

The Village of

# Royal Palm Beach

Florida



# Annual Budget

## Adopted Fiscal Year 2022

# The Village of Royal Palm Beach, Florida



**Fiscal Year 2022**

## **OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET**

### **VILLAGE COUNCIL**

**Mayor Fred Pinto  
Vice Mayor Richard Valuntas  
Councilman Jeff Hmara  
Councilwoman Selena Samios  
Councilwoman Jan Rodusky**

### **VILLAGE MANAGER**

**Raymond C. Liggins**

### **DIRECTORS**

**Monika Bowles, Director of Human Resources and Risk Mgmt.  
Diane DiSanto, Village Clerk  
Robert Hill, Community Development Director  
Stanley G. Hochman, Finance Director  
Christopher Marsh, Village Engineer  
Bradford O'Brien, Planning & Zoning Director  
Marina Quintero, Information Systems Director  
Lou Recchio, Parks & Recreation Director  
Paul Webster, Public Works Director**

## CITIZEN'S GUIDE TO THE BUDGET

### INTRODUCTION:

The purpose of this section is to explain the format and content of the 2021-2022 budget and to act as an aid for budget review.

The budget provides a financial plan for operating services to be funded through the General Fund, Stormwater Utility Fund, Special Revenue Funds; and, Payment of Capital Projects to be undertaken in 2021-2022. A glossary of terms is included which provides definitions for these and other budget and financial terms.

### BUDGET DOCUMENT:

The budget document consists of the following sections: Table of Contents; Budget Message; Summary of All Funds; General Fund; Stormwater Utility Fund; Capital Improvement Funds; General Information and Statistical Information.

- The “Budget Message” section includes: a letter of transmittal; current year Budget Goals and Guidelines; Village Organizational Chart and the Distinguished Budget Award.
- The “Summary of All Funds” section presents the financial budget information at its most summarized level. It consolidates numerically and graphically the revenues for all Funds and the expenditures for all Departments and Categories as well as a three (3) year summary of Governmental Fund Balances and a Village wide Personnel Analysis.
- The “General Fund” and “Stormwater Utility Fund” sections present the financial budget information numerically and graphically at the individual Fund level. Revenues by Fund and expenditures by Division within each Department along with goals and performance measures are depicted.
- The “Capital Improvements” section includes a five (5) year projection for all of the Capital Improvement Funds. The information for the Budget for the current year is then rolled forward to the appropriate lines in the “Summary of All Funds” section. The Funds listed are as follows:

#### GENERAL GOVERNMENT

Recreation Facilities Fund  
Beautification Fund  
Impact Fee Fund  
Sales Surtax Fund  
General Capital Improvement Fund  
Utility Capital Improvement Fund

- The “General Information” section includes information about the BUDGET SYSTEM, BUDGET PROCESS, BUDGETARY CONTROL, BUDGET AMENDMENTS, BASIS OF ACCOUNTING, BASIS OF BUDGETING as well as the FINANCIAL POLICIES and FINANCIAL STRUCTURE of the Village and a GLOSSARY of terms.
- The “Statistical Information” section includes financial trend information and demographic information about the Village.

**VILLAGE OF ROYAL PALM BEACH, FLORIDA  
FISCAL YEAR 2021  
ANNUAL BUDGET**

**TABLE OF CONTENTS**

**BUDGET MESSAGE:**

Budget Message .....	i
Long Term Municipal Goals .....	xi
Budget Guidelines and Goals FY 2020/2021 .....	xii
Organizational Chart.....	xiv
Budget Award .....	xv

**SUMMARY OF ALL FUNDS:**

All Funds Budget Summary .....	1
Three Year Fund Balance Analysis .....	7
Comparative Personnel Detail .....	10

**GENERAL FUND:**

Summary .....	16
Revenues.....	20
Expenditures	
Village Council .....	30
Village Manager.....	33
..... Human Resources.....	38
..... Planning & Zoning.....	40
Finance .....	42
Information Systems.....	46
Legal .....	51
Police .....	53
Community Development .....	55
..... Building.....	57
..... Code Enforcement.....	59
Engineering .....	61
Public Works .....	66
Parks & Recreation .....	71
..... Parks.....	73
..... Recreation.....	75
..... Cultural Center.....	77
Non-Departmental .....	79

**STORMWATER UTILITY FUND:**

Summary .....	81
Revenues.....	84
Expenditures	
Stormwater Operations.....	85
Debt Service & Transfers.....	89
Non-Departmental .....	90

**CAPITAL IMPROVEMENT FUND:**

Summary .....	92
<b>General Government</b>	
Recreational Facilities Fund 101 .....	93
Beautification Fund 102 .....	96
Impact Fees Fund 301 .....	99
Local Discretionary Sales Surtax Fund 302 .....	109
General Capital Improvements Fund 303 .....	131
Stormwater Capital Projects Fund 408 .....	193

**GENERAL INFORMATION:**

Budget System.....	195
Budget Process .....	195
Budgetary Control .....	195
Budget Amendment.....	195
Basis of Accounting .....	196
Basis of Budgeting .....	196
Budget Calendar .....	197
Financial Policies.....	198
Financial Structure .....	202
Glossary .....	204
Acronyms .....	210

**STATISTICAL INFORMATION:**

Palm Beach County 2019 Final Tax Rates & Utility Taxes .....	211
Palm Beach County 2019 Final Assessment .....	212
Tax Rate History .....	214
Assessed Value of Taxable Property.....	215
Principal Taxpayers .....	216
Principal Employers .....	217
General Governmental Revenue by Source.....	218
General Governmental Expenditures by Function .....	219
Demographic Statistics .....	220
<b>Community Profiles</b>	
Village of Royal Palm Beach .....	221
Village of Wellington .....	221
Town of Loxahatchee Groves .....	222
The Acreage .....	222



# Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411

Telephone (561) 790-5112 Fax (561) 790-5174 E-mail: [shochman@royalpalmbeach.com](mailto:shochman@royalpalmbeach.com)

Department of Finance  
Stanley G. Hochman, Director

**August 31, 2021**

**The Honorable Mayor and Village Council  
Village of Royal Palm Beach  
Royal Palm Beach, Florida 33411**

**RE: 2021/2022 Budget Message Addendum**

**Members of the Village Council:**

**As a follow up to discussions and instructions at the July 8, 2021 budget workshop and the August 19, 2021 Council meeting the following revenue and expenditure updates have been included in this final budget document as follows:**

- **Created a part-time position entitled Public Art Professional in the Village Manager's budget.**
- **Updated the assessed value information provided by the property appraiser's office which increases the new assessed value by \$175 million which increased the percentage growth from 4.24% to 5.52%.**
- **Incorporated the budget amendments for the Village Hall Construction Project and the Robiner Park Pathway Project.**

**The impacts of these changes are reflected in the final budget message as well as the budget details.**

Fred Pinto  
Mayor

Richard Valuntas  
Vice Mayor

Jeff Hmara  
Councilman

Selena Samios  
Councilwoman

Jan Rodusky  
Councilwoman

Raymond C. Liggins P. E.  
Village Manager





# Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411  
Telephone (561) 790-5112 Fax (561) 790-5174 E-mail: [shochman@royalpalmbeach.com](mailto:shochman@royalpalmbeach.com)

Department of Finance  
Stanley G. Hochman, Director

**June 28, 2021**

**The Honorable Mayor and Village Council  
Village of Royal Palm Beach  
Royal Palm Beach, Florida 33411**

**RE: 2021/2022 Budget Message**

**Members of the Village Council:**

**In accordance with Chapter 2, Article I, Section 2.2 of the Village Code of Ordinances of the Village of Royal Palm Beach, I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2021 for your review and consideration. This budget document represents the single most important report presented to the Village Council. It is primarily intended to establish an action, operation and financial plan for the delivery of Village services. Importantly, it also serves as an aid to the residents in providing a better understanding of the Village's operating and fiscal programs.**

## **Budget Highlights**

**It should be noted that this budget document has been prepared with the intent of not increasing the tax rate of 1.9200 mils per \$1,000 of taxable property while maintaining the level of service our residents have come to enjoy.**

**Once again our property values have increased. Our current year gross taxable value of 3.224 billion has been increased to 3.399 billion which is an increase of 5.52% or 175 million dollars. The Village is nearing build out so this revenue source will be stabilizing and should not have like increases in future years.**

**As more and more people are being vaccinated and the coronavirus pandemic is receding it is anticipated that our major revenues (State Shared revenues, Sales and Gas Taxes as well as other Tax related revenues) which are consumption based will increase in the new fiscal year as more and more businesses get back to pre-pandemic levels and more and more people utilize their services. Because of this anticipated revenue increase certain positions that were lost to Covid-19 in 2020/2021 are being re-budgeted.**

**Once again this budget document incorporates several policy and agenda items as outlined in the Village's new Strategic Plan for the 2021/22 fiscal year.**

Fred Pinto  
Mayor

Richard Valuntas  
Vice Mayor

Jeff Hmara  
Councilman

Selena Samios  
Councilwoman

Jan Rodusky  
Councilwoman

Raymond C. Liggins P. E.  
Village Manager



## Budget Format

A single budget document, which includes all Village Funds and service programs, has been prepared to provide a comprehensive overview of all Village services and financial framework for the understanding of the public.

The following sections are contained within this budget document:

1. Summary of all Budgeted Funds
2. General Operating Fund
3. Stormwater Utility Fund
4. Recreation Facilities Fund
5. Beautification Fund
6. Impact Fee Fund
7. Sales Surtax Fund
8. General Capital Improvement Fund
9. Utility Capital Improvement Fund

This budget and its five-year capital plan reflect the continued desire for new services and programs to meet the needs of our existing population. Once again our property values have increased. Our current year gross taxable value of 3.224 billion has been increased to 3.399 billion. The additional increase in taxable value is 175 million of which 45 million is represented by new construction. This budget provides the basis for meeting current and future public service requirements.

This past year the Village experienced a dramatic uptick in the number of development applications compared to recent years for both residential and commercial developments. During the past nine (9) fiscal years the Village annexed approximately 528.62 acres of vacant land (Southern Boulevard Properties; Porto Sol; Fox DRI MUPD; Heritage Oaks Commercial; Heritage Oaks Residential and Heron Cove, now known as Weldon Commercial; Sunshine Properties; Corporate Center West). It is projected that this land along with Cypress Key MXD; ALDI Park; Pioneer Road Residential; Crestwood Redevelopment Site; Southern Boulevard Properties; and various other smaller vacant and infill properties along Southern Blvd., State Rd. 7 and Okeechobee Blvd., will be the focal point of much of the new development within the Village.

Non-residential development will continue to occur along Okeechobee Boulevard, Southern Boulevard and State Road 7, however, not at the rapid pace experienced in past years. These areas do however offer new development and redevelopment opportunities. Much of the immediate and short term development opportunity will occur within properties that are vacant and have received site plan approval and within properties that have already experienced development of portions of their site plan such as: Corporate Center West 30,000 ft<sup>2</sup>; completion of Carmax 6,846 ft<sup>2</sup>; ALDI Park 151,172 ft<sup>2</sup>; Cypress Key MXD 36,600 ft<sup>2</sup>; Sawgrass PID 33,935 ft<sup>2</sup>; Village Professional Park 10,800 ft<sup>2</sup>; Fox Property Parcel 4C 51,231 ft<sup>2</sup>; and Southstar Self Storage 28,000 ft<sup>2</sup>. When evaluating the Village's build out potential it is important to also assess the vacant nonresidential properties which do not currently have site plan approval. This can be done by applying a floor area ratio of 30%, which is considered an industry standard when estimating a properties build out potential. The Southern Boulevard Properties 31.85 acres; Regal Industrial 13.08 acres; Weldon Commercial 51.94 acres; and various smaller properties 17.23 acres, have a build out potential of 1,491,058 ft<sup>2</sup>. These development opportunities will continue along these roadways until the remaining

development opportunities have been exhausted or traffic concurrency becomes unavailable. Opportunities for annexations for both developed and vacant parcels remain possible along Southern Boulevard. It is important to note that considering current market conditions it is reasonable to believe that renovations to older non-residential developments will play an increasing role in the non-residential market in the future.

It is anticipated much of the near term residential development will occur within the Crestwood Redevelopment site; Cypress Key; and the Southern Boulevard Properties. Opportunities still remain at various vacant land locations within the Village that would lend itself to either single family or multifamily development specifically within the recently annexed areas south of Southern Boulevard and east of State Road 7. It is important to note that considering current market conditions it is reasonable to believe that renovations to older single family and multifamily units will play an increasing role in the residential market in the future.

**Summary of All Budgetary Funds**

Individual budgeted fund expenditure increases (decreases) are as follows:

<u>FUND</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>CAPITAL</u>
GENERAL FUND	001	2,385,368	2,385,368	
REC FACILITIES FUND	101	(154,882)		(154,882)
BEAUTIFICATION FUND	102	(3,719)		(3,719)
IMPACT FEE FUND	301	1,126,810		1,126,810
SALES SURTAX CIP FUND	302	8,231,164		8,231,164
GENERAL CIP FUND	303	(611,359)		(611,359)
<b>TOTAL</b>		<b>10,973,382</b>	<b>2,385,368</b>	<b>8,588,014</b>

**ALL FUNDS**  
**Category Summary**

<u>CATEGORY</u>	<u>PROPOSED AMOUNT</u>	<u>% OF BUDGET</u>
Personnel Services	\$ 11,934,430	18.67%
Contractual Services	10,174,093	15.92%
Other Charges & Services	4,356,011	6.82%
Commodities	800,803	1.25%
Other Operating Expenses	103,988	0.16%
Departmental Capital Outlay	30,000	0.05%
Grants & Aids	111,000	0.17%
Capital Outlay	35,297,123	55.23%
Transfers	1,100,000	1.72%
<b>Total</b>	<b>\$ 63,907,448</b>	<b>100.00%</b>

The following schedule shows a comparison of the operating department budgets for the past two years. Total operating expenses increased by 5.20%. The major portions of the increase can be directly related to the recovery from the coronavirus which has allowed for increases in personal services as well as recreation programs.

**Departmental Operating Budget Comparison**

	<u>2020/21</u>	<u>2021/22</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 309,788	\$ 307,275	\$ (2,513)	-0.81%
Village Manager	1,746,386	2,012,902	266,516	15.26%
Finance	906,998	1,000,343	93,345	10.29%
Information Systems	1,122,980	1,200,030	77,050	6.86%
Legal	321,000	322,000	1,000	0.31%
Police	8,098,508	8,260,478	161,970	2.00%
Community Development	1,316,828	1,317,136	308	0.02%
Engineering	1,058,506	1,114,083	55,577	5.25%
Public Works	2,649,708	2,890,046	240,338	9.07%
Parks & Recreation	5,164,877	5,611,751	446,874	8.65%
Utilities	1,281,413	1,201,855	(79,558)	-6.21%
Non Departmental	2,239,280	2,342,426	103,146	4.61%
<b>Total</b>	<b>\$ 26,216,272</b>	<b>\$ 27,580,325</b>	<b>\$ 1,364,053</b>	<b>5.20%</b>

## GENERAL FUND

The General Fund which is one of the operating funds of the Village is used to account for resources and expenditures that are available for the general operations of Village government functions for all departments and programs

### Revenues

The revenues available for allocation in the 2022 Fiscal Year (FY) General Fund Budget, including a fund balance carryover, are anticipated to be \$27,297,471. This is an increase of \$2,385,368 or (9.58%) compared to last year's adopted budget.

Locally Levied Taxes - The amount budgeted for Ad Valorem taxes are based on the taxable property value of \$3,399,641,514. This is a change from last year which is represented primarily by a 5.52% increase in the value of taxable property coupled with a \$45 million increase in new construction. The Ad Valorem millage levy for fiscal year 2022 is proposed to remain at 1.9200 mils per one thousand dollars of taxable property. The overall category increase of \$859,475 or 7.78% is directly related to the increase in all of the consumption related revenues (gas tax, utility taxes etc.) caused by the receding of the coronavirus.

Licenses and Permits – The amount budgeted for licenses & permits has increased primarily due renewed construction of commercial and residential projects as well as a dramatic increase in Franchise fees. The anticipated reduction in this revenue stream did not occur as anticipated, hence the budget for 2021 was understated.. Overall Licenses and Permits revenue is projected to increase by \$1,113,601 or 38.2% from last year's adopted budget.

Intergovernmental Revenues - Intergovernmental Revenues are primarily consumption based. These revenues, (State Revenue Sharing and Half Cent Sales taxes which are consumption based) were dramatically reduced in 2021 and are anticipated to increase as a direct result of the receding of the coronavirus which can be directly related to an increase in vaccinations. Revenues in this category for 2022 are projected to increase by \$769,564 or 20.45%

Charges For Services – With the reinstatement of recreation and senior programs charges for services are expected to show a dramatic increase. This category is expecting an increase of \$50,000 or 19.4% compared to the prior year's budget. .

Fines and Forfeitures - Total revenue projected for fiscal year 2022 is \$399,000 which is a reduction of \$47,500 from fiscal year 2021 and is directly related to an anticipated reduction in Code Enforcement Fines..

Miscellaneous Revenues - Revenues in this category are projected to increase by \$78,073 or 7.7%. Many of the revenue sources in this category are sport, recreation and building based and are expected to increase in fiscal 2022 due to the receding of the coronavirus..

Fund Balance (Carryover) – Revenue in this category is expected to decrease by \$512,719 or 9.37. These revenues are used to fund the Operating and General Capital Improvement program and are represented by prior year revenues in excess of expenditures.

The budgeted FY 2022 General Fund expenditures total \$27,297,471 and are balanced with the projected revenues. Total General Fund expenditures increased by \$2,385,369 (including transfers) or 9.58% as compared to the FY 2021 total adopted budget.

**CATEGORY SUMMARY**

<u>Category</u>	<u>2020/21</u>	<u>2021/22</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	10,693,092	11,347,600	654,508	6.12%
Contractual Services	9,576,961	10,169,093	592,132	6.18%
Other Charges & Services	3,770,473	3,883,572	113,099	3.00%
Commodities	728,431	754,018	25,587	3.51%
Other Operating Expenses	97,645	102,188	4,543	4.65%
Departmental Capital Outlay	33,500	30,000	(3,500)	-10.45%
Grants & Aids	12,000	11,000	(1,000)	-8.33%
Transfer		1,000,000	1,000,000	
<b>Total Operating Expenditures</b>	<b>\$ 24,912,104</b>	<b>\$ 27,297,471</b>	<b>\$ 2,385,369</b>	<b>9.58%</b>

**Personnel Services**

Personnel Services expenditures, for all employees, have been budgeted to reflect the provisions of the Village of Royal Palm Beach Pay Plan. As reflected on the table above this category increased by \$654,508 or 6.12% from last year. A cost of living increase of 1.51% and an average merit increase of 3.5% were utilized in computing wages. An increase in the cost to the Village associated with the cost of health insurance has been incorporated in accordance with historical data.

The number of full time equivalent employees in the General Fund has increased by six (6) from last fiscal year. The number of part time equivalent employees has increased by five (5) from last fiscal year. Total General Fund employees, both full and part time are now 151 positions.

**Contractual Services**

The overall expenditures for contractual services decreased by \$592,132 or 6.18%; the major cause of the change can be directly related to costs associated with the proposed hiring of a planner in the Planning & Zoning Department, as well as the reinstatement of recreation and senior programs.

### Other Charges and Services

The overall expenditures for other charges and services increased by \$113,099 or 3%; the increase is directly related to Village utility and insurance costs as well as maintenance contracts.

### Commodities

This expenditure category increased by \$25,587 or 3.51% as compared to last year. This increase in costs is primarily caused by bringing back special events and recreation programs.

### Other Operating Expenses

Total costs associated with other operating expenses increased by \$4,543 or 4.65% which is represented by increases in the training and education and tuition reimbursement line items in several departments.

### Departmental Capital Outlay

Total costs are \$30,000 which is represented by various equipment purchases in the Public Works and the Parks Department.

### Grants and Aids

Total costs are \$11,000 which is a \$1,000 reduction from last year.

## SUMMARY OF EXPENDITURES BY DEPARTMENT GENERAL FUND

<u>DEPARTMENT</u>	<u>2020/21</u>	<u>2021/2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 309,788	\$ 307,275	\$ (2,513)	-0.81%
Village Manager	1,746,386	2,012,902	266,516	15.26%
Finance	906,998	1,000,343	93,345	10.29%
information Systems	1,122,980	1,200,030	77,050	6.86%
Legal	321,000	322,000	1,000	0.31%
Police	8,098,508	8,260,478	161,970	2.00%
Community Development	1,316,828	1,317,136	308	0.02%
Engineering	1,058,506	1,114,083	55,577	5.25%
Public Works	2,673,208	2,904,046	230,838	8.64%
Parks & Recreation	5,174,877	5,627,751	452,874	8.75%
Non-Departmental	2,183,023	2,231,426	48,403	2.22%
Transfers		1,000,000	1,000,000	
<b>TOTAL</b>	<b>\$ 24,912,102</b>	<b>\$ 27,297,471</b>	<b>\$ 2,385,368</b>	<b>9.58%</b>

## **GENERAL CAPITAL IMPROVEMENT FUNDS**

### **Recreation Facilities Fund**

This fund is used to account for revenues and expenditures associated with the acquisition, improvement, expansion or implementation of parks and recreational facilities. A total of \$1,568,683 is budgeted for fiscal year 2022. The major projects that will use these funds is FP&L Pathway Lighting and Commons Parking Expansion.

### **Beautification Fund**

This fund was established to enhance the aesthetic landscape and visual perception of the Village. A total of \$96,056 is budgeted for fiscal year 2022. The major project that will use these funds is Okeechobee Blvd West – Landscape Improvement.

### **Impact Fees Fund**

This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, and public buildings. A total of \$5,912,659 is budgeted for fiscal year 2022. The major projects that will use these funds are: Village Hall & Site Modifications Campus Modifications, Commons Park Lighting.

### **Sales Surtax Fund**

Utilizing the proceeds from the voted additional 1% sales tax, this fund will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or more years and any related land acquisition, land improvement, design and engineering costs. A total of \$16,172,424 is budgeted for fiscal year 2022. The major projects that will use these funds are: Village Hall Construction; Commons Park Access; Bridge Slope Stabilization and WTP Site Modification.

### **General Capital improvement Fund**

This fund was established to account for the Village's General Capital Improvement program. A total of \$3,370,793 is budgeted for fiscal year 2022. The major projects that these funds will be utilized for are: Traffic Security Cameras; Village Wide ADA Improvements; Info Systems Network Upgrade; Playscape Replacement; and, Equipment and Truck Replacement.

## **STORMWATER UTILITY FUND**

This fund is used to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system. The proposed Stormwater Fund budget for FY 2022 is \$1,312,854.

## Revenues

The projected revenues for FY 2022 are \$1,312,854 and will be generated from a Stormwater fee of \$5.50 for each residential unit (ERU) based on a study prepared by CDM Smith Engineers. Current year revenues will generate \$1,020,000; and carryover revenue from prior years will aggregate \$292,854.

## Expenditures

The Operating Expenses by Category for the Stormwater Utility Fund total \$1,312,854 which balances with the revenues stated above.

### EXPENDITURE CATEGORY

<u>Category</u>	<u>2020/21</u>	<u>2021/22</u>	<u>Increase (Decrease)</u>
Personal Services	\$ 689,416	\$ 586,830	\$ (102,586)
Contractual Services	5,000	5,000	-
Other Charges & Services	497,496	472,439	(25,057)
Commodities	43,907	46,785	2,878
Other Operating Expense	1,850	1,800	(50)
Contingency/Reserves		100,000	100,000
Transfers	100,000	100,000	-
<b>Total</b>	<b>\$ 1,337,668</b>	<b>\$ 1,312,854</b>	<b>\$ (24,814)</b>

### SUMMARY

#### Personnel Services

Expenditures for the proposed budget total \$586,830 and represent a decrease of 14.88% from last year. This category is comprised of 48% of the salaries and fringe benefits of select public works employees currently performing these tasks in the General Fund. This is the equivalent of six and a half (6.50) employees. The decrease can be related to general decreases in personnel related costs, specifically retirement contributions and health and life insurance which were over stated in the prior fiscal year.

#### Contractual Services

Expenditures total \$5,000 or less than 1% of the total fund budget and are the same as compared to last year. This expenditure category will be used for professional services for engineering/structural design for various projects.



Other Charges and Services

Expenditures total \$472,439 which is a decrease of 5.04% from last year and represents 39% of the total fund budget. This expenditure category is primarily comprised of costs associated with repair and maintenance services as well as administrative fees to the General Fund and PBC Water Utilities.

Commodities

Expenditures total \$46,785 or 3.86% of the total fund budget. This amount represents a 6.55% increase from last year which can be directly related to an increase in fuel costs.

Other Operating Expenses

Expenditures total \$1,800 which is \$50 less than last year and can be directly related to reduction in tuition reimbursement. This expenditure category is primarily comprised of costs associated with training/education and memberships.

Reserves

This represents the estimated amount required to be set aside for Other Post-Employment Benefits (OPEB) and the year-end allocation by the Division of Retirement (FRS) for Village pension benefits

Transfers

This amount represents the transfer to the new Capital Improvement Program.

UTILITY CAPITAL IMPROVEMENT FUND

This fund was established to account for the Village’s Stormwater Utility Capital Improvement program. A total of \$100,000 is budgeted for fiscal year 2022. The project that these funds will be utilized for is Camellia Park Drainage Improvements.

Respectfully submitted,

  
Raymond C. Liggins P.E.  
Village Manager

  
Stanley G. Hochman, CGFM  
Director of Finance

RL: SGH:

## **LONG TERM OVERALL MUNICIPAL GOALS**

As outlined in the budget message our budget, strategic plan and its five-year capital plan reflect the continued desire for services and programs to meet the needs of our existing population while recognizing that we are very near build out, resulting in our focus to slowly change from new construction to maintenance and replacement.

In 2013 the Village embarked on drafting a Strategic Plan, a Plan with a Vision, Mission and Goals, that future decisions no matter what kind or how small can be linked. Is the decision in the best interest of where we want to go? Is the decision connected to the vision of our strategic plan?

Royal Palm Beach 2036 Vision is to be a beautiful, safe, convenient, enjoyable premier residential community with a hometown feeling and the choice for all generations.

The mission of the Village of Royal Palm Beach is to provide Services and Facilities to create an Aesthetically Pleasing, Active and Connected Community.

The Goals to achieve the Vision are:

- Financially Sound Government.
- Responsive, Community Based Village Services and Facilities.
- Beautiful Convenient Community.
- Abundance of Leisure Choices/Options.

Staff has developed the FY 2021-2022 Budget with these goals in mind. The budget goals provide the overall framework for the budget process.

The annual budget document includes two major components. The first are the operating budgets and the second is the capital improvement program. Village departments have reviewed their department goals for the upcoming year to assure that the overall long term Village goals were addressed in their priorities for program, service and facility requests.

Each department will prepare annual objectives and performance indicators, which are reviewed along with the annual expense requests to assure that they are in concert with the Village's long-term goals.

## FY 2020-2021 BUDGET GUIDELINES AND GOALS

### PROPERTY TAX POLICY

The Village will set property tax rates in such a manner as to capture increases in taxable value (which would include sales, reappraisals of existing property and new construction).

### INFLATION

The inflation rate used to project certain expenditure increases contained in the operating budget is 1.1% for the 2021-2022 fiscal year. The inflation rate is based on the Bureau of Labor Statistics, Consumer Price Index for the twelve month average ending March 2021; All urban consumers: U.S. All items 1982-84=100.

### STAFFING LEVELS

Requests for new positions will be reviewed carefully and authorized where the needs exist. Changes are included to accommodate adding Royal Palm Beach Commons Park to the Village's Park inventory.

### PERSONNEL SERVICES

This category includes costs associated with salaries, wages and fringe benefits. Proposed personnel costs are based on the following assumptions:

Merit increases are budgeted at an average increase of 3.5%. Merit increases can range from 0% to 5%.

- The Village share of health insurance costs will increase in accordance with any approved rate changes accepted by the administration. The total cost of insurance is anticipated to rise in excess of 7% and may require the Village to prepare a new request for proposal.
- As of October 1, 2008 the Village joined the Florida Retirement System (FRS). Hence, all employee's hired after that date must belong to FRS. Employees on board prior to that date had a one-time irrevocable option to stay in the current defined contribution plan or join the Florida Retirement System. For those employees who chose not to transfer to FRS, the Village still provides a defined contribution retirement plan. The Village provides a base contribution of 5% of gross salaries/wages for each employee in the plan. The Village will match up to an additional 5% employee contribution into the plan.

### USER CHARGES

Service fees will be set with the goal of recovering 100% of costs incurred, except in specific instances where the Village Council determines that it is in the public interest to offset some of the costs through other revenue sources, such as general tax support. Departments will

be encouraged to update their fee schedules on an annual basis, preferably during the budget process.

### **CAPITAL ITEMS**

Capital outlay consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years. These items are budgeted within the various department budgets. Unexpended balances at year-end will lapse and are closed to fund balance.

The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program. Projects not completed at year-end are carried forward to the next fiscal year. Unexpended balances of closed projects at year-end lapse and are closed to fund balance.

### **FY 2021-2022 BUDGET GOALS**

In addition to the goals established within each department budget, the Village as a whole has established the following for the 2021-2022 fiscal year:

Maintain the ad valorem millage rate and the level of service that all of the Village residents have come to enjoy.

Create a balanced General Fund Budget utilizing revenues and funds from local taxes, licenses and permits, Intergovernmental Revenues, charges for service, fines and forfeitures, miscellaneous revenues and reserves.

Create a capital budget utilizing revenues from Recreation Facilities Fund, Community Beautification Fund, Impact Fees Fund, Local Discretionary Sales Surtax Fund and Grants and Reserves.

