,322,552</b>

# MAJOR REVENUE SOURCES

## PROPERTY TAX

### General Description

Under State law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the property appraiser of each county and tax collector of each county. Municipalities are not permitted to levy property taxes at a rate of more than 10 mills for operating millage. There is no limitation as to rate or amount of ad valorem taxes levied for the purpose of paying debt service on general obligation bonds, pursuant to Florida Statutes, or the Village Charter, however, Village Debt Policies and Administration as shown in the general information section of this budget, limits outstanding general obligation debt to a maximum of five percent (5%) of the total assessed value of the taxable property within the Village's corporate limits. The laws of the State regulating tax assessment are designed to assure a consistent property valuation method statewide. The State Constitution does, however, permit different assessment standards for agricultural land, land used exclusively for noncommercial recreational purposes, tangible personal property held for sale as stock-in-trade and livestock.

### Property Assessment Procedure

Municipal ad valorem taxes are levied based upon the assessed valuation of taxable real and tangible personal property located within the boundaries of the municipality. Property valuations are determined each year as of January 1 by the Property Appraiser. A tax roll is prepared by July 1 and each taxpayer whose property is subject to taxation is given notice of the assessment of such property. The property owner has the right to file an appeal with the Value Adjustment Board, which considers petitions relating to assessments and exemptions. The Value Adjustment Board certifies the assessment roll upon completion of the hearing of all appeals.

### Exemptions

Every person who has the legal title or beneficial title in equity to real property in the State of Florida and who resides thereon and in good faith makes the same his or her permanent residence or the permanent residence of others legally or naturally dependent upon such person is entitled to an exemption from ad valorem taxation by counties up to the assessed valuation of \$25,000 on the residence and contiguous real property. In January of 2008 a change to double this amount to \$50,000 was voted on and approved by the residents of the State. Other exemptions from the ad valorem tax include property owned by certain permanently and totally disabled persons; renewable energy sources improvements; inventory; property used by hospitals, nursing homes, homes for special services and property used by homes for the aged; educational property; property owned and used by labor organizations; community centers; governmental property; property owned by not-for-profit sewer and water companies; and the first \$500.00 of property of every widow and widower. Blind persons and disabled persons receive an exemption based on percentage of disability. In addition to the above, the Village in 2001 adopted Ordinance 618 which provided an additional homestead exemption in the amount of \$5,000 for persons sixty-five (65) years and older in accordance with Sec. 196.075, Florida Statutes.

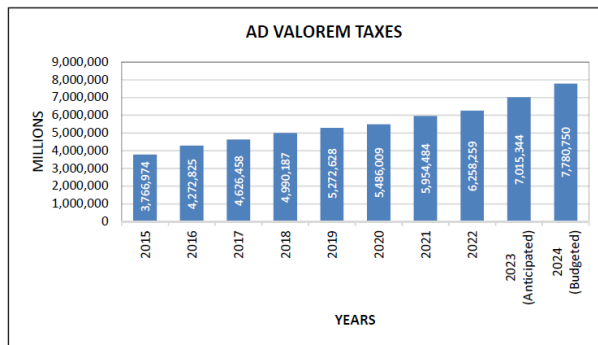
## Levy Of Ad Valorem Taxes

The Village is required to establish a budget for each fiscal year. The budget is required to provide for the estimated expenditures required to be made in respect to bonded indebtedness of the Village to be paid from ad valorem taxes. Upon adoption of a tentative budget, the Village is required to compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes. After a procedure involving notice, hearings and public comment, the tentative budget and millage rate become final when approved by the Village Council. This procedure creates the tax roll which is then turned over to the Tax Collector on or about the first Monday in October.

## Tax Collection Procedure

Upon receipt of the certified tax roll, the Tax Collector is required to mail to each taxpayer appearing on the assessment roll a tax notice stating, among other things, the amount of current taxes, including any ad valorem taxes due from the taxpayer. In general, each taxpayer is required to pay all taxes shown in the tax notice without preference in payment of any particular increment of the tax bill. The Statutes relating to the enforcement of county ad valorem taxes (and thus municipal property taxes) provide that such taxes become due and payable on November 1 of the year in which assessed or as soon thereafter as the certified tax roll is received by the Tax Collector. If paid during November or the following three (3) months, the taxpayer is granted a discount which is equal to four percent (4%) in November and which decreases pro rata monthly to one percent (1%) in February. All taxes become delinquent on April 1 following the year in which they are assessed or immediately after sixty (60) days have expired from the mailing of the original tax notice, whichever is later, and the tax collector is required to collect taxes prior to the date of delinquency and to institute statutory procedures upon delinquency to collect assessed taxes. Delay in the mailing of tax notices to taxpayers results in a delay throughout the process

## COLLECTION TRENDS



## HISTORICAL GROWTH DATA

Fiscal Year Ended	Population	Assessed Valuation (000)	Millage Rate	Ad Valorem Taxes
2015	36,265	1,878,172	1.92	3,766,974
2016	36,906	2,051,341	1.92	4,272,825
2017	37,138	2,510,049	1.92	4,626,458
2018	37,485	2,701,558	1.92	4,990,187
2019	37,934	2,850,239	1.92	5,272,628
2020	38,389	2,974,795	1.92	5,486,009
2021	38,691	3,224,080	1.92	5,954,484
2022	39,345	3,399,641	1.92	6,258,259
2023	39,738	3,846,132	1.92	7,015,344
2024 (projected)	40,136	4,265,762	1.92	7,780,750



## 2022/23 Budget Year

The major components that determine the amount of revenue projected to be received in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the proposed taxable values (net of exemption) of current real and personal property within the Village.

In FY 2023-2024 this source represents 26% of total General Fund revenues. The general operating tax millage rate is recommended to remain at \$1.9200 per thousand dollars of assessed valuation.

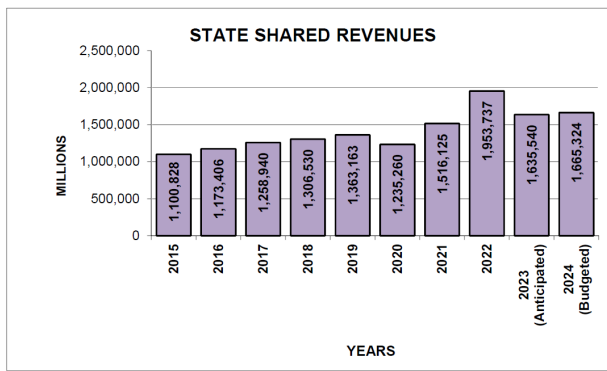
Based on data received this year it appears that we continue to be on track for exceptional growth in property values primarily caused by unprecedented inflation. Gross taxable value of both real and personal property is estimated to increase from \$3,846 billion to \$4.265 billion, an increase of \$419 million representing an increase in taxable property values of 10.91%, which is a continuing annual trend indicating a very stable future outlook. New additions, annexations and construction comprise \$53 million of the gross taxable value. The primary source of this increase in taxable value is the impact of current economic conditions and the continued demand for properties of all types.

Delinquent tax receipts are estimated at \$10,000 for FY 2024. Those taxpayers who do not pay their taxes by March 31 of any given year derive this revenue source. The budget was adjusted to reflect the projected delinquent tax receipts for FY 2024.

### MILLAGE RATE ILLUSTRATION

The FY 2023-2024 tax millage rate of \$1.9200 per \$1,000 of assessed value will have the following property tax impact on homes valued from \$186,000 to \$337,000:

<b>Value of Property</b>	\$186,000	\$261,000	\$337,000
<b>Less Homestead</b>	(50,000)	(50,000)	(50,000)
<b>Taxable Value</b>	\$136,000	\$211,000	\$287,000
<b>Millage Rate</b>	\$1.9200	\$1.9200	\$1.9200
<b>Tax Bill</b>	\$261.12	\$405.12	\$551.04



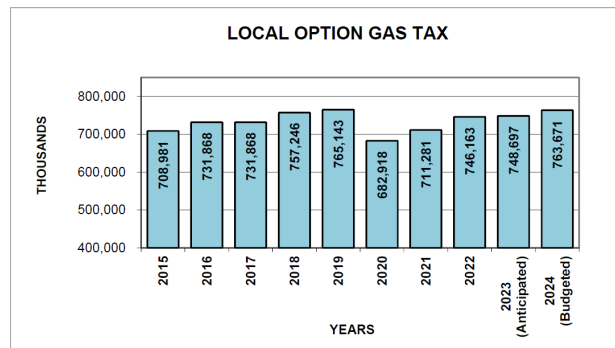
## STATE SHARED REVENUES

Sharing of certain state revenues with cities and counties began in Florida at least as early as 1931. Financial rescue of the counties from their overwhelming boom period road debts from the 1920's came principally through sharing of the state's motor fuel tax. Little sharing with cities occurred until the state cigarette tax collections were made available to them in 1949.

The Florida Revenue Sharing Act of 1972 was a major attempt by the legislature to ensure an equitable distribution at a minimum level of revenue across counties and municipalities. The current structure of the revenue sharing program has three revenue sources for municipalities: Cigarette Tax, One-cent Municipal Gas Tax and the State Alternative Fuel Decal Users Fee. There are several criteria a local government must meet in order to qualify to receive funds. For Governments eligible in 1972: levy ad valorem taxes (excluding debt service and other special millage) that will produce the equivalent of three mills per dollar of assessed valuation on the 1973 property tax base, or collect an equivalent amount of revenue from an occupational license tax, or a utility tax (or both) in combination with the ad valorem tax. Other requirements include annual post audits of financial accounts, certification of compliance with (TRIM) Truth in Millage. Funds for the above referenced revenue sources are collected in a trust and net of administrative costs are distributed monthly to qualified recipients based on an apportionment formula comprised of three factors: weighted population, sales tax and relative ability to raise revenue. The shared revenue sources increased last year significantly as the economy stabilized from the pandemic. However, it is expected to slightly decrease in the next year due to additional tax relief programs.

## LOCAL OPTION GAS TAX

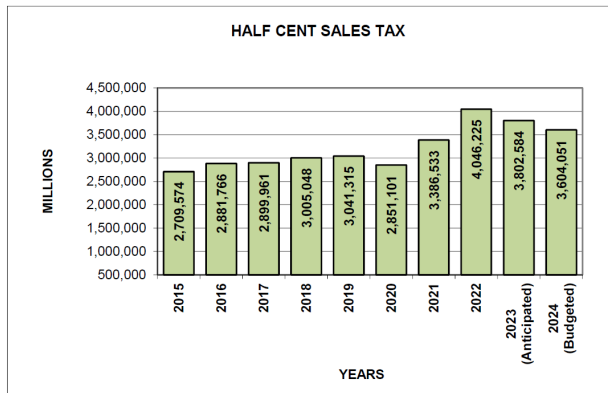
Local governments are authorized to impose a tax of 1 cent to 6 cents on every gallon of motor fuel and special fuel sold at the retail level. Local Option Gas Taxes are enacted by a majority vote of a county's governing board or upon referendum approval, if an inter-local agreement concerning the distribution of the tax proceeds is established between the local governments in the county.



The Village participates in two separate and distinct Interlocal Agreements relative to Local Option Gas Tax as follows:

1. In 1986, an Interlocal Agreement was signed which provided a distribution formula for the six cent gas tax in effect of 1/3 of all sums collected to municipalities and 2/3 of all sums collected to the county. That Agreement was scheduled to sunset June 1, 1995. The Palm Beach County Municipal League aggressively negotiated with the County to retain that distribution formula when a new Agreement was signed.

2. A second Interlocal Agreement was signed in August 1993 providing a distribution formula for an additional five cent gas tax which the state legislation authorized the county commission to levy and the county commission approved on July 20, 1993. The approved distribution formula is 21% of all sums collected by the County from the State to municipalities and 79% of all sums collected to the County. The Agreement is written to terminate at such time as the gas tax proceeds are no longer collected and distributed, with the distribution formula scheduled for review annually.



## HALF CENT SALES TAX

In 1982, the State sales tax was increased from 4% to 5% with .5% distributed to counties and municipalities. In 1985, the law was amended to provide that 9.697% of all sales tax receipts, except out-of-state taxes collected, is returned to municipalities and counties.

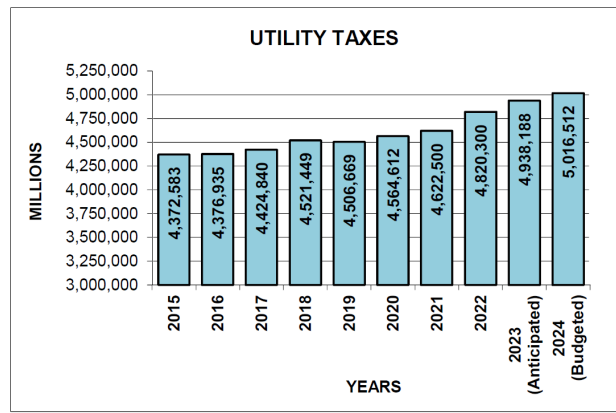
The amount distributed to each local government is calculated by first determining the amount of sales tax to be distributed among the county government and the municipalities within the county based on a formula which is based on various population and other factors. Like the sales tax itself, the proceeds from the sales tax distributed to local governments are subject to cyclical variations based on the level of economic activity within the particular month. In 1987, the State expanded the base upon which the sales tax is levied by including several services formerly exempted. Effective February 1, 1988, the sales tax on goods was increased to 6%. Effective January 1, 2017 the sales tax on goods was increased to 7%, based on a vote by the residents of the County. The additional 1% will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or more years and any related land acquisition, land improvement, design and engineering costs.

STATE SHARED REVENUES				
Fiscal Year Ended	State Revenue Sharing	Half Cent Sales Tax	Local Option Gas Tax	Total
2015	1,100,828	2,709,574	708,981	4,519,383
2016	1,173,406	2,881,766	731,868	4,787,040
2017	1,258,940	2,899,961	731,868	4,890,769
2018	1,306,530	3,005,048	757,246	5,068,824
2019	1,363,163	3,041,315	765,143	5,169,621
2020	1,235,260	2,851,101	682,918	4,769,279
2021	1,516,125	3,386,533	711,281	5,613,939
2022	1,953,737	4,046,225	746,163	6,746,125
2023 (Anticipated)	1,635,540	3,802,584	748,697	6,186,821
2024 (Budgeted)	1,665,324	3,604,051	763,671	6,033,046

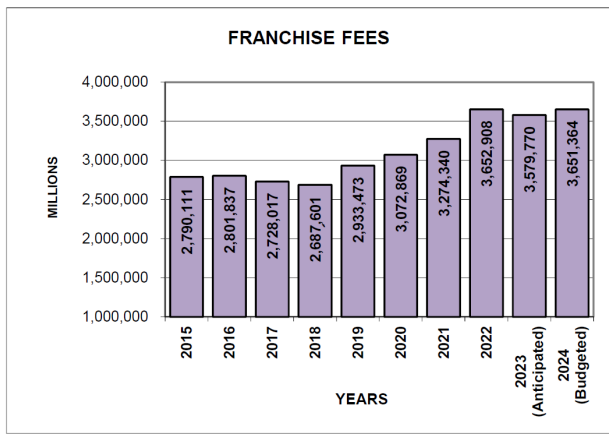
# UTILITY TAXES

Pursuant to F.S.166.231, The Village levies a utility tax, or public service tax on the purchase of electricity, metered or bottled gas and water service. The Village levies this tax at the state allowed maximum of 10% for all services. In FY 2001, the Florida Legislature adopted the new Communications Tax Simplification law that went into effect on October 1, 2001. This legislation combined the Telecommunications utility tax as well as the Telecommunications franchise fee and cable franchise fee into one tax rate on a broad base of services. The Village adopted Resolutions 01-33 and 01-34 which set the tax rates for this tax. The rate is 5.1% plus .12% (additional rate for not charging separate permit fees) totaling 5.22%.

Collections from these taxes vary depending on utility usage. The water and electricity utility tax depends to a great extent on weather conditions. Fluctuations may be experienced from these revenue sources which are beyond the ability of the Village to predict or control.



UTILITY TAX				
Fiscal Year Ended	Electricity	Water	Communications Services Tax	Total
2015	2,650,189	478,615	1,243,779	4,372,583
2016	2,755,210	487,357	1,134,368	4,376,935
2017	2,804,492	541,950	1,078,398	4,424,840
2018	2,877,854	571,141	1,072,454	4,521,449
2019	2,930,503	582,847	993,319	4,506,669
2020	2,955,180	629,964	979,468	4,564,612
2021	3,013,178	666,085	943,237	4,622,500
2022	3,137,453	685,615	997,232	4,820,300
2023 (Anticipated)	3,197,757	718,475	1,021,956	4,938,188
2024 (Budgeted)	3,261,712	732,844	1,021,956	5,016,512



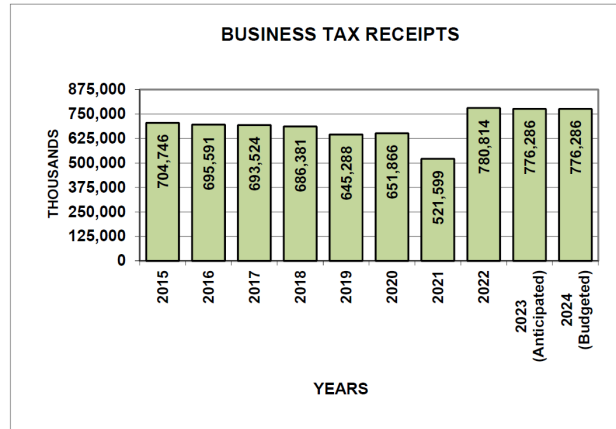
## FRANCHISE FEES

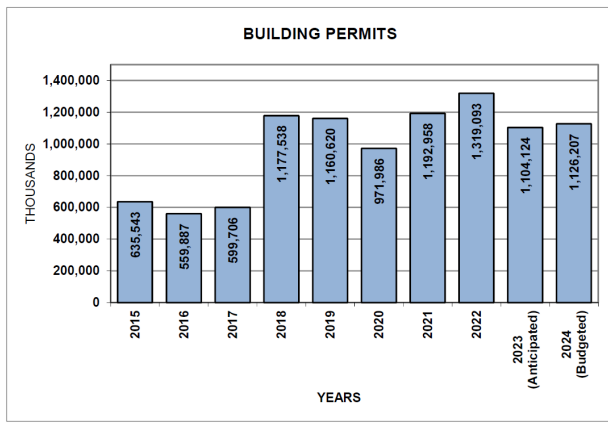
Public utilities operating within the Village of Royal Palm Beach must pay to the Village a franchise fee in return for the right to do business within the Village and for the right to use public rights-of-way. The chart below shows the franchise agreements currently in effect.

FRANCHISE FEES				
Fiscal Year Ended	Electricity	Water	Solid Waste	Total
2015	2,050,324	537,474	202,313	2,790,111
2016	2,027,444	579,051	195,342	2,801,837
2017	2,076,502	450,578	200,937	2,728,017
2018	2,066,225	442,129	179,247	2,687,601
2019	2,078,989	675,584	178,900	2,933,473
2020	2,081,599	794,615	196,655	3,072,869
2021	2,183,767	869,575	220,998	3,274,340
2022	2,524,353	905,830	222,725	3,652,908
2023 (Anticipated)	2,467,728	849,943	262,099	3,579,770
2024 (Budgeted)	2,517,082	866,941	267,341	3,651,364

## BUSINESS TAX RECEIPTS

Any person engaging in or managing any business, occupation or profession within the corporate limits of the Village of Royal Palm Beach must obtain a business tax receipt. All business tax receipts must be secured at the time the business begins operation and are renewed thereafter each October 1. The fee for each business tax receipt is based on the business in which the entity is engaged.

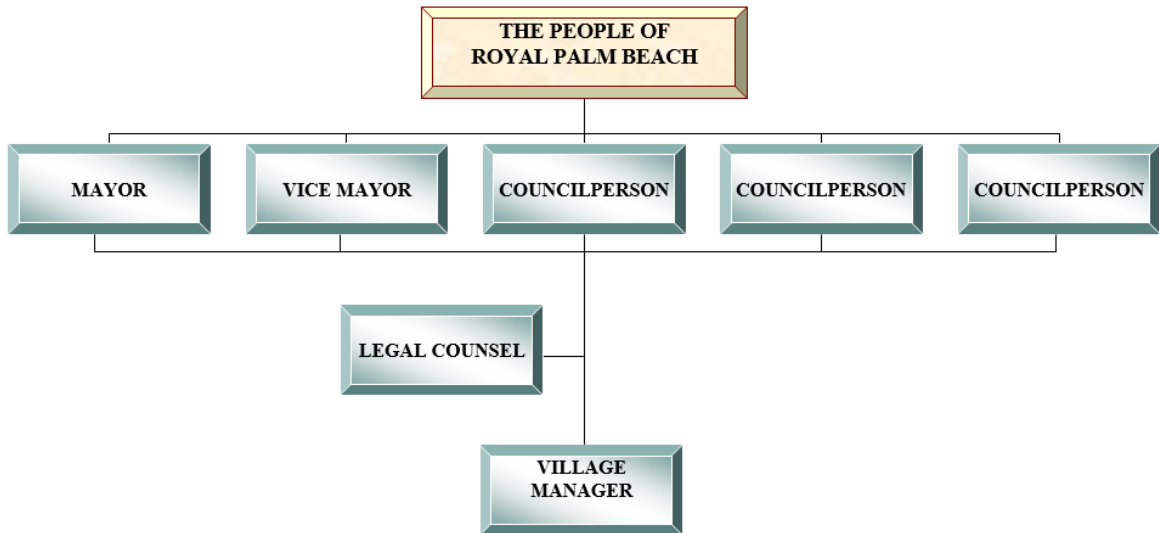




## BUILDING PERMITS

Permits are required to be issued to any individual or business who does construction work within the corporate limits of the Village. Permits are required for building/electrical, plumbing and mechanical construction. The Revenue from Building Permits fluctuates based upon current economic conditions and major construction projects. In recent years, as shown, Building Permit revenue has increased over the past few years in direct relation to building projects but is expected to decline in direct relationship to the Village nearing build out.

# VILLAGE COUNCIL



## DEPARTMENT DESCRIPTION

The government is vested in and conferred upon the "Village Council of Royal Palm Beach" sometimes hereinafter referred to as the "Village Council".

The Village Council is composed of four (4) "Council Members", and a "Mayor". Village Council shall meet for organization prior to the last day in March of each year. The Village Council shall appoint one (1) member as Vice Mayor, who shall hold office for a term of one (1) year and until his successor is appointed. Oaths of office shall be administered at the organizational meeting, so long as it is held no later than the last day in March of the year in which the election takes place. Village Council employs the village manager. The manager shall be the administrative head of the Village. The Planning and Zoning Board members shall be appointed by the Village Council and shall serve without compensation and at the pleasure of the said Village Council.

The village council shall meet not less than once each month, either on the first or the third Thursday, Additional meetings may be held on an as needed basis as determined by the council. The mayor shall preside at all meetings. In the absence of the mayor, the vice mayor shall preside. In the absence of the mayor and vice mayor, the senior council member shall preside. The following order shall be observed in the transaction of business, but such order may be varied by a majority vote of all council members present. Pledge of allegiance. Roll call. Reports of council, manager, and staff. Petitions. Statements from members of the public. Consent agenda. Regular agenda. Adjournment.

The village attorney or designee, or in their absence, the village manager, shall act as parliamentarian, and shall advise and assist the presiding officer in matters of parliamentary procedure.

## CATEGORY RECAP

### Village Council Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$172,264	\$153,832	\$186,552
Other Charges and Services	\$71,018	\$56,218	\$70,920
Contractual Services	\$50,000	\$50,000	\$52,500
Other Operating Expenses	\$27,160	\$24,172	\$27,572
Grants and Aids	\$11,000	\$11,000	\$11,000
Operating Supplies	\$1,400	\$600	\$1,600
<b>TOTAL</b>	<b>\$332,842</b>	<b>\$295,822</b>	<b>\$350,144</b>

## OPERATING RECAP

### Village Council Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Village Council	\$332,842	\$295,822	\$350,144
<b>TOTAL</b>	<b>\$332,842</b>	<b>\$295,822</b>	<b>\$350,144</b>

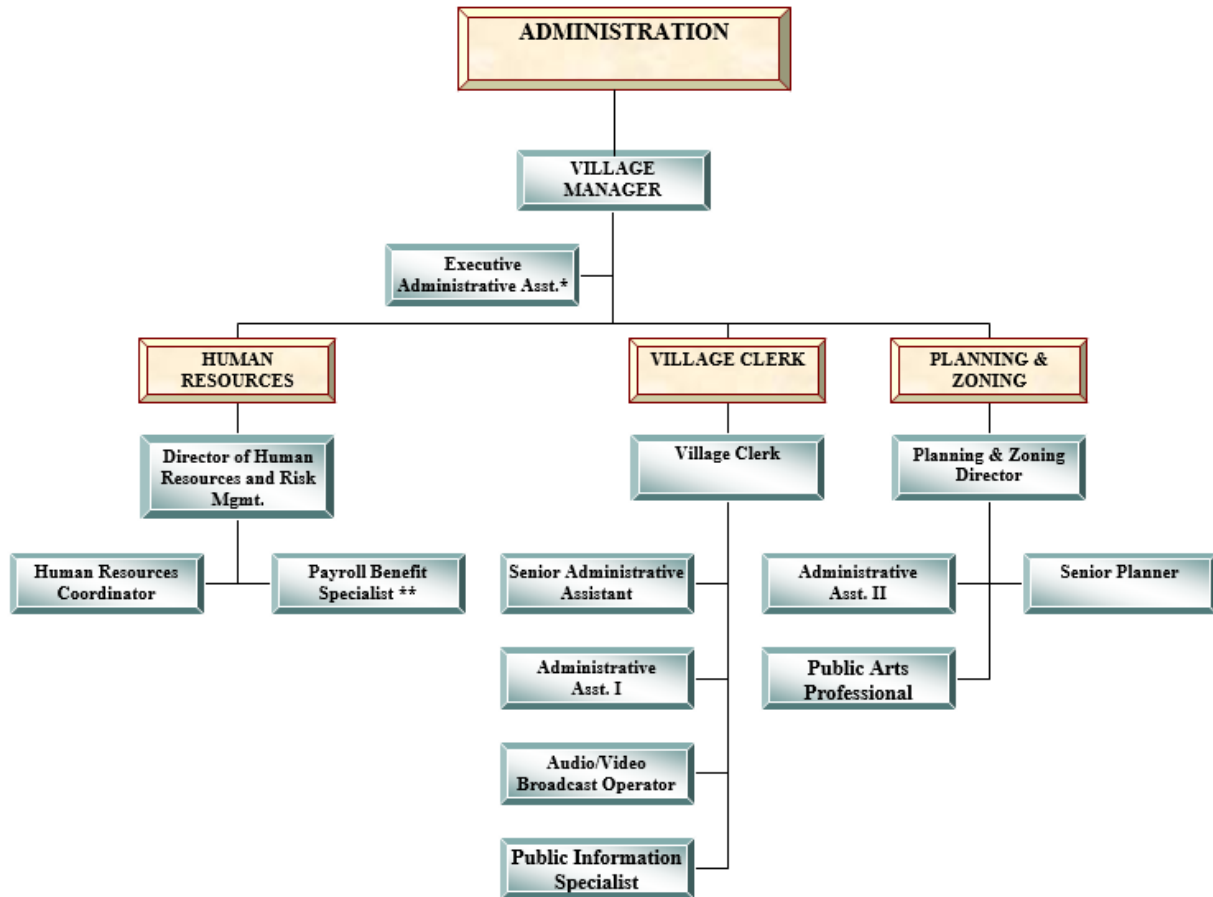


# ACCOUNT SUMMARY

## Village Council Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Executive Salaries / Executive Salaries	\$56,115	\$58,240	\$61,481
Fica Taxes / Medicare	\$871	\$1,117	\$954
Fica Taxes / Fica Taxes	\$3,724	\$4,775	\$4,077
Retirement Contributions / Retirement Contributions	\$31,986	\$27,461	\$36,077
Life And Health Insurance / Life And Health Insuran	\$79,568	\$62,239	\$83,963
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$172,264</b>	<b>\$153,832</b>	<b>\$186,552</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$50,000	\$50,000	\$52,500
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$52,500</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Tvl&Pd - Mayor	\$5,500	\$500	\$5,500
Travel And Per Diem / Tvl&Pd-Cnclperson-Seat 4	\$2,500	\$500	\$2,500
Travel And Per Diem / Tvl&Pd-Cnclperson Seat 2	\$1,300	\$500	\$2,000
Travel And Per Diem / Tvl&Pd-Cnclperson Seat 1	\$3,500	\$2,500	\$3,500
Travel And Per Diem / Tvl&Pd-Cnclperson Seat 3	\$3,500	\$2,500	\$3,500
Travel And Per Diem / Car Allowance	\$35,848	\$35,848	\$36,000
Communications Services / Cell Phone Allowance	\$4,320	\$4,320	\$4,320
Promotional Activities / Promotional Activities	\$7,200	\$6,400	\$7,300
Other Current Charges / Legal Ads-Advertising	\$3,350	\$0	\$2,300
Other Current Charges / Other Current Charges	\$4,000	\$3,150	\$4,000
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$71,018</b>	<b>\$56,218</b>	<b>\$70,920</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$700	\$400	\$850
Operating Supplies / General Operating Supp.	\$700	\$200	\$750
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$1,400</b>	<b>\$600</b>	<b>\$1,600</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$23,660	\$23,922	\$24,072
Books,Publ,Subs & Members / Education Class/Seminar	\$3,500	\$250	\$3,500
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$27,160</b>	<b>\$24,172</b>	<b>\$27,572</b>
<b>Grants and Aids</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>
<b>TOTAL</b>	<b>\$332,842</b>	<b>\$295,822</b>	<b>\$350,144</b>

# VILLAGE MANAGER



## CATEGORY RECAP

### Village Manager Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$1,651,484	\$1,810,586	\$2,013,089
Other Charges and Services	\$196,905	\$97,883	\$219,592
Contractual Services	\$171,855	\$158,140	\$168,945
Other Operating Expenses	\$19,374	\$20,614	\$35,479
Operating Supplies	\$16,796	\$12,620	\$18,200
<b>TOTAL</b>	<b>\$2,056,414</b>	<b>\$2,099,843</b>	<b>\$2,455,305</b>

## OPERATING RECAP

### Village Manager Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Village Manager	\$1,077,356	\$1,056,408	\$1,235,188
Planning & Zoning	\$549,224	\$625,640	\$765,487
Human Resources	\$429,834	\$417,795	\$454,630
<b>TOTAL</b>	<b>\$2,056,414</b>	<b>\$2,099,843</b>	<b>\$2,455,305</b>

## DEPARTMENT DESCRIPTION

### Village Manager

The Village Manager serves as the chief administrative officer responsible to the Village Council. Responsibilities include; policy facilitator, financial management, organizational management, service delivery and strategic planning. Village Manager provides oversight of the functions and activities of each department, ensures the provisions of the Charter, Code of Ordinance and Village Policy are faithfully executed. Along with the Finance Director submits the annual budget, annual comprehensive financial report and interacts with citizens regarding the Village's services, facilities, programs and projects.

### Village Clerk

Record and maintain an accurate record of the official actions of the Village Council and Village Boards. Serve as custodian of Village seal and official records and provide information to the public, Village departments and other governmental agencies.

## MAJOR OBJECTIVES

1. Provide clerical assistance, completed reports and recommendations to the Village Council.
2. Prepare and submit a balanced operating budget and a five-year Capital Improvement Program each year to the Council.
3. Ensure complaints and citizen requests are handled by all departments in an expedient and fair manner.
4. Respond to requests for research, information and copies of public records in a timely, courteous and efficient manner.
5. Interact with local community organizations and groups regarding programs, facilities and services provided by the Village.
6. Administer the budget priorities and goals set by the Council through the Village departments.
7. Manages the implementation of all policies, procedures, resolutions and ordinances through the department heads.
8. Coordinate the Village's records management program in compliance with State laws.
9. Conduct municipal elections in accordance with Village, County and State laws.
10. Prepare council meeting agendas for publication and distribution.
11. Provide information using various media platforms to inform the community of projects, announcements, activities, and special events.

<b>PERFORMANCE MEASURES</b>	<b>Actual 2020/2021</b>	<b>Projected 2022/2023</b>	<b>Estimated 2023/2024</b>
<b>Council meetings</b>	17	17	17
<b>Council Meeting Agenda Items Prepared</b>	188	200	150
<b>No. of minutes pages transcribed</b>	97	100	100
<b>No. of Boards Supported</b>	8	8	8
<b>No. of recorded documents</b>	275	300	275
<b>No of Community Connection Publications</b>	2	2	2
<b>No. of PATV/Electronic Sign updates</b>	1068	1000	1000
<b>Elections conducted</b>	0	1	1
<b>Annual Budget &amp; CIP, CAFR, Investment report</b>	4	4	4
<b>Strategic Plan Policy Change Initiatives</b>	35	40	20
<b>Strategic Plan Initiatives MA,MI,MP/H</b>	120	140	102
<b>Service Delivery Cost/Person</b>	697	732	732

## NUMBER OF PERSONNEL

2021/2022: 4.5 F/T – 1 P/T      2022/2023: 5.5 F/T – 1 P/T      2023/2024: 5.5 F/T - 1 P/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

Deleted funding for the Public Information Consultant. Hired in-house Full Time Public Information Specialist.