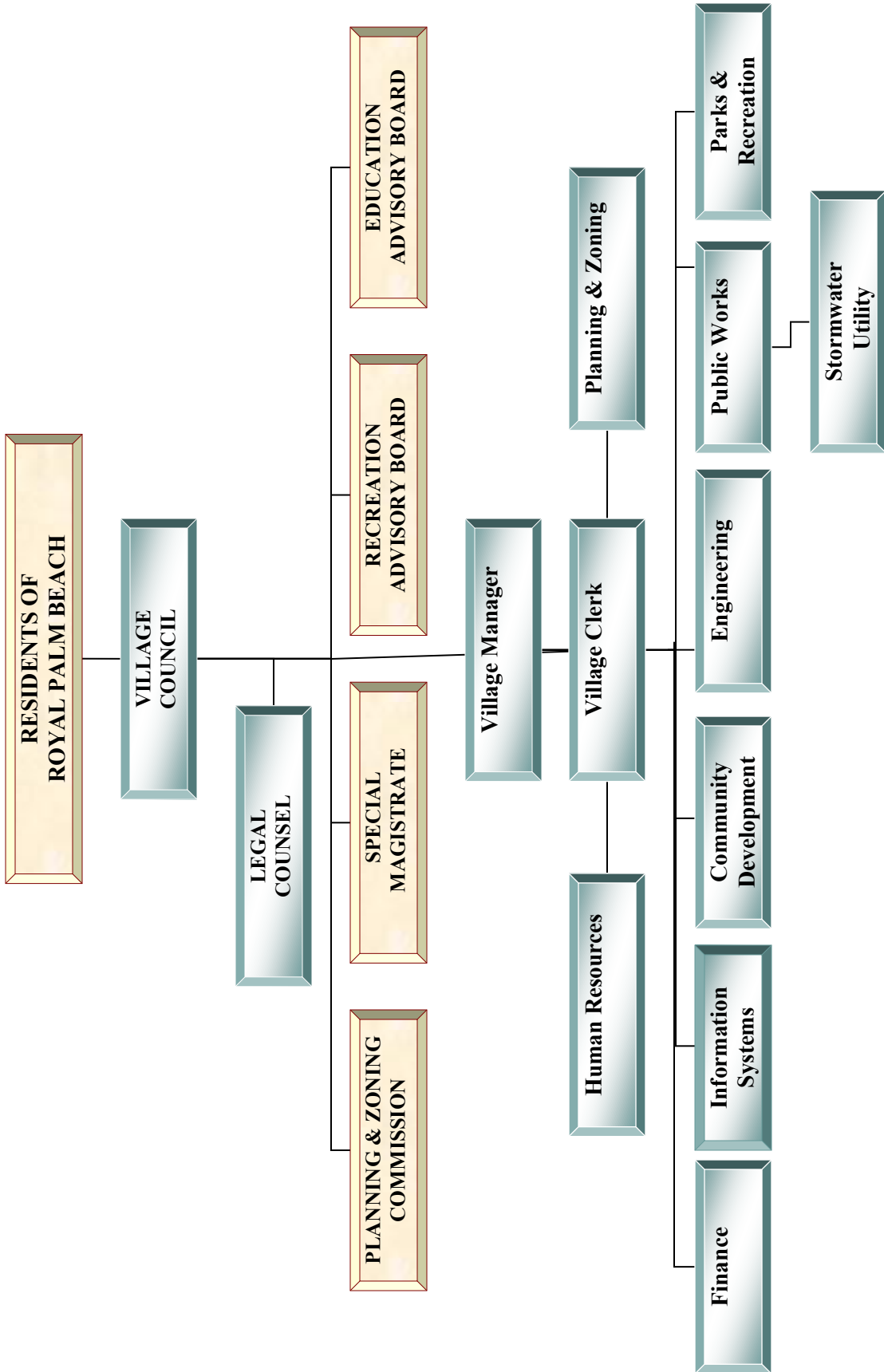
Update all development fees.

Update communication and citizen engagement strategies.

Design Expansion for Recreation Center

Continue Construction of New Village Hall

# The Village of Royal Palm Beach Organizational Chart





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Royal Palm Beach  
Florida**

For the Fiscal Year Beginning

**October 01, 2020**

*Christopher P. Morill*

Executive Director



VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
ALL FUNDS - BUDGET SUMMARY

FUND CODE NO.	REVENUE SOURCE	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
001	General Fund	29,921,534	29,233,333	24,912,103	29,745,078	27,297,471
101	Recreation Facilities Fund	905,809	911,479	862,671	888,390	1,789,462
102	Community Beautification Fund	447,294	371,709	292,492	369,365	448,232
301	Impact Fees Fund	3,730,051	2,952,228	3,709,493	3,709,493	6,965,153
302	Sales Tax Surtax	6,812,711	7,763,933	9,612,116	8,378,661	25,485,885
303	General Capital Improvements Fund	3,288,141	2,793,563	3,467,480	1,736,260	3,369,226
407	Utility Fund			1,295,844	1,406,862	1,312,854
408	Stormwater Capital Improvement Fund	200,000	300,000	500,080	400,017	600,067
	<b>TOTAL REVENUES</b>	<b>45,305,540</b>	<b>44,326,245</b>	<b>44,652,280</b>	<b>46,634,126</b>	<b>67,268,349</b>

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>Operating Expenditures:</b>					
Village Council	285,458	268,536	309,788	299,759	307,275
Village Manager	1,617,786	1,637,763	1,746,386	1,503,137	2,012,902
Finance	1,457,839	821,144	906,998	809,854	1,000,343
Information Systems		882,324	1,122,980	1,065,842	1,200,030
Legal	371,376	423,159	321,000	313,028	322,000
Police	7,945,130	8,128,017	8,098,508	8,098,508	8,260,478
Community Development	1,231,243	1,296,988	1,316,828	1,241,166	1,317,136
Engineering	916,925	1,025,907	1,058,506	1,067,564	1,114,083
Public Works	2,515,302	2,785,722	2,649,708	2,658,264	2,890,046
Parks & Recreation	4,625,857	4,483,017	5,164,877	3,841,641	5,611,751
Utilities			1,281,413	827,251	1,201,855
Non-Departmental Operating	1,947,867		2,239,280	2,193,963	2,342,426
<b>Sub-Total</b>	<b>22,914,783</b>	<b>21,752,577</b>	<b>26,216,272</b>	<b>23,919,979</b>	<b>27,580,327</b>



VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
ALL FUNDS - BUDGET SUMMARY

ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>Capital Outlay:</b>					
Village Council	0	0	0	0	0
Village Manager	47,572	0	0	0	0
Community Development	78,795	0	0	0	30,000
Finance	297,455	1,673	306,563	127,331	
Information Systems			0	0	288,851
Engineering	2,224,001	610,977	10,198,391	777,072	16,936,880
Public Works	1,525,413	1,876,100	3,645,877	661,145	6,832,348
Parks & Recreation	1,267,147	1,870,572	8,223,625	1,935,641	6,870,891
Transfer Out	0	23,000	0	0	0
Reserve for Future CIP	9,987,491	10,649,994	2,128,049	10,914,716	7,729,054
Sub-Total	<u>15,427,874</u>	<u>15,032,316</u>	<u>24,502,505</u>	<u>14,415,906</u>	<u>38,688,024</u>
<b>Non-Departmental:</b>					
Transfers			100,000		1,000,000
Debt Service					
Sub-Total	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>1,000,000</u>
<b>TOTAL EXPENDITURES</b>	<u><u>38,342,657</u></u>	<u><u>36,784,893</u></u>	<u><u>50,818,780</u></u>	<u><u>38,335,885</u></u>	<u><u>67,268,350</u></u>

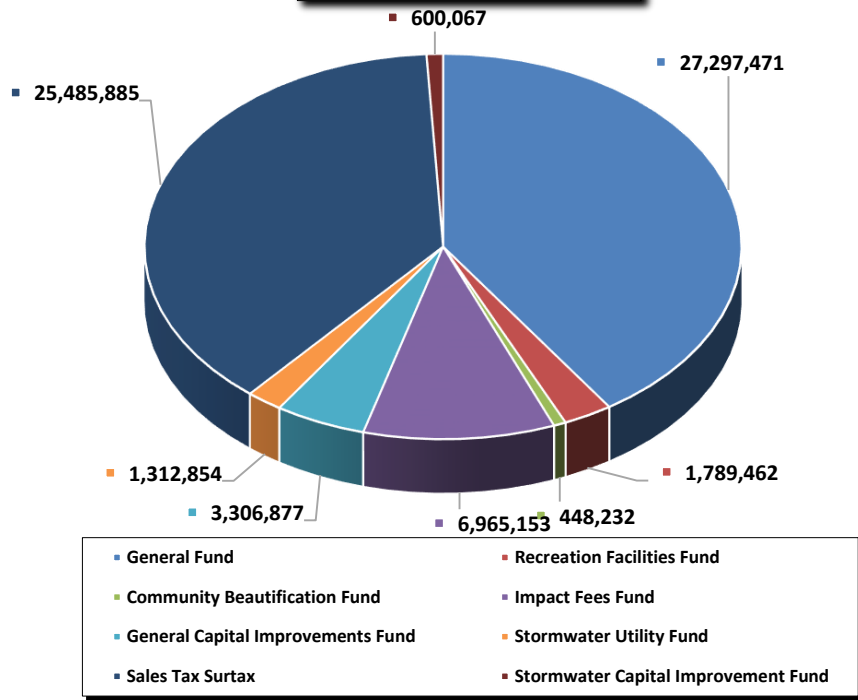
VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
ALL FUNDS - CATEGORY SUMMARY

OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	11,322,735	11,496,804	11,044,613	11,667,894	11,978,962
3200000/3299999	Licenses and Permits	5,327,513	5,361,519	4,026,871	5,314,134	5,045,472
3300000/3399999	Intergovernmental Revenues	5,917,251	5,131,246	6,156,998	4,539,545	7,735,342
3400000/3499999	Charges for Services	521,191	303,208	257,300	221,763	307,300
3500000/3599999	Fines & Forfeitures	522,067	531,149	446,500	330,679	399,000
3600000/3699999	Miscellaneous Revenues	2,756,169	1,689,977	1,278,245	1,254,811	1,337,864
3800000/3899999	Other Financing Sources	3,960,748	4,131,503	3,260,000	3,403,844	4,000,000
3900000/3999999	Carryover	9,440,385	16,809,435	24,248,250	18,824,277	36,464,411
<b>TOTAL AVAILABLE</b>		<b>39,768,058</b>	<b>45,454,841</b>	<b>50,718,777</b>	<b>45,556,947</b>	<b>67,268,350</b>

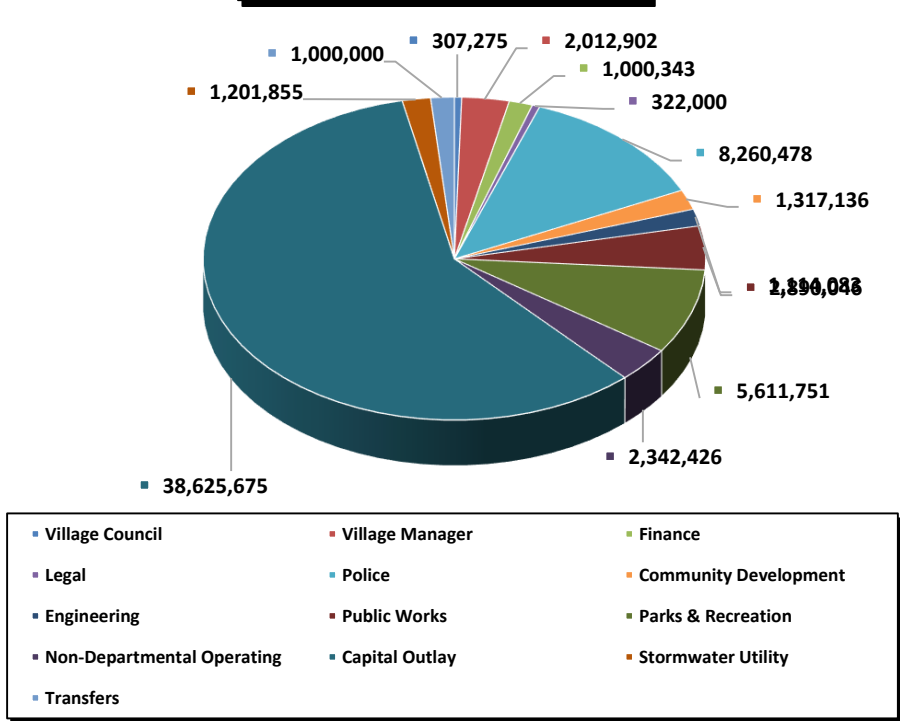
OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	10,124,944	10,091,579	11,382,508	9,616,951	11,934,430
3000/3999	Contractual Services	9,343,513	9,439,711	9,581,961	9,183,492	10,174,093
4000/4999	Other Charges & Services	3,463,119	3,390,088	4,267,969	3,426,902	4,356,011
5000/5399	Commodities	729,016	768,936	772,338	534,293	800,803
5400/5999	Other Operating Expense	68,584	64,797	99,495	80,500	103,988
6000/6999	Departmental Capital Outlay	40,551	89,329	33,500	8,614	30,000
8000/8999	Grants and Aids	13,000	11,800	12,000	12,000	111,000
9000/9999	Contingency/Reserves					
<b>TOTAL OPER EXPENDITURES</b>		<b>23,782,727</b>	<b>23,856,240</b>	<b>26,149,771</b>	<b>22,862,751</b>	<b>27,510,326</b>
6000/6999	Capital Outlay	15,384,006	15,092,912	24,469,005	14,404,808	38,658,024
7000/7999	Debt Service					
8000/8999	Transfers	200,000	100,000	100,000	100,000	1,100,000
<b>TOTAL EXPENDITURES</b>		<b>39,366,733</b>	<b>39,049,152</b>	<b>50,718,780</b>	<b>37,367,559</b>	<b>67,268,350</b>

Note: Departmental Capital Outlay and Capital Outlay above are combined under Capital Outlay Sub-Total on page 2.

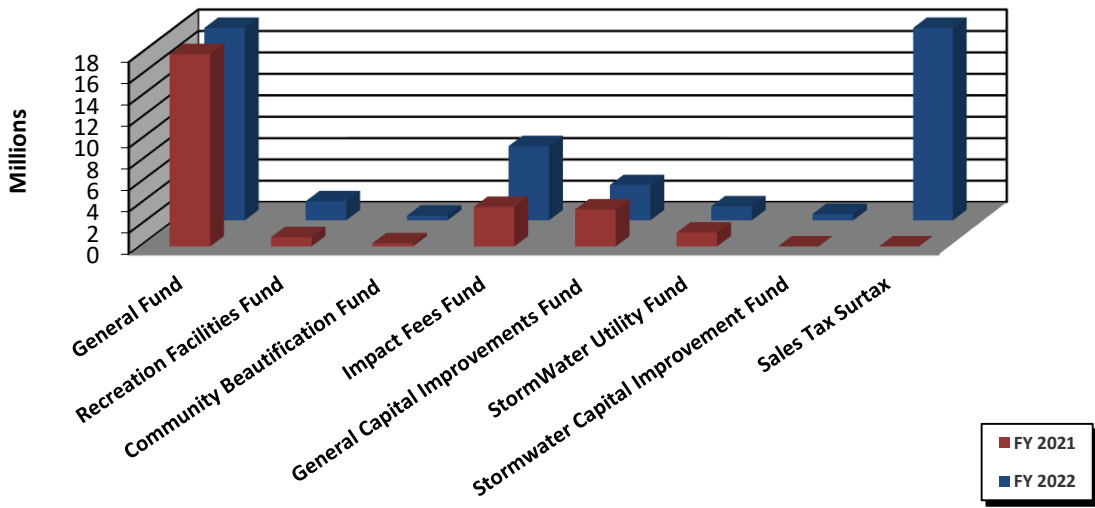
### ALL FUNDS REVENUES



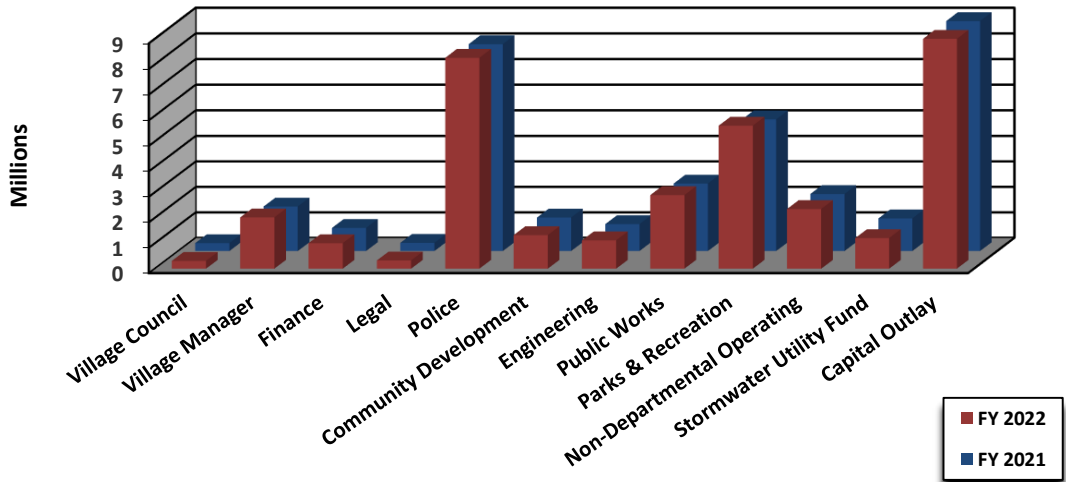
### ALL FUNDS EXPENDITURES



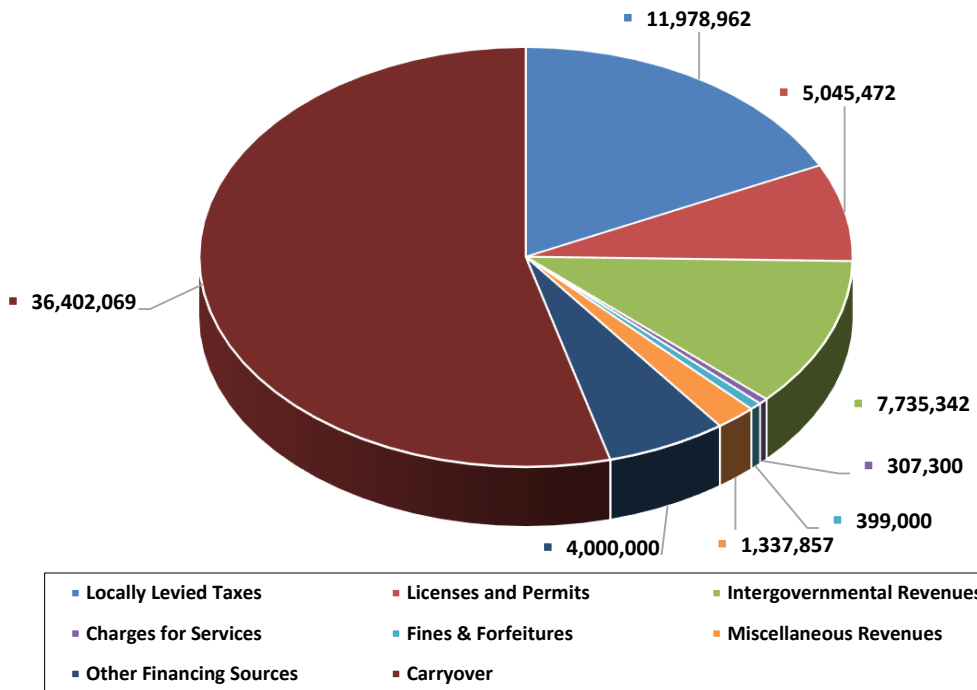
### ALL FUNDS REVENUE COMPARISON



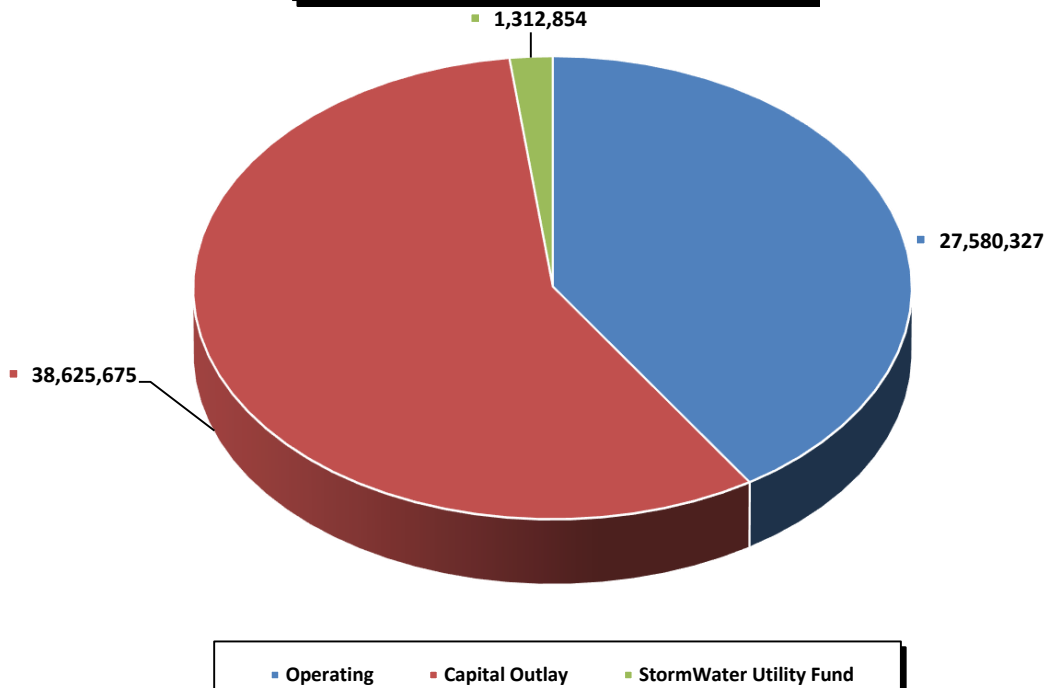
### ALL FUNDS EXPENDITURE COMPARISON



### ALL FUNDS REVENUE BY TYPE



### ALL FUNDS EXPENDITURE BY TYPE



**GOVERNMENTAL FUNDS**  
**2020-2021 Summary of Estimated Financial Sources and Uses**

	<u>GENERAL FUND</u>			<u>SPECIAL REVENUE FUNDS</u>		
	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Estimated</u>	<u>FY 2022</u> <u>Budget</u>	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Estimated</u>	<u>FY 2022</u> <u>Budget</u>
<b>Revenue:</b>						
Ad Valorem Taxes	5,489,761	5,890,723	6,210,946			
Franchise Fees	3,099,076	2,988,952	3,047,760			
Utility Services Taxes	4,672,259	4,598,220	4,575,720			
Licenses and Permits	1,785,713	1,722,663	1,489,399			
Intergovernmental Revenues	5,219,781	5,114,632	5,213,882	114,522		1,300,000
Charges for Services	303,208	221,763	307,300			
Fines & Forfeitures	531,148	330,679	399,000			
Miscellaneous	931,900	594,173	667,100			
Investment Earnings	378,541	401,844	426,576	69,035	400	2,485
Impact Fees				239,368	237,309	241,483
Conditions of Approval				38,217	14,352	
Other				2,631,503	2,303,844	2,400,000
<b>Total Revenue</b>	<b>22,411,387</b>	<b>21,863,649</b>	<b>22,337,682</b>	<b>3,092,645</b>	<b>2,555,905</b>	<b>3,943,968</b>
<b>Expenditures:</b>						
Village Council	268,536	299,759	307,275			
Village Manager	1,637,763	1,503,137	2,012,902			
Finance	821,144	809,854	1,000,343			
Information System	882,324	1,065,842	1,200,030			
Legal	423,159	313,028	322,000			
Police	8,128,017	8,098,508	8,260,478			
Community Development	1,296,988	1,241,166	1,317,136			
Engineering	1,025,907	1,067,564	1,114,083	371,434	873,792	1,225,000
Public Works	2,801,328	2,666,878	2,904,046	1,173,778	347,083	3,695,000
Parks & Recreation	4,556,740	3,841,641	5,627,751	741,511	978,982	1,890,000
Non-Departmental	2,073,565	2,184,351	2,231,426			
Debt Service						
Capital Outlay						
<b>Total Expenditures</b>	<b>23,915,469</b>	<b>23,091,729</b>	<b>26,297,471</b>	<b>2,286,723</b>	<b>2,199,857</b>	<b>6,810,000</b>
<b>Revenue over (under)</b>						
Expenditures	(1,504,082)	(1,228,080)	(3,959,790)	805,922	356,048	(2,866,032)
<b>Other Financing Sources (Uses)</b>						
Debt Proceeds						
Refunding of Debt						
Transfers In			1,000,000	23,000		
Transfers Out						
			<b>1,000,000</b>	<b>23,000</b>		
<b>Net Increase (Decrease)</b>						
In Fund Balance	(1,504,082)	(1,228,080)	(2,959,790)	828,922	356,048	(2,866,032)
<b>Fund Balance October 1</b>	<b>13,853,118</b>	<b>12,349,036</b>	<b>11,120,956</b>	<b>8,883,704</b>	<b>9,712,626</b>	<b>10,068,675</b>
<b>Fund Balance September 30</b>	<b>12,349,036</b>	<b>11,120,956</b>	<b>8,161,166</b>	<b>9,712,626</b>	<b>10,068,675</b>	<b>7,202,643</b>

**GOVERNMENTAL FUNDS**  
**2020-2021 Summary of Estimated Financial Sources and Uses**

	<u>CAPITAL PROJECTS FUND</u>			<u>TOTAL GOVERNMENTAL FUNDS</u>		
	<u>FY 2020 Actual</u>	<u>FY 2021 Estimated</u>	<u>FY 2022 Budget</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Estimated</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>						
Ad Valorem Taxes				5,489,761	5,890,723	6,210,946
Franchise Fees				3,099,076	2,988,952	3,047,760
Utility Services Taxes				4,672,259	4,598,220	4,575,720
Licenses and Permits				1,785,713	1,722,663	1,489,399
Intergovernmental Revenues	479,860	92,177		5,814,163	5,206,809	6,513,882
Charges for Services				303,208	221,763	307,300
Fines & Forfeitures				531,148	330,679	399,000
Miscellaneous				931,900	594,173	667,100
Investment Earnings	4,916	6,716	170	452,492	408,960	429,231
Impact Fees				239,368	237,309	241,483
Conditions of Approval	5,000			43,217	14,352	
Other				2,631,503	2,303,844	2,400,000
<b>Total Revenue</b>	<b>489,776</b>	<b>98,893</b>	<b>170</b>	<b>25,993,808</b>	<b>24,518,447</b>	<b>26,281,820</b>
<b>Expenditures:</b>						
Village Council				268,536	299,759	307,275
Village Manager				1,637,763	1,503,137	2,012,902
Finance	151,598	124,848	187,350	972,742	934,702	1,187,693
Information System						
Legal				423,159	313,028	322,000
Police				8,128,017	8,098,508	8,260,478
Community Development			30,000	1,296,988	1,241,166	1,347,136
Engineering	540,503	223,917	95,000	1,937,843	2,165,273	2,434,083
Public Works	686,716	305,448	842,500	4,661,822	3,319,409	7,441,546
Parks & Recreation	754,379	636,022	765,000	6,052,630	5456645.04	8,282,751
Non-Departmental				2,073,565	2,184,351	2,231,426
Debt Service						
Capital Outlay						
<b>Total Expenditures</b>	<b>2,133,196</b>	<b>1,290,235</b>	<b>1,919,850</b>	<b>27,453,066</b>	<b>25,515,980</b>	<b>33,827,291</b>
<b>Revenue over (under)</b>						
Expenditures	(1,643,420)	(1,191,342)	(1,919,680)	(2,341,580)	(2,063,374)	(8,745,502)
<b>Other Financing Sources (Uses)</b>						
Debt Proceeds						
Refunding of Debt						
Transfers In	1,400,000	1,000,000	1,500,000	1,423,000	1,000,000	2,500,000
Transfers Out	23,000			23,000		
	<b>1,377,000</b>	<b>1,000,000</b>	<b>1,500,000</b>	<b>1,400,000</b>	<b>1,000,000</b>	<b>2,500,000</b>
<b>Net Increase (Decrease)</b>						
In Fund Balance	(266,420)	(191,342)	(419,680)	(941,580)	(1,063,374)	(6,245,502)
<b>Fund Balance October 1</b>	<b>903,787</b>	<b>637,367</b>	<b>446,025</b>	<b>19,614,311</b>	<b>18,672,732</b>	<b>17,609,358</b>
<b>Fund Balance September 30</b>	<b>637,367</b>	<b>446,025</b>	<b>26,345</b>	<b>18,672,732</b>	<b>17,609,358</b>	<b>11,363,856</b>

Continued on Next Page

**GOVERNMENTAL FUNDS**  
**2021-2022 Summary of Estimated Financial Sources and Uses (Con't)**

**NOTE:**

As shown on the schedule on the previous two pages, the reduction in the General Fund Balance for FY 2022 is caused by current new project costs exceeding current new project revenues.

The decrease in Fund Balance in the Special Revenue Fund for FY 2022 is directly related to an increase in additional Capital project costs for the new fiscal year.

The decrease in Fund Balance in the Capital Projects Fund for FY 2022 is directly related to an increase in additional Capital Projects for the new fiscal year.

**VILLAGE OF ROYAL PALM BEACH**  
**2021/2022 BUDGET**  
**COMPARATIVE PERSONNEL SUMMARY**

<b>DEPARTMENT</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED</b>	<b>FY 2022 ADOPTED</b>	<b>INC (DEC) FROM FY 2021</b>
Administration	10.50	10.50	9.50	10.50	1.00
Finance	10.00	11.00	6.00	6.00	-
Information Systems			5.00	5.00	-
Community Development	12.00	12.00	11.00	11.00	-
Engineering	8.00	9.00	8.00	8.00	-
Public Works	26.00	26.00	27.00	27.00	-
Parks & Recreation	85.00	78.00	67.00	77.00	10.00
Stormwater Utility	6.50	6.50	6.50	6.50	-
<b>Total Employees</b>	<b>158.00</b>	<b>153.00</b>	<b>140.00</b>	<b>151.00</b>	<b>11.00</b>
Number of Full Time Positions	116.00	113.00	111.00	116.00	5.00
Number of Part Time Positions	42.00	40.00	29.00	35.00	6.00



VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
COMPARATIVE PERSONNEL DETAIL  
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<b><u>VILLAGE MANAGER - 1200</u></b>				
12001	Village Manager	1	1	1	1
12002	Village Clerk	1	1	1	1
39007	Executive Administrative Assistant	0.5	0.5	0.5	0.5
12004	Administrative Assistant II	1	1	1	
12005	Administrative Assistant I	1	1	1	1
12010	Intern (P/T)	1	1	1	1
12004	Senior Administrative Assistant				1
	<b><u>ADD/DELETE</u></b>				
12004	Administrative Assistant II			(1)	
12004	Senior Administrative Assistant			1	
12010	Intern (P/T)				(1)
	Public Art Professional				1
	Total Village Manager	5.5	5.5	5.5	5.5
	<b><u>HUMAN RESOURCES - 1210</u></b>				
12201	Director of Human Resources and Risk Mgmt.				1
12201	Human Resources Director	1	1	1	
12203	Human Resources Coordinator	1	1	1	1
	<b><u>ADD/DELETE</u></b>				
12201	Human Resources Director			(1)	
12201	Director of Human Resources and Risk Mgmt.			1	
	Total Human Resources	2	2	2	2
	<b><u>PLANNING &amp; ZONING - 1215</u></b>				
12301	Planning & Zoning Director	1	1	1	1
12302	Development Review Coordinator	1	1	1	
12304	Administrative Assistant III	0.5			1
12303	Administrative Assistant II		1	1	
	<b><u>ADD/DELETE</u></b>				
12304	Administrative Assistant III	(0.5)		1.0	
12303	Administrative Assistant II	1		(1)	
12302	Development Review Coordinator			(1)	
12136	Senior Planner				1
	Total Planning & Zoning	3.0	3.0	2.0	3.0
	Total Administration	10.5	10.5	9.5	10.5
	<b><u>FINANCE - ACCOUNTING - 1300</u></b>				
13001	Finance Director	1	1	1	1
13101	Information Systems Manager	1	1		
13004	Network Support Specialist	1	1		
13005	Software Support Analyst	1	1		
13012	Financial/Budget Analyst	1	1	1	1
13011	Accounting Manager	1	1		
13011	Assistant Finance Director			1	1
13014	Payroll Specialist	1	1	1	1
13013	Purchasing Specialist	1	1	1	1
13010	Accounting Clerk II	1	1	1	1
13013	Information Systems Specialist	1	1		
	<b><u>ADD/DELETE</u></b>				
13011	Accounting Manager		(1)		
13011	Assistant Finance Director		1		
13003	Information Systems Manager		(1)		
13004	Network Support Specialist		(1)		
13005	Software Support Analyst		(1)		
13013	Information Systems Specialist		(1)		
	Total Finance - Accounting	10.0	6.0	6.0	6.0

VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
COMPARATIVE PERSONNEL DETAIL  
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<b><u>FINANCE - INFORMATION SYSTEMS - 1310</u></b>				
13003	Information Systems Director		1	1	
13004	Network Support Specialist		1	1	
13005	Software Support Analyst		1		
13013	Information Systems Specialist		1	2	
13104	Information Systems Analyst			1	
	<b><u>ADD/DELETE</u></b>				
13003	Information Systems Director			(1)	
13004	Network Support Specialist			(1)	
13005	Software Support Analyst		(1)		
13104	Information Systems Analyst		1	(1)	
13013	Information Systems Specialist		1	(2)	
	Total Information System - 1310	0	5	0	0
	Total Finance	10.0	11.0	6.0	6.0
	<b><u>INFORMATION SYSTEMS - 1600</u></b>				
13003	Information Systems Director				1
13102	Network Support Specialist				1
13005	Software Support Analyst				
13103, 13105	Information Systems Specialist				2
13104	Information Systems Analyst				1
	<b><u>ADD/DELETE</u></b>				
13003	Information Systems Director			1	
13102	Network Support Specialist			1	
13005	Software Support Analyst				
13103, 13105	Information Systems Specialist			2	
13104	Information Systems Analyst			1	
	Total Information System - 1600	0	0	5	5
	<b><u>BUILDING - 2400</u></b>				
24001	Community Development Director	1	1	1	1
24012	Plan Review Analyst I	1			
24004	Inspector II	1			
24006	Inspector I	1			
24008	Senior Administrative Assistant				1
24208	Administrative Assistant I (Full Time)	0.5	0.5	0.5	0.5
24008	Administrative Assistant II	1	1	1	
24011/24016	Permit Technician	2	2	2	2
24017/24018	Inspector/Plan Reviewer		2	2	2
24012	Plan Review Intake Supervisor		1	1	1
	<b><u>ADD/DELETE</u></b>				
24012	Plan Review Analyst I	(1)			
24012	Plan Review Intake Supervisor	1			
24004	Inspector II	(1)			
24006	Inspector I	(1)			
24016/24017	Inspector/Plan Reviewer	1			
24016/24017	Inspector/Plan Reviewer	1			
24008	Administrative Assistant II			(1)	
24008	Senior Administrative Assistant			1	
	Total Building	7.5	7.5	7.5	7.5
	<b><u>CODE ENFORCEMENT - 2410</u></b>				
24201	Code Enforcement Supervisor	1	1	1	1
24209/24210	Code Enforcement Inspector III	3	3	3	2
24208	Administrative Assistant I (Full Time)	0.5	0.5	0.5	0.5
	<b><u>ADD/DELETE</u></b>				
24202, 24209-10	Code Enforcement Inspector III			(1)	
	Total Code Enforcement	4.5	4.5	3.5	3.5
	Total Community Development	12.0	12.0	11.0	11.0

VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
COMPARATIVE PERSONNEL DETAIL  
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<u>ENGINEERING - 3900</u>				
39001	Village Engineer	1	1	1	1
39003	GIS Coordinator	1	1		
39003	GIS Manager			1	1
39016	GIS Technician	0.5	0.5	0.5	0.5
39012	GIS Analyst			1	1
39010	Project Engineer	1	1	1	1
39004	Project Construction Coordinator	1	1	1	1
39014	Project Manager	1	1	1	1
39007	Executive Administrative Assistant	0.5	0.5	0.5	0.5
39012	Administrative Assistant III	0.5	1	1	1
39015	Intern (P/T)	1	1	1	
	<u>ADD/DELETE</u>				
39006	Administrative Assistant III	(0.5)			
39012	Administrative Assistant III	1.0			
39003	GIS Coordinator		(1)		
39003	GIS Manager		1		
39011	GIS Technician		1	(1)	
39012	GIS Analyst			1	
39015	Intern (P/T)			(1)	
	Total Engineering	<u>8.0</u>	<u>9.0</u>	<u>8.0</u>	<u>8.0</u>
	<u>PUBLIC WORKS - 4100</u>				
41001	Public Works Director	0.6	0.6	0.6	0.6
41002	Facilities Superintendent	1	1	1	1
41003	Field Operations Superintendent	0.6	0.6	0.6	0.6
41016/41036	Electrician	2	2	2	2
41006	Foreman I	1.6	0.6	0.6	0.6
41015	Mechanic I	1			
41011/41012	Mechanic II	1	2	2	2
41010	Skilled Trades Worker/Facilities	1	1	1	1
41007	Senior Administrative Assistant				0.6
41007	Administrative Assistant II	0.6	0.6	0.6	
41012-13, 18, 34, 37, 50	General Maintenance Worker II	4.2	4.2	4.2	5.2
41017, 19, 22-27, 30, 35, 38-39	General Maintenance Worker I	11.15	11.15	11.15	10.15
39016	GIS Technician	0.25	0.25	0.25	0.25
41051	Irrigation Technician	1	1	1	1
41040,41	Custodian		1	1	2
	<u>ADD/DELETE</u>				
41035	General Maintenance Worker I			(1)	
41051	General Maintenance Worker II			1	
41007	Administrative Assistant II			(0.6)	
41007	Senior Administrative Assistant			0.6	
41041	Custodian			1	
	Total Public Works	<u>26.00</u>	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>

\* Effective FY15 - 6.50 full time equivalent employees split between Public Works and Stormwater Utility

VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
COMPARATIVE PERSONNEL DETAIL  
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<b><u>PARKS - 7200</u></b>				
72401	Parks Superintendent	1	1	1	1
72402	Parks Supervisor	1	1	1	1
72411-14, 16-20, 22-23, 25, 55, 57	General Maintenance Worker I	15	15	15	15
72404-05,08-10, 12, 86	General Maintenance Worker II	7	7	7	7
72136, 38-39,72451-54, 57	Facility Attendant P/T	12	8	8	8
72424	Facility Attendant F/T	1			
72406	Irrigation Technician	1	1	1	1
72430	Arborist	1	1	1	1
	<b><u>ADD/DELETE</u></b>				
72424	Facility Attendant F/T	(1)			
72451-58 / 72460-61 / 72459	Facility Attendant P/T Perm	(4)			
	Total Parks	34	34	34	34
	<b><u>RECREATION - 7210</u></b>				
72001	Parks & Recreation Director	1	1	1	1
72003-72004	Program Supervisor	2	3	3	2
72133	Administrative Assistant I	2	1	1	1
72733	Administrative Assistant I P/T		1	1	
72007	Administrative Assistant II	1	1	1	1
72010	Custodian	1	1	1	1
72120-72124	Program Coordinator P/T	4	5	5	
72130-72135	Building Monitor P/T Perm	5			
72201	Camp Director P/T Temp	1	1	1	1
72220	Assistant Camp Director P/T Temp	1	1	1	1
72230-72239	Camp Counselor P/T Temp	10	10	10	10
72250	Bus Driver P/T Temp	1			
72002	Assistant Parks & Recreation Director	1	1	1	1
72131, 72135	Facility Attendant F/T		1	3	2
72460-72461	Facility Attendant P/T		4	2	2
	<b><u>ADD/DELETE</u></b>				
72130-72135	Building Monitor P/T Perm	(5)			
72440	Administrative Assistant I	(1)			
72250	Bus Driver P/T Temp	(1)			
72003-72004	Program Supervisor	1		(1)	
72123, 72124	Program Coordinator P/T	1		(5)	2
72125	Program Coordinator II F/T	1			1
72733	Administrative Assistant I P/T	1		(1)	
72002	Facility Attendant F/T	1	2	(1)	
72730, 72736	Facility Attendant P/T	4	(2)		2
	Public Info Specialist P/T	4	(2)		1
	Total Recreation	36.0	29.0	23.0	29.0

VILLAGE OF ROYAL PALM BEACH  
2021/2022 BUDGET  
COMPARATIVE PERSONNEL DETAIL  
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<u>CULTURAL CENTER - 7220</u>				
72601	Cultural & Community Events Superintendent	1			
72720	Program Supervisor P/T				
72720	Program Supervisor F/T	1			
72728	Program Coordinator P/T Perm	2			
72121, 72122	Program Coordinator II F/T		2	2	2
72009, 72204	Facility Attendant (F/T)	1	3	3	2
72730-72733	Building Monitor P/T Perm	1			
72250	Bus Driver P/T Perm.	1			
72731, 72732, 72455, 72459	Facility Attendant P/T	4	8	8	4
72011, 72735	Events & Facilities Managers		2	2	2
	<u>ADD/DELETE</u>				
72720	Program Supervisor F/T	(1)			
72728	Program Coordinator P/T Perm	(2)			
72730-72733	Building Monitor P/T Perm	(1)			
72601	Cultural & Community Events Superintendent	(1)			
72250	Bus Driver P/T Perm.	(1)			
72728	Program Coordinator II F/T	2			
72603	Facility Attendant (F/T)	2		(1)	
72011-72735	Events & Facilities Managers	2			
	Facility Attendant P/T	4		(4)	4
	Total Cultural Center	<u>15</u>	<u>15</u>	<u>10</u>	<u>14</u>
	Total Parks and Recreation	<u>85.0</u>	<u>78.0</u>	<u>67.0</u>	<u>77.0</u>
	<b>TOTAL GENERAL FUND EMPLOYEES</b>	<b><u>151.50</u></b>	<b><u>146.50</u></b>	<b><u>133.50</u></b>	<b><u>144.50</u></b>

VILLAGE OF ROYAL PALM BEACH  
 2021/2022 BUDGET  
 COMPARATIVE PERSONNEL DETAIL  
 STORMWATER UTILITY FUND

AUTHORIZATION	DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
	<b><u>STORMWATER UTILITY - 3800</u></b>				
41001	Public Works Director	0.4	0.4	0.4	0.4
41003	Field Operations Superintendent	0.4	0.4	0.4	0.4
41006	Foreman I	0.4	0.4	0.4	0.4
41007	Administrative Assistant II	0.4	0.4	0.4	0.4
41012-41013	General Maintenance Worker II	0.8	0.8	0.8	0.8
Misc	General Maintenance Worker I	3.85	3.85	3.85	3.85
39011	GIS Technician	0.25	0.25	0.25	0.25
	Total Utility Fund	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
	TOTAL EMPLOYEES ALL FUNDS	<u>158.00</u>	<u>153.00</u>	<u>140.00</u>	<u>151.00</u>



**VILLAGE OF ROYAL PALM BEACH  
GENERAL FUND - 001  
BUDGET SUMMARY**

CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 PERCENT CHANGE
Current Revenues	23,108,855	22,411,389	19,439,594	21,863,649	22,337,683	14.91%
Carryover	6,812,679	6,821,944	5,472,509	7,881,429	4,959,790	-9.37%
<b>TOTAL REVENUES</b>	<b>29,921,534</b>	<b>29,233,333</b>	<b>24,912,103</b>	<b>29,745,078</b>	<b>27,297,471</b>	<b>9.58%</b>

DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET	FY 2022 PERCENT CHANGE
<b>Operating Expenditures:</b>						
Village Council	285,458	268,536	309,788	299,759	307,275	-0.81%
Village Manager	1,617,786	1,637,763	1,746,386	1,503,137	2,012,902	15.26%
Finance	1,457,839	821,144	906,998	809,854	1,000,343	10.29%
Information Systems		882,324	1,122,980	1,065,842	1,200,030	6.86%
Legal	371,376	423,159	321,000	313,028	322,000	0.31%
Police	7,945,130	8,128,017	8,098,508	8,098,508	8,260,478	2.00%
Community Development	1,231,243	1,296,988	1,316,828	1,241,166	1,317,136	0.02%
Engineering	916,925	1,025,907	1,058,506	1,067,564	1,114,083	5.25%
Public Works	2,522,240	2,801,328	2,673,208	2,666,878	2,904,046	8.64%
Parks & Recreation	4,659,470	4,556,740	5,174,877	3,841,641	5,627,751	8.75%
Non-Departmental	1,947,867	2,073,565	2,183,023	2,184,351	2,231,426	2.22%
<b>Sub-Total</b>	<b>22,955,334</b>	<b>23,915,471</b>	<b>24,912,102</b>	<b>23,091,729</b>	<b>26,297,471</b>	<b>5.56%</b>
Transfers					1,000,000	
Debt Service						
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	
<b>TOTAL DEPARTMENTS</b>	<b>22,955,334</b>	<b>23,915,471</b>	<b>24,912,103</b>	<b>23,091,732</b>	<b>27,297,471</b>	<b>9.58%</b>

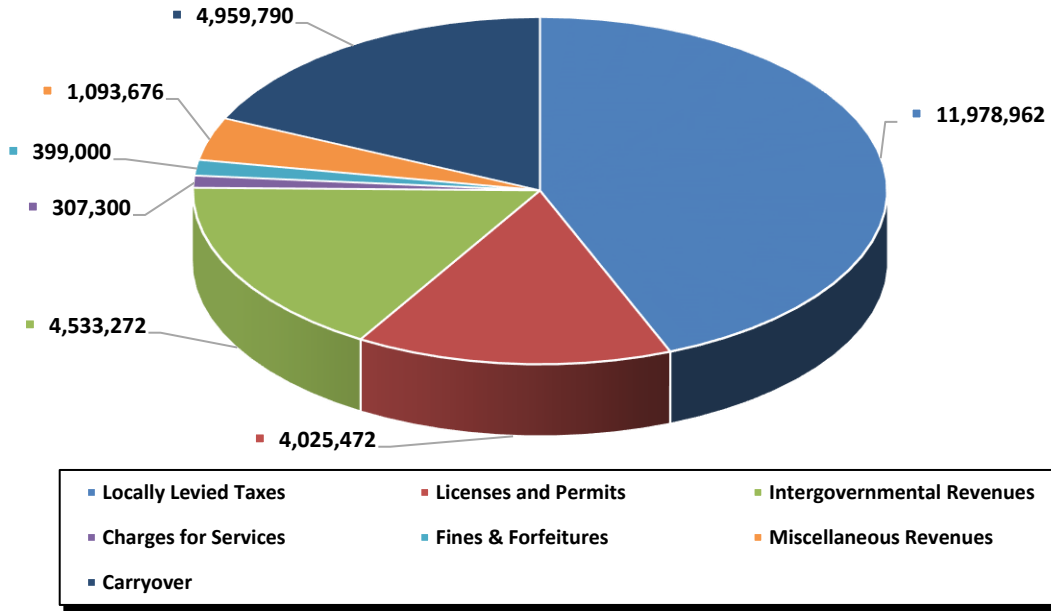


VILLAGE OF ROYAL PALM BEACH  
GENERAL FUND - 001  
CATEGORY SUMMARY

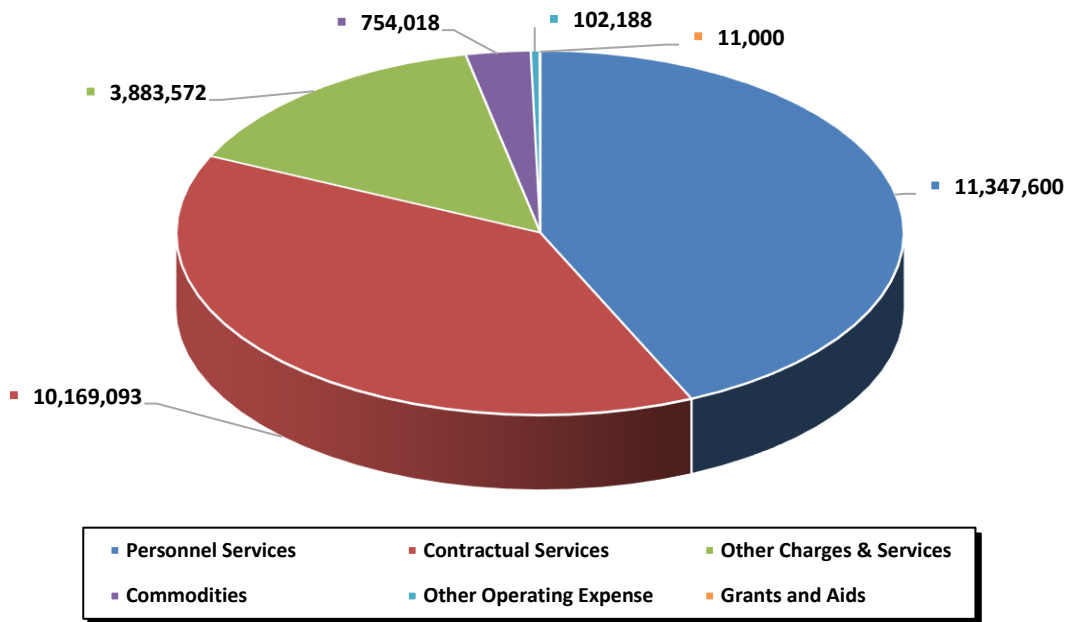
OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	11,322,735	11,496,804	11,044,613	11,667,894	11,978,962
3200000/3299999	Licenses and Permits	4,210,940	4,232,923	2,911,871	4,199,928	4,025,472
3300000/3399999	Intergovernmental Revenues	5,132,865	4,536,864	3,763,708	4,447,368	4,533,272
3400000/3499999	Charges for Services	521,191	303,208	257,300	221,763	307,300
3500000/3599999	Fines & Forfeitures	522,067	531,149	446,500	330,679	399,000
3600000/3699999	Miscellaneous Revenues	1,399,057	1,310,441	1,015,603	996,017	1,093,676
3800000/3899999	Transfer From Other Funds					
3900000/3999999	Carryover		6,821,944	5,472,509	7,881,429	4,959,790
	<b>TOTAL AVAILABLE</b>	<b>23,108,855</b>	<b>29,233,333</b>	<b>24,912,104</b>	<b>29,745,078</b>	<b>27,297,471</b>

OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	9,641,655	9,604,811	10,693,092	9,107,516	11,347,600
3000/3999	Contractual Services	9,343,513	9,432,706	9,576,961	9,171,232	10,169,093
4000/4999	Other Charges & Services	3,168,329	3,091,925	3,770,473	3,152,584	3,883,572
5000/5399	Commodities	681,494	739,512	728,431	494,769	754,018
5400/5999	Other Operating Expense	66,792	63,064	97,645	79,173	102,188
6000/6999	Departmental Capital Outlay	40,551	89,329	33,500	8,614	30,000
8000/8999	Grants and Aids	13,000	11,800	12,000	12,000	11,000
	<b>TOTAL OPER EXPENDITURES</b>	<b>22,955,334</b>	<b>23,033,147</b>	<b>24,912,104</b>	<b>22,025,888</b>	<b>26,297,471</b>
7000/7999	Debt Service					
8000/8999	Transfers					1,000,000
	<b>TOTAL EXPENDITURES</b>	<b>22,955,334</b>	<b>23,033,147</b>	<b>24,912,104</b>	<b>22,025,888</b>	<b>27,297,471</b>

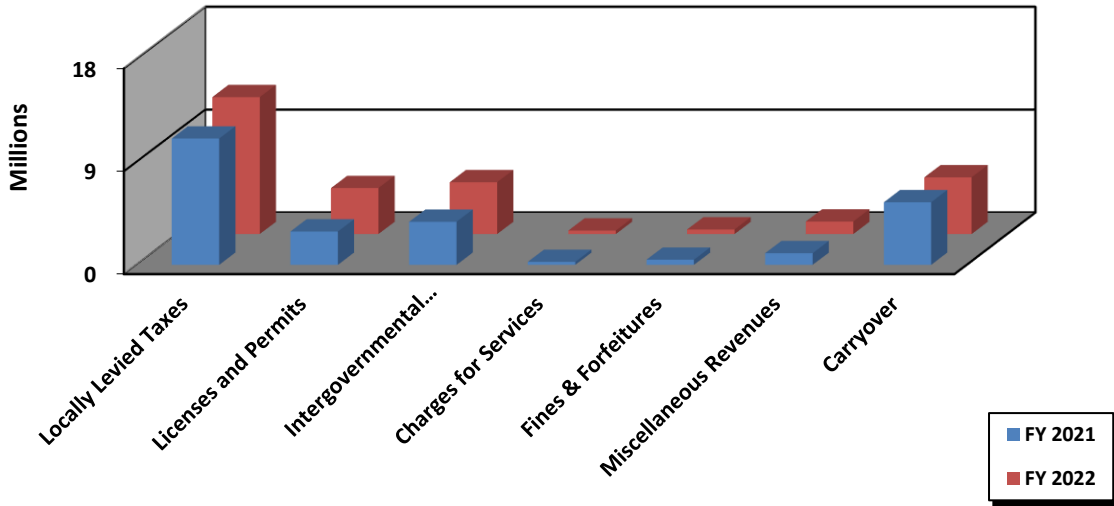
### GENERAL FUND REVENUE BY SOURCE



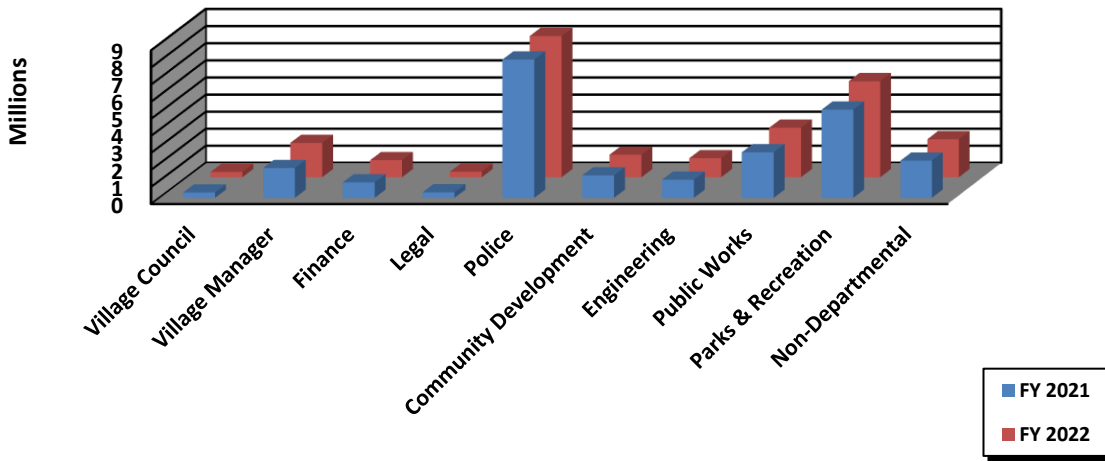
### GENERAL FUND EXPENDITURE BY TYPE



### GENERAL FUND REVENUE COMPARISON



### GENERAL FUND EXPENDITURE COMPARISON



VILLAGE OF ROYAL PALM BEACH  
GENERAL FUND - 001/REVENUE PROJECTIONS  
FY 2022 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<u>Locally Levied Taxes</u>						
3111000	Ad Valorem Taxes - Current	5,272,628	5,486,009	5,880,723	5,880,723	6,200,946
3112000	Ad Valorem Taxes - Delinquent	5,528	3,752	10,000	10,000	10,000
3124100	Local Option Gas Tax	522,668	467,810	400,461	456,804	465,940
3124110	Second Six Cent Tax	242,475	215,108	185,685	210,460	214,669
3141000	Electricity	2,930,503	2,955,180	2,591,407	2,918,892	2,977,270
3143000	Water Utilities	582,847	629,964	550,380	639,554	652,345
3144200	Amerigas Eagle	12,765	15,500	16,000	15,312	16,000
3144600	FL Public Utilities	66,003	50,275	50,000	53,755	50,000
3144900	Gas Util - Other	48,711	41,872	36,000	32,813	36,000
3151000	Telecommunications Svc Tax	993,319	979,468	800,948	937,894	844,105
3161000	Business Tax Receipts	645,288	651,866	523,009	511,687	511,687
	Sub-Total	11,322,735	11,496,804	11,044,613	11,667,894	11,978,962
<u>Licenses and Permits</u>						
3221000	Building Permits	1,160,620	968,013	302,286	1,034,068	827,255
3223000	Garage Sale Permits	3,185	1,505	3,000	3,000	3,000
3231000	Franchise Fee - Electric	2,078,989	2,081,599	1,871,104	2,167,912	2,211,270
3233000	Franchise Fee - Water	675,584	794,615	464,950	657,718	670,872
3234000	Franchise Fee - Gas	12,354	26,207	15,000	15,658	15,000
3237000	Franchise Fee - Solid Waste	178,900	196,655	163,531	147,664	150,617
3292000	Site Plan Application Fee	52,773	37,850	38,000	39,750	43,457
3293000	Engineering Plan Review	44,566	123,794	50,000	131,388	100,000
3294000	Site Plan Acreage Fee	384		2,000	0	2,000
3299000	Other Permits and Fees	3,585	2,685	2,000	2,770	2,000
	Sub-Total	4,210,940	4,232,923	2,911,871	4,199,928	4,025,472
<u>Intergovernmental Revenues</u>						
3312010	Federal Grant - Public Safety					
3319000	Federal Grant - Other	590,886	106,705			
3343200	State Grant - Dept Comm Affairs					
3343300	State Grant - FDOT					
3349000	State Grant - Other	30,371	53,930			
3351200	State Revenue Sharing	1,363,163	1,235,260	1,056,278	1,167,725	1,191,080
3351500	Alcoholic Bev Licenses	14,222	15,807	15,000	15,000	15,000
3351800	Half Cent Sales Tax	3,041,315	2,851,101	2,612,733	3,185,446	3,249,155
3351900	Motor Fuel Tax Rebate	5,655	5,286	4,000	4,000	4,000
3379000	St Highway Funds		182,100			
3382000	Business Tax Receipts	83,518	86,675	72,197	72,197	70,538
3387000	SWA Recycling Program	3,735		3,500	3,000	3,500
	Sub-Total	5,132,865	4,536,864	3,763,708	4,447,368	4,533,272
<u>Charges for Services</u>						
3413000	Sale-Maps/Publications	8,018	3,211	4,000	5,530	4,000
3419010	Fee-Certify, Copy, Research	83,053	88,343	60,000	112,193	75,000
3419020	Zoning Fees	10,050	6,800	12,000	15,120	12,000
3419030	Election Filing Fees	20	30	100	120	100
3439000	Lot Mowing and Clearing	480	800	1,200	1,344	1,200
3472110	Athletics Programs	101,922	45,921	20,000	12,000	25,000
3472120	Arts & Crafts Programs-Recreation	25,252	20,729	15,000	20,000	25,000
3472125	Arts & Crafts Programs-Cultural	8,287	3,645			0
3472135	Social/Special Events-Cultural	24,721	14,108	5,000	12,000	15,000
3472140	Health/Fitness Programs	52,632	21,212	15,000	15,000	20,000
3472150	Spring/Summer Camp-Recreation	108,436	53,619	120,000	25,000	120,000
3472160	Other Programs	1,550	1,650		3,456	0
3472170	Seniors Programs	96,700	42,659	5,000	0	10,000
3472800	Part Time Labor	70	481		0	0
	Sub-Total	521,191	303,208	257,300	221,763	307,300