# ACCOUNT SUMMARY

## Village Manager Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Executive Salaries / Executive Salaries	\$360,026	\$348,652	\$381,806
Regular Salaries & Wages / Regular Salaries & Wages	\$166,956	\$326,707	\$277,542
Overtime / Overtime	\$2,500	\$2,225	\$2,500
Conversion of Sick Leave	\$0	\$0	\$3,170
Fica Taxes / Medicare	\$7,641	\$8,238	\$9,607
Fica Taxes / Fica Taxes	\$32,673	\$28,614	\$41,077
Retirement Contributions / Retirement Contributions	\$133,545	\$122,885	\$152,381
Life And Health Insurance / Life And Health Insuran	\$99,038	\$100,377	\$113,008
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$802,379</b>	<b>\$937,698</b>	<b>\$981,091</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$90,000	\$35,000	\$37,000
Other Contractual Service / Other Contractual Svs	\$525	\$250	\$525
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$90,525</b>	<b>\$35,250</b>	<b>\$37,525</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$10,615	\$3,385	\$7,436
Communications Services / Cell Phone Allowance	\$1,696	\$1,696	\$1,696
Rentals And Leases / Equipment	\$9,100	\$9,100	\$9,100
Repairs & Maintenance / R/M - Vehicles	\$500	\$324	\$1,500
Repair & Maint. Services / R/M - Equipment	\$200	\$100	\$200
Printing And Binding / Contract Printing	\$2,700	\$2,795	\$17,625
Promotional Activities / Promotional Activities	\$35,575	\$30,825	\$36,675
Other Current Charges / Election Expenses	\$89,370	\$250	\$89,370
Other Current Charges / Legal Ads-Advertising	\$10,000	\$14,000	\$14,000
Other Current Charges / Licenses And Fees	\$600	\$400	\$600
Other Current Charges / Other Current Charges	\$750	\$300	\$1,100
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$161,106</b>	<b>\$63,175</b>	<b>\$179,302</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$5,950	\$4,200	\$6,100
Operating Supplies / Fuel & Lubricants	\$3,046	\$2,700	\$3,000
Operating Supplies / General Operating Supp.	\$3,700	\$1,500	\$2,800
Operating Supplies / Furn/Equip.<\$5000	\$0	\$0	\$1,150
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$12,696</b>	<b>\$8,400</b>	<b>\$13,050</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$7,425	\$9,260	\$9,460
Books,Publ,Subs & Members / Education Class/Seminar	\$3,225	\$2,625	\$8,760
Training / Tuition Reimbursement	\$0	\$0	\$6,000
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$10,650</b>	<b>\$11,885</b>	<b>\$24,220</b>
<b>TOTAL</b>	<b>\$1,077,356</b>	<b>\$1,056,408</b>	<b>\$1,235,188</b>

# HUMAN RESOURCES

## CATEGORY RECAP

Human Resources Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$398,805	\$396,757	\$425,160
Contractual Services	\$16,330	\$7,390	\$11,420
Other Charges and Services	\$9,489	\$8,298	\$10,242
Operating Supplies	\$1,000	\$1,120	\$1,800
Other Operating Expenses	\$4,210	\$4,230	\$6,008
<b>TOTAL</b>	<b>\$429,834</b>	<b>\$417,795</b>	<b>\$454,630</b>

## OPERATING RECAP

Human Resources Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Human Resources	\$429,834	\$417,795	\$454,630
<b>TOTAL</b>	<b>\$429,834</b>	<b>\$417,795</b>	<b>\$454,630</b>

## DEPARTMENT DESCRIPTION

To provide broad and comprehensive, quality human resource and risk programs in all areas of Village operations and administration. Plans, directs and implements all human resources activities and policies, including the following: employee recruitment, selection, orientation, and processing of staffing changes; job classification, compensation, evaluations, retirement and FSA/HSA/HRA administration, benefit review, negotiation, administration and assistance with issues; employee awards, wellness, goodwill and employee appreciation events, and self-improvement training; fair and consistent application of the Village Policy & Procedure manual, Title VI ADA Coordinator, compliance with State, Federal, and county laws/ordinances and personnel records management, HIPAA, unemployment claims management, payroll, wage and labor oversight, litigation, and investigations; safety and risk management, post emergency, drug free workplace, claims management, liaison for third party claims, safety training, and property schedule maintenance.

## MAJOR OBJECTIVES

1. Recruit new employees and orient them to Village policies and programs. Stay within Statute compliance for Level II and employee/volunteer background checks.
2. Continue to plan, revise and implement all human resources policies, procedures, job descriptions, compensation scales and programs. Maintain and update online forms for Village employees.
3. Conduct training sessions for employees and supervisors on relevant Human Resources, Risk Management topics, wellness and benefit education.
4. Assist the Village Manager and department heads with labor relations and disciplinary matters including grievance resolution for fair and consistent application.
5. Analyze employee health benefits, review current and new contract negotiations and provide recommendations. Assist employees with benefit issues, correspondence and appeals.
6. Continue to develop and facilitate a comprehensive risk management program, including an effective Safety Committee, training and education to reduce claims, as well as active claims
7. Continue to develop and facilitate a comprehensive risk management program with carrier, employee and third parties. Analyzing the property schedule to reflect current economic changes and or additions/deletion. Assist with FEMA claims preparation and loss tracking. Actively investigate and manage all liability and property claims.
8. Maintain an employee awards program to recognize employees and work groups for exemplary conduct, accomplishments and acts of service they have performed.

PERFORMANCE MEASURES	Actual 2021/2022	Projected 2022/2023	Estimated 2023/2024
Job Applications Processed	1183	850	1200
Recruitment/Orientations conducted	47	50	50
Benefits Enrollments	189 Medical, 198 Dental, 88 Vision	170 Medical, 169 Dental, 91 Vision	170 Medical, 175 Dental, 70 Vision
Training Sessions	8	7	8
Investigations	7	6	7
Workers Comp Claims	2	5	4
Liability Claims	10	12	8
Strategic Plan Initiatives MA,MIP,MP,PA			
<i>Management Agenda (MA)</i>			0
<i>Management In Progress (MIP)</i>			6
<i>Major Projects (MP)</i>			0
<i>Policy Agenda (PA)</i>			4

## NUMBER OF PERSONNEL

2021/2022: 2 F/T

2022/2023: 2.5 F/T

2023/2024: 2.5 F/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

With the implementation of electronic onboarding, to be certified in electronic notary services, and purchase software for electronic notary services.

Change LinkedIn personal account to a Business Recruiter Lite account so Jobs can be advertised under the account, applicants can be searched, and better tools for recruiting and selection process on a widely used platform for professional and semi professional job seekers.



# ACCOUNT SUMMARY

## Human Resources Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Executive Salaries / Executive Salaries	\$161,386	\$155,478	\$170,263
Regular Salaries & Wages / Regular Salaries & Wages	\$107,114	\$130,444	\$113,024
Retirement Contributions / Retirement Contributions	\$63,707	\$59,395	\$74,469
Life And Health Insurance / Life And Health Insuran	\$44,458	\$33,136	\$42,665
Fica Taxes / Fica Taxes	\$16,647	\$14,024	\$17,649
Fica Taxes / Medicare	\$3,893	\$3,280	\$4,128
Overtime / Overtime	\$1,600	\$1,000	\$1,600
Conversion of Sick Leave	\$0	\$0	\$1,362
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$398,805</b>	<b>\$396,757</b>	<b>\$425,160</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$13,650	\$4,890	\$8,840
Professional Services / Medical/Physicals	\$2,680	\$2,500	\$2,580
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$16,330</b>	<b>\$7,390</b>	<b>\$11,420</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$5,070	\$4,650	\$5,845
Promotional Activities / Promotional Activities	\$3,201	\$2,800	\$3,549
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
Other Current Charges / Other Current Charges	\$370	\$0	\$0
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$9,489</b>	<b>\$8,298</b>	<b>\$10,242</b>
<b>Other Operating Expenses</b>			
Books, Publ, Subs & Members / Education Class/Seminar	\$3,844	\$3,744	\$3,695
Books, Publ, Subs & Members / Subscriptions/Membershi	\$366	\$486	\$2,313
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$4,210</b>	<b>\$4,230</b>	<b>\$6,008</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$400	\$400	\$600
Operating Supplies / Hurricane Expenditures	\$300	\$300	\$500
Operating Supplies / General Operating Supp.	\$300	\$300	\$500
Operating Supplies / Uniforms/Maintenance	\$0	\$120	\$200
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$1,000</b>	<b>\$1,120</b>	<b>\$1,800</b>
<b>TOTAL</b>	<b>\$429,834</b>	<b>\$417,795</b>	<b>\$454,630</b>

# PLANNING & ZONING

## CATEGORY RECAP

Planning & Zoning Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$450,300	\$476,131	\$606,838
Contractual Services	\$65,000	\$115,500	\$120,000
Other Charges and Services	\$26,310	\$26,410	\$30,048
Other Operating Expenses	\$4,514	\$4,499	\$5,251
Operating Supplies	\$3,100	\$3,100	\$3,350
<b>TOTAL</b>	<b>\$549,224</b>	<b>\$625,640</b>	<b>\$765,487</b>

## OPERATING RECAP

Planning & Zoning Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Planning & Zoning	\$549,224	\$625,640	\$765,487
<b>TOTAL</b>	<b>\$549,224</b>	<b>\$625,640</b>	<b>\$765,487</b>

## DEPARTMENT DESCRIPTION

The Planning Division ensures development is planned, constructed and documented according to the Village's Comprehensive Plan, Village Code, and State Statutes. Provide technical support to the Planning Commission, Village Council, Local Planning Agency, Public Art Advisory Board, and Building Department. The department reviews land development applications and building permits for zoning compliance; evaluates and updates the Village Code and Comprehensive Plan; and responds to public inquiries.

**MAJOR OBJECTIVES**

1. Development review of Site Plans
2. Maintain Village Property and Asset Plan
3. Keep up to date the Development Review Procedures and Flow Charts for Applicants.
4. Monitor the Annexation Policy and Action Plan
5. Continue to maintain orderly and easily navigable development projects files both internally and on the internet for public viewing
6. Provide accurate analyses and reporting on proposed land development applications.
7. Provide accurate and responsive answers to the general public regarding land development, real property, and procedural inquiries.
8. Provide ongoing training of the Planning and Zoning Commission on Village’s Code of Ordinances
9. Update Planning and Zoning Department’s Website
10. Update the Development Application Manual
11. Southern Properties Park
12. Southern Boulevard Property Development
13. ALDI Park PID Remaining Parcel Buildout
14. Administrating the Community Residential Homes Permitting

PERFORMANCE MEASURES	Actual 2020/2021	Projected 2022/2023	Estimated 2023/2024
<b>Managed Development Applications (CP, RZ, SP, SPM, SE, AAR, SpE, DA, FP, PP, ANNEX, MCIC, TEXT, and Ease)*</b>	219	179	200
<b>Variance and Waiver Requests</b>	37	56	20
<b>Special Event Permits</b>	27	25	26
<b>Permit Plan Reviews</b>	856	866	861
<b>Business Tax Receipt</b>	707	758	732
<b>Strategic Plan Initiatives MA,MIP,MP,PA</b>			
<i>Management Agenda (MA)</i>			15
<i>Management In Progress (MIP)</i>			18
<i>Major Projects (MP)</i>			0
<i>Policy Agenda (PA)</i>			19

**NUMBER OF PERSONNEL**

2021/2022: 3 F/T                      2022/2023: 4 F/T                      2023/2024: 4 F/T 1 F/T

**MAJOR BUDGET SERVICE LEVEL CHANGES**

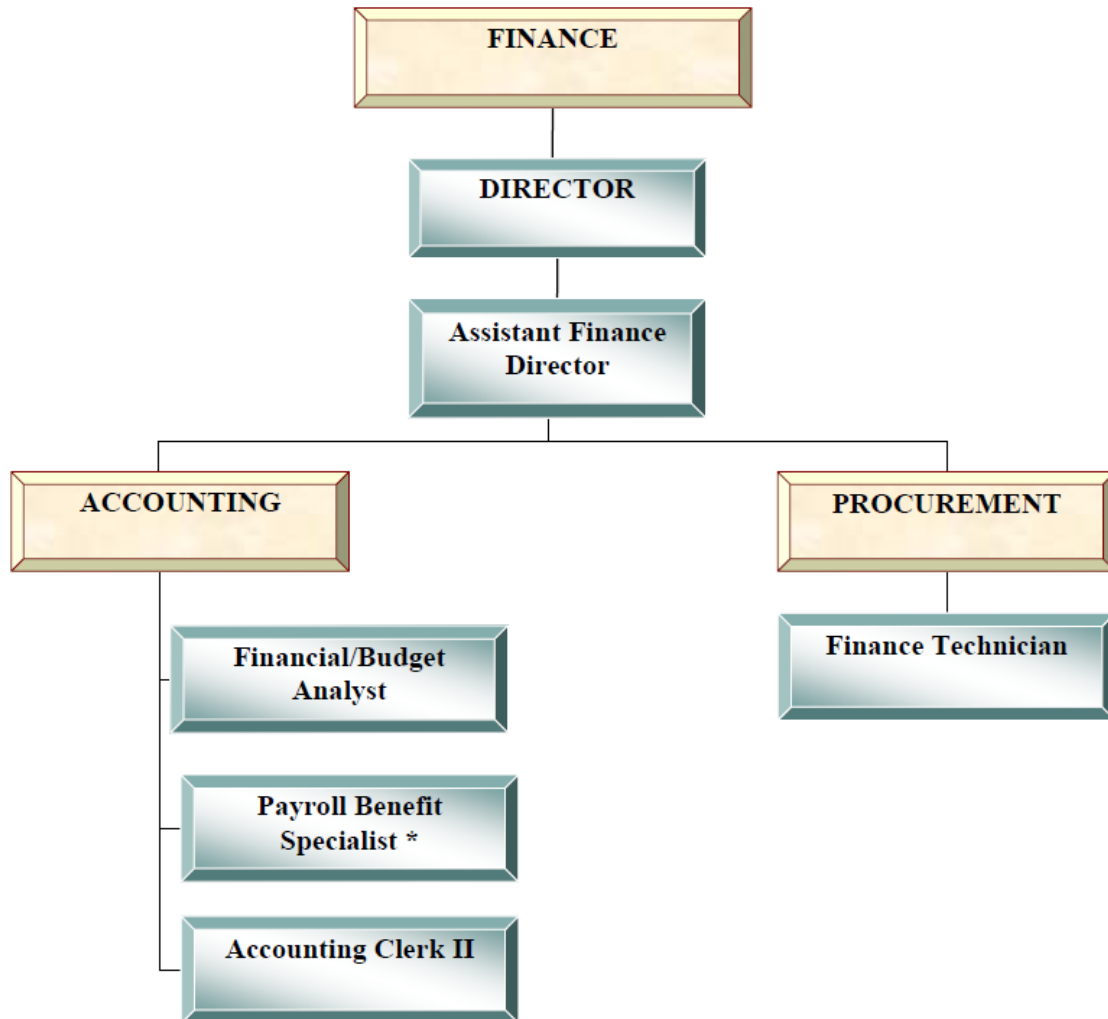
None

# ACCOUNT SUMMARY

## Planning & Zoning Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$145,352	\$214,176	\$234,542
Executive Salaries / Executive Salaries	\$149,864	\$144,377	\$158,106
Life And Health Insurance / Life And Health Insuran	\$66,877	\$69,766	\$94,298
Retirement Contributions / Retirement Contributions	\$64,623	\$28,179	\$86,821
Fica Taxes / Fica Taxes	\$18,303	\$15,101	\$24,462
Fica Taxes / Medicare	\$4,281	\$3,532	\$5,721
Overtime / Overtime	\$1,000	\$1,000	\$1,000
Conversion of Sick Leave	\$0	\$0	\$1,888
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$450,300</b>	<b>\$476,131</b>	<b>\$606,838</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$65,000	\$115,500	\$120,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$65,000</b>	<b>\$115,500</b>	<b>\$120,000</b>
<b>Other Charges and Services</b>			
Other Current Charges / Legal Ads-Advertising	\$20,000	\$20,000	\$20,800
Travel And Per Diem / Travel And Per Diem	\$4,582	\$4,582	\$7,100
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
Printing And Binding / Contract Printing	\$500	\$500	\$600
Promotional Activities / Promotional Activities	\$200	\$300	\$300
Other Current Charges / Other Current Charges	\$180	\$180	\$400
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$26,310</b>	<b>\$26,410</b>	<b>\$30,048</b>
<b>Other Operating Expenses</b>			
Books, Publ, Subs & Members / Education Class/Seminar	\$2,880	\$3,099	\$3,055
Books, Publ, Subs & Members / Subscriptions/Membershi	\$1,634	\$1,400	\$2,196
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$4,514</b>	<b>\$4,499</b>	<b>\$5,251</b>
<b>Operating Supplies</b>			
Operating Supplies / General Operating Supp.	\$1,400	\$1,400	\$1,500
Office Supplies / Office Supplies	\$1,000	\$1,000	\$1,100
Operating Supplies / Furn/Equip.<\$5000	\$700	\$700	\$750
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$3,100</b>	<b>\$3,100</b>	<b>\$3,350</b>
<b>TOTAL</b>	<b>\$549,224</b>	<b>\$625,640</b>	<b>\$765,487</b>

# FINANCE



\* 50% Village Manager / 50% Finance

# CATEGORY RECAP

Finance Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$761,803	\$739,057	\$770,393
Contractual Services	\$214,850	\$141,610	\$163,000
Other Charges and Services	\$16,856	\$16,364	\$16,956
Operating Supplies	\$6,910	\$5,782	\$7,510
Other Operating Expenses	\$11,395	\$7,475	\$9,845
<b>TOTAL</b>	<b>\$1,011,814</b>	<b>\$910,288</b>	<b>\$967,704</b>

# OPERATING RECAP

Finance Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Finance	\$1,011,814	\$910,288	\$967,704
<b>TOTAL</b>	<b>\$1,011,814</b>	<b>\$910,288</b>	<b>\$967,704</b>

# DEPARTMENT DESCRIPTION

## Administration

Responsible for the coordination of all financial activities of the Village by acting as liaison to other Department Heads, the Public and Village Manager; directly responsible for policy implementation relating to Cash Management, Budgetary Practices and Control, Audit Coordination and Financial Planning Activities.

## Accounting

Responsible for four (4) accounting functions within the Finance Department: (1) Accounts Payable, the payment of outstanding obligations owed by the Village; (2) Accounts Receivable, the billing and collection of amounts owed to the Village; (3) Payroll, the preparation and distribution of salaries and wages and related records. (4) General Ledger, the processing of journal entries, verification and creation of account structure and monthly revenue and expenditure reports.

## Purchasing

Responsible for the procurement of materials and services for Village Departments at the lowest cost/quantity ratio and within specifications in accordance with Village, State and other applicable laws and regulations; and the maintenance of General Fixed Asset inventory and the disposition of Village owned equipment designated as surplus.

## MAJOR OBJECTIVES

1. Maintain investment practices at 100% of idle funds.
2. Complete the annual audit by January 31st of each year and issue report by February 28th.
3. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Obtain GFOA Distinguished Budget Presentation Award.
5. Prepare, process and pay timely all approved invoices weekly.
6. Update purchasing procedures as necessary.
7. Process bi-weekly payroll, ensuring error-free payrolls.
8. Prepare bank reconciliation's on a monthly basis.
9. Analyze cash receipts daily.

PERFORMANCE MEASURES	Actual	Projected	Estimated
	2021/2022	2022/2023	2023/2024
Monthly financial reports issued	12	12	12
Number of funds budgeted	8	9	9
Purchase orders issued	450	500	500
Accounts payable checks processed	3520	3600	3600
Payroll Transactions processed	3449	3605	3605
Strategic Plan Initiatives MA,MIP,MP,PA			
<i>Management Agenda (MA)</i>			0
<i>Management In Progress (MIP)</i>			6
<i>Major Projects (MP)</i>			0
<i>Policy Agenda (PA)</i>			4

## NUMBER OF PERSONNEL

2021/2022: 6 F/T

2022/2023: 5.5 F/T

2023/2024: 5.5 F/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

Moving from a manual spreadsheet budget preparation to an online cloud based budget software.

# ACCOUNT SUMMARY

## Finance Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$343,809	\$383,046	\$389,646
Executive Salaries / Executive Salaries	\$169,555	\$147,773	\$148,068
Retirement Contributions / Retirement Contributions	\$94,476	\$117,777	\$104,488
Life And Health Insurance / Life And Health Insuran	\$113,190	\$52,585	\$82,444
Fica Taxes / Fica Taxes	\$31,829	\$29,871	\$33,764
Fica Taxes / Medicare	\$7,444	\$7,378	\$7,897
Overtime / Overtime	\$1,500	\$627	\$1,500
Conversion of Sick Leave	\$0	\$0	\$2,586
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$761,803</b>	<b>\$739,057</b>	<b>\$770,393</b>
<b>Contractual Services</b>			
Accounting And Auditing / Accounting And Auditing	\$66,900	\$59,500	\$68,050
Professional Services / Investment Services	\$60,000	\$54,610	\$60,000
Professional Services / Other Services	\$87,950	\$27,500	\$34,950
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$214,850</b>	<b>\$141,610</b>	<b>\$163,000</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$9,598	\$9,231	\$11,543
Other Current Charges / Other Current Charges	\$2,660	\$2,610	\$710
Printing And Binding / Contract Printing	\$1,700	\$1,700	\$1,800
Other Current Charges / Licenses And Fees	\$1,050	\$975	\$1,055
Other Current Charges / Legal Ads-Advertising	\$1,000	\$1,000	\$1,000
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$16,856</b>	<b>\$16,364</b>	<b>\$16,956</b>
<b>Other Operating Expenses</b>			
Books, Publ, Subs & Members / Subscriptions/Membershi	\$3,780	\$1,975	\$4,880
Books, Publ, Subs & Members / Education Class/Seminar	\$3,115	\$2,500	\$4,965
Training / Tuition Reimbursement	\$4,500	\$3,000	\$0
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$11,395</b>	<b>\$7,475</b>	<b>\$9,845</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$4,100	\$4,100	\$4,700
Operating Supplies / General Operating Supp.	\$2,810	\$1,682	\$2,810
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$6,910</b>	<b>\$5,782</b>	<b>\$7,510</b>
<b>TOTAL</b>	<b>\$1,011,814</b>	<b>\$910,288</b>	<b>\$967,704</b>



# LEGAL

## CATEGORY RECAP

Legal Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Contractual Services	\$395,000	\$293,140	\$323,000
<b>TOTAL</b>	<b>\$395,000</b>	<b>\$293,140</b>	<b>\$323,000</b>

## OPERATING RECAP

Legal Operating Recap

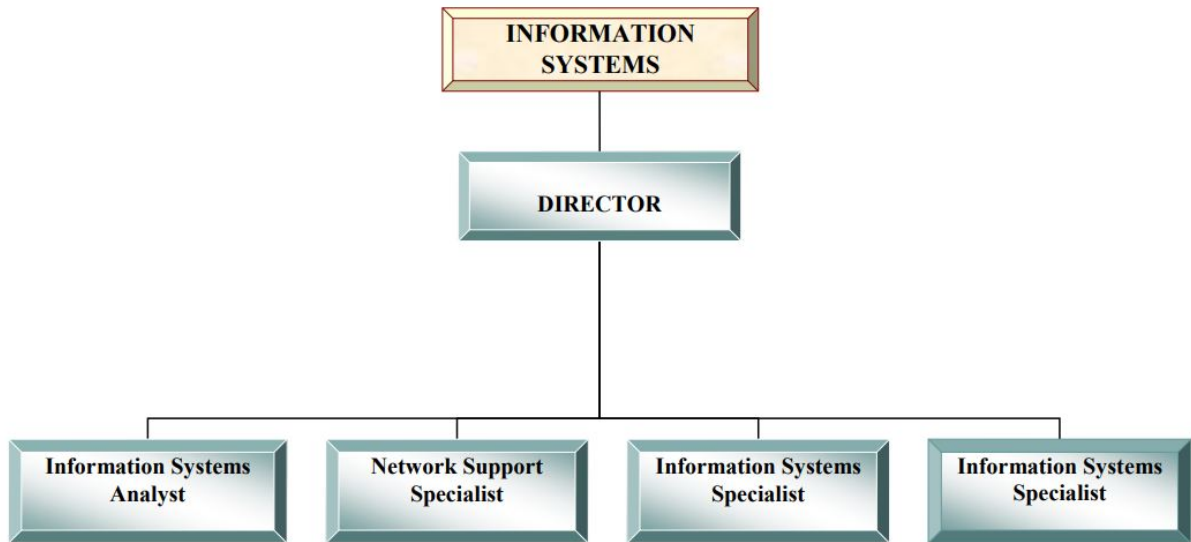
	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Legal Counsel	\$395,000	\$293,140	\$323,000
<b>TOTAL</b>	<b>\$395,000</b>	<b>\$293,140</b>	<b>\$323,000</b>

## ACCOUNT SUMMARY

Legal Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Contractual Services</b>			
Professional Services / Legal Services	\$386,000	\$290,170	\$315,000
Professional Services / Legal Services-Other	\$5,000	\$0	\$3,000
Professional Services / Legal Services-Labor	\$2,000	\$2,970	\$3,000
Professional Services / Legal Services-Pension	\$2,000	\$0	\$2,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$395,000</b>	<b>\$293,140</b>	<b>\$323,000</b>
<b>TOTAL</b>	<b>\$395,000</b>	<b>\$293,140</b>	<b>\$323,000</b>

# INFORMATION SYSTEMS



## CATEGORY RECAP

### Information Systems Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$695,922	\$690,882	\$749,065
Other Charges and Services	\$527,728	\$517,417	\$606,488
Contractual Services	\$85,000	\$15,000	\$85,000
Other Operating Expenses	\$6,800	\$6,500	\$6,800
Operating Supplies	\$821	\$410	\$820
<b>TOTAL</b>	<b>\$1,316,271</b>	<b>\$1,230,209</b>	<b>\$1,448,173</b>

## OPERATING RECAP

### Information Systems Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Information Systems	\$1,316,271	\$1,230,209	\$1,448,173
<b>TOTAL</b>	<b>\$1,316,271</b>	<b>\$1,230,209</b>	<b>\$1,448,173</b>

## DEPARTMENT DESCRIPTION

The Information Systems Department (I.S.) is responsible for providing the Village of Royal Palm Beach government with proactive leadership in Village wide information, communications, and telecommunications technologies. The primary responsibilities incorporate providing and maintaining Village's complex data and communications network infrastructures, online services & presence, cloud environments, enterprise applications; and in ensuring the security of the Village's information and data processes, and provision of disaster recovery and business continuity.

### Our Mission

To deliver current, comprehensive, and accurate information and technology solutions in a user-friendly and reliable medium to policy makers and management for their decision making process; to staff for effective processing of their work; and to the citizens and business community of Royal Palm Beach for effective access to Village information and interaction with processes.

## MAJOR OBJECTIVES

- Deploy 10G LAN at core voice/data communications datacenter.
- Upgrade core datacenters' physical and technical network assets.
- Coordinate design and deployment of new Commission Chambers and conference rooms.
- Coordinate technical/physical relocation of VH datacenter and staff to new building.
- Go LIVE with cloud-based, collaborative Budgeting & Planning software.
- GO LIVE with Human Capital Management, Workforce, and Talent Management applications.
- Continue enhancements to multi-layered network security of physical/logical defense measures to prevent, detect, and quickly address network/data security breaches.

PERFORMANCE MEASURES	Actual	Projected	Estimated
	2021/2022	2022/2023	2023/2024
Number of supported end-user workstations, servers, routers, and network devices.	728	750	800
Number of supported software applications.	130	132	140
Number of Website visits	311,350	315,000	320,000
Number of Website requests	1,059	1,174	1,300
Number of Twitter Followers	838	950	1,000
Number of Facebook Followers	5,745	6,351	6,500
Number of CodeRed Emergency Notification System subscribers	15,500	15,550	16,000
Number of resolved helpdesk support issues. (Support Ticketing System, In person, email, phone).	4,000+-	4,300+-	6,000
Strategic Plan Initiatives MA,MIP,MP,PA			
<i>Management Agenda (MA)</i>			2
<i>Management In Progress (MIP)</i>			13
<i>Major Projects (MP)</i>			0
<i>Policy Agenda (PA)</i>			7

## NUMBER OF PERSONNEL

2021/2022: 5 F/T

2022/2023: 5 F/T

2023/2024: 5 F/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

- Complete OpenGov Budgeting & Planning Software integration to Naviine GMBA and Payroll
- Weekly ProjectDox software and computer literacy community outreach webinars.
- Replace costly alarm and emergency copper lines with cellular.
- Upgrade of core hardware and software assets, including host servers, data storage array, switches, routers, virtualization and server operating system software at main voice/data/application hosting and communications data centers to allow for 10G LAN.
- Deploy high-definition video surveillance systems at Public Works grounds. For 24x7x365 enhanced surveillance and collection of valuable incident evidence.
- Continue enhancements to multi-layered network security of physical/logical defense measures to prevent, detect, and quickly address network/data security breaches.

# ACCOUNT SUMMARY

## Information Systems Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$370,977	\$368,015	\$380,829
Executive Salaries / Executive Salaries	\$143,252	\$127,609	\$140,311
Retirement Contributions / Retirement Contributions	\$61,480	\$84,427	\$100,596
Life And Health Insurance / Life And Health Insuran	\$80,724	\$73,909	\$84,600
Fica Taxes / Fica Taxes	\$32,004	\$29,924	\$32,599
Fica Taxes / Medicare	\$7,485	\$6,998	\$7,624
Conversion of Sick Leave	\$0	\$0	\$2,506
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$695,922</b>	<b>\$690,882</b>	<b>\$749,065</b>
<b>Other Charges and Services</b>			
Repair & Maint. Services / Maintenance Contracts	\$497,000	\$497,000	\$574,440
Repair & Maint. Services / R/M - Radios/Computers	\$20,000	\$18,369	\$20,000
Repair & Maint. Services / R/M - Equipment	\$7,000	\$0	\$7,000
Travel And Per Diem / Travel And Per Diem	\$1,380	\$0	\$2,500
Repairs & Maintenance / R/M - Vehicles	\$1,000	\$1,000	\$1,000
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
Other Current Charges / Other Current Charges	\$300	\$0	\$500
Other Current Charges / Legal Ads-Advertising	\$200	\$200	\$200
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$527,728</b>	<b>\$517,417</b>	<b>\$606,488</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$85,000	\$15,000	\$85,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$85,000</b>	<b>\$15,000</b>	<b>\$85,000</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Education Class/Seminar	\$6,500	\$6,500	\$6,500
Books,Publ,Subs & Members / Subscriptions/Membershi	\$300	\$0	\$300
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$6,800</b>	<b>\$6,500</b>	<b>\$6,800</b>
<b>Operating Supplies</b>			
Operating Supplies / General Operating Supp.	\$500	\$100	\$500
Operating Supplies / Fuel & Lubricants	\$271	\$310	\$270
Office Supplies / Office Supplies	\$50	\$0	\$50
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$821</b>	<b>\$410</b>	<b>\$820</b>
<b>TOTAL</b>	<b>\$1,316,271</b>	<b>\$1,230,209</b>	<b>\$1,448,173</b>

# POLICE

## CATEGORY RECAP

Police Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Contractual Services</b>	\$8,595,745	\$8,595,745	\$8,853,617
<b>Other Charges and Services</b>	\$0	\$4,000	\$4,000
<b>TOTAL</b>	<b>\$8,595,745</b>	<b>\$8,599,745</b>	<b>\$8,857,617</b>

## OPERATING RECAP

Police Operating Recap

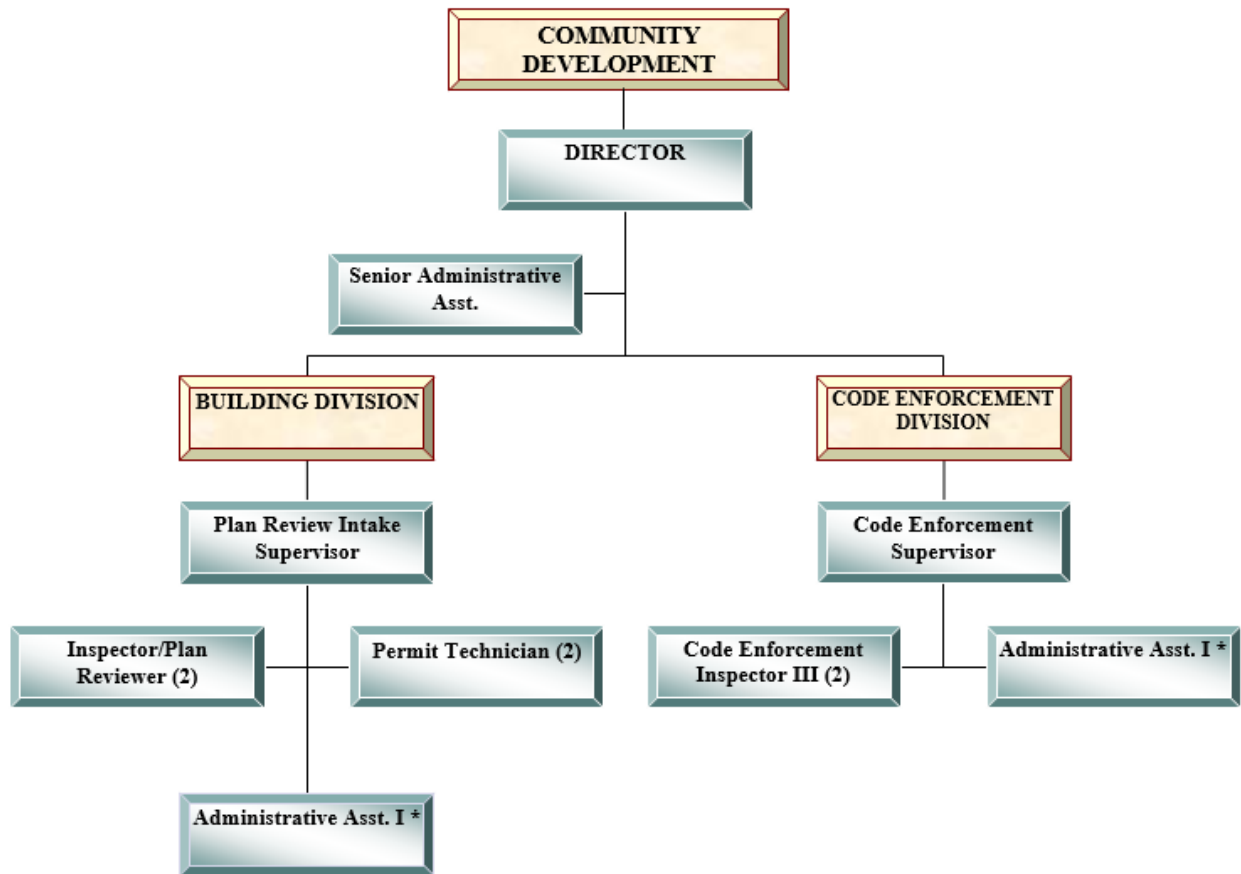
	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Police</b>	\$8,595,745	\$8,599,745	\$8,857,617
<b>TOTAL</b>	<b>\$8,595,745</b>	<b>\$8,599,745</b>	<b>\$8,857,617</b>

## ACCOUNT SUMMARY

Police Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Contractual Services</b>			
Professional Services / Other Services	\$8,595,745	\$6,095,745	\$6,353,617
Professional Services / Police Serv Fr ARPA	\$0	\$2,500,000	\$2,500,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$8,595,745</b>	<b>\$8,595,745</b>	<b>\$8,853,617</b>
<b>Other Charges and Services</b>			
Other Current Charges / Police Education Acct	\$0	\$4,000	\$4,000
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>TOTAL</b>	<b>\$8,595,745</b>	<b>\$8,599,745</b>	<b>\$8,857,617</b>

# COMMUNITY DEVELOPMENT



# CATEGORY RECAP

## Community Development Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$1,245,656	\$1,248,797	\$1,364,200
Contractual Services	\$62,000	\$64,000	\$71,000
Other Charges and Services	\$29,374	\$23,934	\$28,274
Operating Supplies	\$26,189	\$24,283	\$26,812
Other Operating Expenses	\$13,785	\$14,776	\$13,795
<b>TOTAL</b>	<b>\$1,377,004</b>	<b>\$1,375,790</b>	<b>\$1,504,081</b>

# OPERATING RECAP

## Community Development Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Building Division	\$1,020,566	\$991,765	\$1,093,511
Code Enforcement Division	\$356,438	\$384,025	\$410,570
<b>TOTAL</b>	<b>\$1,377,004</b>	<b>\$1,375,790</b>	<b>\$1,504,081</b>



# BUILDING DIVISION

## CATEGORY RECAP

Building Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$920,687	\$894,592	\$984,717
Contractual Services	\$50,000	\$53,000	\$59,000
Other Charges and Services	\$21,732	\$17,658	\$21,132
Operating Supplies	\$16,547	\$15,915	\$17,062
Other Operating Expenses	\$11,600	\$10,600	\$11,600
<b>TOTAL</b>	<b>\$1,020,566</b>	<b>\$991,765</b>	<b>\$1,093,511</b>

## OPERATING RECAP

Building Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Building Division	\$1,020,566	\$991,765	\$1,093,511
<b>TOTAL</b>	<b>\$1,020,566</b>	<b>\$991,765</b>	<b>\$1,093,511</b>

## DEPARTMENT DESCRIPTION

A division which provides responsive building review services necessary to implement the Village's Code of Ordinances and the Florida Building Code. Administers impact fees, provides technical assistance to the Village Council and the general public. Provides building plans review and inspections consistent with the Village Code of Ordinances and the Florida Building Code. Implements disaster preparedness and post recovery evaluation. Maintains the records retention system required by Florida Statute. Implements a Business Receipts listing and tax system of local businesses.