VILLAGE OF ROYAL PALM BEACH  
GENERAL FUND - 001/REVENUE PROJECTIONS  
FY 2022 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<u>Fines &amp; Forfeitures</u>						
3511000	Court Fines - County	41,892	34,839	25,000	26,762	25,000
3513000	Police Education	4,397	3,352		0	0
3541000	Building Dept Fines	3,976	4,230	2,000	12,977	5,000
3542000	Parking Fines	7,356	5,135	4,500	1,344	4,000
3543000	Code Enforcement Fines	359,521	390,643	325,000	197,256	275,000
3544000	False Alarm Fine	104,925	92,950	90,000	92,340	90,000
3590000	Other Fines/Forfeitures					0
	Sub-Total	<u>522,067</u>	<u>531,149</u>	<u>446,500</u>	<u>330,679</u>	<u>399,000</u>
<u>Miscellaneous Revenue</u>						
3610100	Interest Earnings-Operating	71,745	26,852	40,000	94	500
3611900	Interest Earnings-Invest Portfolio	199,293	345,222	200,000	138,110	130,000
3613000	Interest on Ad Valorem Taxes	1,113	1,135		1,000	1,000
3621000	Rent-Veteran's Park Cafés	2,000	300		1,802	3,600
3621500	Rent-Commons Park Café				0	3,000
3623000	Rent-RV Lot	92,428	103,898	130,000	137,780	140,000
3624000	Rent - Telecommunications	236,554	274,643	253,235	264,064	283,576
3627110	Cultural Center	100,775	115,362	80,000	80,000	100,000
3627120	Recreation Center	6,975	2,778		0	2,000
3627130	Parks Facilities	89,992	42,973	25,000	50,000	75,000
3627160	Sporting Center	68,487	42,826	20,000	30,000	55,000
3627210	Cultural Center-Tax Exempt	52,489	36,785	20,000	0	20,000
3627220	Recreation Center-Tax Exempt	41,415	17,838	10,000	0	10,000
3627230	Parks Facilities-Tax Exempt	30,630	19,250	15,000	20,000	18,000
3627250	Driving Range	65,018	61,055	55,000	70,000	75,000
3627260	Sporting Center - Tax Exempt	5,100	3,050	3,000	4,000	5,000
3629000	Misc Rents & Royalties	1,894	2,135	2,500	2,476	2,500
3643200	Surplus Equipment			5,000	0	5,000
3644200	Insurance Proceeds	16,690	38,755	10,000	38,632	10,000
3644300	Other Proceeds	71,608		30,000	296	10,000
3659000	Other Scrap & Surplus	2,424	2,357	500	3,512	2,000
3669000	Other Contributions	17,000	27,000	5,000	0	5,000
3671010	Vegatative Removal	825	975	1,000	600	1,000
3699000	Other Misc Revenues	26,712	37,571	55,000	20,198	25,000
3699010	2.5% Convenience Fee				28,101	30,000
3699020	Adim Fee - PBC TPA				12,000	6,000
3699100	Fair Share 3.4% Admin Fee	84,546	31,488	9,492	47,278	30,000
3699200	Impact Fee-3% Admin Fee	33,936	10,130	8,376	10,530	10,000
3699300	Radon Surcharge - 5% Admin Fee	1,371	2,353	2,000	1,268	2,000
3699400	B Permit Cert Surcharge - Admin	1,847		500	500	500
3699500	Transfer-Utility Fund 407	32,300	32,300		0	0
3699700	Foreclosure Registration	19,950	21,025	15,000	12,450	13,000
3699800	Legal Fees - Developers	23,940	10,385	20,000	21,326	20,000
	Sub-Total	<u>1,399,057</u>	<u>1,310,441</u>	<u>1,015,603</u>	<u>996,017</u>	<u>1,093,676</u>
<u>Non-Revenue</u>						
3810401	Transfer-Utility Fund 401					
3810304	Transfer-Util Sale Capital Constr				0	0
3990100	Carryover	6,812,679	6,821,944	5,472,509	7,881,429	4,959,790
	Sub-Total	<u>6,812,679</u>	<u>6,821,944</u>	<u>5,472,509</u>	<u>7,881,429</u>	<u>4,959,790</u>
<b>TOTAL AVAILABLE GENERAL FUND</b>		<u><b>29,921,534</b></u>	<u><b>29,233,333</b></u>	<u><b>24,912,103</b></u>	<u><b>29,745,078</b></u>	<u><b>27,297,473</b></u>

# MAJOR REVENUE SOURCES

## PROPERTY TAX

### General Description

Under State law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the property appraiser of each county and tax collector of each county. Municipalities are not permitted to levy property taxes at a rate of more than 10 mills for operating millage. There is no limitation as to rate or amount of ad valorem taxes levied for the purpose of paying debt service on general obligation bonds, pursuant to Florida Statutes, or the Village Charter, however, Village Debt Policies and Administration as shown in the general information section of this budget, limits outstanding general obligation debt to a maximum of five percent (5%) of the total assessed value of the taxable property within the Village's corporate limits. The laws of the State regulating tax assessment are designed to assure a consistent property valuation method statewide. The State Constitution does, however, permit different assessment standards for agricultural land, land used exclusively for noncommercial recreational purposes, tangible personal property held for sale as stock-in-trade and livestock.

### Property Assessment Procedure

Municipal ad valorem taxes are levied based upon the assessed valuation of taxable real and tangible personal property located within the boundaries of the municipality. Property valuations are determined each year as of January 1 by the Property Appraiser. A tax roll is prepared by July 1 and each taxpayer whose property is subject to taxation is given notice of the assessment of such property. The property owner has the right to file an appeal with the Value Adjustment Board, which considers petitions relating to assessments and exemptions. The Value Adjustment Board certifies the assessment roll upon completion of the hearing of all appeals.

### Exemptions

Every person who has the legal title or beneficial title in equity to real property in the State of Florida and who resides thereon and in good faith makes the same his or her permanent residence or the permanent residence of others legally or naturally dependent upon such person is entitled to an exemption from ad valorem taxation by counties up to the assessed valuation of \$25,000 on the residence and contiguous real property. In January of 2008 a change to double this amount to \$50,000 was voted on and approved by the residents of the State. Other exemptions from the ad valorem tax include property owned by certain permanently and totally disabled persons; renewable energy sources improvements; inventory; property used by hospitals, nursing homes, homes for special services and property used by homes for the aged; educational property; property owned and used by labor organizations; community centers; governmental property; property owned by not-for-profit sewer and water companies; and the first \$500.00 of property of every widow and widower. Blind persons and disabled persons receive an exemption based on percentage of disability. In addition to the above, the Village in 2001 adopted Ordinance 618 which provided an additional homestead exemption in the amount of \$5,000 for persons sixty-five (65) years and older in accordance with Sec. 196.075, *Florida Statutes*.

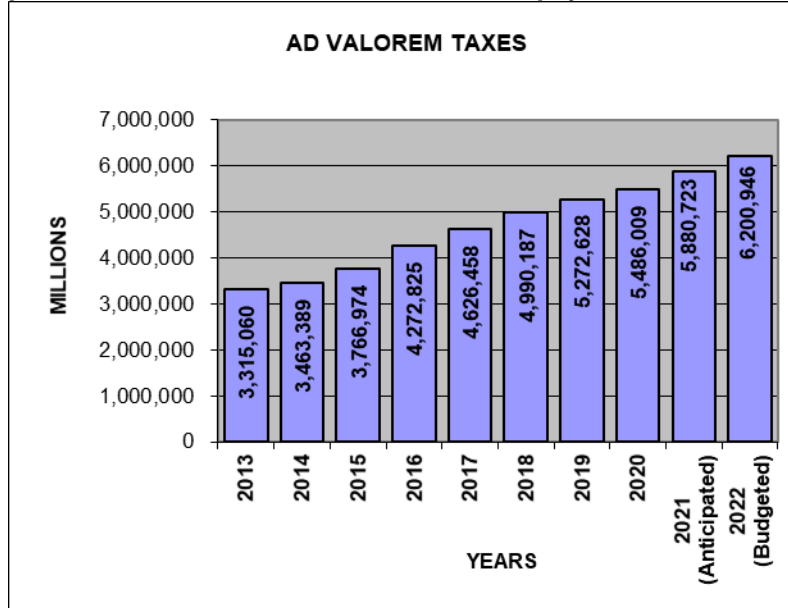
### Levy Of Ad Valorem Taxes

The Village is required to establish a budget for each fiscal year. The budget is required to provide for the estimated expenditures required to be made in respect to bonded indebtedness of the Village to be paid from ad valorem taxes. Upon adoption of a tentative budget, the Village is required to compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes. After a procedure involving notice, hearings and public comment, the tentative budget and millage rate become final when approved by the Village Council. This procedure creates the tax roll which is then turned over to the Tax Collector on or about the first Monday in October.

## Tax Collection Procedure

Upon receipt of the certified tax roll, the Tax Collector is required to mail to each taxpayer appearing on the assessment roll a tax notice stating, among other things, the amount of current taxes, including any ad valorem taxes due from the taxpayer. In general, each taxpayer is required to pay all taxes shown in the tax notice without preference in payment of any particular increment of the tax bill.

The Statutes relating to the enforcement of county ad valorem taxes (and thus municipal property taxes) provide that such taxes become due and payable on November 1 of the year in which assessed or as soon thereafter as the certified tax roll is received by the Tax Collector.



If paid during November or the following three (3) months, the taxpayer is granted a discount which is equal to four percent (4%) in November and which decreases pro rata monthly to one percent (1%) in February. All taxes become delinquent on April 1 following the year in which they are assessed or immediately after sixty (60) days have expired from the mailing of the original tax notice, whichever is later, and the tax collector is required to collect taxes prior to the date of delinquency and to institute statutory procedures upon delinquency to collect assessed taxes. Delay in the mailing of tax notices to taxpayers results in a delay throughout the process.

As a pre cursor to historical trends shown later in this writing the following table representing changes in population and assessed valuation is provided:

### HISTORICAL GROWTH DATA

Fiscal Year Ended	Population	Assessed Valuation (000)	Millage Rate	Ad Valorem Taxes
2013	34,140	1,841,694	1.92	3,315,060
2014	34,234	1,807,082	1.92	3,463,389
2015	34,421	1,878,172	1.92	3,766,974
2016	36,906	2,051,341	1.92	4,272,825
2017	37,138	2,510,049	1.92	4,626,458
2018	37,485	2,701,558	1.92	4,990,187
2019	37,934	2,850,239	1.92	5,223,746
2020	38,389	2,974,795	1.92	5,426,026
2021	38,691	3,224,080	1.92	5,861,026
2022	39,801	3,399,641	1.92	6,200,946

## 2021/22 Budget Year

The major components that determine the amount of revenue projected to be received in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the proposed taxable values (net of exemption) of current real and personal property within the Village.

In FY 2021-2022 this source represents 26% of total General Fund revenues. The general operating tax millage rate is recommended to remain at \$1.9200 per thousand dollars of assessed valuation.

Based on data received this year it appears that we continue to be on track for normal growth in property values. Gross taxable value of both real and personal property is estimated to increase from \$3,221 billion to \$3,399 billion, an increase of \$178 million representing an increase in taxable property values of 5.52%, which is a continuing annual trend indicating a very stable future outlook. New additions, annexations and construction comprise \$47 million of the gross taxable value. The primary source of this increase in taxable value is the impact of current economic conditions as they prevail throughout the State before the coronavirus.

Delinquent tax receipts are estimated at \$10,000 for FY 2022. Those taxpayers who do not pay their taxes by March 31 of any given year derive this revenue source. The budget was adjusted to reflect the projected delinquent tax receipts for FY 2022

### MILLAGE RATE ILLUSTRATION

The FY 2021-2022 tax millage rate of \$1.9200 per \$1,000 of assessed value will have the following property tax impact on homes valued from \$156,000 to \$262,000:

Value of Property	\$165,000	\$231,000	\$299,000
Less Homestead	(50,000)	(50,000)	(50,000)
Taxable Value	\$115,000	\$181,000	\$249,000
Millage Rate	\$1.9200	\$1.9200	\$1.9200
Tax Bill	\$221.00	\$348.00	\$478.00

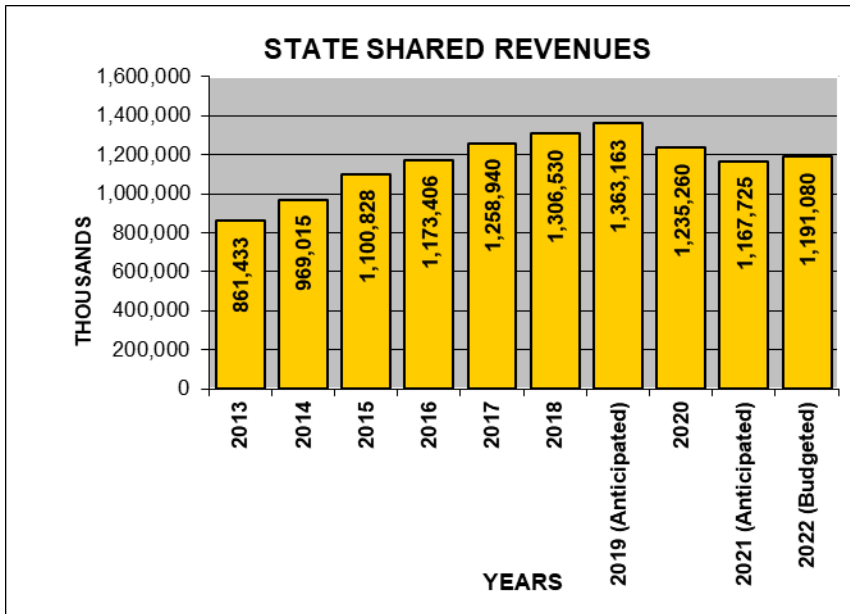
### SHARED REVENUES

Revenues in this category are developed by first contacting the various state agency's for data and fiscal trends that they are project for the new year as well as studying historical trends.

#### State Shared Revenue

Sharing of certain state revenues with cities and counties began in Florida at least as early as 1931. Financial rescue of the counties from their overwhelming boom period road debts from the 1920's came principally through sharing of the state's motor fuel tax. Little sharing with cities occurred until the state cigarette tax collections were made available to them in 1949. The Florida Revenue Sharing Act of 1972 was a major attempt by the legislature to ensure an equitable distribution at a minimum level of revenue across counties and municipalities. The current structure of the revenue sharing program has three revenue sources for municipalities: Cigarette Tax, One-cent Municipal Gas Tax and the State Alternative Fuel Decal Users Fee. There are several criteria a local government must meet in order to qualify to receive funds. For Governments eligible in 1972: levy ad valorem taxes (excluding debt service and other special millage) that will produce the equivalent of three mills per dollar of assessed valuation on the 1973 property tax base, or collect an equivalent amount of revenue from an occupational license tax, or a utility tax (or both) in



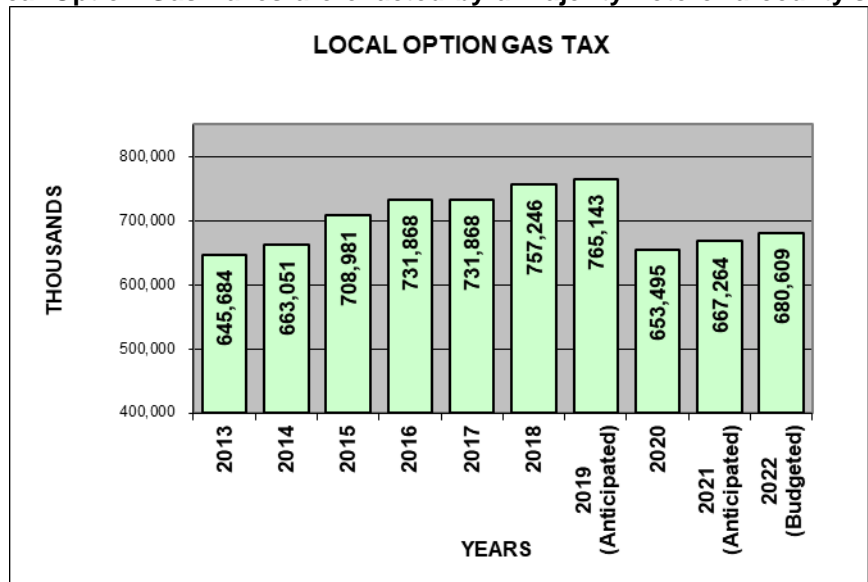


combination with the ad valorem tax. Other requirements include annual post audits of financial accounts, certification of compliance with (TRIM) Truth in Millage. Funds for the above referenced revenue sources are collected in a trust and net of administrative costs are distributed monthly to qualified recipients based on an apportionment formula comprised of three factors: weighted population, sales tax and relative ability to raise revenue. For the most part, the shared revenue sources have declined over the past two years as they are directly related to reduced population growth and the Covid -19 virus. It is anticipated that due to the creation of a vaccine the Covid-19 effect will not impact future periods in the same way.

### Local Option Gas Tax

Local governments are authorized to impose a tax of 1 cent to 6 cents on every gallon of motor fuel and special fuel sold at the retail level. Local Option Gas Taxes are enacted by a majority vote of a county's governing board or upon referendum approval, if an inter-local agreement concerning the distribution of the tax proceeds is established between the local governments in the county.

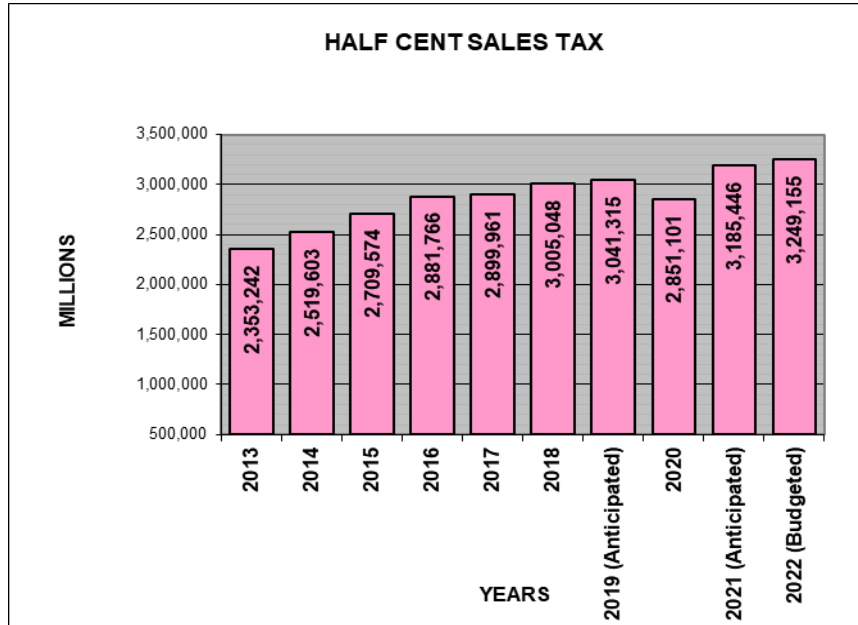
The Village participates in two separate and distinct Interlocal Agreements relative to Local Option Gas Tax as follows:



1. In 1986, an Interlocal Agreement was signed which provided a distribution formula for the six cent gas tax in effect of 1/3 of all sums collected to municipalities and 2/3 of all sums collected to the county. That Agreement was scheduled to sunset June 1, 1995. The Palm Beach County Municipal League aggressively negotiated with the County to retain that distribution formula when a new Agreement was signed.
2. A second Interlocal Agreement was signed in August 1993 providing a distribution formula for an additional five cent gas tax which the state legislation authorized the county commission to levy and the county commission approved on July 20, 1993. The approved distribution formula is 21% of all sums collected by the County from the State to municipalities and 79% of all sums collected to the County. The Agreement is written to terminate at such time as the gas tax proceeds are no longer collected and distributed, with the distribution formula scheduled for review annually.

## Half Cent Sales Tax

In 1982, the State sales tax was increased from 4% to 5% with .5% distributed to counties and municipalities. In 1985, the law was amended to provide that 9.697% of all sales tax receipts, except out-of-state taxes collected, is returned to municipalities and counties. The amount distributed to each local government is calculated by first determining the amount of sales tax to be distributed among the county government and the municipalities within the county based on a formula which is based on various population and other factors.



Like the sales tax itself, the proceeds from the sales tax distributed to local governments are subject to cyclical variations based on the level of economic activity within the particular month. In 1987, the State expanded the base upon which the sales tax is levied by including several services formerly exempted. Effective February 1, 1988, the sales tax on goods was increased to 6%. Effective January 1, 2017 the sales tax on goods was increased to 7%, based on a vote by the residents of the County. The additional 1% will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or

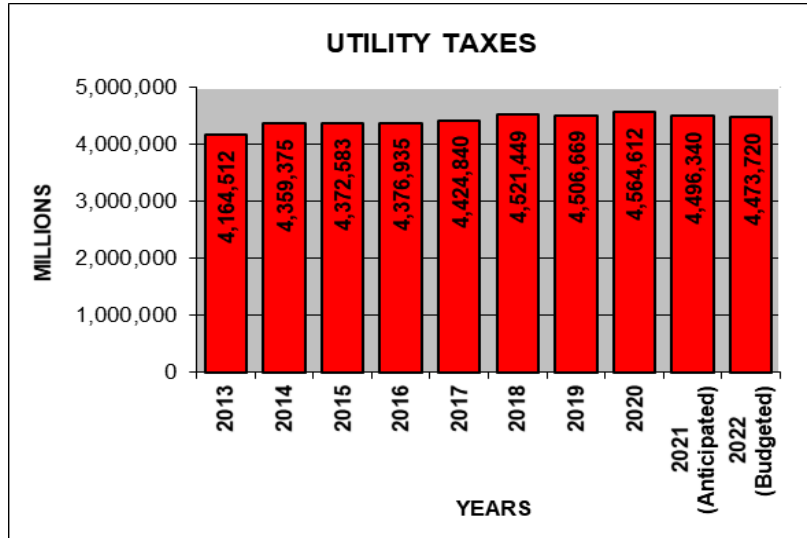
more years and any related land acquisition, land improvement, design and engineering costs.

STATE SHARED REVENUES				
Fiscal Year Ended	State Revenue Sharing	Half Cent Sales Tax	Local Option Gas Tax	Total
2013	861,433	2,353,242	645,684	3,860,359
2014	969,015	2,519,603	663,051	4,151,669
2015	1,100,828	2,709,574	708,981	4,519,383
2016	1,173,406	2,881,766	731,868	4,787,040
2017	1,258,940	2,899,961	731,868	4,890,769
2018	1,306,530	3,005,048	757,246	5,068,824
2019	1,363,163	3,041,315	765,143	5,169,621
2020	1,235,260	2,851,101	653,495	4,739,856
2021 (Anticipated)	1,167,725	3,185,446	667,264	5,020,435
2022 (Budgeted)	1,191,080	3,249,155	680,609	5,120,844

Both Utility Taxes and Franchise Fees are developed by historical trend analysis as well as gathering detailed data and projections from the various Utility Companies and Franchisee's.

### Utility Tax

Pursuant to F.S.166.231, The Village levies a utility tax, or public service tax on the purchase of electricity, metered or bottled gas and water service. The Village levies this tax at the state allowed maximum of 10% for all services.



In FY 2001, the Florida Legislature adopted the new Communications Tax Simplification law that went into effect on October 1, 2001. This legislation combined the Telecommunications utility tax as well as the Telecommunications franchise fee and cable franchise fee into one tax rate on a broad base of services. The Village adopted Resolutions 01-33 and 01-34 which set the tax rates for this tax. The rate is 5.1% plus .12% (additional rate for not charging separate permit fees) totaling 5.22%.

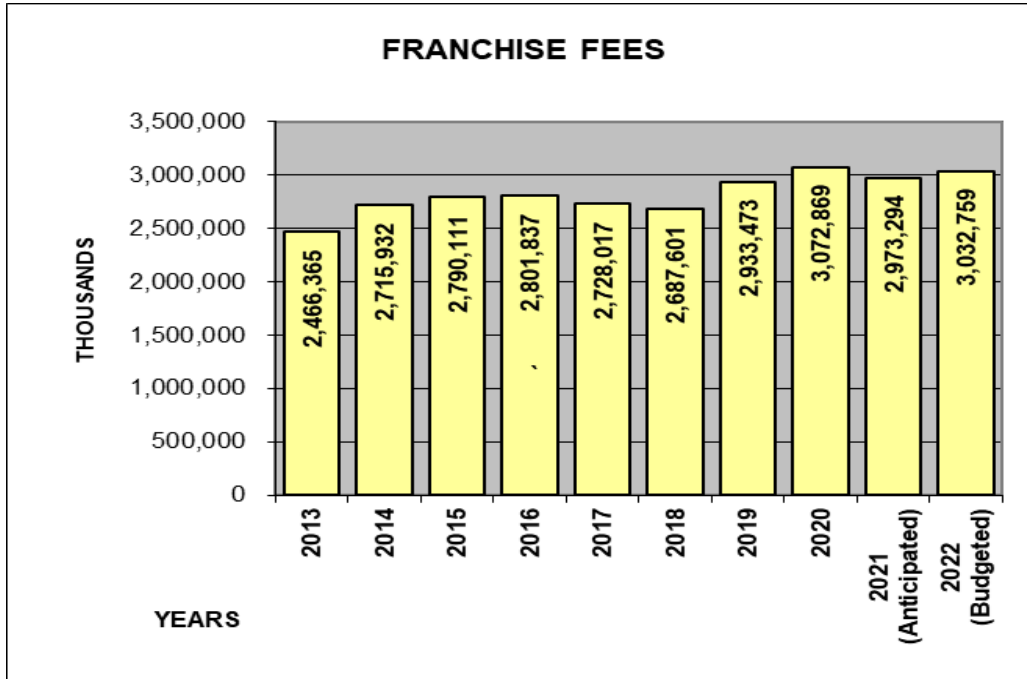
Collections from these taxes vary depending on utility usage. The water

and electricity utility tax depends to a great extent on weather conditions. Fluctuations may be experienced from these revenue sources which are beyond the ability of the Village to predict or control.

UTILITY TAX				
Fiscal Year Ended	Electricity	Water	Communications Services Tax	Total
2013	2,340,259	466,457	1,357,796	4,164,512
2014	2,603,701	472,730	1,282,944	4,359,375
2015	2,650,189	478,615	1,243,779	4,372,583
2016	2,755,210	487,357	1,134,368	4,376,935
2017	2,804,492	541,950	1,078,398	4,424,840
2018	2,877,854	571,141	1,072,454	4,521,449
2019	2,930,503	582,847	993,319	4,506,669
2020	2,955,180	629,964	979,468	4,564,612
2021 (Anticipated)	2,918,892	639,554	937,894	4,496,340
2022 (Budgeted)	2,977,270	652,345	844,105	4,473,720

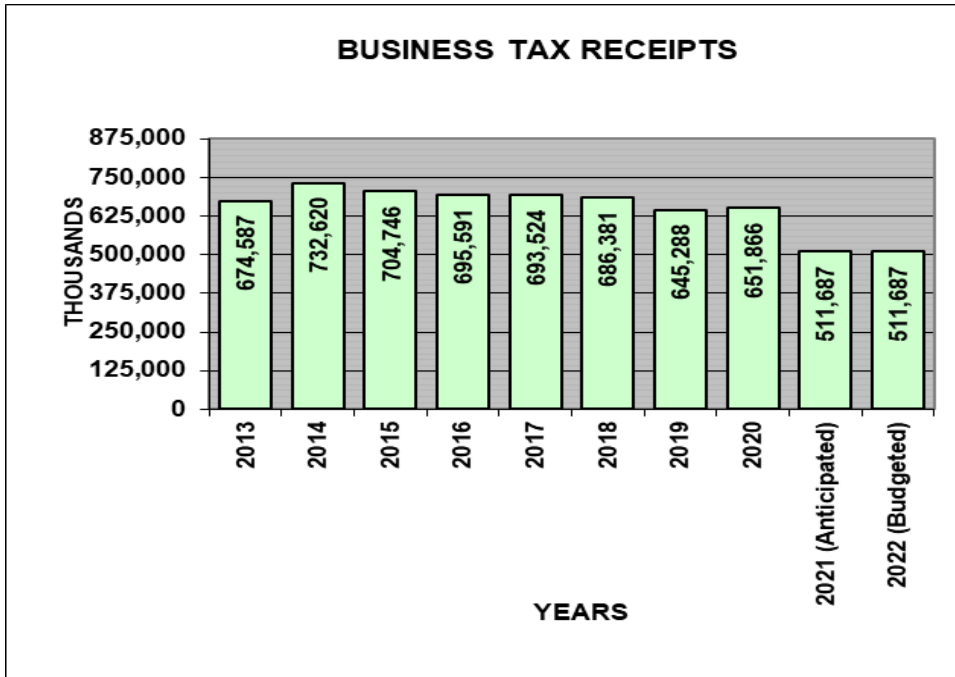
## Franchise Fees

Public utilities operating within the Village of Royal Palm Beach must pay to the Village a franchise fee in return for the right to do business within the Village and for the right to use public rights-of-way. The chart below shows the franchise agreements currently in effect.



<b>FRANCHISE FEES</b>				
<b>Fiscal Year Ended</b>	<b>Electricity</b>	<b>Water</b>	<b>Solid Waste</b>	<b>Total</b>
<b>2013</b>	<b>1,837,769</b>	<b>449,737</b>	<b>178,859</b>	<b>2,466,365</b>
<b>2014</b>	<b>1,999,458</b>	<b>524,075</b>	<b>192,399</b>	<b>2,715,932</b>
<b>2015</b>	<b>2,050,324</b>	<b>537,474</b>	<b>202,313</b>	<b>2,790,111</b>
<b>2016</b>	<b>2,027,444</b>	<b>579,051</b>	<b>195,342</b>	<b>2,801,837</b>
<b>2017</b>	<b>2,076,502</b>	<b>450,578</b>	<b>200,937</b>	<b>2,728,017</b>
<b>2018</b>	<b>2,066,225</b>	<b>442,129</b>	<b>179,247</b>	<b>2,687,601</b>
<b>2019</b>	<b>2,078,989</b>	<b>675,584</b>	<b>178,900</b>	<b>2,933,473</b>
<b>2020</b>	<b>2,081,599</b>	<b>794,615</b>	<b>196,655</b>	<b>3,072,869</b>
<b>2021 (Anticipated)</b>	<b>2,167,912</b>	<b>657,718</b>	<b>147,664</b>	<b>2,973,294</b>
<b>2022 (Budgeted)</b>	<b>2,211,270</b>	<b>670,872</b>	<b>150,617</b>	<b>3,032,759</b>

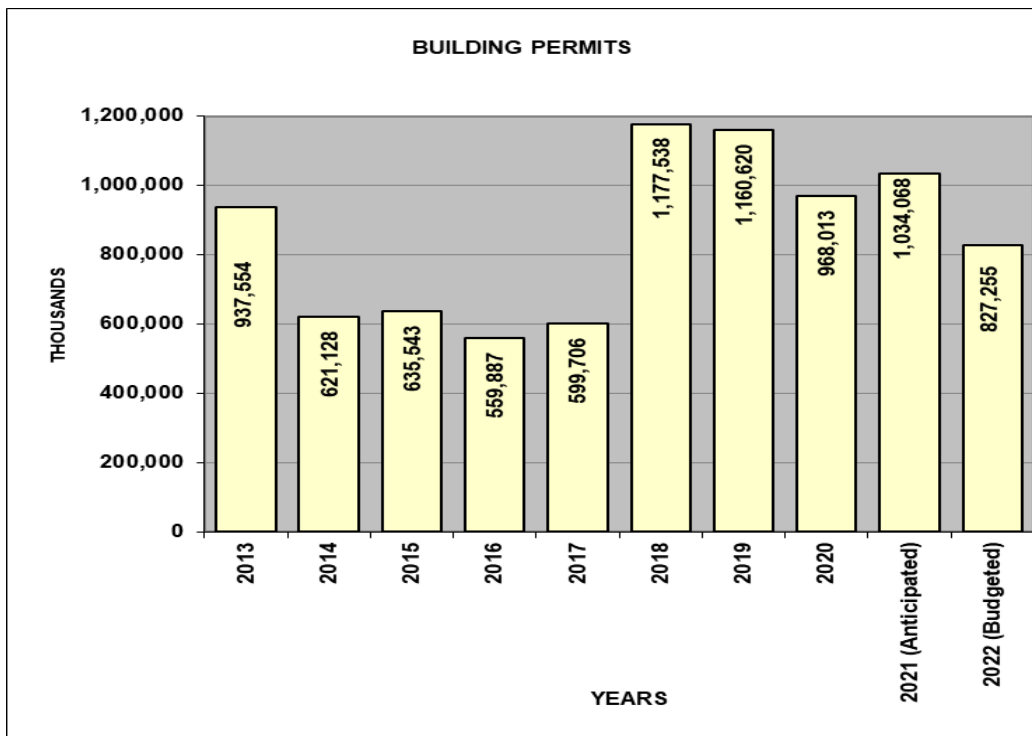
## Business Tax Receipts

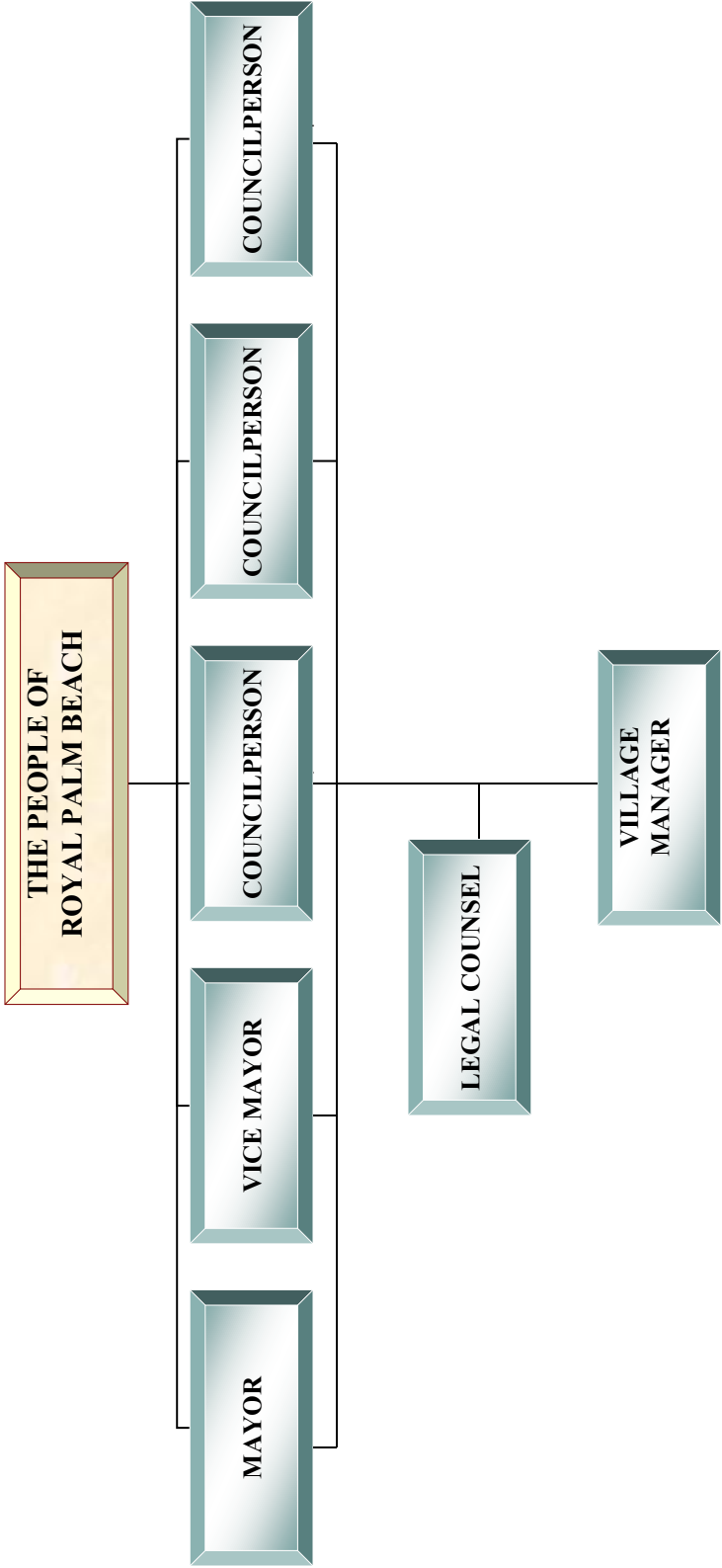


Any person engaging in or managing any business, occupation or profession within the corporate limits of the Village of Royal Palm Beach must obtain a business tax receipt. All business tax receipts must be secured at the time the business begins operation and are renewed thereafter each October 1. The fee for each business tax receipt is based on the business in which the entity is engaged.

## Building Permits

Permits are required to be issued to any individual or business who does construction work within the corporate limits of the Village. Permits are required for building/electrical, plumbing and mechanical construction. The Revenue from Building Permits fluctuates based upon current economic conditions and major construction projects. In recent years, as shown, Building Permit revenue has declined in direct relationship to the Village nearing build out.





**Village Council**

<b>OBJECT CODE NO.</b>	<b>CATEGORY RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1000/2999	Personnel Services	\$ 127,201	\$ 134,527	\$ 131,062	\$ 150,597	\$ 141,464
3000/3999	Contractual Services	69,696	61,764	78,800	65,000	65,000
4000/4999	Other Charges & Services	53,311	47,969	64,814	56,262	62,387
5000/5399	Commodities	240	136	800	400	800
5400/5999	Other Operating Expense	22,010	12,340	22,312	15,500	26,624
6000/6999	Capital Outlay			-	-	-
8000/8999	Grants and Aids	13,000	11,800	12,000	12,000	11,000
<b>Total Operating Expenses</b>		<b>\$ 285,458</b>	<b>\$ 268,536</b>	<b>\$ 309,788</b>	<b>\$ 299,759</b>	<b>\$ 307,275</b>

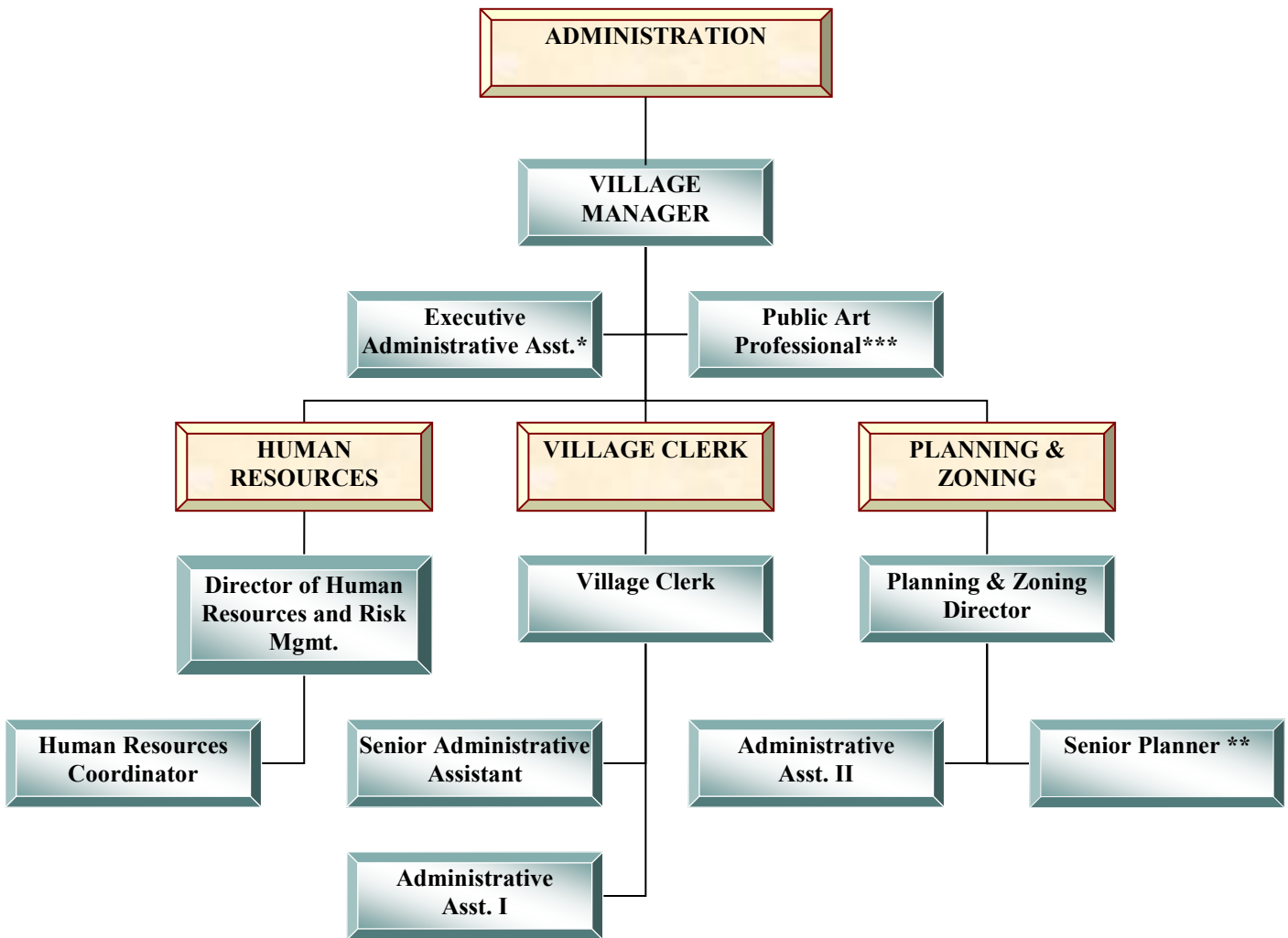
<b>OBJECT CODE NO.</b>	<b>OPERATING RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1100	Legislative	\$ 285,458	\$ 268,536	\$ 309,788	\$ 299,759	\$ 307,275
<b>Total Operating Expenses</b>		<b>\$ 285,458</b>	<b>\$ 268,536</b>	<b>\$ 309,788</b>	<b>\$ 299,759</b>	<b>\$ 307,275</b>

**BUDGETARY ACCOUNT SUMMARY**  
**Village Council**  
**001-1100-511**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Council Salaries	52,041	53,444	52,841	52,953	53,633
2198	Medicare	1,237	1,250	852	1,146	863
2199	FICA	5,290	5,345	3,643	4,901	3,692
2299	Retirement Contributions	22,829	23,684	25,797	23,724	34,180
2399	Life/Health Ins.	45,804	50,804	47,929	67,873	49,096
	Sub Total	<u>127,201</u>	<u>134,527</u>	<u>131,062</u>	<u>150,597</u>	<u>141,464</u>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	69,696	61,764	78,800	65,000	65,000
	Sub Total	<u>69,696</u>	<u>61,764</u>	<u>78,800</u>	<u>65,000</u>	<u>65,000</u>
<b>OTHER CHARGES &amp; SVCS</b>						
4011	Travel/Per Diem-Mayor	174	1,165	3,000	4,000	3,500
4012	Travel/Per Diem-Councilperson (Seat 4)	1,561	1,571	2,500	1,000	2,500
4013	Travel/Per Diem-Councilperson (Seat 2)	300	35	1,300	1,000	1,300
4014	Travel/Per Diem-Vice Mayor (Seat 1)	4,501	3,374	3,000	4,000	3,500
4015	Travel/Per Diem-Councilperson (Seat 3)	912	1,556	2,500	1,000	2,000
4030	Car Allowance	30,246	31,062	28,669	31,417	31,417
4111	Cell Phone Allowance	4,337	4,353	4,320	4,320	4,320
4890	Promotional Activities	5,545	2,379	12,200	6,200	6,700
4920	Legal Ads	3,230		3,525	525	3,350
4990	Other Current Charges	2,505	2,474	3,800	2,800	3,800
	Sub Total	<u>53,311</u>	<u>47,969</u>	<u>64,814</u>	<u>56,262</u>	<u>62,387</u>
<b>COMMODITIES</b>						
5110	Office Supplies	177	88	600	200	600
5220	Operating Supplies	63	48	200	200	200
5240	Furniture/Equipment <\$5,000					0
5295	Emergency Exp - COVID-19					0
	Sub Total	<u>240</u>	<u>136</u>	<u>800</u>	<u>400</u>	<u>800</u>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	22,010	12,340	18,812	15,000	23,124
5440	Training/Ed			3,500	500	3,500
	Sub Total	<u>22,010</u>	<u>12,340</u>	<u>22,312</u>	<u>15,500</u>	<u>26,624</u>
<b>GRANTS &amp; AIDS</b>						
8302	Local Scholarships	10,000	10,000	10,000	10,000	10,000
8303	RPBHS Project Graduation				0	0
8304	Arbor Day	1,000	800	1,000	1,000	1,000
8306	Relay for Life	2,000	1,000	1,000	1,000	0
	Sub Total	<u>13,000</u>	<u>11,800</u>	<u>12,000</u>	<u>12,000</u>	<u>11,000</u>
<b>GRAND TOTAL</b>		<u><u>285,458</u></u>	<u><u>268,536</u></u>	<u><u>309,788</u></u>	<u><u>299,759</u></u>	<u><u>307,275</u></u>



**THIS PAGE INTENTIONALLY LEFT BLANK**



\* 50% Village Manager / 50% Engineering  
 \*\* Senior Planner – New Position  
 \*\*\* Public Art Professional – New Position

**Village Manager**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,366,988	\$ 1,349,912	\$ 1,312,843	\$ 1,237,056	\$ 1,553,118
3000/3999	Contractual Services	134,039	159,742	257,285	146,980	241,285
4000/4999	Other Charges & Services	86,938	50,074	142,115	67,696	184,890
5000/5399	Commodities	11,970	52,952	17,265	21,816	17,615
5400/5999	Other Operating Expense	17,851	25,083	16,878	29,588	15,994
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 1,617,786</b>	<b>\$ 1,637,763</b>	<b>\$ 1,746,386</b>	<b>\$ 1,503,137</b>	<b>\$ 2,012,902</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1200	Village Manager	\$ 840,498	\$ 860,714	\$ 971,994	\$ 753,206	\$ 1,108,711
1210	Human Resources	324,336	331,085	350,199	342,630	365,101
1215	Planning & Zoning	452,952	445,964	424,193	407,301	539,090
<b>Total Operating Expenses</b>		<b>\$ 1,617,786</b>	<b>\$ 1,637,763</b>	<b>\$ 1,746,386</b>	<b>\$ 1,503,137</b>	<b>\$ 2,012,902</b>

**Department Description**

**Village Manager**

The Village Manager serves as the chief administrative officer responsible to the Village Council for the administration of Village affairs, including oversight of the functions and activities of each department, ensures the laws, provisions of the Charter and acts of the council are faithfully executed, prepares and submits the annual budget and comprehensive annual financial report and interacts with citizens regarding the Village's programs and projects.

**Village Clerk**

Record and maintain an accurate record of the official actions of the Village Council and Village Boards. Serve as custodian of Village seal and official records and provide information to the public, Village departments and other governmental agencies.

**Major Objectives**

1. Provide clerical assistance, completed reports and recommendations to the Village Council.
2. Prepare and submit a balanced operating budget and a five-year Capital Improvement Program each year to the Council.
3. Ensure complaints and citizen requests are handled by all departments in an expedient and fair manner.
4. Respond to requests for research, information and copies of public records in a timely, courteous and efficient manner.
5. Interact with local community organizations and groups regarding programs, facilities and services provided by the Village.
6. Administer the budget priorities and goals set by the Council through the Village departments.
7. Manages the implementation of all policies, procedures, resolutions and ordinances through the department heads.
8. Coordinate the Village's records management program in compliance with State laws.
9. Conduct municipal elections in accordance with Village, County and State laws.
10. Prepare council meeting agendas for publication and distribution.

<b>Performance/Workload Indicators</b>	<b>Actual 2019-2020</b>	<b>Projected 2020-2021</b>	<b>Estimated 2021-2022</b>
<b>Council meetings</b>	<b>17</b>	<b>15</b>	<b>15</b>
<b>Council Meeting Agenda Items Prepared</b>	<b>198</b>	<b>160</b>	<b>175</b>
<b>No. of minutes pages transcribed</b>	<b>102</b>	<b>90</b>	<b>100</b>
<b>No. of Boards Supported</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>No. of recorded documents</b>	<b>319</b>	<b>300</b>	<b>300</b>
<b>No. of Mailed Newsletters</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No. of E- Newsletters</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>No of Community Connection Publications</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>No. of PATV/Electronic Sign updates</b>	<b>704</b>	<b>900</b>	<b>900</b>
<b>Elections conducted</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Annual Budget &amp; CIP, CAFR, Investment report</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Strategic Plan Policy Change Initiatives</b>	<b>12</b>	<b>19</b>	<b>12</b>
<b>Strategic Plan Initiatives MA,MI,MP/H</b>	<b>212</b>	<b>157</b>	<b>150</b>
<b>Service Delivery Cost/Person</b>	<b>654</b>	<b>689</b>	<b>637</b>

**Number of Personnel**

**2019/2020: 4.5 f/t – 1 p/t**

**2020/2021: 4.5 f/t – 1 p/t**

**2021/2022 – 4.5 f/t**

**Major Budget/Service Level Changes**

**Elimination of part time Intern position.**

**BUDGETARY ACCOUNT SUMMARY**  
**Village Manager**  
**001-1200-512**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	327,327	343,446	331,499	323,988	339,754
1299	Salaries - Regular	147,907	118,669	163,570	139,684	199,709
1499	Overtime	1,688	1,217	4,500	885	4,500
2198	Medicare	6,692	6,680	7,033	6,345	7,822
2199	FICA	23,528	22,493	30,799	20,188	33,447
2299	Retirement Contrib	91,392	99,143	97,384	99,908	120,171
2399	Life/Health Ins.	99,408	80,381	91,299	73,839	91,866
	<b>Sub Total</b>	<b>697,942</b>	<b>672,029</b>	<b>726,083</b>	<b>664,835</b>	<b>797,270</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	67,183	77,684	115,000	8,000	140,000
3490	Other Contractual Services	628	7,748	1,525	1,000	525
	<b>Sub Total</b>	<b>67,811</b>	<b>85,432</b>	<b>116,525</b>	<b>9,000</b>	<b>140,525</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	1,839	866	8,825	4,000	8,250
4111	Cell Phone Allowance	1,687	1,693	1,696	1,696	1,696
4420	Leases - Equipment	6,044	5,749	6,590	7,000	7,640
4620	R&M Vehicles	1,643	393	500	1,700	500
4630	R&M Equipment	0	0	200	100	200
4710	Printing & Binding	10,656	1,135	1,500	300	27,500
4890	Promotional Activities	20,512	12,912	19,475	19,475	33,825
4915	Election Expenses	1,482	1,548	57,660	1,000	59,460
4920	Legal Ads	6,972	5,878	10,000	4,000	10,000
4940	Licenses & Fees	420		350	100	150
4990	Other Current Charges	221	417	750	500	750
	<b>Sub Total</b>	<b>51,476</b>	<b>30,591</b>	<b>107,546</b>	<b>39,871</b>	<b>149,971</b>
<b>COMMODITIES</b>						
5110	Office Supplies	3,117	4,409	5,800	2,500	5,900
5210	Fuel & Lube	2,199	1,428	2,515	2,000	2,515
5220	Operating Supplies	3,062	5,739	4,800	3,000	4,800
5240	Furniture/Equipment <\$5,000	510	62	0	0	0
5295	Emergency Exp - COVID-19		39,959		10,000	0
	<b>Sub Total</b>	<b>8,888</b>	<b>51,597</b>	<b>13,115</b>	<b>17,500</b>	<b>13,215</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	12,759	20,193	5,125	20,000	4,505
5440	Training/Ed	1,622	872	3,600	2,000	3,225
	<b>Sub Total</b>	<b>14,381</b>	<b>21,065</b>	<b>8,725</b>	<b>22,000</b>	<b>7,730</b>
<b>CAPITAL OUTLAY</b>						
6699	Ofc Furn & Equip				-	0
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>840,498</b>	<b>860,714</b>	<b>971,994</b>	<b>753,206</b>	<b>1,108,711</b>

**Division Description**

To provide broad and comprehensive, quality human resource and risk programs in all areas of Village operations and administration. Plans, directs and implements all human resources activities and policies, including the following: employee recruitment, selection, orientation, and processing of staffing changes; job classification, compensation, evaluations, retirement and FSA/HSA/HRA administration, benefit review, negotiation, administration and assistance with issues; employee awards, wellness, goodwill and employee appreciation events, and self-improvement training; fair and consistent application of the Village Policy & Procedure manual, Title VI ADA Coordinator, compliance with State, Federal, and county laws/ordinances and personnel records management, HIPAA, unemployment claims management, payroll, wage and labor oversight, litigation, and investigations; safety and risk management, post emergency, drug free workplace, claims management, liaison for third party claims, safety training, and property schedule maintenance.

**Major Objectives**

1. Recruit new employees and orient them to Village policies and programs. Stay within Statute compliance for Level II and employee/volunteer background checks.
2. Continue to plan, revise and implement all human resources policies, procedures, job descriptions, compensation scales and programs. Maintain and update online forms for Village employees.
3. Conduct training sessions for employees and supervisors on relevant Human Resources and Risk Management topics.
4. Assist the Village Manager and department heads with labor relations and disciplinary matters including grievance resolution for fair and consistent application.
5. Analyze employee health benefits, review current and new contract negotiations and provide recommendations. Assist employees with benefit issues, correspondence and appeals.
6. Continue to develop and facilitate a comprehensive risk management program, including an effective Safety Committee, training and education to reduce claims, as well as active claims management with carrier, employee and third parties. Analyzing the property schedule to reflect current economic changes and or additions/deletion. Assist with FEMA claims preparation and loss tracking. Actively investigate and manage all liability and property claims.
7. Maintain an employee awards program to recognize employees and work groups for exemplary conduct, accomplishments and acts of service they have performed.

Performance/Workload Indicators	Actual 2019/2020	Projected 2020/21	Estimated 2021/2022
Job Applications Processed	1800	1000	1900
Recruitment/Orientations conducted	28	15	15
Benefits Enrollments	189 Medical, 198 Dental, 88 Vision	188 Medical, 192 Dental, 85 Vision	190 medical 185 Dental 70 Vision
Training Sessions	5	5	10
Investigations	5	6	7
Workers Comp Claims	4	6	4
Liability Claims	1	3	3

**Number of Personnel**

2019/2020:     2 f/t                      2020/2021:     2 f/t                      2021/2022:     2 f/t

**BUDGETARY ACCOUNT SUMMARY**  
**Human Resources**  
**001-1210-512**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	138,263	145,420	147,828	146,284	151,510
1299	Salaries - Regular	71,263	73,172	72,237	73,567	74,036
1499	Overtime	666	737	1,600	566	1,600
2198	Medicare	2,884	3,002	3,204	3,075	3,270
2199	FICA	12,334	12,837	13,696	13,149	13,984
2299	Retirement Contrib	39,724	44,216	43,753	48,475	51,964
2399	Life/Health Ins.	30,936	31,203	32,814	28,807	33,160
	Sub Total	<u>296,070</u>	<u>310,587</u>	<u>315,132</u>	<u>313,922</u>	<u>329,523</u>
<b>CONTRACTUAL SERVICES</b>						
3110	Medical/Physicals	1,549	494	3,980	1,200	3,980
3190	Other Services - Professional	18,898	14,048	16,780	16,780	16,780
	Sub Total	<u>20,447</u>	<u>14,542</u>	<u>20,760</u>	<u>17,980</u>	<u>20,760</u>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	2,359	125	5,070	3,000	5,070
4111	Cell Phone Allowance	843	847	848	848	848
4890	Promotional Activities	1,402	2,338	2,450	2,446	2,800
4990	Other Current Charges	346	139	370	92	370
	Sub Total	<u>4,950</u>	<u>3,449</u>	<u>8,738</u>	<u>6,386</u>	<u>9,088</u>
<b>COMMODITIES</b>						
5110	Office Supplies	150	55	200	135	200
5220	Operating Supplies	303	97	700	449	500
5240	Furniture/Equipment <\$5,000				0	0
5290	Hurricane Supplies			350	0	300
5295	Emergency Exp - COVID-19				31	300
	Sub Total	<u>453</u>	<u>152</u>	<u>1,250</u>	<u>616</u>	<u>1,300</u>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	348	718	875	875	586
5440	Training/Ed	2,068	1,637	3,444	2,850	3,844
	Sub Total	<u>2,416</u>	<u>2,355</u>	<u>4,319</u>	<u>3,725</u>	<u>4,430</u>
<b>CAPITAL OUTLAY</b>						
6699	Ofc Furn & Equip				-	-
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>GRAND TOTAL</b>		<u><u>324,336</u></u>	<u><u>331,085</u></u>	<u><u>350,199</u></u>	<u><u>342,630</u></u>	<u><u>365,101</u></u>



**Division Description**

The Planning Division ensures development is planned, constructed and documented according to the Village’s Comprehensive Plan, Village Code, and State Statutes. Provide technical support to the Planning Commission, Village Council and Building Division. The department reviews land development applications and building permits for zoning compliance; evaluates and updates the Village Code and Comprehensive Plan; and responds to public inquiries.

**Major Objectives**

1. Development review of Site Plans.
2. Maintain Village Property and Asset Plan.
3. Keep up to date the Development Review Procedures and Flow Charts for Applicants.
4. Monitor the Annexation Policy and Action Plan.
5. Continue to maintain orderly and easily navigable development projects files both internally and on the internet for public viewing
6. Provide accurate analyses and reporting on proposed land development applications.
7. Provide accurate and responsive answers to the general public regarding land development, real property, and procedural inquiries.
8. Provide ongoing training of the Planning and Zoning Commission on Village’s Code of Ordinances
9. Create new Development Application Manuals for each of the Development Applications for the new Online Application Submittal (OAS) process.
10. Maintain the Village’s Developments in Progress WebMap.
11. Southern Properties Park.
12. Southern Boulevard Property Development.
13. Get Staff trained to use the new permitting and review processes with OAS and establish Standard Operating Procedures SOP’s.