## MAJOR GOALS AND OBJECTIVES

### Goals

1. Continue to further implement E-Permitting process which will enhance customer service response and efficiency.
2. Continue to develop metrics to analyze our customer experience and better delivery of our services
3. Maintain a proactive approach to distressed properties and efforts to maintain property values.

### Objectives

1. Provide accurate analyses and reporting of Building functions.
2. Provide our residents and customers supportive, responsive and innovative solutions regarding improvements to real property.

PERFORMANCE MEASURES	Actual	Projected	Estimated
	2021/2022	2022/2023	2023/2024
No. of Business Tax Receipts Issued	3,069	3,450	3,500
No. of New Single Family Buildings	98	5	30
Valuation of New Single Family Buildings	38,024,753	1,760,939	14,000,000
No. of New Single Family Additions/Alterations	38	20	20
Valuations of New Single Family Additions/Alterations	1,302,093	866,391	1,000,000
No. of New Multi Family Buildings	3	39	40
Valuation of New Multi Family Buildings	4,033,657	109,200,000	115,000,000
No. of New Commercial Buildings	5	4	10
Valuation of New Commercial Buildings	4,727,932	15,157,391	38,000,000
No. of New Commercial Additions/Alterations	54	17	30
Valuation of New Commercial Additions/Alterations	14,512,248	2,699,777	5,000,000

#### NUMBER OF PERSONNEL

2021/2022: 7.5 F/T

2022/2023: 7.5 F/T

2023/2024: 7.5 F/T

#### MAJOR BUDGET SERVICE LEVEL CHANGES

None

# ACCOUNT SUMMARY

## Building Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Executive Salaries / Executive Salaries	\$165,420	\$159,365	\$174,520
Regular Salaries & Wages / Regular Salaries & Wages	\$455,478	\$470,230	\$491,765
Overtime / Overtime	\$4,550	\$3,000	\$4,550
Conversion of Sick Leave	\$0	\$0	\$9,704
Fica Taxes / Medicare	\$9,032	\$4,550	\$9,880
Fica Taxes / Fica Taxes	\$38,618	\$39,974	\$42,243
Retirement Contributions / Retirement Contributions	\$106,706	\$111,098	\$128,469
Life And Health Insurance / Life And Health Insuran	\$140,883	\$106,375	\$123,586
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$920,687</b>	<b>\$894,592</b>	<b>\$984,717</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$50,000	\$53,000	\$55,000
Other Contractual Service / Other Contractual Svs	\$0	\$0	\$4,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$50,000</b>	<b>\$53,000</b>	<b>\$59,000</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$5,586	\$5,586	\$5,586
Communications Services / Cell Phone Allowance	\$1,696	\$1,696	\$1,696
Rentals And Leases / Equipment	\$6,000	\$6,000	\$6,000
Repairs & Maintenance / R/M - Vehicles	\$2,500	\$1,000	\$2,500
Repair & Maint. Services / R/M - Equipment	\$600	\$600	\$600
Printing And Binding / Contract Printing	\$3,500	\$2,000	\$3,500
Promotional Activities / Promotional Activities	\$1,000	\$300	\$1,000
Other Current Charges / Legal Ads-Advertising	\$250	\$0	\$250
Other Current Charges / Other Current Charges	\$600	\$476	\$0
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$21,732</b>	<b>\$17,658</b>	<b>\$21,132</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$2,000	\$1,950	\$2,000
Operating Supplies / Fuel & Lubricants	\$7,647	\$7,465	\$8,212
Operating Supplies / General Operating Supp.	\$4,200	\$4,000	\$3,700
Operating Supplies / Uniforms/Maintenance	\$600	\$550	\$1,200
Operating Supplies / Furn/Equip.<\$5000	\$1,500	\$1,500	\$1,500
Operating Supplies / Clothing Allowance	\$600	\$450	\$450
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$16,547</b>	<b>\$15,915</b>	<b>\$17,062</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$3,650	\$2,650	\$3,650
Books,Publ,Subs & Members / Education Class/Seminar	\$7,950	\$7,950	\$7,950
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$11,600</b>	<b>\$10,600</b>	<b>\$11,600</b>
<b>TOTAL</b>	<b>\$1,020,566</b>	<b>\$991,765</b>	<b>\$1,093,511</b>

# CODE ENFORCEMENT DIVISION

## CATEGORY RECAP

Code Enforcement Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$324,969	\$354,205	\$379,483
Contractual Services	\$12,000	\$11,000	\$12,000
Operating Supplies	\$9,642	\$8,368	\$9,750
Other Charges and Services	\$7,642	\$6,276	\$7,142
Other Operating Expenses	\$2,185	\$4,176	\$2,195
<b>TOTAL</b>	<b>\$356,438</b>	<b>\$384,025</b>	<b>\$410,570</b>

## OPERATING RECAP

Code Enforcement Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Code Enforcement Division	\$356,438	\$384,025	\$410,570
<b>TOTAL</b>	<b>\$356,438</b>	<b>\$384,025</b>	<b>\$410,570</b>

## DEPARTMENT DESCRIPTION

This division provides a proactive environment of voluntary compliance of Village codes and standards governing community aesthetics, appearance, property maintenance and proper permitting. The Division is responsible for the issuance of Courtesy Notices, Notices of Violation, collection and maintenance of evidence relating to those violations, and when appropriate, presenting cases to the Code Enforcement Special Magistrate for final disposition.

## MAJOR OBJECTIVES

1. Maintain Community appearance through regular property inspections.
2. Maintain the Code Enforcement Divisions friendly approach and interaction with residents, business owners and property managers.
3. Maintain a distressed property registry and the proactive approach for Code Enforcement.
4. Streamline procedures for evaluating the efficacy of existing code provisions and other unclear standards and procedures.

PERFORMANCE MEASURES	Actual 2021/2022	Projected 2022/2023	Estimated 2023/2024
Initial Inspections/Responses	1,900	1,500	1,600
No. of Courtesy Notices	1,714	1,400	1,500
No. of Cases Processed	1,048	1,000	1,200
No. of Special Magistrate Cases	304	375	400
Fines Collected	190,660	290,000	225,000
Foreclosure Property Registration	14,425	7,000	7,000

NUMBER OF PERSONNEL

2021/2022: 3.5 F/T

2022/2023: 3.5 F/T

2023/2024: 3.5 F/T

MAJOR BUDGET SERVICE LEVEL CHANGES

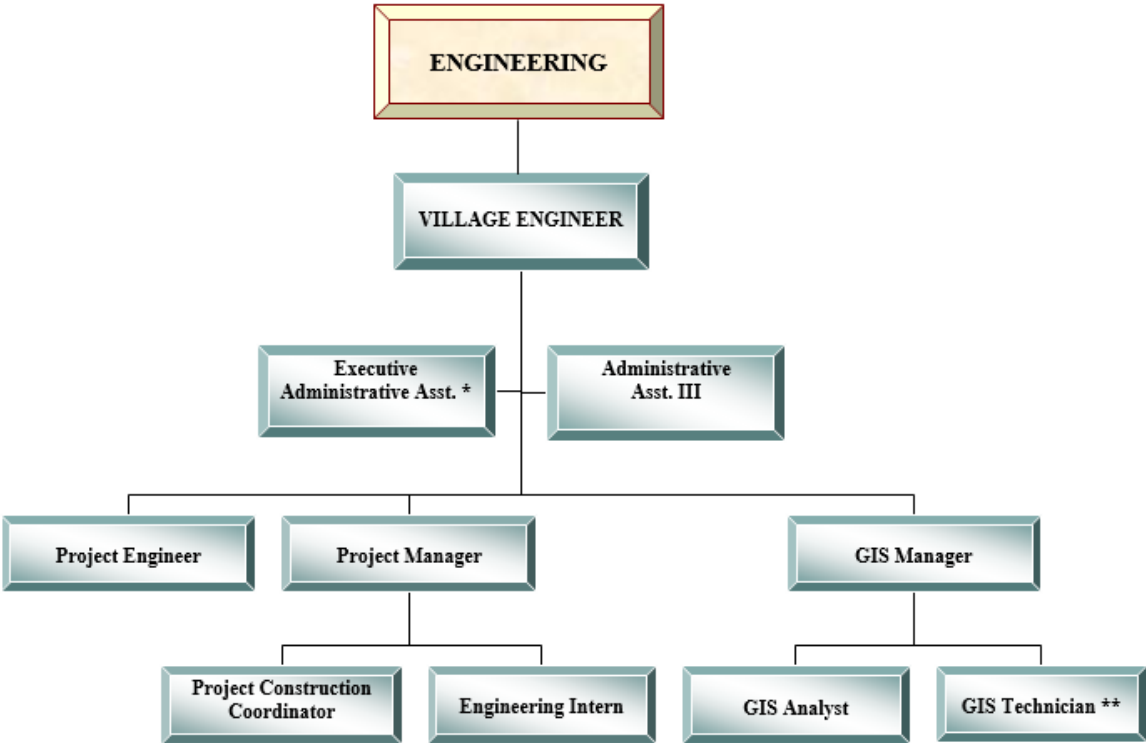
None

# ACCOUNT SUMMARY

## Code Enforcement Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$216,872	\$258,137	\$259,505
Life And Health Insurance / Life And Health Insuran	\$63,676	\$51,476	\$61,316
Retirement Contributions / Retirement Contributions	\$25,830	\$27,459	\$35,384
Fica Taxes / Fica Taxes	\$13,446	\$13,075	\$16,233
Fica Taxes / Medicare	\$3,145	\$3,058	\$3,797
Overtime / Overtime	\$2,000	\$1,000	\$2,000
Conversion of Sick Leave	\$0	\$0	\$1,248
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$324,969</b>	<b>\$354,205</b>	<b>\$379,483</b>
<b>Contractual Services</b>			
Professional Services / Legal Services	\$10,000	\$10,000	\$10,000
Other Contractual Service / Other Contractual Svs	\$2,000	\$1,000	\$2,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$12,000</b>	<b>\$11,000</b>	<b>\$12,000</b>
<b>Operating Supplies</b>			
Operating Supplies / General Operating Supp.	\$2,500	\$2,500	\$2,500
Operating Supplies / Fuel & Lubricants	\$2,392	\$1,818	\$2,000
Operating Supplies / Furn/Equip.<\$5000	\$2,000	\$1,400	\$2,000
Operating Supplies / Uniforms/Maintenance	\$1,300	\$1,200	\$1,800
Office Supplies / Office Supplies	\$1,000	\$1,000	\$1,000
Operating Supplies / Clothing Allowance	\$450	\$450	\$450
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$9,642</b>	<b>\$8,368</b>	<b>\$9,750</b>
<b>Other Charges and Services</b>			
Printing And Binding / Contract Printing	\$3,000	\$2,000	\$3,000
Repairs & Maintenance / R/M - Vehicles	\$2,000	\$1,500	\$2,000
Travel And Per Diem / Travel And Per Diem	\$734	\$1,468	\$734
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
Other Current Charges / Other Current Charges	\$500	\$300	\$0
Promotional Activities / Promotional Activities	\$300	\$150	\$300
Other Current Charges / Legal Ads-Advertising	\$250	\$0	\$250
Communications Services / Communications Services	\$10	\$10	\$10
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$7,642</b>	<b>\$6,276</b>	<b>\$7,142</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Education Class/Seminar	\$1,690	\$3,376	\$1,690
Books,Publ,Subs & Members / Subscriptions/Membershi	\$495	\$800	\$505
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$2,185</b>	<b>\$4,176</b>	<b>\$2,195</b>
<b>TOTAL</b>	<b>\$356,438</b>	<b>\$384,025</b>	<b>\$410,570</b>

# ENGINEERING DEPARTMENT



## CATEGORY RECAP

### Engineering Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$1,074,730	\$1,211,368	\$1,316,270
Contractual Services	\$80,000	\$67,500	\$80,000
Other Charges and Services	\$13,774	\$11,824	\$14,229
Operating Supplies	\$6,884	\$5,447	\$6,862
Other Operating Expenses	\$3,966	\$3,240	\$3,410
<b>TOTAL</b>	<b>\$1,179,354</b>	<b>\$1,299,379</b>	<b>\$1,420,771</b>

## OPERATING RECAP

### Engineering Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Engineering Department	\$1,179,354	\$1,299,379	\$1,420,771
<b>TOTAL</b>	<b>\$1,179,354</b>	<b>\$1,299,379</b>	<b>\$1,420,771</b>

## DEPARTMENT DESCRIPTION

### Engineering

The Engineering Division, in collaboration with other departments, manages the expenditures of capital improvement funds, serves as the Village's liaison with FEMA and the County on emergency management activities, is responsible for the overall management of floodplains and the Community Rating System (CRS), ensures that new development is planned, designed, constructed, and documented appropriately, and manages the use of Village right-of-ways.

### Geographic Information System (GIS)

The GIS Division provides for the continued development and maintenance of the Village GIS to include data collection, map creation, disaster and recovery planning and in house training on database and software usage. GIS data is accessible to all Village Departments as well as the public.



## MAJOR OBJECTIVES

1. Design, permit and coordinate construction of Village Capital Improvement projects.
2. Apply for grants.
3. Manage expenditures of grant funds.
4. Manage use of Village right-of-ways and easements.
5. Development review of site plans, construction plans and plats.
6. Permit and inspect private development site construction.
7. Village liaison with state and county officials regarding emergency management activities.
8. Manage the Floodplain in accordance with Chapter 11.5 of the Village code of ordinances.
9. Manage the Village's participation in the National Flood Insurance Program Community Rating System
10. Maintain and update Storm Water Utility billing data.
11. Manage and maintain the as-built data archive for public and private infrastructure in a GIS database.
12. Create and maintain tracking tools for the inspection, maintenance, and inventory of Village assets.
13. Provide mapping and data analysis for Village departments and the public.

PERFORMANCE MEASURES	Actual 2021/2022	Projected 2022/2023	Estimated 2023/2024
Capital improvement projects: Number of Planned Projects	76	62	65
Capital improvement projects: Total Value	18.8 mil	15 mil	20 mil
Capital improvement projects: Number of Completed	45	50	50
Process right-of-way utilization permits	45	35	40
Review development applications*	219	252	275
Final engineering plan approvals	10	14	10
Infrastructure Inspections	341	750	600
GIS: Number of web maps maintained	132	135	140
GIS: Number of map layers maintained	180	187	190
Floodplain Reviews	118	75	50
CRS Activities Completed	35	35	55
Management Agenda (MA)			3
Management In Progress (MIP)			20
Major Projects (MP)			54
Policy Agenda (PA)			26

## NUMBER OF PERSONNEL

2021/2022: 8 F/T

2022/2023: 8 F/T; 1 P/T

2023/2024: 8 F/T; 1 P/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

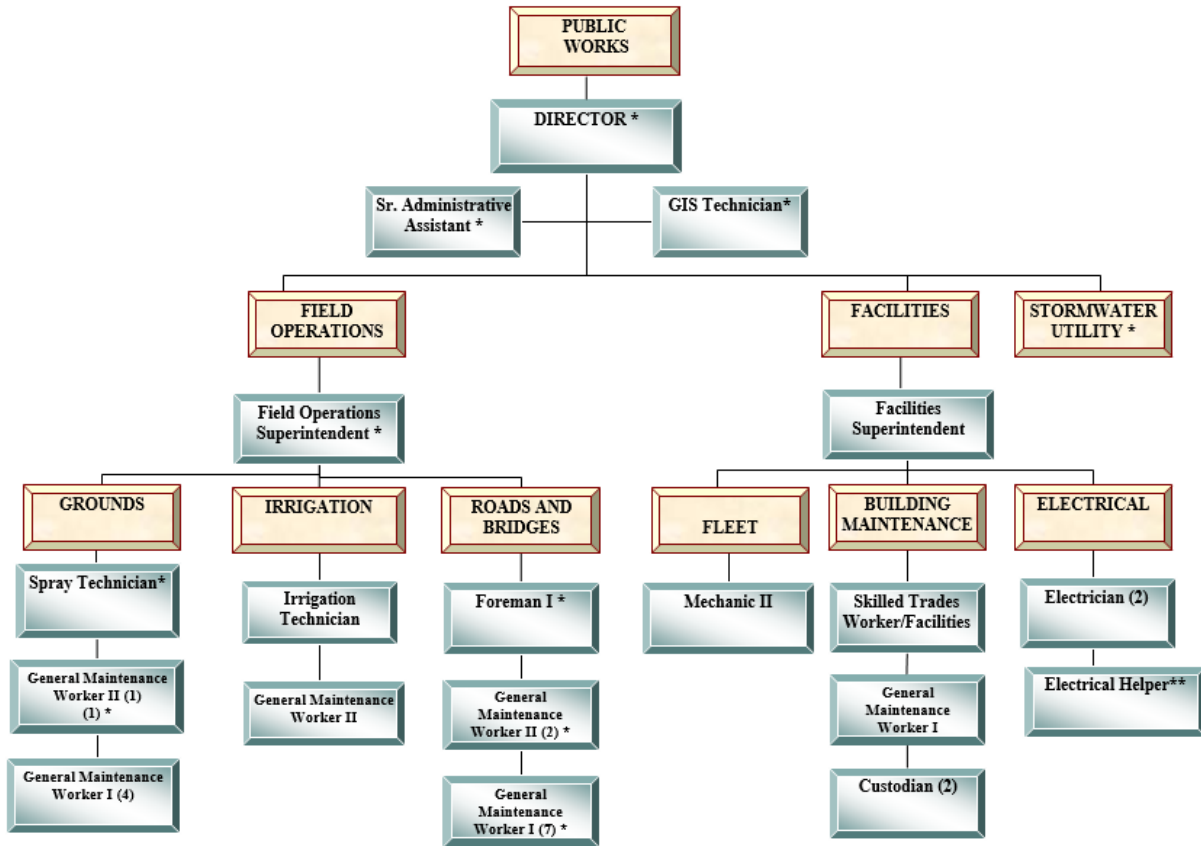
None

# ACCOUNT SUMMARY

## Engineering Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$607,140	\$705,230	\$709,892
Life And Health Insurance / Life And Health Insuran	\$141,026	\$163,435	\$194,061
Executive Salaries / Executive Salaries	\$147,829	\$163,349	\$178,882
Retirement Contributions / Retirement Contributions	\$118,980	\$123,819	\$158,843
Fica Taxes / Fica Taxes	\$46,808	\$43,915	\$55,369
Fica Taxes / Medicare	\$10,947	\$10,620	\$12,950
Overtime / Overtime	\$2,000	\$1,000	\$2,000
Conversion of Sick Leave	\$0	\$0	\$4,273
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,074,730</b>	<b>\$1,211,368</b>	<b>\$1,316,270</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$80,000	\$67,500	\$80,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$80,000</b>	<b>\$67,500</b>	<b>\$80,000</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$5,000	\$4,000	\$5,935
Communications Services / Cell Phone Allowance	\$2,544	\$2,544	\$2,544
Rentals And Leases / Equipment	\$2,500	\$2,500	\$2,500
Other Current Charges / Legal Ads-Advertising	\$1,500	\$1,200	\$1,500
Repairs & Maintenance / R/M - Vehicles	\$750	\$500	\$750
Promotional Activities / Promotional Activities	\$500	\$300	\$500
Printing And Binding / Contract Printing	\$500	\$300	\$500
Other Current Charges / Other Current Charges	\$480	\$480	\$0
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$13,774</b>	<b>\$11,824</b>	<b>\$14,229</b>
<b>Operating Supplies</b>			
Operating Supplies / General Operating Supp.	\$2,000	\$2,000	\$2,000
Operating Supplies / Fuel & Lubricants	\$2,134	\$1,647	\$1,812
Office Supplies / Office Supplies	\$1,500	\$1,500	\$1,500
Operating Supplies / Uniforms/Maintenance	\$500	\$0	\$800
Operating Supplies / Clothing Allowance	\$0	\$300	\$750
Operating Supplies / Furn/Equip.<\$5000	\$750	\$0	\$0
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$6,884</b>	<b>\$5,447</b>	<b>\$6,862</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Education Class/Seminar	\$3,366	\$2,500	\$2,500
Books,Publ,Subs & Members / Subscriptions/Membershi	\$600	\$740	\$910
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$3,966</b>	<b>\$3,240</b>	<b>\$3,410</b>
<b>TOTAL</b>	<b>\$1,179,354</b>	<b>\$1,299,379</b>	<b>\$1,420,771</b>

# PUBLIC WORKS



\*7.00 full time equivalent employees split between Public Works and Stormwater Utility

\*\*Add Electrical Helper

## CATEGORY RECAP

### Public Works Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$2,113,538	\$1,841,042	\$2,192,786
Other Charges and Services	\$756,806	\$860,821	\$853,551
Operating Supplies	\$154,033	\$160,789	\$174,567
Departmental Capital Outlay	\$0	\$0	\$23,000
Other Operating Expenses	\$4,300	\$4,119	\$6,020
Contractual Services	\$5,000	\$4,276	\$5,000
<b>TOTAL</b>	<b>\$3,033,677</b>	<b>\$2,871,047</b>	<b>\$3,254,924</b>

## OPERATING RECAP

### Public Works Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Public Works Department	\$3,033,677	\$2,871,047	\$3,254,924
<b>TOTAL</b>	<b>\$3,033,677</b>	<b>\$2,871,047</b>	<b>\$3,254,924</b>

## DEPARTMENT DESCRIPTION

### **Administration**

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

### **Grounds**

Provides ongoing maintenance of road right of way and building landscaped areas. Provide repair and maintenance to the irrigation systems on road right of way and building landscaped areas. Provide maintenance of other rights of way and easement areas belonging to the Village. Complete property abatements from work assistance requests.

### **Road & Bridges**

Provides ongoing preventive maintenance as well as receives work assistance requests with regards to improvements, maintenance and or repairs to rights of way, roads, bridges and sidewalks.

### **Fleet**

Provides repair and maintenance of all Village owned vehicles and equipment.

### **Building Maintenance**

Provides ongoing preventive maintenance as well as receives work assistance with regard to publicly owned buildings.

### **Electrical**

Provides ongoing preventive maintenance as well as receives work assistance requests with regard to public owned buildings, street lights and traffic control devices.

## MAJOR GOALS AND OBJECTIVES

### Goals

1. Complete major projects identified in strategic plan.
2. Reduce work place time loss injuries and accidents to zero.

### Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

PERFORMANCE MEASURES	Actual 2021/2022	Projected 2022/2023	Estimated 2023/2024
ROW Landscape Maintenance – Number of Medians	84	84	84
ROW Landscape Maintenance – Number of Trees Maintained	4,077	4,077	4,077
Lane Miles of Pavement Maintained	180	180	180
Roadway Lane Miles Resurfaced	0	0	9.6
Linear Feet of Sidewalk Maintained	620,000	620,000	620,000
Bridge Maintenance Completed	16	16	12
Number of Traffic Control Signs Maintained	1,429	1,429	1,449
Number of Street Name Signs Maintained	694	694	694
Number of Vehicles Maintained	59	58	56
Number of Fleet Works Orders Completed	386	336	500
Public Buildings Maintained	10	10	10
Number of Buildings Provided Custodial Service	5	5	4
Building Area (Sq. Ft.) Provided Custodial Service	52,108	52,108	49,705
Number of Street Lights Maintained	1,391	1,391	1,395
Number of Site & Building Light Fixtures Maintained	2,087	2,087	2,087
Strategic Plan Initiatives MA,MIP,MP,PA			
<i>Management Agenda (MA)</i>			7
<i>Management In Progress (MIP)</i>			16
<i>Major Projects (MP)</i>			45
<i>Policy Agenda (PA)</i>			0

## NUMBER OF PERSONNEL

2021/2022: 26.0 F/T

2022/2023: 24.0 F/T

2023/2024: 24.5 F/T

## MAJOR BUDGET SERVICE LEVEL CHANGES

Add one position; Electrical Helper. Reclassify Spray Technician to be a split with the Stormwater Utility.

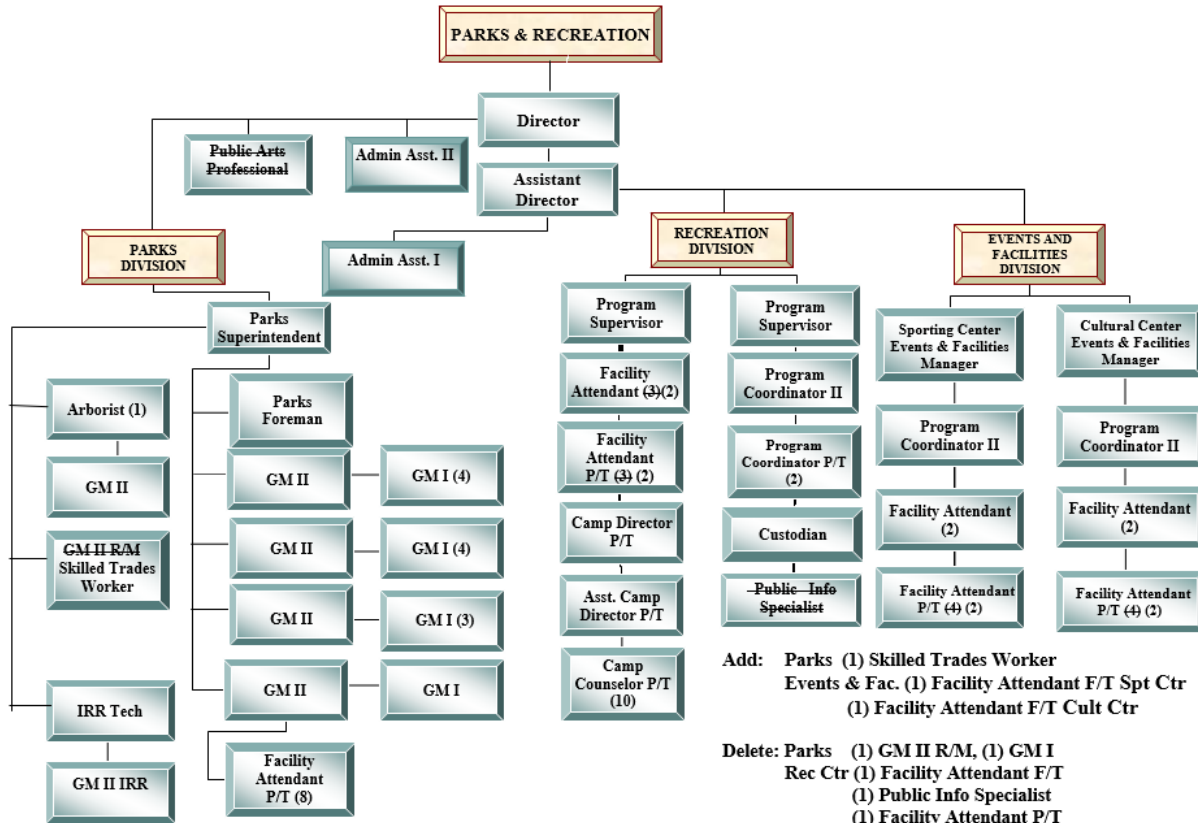
# ACCOUNT SUMMARY

## Public Works Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$1,276,927	\$1,184,020	\$1,292,585
Life And Health Insurance / Life And Health Insuran	\$441,296	\$290,150	\$450,544
Retirement Contributions / Retirement Contributions	\$164,054	\$150,148	\$204,182
Executive Salaries / Executive Salaries	\$92,636	\$89,244	\$97,731
Fica Taxes / Fica Taxes	\$85,402	\$67,968	\$86,969
Overtime / Overtime	\$20,000	\$29,802	\$20,000
Fica Taxes / Medicare	\$19,973	\$16,150	\$20,340
Special Pay / Beeper Pay	\$13,250	\$13,560	\$13,750
Conversion of Sick Leave	\$0	\$0	\$6,685
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$2,113,538</b>	<b>\$1,841,042</b>	<b>\$2,192,786</b>
<b>Other Charges and Services</b>			
Repair & Maint. Services / Maintenance Contracts	\$470,600	\$532,548	\$550,000
Repair & Maint. Services / R/M - Building	\$100,000	\$84,327	\$85,000
Repairs & Maintenance / R/M - Grounds	\$62,500	\$81,853	\$77,500
Repairs & Maintenance / R/M-Street/Traffic Lights	\$45,000	\$70,729	\$60,000
Repair & Maint. Services / R/M - Equipment	\$25,500	\$33,563	\$28,500
Repairs & Maintenance / R/M - Vehicles	\$18,000	\$25,354	\$18,000
Repair & Maint. Services / Roads & Bridges	\$10,000	\$7,500	\$10,000
Rentals And Leases / Equipment	\$6,170	\$9,875	\$6,170
Repair & Maint. Services / Sidewalks	\$7,000	\$5,509	\$7,000
Travel And Per Diem / Travel And Per Diem	\$3,350	\$887	\$3,350
Other Current Charges / Licenses And Fees	\$2,655	\$1,994	\$2,000
Communications Services / Cell Phone Allowance	\$1,781	\$1,767	\$1,781
Other Current Charges / Other Current Charges	\$1,500	\$1,495	\$1,500
Utility Services / Trash Disposal	\$1,000	\$1,500	\$1,000
Other Current Charges / Legal Ads-Advertising	\$1,000	\$1,288	\$1,000
Promotional Activities / Promotional Activities	\$750	\$632	\$750
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$756,806</b>	<b>\$860,821</b>	<b>\$853,551</b>
<b>Operating Supplies</b>			
Operating Supplies / Fuel & Lubricants	\$44,833	\$42,788	\$46,717
Operating Supplies / Chemicals/Fertilizer/Mulch	\$44,000	\$42,632	\$44,000
Operating Supplies / Furn/Equip.<\$5000	\$27,600	\$29,383	\$35,900
Operating Supplies / Janitorial Supplies	\$10,000	\$12,178	\$12,500
Operating Supplies / General Operating Supp.	\$7,000	\$7,045	\$8,000
Operating Supplies / Uniforms/Maintenance	\$7,500	\$7,037	\$7,500
Road Material & Supplies / Other Road Materials	\$5,000	\$8,032	\$7,500
Road Material & Supplies / Repairs-Roads/Bridges	\$3,500	\$7,266	\$7,500
Operating Supplies / Clothing Allowance	\$3,600	\$3,291	\$3,750
Office Supplies / Office Supplies	\$1,000	\$1,137	\$1,200
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$154,033</b>	<b>\$160,789</b>	<b>\$174,567</b>
<b>Departmental Capital Outlay</b>			
Machinery And Equipment / Machinery And Equipment	\$0	\$0	\$15,000
Buildings / Buildings	\$0	\$0	\$8,000
<b>DEPARTMENTAL CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,000</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Education Class/Seminar	\$2,800	\$3,127	\$3,600
Books,Publ,Subs & Members / Subscriptions/Membershi	\$1,500	\$992	\$1,300
Books,Publ,Subs & Members / Tuition Reimbursement	\$0	\$0	\$1,120
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$4,300</b>	<b>\$4,119</b>	<b>\$6,020</b>
<b>Contractual Services</b>			

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Professional Services / Other Services	\$5,000	\$4,276	\$5,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$5,000</b>	<b>\$4,276</b>	<b>\$5,000</b>
<b>TOTAL</b>	<b>\$3,033,677</b>	<b>\$2,871,047</b>	<b>\$3,254,924</b>

# PARKS & RECREATION



**Add:** Parks (1) Skilled Trades Worker  
 Events & Fac. (1) Facility Attendant F/T Spt Ctr  
 (1) Facility Attendant F/T Cult Ctr

**Delete:** Parks (1) GM II R/M, (1) GM I  
 Rec Ctr (1) Facility Attendant F/T  
 (1) Public Info Specialist  
 (1) Facility Attendant P/T  
 Events & Fac. (1) Public Arts Professional  
 (3) Facility Attendant P/T



## CATEGORY RECAP

### Parks & Recreation Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$4,018,754	\$3,056,680	\$4,085,262
Contractual Services	\$995,200	\$951,000	\$1,053,098
Operating Supplies	\$619,483	\$540,902	\$572,330
Other Charges and Services	\$417,188	\$380,351	\$419,536
Departmental Capital Outlay	\$43,500	\$16,000	\$41,000
Other Operating Expenses	\$25,400	\$18,200	\$22,700
<b>TOTAL</b>	<b>\$6,119,525</b>	<b>\$4,963,133</b>	<b>\$6,193,926</b>

## OPERATING RECAP

### Parks & Recreation Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Parks Division	\$2,796,836	\$2,114,455	\$2,917,373
Recreation Division	\$1,966,165	\$1,517,059	\$1,739,029
Cultural Center	\$1,356,524	\$1,331,619	\$1,537,524
<b>TOTAL</b>	<b>\$6,119,525</b>	<b>\$4,963,133</b>	<b>\$6,193,926</b>

### Mission

The Royal Palm Beach Parks and Recreation Department, through a coordinated effort, seeks to enrich the quality of life of the Citizens we serve. By providing safe and accessible recreational facilities and a diversified program of recreational activities for all Citizens, in an effective, efficient, equitable and responsive manner.