Performance/Workload Indicators	Actual 2019/2020	Projected 2020/2021	Estimated 2021/2022
Managed Development Applications (CP, RZ, SP, SPM, SE, AAR, SpE, DA, FP, PP, ANNX, MCIC, TEXT, and Ease)*	118	157	138
Variance and Waiver Requests	21	19	19
Landscape Inspections	37	49	43
Permit Plan Review	1,153	1,345	1,249
Business Tax Receipt	598	797	698

**Number of Personnel**

2019/2020:     3.0 f/t                      2020/20201:     2.0 f/t                      2021/2022:     3.0 f/t

**Major Budget/Service Level Changes**

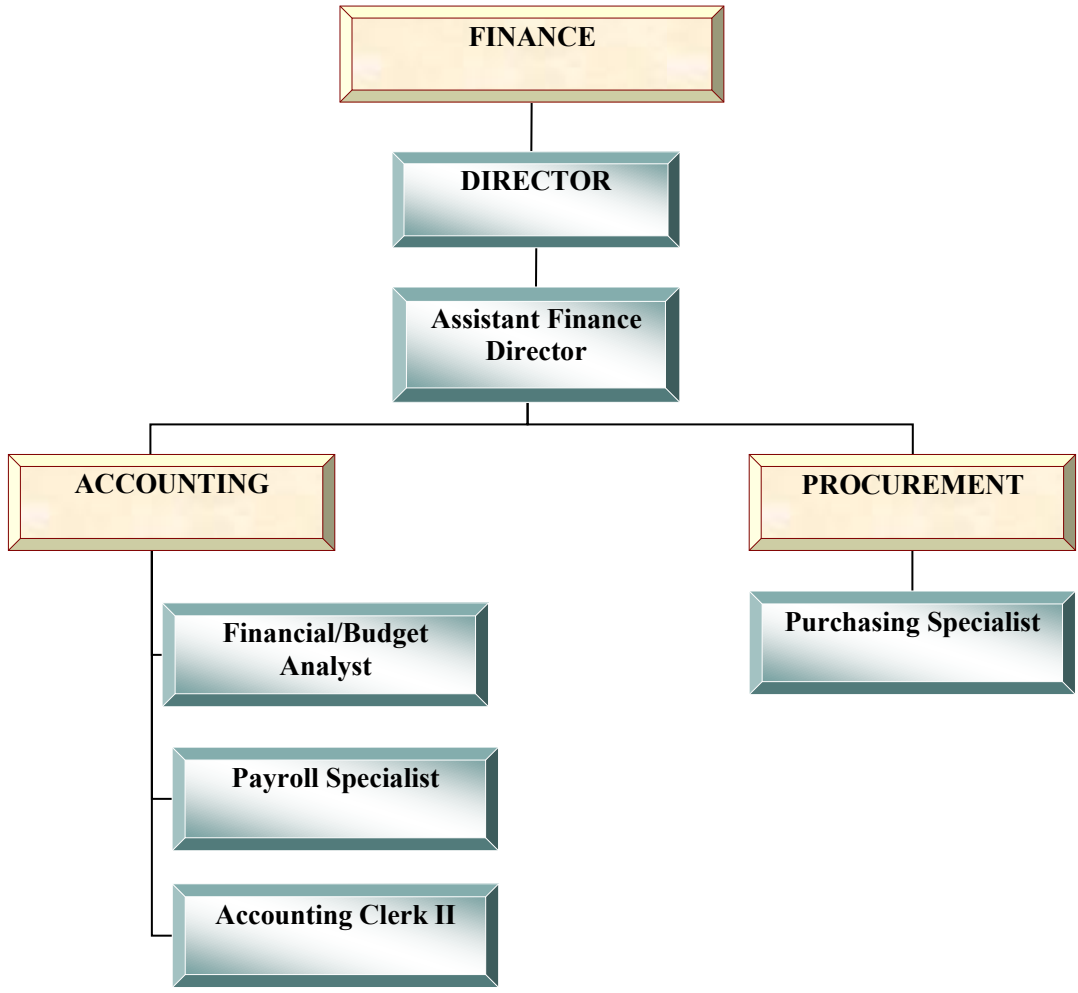
**New Position for Senior Planner**

\* CP = Comprehensive Plan, RZ = Rezoning, SP = Site Plan, SPM = Site Plan Modification, SE = Special Exceptions, AAR = Architectural and Aesthetic Review, V = Variance, SpE = Special Events, DA = Developers Agreement, FP= Final Plat, PP = Preliminary Plat, ANNX = Annexation, MCIC = Modification to a Council Imposed Condition, TEXT = Text Amendments, Ease = Easement Abandonments.

**BUDGETARY ACCOUNT SUMMARY**  
**Planning & Zoning**  
**001-1215-515**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	118,628	126,133	130,611	128,608	137,920
1299	Salaries - Regular	127,745	123,394	48,108	47,372	130,505
1499	Overtime	455	382	1,000	666	1,000
2198	Medicare	3,271	3,305	2,591	2,362	3,892
2199	FICA	13,986	14,131	11,081	10,101	16,642
2299	Retirement Contrib	22,533	22,396	17,136	16,306	54,131
2399	Life/Health Ins.	86,358	77,555	61,101	52,883	82,235
	Sub Total	<u>372,976</u>	<u>367,296</u>	<u>271,628</u>	<u>258,298</u>	<u>426,325</u>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	45,781	59,768	120,000	120,000	80,000
	Sub Total	<u>45,781</u>	<u>59,768</u>	<u>120,000</u>	<u>120,000</u>	<u>80,000</u>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	1,730	359	4,103	0	4,103
4111	Cell Phone Allowance	843	846	848	809	848
4710	Printing & Binding	144	232	500	250	500
4890	Promotional Activities	27	139	200	200	200
4920	Legal Ads	27,600	14,293	20,000	20,000	20,000
4990	Other Current Charges	168	165	180	180	180
	Sub Total	<u>30,512</u>	<u>16,034</u>	<u>25,831</u>	<u>21,439</u>	<u>25,831</u>
<b>COMMODITIES</b>						
5110	Office Supplies	358	177	1,000	1,000	1,000
5220	Operating Supplies	1,269	1,026	1,200	2,000	1,400
5240	Furniture/Equipment <\$5,000	1,002		700	700	700
5295	Emergency Exp - COVID-19					0
	Sub Total	<u>2,629</u>	<u>1,203</u>	<u>2,900</u>	<u>3,700</u>	<u>3,100</u>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	929	1,363	1,634	1,663	1,634
5440	Training/Ed	125	300	2,200	2,200	2,200
	Sub Total	<u>1,054</u>	<u>1,663</u>	<u>3,834</u>	<u>3,863</u>	<u>3,834</u>
<b>CAPITAL OUTLAY</b>						
6699	Ofc Furn & Equip				0	0
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>GRAND TOTAL</b>		<u><u>452,952</u></u>	<u><u>445,964</u></u>	<u><u>424,193</u></u>	<u><u>407,301</u></u>	<u><u>539,090</u></u>

**THIS PAGE INTENTIONALLY LEFT BLANK**



**Finance**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,050,689	\$ 643,605	\$ 699,245	\$ 634,057	\$ 721,954
3000/3999	Contractual Services	164,114	164,535	178,368	155,010	246,930
4000/4999	Other Charges & Services	232,794	5,509	16,705	12,148	18,484
5000/5399	Commodities	6,925	5,822	6,850	6,157	6,910
5400/5999	Other Operating Expense	3,317	1,673	5,830	2,483	6,065
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 1,457,839</b>	<b>\$ 821,144</b>	<b>\$ 906,998</b>	<b>\$ 809,854</b>	<b>\$ 1,000,343</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1300	Finance	\$ 1,457,839	\$ 821,144	\$ 906,998	\$ 809,854	\$ 1,000,343
<b>Total Operating Expenses</b>		<b>\$ 1,457,839</b>	<b>\$ 821,144</b>	<b>\$ 906,998</b>	<b>\$ 809,854</b>	<b>\$ 1,000,343</b>

**Department Description**

**Administration**

Responsible for the coordination of all financial activities of the Village by acting as liaison to other Department Heads, the Public and Village Manager; directly responsible for policy implementation relating to Cash Management, Budgetary Practices and Control, Audit Coordination and Financial Planning Activities.

**Accounting**

Responsible for four (4) accounting functions within the Finance Department: (1) Accounts Payable, the payment of outstanding obligations owed by the Village; (2) Accounts Receivable, the billing and collection of amounts owed to the Village; (3) Payroll, the preparation and distribution of all related records, reports and findings; (4) General Ledger, the processing of journal entries, verification and creation of account structure and monthly revenue and expenditure reports.

**Purchasing**

Responsible for the procurement of materials and services for Village Departments at the lowest cost/quantity ratio and within specifications in accordance with Village, State and other applicable laws and regulations; and the maintenance of General Fixed Asset inventory and the disposition of Village owned equipment designated as surplus.

**Major Objectives**

1. Maintain investment practices at 100% of idle funds.
2. Complete the annual audit by January 31st of each year and issue report by February 28th.
3. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Obtain GFOA Distinguished Budget Presentation Award.
5. Prepare process and pay all approved invoices weekly.
6. Update purchasing procedures as necessary.
7. Process bi-weekly payroll and have available for distribution by every other Friday.
8. Prepare bank reconciliation's on a monthly basis.
9. Analyze cash receipts daily.

Performance/Workload Indicators	Actual 2019/2020	Projected 2020/2021	Estimated 2021/2022
Monthly financial reports issued	12	12	12
Number of funds budgeted	8	8	8
Purchase orders issued	330	298	350
Accounts payable checks processed	3944	3536	3892
Payroll checks processed	3717	3352	3622

**Number of Personnel**

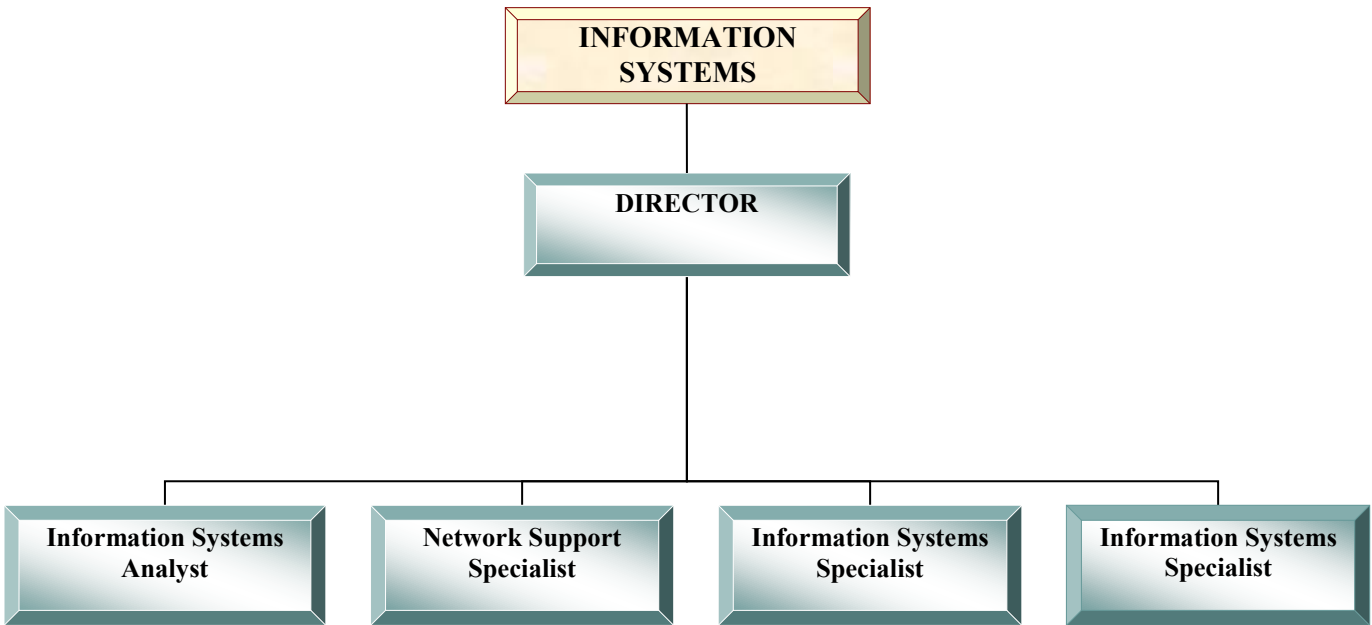
2019/2020:    6 f/t                      2020/2021:    6 f/t                      2021/2022:    6 f/t

**Major Budget/Service Level Changes:**                      None

**BUDGETARY ACCOUNT SUMMARY**

Finance  
001-1300-513

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	153,136	154,267	155,312	154,865	159,180
1299	Salaries - Regular	653,365	333,890	336,298	319,123	338,375
1499	Overtime	1,071	789	1,500	133	1,500
2198	Medicare	11,408	6,973	7,181	6,759	7,243
2199	FICA	47,676	28,625	30,706	26,914	30,971
2299	Retirement Contrib	91,247	69,603	68,403	68,482	83,004
2399	Life/Health Ins.	92,786	49,458	99,845	57,781	101,682
	<b>Sub Total</b>	<b>1,050,689</b>	<b>643,605</b>	<b>699,245</b>	<b>634,057</b>	<b>721,954</b>
<b>CONTRACTUAL SERVICES</b>						
3180	Investment Services	53,437	53,893	60,600	45,776	60,600
3190	Other Services - Professional	56,577	50,667	53,400	53,534	117,060
3290	Other Auditing Services				0	0
3299	Accounting & Auditing	54,100	59,975	64,368	55,700	69,270
	<b>Sub Total</b>	<b>164,114</b>	<b>164,535</b>	<b>178,368</b>	<b>155,010</b>	<b>246,930</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	3,236	90	9,397	9,397	10,851
4110	Communication Svcs	54	0	0	0	0
4111	Cell Phone Allowance	2,123	846	848	809	848
4620	R&M Vehicles	191	95		26	0
4630	R&M Equipment	1,594			0	0
4640	R&M Radios/Computers	12,481	1,271		0	0
4650	Maintenance Contracts	210,305	207	425	0	425
4710	Printing & Binding	1,189	1,075	1,500	0	1,700
4920	Legal Ads - Advertising		150	1,000	0	1,000
4940	Licenses & Fees	975	975	975	929	1,050
4990	Other Current Charges	646	800	2,560	987	2,610
	<b>Sub Total</b>	<b>232,794</b>	<b>5,509</b>	<b>16,705</b>	<b>12,148</b>	<b>18,484</b>
<b>COMMODITIES</b>						
5110	Office Supplies	2,597	3,679	4,040	3,113	4,100
5210	Fuel & Lube	80	423		0	0
5220	Operating Supplies	4,248	1,637	2,810	3,044	2,810
5240	Furniture/Equipment <\$5,000					0
5290	Hurricane Expenditures					0
5295	Emergency Exp - COVID-19		83			0
	<b>Sub Total</b>	<b>6,925</b>	<b>5,822</b>	<b>6,850</b>	<b>6,157</b>	<b>6,910</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	1,422	770	2,705	1,607	2,710
5440	Training/Ed	1,895	903	3,125	877	3,355
	<b>Sub Total</b>	<b>3,317</b>	<b>1,673</b>	<b>5,830</b>	<b>2,483</b>	<b>6,065</b>
<b>CAPITAL OUTLAY</b>						
6499	Machinery & Equip				-	-
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>1,457,839</b>	<b>821,144</b>	<b>906,998</b>	<b>809,854</b>	<b>1,000,343</b>





Information Systems

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services		579,699	608,330	613,524	639,252
3000/3999	Contractual Services		6,139	60,000	15,000	85,000
4000/4999	Other Charges & Services		274,524	446,078	421,508	470,278
5000/5399	Commodities		19,324	1,797	12,586	1,250
5400/5999	Other Operating Expense		2,638	6,775	3,224	4,250
6000/6999	Capital Outlay		-	-	-	-
<b>Total Operating Expenses</b>		<b>0</b>	<b>882,324</b>	<b>1,122,980</b>	<b>1,065,842</b>	<b>1,200,030</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1600	Information Systems		882,324	1,122,980	1,065,842	1,200,030
<b>Total Operating Expenses</b>		<b>0</b>	<b>882,324</b>	<b>1,122,980</b>	<b>1,065,842</b>	<b>1,200,030</b>

**Department Description**

The Information Systems Department (I.S.) is responsible for providing the Village of Royal Palm Beach government with proactive leadership in village wide information, communications, and telecommunications technologies. The primary responsibilities incorporate providing and maintaining the Village's complex data and communications network infrastructures, online services & presence, cloud environments, enterprise applications; and in ensuring the security of the Village's information and data processes, and provision of disaster recovery and business continuity.

**Our Mission**

To deliver current, comprehensive, and accurate information and technology solutions in a user-friendly and reliable medium to policy makers and management for their decision making process; to staff for effective processing of their work; and to the citizens and business community of Royal Palm Beach for effective access to Village information and interaction with processes.

**To meet this mission, we will:**

- Develop, enhance, and manage the Village's enterprise network infrastructure capable of supporting our mission; to provide high speed, transparent, and highly functional connectivity among all information resources.
- Provide capabilities including the ability to develop and manage the distribution of information through broadcast, narrowcast, broadband, software, the Web and other telecommunications technologies.
- Provide effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all Village departments
- Acquiring computer hardware and software in cooperation with all village departments by partnering with strategic solutions providers and providing leadership during implementation.
- Promote and facilitate the effective integration of technology into the basic mission of the village through planning, programming, training, consulting, and other support activities.
- Develop and maintain highly effective, reliable, secure, and innovative information systems to support department's functions.
- Facilitate the collection, storage, security and integrity of electronic data while ensuring appropriate access.
- Promote new uses of information technology within the Village through the support for innovative applications.

**Major FY22 Objectives**

1. Deploy Engineering Electronic Plan Review, online application submittal, and online payment; with seamless integration to CentralSquare Click2gov online payment and Naviline project information.
2. Map open Navline permits to geographical location in GIS for quick visualization and analysis of data out on the field.
3. Facilitate deployment of enhanced video surveillance cameras to Commons Park.
4. Deploy AnalyticsNow “scoreboards” to help automate and track the progress of objectives, allowing decision makers to monitor financial key performance indicators, link strategy and tactics, capture organizational strategy visually, and focus on high-priority objectives.
5. Enhancements to multi-layered network security of physical/logical defense measures to prevent, detect, and quickly address network/data security breaches.

Performance/Workload Indicators	Actual 2019/2020	Estimated 2020/2021	Estimated 2021/2022
Number of workstations, servers, routers, and peripherals devices supported	700	750	800
Number of software applications supported	125	130	131
Number of Website Visits	462,184	564,510	609,671
Number of Online Requests (via Municode Web)	2,181	2,516	2,700
Number of Followers on Twitter	900	950	1,000
Number of Followers on Facebook	4,825	4,900	5,000
Number of Subscribers in CodeRed Database	15,451	15,519	15,600
Number of desktop support issues resolved. Requests received In-person, email, phone, or WebQA.	2,900	3,500	4,100

**Number of Personnel**

2019/2020: 4 f/t                      2020/2021: 5 f/t                      2021/2022: 5 f/t

**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**  
**Information Systems**  
**001-1600-516**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	3,571	120,514	131,219	128,748	134,486
1299	Salaries - Regular	7,490	302,151	325,247	322,237	338,769
1499	Overtime				0	0
2198	Medicare	153	5,915	6,660	6,261	6,891
2199	FICA	655	25,290	28,475	26,773	29,464
2299	Retirement Contrib	937	57,185	38,901	60,854	51,420
2399	Life/Health Ins.	3,088	68,644	77,828	68,651	78,222
	<b>Sub Total</b>	<b>15,894</b>	<b>579,699</b>	<b>608,330</b>	<b>613,524</b>	<b>639,252</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional		6,139	60,000	15,000	85,000
	<b>Sub Total</b>	<b>0</b>	<b>6,139</b>	<b>60,000</b>	<b>15,000</b>	<b>85,000</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem		10	1,380	1,200	1,380
4110	Communication Svcs		105	300	30	0
4111	Cell Phone Allowance	26	846	848	848	848
4620	R&M Vehicles		55	250	200	250
4630	R&M Equipment		6,324	7,000	5,000	7,000
4640	R&M Radios/Computers		13,018	12,000	14,000	15,000
4650	Maintenance Contracts	150	253,771	424,000	400,000	445,300
4710	Printing & Binding				0	0
4920	Legal Ads		165		0	200
4940	Licenses & Fees				0	0
4990	Other Current Charges		230	300	230	300
	<b>Sub Total</b>	<b>176</b>	<b>274,524</b>	<b>446,078</b>	<b>421,508</b>	<b>470,278</b>
<b>COMMODITIES</b>						
5110	Office Supplies		55		30	50
5210	Fuel & Lube			197	184	200
5220	Operating Supplies		940	1,600	600	1,000
5240	Furniture/Equipment <\$5,000				0	0
5290	Hurricane Expenditures				0	0
5295	Emergency Exp - COVID-19		18,329		11,772	0
	<b>Sub Total</b>	<b>0</b>	<b>19,324</b>	<b>1,797</b>	<b>12,586</b>	<b>1,250</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships			375	200	250
5440	Training/Ed		2,638	6,400	3,024	4,000
	<b>Sub Total</b>	<b>0</b>	<b>2,638</b>	<b>6,775</b>	<b>3,224</b>	<b>4,250</b>
<b>CAPITAL OUTLAY</b>						
6499	Machinery & Equip				-	-
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>16,070</b>	<b>882,324</b>	<b>1,122,980</b>	<b>1,065,842</b>	<b>1,200,030</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

Legal

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services					
3000/3999	Contractual Services	371,376	423,159	321,000	313,028	322,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 371,376</b>	<b>\$ 423,159</b>	<b>\$ 321,000</b>	<b>\$ 313,028</b>	<b>\$ 322,000</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1400	Legal	\$ 371,376	\$ 423,159	\$ 321,000	\$ 313,028	\$ 322,000
<b>Total Operating Expenses</b>		<b>\$ 371,376</b>	<b>\$ 423,159</b>	<b>\$ 321,000</b>	<b>\$ 313,028</b>	<b>\$ 322,000</b>

**BUDGETARY ACCOUNT SUMMARY**

Legal

001-1400-514

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
	<b>CONTRACTUAL SERVICES</b>					
3120	Legal Services - General	370,751	420,009	321,000	312,028	320,000
3121	Legal Services - Labor				1,000	2,000
3122	Legal Services - Pension	625	3,150		0	0
3123	Legal Services - Other				0	0
	<b>Sub Total</b>	<b>371,376</b>	<b>423,159</b>	<b>321,000</b>	<b>313,028</b>	<b>322,000</b>
	<b>GRAND TOTAL</b>	<b>371,376</b>	<b>423,159</b>	<b>321,000</b>	<b>313,028</b>	<b>322,000</b>

**Police**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 PROPOSED BUDGET
1000/2999	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	7,945,130	8,128,017	8,098,508	8,098,508	8,260,478	8,260,478
4000/4999	Other Charges & Services	-	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-	-
	<b>Total Operating Expenses</b>	<b>\$ 7,945,130</b>	<b>\$ 8,128,017</b>	<b>\$ 8,098,508</b>	<b>\$ 8,098,508</b>	<b>\$ 8,260,478</b>	<b>\$ 8,260,478</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 PROPOSED BUDGET
2101	Administration	\$ 7,945,130	\$ 8,128,017	\$ 8,098,508	\$ 8,098,508	\$ 8,260,478	\$ 8,260,478
2110	Support Services	-	-	-	-	-	-
2120	Services	-	-	-	-	-	-
2130	CID	-	-	-	-	-	-
2140	Traffic	-	-	-	-	-	-
2150	Patrol	-	-	-	-	-	-
2160	PAL	-	-	-	-	-	-
	<b>Total Operating Expenses</b>	<b>\$ 7,945,130</b>	<b>\$ 8,128,017</b>	<b>\$ 8,098,508</b>	<b>\$ 8,098,508</b>	<b>\$ 8,260,478</b>	<b>\$ 8,260,478</b>

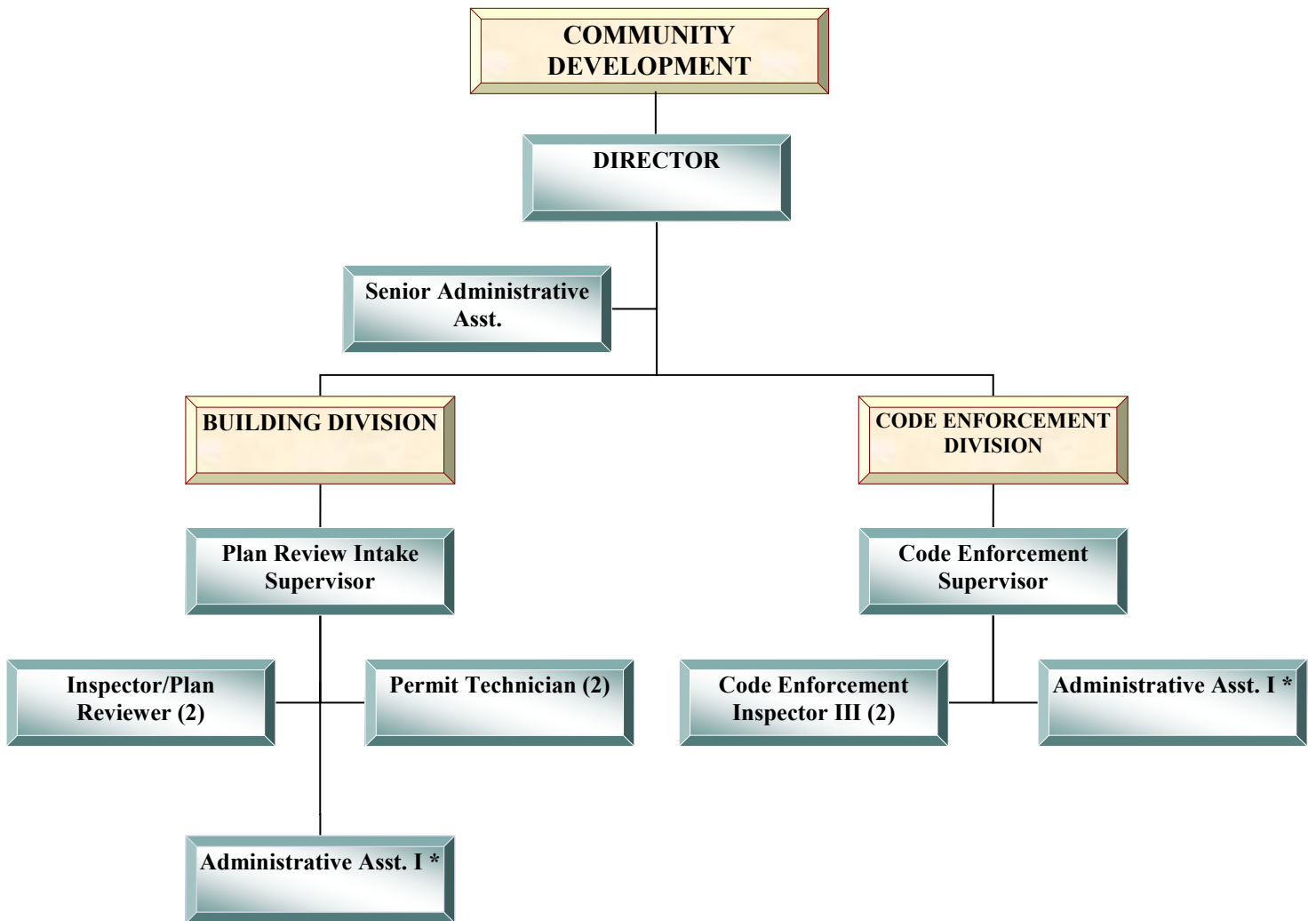


**BUDGETARY ACCOUNT SUMMARY**

Police

001-2101-521

<b>OBJECT CODE NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
	<b>CONTRACTUAL SERVICES</b>					
3190	Other Services - Professional	7,939,714	8,098,508	8,098,508	8,098,508	8,260,478
3490	Other Contractual Services					
4950	Police Education Acct	5,416	2,165			
4955	L.E.T.F. Acct					
5220	Operating Supplies		1,466			
6499	Machinery & Equipment		25,878			
	<b>Sub Total</b>	<b>7,945,130</b>	<b>8,128,017</b>	<b>8,098,508</b>	<b>8,098,508</b>	<b>8,260,478</b>
	<b>GRAND TOTAL</b>	<b>7,945,130</b>	<b>8,128,017</b>	<b>8,098,508</b>	<b>8,098,508</b>	<b>8,260,478</b>



**\* 50% Building / 50% Code Enforcement**

**Community Development**

<b>OBJECT CODE NO.</b>	<b>CATEGORY RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1000/2999	Personnel Services	\$ 1,153,140	\$ 1,224,915	\$ 1,184,044	\$ 1,142,861	\$ 1,194,494
3000/3999	Contractual Services	34,085	35,268	60,000	46,800	52,000
4000/4999	Other Charges & Services	19,652	13,313	30,330	22,876	28,407
5000/5399	Commodities	16,781	16,795	24,729	19,679	22,865
5400/5999	Other Operating Expense	7,585	6,697	17,725	8,950	19,370
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 1,231,243</b>	<b>\$ 1,296,988</b>	<b>\$ 1,316,828</b>	<b>\$ 1,241,166</b>	<b>\$ 1,317,136</b>

<b>OBJECT CODE NO.</b>	<b>OPERATING RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
2400	Building	\$ 807,437	\$ 870,246	\$ 919,666	\$ 874,664	\$ 942,586
2410	Code Enforcement	423,806	426,742	397,162	366,502	374,550
<b>Total Operating Expenses</b>		<b>\$ 1,231,243</b>	<b>\$ 1,296,988</b>	<b>\$ 1,316,828</b>	<b>\$ 1,241,166</b>	<b>\$ 1,317,136</b>

**Division Description**

**Building**

A division which provides responsive building review services necessary to implement the Village’s Code of Ordinances and the Florida Building Code. Administers impact fees, provides technical assistance to the Village Council and the general public. Provides building plans review and inspections consistent with the Village Code of Ordinances and the Florida Building Code. Implements disaster preparedness and post recovery evaluation. Maintains the records retention system required by Florida Statute. Implements a Business Receipts listing and tax system of local businesses.