### Vision

1. Generating community engagement through parks, recreation, cultural and community events.
2. Connecting our community through quality parks and open space.

# PARKS

## CATEGORY RECAP

### Parks Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$1,952,817	\$1,364,814	\$2,070,763
Other Charges and Services	\$315,200	\$304,963	\$328,396
Contractual Services	\$241,700	\$230,500	\$245,548
Operating Supplies	\$255,219	\$212,478	\$245,466
Departmental Capital Outlay	\$27,500	\$0	\$25,000
Other Operating Expenses	\$4,400	\$1,700	\$2,200
<b>TOTAL</b>	<b>\$2,796,836</b>	<b>\$2,114,455</b>	<b>\$2,917,373</b>

## OPERATING RECAP

### Parks Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Parks Division	\$2,796,836	\$2,114,455	\$2,917,373
<b>TOTAL</b>	<b>\$2,796,836</b>	<b>\$2,114,455</b>	<b>\$2,917,373</b>

## MAJOR GOALS AND OBJECTIVES

### Goals:

To develop, operate and maintain park facilities that enrich the quality of life for residents and visitors alike.

### Objectives:

1. Continue setting GPS co-ordinates for all park structures, equipment & fixtures.
2. Aggressively pursue public and private grants and donations.
3. Maintain Park facilities at a level consistent with the uses and desires of ever changing and growing community.
4. Seek training opportunities for the development of staff.

PERFORMANCE MEASURES	Actual 2019/2020	Projected 2021/2022	Estimated 2022/2023
No. of Parks	24	24	24
Park Acreage	498.2	498.2	498.2
Athletic Fields Maintained	23	23	23
Hard Courts Maintained	36	40	50
Play Grounds Areas Maintained	15	15	16
Buildings Maintained	23	23	24
Pavilions Maintained	52	56	62
Fishing Docks Maintained	13	13	14

NUMBER OF PERSONNEL

2021/2022: 26 F/T, 8 P/T

2022/2023: 26 F/T, 8 P/T

2023/2024: 23 F/T, 8 P/T

MAJOR BUDGET SERVICE LEVEL CHANGE

None

# ACCOUNT SUMMARY

## Parks Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$1,285,840	\$799,155	\$1,305,414
Life And Health Insurance / Life And Health Insuran	\$382,343	\$321,812	\$446,697
Retirement Contributions / Retirement Contributions	\$161,664	\$137,213	\$185,866
Fica Taxes / Fica Taxes	\$80,211	\$65,351	\$81,458
Overtime / Overtime	\$24,000	\$26,000	\$26,000
Fica Taxes / Medicare	\$18,759	\$15,283	\$19,051
Conversion of Sick Leave	\$0	\$0	\$6,277
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,952,817</b>	<b>\$1,364,814</b>	<b>\$2,070,763</b>
<b>Other Charges and Services</b>			
Repairs & Maintenance / R/M - Grounds	\$200,000	\$200,000	\$205,000
Repair & Maint. Services / R/M - Equipment	\$45,000	\$45,000	\$50,000
Repair & Maint. Services / R/M - Building	\$40,000	\$30,000	\$40,000
Repairs & Maintenance / R/M - Vehicles	\$15,000	\$20,000	\$20,000
Rentals And Leases / Equipment	\$5,000	\$3,000	\$5,000
Promotional Activities / Promotional Activities	\$5,000	\$3,000	\$3,500
Rentals And Leases / Other Rentals/Leases	\$2,500	\$1,600	\$2,500
Communications Services / Cell Phone Allowance	\$1,700	\$1,696	\$1,696
Other Current Charges / Legal Ads-Advertising	\$500	\$500	\$500
Travel And Per Diem / Travel And Per Diem	\$500	\$167	\$200
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$315,200</b>	<b>\$304,963</b>	<b>\$328,396</b>
<b>Contractual Services</b>			
Other Contractual Service / Other Contractual Svs	\$241,700	\$230,500	\$245,548
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$241,700</b>	<b>\$230,500</b>	<b>\$245,548</b>
<b>Operating Supplies</b>			
Operating Supplies / Fuel & Lubricants	\$84,119	\$74,978	\$82,466
Operating Supplies / Chemicals/Fertilizer/Mulch	\$65,000	\$50,000	\$55,000
Operating Supplies / Furn/Equip.<\$5000	\$25,000	\$30,000	\$35,000
Operating Supplies / Janitorial Supplies	\$30,000	\$20,000	\$20,000
Operating Supplies / General Operating Supp.	\$25,000	\$20,000	\$25,000
Operating Supplies / Uniforms/Maintenance	\$10,000	\$10,000	\$10,000
Operating Supplies / Clothing Allowance	\$5,100	\$5,000	\$5,000
Operating Supplies / Hurricane Expenditures	\$5,000	\$0	\$5,000
Operating Supplies / Traffic Signs And Posts	\$5,000	\$2,000	\$2,500
Operating Supplies / Emergency Exp - Covid-19	\$0	\$0	\$5,000
Office Supplies / Office Supplies	\$1,000	\$500	\$500
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$255,219</b>	<b>\$212,478</b>	<b>\$245,466</b>
<b>Departmental Capital Outlay</b>			
Machinery And Equipment / Machinery And Equipment	\$17,500	\$0	\$20,000
Improv. Other Than Bldgs / Bob Marcello Park	\$10,000	\$0	\$5,000
<b>DEPARTMENTAL CAPITAL OUTLAY TOTAL</b>	<b>\$27,500</b>	<b>\$0</b>	<b>\$25,000</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$2,400	\$1,200	\$1,200
Books,Publ,Subs & Members / Education Class/Seminar	\$2,000	\$500	\$1,000
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$4,400</b>	<b>\$1,700</b>	<b>\$2,200</b>
<b>TOTAL</b>	<b>\$2,796,836</b>	<b>\$2,114,455</b>	<b>\$2,917,373</b>

# RECREATION

## CATEGORY RECAP

Recreation Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$1,519,409	\$1,142,243	\$1,338,671
Contractual Services	\$262,000	\$226,500	\$255,000
Operating Supplies	\$127,264	\$108,424	\$112,714
Other Charges and Services	\$52,992	\$35,892	\$28,644
Other Operating Expenses	\$4,500	\$4,000	\$4,000
<b>TOTAL</b>	<b>\$1,966,165</b>	<b>\$1,517,059</b>	<b>\$1,739,029</b>

## OPERATING RECAP

Recreation Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Recreation Division	\$1,966,165	\$1,517,059	\$1,739,029
<b>TOTAL</b>	<b>\$1,966,165</b>	<b>\$1,517,059</b>	<b>\$1,739,029</b>

## DEPARTMENT DESCRIPTION

With cooperation and input from our residents, the Recreation Division provides recreational, educational and fitness programs designed to meet the needs and interests of our citizens of all ages.

## MAJOR GOALS AND OBJECTIVES

### Goals:

Provide recreation in an effective, efficient and logical manner

- Athletic Programs: Youth Volleyball, Tennis, Golf, Adult Flag Football, Youth Flag Football, Adult Basketball, Youth Basketball, Little Hoopsters, Super Soccer Stars, Karate, Pickleball,
- Fitness Programs: Yoga, Fitness Membership, Pilates, Total Body Conditioning
- Instructional Programs: Adventures in Learning, Vivian Taylor (Art, Music, Theatre), Youth Dance,
- Camps Clinics: Summer Camp, Sports Academies, Youth Dance, Youth Basketball Clinics, School Break Camps.
- Senior Programs: Young At Heart Club, Senior Activities Program, Congregate Meal Site Program, Senior Prom, Senior Socials, Matter of Balance Class, Tai Chi, Lunch and Learns, AARP Driving Class, Book Club, Writers Group, Senior Technology Class, Oil and Acrylic Art Class, Knitting and Crochet Group, Chair Yoga.
- Youth Sports Providers: Youth Soccer, Youth Baseball & Softball, Youth Tackle Football, Travel Basketball.

Objectives:

1. Establish 4 new programs/activities.
2. Secure a Primary Provider / Independent Contractor for youth Flag Football
3. Establish a Pickleball Program/League/Tournament
4. Increase Young at Heart Membership
5. Establish a Senior Dance program.
6. Secure 10 sponsorships for senior programs/activities.

PERFORMANCE MEASURES	Actual 2021/2022	Estimated 2022/2023	Projected 2022/2023	Estimated 2023/2024
No. of Recreational Programs Provided	15	20	20	24
No. of Participants	1,250	1,900	1,900	2,000
No. Senior Programs	12	15	18	20
No. of Participants	1,100	1,500	1,800	2,000

NUMBER OF PERSONNEL

2021/2022: 12 F/T, 20 P/T

2022/2023: 13 F/T, 19 P/T

2023/2024: 10 F/T, 16 P/T

MAJOR BUDGET SERVICE LEVEL CHANGES

- (1) F/T Public Information Specialist transferred to Village Manager
- (1) F/T Public Arts Professional transferred to Planning & Zoning

# ACCOUNT SUMMARY

## Recreation Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$836,463	\$654,778	\$644,913
Life And Health Insurance / Life And Health Insuran	\$269,014	\$167,246	\$218,850
Executive Salaries / Executive Salaries	\$147,633	\$144,377	\$158,106
Retirement Contributions / Retirement Contributions	\$186,016	\$113,247	\$142,776
Fica Taxes / Fica Taxes	\$61,014	\$42,626	\$55,819
Other Salaries And Wages / Other Salaries And Wages	\$0	\$0	\$91,291
Fica Taxes / Medicare	\$14,269	\$9,969	\$13,055
Overtime / Overtime	\$5,000	\$10,000	\$10,000
Conversion of Sick Leave	\$0	\$0	\$3,861
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,519,409</b>	<b>\$1,142,243</b>	<b>\$1,338,671</b>
<b>Contractual Services</b>			
Other Contractual Service / Contract Labor-Seniors	\$137,000	\$124,000	\$142,000
Other Contractual Service / Contract Labor-Camp Prg	\$45,000	\$45,000	\$47,000
Other Contractual Service / Other Contractual Svs	\$35,000	\$23,000	\$26,000
Other Contractual Service / Contract Labor-Athletic	\$30,000	\$22,500	\$26,000
Other Contractual Service / Contract Labor-Arts&Cra	\$15,000	\$12,000	\$14,000
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$262,000</b>	<b>\$226,500</b>	<b>\$255,000</b>
<b>Operating Supplies</b>			
Operating Supplies / Camp Programs	\$31,000	\$31,000	\$31,000
Operating Supplies / Athletic Programs	\$27,500	\$27,500	\$27,500
Operating Supplies / Seniors Program	\$26,000	\$18,000	\$20,000
Operating Supplies / Janitorial Supplies	\$12,000	\$10,000	\$12,000
Operating Supplies / General Operating Supp.	\$9,000	\$6,499	\$6,500
Office Supplies / Office Supplies	\$5,000	\$5,000	\$5,000
Operating Supplies / Uniforms/Maintenance	\$7,750	\$3,500	\$3,500
Operating Supplies / Furn/Equip.<\$5000	\$6,500	\$4,000	\$4,000
Operating Supplies / Clothing Allowance	\$1,050	\$1,000	\$1,200
Operating Supplies / Arts & Crafts Programs	\$1,000	\$1,000	\$1,000
Operating Supplies / Fuel & Lubricants	\$464	\$925	\$1,014
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$127,264</b>	<b>\$108,424</b>	<b>\$112,714</b>
<b>Other Charges and Services</b>			
Printing And Binding / Contract Printing	\$25,000	\$10,000	\$0
Rentals And Leases / Equipment	\$6,000	\$6,000	\$6,000
Repair & Maint. Services / R/M - Building	\$5,000	\$5,000	\$6,500
Repair & Maint. Services / R/M - Equipment	\$5,000	\$3,500	\$5,000
Communications Services / Cell Phone Allowance	\$3,392	\$3,392	\$2,544
Rentals And Leases / Other Rentals/Leases	\$3,000	\$3,000	\$3,000
Repairs & Maintenance / R/M - Vehicles	\$3,000	\$2,500	\$2,500
Travel And Per Diem / Travel And Per Diem	\$2,100	\$2,000	\$3,000
Other Current Charges / Legal Ads-Advertising	\$500	\$500	\$100
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$52,992</b>	<b>\$35,892</b>	<b>\$28,644</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Education Class/Seminar	\$3,000	\$2,500	\$2,500
Books,Publ,Subs & Members / Subscriptions/Membershi	\$1,500	\$1,500	\$1,500
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$4,500</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>TOTAL</b>	<b>\$1,966,165</b>	<b>\$1,517,059</b>	<b>\$1,739,029</b>

# CULTURAL EVENTS AND FACILITIES

## CATEGORY RECAP

Cultural Events and Facilities Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$546,528	\$549,623	\$675,828
Contractual Services	\$491,500	\$494,000	\$552,550
Operating Supplies	\$237,000	\$220,000	\$214,150
Other Charges and Services	\$48,996	\$39,496	\$62,496
Departmental Capital Outlay	\$16,000	\$16,000	\$16,000
Other Operating Expenses	\$16,500	\$12,500	\$16,500
<b>TOTAL</b>	<b>\$1,356,524</b>	<b>\$1,331,619</b>	<b>\$1,537,524</b>

## OPERATING RECAP

Cultural Events and Facilities Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Cultural Center	\$1,356,524	\$1,331,619	\$1,537,524
<b>TOTAL</b>	<b>\$1,356,524</b>	<b>\$1,331,619</b>	<b>\$1,537,524</b>

## DEPARTMENT DESCRIPTION

Conducts diverse programs and services that promote citizen involvement and a strong sense of community while striving to increase the social and cultural well-being of our residents and visitors.

## MAJOR GOALS AND OBJECTIVES

### Goals:

Generate Community Engagement Through community events and providing quality facilities.

Mayor's Golf Tournament, July 4th Spectacular, West Fest, Rock "n" Fall Fest, Winter Fest, Seafood Fest, Memorial Day, Veterans Day, Quarter Auction (4), Green Market & Bazaar (28), West Fest, Concert Series (24), Movie Nights (4), Father Daughter Dance (2), Senior Expo, Young at Heart Luncheons (10), Shakespeare in the Park, Bridal Show, Community Band Concerts (8), Bike Rodeo, Cultural Diversity Day, MLK Day, July Parks and Recreation Month, 5K Fundraisers (6).



Objectives:

1. Establish the Cultural Center and Sporting Center as premier rental facilities.
2. Establish the Cultural Center as a premier Business/Convention rental facility.
3. Enhance annual community events.
4. Create quality programming in Commons Park.
5. Secure six (6) sponsorships for community events.

<b>PERFORMANCE MEASURES</b>	<b>Actual 2021/2022</b>	<b>Estimated 2022/2023</b>	<b>Projected 2022/2023</b>	<b>Estimated 2023/2024</b>
<b>No. of Community Events Conducted</b>	78	85	93	100
<b>Sporting Center Rentals</b>	\$133,000	\$85,000	\$120,000	\$130,000
<b>Cultural Center Rentals</b>	\$383,000	\$250,000	\$385,000	\$395,000
<b>Park facilities</b>	\$115,000	\$85,000	\$115,000	\$120,000

NUMBER OF PERSONNEL

2021/2022: 6 F/T , 8 P/T

2022/2023: 7 F/T , 8 P/T

2023/2024: 8 F/T , 4 P/T

MAJOR BUDGET SERVICE LEVEL CHANGE

None

# ACCOUNT SUMMARY

## Cultural Events and Facilities Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Regular Salaries & Wages / Regular Salaries & Wages	\$399,671	\$411,678	\$462,158
Life And Health Insurance / Life And Health Insuran	\$63,834	\$74,591	\$102,578
Retirement Contributions / Retirement Contributions	\$47,601	\$32,932	\$63,017
Fica Taxes / Fica Taxes	\$22,627	\$16,551	\$29,057
Overtime / Overtime	\$7,000	\$10,000	\$10,000
Fica Taxes / Medicare	\$5,795	\$3,871	\$6,796
Conversion of Sick Leave	\$0	\$0	\$2,222
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$546,528</b>	<b>\$549,623</b>	<b>\$675,828</b>
<b>Contractual Services</b>			
Other Contractual Service / Other Contractual Svs	\$491,500	\$494,000	\$552,550
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$491,500</b>	<b>\$494,000</b>	<b>\$552,550</b>
<b>Operating Supplies</b>			
Operating Supplies / Special Events	\$165,000	\$180,000	\$167,500
Operating Supplies / Janitorial Supplies	\$16,000	\$20,000	\$25,000
Operating Supplies / Arts & Crafts Programs	\$32,000	\$0	\$0
Operating Supplies / Furn/Equip.<\$5000	\$10,000	\$10,000	\$11,500
Operating Supplies / General Operating Supp.	\$5,000	\$3,000	\$3,000
Operating Supplies / Uniforms/Maintenance	\$4,000	\$3,000	\$3,000
Office Supplies / Office Supplies	\$2,500	\$2,500	\$3,000
Operating Supplies / Clothing Allowance	\$2,500	\$1,500	\$1,150
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$237,000</b>	<b>\$220,000</b>	<b>\$214,150</b>
<b>Other Charges and Services</b>			
Repair & Maint. Services / R/M - Building	\$15,000	\$15,000	\$26,000
Rentals And Leases / Other Rentals/Leases	\$15,000	\$10,000	\$13,000
Promotional Activities / Promotional Activities	\$10,000	\$8,000	\$8,000
Printing And Binding / Contract Printing	\$5,000	\$3,500	\$3,500
Other Current Charges / Legal Ads-Advertising	\$1,000	\$0	\$8,000
Communications Services / Cell Phone Allowance	\$1,696	\$1,696	\$1,696
Repair & Maint. Services / R/M - Equipment	\$1,000	\$1,000	\$2,000
Travel And Per Diem / Travel And Per Diem	\$300	\$300	\$300
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$48,996</b>	<b>\$39,496</b>	<b>\$62,496</b>
<b>Departmental Capital Outlay</b>			
Machinery And Equipment / Machinery And Equipment	\$16,000	\$16,000	\$16,000
<b>DEPARTMENTAL CAPITAL OUTLAY TOTAL</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$16,000	\$12,000	\$16,000
Books,Publ,Subs & Members / Education Class/Seminar	\$500	\$500	\$500
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$16,500</b>	<b>\$12,500</b>	<b>\$16,500</b>
<b>TOTAL</b>	<b>\$1,356,524</b>	<b>\$1,331,619</b>	<b>\$1,537,524</b>

# NON-DEPARTMENTAL

## CATEGORY RECAP

### Non Departmental Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$166,161	\$70,538	\$173,422
Contractual Services	\$13,000	\$13,000	\$14,600
Other Charges and Services	\$2,166,412	\$1,914,060	\$2,836,885
Operating Supplies	\$12,300	\$19,700	\$22,000
<b>TOTAL</b>	<b>\$2,357,873</b>	<b>\$2,017,298</b>	<b>\$3,046,907</b>

## OPERATING RECAP

### Non-Departmental Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Non-Departmental	\$2,357,873	\$2,017,298	\$3,046,907
<b>TOTAL</b>	<b>\$2,357,873</b>	<b>\$2,017,298</b>	<b>\$3,046,907</b>

# ACCOUNT SUMMARY

## Non-Departmental Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Other Charges and Services</b>			
Utility Services / Electric	\$798,000	\$635,105	\$988,800
Insurance / Property Insurance	\$550,336	\$582,926	\$1,000,000
Insurance / General Liability Ins	\$206,663	\$204,500	\$224,629
Utility Services / Water/Sewer	\$190,000	\$104,470	\$190,000
Communications Services / Communications Services	\$137,000	\$137,000	\$132,000
Insurance / Other Insurance	\$63,285	\$65,597	\$72,000
Utility Services / Trash Disposal	\$58,852	\$53,758	\$64,340
Utility Services / Stormwater Fee	\$58,000	\$31,247	\$58,000
Insurance / Vehicle Insurance	\$42,151	\$40,331	\$45,101
Transportation / Postage	\$29,900	\$30,000	\$29,790
Insurance / Claims	\$25,000	\$25,000	\$25,000
Other Current Charges / Other Current Charges	\$5,000	\$3,303	\$5,000
Utility Services / Lp & Natural Gas	\$1,800	\$823	\$1,800
Repair & Maint. Services / Maintenance Contracts	\$425	\$0	\$425
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$2,166,412</b>	<b>\$1,914,060</b>	<b>\$2,836,885</b>
<b>Personnel Services</b>			
Workers' Compensation / Workers' Compensation	\$156,161	\$70,538	\$163,422
Unemployment Compensation / Unemployment Compensation	\$10,000	\$0	\$10,000
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$166,161</b>	<b>\$70,538</b>	<b>\$173,422</b>
<b>Operating Supplies</b>			
Operating Supplies / General Operating Supp.	\$12,300	\$19,700	\$18,000
Operating Supplies / Furn/Equip.<\$5000	\$0	\$0	\$4,000
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$12,300</b>	<b>\$19,700</b>	<b>\$22,000</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$13,000	\$13,000	\$14,600
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$14,600</b>
<b>TOTAL</b>	<b>\$2,357,873</b>	<b>\$2,017,298</b>	<b>\$3,046,907</b>

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# STORMWATER UTILITY FUND SUMMARY

## BUDGET SUMMARY

### Stormwater Utility Fund Revenues

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	Change Btw FY 23 Adopted
	FY2021	FY2022	FY2023	2023	2024	
Current Revenues	\$1,107,264	\$1,096,257	\$1,111,387	\$1,123,310	\$1,123,500	1%
Carryover	-\$94,757	\$163,198	\$324,751	\$324,751	\$197,610	-39%
<b>Total Revenues</b>	<b>\$1,012,507</b>	<b>\$1,259,455</b>	<b>\$1,436,138</b>	<b>\$1,448,061</b>	<b>\$1,321,110</b>	<b>-</b>

### Stormwater Utility Fund Operating Expenditures

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	FY24 Percent Change
	FY2021	FY2022	FY2023	2023	2024	
Operating Expenditures						
Stormwater Mgmt	\$738,553	\$994,043	\$1,225,138	\$1,039,451	\$1,228,836	0%
Non-Departmental	\$10,756	\$10,858	\$11,000	\$11,000	\$11,000	0%
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$749,309</b>	<b>\$1,004,901</b>	<b>\$1,236,138</b>	<b>\$1,050,451</b>	<b>\$1,239,836</b>	<b>0%</b>

### Stormwater Utility Fund Operating Transfers

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET	FY24 Percent Change
	FY2021	FY2022	FY2023	2023	2024	
Transfers Out						
Other Financing Uses	\$100,000	\$100,000	\$200,000	\$200,000	\$81,274	-59%
<b>TRANSFERS OUT TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$81,274</b>	<b>-59%</b>
<b>Total Expenditures</b>	<b>\$849,309</b>	<b>\$1,104,901</b>	<b>\$1,436,138</b>	<b>\$1,250,451</b>	<b>\$1,321,110</b>	<b>-8%</b>

# CATEGORY SUMMARY

## Stormwater Utility Fund Budget Summary Revenues

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Revenues</b>					
Permit and Fees	\$1,075,148	\$1,063,561	\$1,111,387	\$1,089,314	\$1,090,000
Miscellaneous Revenue	\$32,116	\$32,696	\$0	\$33,996	\$33,500
Non-Revenue	-\$94,757	\$163,198	\$324,751	\$324,751	\$197,610
<b>REVENUES TOTAL</b>	<b>\$1,012,507</b>	<b>\$1,259,455</b>	<b>\$1,436,138</b>	<b>\$1,448,061</b>	<b>\$1,321,110</b>

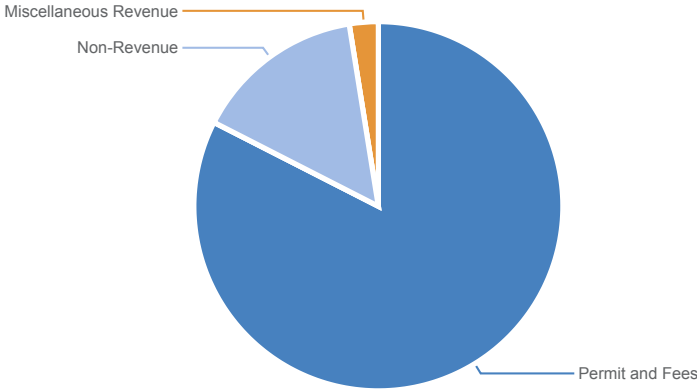
## Stormwater Utility Fund Budget Summary Expenses

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Operating Expenditures</b>					
Personnel Services	\$425,442	\$561,473	\$618,714	\$549,664	\$615,283
Contractual Services	\$5,680	\$0	\$5,000	\$6,345	\$8,500
Other Charges and Services	\$275,473	\$344,472	\$555,548	\$425,186	\$540,967
Operating Supplies	\$41,570	\$98,581	\$55,076	\$66,736	\$71,706
Other Operating Expenses	\$1,144	\$375	\$1,800	\$2,520	\$3,380
Contingency/Reserves	\$0	\$0	\$0	\$0	\$0
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$749,309</b>	<b>\$1,004,901</b>	<b>\$1,236,138</b>	<b>\$1,050,451</b>	<b>\$1,239,836</b>

## Stormwater Utility Fund Budget Summary Transfers

	ACTUALS		FY 2023 ADOPTED BUDGET	FY 2023 PROJECTED ACTUAL	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
Transfers Out	\$100,000	\$100,000	\$200,000	\$200,000	\$81,274
<b>Total Expenditures</b>	<b>\$849,309</b>	<b>\$1,104,901</b>	<b>\$1,436,138</b>	<b>\$1,250,451</b>	<b>\$1,321,110</b>

# REVENUE BY CATEGORY



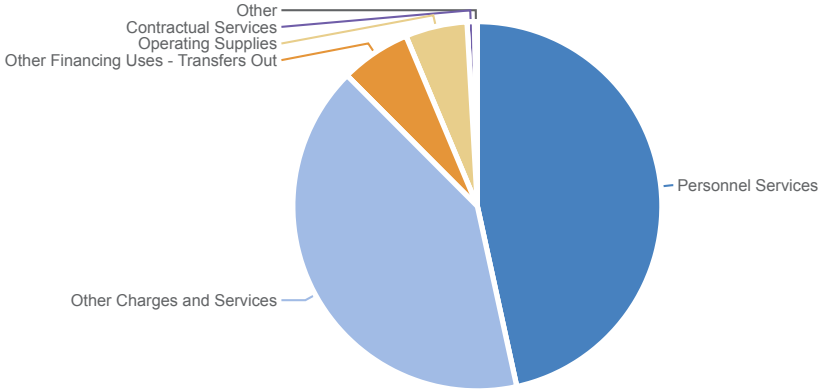
**\$1,321,110.00**  
Revenues from FY2024

Stormwater Management Fund Revenues by Category

Revenues	FY2024
<b>Amount</b>	
Permit and Fees	\$1,090,000
Non-Revenue	\$197,610
Miscellaneous Revenue	\$33,500
<b>AMOUNT</b>	<b>\$1,321,110</b>



# EXPENDITURE BY CATEGORY



**\$1,321,110.00**  
Expenditures from FY2024

Stormwater Management Fund Expenditures by Category

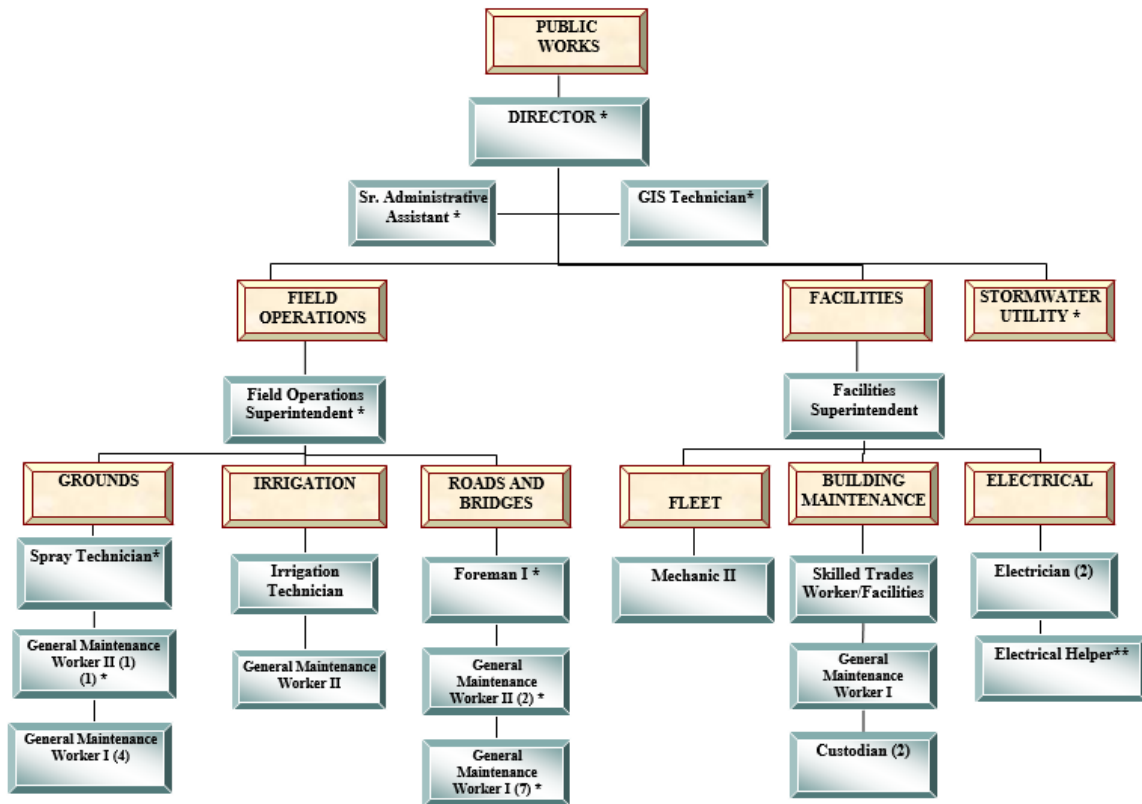
Expenditures		FY2024
<b>Amount</b>		
Personnel Services		\$615,283
Other Operating Expenses		\$3,380
Other Financing Uses - Transfers Out		\$81,274
Other Charges and Services		\$540,967
Operating Supplies		\$71,706
Contractual Services		\$8,500
<b>AMOUNT</b>		<b>\$1,321,110</b>

# REVENUES

## Stormwater Utility Fund Revenue Projections

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ADOPTED BUDGET	FY 2024 PROJECTED ACTUALS	FY 2024 ADOPTED BUDGET
	FY2021	FY2022	FY2023	2023	2024
<b>Revenues</b>					
Permit and Fees					
Other Permits & Fees / Other Permits, Fees&Asses	\$1,075,148	\$1,063,561	\$1,111,387	\$1,089,314	\$1,090,000
<b>PERMIT AND FEES TOTAL</b>	<b>\$1,075,148</b>	<b>\$1,063,561</b>	<b>\$1,111,387</b>	<b>\$1,089,314</b>	<b>\$1,090,000</b>
Miscellaneous Revenue					
Interest Earnings / Interest/Operating Acct.	\$16	\$596	-	\$1,996	\$1,500
Other Miscellaneous Rev. / Other Miscellaneous Rev.	\$32,100	\$32,100	-	\$32,000	\$32,000
<b>MISCELLANEOUS REVENUE TOTAL</b>	<b>\$32,116</b>	<b>\$32,696</b>	<b>-</b>	<b>\$33,996</b>	<b>\$33,500</b>
Non-Revenue					
Other Non-Revenues / Carryover/Fund Balance	-\$94,757	\$163,198	\$324,751	\$324,751	\$197,610
<b>NON-REVENUE TOTAL</b>	<b>-\$94,757</b>	<b>\$163,198</b>	<b>\$324,751</b>	<b>\$324,751</b>	<b>\$197,610</b>
<b>REVENUES TOTAL</b>	<b>\$1,012,507</b>	<b>\$1,259,455</b>	<b>\$1,436,138</b>	<b>\$1,448,061</b>	<b>\$1,321,110</b>

# STORMWATER OPERATIONS



## CATEGORY RECAP

### Stormwater Operations Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Personnel Services	\$618,714	\$549,664	\$615,283
Contractual Services	\$5,000	\$6,345	\$8,500
Other Charges and Services	\$544,548	\$414,186	\$529,967
Operating Supplies	\$55,076	\$66,736	\$71,706
Other Operating Expenses	\$1,800	\$2,520	\$3,380
<b>TOTAL</b>	<b>\$1,225,138</b>	<b>\$1,039,451</b>	<b>\$1,228,836</b>

## OPERATING RECAP

### Stormwater Operations Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Stormwater	\$1,225,138	\$1,039,451	\$1,228,836
<b>TOTAL</b>	<b>\$1,225,138</b>	<b>\$1,039,451</b>	<b>\$1,228,836</b>

## DEPARTMENT DESCRIPTION

### **Administration**

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

### **Stormwater**

Provides preventive maintenance, repair and installation as well as receives work order requests with regards to canals and drainage systems. Identifies and complies with NPDES and other environmental rules associated with storm water management within the Village limits.

## MAJOR GOALS AND OBJECTIVES

### **Goals**

Develop work plan for the assessment and dredging of canal system and develop long term capital improvement program to address needs.

Reduce work place time loss injuries and accidents to zero.

### **Objectives**

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

PERFORMANCE MEASURES	Actual 2021/2022	Projected 2022/2023	Estimated 2023/2024
Storm Structures Maintained (1,543 Total in System)	258	432	304
Storm Pipe Maintained (71.4 miles in System)	13.3	10	21.2
Miles of Canal Maintained	19.8	18.7	19.8

#### NUMBER OF PERSONNEL

2021/2022: 6.5 F/T

2022/2023: 6.5 F/T

2023/2024: 7.0 F/T

#### MAJOR BUDGET SERVICE LEVEL CHANGES

Reclassify Spray Technician to be a split with the Stormwater Utility.

# ACCOUNT SUMMARY

## Stormwater Utility Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Personnel Services</b>			
Executive Salaries / Executive Salaries	\$72,785	\$70,121	\$76,789
Regular Salaries & Wages / Regular Salaries & Wages	\$317,594	\$317,374	\$316,297
Overtime / Overtime	\$2,500	\$4,500	\$5,000
Conversion of Sick Leave	\$0	\$0	\$1,890
Fica Taxes / Medicare	\$5,689	\$4,724	\$5,768
Fica Taxes / Fica Taxes	\$24,326	\$19,346	\$24,664
Retirement Contributions / Retirement Contributions	\$61,426	\$49,041	\$65,077
Life And Health Insurance / Life And Health Insuran	\$134,394	\$84,558	\$119,798
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$618,714</b>	<b>\$549,664</b>	<b>\$615,283</b>
<b>Contractual Services</b>			
Professional Services / Other Services	\$5,000	\$6,345	\$8,500
<b>CONTRACTUAL SERVICES TOTAL</b>	<b>\$5,000</b>	<b>\$6,345</b>	<b>\$8,500</b>
<b>Other Charges and Services</b>			
Travel And Per Diem / Travel And Per Diem	\$900	\$1,152	\$1,500
Communications Services / Cell Phone Allowance	\$848	\$848	\$848
Rentals And Leases / Equipment	\$750	\$7,574	\$6,569
Repairs & Maintenance / R/M - Vehicles	\$5,000	\$7,250	\$7,500
Repair & Maint. Services / R/M - Equipment	\$9,500	\$24,129	\$25,000
Repair & Maint. Services / Maintenance Contracts	\$525,000	\$371,140	\$486,000
Repairs & Maintenance / R/M - Grounds	\$250	\$100	\$250
Promotional Activities / Promotional Activities	\$1,250	\$900	\$1,250
Other Current Charges / Legal Ads-Advertising	\$500	\$599	\$500
Other Current Charges / Licenses And Fees	\$250	\$100	\$250
Other Current Charges / Other Current Charges	\$300	\$394	\$300
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$544,548</b>	<b>\$414,186</b>	<b>\$529,967</b>
<b>Operating Supplies</b>			
Office Supplies / Office Supplies	\$500	\$334	\$500
Operating Supplies / Fuel & Lubricants	\$32,676	\$31,069	\$34,156
Operating Supplies / General Operating Supp.	\$1,500	\$1,480	\$1,500
Operating Supplies / Uniforms/Maintenance	\$4,000	\$2,534	\$4,000
Operating Supplies / Furn/Equip.<\$5000	\$3,500	\$2,753	\$3,500
Operating Supplies / Clothing Allowance	\$900	\$888	\$1,050
Road Material & Supplies / Repairs - Drainage	\$10,000	\$25,538	\$25,000
Road Material & Supplies / Other Road Materials	\$2,000	\$2,140	\$2,000
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$55,076</b>	<b>\$66,736</b>	<b>\$71,706</b>
<b>Other Operating Expenses</b>			
Books,Publ,Subs & Members / Subscriptions/Membershi	\$800	\$800	\$800
Books,Publ,Subs & Members / Education Class/Seminar	\$1,000	\$1,720	\$1,700
Books,Publ,Subs & Members / Tuition Reimbursement	\$0	\$0	\$880
<b>OTHER OPERATING EXPENSES TOTAL</b>	<b>\$1,800</b>	<b>\$2,520</b>	<b>\$3,380</b>
<b>TOTAL</b>	<b>\$1,225,138</b>	<b>\$1,039,451</b>	<b>\$1,228,836</b>

## Stormwater Utility Debt Service and Transfers

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
<b>Enterprise Fund Type / Capital Improve Fund #408</b>	\$200,000	\$200,000	\$81,274
<b>TOTAL</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$81,274</b>

# NON-DEPARTMENTAL

## CATEGORY RECAP

Stormwater Utility Non-Departmental Category Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Other Charges and Services	\$11,000	\$11,000	\$11,000
<b>TOTAL</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>

## OPERATING RECAP

Stormwater Utility Non-Departmental Operating Recap

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Non-Departmental	\$11,000	\$11,000	\$11,000
<b>TOTAL</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>

## ACCOUNT SUMMARY

Stormwater Utility Non-Departmental Account Summary

	FY 2023 Adopted Budget	FY 2023 Projected Actuals	FY 2024 Adopted Budget
Other Charges and Services			
Utility Services / Stormwater Fee	\$11,000	\$11,000	\$11,000
<b>OTHER CHARGES AND SERVICES TOTAL</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>
<b>TOTAL</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>

# CAPITAL BUDGET

## Capital Improvement Funds Revenues

	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected Actual	FY 2023 Adopted Budget	FY 2024 Proposed Budget
Local Discre Sales Surtax	\$9,217,275	\$12,187,246	\$10,721,602	\$23,568,638	\$21,645,108
American Rescue Plan Fund	\$0	\$249,191	\$20,005,993	\$19,998,637	\$16,136,770
Impact Fee Cap Project	\$2,903,219	\$2,891,215	\$2,758,126	\$4,460,005	\$8,409,113
Capital Improvements Fund	\$1,637,912	\$1,984,603	\$3,262,197	\$4,394,499	\$3,914,628
Stormwater Capital Improv	\$400,011	\$500,688	\$700,828	\$1,488,336	\$1,071,044
Recreation Facility Fund	-\$225,884	\$776,369	\$356,311	\$0	\$1,156,442
Community Beautification	\$370,701	\$380,994	\$484,994	\$474,123	\$309,850
<b>TOTAL</b>	<b>\$14,303,234</b>	<b>\$18,970,306</b>	<b>\$38,290,051</b>	<b>\$54,384,238</b>	<b>\$52,642,955</b>

## Capital Improvement Funds Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected Actual	FY 2023 Adopted Budget	FY 2024 Proposed Budget
Parks and Recreation Dept	\$1,243,603	\$2,318,965	\$3,261,772	\$7,930,468	\$22,776,237
Engineering Department	\$676,250	\$6,182,386	\$4,402,411	\$11,350,613	\$7,296,872
Public Works	\$681,549	\$456,864	\$2,068,235	\$11,660,710	\$7,960,560
Other Financing Uses	\$0	\$0	\$0	\$0	\$2,500,000
Information Systems	\$162,377	\$88,497	\$259,439	\$866,447	\$747,156
Community Development Department	\$0	\$0	\$27,964	\$62,036	\$62,036
Finance Department	\$0	\$0	\$43,500	\$75,000	\$31,500
<b>TOTAL</b>	<b>\$2,763,779</b>	<b>\$9,046,712</b>	<b>\$10,063,321</b>	<b>\$31,945,274</b>	<b>\$41,374,361</b>



# BEAUTIFICATION FUND 102

## Beautification Fund 102

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Other Non-Revenues / Carryover/Fund Balance	\$240,092	-	\$309,850	\$342,262	-\$107,670	-\$107,670
<b>CARRYOVER TOTAL</b>	<b>\$240,092</b>	<b>-</b>	<b>\$309,850</b>	<b>\$342,262</b>	<b>-\$107,670</b>	<b>-\$107,670</b>
<b>Other Revenue Sources</b>						
Interest Earnings / Interest/Operating Acct.	-	\$8	\$62	\$68	-	-
Other Miscellaneous Rev. / Conditions Of Approval	-	\$69,750	\$82,350	-	-	-
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>-</b>	<b>\$69,758</b>	<b>\$82,412</b>	<b>\$68</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$240,092</b>	<b>\$69,758</b>	<b>\$392,262</b>	<b>\$342,330</b>	<b>-\$107,670</b>	<b>-\$107,670</b>
<b>Use of Funds</b>						
Public Works						
PW2405 - Okeechobee Blvd. Main Entrance Sign Improvements	-	-	\$50,000	\$450,000	-	-
<b>PUBLIC WORKS TOTAL</b>	<b>-</b>	<b>-</b>	<b>\$50,000</b>	<b>\$450,000</b>	<b>-</b>	<b>-</b>
<b>USE OF FUNDS TOTAL</b>	<b>-</b>	<b>-</b>	<b>\$50,000</b>	<b>\$450,000</b>	<b>-</b>	<b>-</b>
<b>Reserve for Future CIP</b>	<b>\$240,092</b>	<b>\$69,758</b>	<b>\$342,262</b>	<b>-\$107,670</b>	<b>-\$107,670</b>	<b>-\$107,670</b>

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

**FUND** 102                                      **PROJECT NUMBER** PW2405                                      **PROJECT TITLE** Okeechobee Blvd. Main Entrance Sign Improvements

**PROGRAM CATEGORY** Other                                      **PROJECT TYPE** New                                      **DIVISION** Public Works

**PROJECT MANAGER** Public Works Director                                      **PROJECT LOCATION** Intersection of Okeechobee Blvd. & Wildcat Way

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Construction	\$0	\$0	\$0	\$450,000	\$0	\$0	\$450,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

**FUNDING SOURCE**

102 Fund Balance

**PROJECT DESCRIPTION**

The project consists of the construction of a new entry sign with water feature, landscaping and irrigation improvements to include construction, engineering design & construction management.

**PROJECT JUSTIFICATION**

The entry sign on Okeechobee Boulevard is a main entrance into the Village. The proposed improvements will enhance and improve the aesthetics of the entry feature.

**PROJECT ALTERNATIVES**

None identified.

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A

# AMERICAN RESCUE PLAN FUND 105

## American Rescue Plan Fund 105

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Other Non-Revenues / Carryover/Fund Balance	\$16,135,760	-	\$5,328,899	\$2,504,799	-	-
<b>CARRYOVER TOTAL</b>	<b>\$16,135,760</b>	<b>-</b>	<b>\$5,328,899</b>	<b>\$2,504,799</b>	<b>-</b>	<b>-</b>
<b>Other Revenue Sources</b>						
Interest Earnings / Interest/Operating Acct.	-	\$1,010	\$1,000	\$734	-	-
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>-</b>	<b>\$1,010</b>	<b>\$1,000</b>	<b>\$734</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>\$16,135,760</b>	<b>\$1,010</b>	<b>\$5,329,899</b>	<b>\$2,505,533</b>	<b>\$0</b>	<b>\$0</b>
<b>Use of Funds</b>						
Information Systems						
IS2301 - Point2Point Area Wide Wireless Speed Ent	\$370,000	-	-	-	-	-
IS2303 - Data Center Hardware/Software Upgrd	\$64,208	-	-	-	-	-
<b>INFORMATION SYSTEMS TOTAL</b>	<b>\$434,208</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Engineering Department						
EN2202 - Village Meeting Hall Renovation	\$484,920	\$300,000	-	-	-	-
EN2301 - Earth Day Park Lake Bank Stabilization	\$59,081	-	-	-	-	-
<b>ENGINEERING DEPARTMENT TOTAL</b>	<b>\$544,001</b>	<b>\$300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Public Works						
PR1822 - Camelia Park Drain Improvemwnt	\$450,000	-	-	-	-	-
PW1806 - Bridge Slope Stabilization	\$779,838	\$615,000	\$325,100	-	-	-
PW1903 - Drainage System Improvement	\$850,000	-	-	-	-	-
PW2204 - Lamancha Subdivision Underdrain	\$1,760,000	-	-	-	-	-
PW2205 - Canal Bank Maintenance	\$500,000	-	-	-	-	-
PW23SD - Storm Drain Outfall Replacement	\$550,000	-	-	-	-	-
SW2301 - Canal System Dredging	\$569,424	-	-	-	-	-
<b>PUBLIC WORKS TOTAL</b>	<b>\$5,459,262</b>	<b>\$615,000</b>	<b>\$325,100</b>	<b>-</b>	<b>-</b>	<b>-</b>
Parks and Recreation Dept						
PR2308 - Corporate Picnic Pavilion	\$955,400	-	-	-	-	-
<b>PARKS AND RECREATION DEPT TOTAL</b>	<b>\$955,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Financing Uses	-	\$2,500,000	\$2,500,000	\$2,500,000	-	-
<b>USE OF FUNDS TOTAL</b>	<b>\$7,392,871</b>	<b>\$3,415,000</b>	<b>\$2,825,100</b>	<b>\$2,500,000</b>	<b>-</b>	<b>-</b>
<b>Reserve for Future CIP</b>	<b>\$8,742,889</b>	<b>-\$3,413,990</b>	<b>\$2,504,799</b>	<b>\$5,533</b>	<b>\$0</b>	<b>\$0</b>

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PD0001	Police Services
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	New	Finance
PROJECT MANAGER	PROJECT LOCATION	
N/A	City Wide	
PD0001-Police Services		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other	\$0	\$2,500,000	\$2,500,000	\$2,500,000	\$0	\$0	\$7,500,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500,000</b>

## FUNDING SOURCE - FUND BALANCE

ARPA Fund 105

## PROJECT DESCRIPTION

Transfer from ARPA Fund Loss of Revenue Category to partially fund Police Services. \$2.5M each year for a total of four (4) years

## PROJECT JUSTIFICATION

Use of ARPA Funds Loss of Revenue

## PROJECT ALTERNATIVES

Full amount from General Funds

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Balance of Police Services Contract.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	IS2301	Point2Point Area Wide Wireless
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Carry-over	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village Parks and Recreational Public Facilities	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$370,000	\$0	\$0	\$0	\$0	\$0	\$370,000
<b>AMOUNT</b>	<b>\$370,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$370,000</b>

## FUNDING SOURCE - ARPA FUND

105 Fund Balance

## PROJECT DESCRIPTION

Implementation of wide area point-point wireless high-speed Ethernet to allow for the wireless sharing of Internet, security surveillance video, files, or other data at Village Parks and public recreational facilities. Proposed wireless Ethernet will comprise of line of sight and non-line of sight bridges, with two distributed core high speed internet backbone connections at Village Hall and Commons Park. From core backbone points, connections will be distributed via wireless access points and bidirectional antennas to encompass eighteen (18) Village Parks and outdoor recreational facilities.

## PROJECT JUSTIFICATION

Wireless high-speed Ethernet will allow for increase free WiFi and security surveillance protections to Residents and visitors at Village Parks and outdoors recreational facilities. Without the need for costly wired infrastructure. This will eliminate ongoing costs of cellular modems and/or Comcast Internet leased circuits at Camellia, Robiner, Ferrin and Commons parks.

## PROJECT ALTERNATIVES

Do not provide free WiFi and security surveillance protection to residents and visitors at all eighteen (18) Village Parks and outdoors recreational facilities.

## LIST OF EQUIPMENT

24 Multi-point Antennas, 19 Radios Transmitter, 17 Access Points, 18 Managed Data Switches, 2 Firewalls, Mounting Hardware, Licenses, Installantion, and Engineering Consulting Fees.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

\$40,000.00

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	IS2303	Data Center Hardware-Software Upgrade
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	New	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village Hall and DBF Training Center Data Centers	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$64,208	\$0	\$0	\$0	\$0	\$0	\$64,208
<b>AMOUNT</b>	<b>\$64,208</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,208</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

Upgrade of core hardware and software assets, including host servers, data storage array, switches, routers, and virtualization and server operating system software at main voice/data/application hosting and communications of Village's voice/data communication hubs.

## PROJECT JUSTIFICATION

Current data-center core hardware/software assets are end of life, do not meet future performance demands, and will not support 10G Local Area Network (LAN) backbone at new Village Hall and fail-over data center.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

5 Dell PE640 Servers, 2 Dell ME4024 SAN, 4 Aruba 3810 48-P & 2 3810 16-P Switches, 5 Windows Hyper V Data-center Licenses, Windows Server 2022 Datacenter License, Cabling, Professional Services.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND 105 PROJECT NUMBER EN2202 PROJECT TITLE Village Meeting Hall Renovation

PROGRAM CATEGORY Buildings PROJECT TYPE New DIVISION Engineering

PROJECT MANAGER Village Engineer Project Location 1050A Royal Palm Beach Blvd.

EN2202 - Village Meeting Hall Renovation

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$484,920	\$300,000	\$0	\$0	\$0	\$0	\$784,920
<b>AMOUNT</b>	<b>\$484,920</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$784,920</b>

## FUNDING SOURCE - ARPA FUND

105 ARPA Fund

## PROJECT DESCRIPTION

Modifications required to convert the existing Village Meeting Hall building into a public rental facility of approximately 2,600 square feet. The interior space over-looking the pond will have new folding glass windows and doors for access to the covered veranda. The proposed modifications will create a rental facility for multiple functions such as: weddings, social events, meetings, etc.

## PROJECT JUSTIFICATION

The Meeting Hall will be incorporated into the new Village Hall.

## PROJECT ALTERNATIVES

Limit the renovations to only include new flooring and the removal of the dais.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	EN2301	Earth Day Park Lake Bank Stabilization
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Earth day Park	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$59,081	\$0	\$0	\$0	\$0	\$0	\$59,081
<b>AMOUNT</b>	<b>\$59,081</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,081</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

The lake bank adjacent to Earth day park has significant erosion damages. The proposed project will retire the bank and add erosion protection.

## PROJECT JUSTIFICATION

The erosion is damaging irrigation and other park infrastructure.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PR1822	Camellia Park Drain Improvement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	Carry-over	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Camellia Park	

PR1822 - Camellia Park Drain Improvement

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
<b>AMOUNT</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

Drainage improvements at Camellia Park to include inlets and pipe along the south side of the Camellia Drive parking lot and in the parking lot; improvements to the swale adjacent to the tennis courts; removal and replacement of concrete walkway at tennis instructor's office; and piping in the section of Camellia ditch that is adjacent to Camellia Park and Seminole Palms Park.

## PROJECT JUSTIFICATION

The project is designed to alleviate "ponding" and flooding issues in the Camellia Park parking lot and in the area of the tennis instructor's office.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PW1806	Bridge Slope Stabilization
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various bridges throughout the Village.	
PW1806 - Bridge Slope Stabilization		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$77,838	\$90,000	\$90,000	\$0	\$0	\$0	\$257,838
Construction	\$702,000	\$525,000	\$235,100	\$0	\$0	\$0	\$1,462,100
<b>AMOUNT</b>	<b>\$779,838</b>	<b>\$615,000</b>	<b>\$325,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,719,938</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

The project scope includes re-establishing and armoring the canal banks under each of twelve (12) bridges. The work includes: clearing and grubbing to remove the existing rip-rap, vegetation and other unsuitable material; earthwork to return the canal to the original design section; placement of filter fabric, bedding stone and rubble rip-rap to FDOT specifications; and, other work necessary to complete the project.

## PROJECT JUSTIFICATION

The bridges are in need of having the slope stabilized through the bridges and channels cleared of muck and debris to return the canal to the original design sections. The work will be complete to FDOT standards.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PW1903	Drainage Systems Improvements
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various Roads throughout the Village	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000
Construction	\$780,000	\$0	\$0	\$0	\$0	\$0	\$780,000
<b>AMOUNT</b>	<b>\$850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,000</b>

## FUNDING SOURCE - ARPA FUND

ARPA Funds

## PROJECT DESCRIPTION

Project is for the replace of stormwater drainage pipes to eliminate choke points and improve the level of service of the stormwater drainage system. The improvements are all identified in the Village's Stormwater Master Plan. The project includes improvements on Heron Parkway; Park Rd., N; Cypress Head Subdivision; and Willows Subdivision. The project includes construction, engineering design, and construction management.

## PROJECT JUSTIFICATION

The stormwater drainage pipes need to be replaced with larger pipes to increase the flow capacity, eliminate choke points, and improve the level of service of the stormwater drainage system.

## PROJECT ALTERNATIVES

None Identified

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PW2204	La Mancha Subdivision Drainage
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various Roads in La Mancha Subdivision.	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$160,000	\$0	\$0	\$0	\$0	\$0	\$160,000
Construction	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$1,600,000
<b>AMOUNT</b>	<b>\$1,760,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,760,000</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

Project is for the installation of underdrain along roads in La Mancha Subdivision. The areas to be completed are: Malaga St., Prado St., Almeria St., Segura St., Las Palmas St. (north of La Mancha Ave.), Viscaya Ave., Santa Cruz Ave., Toledo St., Santander St., Salzedo St., Rivera Ct., and Rivera Ave. The project includes construction, engineering design and construction management.

## PROJECT JUSTIFICATION

The roads in the proposed locations are being damaged by high groundwater, which is exacerbated during the rainy season. The underdrain system is designed to lower the groundwater table at the road and protect the roadway base.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PW2205	Canal Bank Maintenance
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater - Clean Water	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various canal locations throughout the village.	
PW2205 - Canal Bank Maintenance		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Construction	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
<b>AMOUNT</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

Project is for the removal of trees on the canal banks that have overgrown and are impacting travel for boats and inhibit the maintenance of the canal banks. Project includes construction, engineering design and construction management.

## PROJECT JUSTIFICATION

The removal of the trees is necessary for the maintenance of the canal banks and the use of the canal.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PW23SD	Storm Drain Outfall Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Storm water	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various locations in drainage system (canals) throughout the Village.	

PW23SD - Storm Drain Outfall Replacement

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Construction	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
<b>AMOUNT</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$550,000</b>

## FUNDING SOURCE

105 ARPA Fund

## PROJECT DESCRIPTION

Replace deteriorated storm drain outfalls and install headwalls, as needed, throughout the Village. Approximately 20 storm drain outfalls will be replaced. All work will meet FDOT standards. The project includes construction, engineering design, and construction management.

## PROJECT JUSTIFICATION

Pipes have deteriorated to the point that replacement is the only option.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	SW2301	Canal System Dredging
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater	New	Utilities - Stormwater
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Wide	
SW2301 - Canal System Dredging		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$569,424	\$0	\$0	\$0	\$0	\$0	\$569,424
<b>AMOUNT</b>	<b>\$569,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$569,424</b>

## FUNDING SOURCE - ARPA FUND

105 Fund

## PROJECT DESCRIPTION

Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom and are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove increases. In order to restore the canals to their designed depths and remove the years of sedimentation, the canaly system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. The project will also include an update to the stormwater master plan.

## PROJECT JUSTIFICATION

The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the resident of the Village.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Project will decrease the cost of aquatic weed eradication.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
105	PR2308	Corporate Picnic Pavilion
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Commons Park	
PR2308 - Corporate Picnic Pavilion		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$955,400	\$0	\$0	\$0	\$0	\$0	\$955,400
<b>AMOUNT</b>	<b>\$955,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$955,400</b>

## FUNDING SOURCE

105 ARPA Fund

## PROJECT DESCRIPTION

Purchase and have installed: (1) Corporate size picnic pavilions 40'x64'

## PROJECT JUSTIFICATION

Purchase and have installed: (1) Corporate size picnic pavilions 40'x64'. To have available a venue for corporate and/or large family outings which is not available at this time. Strategic Plan Initiative

## PROJECT ALTERNATIVES

use multiple number of smaller pavilions

## LIST OF EQUIPMENT

picnic tables

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# IMPACT FEES FUND 301

## Impact Fees Fund 301

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Carryover/Fund Balance / Public Buildings	\$215,283	–	\$694,001	\$738,311	\$779,636	\$815,176
Carryover/Fund Balance / Roads	\$2,620,425	–	\$2,538,630	\$2,581,954	\$2,625,783	\$2,693,064
Carryover/Fund Balance / Parks & Recreation	\$3,923,354	–	\$585,986	\$671,018	\$749,896	\$814,884
<b>CARRYOVER TOTAL</b>	<b>\$6,759,062</b>	<b>–</b>	<b>\$3,818,617</b>	<b>\$3,991,283</b>	<b>\$4,155,315</b>	<b>\$4,323,124</b>
<b>Other Revenue Sources</b>						
State Grants / State Grants / Other	\$400,000	–	–	–	–	–
Interest/Operating Acct. / Public Buildings	–	–	\$139	\$148	\$156	\$163
Interest/Operating Acct. / Roads	–	–	\$508	\$516	\$525	\$539
Interest/Operating Acct. / Parks & Recreation	–	–	\$117	\$134	\$150	\$163
Impact Fees/ Transportation / Residential-Roads	–	\$113,404	\$42,816	\$39,148	\$33,436	–
Impact Fees/ Transportation / Commercial-Roads	–	\$187,781	–	\$4,165	\$33,320	\$221,238
Impact Fees/ Cultural/Recreation / Residential-Parks & Rec	–	\$622,469	\$84,915	\$78,744	\$64,838	–
Impact Fees/ Other / Residential-Public Bldgs	–	\$324,462	\$44,171	\$40,969	\$33,718	–
Impact Fees/ Other / Commercial-Public Bldgs	–	\$1,935	–	\$208	\$1,666	\$11,062
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>\$400,000</b>	<b>\$1,250,051</b>	<b>\$172,666</b>	<b>\$164,032</b>	<b>\$167,809</b>	<b>\$233,165</b>
<b>Total Revenue</b>	<b>\$7,159,062</b>	<b>\$1,250,051</b>	<b>\$3,991,283</b>	<b>\$4,155,315</b>	<b>\$4,323,124</b>	<b>\$4,556,289</b>
<b>Use of Funds</b>						
Engineering Department						
EN1802 - Village Wide Traffic Calm	\$182,980	–	–	–	–	–
EN2001 - Village Hall Design	\$47,679	–	–	–	–	–
EN2201 - Park Rd N Parking & Pathway	–	–	–	–	–	\$1,092,500
EN2801 - Rec Center to Crestwood Pathway	–	–	–	–	–	\$1,000,000
EN2802 - Pedestrian and Bicycle Access to Pond Cypress Trail System	–	–	–	–	–	\$600,000
<b>ENGINEERING DEPARTMENT TOTAL</b>	<b>\$230,659</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>\$2,692,500</b>
Parks and Recreation Dept						
EN1902 - Commons Pk Access Land Acq	\$200,000	–	–	–	–	–
PR2102 - Crestwood North Park	\$3,509,837	–	–	–	–	–
PR2402 - Camellia Park Renovation	–	\$500,000	–	–	–	–
PR2403 - PR2403 Pickleball Courts(2)	–	\$150,000	–	–	–	–
<b>PARKS AND RECREATION DEPT TOTAL</b>	<b>\$3,709,837</b>	<b>\$650,000</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>USE OF FUNDS TOTAL</b>	<b>\$3,940,496</b>	<b>\$650,000</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>\$2,692,500</b>
<b>Reserve for Future CIP</b>	<b>\$3,218,566</b>	<b>\$600,051</b>	<b>\$3,991,283</b>	<b>\$4,155,315</b>	<b>\$4,323,124</b>	<b>\$1,863,789</b>

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN1802	Village Wide Traffic Calm
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Local Public Roadways	
EN1802 - Village Wide Traffic Calm		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$182,980	\$0	\$0	\$0	\$0	\$0	\$182,980
<b>AMOUNT</b>	<b>\$182,980</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$182,980</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Design and construct traffic calming devices within local public roadway corridors.

## PROJECT JUSTIFICATION

The roadway links meet the criteria established in the traffic calming policy.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN2001	Village Hall Design
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Hall Campus	
EN2001 - Village Hall Design		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$47,679	\$0	\$0	\$0	\$0	\$0	\$47,679
<b>AMOUNT</b>	<b>\$47,679</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,679</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Design for the demolition of the existing Village hall building and a new 25,380 sf two-story building. The design will also include parking and other improvements required to connect the campus with the proposed building.

## PROJECT JUSTIFICATION

The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to layout and structural limitations it is less expensive to completely replace the building.

## PROJECT ALTERNATIVES

Only complete the restroom ADA improvements and contract more services.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN2201	Park Rd N Parking & Pathway
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Park Road North from Sparrow Drive to Cypress Trails Elementary School	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$0	\$0	\$0	\$1,092,500	\$1,092,500
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,092,500</b>	<b>\$1,092,500</b>

## FUNDING SOURCE - FUND BALANCE

301 Fund

### PROJECT DESCRIPTION

Replace the existing 4.0' walkway on the west side of Park Road North with a 10.0' wide multi use pathway from Sparrow Drive to Cypress Trails Elementary School and add on street parking and type f curb near Crestwood Middle and Cypress Elementary. Upgrade Katz field drainage outfall.

### PROJECT JUSTIFICATION

The pathway will improve bike and pedestrian connectivity along the roadway corridor. School pick up and drop off parking has killed the grass in swale areas adjacent to the roadway. Increasing the outfall pipe diameter will reduce field flooding.

### PROJECT ALTERNATIVES

N/A

### LIST OF EQUIPMENT

N/A

### FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN2801	Rec Center to Crestwood Pathway
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	West from the Recreation Center to Crestwood Boulevard	

EN2801 - Rec Center to Crestwood Pathway

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$0	\$0	\$0	\$900,000	\$900,000
Design	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

## FUNDING SOURCE

\$750,000 TPA Grant; 301 Fund Balance

## PROJECT DESCRIPTION

Construct a 600 foot pedestrian/bicycle pathway from Crestwood Boulevard to the Preservation Park Recreation Center, which will include two bridges and a gazebo.

## PROJECT JUSTIFICATION

Currently, the only access to the Recreation Center is from Sweetbay Lane via Sparrow Drive. The pathway will provide a convenient and scenic pedestrian/bicycle access to the Recreation Center and Preservation Park for residents along Crestwood Boulevard. The pathway will include shaded sitting areas adjacent to the cypress islands.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN2802	Pedestrian and Bicycle Access to Pond Cypress Trail System
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	State Road 7 North of the Portosol Entrance	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Design	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Construction	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$600,000</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Construct pedestrian and bicycle access from the FPL pathway to the Pond Cypress Natural Area and Grassy Waters Preserve, which is a combined 23 square mile preserve adjacent to the State Road 7 extension, north of Okeechobee Boulevard.

## PROJECT JUSTIFICATION

Although 2 miles of the Village border is adjacent to the Pond Cypress Natural Area, no access from the Village of Royal Palm Beach exists.

## PROJECT ALTERNATIVES

Improve access to existing pedestrian facilities along State Road 7's border to the Pond Cypress area.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	EN1902	Commons Pk Access Land Acq
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	One mile radius surrounding Commons Park.	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Land Acquisition/Site Prep.	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
<b>AMOUNT</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Purchase easement rights for future access points to Royal Palm Beach Commons Park.

## PROJECT JUSTIFICATION

Parking is limited and with a single entrance / exit the park experiences significant congestion during special events. Adding additional access points will allow residents to walk or bike to the park in lieu of driving. The access points will also provide cross access for existing pedestrian and bicycle routes along the FPL corridor and Royal Palm Beach Blvd.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	PR2102	Crestwood North Park
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	Carry-over	Parks
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	N.W. Corner of Crestwood Blvd. and the M1 Canal.	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction-Public Buildings	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction-Parks	\$3,309,837	\$0	\$0	\$0	\$0	\$0	\$3,309,837
<b>AMOUNT</b>	<b>\$3,509,837</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,509,837</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Design and construction of a five acre park on the corner of Crestwood Blvd. and the M1 Canal.

## PROJECT JUSTIFICATION

The park was recommended by the Waste Water Treatment Plant Task Force at the 5/5/11 Council meeting

## PROJECT ALTERNATIVES

Sell property

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

\$75,000 annual maintenance cost (based on Robiner Park)



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	PR2402	Camellia Park Office & Bathroom
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Camellia Park	
PR2402 - Camellia Park Renovation		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## FUNDING SOURCE

301 Fund Balance - Parks Impact Fee and Building Impact Fee

## PROJECT DESCRIPTION

Replacement of existing tennis courts/lights; Tennis Pro office and Restroom Building

## PROJECT JUSTIFICATION

Existing courts are in need of replacement along with the needed replacement of existing building and bring facility in line with ADA standards.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
301	PR2403	PR2403 Pickleball Courts(2)
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Homeplace Park	
PR2403 Pickleball Courts (2)		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## FUNDING SOURCE

301 Fund Balance

## PROJECT DESCRIPTION

Construction of (2) Pickleball courts/ 6' chain link perimeter fencing.