**Major Goals**

1. Continue to further implement E-Permitting process which will enhance customer service response and efficiency.
2. Continue to develop metrics to analyze our customer experience and better delivery of our services
3. Maintain a proactive approach to distressed properties and efforts to maintain property values.

**Major Objectives**

1. Provide accurate analyses and reporting of Building functions.
2. Provide our residents and customers supportive, responsive and innovative solutions regarding improvements to real property

Performance/Workload Indicators	Actual 2019/2020	Estimated 2020/2021	Estimated 2021/2022
No. of Business Tax Receipts Issued	3022	2792	2800
No. of New Single Family Buildings	60	27	60
Valuation of New Single Family Buildings	19,768,683	12,586,452	20,000,000
No. of New Single Family Additions/Alterations	37	17	35
Valuations of New Single Family Additions/Alterations	1,277,310	457,420	1,225,00
No. of New Multi Family Buildings	1	3	8
Valuation of New Multi Family Buildings	741,911	4,033,657	9,600,000
No. of New Commercial Buildings	3	1	3
Valuation of New Commercial Buildings	31,328,214	458,407	32,000,000
No. of New Commercial Additions/Alterations	46	21	40
Valuation of New Commercial Additions/Alterations	21,473,933	2,401,387	4,500,000

**Number of Personnel**

2019/2020:    7.5 f/t                      2020/2021:    7.5 f/t                      2021/2022:    7.5 f/t

**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**

Building  
001-2400-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	149,401	151,954	151,524	152,359	155,298
1299	Salaries - Regular	393,987	426,664	417,814	409,476	427,415
1499	Overtime	4,972	196	4,550	1,207	4,550
2198	Medicare	7,648	8,093	8,325	8,244	8,507
2199	FICA	32,064	33,963	35,596	33,775	36,373
2299	Retirement Contrib	70,424	77,807	75,778	85,663	91,725
2399	Life/Health Ins.	94,805	117,748	130,523	115,145	132,067
	<b>Sub Total</b>	<b>753,301</b>	<b>816,425</b>	<b>824,110</b>	<b>805,869</b>	<b>855,934</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	16,626	26,707	40,000	35,000	40,000
3490	Other Contractual Services	8,235	2,411	8,000	0	0
	<b>Sub Total</b>	<b>24,861</b>	<b>29,118</b>	<b>48,000</b>	<b>35,000</b>	<b>40,000</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	3,108	1,309	5,986	1,400	4,586
4111	Cell Phone Allowance	1,687	1,693	1,696	1,696	1,696
4420	Leases - Equipment	2,636	2,509	6,000	6,000	6,000
4620	R&M Vehicles	2,550	1,728	2,500	2,200	2,500
4630	R&M Equipment			600	600	600
4710	Printing & Binding	3,380	1,799	3,500	3,350	3,500
4890	Promotional	287		1,800	1,000	1,000
4920	Legal Ads			250	0	250
4990	Other Current Charges	598	229	600	600	600
	<b>Sub Total</b>	<b>14,246</b>	<b>9,267</b>	<b>22,932</b>	<b>16,846</b>	<b>20,732</b>
<b>COMMODITIES</b>						
5110	Office Supplies	1,393	710	2,000	1,900	2,000
5210	Fuel & Lube	3,783	4,103	5,924	4,923	5,415
5220	Operating Supplies	1,992	3,009	4,200	3,100	4,200
5231	Uniforms/Maintenance	305	664	600	1,176	600
5240	Furniture/Equipment <\$5,000	2,001	1,010	1,500	1,500	1,500
5241	Clothing Allowance	294	353	600	600	600
5295	Emergency Exp - COVID-19		1,259		0	0
	<b>Sub Total</b>	<b>9,768</b>	<b>11,108</b>	<b>14,824</b>	<b>13,199</b>	<b>14,315</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	1,895	1,567	2,800	2,800	3,655
5440	Training/Ed	1,799	2,389	7,000	950	7,950
5450	Tuition Reimbursement	1,567	372		0	0
	<b>Sub Total</b>	<b>5,261</b>	<b>4,328</b>	<b>9,800</b>	<b>3,750</b>	<b>11,605</b>
<b>CAPITAL OUTLAY</b>						
6699	Ofc Furn & Equip				-	0
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>807,437</b>	<b>870,246</b>	<b>919,666</b>	<b>874,664</b>	<b>942,586</b>

**Division Description**

**Code Enforcement**

This division provides a proactive environment of voluntary compliance of Village codes and standards governing community aesthetics, appearance, property maintenance and proper permitting. The Division is responsible for the issuance of Courtesy Notices, Notices of Violation, collection and maintenance of evidence relating to those violations, and when appropriate, presenting cases to the Code Enforcement Special Magistrate for final disposition.

**Major Objectives**

1. Maintain Community appearance through regular property inspections.
2. Maintain the Code Enforcement Divisions friendly approach and interaction with residents, business owners and property managers.
3. Maintain a distressed property registry and the proactive approach for Code Enforcement.
4. Streamline procedures for evaluating the efficacy of existing code provisions and other unclear standards and procedures.
5. Implement the landscape code through education and enforcement.

Performance/Workload Indicators	Actual 2019/2020	Estimated 2020/2021	Estimated 2021/2022
Initial Inspections/Responses	2704	1086	4000
No. of Courtesy Notices	2474	956	2600
No. of Cases Processed	1150	469	1200
No. of Special Magistrate Cases	387	115	500
Fines Collected	391,202	83,030	225,000
Foreclosure Property Registration	21,025	6,225	20,000

**Number of Personnel**

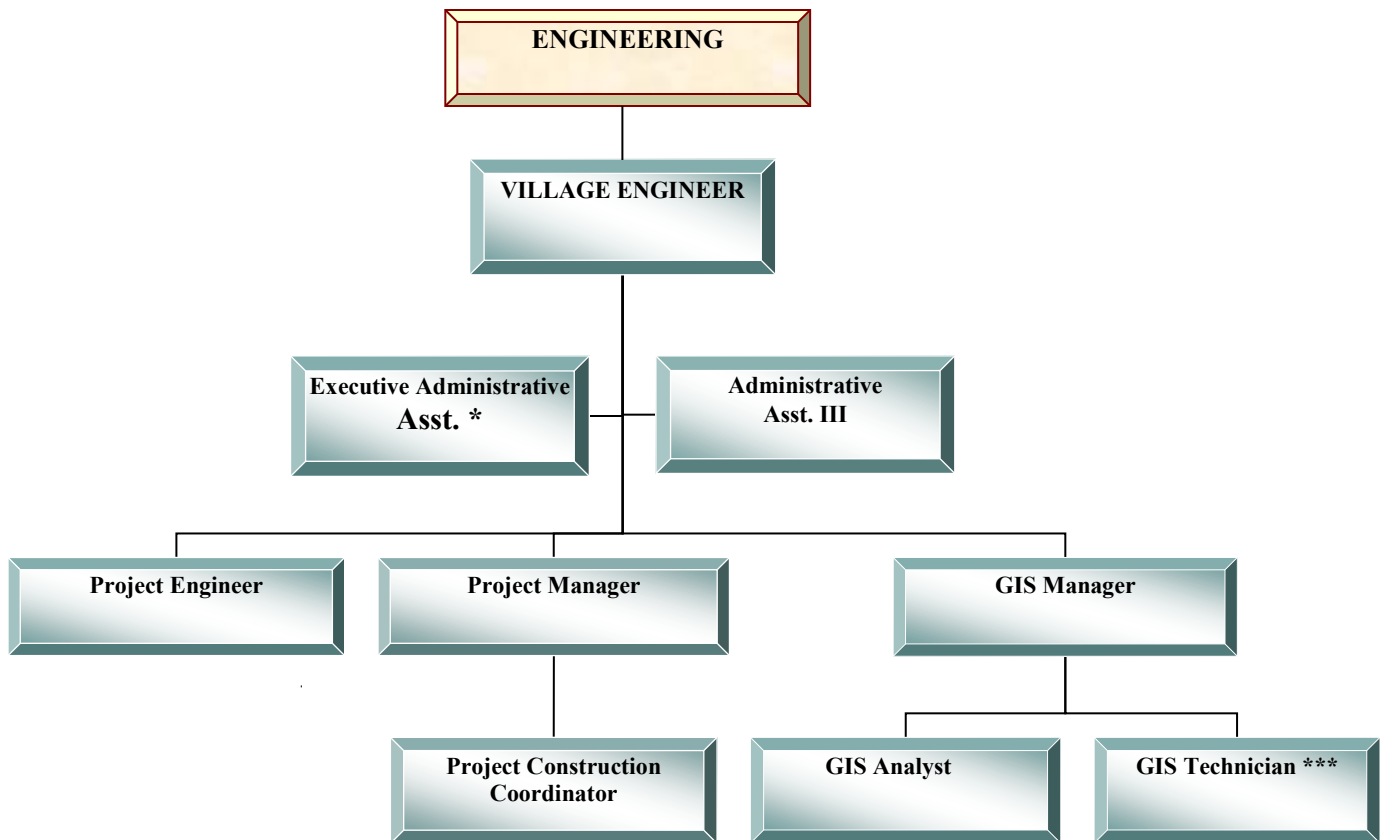
2019/2020: 4.5 f/t                      20120/2021: 3.5 f/t                      2021/2022: 3.5 f/t

**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**  
**Code Enforcement**  
**001-2410-524**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1299	Salaries - Regular	262,211	285,124	237,256	227,865	214,720
1499	Overtime	366	112	2,000	2,000	2,000
2198	Medicare	3,361	3,656	3,440	2,956	3,113
2199	FICA	14,372	15,635	14,710	12,641	13,313
2299	Retirement Contrib	21,841	24,387	20,096	22,787	23,233
2399	Life/Health Ins.	97,688	79,576	82,432	61,573	82,182
	<b>Sub Total</b>	<b>399,839</b>	<b>408,490</b>	<b>359,934</b>	<b>336,992</b>	<b>338,560</b>
<b>CONTRACTUAL SERVICES</b>						
3120	Legal Services	9,224	6,150	10,000	9,800	10,000
3490	Other Contractual Services			2,000	2,000	2,000
	<b>Sub Total</b>	<b>9,224</b>	<b>6,150</b>	<b>12,000</b>	<b>11,800</b>	<b>12,000</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	632	34	800	929	767
4110	Communication Svcs	2	3		3	10
4111	Cell Phone Allowance	843	846	848	848	848
4620	R&M Vehicles	2,620	682	2,000	1,000	2,000
4710	Printing & Binding	859	2,408	3,000	2,750	3,000
4890	Promotional	161	73	300	300	300
4920	Legal Ads			250	0	250
4990	Other Current Charges	289		200	200	500
	<b>Sub Total</b>	<b>5,406</b>	<b>4,046</b>	<b>7,398</b>	<b>6,030</b>	<b>7,675</b>
<b>COMMODITIES</b>						
5110	Office Supplies	985	374	1,000	950	1,000
5210	Fuel & Lube	3,224	1,058	2,205	1,182	1,300
5220	Operating Supplies	1,607	2,934	2,500	2,500	2,500
5231	Uniforms/Maintenance	563	876	1,600	1,374	1,300
5240	Furniture/Equipment <\$5,000	198	85	2,000	0	2,000
5241	Clothing Allowance	436	360	600	450	450
5295	Emergency Exp - COVID-19				23	0
	<b>Sub Total</b>	<b>7,013</b>	<b>5,687</b>	<b>9,905</b>	<b>6,480</b>	<b>8,550</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	501	498	925	700	675
5440	Training/Ed	1,145	279	4,000	1,500	1,840
5450	Tuition Reimburse	678	1,592	3,000	3,000	5,250
	<b>Sub Total</b>	<b>2,324</b>	<b>2,369</b>	<b>7,925</b>	<b>5,200</b>	<b>7,765</b>
<b>CAPITAL OUTLAY</b>						
6599	Vehicles	(1.00)	-		-	0
6699	Ofc Furn & Equip				-	0
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>423,806</b>	<b>426,742</b>	<b>397,162</b>	<b>366,502</b>	<b>374,550</b>



\* 50% Engineering / 50% Village Manager  
 \*\*\* 50% Engineering / 50% Public Works/Stormwater



**Engineering**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 864,187	\$ 980,213	\$ 955,533	\$ 1,013,746	\$ 989,945
3000/3999	Contractual Services	36,736	27,314	75,000	35,000	100,000
4000/4999	Other Charges & Services	8,308	8,865	15,874	12,370	14,924
5000/5399	Commodities	4,358	6,070	5,294	3,601	5,179
5400/5999	Other Operating Expense	3,336	3,445	6,805	2,848	4,035
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 916,925</b>	<b>\$ 1,025,907</b>	<b>\$ 1,058,506</b>	<b>\$ 1,067,564</b>	<b>\$ 1,114,083</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
3900	Engineering	\$ 916,925	\$ 1,025,907	\$ 1,058,506	\$ 1,067,564	\$ 1,114,083
<b>Total Operating Expenses</b>		<b>\$ 916,925</b>	<b>\$ 1,025,907</b>	<b>\$ 1,058,506</b>	<b>\$ 1,067,564</b>	<b>\$ 1,114,083</b>

**Department Description**

**Engineering**

The Engineering Division with collaboration from the other departments, manages the expenditures of the capital improvement funds, is the Village's liaison with the state and county regarding emergency management activities, ensures new development is planned, designed, constructed and documented appropriately and manages the use of Village right-of-ways.

**Geographic Information System (GIS)**

The GIS Division provides for the continued development and maintenance of the Village GIS to include data collection, map creation, disaster and recovery planning and in house training on database and software usage. GIS data is accessible to all Village Departments as well as the public.

**Major Objectives**

1. Design, permit and coordinate construction of Village Capital Improvement projects.
2. Apply for grants.
3. Manage expenditures of grant funds.
4. Manage use of Village right-of-ways and easements.
5. Development review of site plans, construction plans and plats.
6. Permit and inspect private development site construction.
7. Village liaison with state and county officials regarding emergency management activities.
8. Manage the Floodplain in accordance with Chapter 11.5 of the Village code of ordinances.
9. Manage the Village's participation in the National Flood Insurance Program Community Rating System
10. Maintain and update Storm Water Utility billing data.
11. Manage and maintain the as-built data archive for public and private infrastructure in a GIS database.
12. Create and maintain tracking tools for the inspection, maintenance, and inventory of Village assets.
13. Provide mapping and data analysis for Village departments and the public.

Performance/Workload Indicators	Actual	Projected	Estimated
	2019/2020	2020/2021	2021/2022
Capital improvement projects: Number of Planned Projects	69	67	92
Capital improvement projects: Total Value	6.5 mil	15 mil	20 mil
Capital improvement projects: Number of Completed	39	40	45
Process right-of-way utilization permits	25	30	30
Review development applications	112	96	100
Final engineering plan approvals	7	4	5
Infrastructure Inspections	471	500	500
GIS: Number of web maps maintained	94	100	110
GIS: Number of map layers maintained	170	175	185
Floodplain Reviews	119	75	75
CRS Activities Completed	35	35	35

**Number of Personnel**

2019/2020: 8 F/T; 1 P/T    2020/2021: 8 F/T;    2021/2022: 8 F/T

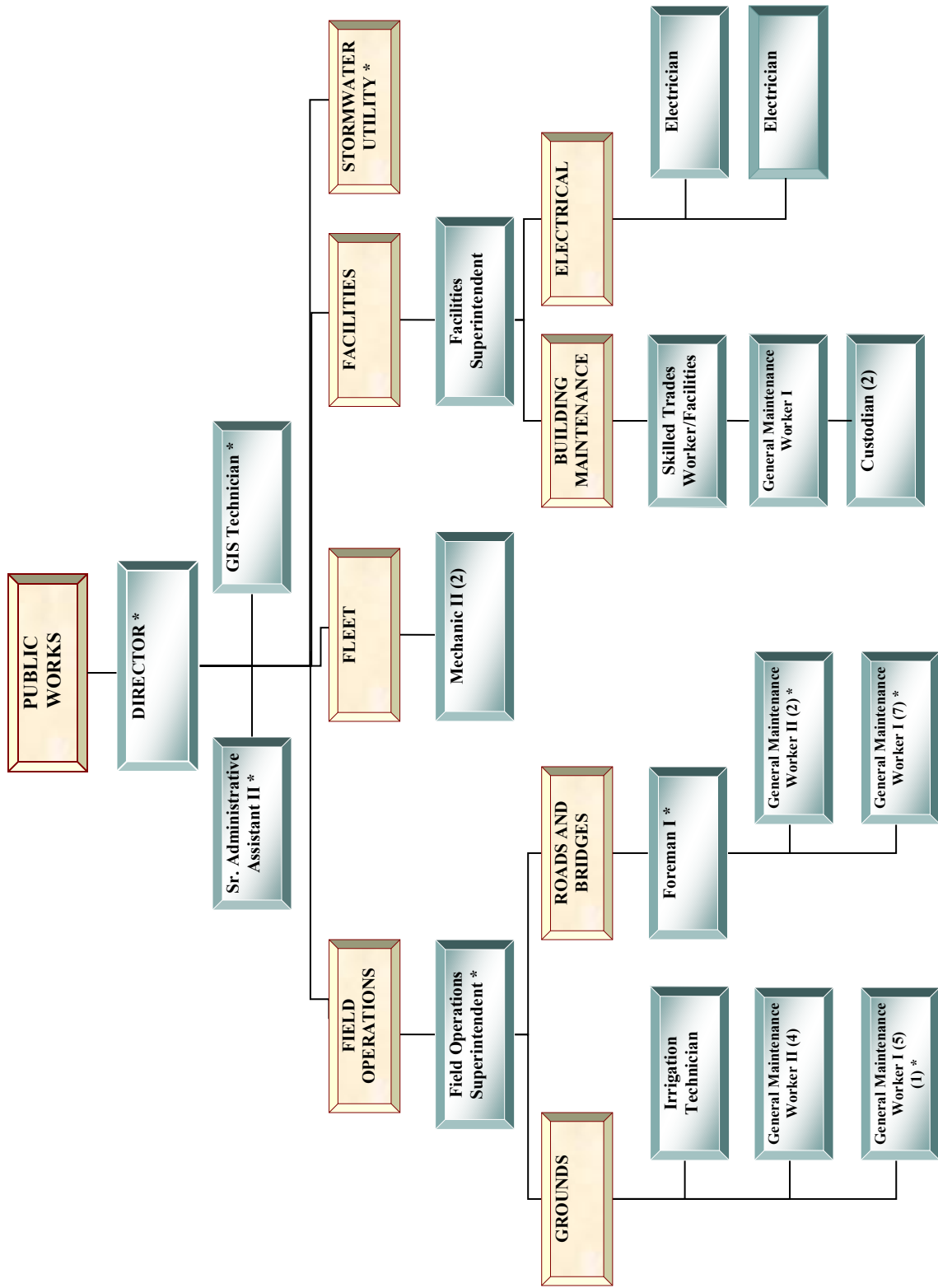
**Major Budget/Service Level Changes**

N/A

**BUDGETARY ACCOUNT SUMMARY**  
**Engineering**  
**001-3900-539**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	149,537	153,682	151,524	154,677	147,829
1299	Salaries - Regular	471,827	542,189	539,924	562,233	556,649
1499	Overtime	239	40	2,000	2,000	2,000
2198	Medicare	8,668	9,655	10,063	9,981	10,215
2199	FICA	36,315	40,262	43,027	40,649	43,678
2299	Retirement Contrib	74,557	87,809	83,601	98,435	103,115
2399	Life/Health Ins.	123,044	146,576	125,394	145,771	126,460
	<b>Sub Total</b>	<b>864,187</b>	<b>980,213</b>	<b>955,533</b>	<b>1,013,746</b>	<b>989,945</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	36,736	27,314	75,000	35,000	100,000
	<b>Sub Total</b>	<b>36,736</b>	<b>27,314</b>	<b>75,000</b>	<b>35,000</b>	<b>100,000</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	1,168	846	5,200	2,000	5,000
4111	Cell Phone Allowance	1,686	1,694	2,544	2,544	2,544
4420	Leases - Equipment	2,632	2,855	2,500	2,158	2,500
4620	R&M Vehicles	528	1,087	1,500	886	750
4710	Printing & Binding	58	228	650	0	650
4890	Promotional Activities		134	500	1,186	500
4920	Legal Ads	1,789	1,555	2,500	3,597	2,500
4990	Other Current Charges	447	466	480	0	480
	<b>Sub Total</b>	<b>8,308</b>	<b>8,865</b>	<b>15,874</b>	<b>12,370</b>	<b>14,924</b>
<b>COMMODITIES</b>						
5110	Office Supplies	1,123	1,932	1,500	638	1,500
5210	Fuel & Lube	1,285	925	1,994	1,436	1,579
5220	Operating Supplies	1,306	1,129	1,800	1,527	1,800
5240	Furniture/Equipment <\$5,000	644	1,484			300
5295	Emergency Exp - COVID-19		600			0
	<b>Sub Total</b>	<b>4,358</b>	<b>6,070</b>	<b>5,294</b>	<b>3,601</b>	<b>5,179</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	768	769	730	1,497	935
5440	Training/Ed	1,274	1,567	6,075	1,350	3,100
5450	Tuition Reimbursement	1,294	1,109		0	0
	<b>Sub Total</b>	<b>3,336</b>	<b>3,445</b>	<b>6,805</b>	<b>2,848</b>	<b>4,035</b>
<b>CAPITAL OUTLAY</b>						
6699	Office Furniture & Equip				-	0
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>916,925</b>	<b>1,025,907</b>	<b>1,058,506</b>	<b>1,067,564</b>	<b>1,114,083</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**



\* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

**Public Works**

<b>OBJECT CODE NO.</b>	<b>CATEGORY RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1000/2999	Personnel Services	\$ 1,781,946	\$ 1,832,262	\$ 1,868,147	\$ 1,864,154	\$ 2,091,514
3000/3999	Contractual Services	27,720	23,067	5,000	4,332	5,000
4000/4999	Other Charges & Services	575,133	769,261	636,251	643,136	652,701
5000/5399	Commodities	125,940	158,698	134,490	142,857	136,481
5400/5999	Other Operating Expense	4,563	2,434	5,820	3,786	4,350
6000/6999	Capital Outlay	6,938.0	15,606	23,500	8,614	14,000
<b>Total Operating Expenses</b>		<b>\$ 2,522,240</b>	<b>\$ 2,801,328</b>	<b>\$ 2,673,208</b>	<b>\$ 2,666,878</b>	<b>\$ 2,904,046</b>

<b>OBJECT CODE NO.</b>	<b>OPERATING RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
4100	Public Works	\$ 2,522,240	\$ 2,801,328	\$ 2,673,208	\$ 2,666,878	\$ 2,904,046
<b>Total Operating Expenses</b>		<b>\$ 2,522,240</b>	<b>\$ 2,801,328</b>	<b>\$ 2,673,208</b>	<b>\$ 2,666,878</b>	<b>\$ 2,904,046</b>

**Department Description**

**Administration**

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

**Grounds**

Provides ongoing maintenance of road right of way and building landscaped areas. Provide repair and maintenance to the irrigation systems on road right of way and building landscaped areas. Provide maintenance of other rights of way and easement areas belonging to the Village. Complete property abatements from work assistance requests.

**Roads & Bridges**

Provides ongoing preventive maintenance as well as receives work assistance requests with regards to improvements, maintenance and or repairs to rights of way, roads, bridges and sidewalks.

**Fleet**

Provides repair and maintenance of all Village owned vehicle and equipment.

**Building Maintenance**

Provides ongoing preventive maintenance as well as receives work assistance with regards to publicly owned buildings.

**Electrical**

Provides ongoing preventive maintenance as well as receives work assistance requests with regard to public owned buildings, street lights and traffic control devices.

**Major Goals**

1. Complete major projects identified in strategic plan.
2. Reduce work place time loss injuries and accidents to zero.

**Major Objectives**

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.



<b>Performance/Workload Indicators</b>	<b>Actual 2019/2020</b>	<b>Projected 2020/2021</b>	<b>Estimated 2021/2022</b>
ROW Landscape Maintenance – Number of Medians	84	84	84
ROW Landscape Maintenance – Number of Trees Maintained	4,077	4,077	4,077
Lane Miles of Pavement Maintained	180	180	180
Roadway Lane Miles Resurfaced	6.1	0	12.9
Linear Feet of Sidewalk Maintained	620,000	620,000	620,000
Bridge Maintenance Completed	16	16	12
Number of Traffic Control Signs Maintained	1,429	1,429	1,429
Number of Street Name Signs Maintained	694	694	694
Number of Vehicles Maintained	59	60	60
Number of Fleet Works Orders Completed	355	320	400
Public Buildings Maintained	10	10	10
Number of Buildings Provided Custodial Service	5	5	5
Building Area (Sq. Ft.) Provided Custodial Service	52,108	52,108	52,108
Number of Street Lights Maintained	1,391	1,391	1,391
Number of Site & Building Light Fixtures Maintained	2,087	2,087	2,087

**Number of Personnel**

2019/2020: 26.00 f/t                      2020/2021: 27.00 f/t                      2021/2022: 27.00 f/t

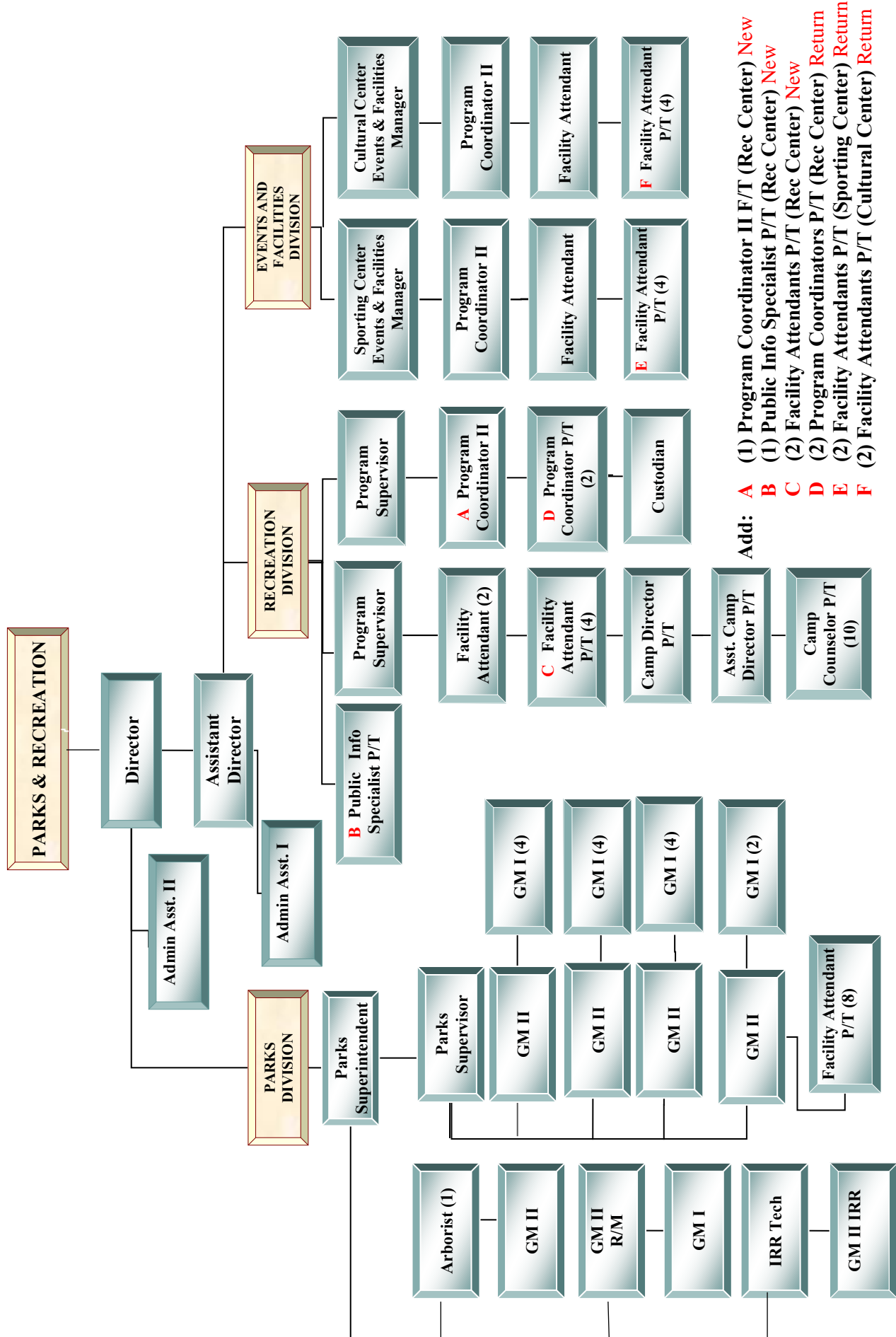
**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**  
**Public Works**  
**001-4100-541**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	84,027	85,906	82,946	85,321	86,967
1299	Salaries - Regular	1,069,973	1,111,665	1,026,367	1,147,784	1,161,705
1499	Overtime	32,031	18,741	20,000	24,682	20,000
1510	Beeper Pay	13,578	15,419	13,250	15,368	13,250
2198	Medicare	16,274	16,782	16,205	17,516	18,163
2199	FICA	68,860	71,063	69,290	73,598	77,662
2299	Retirement Contrib	114,565	125,882	109,233	144,294	141,390
2399	Life/Health Ins.	382,638	386,804	530,856	355,591	572,377
	<b>Sub Total</b>	<b>1,781,946</b>	<b>1,832,262</b>	<b>1,868,147</b>	<b>1,864,154</b>	<b>2,091,514</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional		16,137	5,000	4,332	5,000
3490	Other Contractual Services	27,720	6,930			0
	<b>Sub Total</b>	<b>27,720</b>	<b>23,067</b>	<b>5,000</b>	<b>4,332</b>	<b>5,000</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	2,719	782	3,350	594	3,350
4111	Cell Phone Allowance	1,788	1,794	1,781	1,781	1,781
4340	Utilities - Trash Disposal	888	1,075	1,000	981	1,000
4420	Leases - Equipment	3,428	2,936	6,170	2,946	6,170
4610	R&M Building	136,492	190,607	90,000	99,900	100,000
4620	R&M Vehicles	22,127	9,924	18,000	17,532	18,000
4630	R&M Equipment	22,757	21,305	25,500	25,018	25,500
4650	Maintenance Contracts	224,363	339,471	355,550	351,999	361,000
4660	R&M Grounds	67,137	111,201	63,500	86,766	68,500
4670	R&M Street/Traffic Lights	36,681	63,851	45,000	39,138	45,000
4680	R&M Sidewalks	21,944	6,423	5,000	6,976	7,000
4685	R&M Roads/Bridges	28,135	15,145	15,000	3,934	10,000
4890	Promotional Activities	581	521	750	615	750
4920	Legal Ads	1,584	1,080	1,000	1,580	1,000
4940	Licenses & Fees	2,541	1,606	3,150	1,834	2,150
4990	Other Current Charges	1,968	1,540	1,500	1,542	1,500
	<b>Sub Total</b>	<b>575,133</b>	<b>769,261</b>	<b>636,251</b>	<b>643,136</b>	<b>652,701</b>
<b>COMMODITIES</b>						
5110	Office Supplies	808	484	1,000	937	1,000
5210	Fuel & Lube	31,781	28,589	31,890	31,483	34,281
5220	Operating Supplies	6,584	7,048	7,000	7,161	7,000
5221	Chemicals	30,825	35,048	38,500	36,957	38,500
5231	Uniforms/Maintenance	6,219	6,639	7,500	7,637	7,500
5240	Furniture/Equipment <\$5,000	27,708	24,288	28,000	38,202	27,600
5241	Clothing Allowance	2,652	2,956	3,600	2,943	3,600
5252	Janitorial Supplies	8,644	10,045	8,500	9,252	8,500
5290	Hurricane Expenditures	479	2,273		0	0
5295	Emergency Exp - COVID-19		31,041		753	0
5310	Repairs - Roads/Bridges	4,604	5,614	3,500	3,100	3,500
5320	Repairs - Drainage				0	0
5399	Repairs - Other Road	5,636	4,673	5,000	4,432	5,000
	<b>Sub Total</b>	<b>125,940</b>	<b>158,698</b>	<b>134,490</b>	<b>142,857</b>	<b>136,481</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	633	301	1,720	875	1,500
5440	Training/Ed	3,283	1,578	4,100	2,911	2,850
5450	Tuition Reimb	647	555			0
	<b>Sub Total</b>	<b>4,563</b>	<b>2,434</b>	<b>5,820</b>	<b>3,786</b>	<b>4,350</b>
<b>CAPITAL OUTLAY</b>						
6299	Buildings		7,485			
6499	Machinery & Equip	6,938	8,121	23,500	8,614	14,000
	<b>Sub Total</b>	<b>6,938</b>	<b>15,606</b>	<b>23,500</b>	<b>8,614</b>	<b>14,000</b>
<b>GRAND TOTAL</b>		<b>2,522,240</b>	<b>2,801,328</b>	<b>2,673,208</b>	<b>2,666,878</b>	<b>2,904,046</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**