## PROJECT JUSTIFICATION

Growing popularity of the program, having courts located in various parts of the community provides convenience participants in the Counter Point neighborhood.

## PROJECT ALTERNATIVES

Those wishing to participate from Counterpoint will need to travel to the Recreation Center to take part.

## LIST OF EQUIPMENT

(2) nets, (2) benches/shade covers, (1) drinking fountain

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# LOCAL DISCRETIONARY SALES SURTAX FUND 302

## Local Discretionary Sales Surtax Fund 302

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Other Non-Revenues / Carryover/Fund Balance	\$5,438,870	–	\$68,606	-\$309,204	\$2,755,754	\$3,450,754
<b>CARRYOVER TOTAL</b>	<b>\$5,438,870</b>	<b>–</b>	<b>\$68,606</b>	<b>-\$309,204</b>	<b>\$2,755,754</b>	<b>\$3,450,754</b>
<b>Other Revenue Sources</b>						
Sales And Use Taxes / One Cent Sales Tax	–	\$3,681,238	\$3,497,176	\$3,147,458	\$750,000	–
State Grants / State Grants / Other	\$500,000	\$500,000	\$250,000	–	–	–
Enterprise Fund Type / Util Sale Capital Constr	–	\$8,025,000	–	–	–	–
General Fund Type / General Fund #001	–	\$3,500,000	–	–	–	–
Interest Earnings / Interest/Operating Acct.	–	–	\$13	–	–	–
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>\$500,000</b>	<b>\$15,706,238</b>	<b>\$3,747,189</b>	<b>\$3,147,458</b>	<b>\$750,000</b>	<b>–</b>
<b>Total Revenue</b>	<b>\$5,938,870</b>	<b>\$15,706,238</b>	<b>\$3,815,795</b>	<b>\$2,838,254</b>	<b>\$3,505,754</b>	<b>\$3,450,754</b>
<b>Use of Funds</b>						
Engineering Department						
EN2104 - Village Hall Construction	\$4,114,517	–	–	–	–	–
EN2105 - Village Hall & Site Modification	\$583,226	–	–	–	–	–
<b>ENGINEERING DEPARTMENT TOTAL</b>	<b>\$4,697,743</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
Public Works						
PW1902 - Wtp Site Modification	\$196,861	\$275,000	–	–	–	–
PW22RR - Road Resurfacing	–	–	\$4,000,000	–	–	\$2,000,000
PW23AC - A/C Replacement & Repairs	–	\$75,000	\$75,000	\$82,500	\$55,000	\$55,000
PW2406 - PBSO Parking Lot Resurfacing	–	–	\$50,000	–	–	–
SW1901 - Canal System Dredging	\$596,898	–	–	–	–	–
<b>PUBLIC WORKS TOTAL</b>	<b>\$793,759</b>	<b>\$350,000</b>	<b>\$4,125,000</b>	<b>\$82,500</b>	<b>\$55,000</b>	<b>\$2,055,000</b>
Parks and Recreation Dept						
PR2101 - Art In Public Places	\$250,000	–	–	–	–	–
PR2105 - Corporate Picnic Pavillion	\$1,150,000	–	–	–	–	–
PR2201 - Renovation & Expansion Rec Center	\$4,000,000	\$10,000,000	–	–	–	–
PR2307 - Splash Pad Repairs - Veterans Park	\$186,800	\$148,200	–	–	–	–
<b>PARKS AND RECREATION DEPT TOTAL</b>	<b>\$5,586,800</b>	<b>\$10,148,200</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>USE OF FUNDS TOTAL</b>	<b>\$11,078,302</b>	<b>\$10,498,200</b>	<b>\$4,125,000</b>	<b>\$82,500</b>	<b>\$55,000</b>	<b>\$2,055,000</b>
<b>Reserve for Future CIP</b>	<b>-\$5,139,432</b>	<b>\$5,208,038</b>	<b>-\$309,205</b>	<b>\$2,755,754</b>	<b>\$3,450,754</b>	<b>\$1,395,754</b>

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	EN2104	Village Hall Construction
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Hall Campus	
EN2104 - Village Hall Construction		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$4,114,517	\$0	\$0	\$0	\$0	\$0	\$4,114,517
<b>AMOUNT</b>	<b>\$4,114,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,114,517</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Demolish the existing Village hall building and construct a new 25,380 sf two-story building. The project will include new parking, and other improvements required to connect the campus with the proposed building.

## PROJECT JUSTIFICATION

The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to the layout and structural limitations it is less expensive to completely replace the building.

## PROJECT ALTERNATIVES

Only complete the restroom ADA improvements and contract more services.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	EN2105	Village Hall & Site Modification
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Hall Campus	
EN2105 - Village Hall & Site Modification		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$583,226	\$0	\$0	\$0	\$0	\$0	\$583,226
<b>AMOUNT</b>	<b>\$583,226</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$583,226</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Add additional square footage to Village Hall. Re-purpose the public meeting space building, and add art features, landscaping, hardscape, signage, parking, walkways, and utilities.

## PROJECT JUSTIFICATION

The reconstruction of Village Hall building will require adjustments to the existing site and buildings.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PW1902	WTP Site Modification
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Field Operations Center (FOC)	
PW1902 - Wtp Site Modification		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$76,900	\$0	\$0	\$0	\$0	\$0	\$76,900
Construction	\$119,961	\$275,000	\$0	\$0	\$0	\$0	\$394,961
<b>AMOUNT</b>	<b>\$196,861</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$471,861</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Conduct survey of WTP/FOC site necessary to prepare demolition of WTP and revised site plan for the FOC. Complete site modifications as shown on the revised site plan including a proposed truck/equipment wash.

## PROJECT JUSTIFICATION

The sale of the water and sewer utility requires that the Village do the demolition of the existing water treatment facility located on the FOC site. This project is needed to complete the survey work, WTP demolition and site modifications as identified in the revised site plan to include a proposed truck/equipment wash.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PW22RR	Road Re-Surfacing
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Revised	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Various Locations	
PW22RR - Road Resurfacing		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$4,000,000	\$0	\$0	\$2,000,000	\$6,000,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$6,000,000</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: Barcelona Drive; Bilbao Street; Bob White Road; Chestnut Circle; Coco Plum Court; Copperwood Circle; Easton Court; Emerald Court; Goldfinch Lane; Habitat Court; Kent Court; Las Palmas Street; Laurel Way; Locust Lane; Mandeville Lane; Monterey Way; Morgate Drive; Natures' Way; Nottingham Road; Park Road North; Park Road South; Rainforest Court; Royal Palm Boulevard; Sandpiper Avenue; Saratoga Boulevard; Segovia Avenue; Sparrow Drive; Sycamore Drive; Twin Lakes Way; Valencia Street; Venetian Lane; Wildcat Way

## PROJECT JUSTIFICATION

Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village

## PROJECT ALTERNATIVES

None identified

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PW23AC	A/C Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various buildings throughout the Village.	
PW23AC - A/C Replacement & Repairs		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$75,000	\$75,000	\$82,500	\$55,000	\$55,000	\$342,500
<b>AMOUNT</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$82,500</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$342,500</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Project is for the replacement of air conditioning units in buildings throughout the Village. This project is a multi-year project to establish a replacement program for air conditioning units. The replacement schedule is projected to be 15+ years. The proposed schedule for replacement for FY24-FY28 is six (6) units at PBSO; four (4) units at DBFTC; one (1) unit at Cultural Center; one unit at POC; six (6) units at Sporting Center; one (1) unit at Camelia Park.

## PROJECT JUSTIFICATION

Existing A/C units >15 years old have reached their useful life. New units will be more energy efficient and should reduce energy costs.

## PROJECT ALTERNATIVES

None identified

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PW2406	PBSO Parking Lot Resurfacing
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	PBSO District 9	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000
Construction	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

The project is for the resurfacing of the PBSO District 9 parking lot which has poor pavement condition caused by aging and water damage.

## PROJECT JUSTIFICATION

Resurfacing is needed to eliminate further damage and to preserve the PBSO District 9 parking lot.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	SW1901	Canal System Dredging
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater	Carry-over	Utilities - Stormwater
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village wide	
SW1901 - Canal System Dredging		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$596,898	\$0	\$0	\$0	\$0	\$0	\$596,898
<b>AMOUNT</b>	<b>\$596,898</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$596,898</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom and are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths and remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. this project will also include an update to the stormwater master plan.

## PROJECT JUSTIFICATION

The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of the Village.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Project will decrease the cost of aquatic weed eradication.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PR2101	Art In Public Places
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	Carry-over	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Art within buildings, parks, and public lands	
PR2101 - Art In Public Places		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other (Specify below)	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
<b>AMOUNT</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>

**FUNDING SOURCE**

302 Fund Balance

**PROJECT DESCRIPTION**

Art within buildings, parks, and public lands

**PROJECT JUSTIFICATION**

Enhance the aesthetics of public buildings and parks.

**PROJECT ALTERNATIVES**

N/A

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PR2105	Corporate Picnic Pavilion
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Parks & Recreation
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Commons Park	
PR2105 - Corporate Picnic Pavillion		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$1,150,000	\$0	\$0	\$0	\$0	\$0	\$1,150,000
<b>AMOUNT</b>	<b>\$1,150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,150,000</b>

## FUNDING SOURCE

Fund 302 Fund Balance

## PROJECT DESCRIPTION

Purchase and have installed: (2) Corporate size picnic pavilions 40'x64'

## PROJECT JUSTIFICATION

Purchase and have installed: (2) Corporate size picnic pavilions 40'x64'. To have available a venue for corporate and/or large family outings which is not available at this time. Strategic Plan Initiative.

## PROJECT ALTERNATIVES

use multiple number of smaller pavilions

## LIST OF EQUIPMENT

picnic tables

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PR2201	Renovation & Expansion Rec Center
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	Carry-over	Parks & Recreation - Recreation

PROJECT MANAGER	PROJECT LOCATION
Village Engineer	Preservation Park

PR2201 - Renovation & Expansion Rec Center

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$223,314	\$0	\$0	\$0	\$0	\$0	\$223,314
Construction	\$3,576,686	\$10,000,000	\$0	\$0	\$0	\$0	\$13,576,686
Equipment/Furnishings	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
<b>AMOUNT</b>	<b>\$4,000,000</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,000,000</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Architectural / Engineering design and construction for the expansion and renovation of the Recreation Center. The expansion will include a 9800 sf gymnasium, 4 meeting rooms, a kitchen, and restrooms totaling 5500 sf. The project also includes the expansion and resurfacing of the parking lot and upgrading the entry feature signage.

## PROJECT JUSTIFICATION

Due to the relocation of all senior programs, it is necessary to expand the existing facility to include additional restrooms and kitchen. The new gym will provide additional climate controlled recreation space.

## PROJECT ALTERNATIVES

Utilize the cultural center for the senior programs.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
302	PR2307	Splash Pad Repairs - Veterans Park
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	Revised	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Veterans Park	
PR2307 - Splash Pad Repairs - Veterans Park		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$186,800	\$148,200	\$0	\$0	\$0	\$0	\$335,000
<b>AMOUNT</b>	<b>\$186,800</b>	<b>\$148,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$335,000</b>

## FUNDING SOURCE

302 Fund Balance

## PROJECT DESCRIPTION

Locate and Repair any water leaks that are located under splash pad and relocate pumps.

## PROJECT JUSTIFICATION

Loss of water daily. Unable to locate water leaks and anticipated to be located under splash pad.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# GENERAL CAPITAL IMPROVEMENTS FUND 303

## General Capital Improvements Fund 303

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Other Non-Revenues / Carryover/Fund Balance	\$815,250	–	\$203,055	-\$24,642	-\$2,974,642	-\$3,564,642
<b>CARRYOVER TOTAL</b>	<b>\$815,250</b>	<b>–</b>	<b>\$203,055</b>	<b>-\$24,642</b>	<b>-\$2,974,642</b>	<b>-\$3,564,642</b>
<b>Other Revenue Sources</b>						
State Grants / FI Dept Of Transportation	–	\$599,378	–	–	–	–
State Grants / State Grants / Other	–	–	\$787,262	–	–	–
Enterprise Fund Type / Util Sale Capital Constr	–	\$2,500,000	–	–	–	–
Interest Earnings / Interest/Operating Acct.	–	–	\$41	–	–	–
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>–</b>	<b>\$3,099,378</b>	<b>\$787,303</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Total Revenue</b>	<b>\$815,250</b>	<b>\$3,099,378</b>	<b>\$990,358</b>	<b>-\$24,642</b>	<b>-\$2,974,642</b>	<b>-\$3,564,642</b>
<b>Use of Funds</b>						
<b>Finance Department</b>						
FN2301 - Budgeting Software	\$31,500	–	–	–	–	–
<b>FINANCE DEPARTMENT TOTAL</b>	<b>\$31,500</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Information Systems</b>						
GA1803 - Electronic Plan Review	\$86,198	–	–	–	–	–
IS2305 - Surveillance System Integration	\$30,000	–	–	–	–	–
IS2401 - Human Resources Information System (HRIS) Software Implementation	–	\$30,000	–	–	–	–
IS24RX - Radio/Satellite Communication Systems Upgrades	–	\$17,050	–	–	–	–
IS24XX - Voice/Data Communications Network Upgrades	–	\$149,700	–	–	–	–
<b>INFORMATION SYSTEMS TOTAL</b>	<b>\$116,198</b>	<b>\$196,750</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Community Development Department</b>						
BD2201 - Vehicles - Building Dept	\$62,036	–	–	–	–	–
<b>COMMUNITY DEVELOPMENT DEPARTMENT TOTAL</b>	<b>\$62,036</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Engineering Department</b>						
EN1801 - Commons Rehab Compl Order	\$46,550	–	–	–	–	–
EN2004 - Fpl St Light Conv To Led	\$50,000	–	–	–	–	–
EN2102 - Bike Path Trailhead & Signage Plan	–	\$50,000	–	\$810,000	–	–
EN2302 - Ada Improvement Phase Ii	–	\$50,000	–	\$1,000,000	–	–
EN2304 - New Village Hall Office Furniture	\$100,000	–	–	–	–	–
EN2305 - Fpl Ped & Bike Improvements	–	\$500,000	–	–	–	–
EN2401 - David Farber Building Renovation	–	\$250,000	–	–	–	–
EN2402 - Project Management Software	–	\$65,000	–	–	–	–
EN2803 - FPL Easement Overflow Parking	–	–	–	–	–	\$300,000
<b>ENGINEERING DEPARTMENT TOTAL</b>	<b>\$196,550</b>	<b>\$915,000</b>	<b>–</b>	<b>\$1,810,000</b>	<b>–</b>	<b>\$300,000</b>
<b>Public Works</b>						
EN2306 - Royal Palm Beach Elementary Zone	\$150,000	–	–	–	–	–
PW2104 - Bridge Guard Rail Replacement	\$7,077	\$30,000	–	–	–	–
PW2105 - Street Light Replacement - Lamancha	\$33,136	–	–	–	–	–
PW2202 - Bus Shelter Enhancement	\$83,925	–	–	–	–	–
PW2203 - Street Lighting Replace Sr80	\$20,000	–	–	–	–	–
PW2208 - Fountain Replacement	\$18,401	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000
PW2301 - Equipment Replacement	–	–	\$50,000	\$150,000	\$50,000	–
PW2302 - Sr80 Decorative Light Poles	–	–	\$50,000	\$50,000	\$50,000	\$50,000
PW2404 - PBSO Bathroom Renovations	–	\$30,000	–	–	–	–
PW24BF - Backflow Preventer Replacement	–	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
PW24BS - Bus Shelter R&R	–	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
PW24SR - Street Restriping	-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
PW24SS - Street Sign Replace & Repair	-	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
PW25TR - Truck Replacement	-	-	\$155,000	\$130,000	\$60,000	\$110,000
<b>PUBLIC WORKS TOTAL</b>	<b>\$312,539</b>	<b>\$155,000</b>	<b>\$365,000</b>	<b>\$440,000</b>	<b>\$270,000</b>	<b>\$270,000</b>
Parks and Recreation Dept						
PR2110 - Security Cameras - Commons Park	\$150,000	-	-	-	-	-
PR2303 - Golf Facility Light Replacement	\$300,000	-	-	-	-	-
PR2305 - Field Lighting Replacement	\$500,000	-	-	-	-	-
PR2401 - Cultural Center Entry Enhancement	-	\$300,000	-	-	-	-
PR2404 - Pressure Washer	-	\$20,000	-	-	-	-
PR2405 - Katz Field Building Re-roof	-	\$60,000	-	-	-	-
PR2406 - Playground Fencing	-	\$40,000	-	-	-	-
PR2407 - Outdoor Dining Canopy	-	\$150,000	-	-	-	-
PR2408 - Renovation - Basketball Courts	-	\$16,000	-	-	-	-
PR2410 - Safety Surface Replacement	-	\$150,000	-	-	-	-
PR2411 - Shade Structure	-	\$40,000	-	-	-	-
PR24TR - Truck Replacement	-	-	\$150,000	\$50,000	\$70,000	\$80,000
PR2501 - Lighting upgrade	-	-	\$500,000	-	-	-
PR2602 - ALL Access Playground	-	-	-	\$650,000	-	-
PR2603 - Playscape Replacement	-	-	-	-	-	\$350,000
PR2701 - Playscape Replacement	-	-	-	-	\$250,000	-
PR2802 - Artificial Turf Fields	-	-	-	-	-	\$1,600,000
<b>PARKS AND RECREATION DEPT TOTAL</b>	<b>\$950,000</b>	<b>\$776,000</b>	<b>\$650,000</b>	<b>\$700,000</b>	<b>\$320,000</b>	<b>\$2,030,000</b>
<b>USE OF FUNDS TOTAL</b>	<b>\$1,668,823</b>	<b>\$2,042,750</b>	<b>\$1,015,000</b>	<b>\$2,950,000</b>	<b>\$590,000</b>	<b>\$2,600,000</b>
Reserve for Future CIP	-\$853,573	\$1,056,628	-\$24,642	-\$2,974,642	-\$3,564,642	-\$6,164,642



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	FN2301	Budgeting Software
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	New	Finance
PROJECT MANAGER	PROJECT LOCATION	
Finance Director	Village Hall	
FN2301 - Budgeting Software		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other (Specify below)	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
<b>AMOUNT</b>	<b>\$31,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,500</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Cloud base budget preparation software, which will integrate with our existing financial management system and allow for a more efficient process of building the annual budget. System will allow us to capture more data into different reports and provide the ability to create new reports.

## PROJECT JUSTIFICATION

The budget preparation software will reduce the tedious input of data into several Excel spreadsheets and manual routing of budget preparation documents to the different departments. We will be able to efficiently capture more data and prepare reports that would be time constraint with the manual process.

## PROJECT ALTERNATIVES

Continue with the manual preparation of annual budget.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Annual maintenance of \$30,000.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	GA1803	Electronic Plan Review
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Carry-over	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village Computer Systems	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other ( Specify below )	\$86,198	\$0	\$0	\$0	\$0	\$0	\$86,198
<b>AMOUNT</b>	<b>\$86,198</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,198</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Deploy electronic plan review solution to allow for online upload of electronic drawing plan and document files for approval, markup, resubmission version comparison, approval, and seamless integration to SunGard/H.T.E. Building Permits and Planning & Engineering database.

## PROJECT JUSTIFICATION

Electronic plan review solution will accelerate the permitting process, by enabling effective collaboration between departments and Reviewers, making it fast and easy to submit, review documents and drawings, process corrections, and monitor and improve the work process. The seamless integration to Planning & Engineering and Building Permits database will allow drawings/plans and project/permitting information to be stored in one central location, for a more efficient process for ComDev/Planning/Engineering and the community.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

Electronic Plan Review Software, licensing, and workflow implementation.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	IS2305	Surveillance Systems Integration
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village Voice-Data Systems	
IS2305 - System Integration		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>AMOUNT</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Consolidation of all video surveillance camera systems onto a central cloud base Avigilon Control Monitoring Control Center.

## PROJECT JUSTIFICATION

To allow for remote 24x7 monitoring of all Village surveillance cameras up time and recording storage capacity. Enable departments to view and export video recording for any camera from a single monitoring source.

## PROJECT ALTERNATIVES

Pay for costly repairs on a per-incident case and continue limited monitoring of video up time.

## LIST OF EQUIPMENT

84 ACC 7 Enterprise camera channel licenses, 1 HD NVR4 PRM 157TB 2U Rack Mnt, Windows Server 2016, parts and labor.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	IS2401	Human Resources Information System (HRIS) Software Implementation
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	New	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village Technical Systems	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other (Specify below)	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

### FUNDING SOURCE

303 Fund Balance

### PROJECT DESCRIPTION

HR: On boarding/Off Boarding | Employee Demographics | Position Management | Documents & Forms | Real Time Analytics | Employee Engagement Surveys/Alerts/Text | Employee & Manager Self Service, Feedback Tracking | Learning Management.

Time & Attendance: Time Off Workforce Management | Time Clock Terminal Software

Talent Engagement: Applicant Tracking/Recruitment | Connectivity to Job Boards | Background Screening Connectivity | Performance Management | Succession Management.

### PROJECT JUSTIFICATION

Criterion's cloud based HRIS suite of applications includes replacement to end of life Gatekeeper Time & Attendance and CivicHR Online Applicant Tracking systems. HRIS suite include third party integration to Naviline Payroll and LaserFiche archival database.

### PROJECT ALTERNATIVES

None

### LIST OF EQUIPMENT

BioStation A2 Fingerprint IP Access terminal SupremaTime Clock.

### FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

First Year Hosting & Support \$30,000

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	IS24RX	Radio/Satellite Communication Systems Upgrades
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Village radio/satellite communication infrastructure	

IS24RX - Radio/Satellite Communication Systems Upgrades

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$17,050	\$0	\$0	\$0	\$0	\$17,050
<b>AMOUNT</b>	<b>\$0</b>	<b>\$17,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,050</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Village 2-way hand held & mobile radio/satellite communication components and infrastructure upgrades.

## PROJECT JUSTIFICATION

To support and enhance connectivity speeds and reliability of 2-way radio and satellite communication systems.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

Digital Handheld w/Battery - Qty 10 | Vehicle Mounted:Radios - Qty 5 | Dual Channel Radio Repeater - Qty 1 | GSP-1600 Handheld Satellite Phone/Hot Spot - Qty 12

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	IS24XX	Voice/Data Communications Network Upgrades
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Information Systems
PROJECT MANAGER	PROJECT LOCATION	
Information Systems Director	Voice/Data Communications Systems	

IS24XX - Voice/Data Communications Network Upgrades

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$149,700	\$0	\$0	\$0	\$0	\$149,700
<b>AMOUNT</b>	<b>\$0</b>	<b>\$149,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,700</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replacement and upgrades to Village's voice, data, audio, video, and telecommunications components.

## PROJECT JUSTIFICATION

To deliver current, comprehensive, and accurate information and technology solutions/services to Village departments and Residents.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

All-In-One Desktop Computers - Qty 34 | Laptops - Qty 9 | Desktop Workstation - Qty 1 | LaserJet Printers - Qty 14 | Productions Scanners - Qty 2 | iPads - Qty 11 | NAS - High Storage Disk Array - Qty 1 | 3000VA Rack/Tower Smart-UPS - Qty 2 | Closed Captioning Encoder - Qty 1 | 48P Layer 3 Smart Network Switches - Qty 2 | GBIC Transceivers - Qty 2 | Wall Mounted Monitors/TV - Qty 2

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	BD2201	Vehicles - Building Dept
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	Carry-over	Com Dev - Building
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Village Hall/Field Operation Center	
BD2201 - Vehicles - Building Dept		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Vehicles	\$62,036	\$0	\$0	\$0	\$0	\$0	\$62,036
<b>AMOUNT</b>	<b>\$62,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$62,036</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replace Community Development vehicles. Replace vehicles #7526, #7527 in FY23 with 1/2 ton extended cab pickups.

## PROJECT JUSTIFICATION

The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.

## PROJECT ALTERNATIVES

No viable alternative.

## LIST OF EQUIPMENT

1/2 ton truck

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN1801	Commons Rehab Compl Order
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Royal Palm Beach Commons Park	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$46,550	\$0	\$0	\$0	\$0	\$0	\$46,550
<b>AMOUNT</b>	<b>\$46,550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,550</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Annual monitoring per the approved NAM. Apply for a Site Rehabilitation Completion Order (SRCO) for the property, per Risk Management Option (RMO) III

## PROJECT JUSTIFICATION

At the conclusion of the Natural Attenuation with Monitoring (NAM) period (5 years) the Village will be required to apply for the SRCO.

## PROJECT ALTERNATIVES

Apply for an extension to the NAM period.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2004	Fpl St Light Conv To Led
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Public Roadways	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>AMOUNT</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

**FUNDING SOURCE**

303 Fund Balance

**PROJECT DESCRIPTION**

Convert FPL street lights to LED.

**PROJECT JUSTIFICATION**

Reduced energy costs, better lighting, and reduced glare.

**PROJECT ALTERNATIVES**

N/A

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2102	Bike Path Trailhead & Signage Plan
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village wide	

EN2102 - Bike Path Trailhead & Signage Plan

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$0	\$50,000	\$0	\$810,000	\$0	\$0	\$860,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$810,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$860,000</b>

## FUNDING SOURCE

TPA/FDOT Grant-\$599,378; 303 Fund Balance

## PROJECT DESCRIPTION

Construct kiosks with maps of the bicycle/pedestrian network at major intersections. Install guide signs and mile posts to delineate bike path routes.

## PROJECT JUSTIFICATION

The signage will help promote the use of the system, and provide navigation assistance.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2302	Ada Improvement Phase II
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Public roadways within the Village	
EN2302 - Ada Improvement Phase II		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
Engineering/Architecture	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,050,000</b>

## FUNDING SOURCE

FY2025 TPA Grant - \$587,262; 303 Fund Balance

## PROJECT DESCRIPTION

Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor.

## PROJECT JUSTIFICATION

Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2304	New Village Hall Office Furniture
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Furniture	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	1050 Royal Palm Beach Blvd. (new building)	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>AMOUNT</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

New office furniture for the proposed Village Hall Building.

## PROJECT JUSTIFICATION

After evaluating the re-use of existing office furniture it was determined that purchasing new furniture was more cost effective. The average age of the existing furniture is over 10 years old, and there are considerable costs to move and retrofit the existing furniture. The amount of coordination and staff time associated with the move to the new building will also be reduced with the new furniture option.

## PROJECT ALTERNATIVES

re-use the existing furniture

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2305	FPL Ped & Bike Improvements
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	FPL pathway improvements from Bilbao Street to the Village boat ramp.	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replace the existing 8.0' wide asphalt pathway with a 10.0' wide concrete pathway from Bilbao St. to Okeechobee Blvd. Expand walkways on Okeechobee Blvd. and add a 10.0' wide concrete pathway adjacent to the brass ring parking lot. Change the retrofitted cul de sac behind Brass Ring to a T-intersection and extend the Sparrow pathway to the FPL pathway.

## PROJECT JUSTIFICATION

The asphalt pathway is in need of resurfacing and the width is sub-standard for two way bicycle traffic from Bilbao to Okeechobee. The proposed connection between Okeechobee Blvd. adjacent to brass ring will be a more direct connection.

## PROJECT ALTERNATIVES

Re-surface the existing 8' wide pathway.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2401	David Farber Building Renovation
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	1050 Royal Palm Beach Blvd.	

EN2401 - David Farber Building Renovation

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Renovate the David Farber Building by converting the former PAL space into a gym and converting the existing gym into additional classroom training space.

## PROJECT JUSTIFICATION

The PAL space is large and underutilized. Additional gym and classroom training spaces will better serve Village and PBSO employees.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

Gym Equipment; Training room equipment

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2402	Project Management Software
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Hall	
EN2402 - Project Management Software		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Other - Software	\$0	\$65,000	\$0	\$0	\$0	\$0	\$65,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Purchase and implement project management software, including all start-up and training operations.

## PROJECT JUSTIFICATION

The proposed cloud-based construction management software will help project teams manage every aspect of a project, from preconstruction to closeout. It will provide a single source of truth for all project information, which can improve communication, collaboration, and decision-making. The software will also include features that help to streamline and automate project processes, which can save time and money.

## PROJECT ALTERNATIVES

Continue using traditional project management methods.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

The annual cost of the software will be approximately \$20,000

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2803	FPL Easement Overflow Parking
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	FPL easement, south of Bobwhite Road	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Design	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Construction	\$0	\$0	\$0	\$0	\$0	\$275,000	\$275,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Stabilize the FPL easement adjacent to Bobwhite road in order to accommodate overflow parking for Royal Palm Beach Commons Park events.

## PROJECT JUSTIFICATION

With the pedestrian access point to Commons Park at 109 Heron Parkway just 1,000 feet away from the proposed parking lot, residents east of Commons Park could access the park without needing to drive to the opposite side of the property. Currently, all driving visitors must travel to Royal Palm Beach Boulevard to access parking.

## PROJECT ALTERNATIVES

N/A

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	EN2306	Royal Palm Beach Elementary Zone
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Okeechobee Blvd and the Royal Palm Beach Elementary School	

EN2306 - Royal Palm Beach Elementary Zone

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>AMOUNT</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Palm Beach County has agreed to design and construct modifications to the overhead flashers, signs and striping in the existing Royal Palm Beach Elementary School school zone. The Village will reimburse the County for all costs incurred per the terms of the interlocal agreement that was approved at the 3/16/23 regular Council meeting.

## PROJECT JUSTIFICATION

The flashers are required to be updated in order to conform with recent revisions to state law.

## PROJECT ALTERNATIVES

Design, bid, and permit the construction of the flashers using Village Consultants.

## LIST OF EQUIPMENT

Overhead flashers

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2104	Bridge Guardrail Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various bridge locations throughout the Village.	
PW2104 - Bridge Guard Rail Replacement		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$7,077	\$30,000	\$0	\$0	\$0	\$0	\$37,077
<b>AMOUNT</b>	<b>\$7,077</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,077</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Project is for the replacement of guardrail at six (6) bridges in the Village: Ponce de Leon St.; Goldfinch Ln.; Raven Ct.; Grandview Way; Bobwhite Rd; and, Madrid St. The project is a multi-year project.

## PROJECT JUSTIFICATION

The guardrail is original from the construction in mid 1970's. The project is to replace the guardrail with current FDOT standard guardrail.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2105	Street Light Replacement - LaMancha
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various Roads in LaMancha Subdivision	
PW2105 - Street Light Replacement - Lamancha		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$33,136	\$0	\$0	\$0	\$0	\$0	\$33,136
<b>AMOUNT</b>	<b>\$33,136</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$33,136</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replace 50 cooley-hat/contemporary lights on Ponce de Leon, St., Gibraltar St., Santiago St., and Alcazar St. with concrete poles and LED cobra head fixtures. The project is a multi-year project and will be completed with in-house labor.

## PROJECT JUSTIFICATION

Existing cooley hat/contemporary lighting has reached its useful life and needs to be replaced.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

50 ea.: Concrete poles; fixtures; and, fixture arms.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2202	Bus Shelter Enhancement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Roads throughout the Village.	
PW2202 - Bus Shelter Enhancement		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$83,925	\$0	\$0	\$0	\$0	\$0	\$83,925
<b>AMOUNT</b>	<b>\$83,925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,925</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The project is for the enhancement and/or improvements, including ADA, for bus shelter locations throughout the Village.

## PROJECT JUSTIFICATION

The Village provides and maintains bus shelters at multiple locations along the Palm Tran bus route in the Village.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2203	Street Light Replacement - SR80
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	SR 80 at Crestwood Blvd	
PW2203 - Street Lighting Replace Sr80		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>AMOUNT</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The project is for the purchase of replacement stock for the new poles, fixture arms and fixture along SR80 at Crestwood Boulevard.

## PROJECT JUSTIFICATION

FDOT completed a road project on SR80 at Crestwood Blvd. The project included the removal of approximately twenty (20) of the decorative lights and replaced them with spun aluminum poles, aluminum fixture arms and LED fixtures. The project did not include stock material. The Village is the maintenance entity for the street lights on SR80 within the Village. The stock material is needed in the event of an accident where the pole and fixture are damaged and need to be replaced.

## PROJECT ALTERNATIVES

None Identified.

## LIST OF EQUIPMENT

5 each: spun aluminum poles; aluminum fixture arms, and LED fixtures that meet the specifications of the material installed by FDOT.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2208	Fountain Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various Locations throughout the Village	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$18,401	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000	\$128,401
<b>AMOUNT</b>	<b>\$18,401</b>	<b>\$10,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$128,401</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The project is for the replacement of fountains when required.

## PROJECT JUSTIFICATION

The project is needed to replace a fountain when it can no longer be economically repaired.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

1 EA - Fountain

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2301	Equipment Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	Revised	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	FOC	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$0	\$50,000	\$150,000	\$50,000	\$0	\$250,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$150,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$250,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

This project is a multi-year program to replace equipment when it has reached its useful life.

## PROJECT JUSTIFICATION

The equipment replacement program will insure that funds are available to replace equipment when it reaches its useful life.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

FY25: 1 ea. Carolina Skiff, boat & trailer, or equivalent; 1 ea. Hydraulic Breaker skid steer attachment.  
 FY26: 1 ea. John Deere 6615 4wd Tractor, or equivalent. FY27: 1 ea. Wood Chipper.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2302	SR 80 Decorative St Light Pole Rehab
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	SR 80 within the Village limits.	

PW2302 - Sr80 Decorative Light Poles

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$200,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The FDOT roadway project at Crestwood/Forest Hill Blvds impacted the decorative street light poles. FDOT contractor has delivered 12 poles to the FOC. This project is to have the poles powder coated and reinstalled with verde green cobra head fixtures. The proposed cobra head fixtures will attach to the existing fixture arm. The project is a multi-year project. The project will be done with in-house labor; however, a contractor will be required to take down and re-install the poles. The Village will coordinate with FDOT on cost share for replacement fixtures.

## PROJECT JUSTIFICATION

The poles are in need of powder coating and the fixtures have deteriorated to the point that they cannot be re-installed and the bell shaped fixtures are no longer manufactured. The cobra head fixtures are similar to fixtures used on the Crestwood/Forest Hill Blvd. project.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

Cobra head fixtures.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW2404	PBSO Bathroom Renovations
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	PBSO District 9	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Engineering/Architecture	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The project consists of the renovation of three (3) bathrooms in the PBSO District 9 building. Renovations to include replacing fixtures, sinks, counters, urinals, floor tile, wall & partitions and other items to complete a full restoration of the bathrooms.

## PROJECT JUSTIFICATION

Bathrooms fixtures and tile are from original construction of building and are in need of renovations.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW24BF	Backflow Preventer Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Other	Revised	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various buildings throughout the Village.	

PW24BF - Backflow Preventer Replacement

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$50,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Repair or replace backflows on water service lines and fire lines that fail annual inspections.

## PROJECT JUSTIFICATION

PBCWUD requires backflow preventers on all service lines to Village buildings and requires them to be inspected annually. DPW must have backflows inspected and repaired or replaced by a licensed plumbing contractor per PBCWUD requirements.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW24BS	Bus Shelter R&R
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various roads throughout the Village.	
PW24BS - Bus Shelter R&R		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$75,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Annual project for repair and/or replacement of bus shelters.

## PROJECT JUSTIFICATION

The Public Works Department maintains the bus shelters throughout the Village. The project is needed for repair and/or replacement for bus shelters that are damaged.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

Bus shelters.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW24SR	Street Restriping
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various roads throughout the Village.	
PW24SR - Street Restriping		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$100,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replace striping on roadways where striping has faded and is no longer reflective.

## PROJECT JUSTIFICATION

The project is needed to maintain striping on roadways to insure visibility at night for drivers using the Village's road system.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW24SS	Street Sign Replace & Repair
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Roads	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Various roads throughout the village.	
PW24SS - Street Sign Replace & Repair		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$200,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Replace street signs throughout the Village to meet retro-reflectivity requirements for signs.

## PROJECT JUSTIFICATION

Street signs must be replaced every 5-7 years to meet retro-reflectivity requirements for signs.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

Various signs.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PW25TR	Trucks
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	Revised	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	FOC	
PW25TR - Truck Replacement		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Vehicles	\$0	\$0	\$155,000	\$130,000	\$60,000	\$110,000	\$455,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,000</b>	<b>\$130,000</b>	<b>\$60,000</b>	<b>\$110,000</b>	<b>\$455,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Purchase replacement vehicles in accordance with DPW Vehicle Replacement Guidelines.

## PROJECT JUSTIFICATION

The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines.

## PROJECT ALTERNATIVES

None.

## LIST OF EQUIPMENT

4 ea. F-250 pickups; 2 ea. F-450 pickups; 5 ea. F-150 pickups.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND 303 PROJECT NUMBER PR2110 PROJECT TITLE Security Cameras - Commons Park

PROGRAM CATEGORY Parks PROJECT TYPE Carry-over DIVISION Parks & Recreation - Parks

PROJECT MANAGER Parks & Recreation Director PROJECT LOCATION Common Park

PR2110 - Security Cameras - Commons Park

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>AMOUNT</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The purchase and installation of security cameras in high traffic areas of the park including parking lots, playgrounds, great lawn, and golf driving range.

## PROJECT JUSTIFICATION

For the safety of the thousands of visitors that come to Commons Park.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2303	Golf Facility Light Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Commons Park - Golf Training Facility	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
<b>AMOUNT</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>

**FUNDING SOURCE**

303 Fund Balance

**PROJECT DESCRIPTION**

Removal and replacement of existing fixtures. Provide and install new LED fixtures.

**PROJECT JUSTIFICATION**

A number of existing fixtures are damaged and are unable to be repaired and fixtures are no longer available.

**PROJECT ALTERNATIVES**

None

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2305	Field Lighting Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Ferrin Park	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
<b>AMOUNT</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Remove and dispose of existing fixtures. Provide and install new LED fixtures and provide upgraded electrical circuits.

## PROJECT JUSTIFICATION

Electrical circuits have shorted out and has caused a hazardous condition.. Field lighting has been shut down due to existing condition.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2401	Cultural Center Entry Enhancement

PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Parks & Recreation - Recreation

PROJECT MANAGER	PROJECT LOCATION
Village Engineer	Cultural Center

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Construction of Wedding gazebo and extension of main entry canopy.

## PROJECT JUSTIFICATION

Added venue to conduct a wedding ceremony & taking photos along with the enhancement of Cultural Center entrance.

## PROJECT ALTERNATIVES

Leave as is

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2404	Pressure Washer
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Parks Operation Center	
PR2404 - Pressure Washer		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Purchase of (1) Pressure washer w/ 225 gal poly tank, 200' 4000 psi hose, 125 gal. chemical tank/ 300' hose. on a 5' x 10' open trailer.

## PROJECT JUSTIFICATION

With 60 pavilions needing multiple cleanings throughout the year. Along with 14 docks and 15 buildings all needing pressure cleaning as needed.

## PROJECT ALTERNATIVES

Continue using a single 125 gal. tank pressure washer

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2405	PR2405-Katz Field Building Re-Roof
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Katz Field	
PR2405 - Katz Field Building Re-Roof		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering/Architecture	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>

## FUNDING SOURCE

Fund Balance

## PROJECT DESCRIPTION

Project is for the replacement of the roof at the Katz Field Concession building. The roof will be replaced with a standing seam metal roof.

## PROJECT JUSTIFICATION

The existing roof has reached its useful life.

## PROJECT ALTERNATIVES

None identified.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2406	PR2406 Playground Fencing
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Veterans Park	

PR2406 - PLAYGROUND FENCING

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Delivery and installation of aluminum 4' high perimeter playground fencing.

## PROJECT JUSTIFICATION

**SAFETY.** The playground is located very near the roadway and contains (6) entry/exit locations. With the fencing, there will be (1) entry/exit location away from the roadway.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2407	Outdoor Dining Canopy
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Buildings	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Veterans Park	
PR2407 - Outdoor Dining Canopy		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Construction modifications to the exterior of the building to accommodate the installation of a canopy/canopies.

## PROJECT JUSTIFICATION

The existing building has very limited indoor seating. These modifications will offer protection to those cafe patrons dining outside.

## PROJECT ALTERNATIVES

Commercial grade Umbrellas

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2408	Renovation - Basketball Court
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation Director
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Bob Marcello Baseball Complex/ Homeplace Park	
PR2408 Renovation- Basketball Court		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$16,000	\$0	\$0	\$0	\$0	\$16,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$16,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Resurface & patch with Plexipave.

Install 6' chain-link fencing (Marcello park only) along perimeter of existing court.

## PROJECT JUSTIFICATION

This court is in need of attention. The resurfacing will eliminate water retention and imperfections in the existing surface which could be safety hazards. Fencing will confine play in designated area.

## PROJECT ALTERNATIVES

none

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2410	Safety Surface Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Commons Park	
PR2410 Safety Surface Replacement		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**FUNDING SOURCE**

Fund Balance

**PROJECT DESCRIPTION**

Removal of existing and installation of new playground safety surface.

**PROJECT JUSTIFICATION**

The existing surface which is 10 years old is in need of replacement.

**PROJECT ALTERNATIVES**

Replace only areas that are worn due to extensive traffic.

**LIST OF EQUIPMENT**

None

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

None



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2411	Shade Structure
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Bobbie Jo Lauder Park	
PR2411 - Shade Structure		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

Purchase and install shade structure over the playscape.

## PROJECT JUSTIFICATION

Over time the UV rays break down the rubber safety surface as well as the rubber and plastics that make up the playscape apparatus. The shade structure will protect the facility from the UV rays and will prolong the life of the equipment and also make it more enjoyable for the users.

## PROJECT ALTERNATIVES

None.

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2501	Lighting upgrade
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Bob Marcello Baseball Complex	
Pr2501 - Lighting Upgrade Bob Marcello Park		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## FUNDING SOURCE

303 Fund Balance/ FRDAP grant

## PROJECT DESCRIPTION

The replacement of metal halide light fixtures with energy efficient LED lighting on: baseball fields #1 and #4; Basketball court and Batting cages.

## PROJECT JUSTIFICATION

Continuing with the upgrading of more energy efficient lighting. Presently fields #2; #3, #5 and tennis courts have been upgraded to LED lighting.

## PROJECT ALTERNATIVES

Continue to replace with metal halide fixtures

## LIST OF EQUIPMENT

Light poles and light fixtures.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Reduction in energy expense.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR25TR	Truck Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	Revised	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Parks Operations Center	
PR25TR - Truck Replacement		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Vehicles	\$0	\$0	\$150,000	\$50,000	\$70,000	\$80,000	\$350,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$50,000</b>	<b>\$70,000</b>	<b>\$80,000</b>	<b>\$350,000</b>

**FUNDING SOURCE**

303 Fund Balance

**PROJECT DESCRIPTION**

Replacement of trucks in the Parks Division.

**PROJECT JUSTIFICATION**

Trucks are being replaced according to village's replacement policy.

**PROJECT ALTERNATIVES**

none

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2602	ALL Access Playground
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Commons Park	
Pr2602 - All Children Playground		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Engineering	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Construction	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>

## FUNDING SOURCE

Fund Balance/ FRDAP grant

## PROJECT DESCRIPTION

The purchase and installation of playground equipment that is open and accessible to all persons regardless of their physical or mental limitations.

## PROJECT JUSTIFICATION

Establish a single playground location that serves children of all abilities.

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

Various free standing equipment that allows parents and/or siblings to engage an activity.

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND PROJECT NUMBER PROJECT TITLE  
 303 PR2701 Playscape Replacement  
 PROGRAM CATEGORY PROJECT TYPE DIVISION  
 Parks New Parks & Recreation - Parks  
 PROJECT MANAGER PROJECT LOCATION  
 Parks & Recreation Director Moonlight Way  
 Pr2701 - Playscape Replacement Moonlight

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment	\$0	\$0	\$0	\$0	\$250,000	\$0	\$250,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>

**FUNDING SOURCE**

Fund Balance

**PROJECT DESCRIPTION**

Purchase and installation of playscape equipment/ safety surface for the replacement of existing equipment/safety surface.

**PROJECT JUSTIFICATION**

Will be in need of replacement

**PROJECT ALTERNATIVES**

None

**LIST OF EQUIPMENT**

None

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

None

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2802	Artificial Turf Fields (4)
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Katz Soccer Complex	
PR2802 - Artificial Turf		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$1,600,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,600,000</b>	<b>\$1,600,000</b>

## FUNDING SOURCE

303 Fund Balance/ FRDAP grant

## PROJECT DESCRIPTION

The removal of existing natural grass fields along with the irrigation system and the installation of artificial turf and sub base.

## PROJECT JUSTIFICATION

Substantial reduction of annual maintenance costs and down time. Due to extensive use it is necessary to re-sod annually and close fields for 8 - 12 wks each year

## PROJECT ALTERNATIVES

Continue with our existing program of re-sodding annually or install turf over a period of time. Turf is guaranteed for 10 years/ semi-annual maintenance included.

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Maintenance cost is eliminated.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
303	PR2803	Playscape Replacement
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Parks	New	Parks & Recreation - Parks
PROJECT MANAGER	PROJECT LOCATION	
Parks & Recreation Director	Pippin Park	
Pr2803 - Playscape - Pippin		

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment	\$0	\$0	\$0	\$0	\$0	\$350,000	\$350,000
<b>AMOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$350,000</b>

## FUNDING SOURCE

303 Fund Balance

## PROJECT DESCRIPTION

The purchase and installation of playscape equipment and safety surface to replace existing. / shade structure.

## PROJECT JUSTIFICATION

Playscape will be in need of replacement

## PROJECT ALTERNATIVES

None

## LIST OF EQUIPMENT

None

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

None

# STORMWATER CAPITAL PROJECTS FUND 408

## Stormwater Capital Projects Fund 408

	PRIOR YEARS	CAPITAL IMPROVEMENT PLAN				
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>Carryover</b>						
Other Non-Revenues / Carryover/Fund Balance	\$189,568	–	\$383,145	\$83,222	\$83,239	\$83,256
<b>CARRYOVER TOTAL</b>	<b>\$189,568</b>	<b>–</b>	<b>\$383,145</b>	<b>\$83,222</b>	<b>\$83,239</b>	<b>\$83,256</b>
<b>Other Revenue Sources</b>						
State Grants / FI Dept Of Transportation	\$600,000	–	–	–	–	–
Enterprise Fund Type / O/M Fund #401	–	\$200,164	–	–	–	–
Enterprise Fund Type / Stormwater Mgmt Fund#407	–	\$81,274	–	–	–	–
Interest Earnings / Interest/Operating Acct.	–	\$38	\$77	\$17	\$17	\$17
<b>OTHER REVENUE SOURCES TOTAL</b>	<b>\$600,000</b>	<b>\$281,476</b>	<b>\$77</b>	<b>\$17</b>	<b>\$17</b>	<b>\$17</b>
<b>Total Revenue</b>	<b>\$789,568</b>	<b>\$281,476</b>	<b>\$383,222</b>	<b>\$83,239</b>	<b>\$83,256</b>	<b>\$83,273</b>
<b>Use of Funds</b>						
Engineering Department						
EN1904 - Fpl Dry Detention Pond	\$280,974	–	–	–	–	–
SW2304 - Watershed Management Plan	\$131,945	–	–	–	–	–
<b>ENGINEERING DEPARTMENT TOTAL</b>	<b>\$412,919</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
Public Works						
PW2303 - Street Sweeper	\$275,000	–	–	–	–	–
SW2501 - Harvester Equipment	–	–	\$300,000	–	–	–
<b>PUBLIC WORKS TOTAL</b>	<b>\$275,000</b>	<b>–</b>	<b>\$300,000</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>USE OF FUNDS TOTAL</b>	<b>\$687,919</b>	<b>–</b>	<b>\$300,000</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Reserve for Future CIP</b>	<b>\$101,649</b>	<b>\$281,476</b>	<b>\$83,222</b>	<b>\$83,239</b>	<b>\$83,256</b>	<b>\$83,273</b>



# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
408	EN1904	FPL Dry Detention Pond
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater	Carry-over	Engineering
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	FPL Easement from Las Palmas Street to Las Palmas Street (adjacent to La Mancha Ave.)	

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$280,974	\$0	\$0	\$0	\$0	\$0	\$280,974
<b>AMOUNT</b>	<b>\$280,974</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$280,974</b>

**FUNDING SOURCE**

407 Stormwater/408 Fund Balance

**PROJECT DESCRIPTION**

Construct dry detention ponds within the FPL easement.

**PROJECT JUSTIFICATION**

The ponds will provide additional flood plain compensating storage and improve water quality.

**PROJECT ALTERNATIVES**

N/A

**LIST OF EQUIPMENT**

N/A

**FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY**

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
408	SW2304	Canal System Dredging
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Stormwater	New	Utilities - Stormwater
PROJECT MANAGER	PROJECT LOCATION	
Village Engineer	Village Wide	

## SW2304 - Canal System Dredging

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Construction	\$131,945	\$0	\$0	\$0	\$0	\$0	\$131,945
<b>AMOUNT</b>	<b>\$131,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$131,945</b>

## FUNDING SOURCE

408 Fund Balance

## PROJECT DESCRIPTION

The Village plans to work with a stormwater engineering consultant to update the Stormwater Master Plan to incorporate updated datasets to reflect current development, impervious surfaces and best available elevation data. Updated modeling will provide an accurate representation of the system for current and future conditions and identify vulnerable areas. Vulnerable areas and areas of concern will be evaluated for potential solutions and future action plans will be developed to mitigate the effects of future development on the system. Solutions and migration measures will be evaluated and incorporated into capital improvement projects and the CRS program. Results of the updated Stormwater Master Plan will be incorporated into a new Watershed Management Plan that will act as a framework for the Village's stormwater management program as well as meet CRS WMP requirements.

## PROJECT JUSTIFICATION

In 2015 the Village hired CDM Smith to develop a Stormwater Master Plan Update Technical Report to evaluate the Level of Service (LOS) through the Village's stormwater drainage system. The results of the Technical Report indicated that some structures within the Village would be affected by flooding from the modeled storms. FEMA FIRM map updates for Palm Beach County became effective October 5, 2017. These updated FIRM maps showed similar flood elevations to the model results in the CDM

Smith Technical Report but the inclusion of more accurate elevation data resulted in several hundred structures that are included in the AE flood zone.

Almost all of the affected structures are within 1 foot of the base flood elevation (BFE). Given the close proximity of many structures to the BFE the Village is focused on following best practices in regulating any new development or re-development and following best practices regarding inspections and maintenance of the stormwater drainage system. As indicated in previous modeling and based on observations during heavy rainfall events there are potential problem areas in the drainage system that may require additional maintenance and / or mitigation efforts.

The Development of a Watershed Management Plan will act as a guiding document for future projects and maintenance level of service for the Village's stormwater system and help maintain the Village's flood resiliency. These improvements in level of service and resiliency will also make the Village eligible for nearly 300 CRS points.

## PROJECT ALTERNATIVES

Continue current stormwater / flood plain management efforts.

## LIST OF EQUIPMENT

N/A

## FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

Project will decrease the cost of aquatic weed eradication.

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
408	PW2303	Street Sweeper
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicle	Carry-over	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	FOC	

PW2303 - Street Sweeper

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
<b>AMOUNT</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$275,000</b>

## FUNDING SOURCE

407 Stormwater/408 Fund Balance

## PROJECT DESCRIPTION

The project is for the purchase of a street sweeper for cleaning streets to keep trash and debris out of the Village stormwater system. Street sweeping is fundamental to our stormwater management plan.

## PROJECT JUSTIFICATION

The Public Works Department is responsible for the management of street and ROW cleaning. The cleaning of streets and public ROW is a condition of the Village NPDES permit and must be tracked and reported in accordance with the permit. Street cleaning management includes street sweeping operations. The Department currently outsources this work, but costs are increasing significantly. We expect that the quality of work will improve when done in-house.

## PROJECT ALTERNATIVES

Continue outsourcing at significant increased cost.

## LIST OF EQUIPMENT

One (1) Street Sweeper

FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# FY 24-28 CAPITAL IMPROVEMENT PROJECTS JUSTIFICATION SHEET

FUND	PROJECT NUMBER	PROJECT TITLE
408	SW2501	Harvester Equipment
PROGRAM CATEGORY	PROJECT TYPE	DIVISION
Equipment/Vehicles	New	Public Works
PROJECT MANAGER	PROJECT LOCATION	
Public Works Director	Field Operations Center	

SW2501 - Harvester Equipment

Itemization Description	Carry-Over FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total (5 Year + Carryforward)
<b>Amount</b>							
Equipment/Furnishings	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
<b>AMOUNT</b>	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000

## FUNDING SOURCE

407 Stormwater/408 Fund Balance

## PROJECT DESCRIPTION

The project consists of purchasing the equipment the Village would need to conduct aquatic vegetation debris removal in-house.

## PROJECT JUSTIFICATION

The state legislature has discussed eliminating the use of chemicals to manage aquatic vegetation. If the regulatory environment changes, the Village may not be able to contract for aquatic vegetation debris removal. Additionally, DPW would be able to respond quicker to debris removal issues with the purchase of harvester equipment.

## PROJECT ALTERNATIVES

Continue with contracted debris services.

## LIST OF EQUIPMENT

Large aquatic harvester; small aquatic harvester; shore conveyor; and 10-12 cu yard dump truck.

FINANCIAL IMPACT ON OPERATING BUDGET FOR FIRST FY

N/A

# BUDGET SYSTEM

The Village of Royal Palm Beach uses the Budgeting by Activity (Division) and Objective process in the formulation of its budget. Departmental Budgets include an Organizational Chart and Recap page. Each department is divided into major activities or programs, which are performed by that department. Individual activity budgets include an Objective/Performance page and a Budgetary Account Summary. The Objective/Performance page presents a brief review of the activity description, activity service objectives and quantitative performance/workload indicators, number of personnel and major budget level changes. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous years' expenditures on a line item basis. The Budgetary Process is very valuable in communicating with the Council and citizens of the Village.

# BUDGET PROCESS

The Village of Royal Palm Beach's Budget process began in April of the current fiscal year with a Staff meeting between the Village Manager and Department Heads to review budget philosophy and develop overall goals and objectives. The budget preparation process extends for a period of approximately six months of the fiscal year. During this period, meetings are held with Department Heads, the Village Council and the public to insure representative input. The Budget Calendar on page 194 details the actions taken during the Budget Process.



# BUDGETARY CONTROL

The Village adopts its budget by budgetary center for the General Fund. In the General Fund and all Capital Funds, estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. When such encumbrances indicate an overrun of the activity or project budget, purchase orders are held until appropriations are available. Expenditures may not legally exceed appropriations at the budgetary department level for the General Fund and at the project level for all Capital Projects.

Unexpended appropriations lapse at year's end, except for those approved by the Village Council to be carried forward. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve the position of the applicable appropriation, is employed as an extension of formal budgetary procedures. All operating encumbrances outstanding in the General Fund will lapse at year's end. Outstanding encumbrances in the Capital Projects Funds (related to active/ongoing projects) are reported as reservations of fund balance and do not constitute expenditures or liabilities, because the commitments will be honored during the subsequent year. During the fiscal year, all budget and supplemental amendments are made in a legally permissible manner.

# BUDGET AMENDMENT

Expenditure control within an Operating Fund of the Budget is at the Department level and in a Capital Fund at the Project level. Hence, a Budget Amendment is required if either of those levels are to be exceeded. Additionally, a Budget Amendment is required if the total appropriation of a Fund is to be exceeded.

When a Department determines that either of the above is going to occur they are required to advise the Finance Department in a detailed writing as to why the amendment will be necessary. The Finance Department will determine the applicable sources and uses of funds and prepare a Budget Amendment document delineating the appropriation and/or transfer of monies and present it at a subsequent Council meeting where it must be approved by the Village Council.

# BASIS OF ACCOUNTING

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of Accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Government Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual; that is when they become measurable and available to pay liabilities of the current period.

Property taxes, utility and franchise taxes, intergovernmental revenues and charges for services are susceptible to accrual when collected in the current year or within sixty days subsequent to September 30th, provided that amounts received pertain to billings through the fiscal year just ended. Further, property taxes are recognized as revenue in the fiscal year for which they are levied. Investment earnings are recorded as earned since they are measurable and available. Permits, fines, forfeitures and contributions are not susceptible to accrual because, generally, they are not measurable until received in cash. Revenues collected in advance of the year to which they apply are recorded as deferred revenues.

Expenditures under the modified accrual basis of accounting are generally recognized when the related fund liability is incurred and expected to be liquidated with available resources. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund types and the Pension and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

The Agency Funds are custodial in nature and do not involve measurement of results of operations. They are accounted for under the modified accrual basis of accounting. Assets and liabilities are recognized on the modified accrual basis.

# BASIS OF BUDGETING

The budgets of general government type funds are prepared on a modified accrual basis. Briefly, this means that obligations of the Village are budgeted as expenses, but revenues are recognized when they are actually received.

The Budget is a balanced budget which means that estimated revenues are equal to estimated expenditures.

All appropriations lapse at year end. No encumbrances are carried forward to the next fiscal year with the exception of the Capital Improvement Program encumbrances.

The Annual Comprehensive Financial Report, (ACFR) shows the status of the Village's finances on the basis of "generally accepted accounting principles" (GAAP) and fund expenditures/revenues on both a GAAP and budget basis for comparison purposes.

# BUDGET CALENDAR

DATE		ACTIVITY/REQUIREMENT	PARTICIPANTS
March 29, 2023	Wednesday	End User Training	Finance Dept., Dept. Directors/Staff
April 3, 2023	Monday	End User Training	Finance Dept., Village Manager/ Admin., Dept. Directors/Staff
April 3, 2023	Monday	Distribution of all materials needed for the preparation of the FY 2023/2024 Budget	Village Manager Dept. Directors/Staff
April 3 to April 30, 2023		Develop salary and revenue projections	Village Manager Finance Department
April 28, 2023	Friday	<b>C.I.P. New Projects Due</b>	All Departments
May 1, 2023	Monday	<b>OPERATING BUDGET REQUESTS DUE</b>	All Departments
May 1 to May 11, 2023		Revenue and expense data is compiled Preliminary proposed budget is prepared	Finance Department
May 15, 2023	Monday	Meet with Department Directors, review budget	Village Manager Finance Director
May 18, 2023	Thursday	CIP Review and Update	Village Manager Village Engineer Finance Director Asst. Finance Director Parks & Rec Director Public Works Director
June 2 to June 29, 2023		Final changes are made to the proposed budget. The document is prepared.	Finance Department
June 30, 2023	Friday	The budget is submitted to the Village Council	Finance Department
July 6, 2023	Thursday	Budget Workshop - Presentation and overview of Proposed budget (All Funds)	Village Manager
July 13, 2023	Thursday	<b>AGENDA ITEM FOR TENTATIVE ADOPTION AND NOTIFICATION TO PROPERTY APPRAISER OF PROPOSED MILLAGE RATE, ROLLBACK RATE AND DATE, TIME AND PLACE OF PUBLIC HEARINGS</b>	Finance Director
July 14, to August 12, 2023		Final changes are made to the FY 2023/2024 Budget (All Funds) as recommended by the Village Council	Finance Department
September 14, 2023	Thursday	<b>FIRST PUBLIC HEARING ON PROPOSED BUDGET</b>	Village Council
September 21, 2023	Thursday	<b>SECOND AND FINAL PUBLIC HEARING ON PROPOSED BUDGET</b>	Village Council
September 29, 2023	Friday	<b>FINAL BUDGET DOCUMENT DISTRIBUTED TO ALL INTERESTED PARTIES</b>	Finance Department

## Public Hearings

Palm Beach County - September 7, 2023 & September 26, 2023

School Board - August 2, 2023 & September 6, 2023

# FINANCIAL POLICIES

The Village of Royal Palm Beach's financial policies, compiled below, set forth the basic framework for the overall financial management of the Village. These policies assist the Village Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs.

## General Policies

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance and cash reserves.
- Follow the Village of Royal Palm Beach Charter when preparing the Village's budget.
- Estimate and review the long-term costs associated with proposed new programs or services.
- Annually review all existing programs to determine whether a recommendation to the Village Council to maintain, decrease or increase service levels is appropriate.
- Review annually all administrative policies governing accounting procedures, billing, purchasing and asset use and control

## Operating Budget Policies

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- The budget will provide adequate funds for the maintenance of plant and equipment and funding for their orderly replacement.
- Make all purchases in an impartial, economical, efficient, and competitive manner, in accordance with all Federal, State and municipal laws and coordinate through Purchasing.
- The budget will be controlled at the Department level within an operating fund and at the project level in a capital fund by the applicable Department Head. Budget amendment requests and transfers of funds will originate from the applicable Department Head and the Finance Director and shall be subject to the approval of the Village Manager and be placed as an agenda item for approval by the Village Council.
- Issue a Comprehensive Annual Budget Document.

## Revenue Management Policies

- Levy taxes to adequately offset inflation and provide the desired level of service.
- Annually review all revenue schedules, including taxes, rates, licenses, user fees, and other charges, to insure compliance with Village Council's approved policies.
- Maintain a diversified revenue base to help mitigate the effects of short-term fluctuations in any one revenue source.
- Conservatively estimate annual revenues utilizing established industry standards along with historical trend information.
- Review new sources of revenue to fund operating and capital costs consistent with the Village Councils' goals and priorities.

### Fund Balance Policies

Under the provisions of GASB 54 the Village changed the nomenclature for the definitions of various fund balances as follows:

Maintain an unassigned fund balance in the General Fund equal to a minimum of 25% of current year General Fund budgeted operating expenditures.

Establish a non-spendable fund balance in the amount equal to the Village's unpaid inventory and prepaid expenses.

Maintain a committed fund balance for payment of liabilities related to compensated absences, and other post-employment benefits at a rate of 100% of the fiscal year end accrued liabilities.

### Accounting, Auditing and Reporting Policies

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and note/bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report.
- Comply with all required reporting requirements related to bond issuance terms

### Investment Management Policies

Make a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure cash availability.

Pool cash from all legally permitted funds for investment purposes.

Insure timely deposit of all collected revenues.

Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes.

Invest funds following the established investment policy in accordance with section 218.415, *Florida Statutes*. The Village Manager and/or Finance Director are authorized to invest surplus public funds pursuant to section 218.415(16), *Florida Statutes*.

Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.

### Debt Management Policies

- The Village Charter has no required debt limit; however any outstanding debt is viewed within the limits prescribed herein.
- Approve the issuance of Debt Obligations to refund outstanding debt when market conditions indicate or for management considerations.
- Periodically approve the issuance of Debt Obligations on behalf of the Village to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents.
- Assure that such Debt Obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Village, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.
- Assure that such Debt Obligations shall not be issued or debt proceeds used to finance current operations of the Village.
- Issue Debt Obligations if necessary to minimize the impact of construction or acquisition of infrastructure and other assets on the budget of the Village.
- Consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have an economic/useful life of at least five years.
- Not issue debt for periods exceeding the useful life or average useful lives of the project or projects to be financed.
- Normally rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go capital program will preclude the construction of smaller necessary capital improvements.
- Limit annual General Fund debt service expenses to no more than 10 percent (10%) of the total annual General Fund budget.
- Limit outstanding general obligation debt to a maximum of five percent (5%) of the assessed valuation of taxable property.

Currently the Village has no outstanding long-term debt. It was completely paid off in 2015/2016.

### Capital Budget Policies

- Evaluate the relative merit of each capital project according to Council's goals and priorities.
- Coordinate the development of the capital improvement budget with the development of the operating budget.
- Rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go Capital program will preclude the construction of smaller necessary capital improvements.
- Thoroughly evaluate and update the five-year Capital Improvements Program on an annual basis providing detailed information regarding operational impacts.
- Maintain all assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.

# FINANCIAL STRUCTURE

## **Description of Funds and Fund Types**

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

All of the funds used by a government must be classified into one of seven “fund types.” Four of these fund types are used to account for a state or local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

## **Governmental Funds**

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds. An annual budget is required to be adopted for all governmental funds.

## **General Fund**

The General Fund is used to account for most of the day-to-day operations of the Village, which are financed from property taxes, fees, licenses, permits, fines and forfeitures intergovernmental and other general revenue. There can only be one general fund. Activities financed by the General Fund include the day to day operating costs of the following departments:

- Village Council
- Village Manager
- Village Clerk
- Human Resources
- Planning & Zoning
- Finance
- Information Systems
- Legal
- Police (Contracted to Palm Beach County Sheriff’s Department)
- Fire-Rescue (Provided by Palm Beach County Fire Rescue Municipal Service Taxing Unit (MSTU))
- Community Development
- Engineering
- Public Works
- Parks and Recreation
- Non-Departmental



A description of each of the above department functions can be found within each department's expenditure section of the budget document.

### **Special Revenue Funds**

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The Village has the following special revenue funds for which an annual budget is also adopted:

- Recreation Facility Fund - Accounts for contributions received from all sources for the acquisition, improvement, expansion or implementation of parks and recreational facilities.
- Community Beautification Fund - Accounts for contributions received from local developers to enhance the aesthetic landscape and visual perception of the Village.

### **Capital Projects Funds**

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the Village. The sources of revenue in these funds are Impact fees, transfers from other funds, grants and a portion of Sales Tax Revenue. A five year Capital plan is presented during the budget process, of which only the first year is adopted by the Village Council. Any unexpended amounts at fiscal year-end, are rolled over to the new fiscal year.

- Impact Fee Capital Projects Fund - This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue.
- Sales Surtax Fund – This fund was established to use the voted additional 1% sales tax for various restricted construction projects and capital equipment purchases undertaken by the Village that are not included in the Capital Improvement Fund
- Capital Improvement Fund – This fund was established to account for the various construction projects and capital equipment purchase undertaken by the Village. The primary source of funding has been transfers from the General fund on a pay-as-you go basis.
- Utility Capital Improvement Fund - This fund was established to account for capital projects in the Stormwater Utility Fund.

### **Proprietary Funds**

Two fund types can be used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The Village uses one of the two, an Enterprise fund for their Stormwater Utility.

# GLOSSARY OF TERMS

-A-

ACCOUNTING PERIOD

A period at the end of which and for which financial statements are prepared. The Village's accounting period is from October 1 through September 30.

ACCOUNTING PROCEDURES

All processes which discover, record, classify and summarize financial information to produce financial reports and provide internal control.

ACCRUAL BASIS

The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flow.

ACFR

The annual comprehensive financial report is a complete set of financial statements presented in conformity with U.S. generally accepted accounting principles and audited in accordance with U.S generally accepted auditing standards by a firm of licensed certified public accountants.

AD VALOREM TAX

A tax levied on the assessed value of real and personal property. This tax is also known as property tax.

ADOPTED BUDGET

The revenue and expenditure plan for the Village for the fiscal year as reviewed and approved by the Village Council.

APPROPRIATION

An authorization granted by a legislative body to incur obligations and to expend public funds for stated purposes.

ASSESSED VALUATION

The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying taxes.

AUDIT

A methodical examination of utilization of resources. It concludes in a written opinion of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

BALANCED BUDGET

This is a basic budgetary constraint intended to ensure that a government does not spend beyond its means and that its use of resources for operating purposes does not exceed available resources over a defined budget period. A more stringent definition requires that a government maintain a balance between operating expenditures and operating revenues over the long term, not just during the current operating period as is the definition of a basic budget. The latter definition of balance is referred to as structural balance, which is the goal of a balanced budget.

BONDS

A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest by a specified future date.

BUDGET CALENDAR

The schedule of key dates or milestones, which the Village follows in the preparation and adoption of the budget.

BUDGET MESSAGE

A general discussion of the budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY CONTROL

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

CAPITAL ASSETS

Assets of significant value having a useful life of more than one year. Capital assets are also called fixed assets.

CAPITAL BUDGET

A plan of capital expenditures and the means of financing them. The capital budget is enacted as part of the Village's consolidated budget, which includes both operating and capital outlays.

CAPITAL EXPENDITURES

Capital expenditures consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years and are accounted for in the General Fund. The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

CAPITAL OUTLAYS

A disbursement of money, which results in the acquisition of or addition to, fixed assets.

CAPITAL PROJECTS FUND

A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit.

CONTINGENCY

An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at yearend.

-D-

DEBT LIMITS

The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE

The payment of principal and interest on borrowed funds such as bonds.

DEPRECIATION

The decrease in value of physical assets due to use and the passage of time.

DISTINGUISHED BUDGET PRESENTATION PROGRAM

A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

-E-

ENCUMBRANCE

An amount of money committed for the payment of goods and services not yet received or paid for.

EXPENDITURE

The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

-F-

FINES AND FORFEITURES

Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders and juror/witness fees.

FISCAL YEAR

Any period of 12 consecutive months designated as the budget year. The Village's budget year begins October 1 and ends September 30.

FIXED ASSETS

Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

FRANCHISE TAX

Tax imposed on all local sales of public utility services, including electricity, water and solid waste.

FUND

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

FUND BALANCE

The difference between financial assets of the fund, and certain liabilities expected to be liquidated in the near future from those assets; i.e., the equity in a governmental fund.

FUND TYPE

In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service and Trust and Agency.

-G-

GENERAL FUND

The Village's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS

Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GRANTS

Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

-|-

INFRASTRUCTURE

The basic framework or foundation of the Village; i.e., its buildings, roads, bridges, sidewalks, water system and sewer system.

INTEREST INCOME

Revenue associated with the Village cash management activities of investing.

INTERGOVERNMENTAL REVENUE

Consists of revenue received from or through the State. These include State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax (5th cent), and Telecommunications Tax.

INVESTMENTS

Securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments.

-L-

LIABILITY

Debt or legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. NOTE: this term does not include encumbrances.

LINE-ITEM BUDGET

A budget, which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.

LONG-TERM DEBT

Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.

-M-

MILL

A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE RATE

The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL

The basis of accounting that recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Funds contained within this document.

-O-

OBLIGATIONS

Amounts which a government may be required legally to meet out of its resources.

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisitions, spending and service delivery activities of a government are controlled. Law requires the use of an annual operating budget.

ORDINANCE

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.



-P-

PAY- AS-YOU-GO-BASIS

A term used to describe the financial policy of a governmental unit which finances some or all of its capital outlays from current revenues rather than by long-term borrowing.

PERFORMANCE BUDGET

A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PROPERTY TAX

A tax levied on the assessed value of real property. The tax is also known as ad valorem tax.

-R-

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINGS

An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

REVENUES

An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intragovernmental service funds.

ROLLED-BACK RATE

The rolled-back rate is the rate of property tax required to raise the same tax revenues in the upcoming fiscal budget year as in the current fiscal budget year, not counting new construction.

-S-

SALES TAX

Tax imposed on the taxable sales of all final goods.

SPECIAL REVENUE FUND

A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE

A written law enacted by a duly organized and constituted legislative body.

STORMWATER UTILITY FUND

A fund to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system.

TAX RATE

The amount of tax stated in terms of a unit of a tax base. The State of Florida uses a mill as its tax rate. A mill is the rate applied to each thousand dollars of taxable appraised value. In accordance with Florida Statute, 200.071, except as otherwise provided herein, no ad valorem tax millage shall be levied against real property and tangible personal property by counties/municipalities in excess of 10 mills, except for voted levies.

TAXABLE VALUE

A value that is established for real and personal property as a basis for levying property taxes. The value is equal to 95% of market value, as required by State law.

TRIM

Truth in Millage. The Florida Truth in Millage (TRIM) Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

TRANSFERS IN\OUT

Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

## USER CHARGES

User fees are charged for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Fees are traditionally charged under the following circumstances:

- Service is supplied to an individual or group
- Benefits accrue to an individual or group
- Service can be withheld from individuals who refuse to pay
- Cost can be passed on to the ultimate beneficiary
- Degree of utilization can be measured
- Use of service is voluntary

# ACRONYMS

ACFR	Annual Comprehensive Financial Report
AP	Accounts Payable
ARRA	American Recovery and Reinvestment Act
BOCC	Board of County Commissioners
BTR	Business Tax Receipt(s)
CIP	Capital Improvement Program
cu	Cubic
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EEOC	Equal Employment Opportunity Commission
FDEP	Florida Department of Environmental Protection
f.k.a.	Formally Known As
FOC	Field Operations Center
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
ft	Foot
ft2	Square Foot
f/t	Full time
FRS	Florida Retirement System
FTP	File Transfer Protocol
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HVAC	Heating, Ventilation and Air Conditioning
ID	Identification
ITID	Indian Trail Improvement District
LAP	Local Agency Program
If	Linear Foot
LLC	Limited Liability Company or Corporation
LLLP	Limited Liability Limited Partnership
LWC	Land and Water Conservation
MPO	Metropolitan Planning Organization
MUPD	Mixed Use Planned Development
MXD	Mixed Use Development
NPDES	National Pollutant Discharge Elimination System

PBC	Palm Beach County
PB	Palm Beach County
PID	Planned Industrial Development
PR	Payroll
p/t	Part time
PW	Public Works
RPB	Royal Palm Beach
RV	Recreational Vehicle
SFWMD	South Florida Water Management District
SR	State Road
TBD	To Be Determined
TRIM	Truth in Millage

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# PALM BEACH COUNTY MUNICIPALITIES

## FY 2022 FINAL TAX RATES AND UTILITY TAXES

<u>Municipality</u>	<u>Operating Millage</u>	<u>Debt Service</u>	<u>Fire Rescue</u>	<u>Total Millage</u>	<u>Utility Taxes</u>		
					<u>Electric</u>	<u>Water</u>	<u>Gas</u>
1 North Palm Beach	7.0000	0.0000		7.0000	10.00%	10.00%	10.00%
2 Lake Worth	5.4945	0.9200	3.4581	9.8726			10.00%
3 Lake Park	5.3474		3.4581	8.8055	10.00%	10.00%	10.00%
4 Riviera Beach	8.3500			8.3500	10.00%	10.00%	10.00%
5 West Palm Beach	8.1965	0.0812		8.2777	10.00%	10.00%	10.00%
6 Boynton Beach	7.8500			7.8500	10.00%		10.00%
7 Delray Beach	6.5111	0.1554		6.6665	10.00%		10.00%
8 Tequesta	6.6290			6.6290	9.00%	9.00%	9.00%
9 Greenacres	6.3000			6.3000	10.00%	10.00%	10.00%
10 Wellington	2.4700		3.4581	5.9281	10.00%		10.00%
11 Palm Beach Gardens	5.3200			5.3200			
12 Juno Beach	1.8195		3.4581	5.2776	10.00%	10.00%	10.00%
<b>13 Royal Palm Beach</b>	<b>1.9200</b>		<b>3.4581</b>	<b>5.3781</b>	<b>10.00%</b>	<b>10.00%</b>	<b>10.00%</b>
14 Jupiter	2.4633	0.1501	1.8713	4.4847	6.00%		6.00%
15 Boca Raton	3.6556	0.0228		3.6784	10.00%		10.00%
16 Palm Beach	2.6932			2.6932	10.00%	10.00%	10.00%



# PALM BEACH COUNTY MUNICIPALITIES

## TAX YEAR 2022 FINAL ASSESSMENTS

<u>Ad Valorem Per Capita Assessment</u>		<u>Millage Rate</u> (Operating and Debt Service)			
1	Manalapan Operating	4,446,177	1	Briny Breezes Operating	10.0000
2	Palm Beach Operating	2,768,128	2	Mangonia Park Operating	9.9000
3	Gulf Stream Operating	1,497,154	3	Riviera Beach Operating	8.3500
4	Jupiter Inlet Colony Operating	1,174,061	4	Boynton Beach Operating	7.8500
5	Golf Operating	967,624	5	Atlantis Operating	7.4100
6	Ocean Ridge Operating	740,369	6	North Palm Beach Operating	7.0000
7	Highland Beach Operating	726,236	7	Tequesta Operating	6.6290
8	Palm Beach Shores Operating	533,442	8	Golf Operating	6.5452
9	Juno Beach Operating	499,782	9	Belle Glade Operating	6.5419
10	South Palm Beach Operating	350,460	10	Pahokee Operating	6.5419
11	Atlantis Operating	313,231	11	Delray Beach Operating	6.5111
12	Boca Raton Operating	310,479	12	Palm Beach Shores Operating	6.3500
13	Palm Beach Gardens Operating	256,174	13	South Bay Operating	6.3089
14	Tequesta Operating	242,128	14	Greenacres Operating	6.3000
15	Jupiter Operating	229,433	15	Lake Clarke Shores Operating	6.2798
16	North Palm Beach Operating	224,291	16	Jupiter Inlet Colony Operating	5.5600
17	Delray Beach Operating	214,754	17	Ocean Ridge Operating	5.5000
18	Riviera Beach Operating	185,878	18	Lake Worth Beach Operating	5.4945
19	Hypoluxo Operating	170,785	19	Lake Park Operating	5.3474
20	Wellington Operating	167,000	20	Palm Beach Gardens Operating	5.3200
21	Briny Breezes Operating	149,453	21	Haverhill Operating	4.3500
22	Loxahatchee Groves Operating	130,970	22	Lantana Operating	3.7500
23	Mangonia Park Operating	128,193	23	Gulf Stream Operating	3.6724
24	Lantana Operating	126,231	24	Boca Raton Operating	3.6556
25	Glenridge Operating	112,244	25	Palm Springs Operating	3.5000
26	Lake Park Operating	100,827	26	South Palm Beach Operating	3.4530
27	Boynton Beach Operating	98,679	27	Highland Beach Operating	3.2294
28	Royal Palm Beach Operating	97,526	28	Hypoluxo Operating	3.2000
29	Lake Clarke Shores Operating	94,845	29	Manalapan Operating	3.0000
30	Cloud Lake Operating	67,098	30	Loxahatchee Groves Operating	3.0000
31	Lake Worth Beach Operating	63,250	31	Palm Beach Operating	2.6932
32	Palm Springs Operating	62,244	32	Wellington Operating	2.4700
33	Haverhill Operating	59,668	33	Jupiter Operating	2.4633
34	Greenacres Operating	56,644	34	Royal Palm Beach Operating	1.9200
35	Westlake Operating	27,695	35	Juno Beach Operating	1.8195
36	Belle Glade Operating	25,929	36	West Palm Beach Operating	0.2639
37	Pahokee Operating	18,821	37	Westlake Operating	0.0812
38	South Bay Operating	17,176	38	Glenridge Operating	0.0000
39	West Palm Beach Operating	14,003	39	Cloud Lake Operating	0.0000

Per Capita Tax

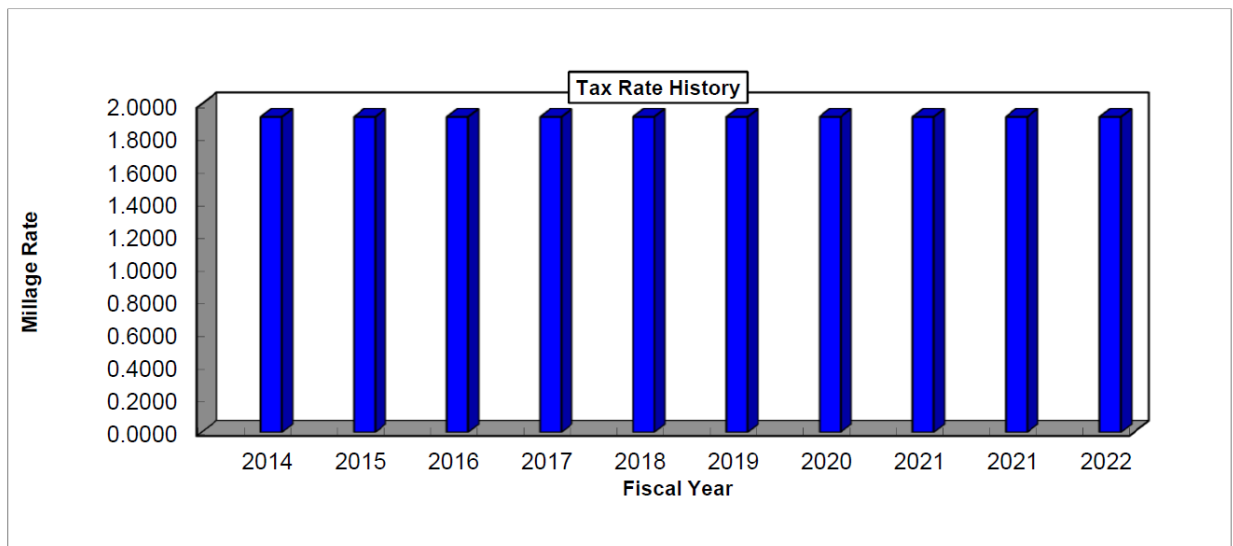
Taxes Levied

1	Manalapan Operating	13,339	1	Boca Raton Operating	112,978,807
2	Palm Beach Operating	7,455	2	Delray Beach Operating	93,787,199
3	Jupiter Inlet Colony Operating	6,528	3	Palm Beach Gardens Operating	82,690,568
4	Golf Operating	6,333	4	Palm Beach Operating	68,721,316
5	Gulf Stream Operating	5,498	5	Boynton Beach Operating	63,324,532
6	Ocean Ridge Operating	4,072	6	Riviera Beach Operating	59,930,653
7	Palm Beach Shores Operating	3,387	7	Jupiter Operating	34,667,549
8	Highland Beach Operating	2,345	8	Wellington Operating	25,494,801
9	Atlantis Operating	2,321	9	North Palm Beach Operating	20,671,069
10	Tequesta Operating	1,605	10	Greenacres Operating	15,986,181
11	North Palm Beach Operating	1,570	11	Lake Worth Beach Operating	14,817,550
12	Riviera Beach Operating	1,552	12	Highland Beach Operating	10,089,510
13	Briny Breezes Operating	1,495	13	Tequesta Operating	9,874,355
14	Delray Beach Operating	1,398	14	Ocean Ridge Operating	7,455,888
15	Palm Beach Gardens Operating	1,363	15	Royal Palm Beach Operating	7,367,316
16	Mangonia Park Operating	1,269	16	Palm Springs Operating	5,865,540
17	South Palm Beach Operating	1,210	17	Lantana Operating	5,742,890
18	Boca Raton Operating	1,135	18	Manalapan Operating	5,628,861
19	Juno Beach Operating	909	19	Gulf Stream Operating	5,261,728
20	Boynton Beach Operating	775	20	Atlantis Operating	4,978,636
21	Lake Clarke Shores Operating	596	21	Lake Park Operating	4,868,640
22	Jupiter Operating	565	22	Palm Beach Shores Operating	4,434,051
23	Hypoluxo Operating	547	23	Juno Beach Operating	3,518,291
24	Lake Park Operating	539	24	Belle Glade Operating	2,919,732
25	Lantana Operating	473	25	Mangonia Park Operating	2,708,287
26	Wellington Operating	412	26	Jupiter Inlet Colony Operating	2,650,279
27	Loxahatchee Groves Operating	393	27	Lake Clarke Shores Operating	2,123,334
28	Greenacres Operating	357	28	South Palm Beach Operating	1,781,326
29	Lake Worth Beach Operating	348	29	Golf Operating	1,646,655
30	Haverhill Operating	260	30	Westlake Operating	1,487,425
31	Palm Springs Operating	218	31	Hypoluxo Operating	1,467,929
32	Royal Palm Beach Operating	187	32	Loxahatchee Groves Operating	1,326,075
33	Belle Glade Operating	170	33	Briny Breezes Operating	744,275
34	Pahokee Operating	123	34	Pahokee Operating	686,926
35	South Bay Operating	108	35	Haverhill Operating	568,429
36	West Palm Beach Operating	4	36	South Bay Operating	543,425
37	Westlake Operating	2	37	West Palm Beach Operating	443,261
38	Glenridge Operating	0	38	Glenridge Operating	-

# TAX RATE HISTORY

LAST TEN FISCAL YEARS

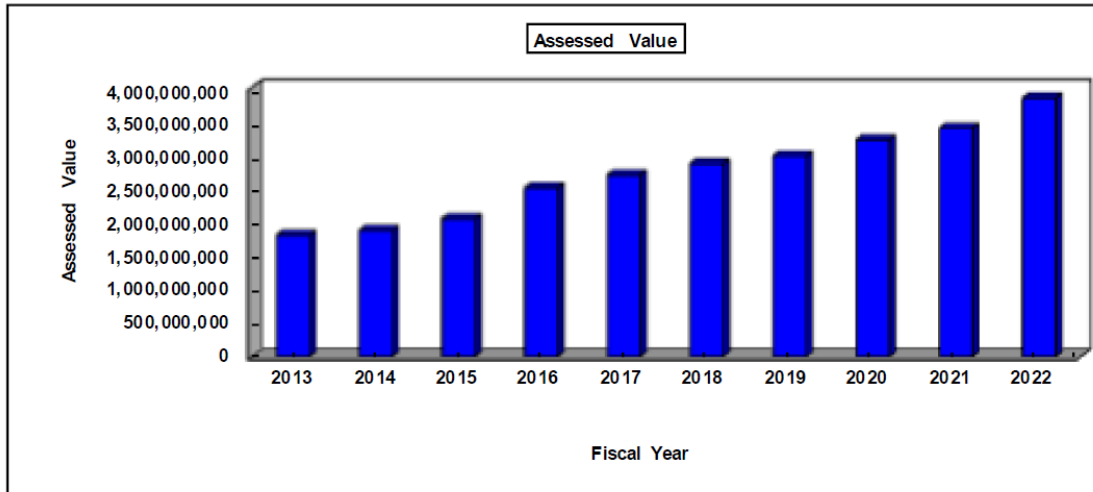
<u>FISCAL YEAR</u>	<u>TAX ROLL YEAR</u>	<u>TAX RATE</u>	<u>PERCENT CHANGE</u>
2012/13	2012	1.9200	0%
2013/14	2013	1.9200	0%
2014/15	2014	1.9200	0%
2015/16	2015	1.9200	0%
2016/17	2016	1.9200	0%
2017/18	2017	1.9200	0%
2018/19	2018	1.9200	0%
2019/20	2019	1.9200	0%
2020/21	2020	1.9200	0%
2021/22	2021	1.9200	0%



# ASSESSED VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

Fiscal Year	Real Property	Personal Property	Total
2012/13	1,706,429,634	100,652,682	1,807,082,316
2013/14	1,776,535,613	101,636,831	1,878,172,444
2014/15	1,941,988,056	109,353,208	2,051,341,264
2015/16	2,397,218,755	112,830,630	2,510,049,385
2016/17	2,602,640,902	98,917,446	2,701,558,348
2017/18	2,762,019,330	107,358,757	2,869,378,087
2018/19	2,882,203,763	101,105,760	2,983,309,523
2019/20	3,119,428,753	104,651,627	3,224,080,380
2020/21	3,289,556,388	110,085,126	3,399,641,514
2021/22	3,716,505,092	129,626,524	3,846,131,616



# PRINCIPAL TAXPAYERS

## FISCAL YEAR 2022/2023

<u>Company Name</u>	<u>Type of Business</u>	<u>Assessed Taxable Value</u>	<u>Percentage of Total Assessed Taxable Value</u>
PP Royal Palm Investors LLC	Residential	101,214,303	2.63%
IVT Southern Royal Palm Beach 1031 LLC	Shopping Center	73,243,455	1.90%
Florida South Division LLC	Warehouse	72,942,755	1.90%
PP Park Aire Property Owner LLC	Residential	56,416,172	1.47%
Florida Power & Light Co	Utility	52,282,072	1.36%
Verse at Royal Palm Beach LP	Residential	38,235,918	0.99%
Coral Sky Retail LLC	Shopping Center	30,602,686	0.80%
JBL Village Shoppes LLC	Shopping Center	28,248,113	0.73%
CubeSmart	Warehouse	22,985,583	0.60%
Wal Mart Stores East LP	Shopping Center	22,600,633	0.59%
	Total	<u>\$ 498,771,690</u>	<u>12.97%</u>

Source: Palm Beach County Property Appraiser's Office

# PRINCIPAL EMPLOYERS

FISCAL YEAR 2022/2023

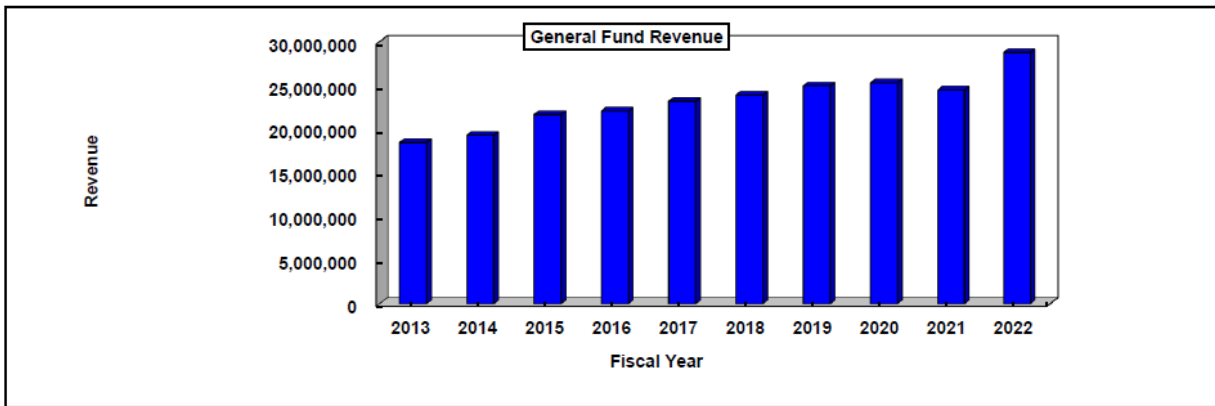
<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>
Palm Beach County School District	Public Schools	22,426
Tenet Healthcare Corp.	Hospital	5,734
Palm Beach County Government	County Government	5,753
NextEra Energy (Hqtrs) for FPL	Utilities	5,330
Florida Atlantic University	Public College	5,059
Boca Raton Regional Hospital	Hospital	3,135
Veterans Health Administration	Hospital	2,600
HCA Healthcare	Hospital	2,419
The Breakers	Hotel	2,300
Bethesda Hospital East/West	Hospital	<u>2,282</u>
		<u><u>57,038</u></u>

<sup>(1)</sup> Source: Business Development Board of Palm Beach County. Data is for Palm Beach County, Florida. Employment information for the Village is not available.

# GENERAL GOVERNMENTAL REVENUE BY SOURCE

LAST TEN FISCAL YEARS

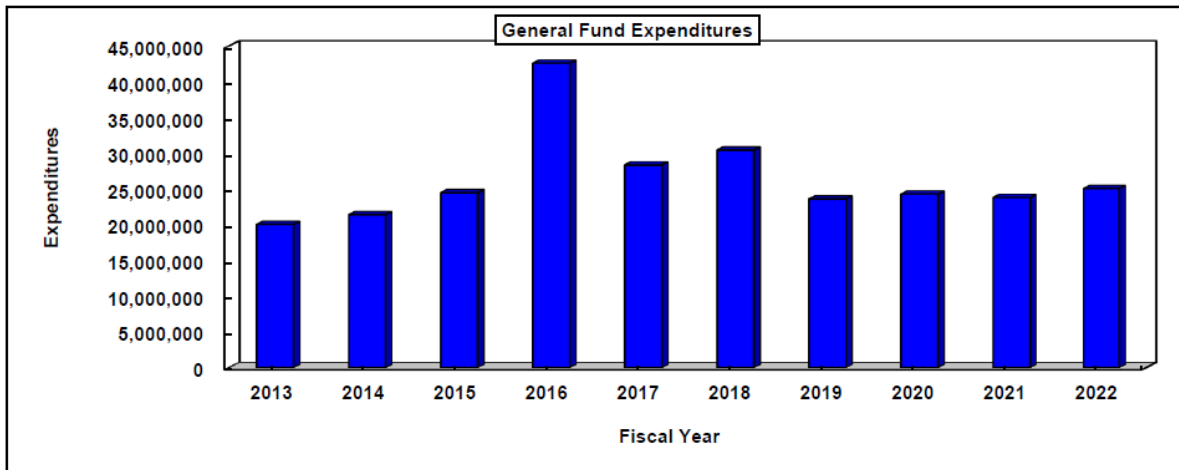
Fiscal Year	Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses and Permits	Inter-governmental Revenue	Charges for Services	Fines and Forfeitures	Miscellaneous	Total
2012/13	3,342,150	2,487,385	4,265,188	2,011,767	4,016,855	576,234	420,848	1,361,327	18,481,852
2013/14	3,463,389	2,737,903	4,479,608	1,499,087	4,302,949	645,001	433,842	1,742,113	19,303,892
2014/15	3,766,974	2,799,075	4,476,157	1,881,150	5,041,090	699,120	482,065	2,535,145	21,680,777
2015/16	4,272,825	2,829,621	4,499,054	1,689,212	5,347,005	601,550	536,824	2,302,064	22,078,156
2016/17	4,658,932	2,760,818	4,557,505	2,535,355	5,555,415	603,248	485,613	2,034,845	23,191,732
2017/18	4,996,956	2,708,888	4,642,409	2,242,174	5,691,405	628,403	513,019	2,473,880	23,897,135
2018/19	5,278,156	2,945,827	4,634,148	1,910,401	6,262,352	521,190	522,063	2,878,735	24,952,873
2019/20	5,489,761	3,099,076	4,672,259	1,785,496	5,603,903	303,208	531,148	3,821,243	25,306,095
2020/21	5,972,737	3,296,230	4,741,110	1,955,902	6,533,083	279,750	322,743	1,372,351	24,473,906
2021/22	6,261,280	3,681,990	4,944,305	2,454,590	7,483,565	453,048	544,840	2,943,531	28,767,148



# GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Capital Outlay	Debt Service	Total
2012/13	4,377,846	8,091,896	2,510,991	3,357,135		1,705,810	20,043,680
2013/14	5,051,964	8,250,559	2,603,227	3,805,837	21,451	1,669,770	21,402,808
2014/15	5,030,545	8,628,119	2,890,297	4,517,487	1,742,625	1,669,314	24,478,386
2016/16	5,212,267	8,856,418	2,939,957	4,499,375	4,613,153	16,473,822	42,594,991
2016/17	5,548,986	9,104,060	3,451,372	4,390,440	5,860,792	0	28,355,649
2017/18	5,661,639	9,289,712	3,854,869	4,845,428	6,774,568	0	30,426,215
2018/19	5,969,398	9,540,718	3,432,228	4,625,857	40,552	0	23,608,752
2019/20	6,106,483	9,783,251	3,811,633	4,483,018	115,206	0	24,299,590
2020/21	6,286,367	9,702,678	3,834,517	3,923,684	63,847	0	23,811,093
2021/22	6,679,516	9,959,358	3,754,950	4,660,394	7,643	0	25,061,861





# DEMOGRAPHIC STATISTICS

<u>Date of Incorporation</u>		<u>Budgeted</u>
June 20, 1959		<u>FY 2024</u>
<u>Form of Village Government</u>		
Council - Manager		
<u>Area</u>		
Square miles	11.20	
Miles of streets	148.66	
<u>Population Per U.S. Census</u>		Total
2013	34,925	<u>144</u>
2014	36,265	
2015	36,906	
2016	37,138	
2017	37,485	
2018	37,934	
2019	38,691	
2020	38,932	
2021	39,144	
2022	39,345	
<u>Service Delivery Cost Per Capita</u>		
2013	700	
2014	582	
2015	719	
2016	689	
2017	693	
2018	644	
2019	773	
2020	751	
2021	697	
2022	732	
<u>Elections</u>	<u>FY 2022</u>	
approx. Registered voters	27,771	
approx. Votes cast in last election	0	
approx. Voting percentage	0.00%	
<u>Schools Located in Village</u>	<u>FY 2022</u>	
Number of Public Schools	5	
Number of Charter Schools	1	
Number of teachers	356	
Number of administrative and support staff	174	
Number of students	5,379	
		Administration 13.0
		Finance 6
		Information Systems 5
		Community Development 11
		Engineering 9
		Public Works 31.5
		Recreation <u>69</u>
		<u>Total 144</u>
		<u>Building Permits</u>
		<u>FY 2022</u>
		Total other permits issued 4,137
		Value of other permits issued \$ 55,597,529
		Total Commercial permits issued 7
		Value of Commercial permits \$ 18,915,883
		<u>Police Department (contracted with Palm Beach County Sheriff's Office)</u>
		Station 1
		<u>Fire Department</u>
		Stations 2
		<u>Parks and Recreation</u>
		Number of Parks 24
		Total Park Acres Maintained 498.3
		<u>Park Facilities</u>
		Recreation Center, Concession/Restrooms, Commons Park Cafe, Cultural and Sporting Centers; Golf Training Center, Disc Golf Course, Canoe and Kayak Launch, Race Car Track; Softball, Baseball, Soccer and Football Fields; Basketball, Bocce Ball, Tennis, Racquetball, Pickleball and Volleyball Courts; Bike/Jogging Paths, Walking Trails, Outdoor gym equipment, Fishing Docks and Tot Lots; Picnic Pavilions, Playgrounds, Dog Parks, Interactive Fountains and Amphitheatres.

# COMMUNITY PROFILE

The Village of Royal Palm Beach, incorporated in 1959, is located in the central western part of Palm Beach County which is considered to be a top growth area in the County and one of the top growth areas in the State. The Village of Royal Palm Beach currently occupies a land area of 12 square miles and serves a population of over 38,000 residents. The Village is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by Village Council.

The Village of Royal Palm Beach has operated under the Council-Manager form of government since 1959. Policy-making and legislative authority are vested in the Village Council consisting of the Mayor and four Council members. The Village Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring both the Village Manager and Attorney. The Village Manager is responsible for carrying out the policies and ordinances of the Village Council, for overseeing the day-to-day operations of the government and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve two-year staggered terms. The Mayor is also elected to serve a two-year term. The Mayor and the four Council members are elected at large.

The Village provides general municipal services such as recreation, public works, cultural events and stormwater utility services. Police services are provided under contract by the Palm Beach County Sheriff and Water and Wastewater utilities are provided by Palm Beach County Water Utilities subsequent to the sale of our utility in April 2006.

Consider:

- Median household income for Royal Palm Beach is \$84,797 and for Palm Beach County it is \$68,874.
- Principal employment in the Village is the Service Industry with a labor force of approximately 22,426 employees.
- There is approximately 5,438,298 square feet of commercial space in the Village.
- 6 major shopping centers, 5 supermarkets and numerous restaurants are placed throughout the Village.
- Home to three elementary schools, one middle school, one charter school (elementary to middle) and one high school.
- Twenty four community parks on 498 acres of parkland, including a cultural center, recreation center, sporting center and other municipal recreation facilities for Village residents.
- Two public golf courses.
- Supervised youth baseball, soccer and girls' softball programs.
- Served by two local hospitals.
- Country clubs for golf, tennis and swimming.

## SURROUNDING COMMUNITIES

### Village of Wellington

A planned community of over 34,000 acres, Wellington offers neighborhoods in all price ranges. From condominiums, town homes and villas, to single family residences, custom estate homes and master plan communities. Wellington offers bike path, jogging trails, neighborhood parks and recreation areas, a centerpiece lake, along with a number of renowned golf courses and country clubs. Incorporated in 1995, Wellington is the 5th largest city in Palm Beach County with a population of over 61,435 residents. The Village is governed by a Mayor and Village Council and a Village Manager administers the everyday operations.

Consider:

- Median household income for Wellington is \$98,163.
- Country club living: golf, tennis, swimming, physical fitness and equestrian facilities.
- Boating, fishing and sailing on two scenic lakes.
- Six elementary schools, three middle schools and two high schools.
- A Boy's and Girl's Club sponsored by the Boy's Clubs of America.
- Supervised youth baseball, soccer, softball, football and swimming programs.
- Houses of worship for all major denominations.
- Palm Beach Polo Country Club and the internationally known Stadium Jumping are located here, featuring a full winter polo season and world-class equestrian competitions and events.
- The Mall at Wellington Green is a 1.3 million square foot, 2-level mall featuring 190 specialty shops and restaurants plus four two-level department stores and two furniture store galleries.

### Town of Loxahatchee Groves

This countryside residential area was incorporated in November 2006 as the 38th municipality in Palm Beach County. Currently with a population of over 3,375, the median household income is \$78,875. Known locally as the "Last Frontier", it is home to those who prefer wide-open spaces with a "Home in the Country" feeling. Home sites range from a quarter acre to ten plus acres, so there's plenty of room for nature lovers, horse and cattle grazing, nursery growers and quiet uncongested living. Single family homes are available in a great variety of styles and price ranges. The lifestyle is unstructured and fits the tastes of those who love the country life. The Town is governed by 5 Council members led by a Mayor and Vice Mayor.

### The Acreage

The Acreage, an unincorporated area of Palm Beach County, consists of one and one quarter acre plus home sites. This area is home to those who value open spaces and the convenience of city living. This community is run by the Indian Trails Improvement District (ITID), a special district which provides drainage, road improvements and a neighborhood park system. The ITID was created by the Florida Legislature in 1957 to oversee the needs of the 17,000 developable lots encompassing a 110 plus square mile area. The district currently serves over 42,511 residents. The district is supervised by an elected, five-member board of supervisors and day-to-day operations are under the supervision of a district administrator appointed by the ITID Board of Supervisors.

There are four elementary schools, two middle schools and one high school in the Acreage. Nine neighborhood parks are located throughout the community.