**Parks & Recreation**

<b>OBJECT CODE NO.</b>	<b>CATEGORY RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1000/2999	Personnel Services	\$ 3,153,740	\$ 3,236,105	\$ 3,762,033	\$ 2,893,190	\$ 3,849,697
3000/3999	Contractual Services	551,892	398,188	430,000	302,182	776,800
4000/4999	Other Charges & Services	396,815	338,293	420,138	329,992	400,836
5000/5399	Commodities	515,280	499,039	537,206	300,259	562,918
5400/5999	Other Operating Expense	8,130	11,392	15,500	16,017	21,500
6000/6999	Capital Outlay	33,613	73,723	10,000	-	16,000
<b>Total Operating Expenses</b>		<b>\$ 4,659,470</b>	<b>\$ 4,556,740</b>	<b>\$ 5,174,877</b>	<b>\$ 3,841,641</b>	<b>\$ 5,627,751</b>

<b>OBJECT CODE NO.</b>	<b>OPERATING RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
7200	Parks	\$ 2,487,385	\$ 2,490,237	\$ 3,055,949	\$ 2,268,173	\$ 2,810,341
7210	Recreation	1,395,652	1,289,768	1,295,431	984,092	1,494,523
7220	Cultural Center	776,433	776,735	823,497	589,375	1,322,888
<b>Total Operating Expenses</b>		<b>\$ 4,659,470</b>	<b>\$ 4,556,740</b>	<b>\$ 5,174,877</b>	<b>\$ 3,841,641</b>	<b>\$ 5,627,751</b>

**OUR MISSION:**

THE ROYAL PALM BEACH PARKS AND RECREATION DEPARTMENT, THROUGH A COORDINATED EFFORT, SEEKS TO ENRICH THE QUALITY OF LIFE OF THE CITIZENS WE SERVE, BY PROVIDING SAFE AND ACCESSIBLE RECREATIONAL FACILITIES AND A DIVERSIFIED PROGRAM OF RECREATIONAL ACTIVITIES FOR ALL CITIZENS, IN AN EFFECTIVE, EFFICIENT, EQUITABLE AND RESPONSIVE MANNER.

**OUR VISION:**

“GENERATING COMMUNITY ENGAGEMENT THROUGH PARKS, RECREATION, CULTURAL AND COMMUNITY EVENTS .”

**Parks Division:**

**CONNECTING OUR COMMUNITY THROUGH QUALITY PARKS AND OPEN SPACE**

**Goal:**

To develop, operate and maintain park facilities that enrich the quality of life for residents and visitors alike.

**Major Objectives**

1. Continue setting GPS co-ordinates for all park structures, equipment & fixtures.
2. Aggressively pursue public and private grants and donations.
3. Maintain Park facilities at a level consistent with the uses and desires of ever changing and growing community.
4. Seek training opportunities for the development of staff.

Performance/Workload Indicators	Actual 2019/2020	Projected 2020/2021	Estimated 2021/2022
No. of Parks	24	24	24
Park Acreage	512.2	498.2	498.2
Athletic Fields Maintained	23	23	23
Hard Courts Maintained	38	36	40
Play Grounds Areas Maintained	17	15	15
Buildings Maintained	19	23	23
Pavilions Maintained	52	52	56
Fishing Docks Maintained	13	13	13

**Number of Personnel**

2019/2020: 26 F/T, 8 P/T      2020/2021: 26 F/T, 8 P/T      2021/2022: 26 F/T; 8 P/T

**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**  
**Parks & Recreation - Parks**  
**001-7200-572**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1299	Salaries - Regular	1,124,129	1,176,451	1,297,330	1,120,407	1,363,254
1499	Overtime	19,455	14,119	18,000	14,566	18,000
2198	Medicare	15,967	16,734	19,130	15,616	19,939
2199	FICA	68,273	71,555	81,797	66,771	85,255
2299	Retirement Contrib	98,391	109,832	335,234	119,997	158,784
2399	Life/Health Ins.	307,369	319,729	405,797	302,650	422,550
	<b>Sub Total</b>	<b>1,633,584</b>	<b>1,708,420</b>	<b>2,157,288</b>	<b>1,640,006</b>	<b>2,067,781</b>
<b>CONTRACTUAL SERVICES</b>						
3490	Other Contractual Services	155,615	140,650	175,500	121,591	195,500
	<b>Sub Total</b>	<b>155,615</b>	<b>140,650</b>	<b>175,500</b>	<b>121,591</b>	<b>195,500</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	107	139	500	106	500
4111	Cell Phone Allowance	1,687	1,628	2,550	1,696	1,696
4420	Leases - Equipment	6,780	5,579	7,000	4,047	5,000
4499	Leases-Other	2,321	2,629	2,500	2,449	2,500
4610	R&M Building	16,477	14,976	25,000	26,972	25,000
4620	R&M Vehicles	24,178	13,782	20,000	12,973	15,000
4630	R&M Equipment	36,702	39,314	45,000	40,000	40,000
4660	R&M Grounds	233,373	206,286	231,000	200,000	220,000
4890	Promotional Activities	8,399	5,046	10,000	4,942	5,000
4920	Legal Ads	4,603	647	500	402	500
	<b>Sub Total</b>	<b>334,627</b>	<b>290,026</b>	<b>344,050</b>	<b>293,588</b>	<b>315,196</b>
<b>COMMODITIES</b>						
5110	Office Supplies	2,417	581	2,000	1,000	1,000
5210	Fuel & Lube	61,461	52,065	67,611	47,067	51,763
5220	Operating Supplies	28,922	23,565	25,000	25,000	25,000
5221	Chemicals	137,582	141,502	180,000	50,000	50,000
5231	Uniforms/Maintenance	11,872	7,581	12,000	7,021	8,000
5240	Furniture/Equipment <\$5,000	38,974	44,419	40,000	40,000	40,000
5241	Clothing Allowance	4,427	4,173	6,000	6,070	5,100
5252	Janitorial Supplies	23,247	21,087	20,000	22,241	22,000
5253	Traffic Signs & Posts	6,816	3,944	8,000	5,000	5,000
5290	Hurricane Supplies	9,212	865	5,000	0	5,000
5295	Emergency Exp - COVID-19		40,139		8,223	0
	<b>Sub Total</b>	<b>324,930</b>	<b>339,921</b>	<b>365,611</b>	<b>211,622</b>	<b>212,863</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	1,677	995	1,500	73	1,000
5440	Training/Ed	3,339	2,275	2,000	1,294	2,000
	<b>Sub Total</b>	<b>5,016</b>	<b>3,270</b>	<b>3,500</b>	<b>1,367</b>	<b>3,000</b>
<b>CAPITAL OUTLAY</b>						
6382	Widescreens/Fence Caps					
6499	Machinery & Equip	33,613	7,950	10,000	0	16,000
	<b>Sub Total</b>	<b>33,613</b>	<b>7,950</b>	<b>10,000</b>	<b>0</b>	<b>16,000</b>
<b>GRAND TOTAL</b>		<b>2,487,385</b>	<b>2,490,237</b>	<b>3,055,949</b>	<b>2,268,173</b>	<b>2,810,341</b>

Recreation Division

With cooperation and input from our residents, the Recreation Division provides recreational, educational and fitness programs designed to meet the needs and interests of our citizens of all ages.

**GOAL:**

**PROVIDE RECREATION IN AN EFFECTIVE, EFFICIENT AND LOGICAL MANNER.**

**Major Objectives**

1. Re-establish recreation programs and services for all ages after the pandemic.
2. Establish a significant presence on social media.
3. Create an electronic registration process.
4. Create a plan to convert all programming to independent contractors.

<b>Performance/ Workload Indicators</b>	<b>Actual 2019/2020</b>	<b>Projected 2020/2021</b>	<b>Estimated 2021/2022</b>
No. of Recreational Programs Provided	21	13	20
No. of Participants	1500	1,000	1,800
No. Senior Programs	21	1	10
No. of Participants	2000	200	1,000

2019/2020: 11 f/t, 20 p/t

2020-2021: 9 F/T; 14 P/T

2021/2022: 11 f/t, 20 p/t

**Major Budget/Service Level Changes:**

- COVID-19 PANDEMIC

**ADD:**

- (1) F/T Program Coordinator II
- (1) P/T Public Info Specialist
- (2) P/T Program Coordinators
- (2) P/T Facility Attendants



**BUDGETARY ACCOUNT SUMMARY**  
**Parks & Recreation - Recreation**  
**001-7210-572**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199	Executive Salaries	132,388	136,350	137,273	136,878	140,692
1299	Salaries - Regular	572,738	573,784	452,879	470,453	603,234
1399	Salaries - Other	54,412	41,830	51,700	0	0
1499	Overtime	3,735	3,459	3,000	1,169	3,000
2198	Medicare	10,702	10,511	9,331	8,490	10,787
2199	FICA	45,761	44,941	39,900	36,298	46,123
2299	Retirement Contrib	81,742	88,715	150,388	87,477	128,368
2399	Life/Health Ins.	139,427	164,061	224,714	145,001	210,573
	<b>Sub Total</b>	<b>1,040,905</b>	<b>1,063,651</b>	<b>1,069,185</b>	<b>885,766</b>	<b>1,142,776</b>
<b>CONTRACTUAL SERVICES</b>						
3490	Other Contractual Services	28,299	9,359	8,000	11,444	26,000
3492	Athletic Programs	59,702	27,810	10,000	7,765	59,500
3493	Camp Programs	13,284	9,752	41,500	20,000	41,500
3494	Arts & Crafts Programs	20,627	10,439	10,000	10,000	15,000
3495	Senior Transportation		4,025	41,800	0	0
3496	Contract Labor-Senior Prog	97,056	48,111		0	49,700
3497	Contract Labor-Senior Arts/Crafts	11,628	529		0	0
	<b>Sub Total</b>	<b>230,596</b>	<b>110,025</b>	<b>111,300</b>	<b>49,209</b>	<b>191,700</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem	46		1,700	0	2,100
4110	Communications	17	7		15	0
4111	Cell Phone Allowance	4,216	3,980	4,240	3,237	3,392
4420	Leases - Equipment	6,655	4,500	8,000	4,029	8,000
4499	Leases-Other	1,533	1,077	2,000	846	2,000
4610	R&M Building	10,642	11,470	16,000	4,000	16,000
4620	R&M Vehicles			3,000	0	3,000
4630	R&M Equipment	4,072	2,078	6,000	2,189	6,000
4710	Printing & Binding	86	40	1,000	0	1,000
4890	Promotional Activities	1,410			443	0
4920	Legal Ads			500	0	500
4990	Other Current Charges				-	0
	<b>Sub Total</b>	<b>28,677</b>	<b>23,152</b>	<b>42,440</b>	<b>14,759</b>	<b>41,992</b>
<b>COMMODITIES</b>						
5110	Office Supplies	6,458	5,453	7,500	1,370	7,500
5210	Fuel & Lube	536	92	406	231	255
5220	Operating Supplies	8,224	5,167	1,100	1,801	9,000
5222	Athletic Programs	10,834	5,616	1,000	153	27,500
5223	Camp Programs	27,061	5,024	31,000	20,000	31,000
5224	Arts & Crafts Programs	250	282		0	500
5225	Special Events	1,056			0	0
5226	Seniors Programs Supplies	22,909	28,695	5,500	0	15,000
5231	Uniforms/Maintenance	2,383	3,458	2,500	0	4,250
5240	Furniture/Equipment <\$5,000	4,316	3,566	4,000	0	4,000
5241	Clothing Allowance	1,186	151	1,500	0	1,050
5252	Janitorial Supplies	8,624	8,388	15,000	10,000	15,000
5290	Hurricane Supplies				0	0
5295	Emergency Exp - COVID-19				0	0
	<b>Sub Total</b>	<b>93,837</b>	<b>65,892</b>	<b>69,506</b>	<b>33,556</b>	<b>115,055</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	333	810	1,000	73	1,000
5440	Training/Ed	1,304	360	2,000	730	2,000
	<b>Sub Total</b>	<b>1,637</b>	<b>1,170</b>	<b>3,000</b>	<b>803</b>	<b>3,000</b>
<b>CAPITAL OUTLAY</b>						
6499	Machinery & Equipment		25,878			0
6699	Office Furn & Equipment					0
	<b>Sub Total</b>	<b>-</b>	<b>25,878.00</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>1,395,652</b>	<b>1,289,768</b>	<b>1,295,431</b>	<b>984,092</b>	<b>1,494,523</b>

**CULTURAL**  
**Events & Facilities**

Conducts diverse programs and services that promote citizen involvement and a strong sense of community while striving to increase the social and cultural well-being of our residents and visitors.

**GOAL:**

**GENERATE COMMUNITY ENGAGEMENT THROUGH COMMUNITY EVENTS AND PROVIDING QUALITY FACILITIES**

Mayor’s Benefit Golf Tournament, Camaro Club Car Show, July 4<sup>th</sup>, Veterans Day, Rocktober Fest, Winter Fest, Seafood Fest, Memorial Day, Green Market, Country Music Festival, Concert Series, Movie Nights, Father Daughter Dance, Shakespeare in the Park, Bridal Show, Community Band Concerts, Bike Rodeo, Kid’s Yard Sale, Community Yard Sale, Cultural Diversity Day, MLK Day, July Parks and Recreation Month.

**Major Objectives**

1. Re-establish the Cultural Center and Sporting Center as premier rental facilities after pandemic.
2. Re-establish annual community events after pandemic.
3. Establish an annual Country Music Festival Concert.
4. Create an electronic “Virtual Tour” of ALL FACILITIES.

<b>PERFORMANCE/WORKLOAD INDICATORS</b>	<b>Actual 2019/2020</b>	<b>Projected 2020/2021</b>	<b>Estimated 2021/2022</b>
<b>No. of Community Events Conducted</b>	<b>43</b>	<b>50</b>	<b>45</b>
<b>Sporting Center Rentals</b>	<b>\$43,000</b>	<b>\$40,000</b>	<b>\$60,000</b>
<b>Cultural Center Rentals</b>	<b>\$130,000</b>	<b>\$100,000</b>	<b>\$120,000</b>
<b>Park facilities</b>	<b>\$50,000</b>	<b>\$70,000</b>	<b>\$90,000</b>

**Number of Personnel**

2019/2020: 7 FT; 8 P/T

2020/2021: 6 F/T; 4 P/T

2021/2022: 6 F/T; 8 P/T

**Major Budget/Service Level Changes:**

- **COVID-19 PANDEMIC**

**ADD:**

- (2) P/T Facility Attendants (Sporting Center)
- (2) P/T Facility Attendants (Cultural Center)

**BUDGETARY ACCOUNT SUMMARY**  
**Parks & Recreation - Cultural Center**  
**001-7220-572**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1299	Salaries - Regular	343,954	344,168	344,828	269,289	462,866
1499	Overtime	4,965	5,613	2,000	5,422	6,000
2198	Medicare	4,949	5,040	5,061	4,008	6,712
2199	FICA	21,163	21,549	19,402	17,138	26,539
2299	Retirement Contrib	29,004	30,486	79,549	27,471	50,082
2399	Life/Health Ins.	75,216	57,178	84,720	44,091	86,940
	<b>Sub Total</b>	<b>479,251</b>	<b>464,034</b>	<b>535,560</b>	<b>367,419</b>	<b>639,140</b>
<b>CONTRACTUAL SERVICES</b>						
3490	Other Contractual Services	168,990	147,513	143,200	131,383	389,600
3493	Camp Programs					0
3494	Arts & Crafts Programs					0
3495	Senior Transportation Services					0
3496	Seniors Programs	(3,309)				0
	<b>Sub Total</b>	<b>165,681</b>	<b>147,513</b>	<b>143,200</b>	<b>131,383</b>	<b>389,600</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4010	Travel & Per Diem			300	0	300
4111	Cell Phone Allowance	1,596	1,622	848	848	848
4499	Leases-Other	4,775	12,459	8,000	8,797	8,000
4610	R&M Building	8,554	7,427	10,000	4,000	15,000
4620	R&M Vehicles				0	0
4630	R&M Equipment	17		1,000	1,000	1,000
4710	Printing & Binding	1,657	1,369	5,000	2,500	7,500
4890	Promotional Activities	16,198	2,238	8,000	4,000	10,000
4920	Legal Ads	714		500	500	1,000
	<b>Sub Total</b>	<b>33,511</b>	<b>25,115</b>	<b>33,648</b>	<b>21,645</b>	<b>43,648</b>
<b>COMMODITIES</b>						
5110	Office Supplies	2,374	3,355	3,500	1,500	5,000
5210	Fuel & Lube	886	88	89	0	0
5220	Operating Supplies	7,056	3,691	4,000	2,000	8,000
5223	Camp Programs				0	0
5224	Arts & Crafts Programs	38		32,000	0	32,000
5225	Special Events	69,475	68,979	34,000	34,000	161,500
5226	Seniors Programs				0	0
5231	Uniforms/Maintenance	476	682	2,750	582	4,000
5240	Furniture/Equipment <\$5,000	9,056	5,486	13,000	13,000	10,000
5241	Clothing Allowance	560	787	750	0	2,500
5252	Janitorial Supplies	6,592	10,158	12,000	4,000	12,000
5295	Emergency Exp - COVID-19				0	0
	<b>Sub Total</b>	<b>96,513</b>	<b>93,226</b>	<b>102,089</b>	<b>55,082</b>	<b>235,000</b>
<b>OTHER OPERATING EXPENSE</b>						
5410	Subscriptions/Memberships	1,427	6,952	8,500	13,847	15,000
5440	Training/Ed	50		500	0	500
	<b>Sub Total</b>	<b>1,477</b>	<b>6,952</b>	<b>9,000</b>	<b>13,847</b>	<b>15,500</b>
<b>CAPITAL OUTLAY</b>						
6499	Machinery & Equipment		39,895		-	0
	<b>Sub Total</b>	<b>-</b>	<b>39,895</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>776,433</b>	<b>776,735</b>	<b>823,497</b>	<b>589,375</b>	<b>1,322,888</b>

**Non-Departmental**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 143,764	\$ 203,272	\$ 171,855	\$ 171,855	\$ 166,161
3000/3999	Contractual Services	8,725	11,652	13,000	4,392	14,600
4000/4999	Other Charges & Services	1,795,378	1,858,641	1,998,168	2,008,104	2,050,665
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>\$ 1,947,867</b>	<b>\$ 2,073,565</b>	<b>\$ 2,183,023</b>	<b>\$ 2,184,351</b>	<b>\$ 2,231,426</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
9900	Non-Departmental	\$ 1,947,867	\$ 2,073,565	\$ 2,183,023	\$ 2,184,351	\$ 2,231,426
<b>Total Operating Expenses</b>		<b>\$ 1,947,867</b>	<b>\$ 2,073,565</b>	<b>\$ 2,183,023</b>	<b>\$ 2,184,351</b>	<b>\$ 2,231,426</b>

**BUDGETARY ACCOUNT SUMMARY**  
**Non Departmental**  
**001-9900-599**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
2499	Workers Compensation	138,237	163,252	167,855	167,855	156,161
2599	Unemployment Compensation	5,527	40,020	4,000	4,000	10,000
	<b>Sub Total</b>	<b>143,764</b>	<b>203,272</b>	<b>171,855</b>	<b>171,855</b>	<b>166,161</b>
<b>CONTRACTUAL SERVICES</b>						
3190	Other Services - Professional	8,725	11,652	13,000	4,392	14,600
	<b>Sub Total</b>	<b>8,725</b>	<b>11,652</b>	<b>13,000</b>	<b>4,392</b>	<b>14,600</b>
<b>OTHER CHARGES &amp; SVCS</b>						
4110	Communication Svcs	97,597	111,394	128,500	122,289	129,000
4299	Postage	27,000	22,333	31,900	14,807	30,000
4310	Utilities - Water/Sewer	147,501	136,725	150,000	149,809	155,000
4311	Utilities - Stormwater Fee	53,582	53,619	56,000	56,556	58,000
4320	Utilities - Electric	828,738	759,649	872,399	831,513	798,000
4330	Utilities - LP Gas	1,697	1,281	1,800	1,376	1,800
4340	Utilities - Trash Disposal	56,919	61,718	75,164	94,311	69,740
4510	Insurance - Gen Liability	181,387	176,184	180,831	182,115	192,131
4520	Insurance - Vehicle	30,982	35,198	36,256	27,985	38,332
4530	Insurance - Property	288,404	411,146	363,172	451,674	476,516
4545	Insurance - Claims	24,803	15,511	25,000	20,870	25,000
4550	Insurance - Other	44,466	54,918	62,746	42,500	62,746
4990	Other Current Charges	2,805	2,971	3,200	3,200	3,200
5220	General Operating Supplies	9,497	12,408	11,200	8,928	11,200
5240	Furniture/Equipment <\$5,000				0	0
5295	Emergency Exp - COVID-19		3,586		172	0
	<b>Sub Total</b>	<b>1,795,378</b>	<b>1,858,641</b>	<b>1,998,168</b>	<b>2,008,104</b>	<b>2,050,665</b>
<b>GRAND TOTAL</b>		<b>1,947,867</b>	<b>2,073,565</b>	<b>2,183,023</b>	<b>2,184,351</b>	<b>2,231,426</b>

**VILLAGE OF ROYAL PALM BEACH  
STORMWATER UTILITY FUND - 407  
BUDGET SUMMARY**

CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
Current Revenues	1,151,939	1,163,630	1,115,000	1,114,206	1,020,000
Carryover	158,624		180,844	292,656	292,854
<b>TOTAL REVENUES</b>	<b>1,310,563</b>	<b>1,163,630</b>	<b>1,295,844</b>	<b>1,406,862</b>	<b>1,312,854</b>

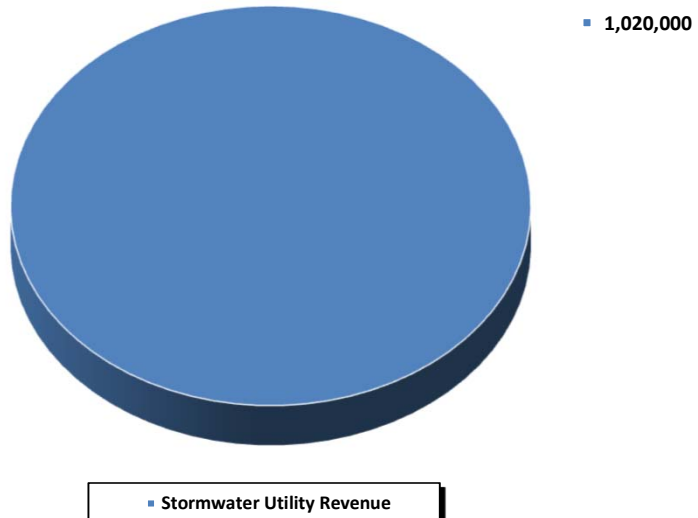
DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
<b>Operating Expenditures:</b>					
Utilities	784,355	779,747	1,181,413	827,251	1,101,855
Non-Departmental	43,038	43,346	56,257	9,613	111,000
Sub-Total	827,393	823,093	1,237,670	836,864	1,212,855
Transfers			100,000	100,000	100,000
<b>TOTAL DEPARTMENTS</b>	<b>827,393</b>	<b>823,093</b>	<b>1,337,670</b>	<b>936,864</b>	<b>1,312,854</b>

**VILLAGE OF ROYAL PALM BEACH  
STORMWATER UTILITY FUND - 407  
CATEGORY SUMMARY**

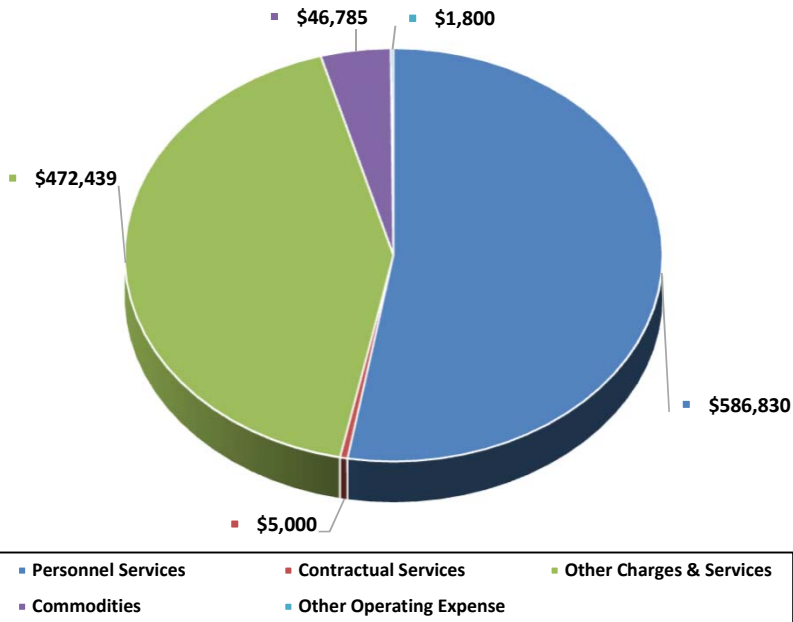
OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
3200000/3299999	Licenses and Permits	1,116,573	1,128,596	1,115,000	1,114,206	1,020,000
3900000/3999999	Carryover	158,624	0	222,668	292,854	292,854
	<b>TOTAL AVAILABLE</b>	<b>1,275,197</b>	<b>1,128,596</b>	<b>1,337,668</b>	<b>1,407,060</b>	<b>1,312,854</b>

OBJECT CODE NO.	CATEGORY	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services	483,289	486,768	689,416	509,434	586,830
3000/3999	Contractual Services		7,005	5,000	12,260	5,000
4000/4999	Other Charges & Services	294,790	298,163	497,496	274,318	472,439
5000/5399	Commodities	47,522	29,424	43,907	39,524	46,785
5400/5999	Other Operating Expense	1,792	1,733	1,850	1,327	1,800
6000/6999	Departmental Capital Outlay					
9000/9999	Reserves					100,000
	<b>TOTAL OPER EXPENDITURES</b>	<b>827,392</b>	<b>823,092</b>	<b>1,237,668</b>	<b>836,863</b>	<b>1,212,854</b>
8000/8999	Transfers		100,000	100,000	100,000	100,000
	<b>TOTAL EXPENDITURES</b>	<b>827,392</b>	<b>923,092</b>	<b>1,337,668</b>	<b>936,863</b>	<b>1,312,854</b>

### REVENUE BY SOURCE UTILITY FUND



### EXPENDITURES BY SOURCE UTILITY FUND



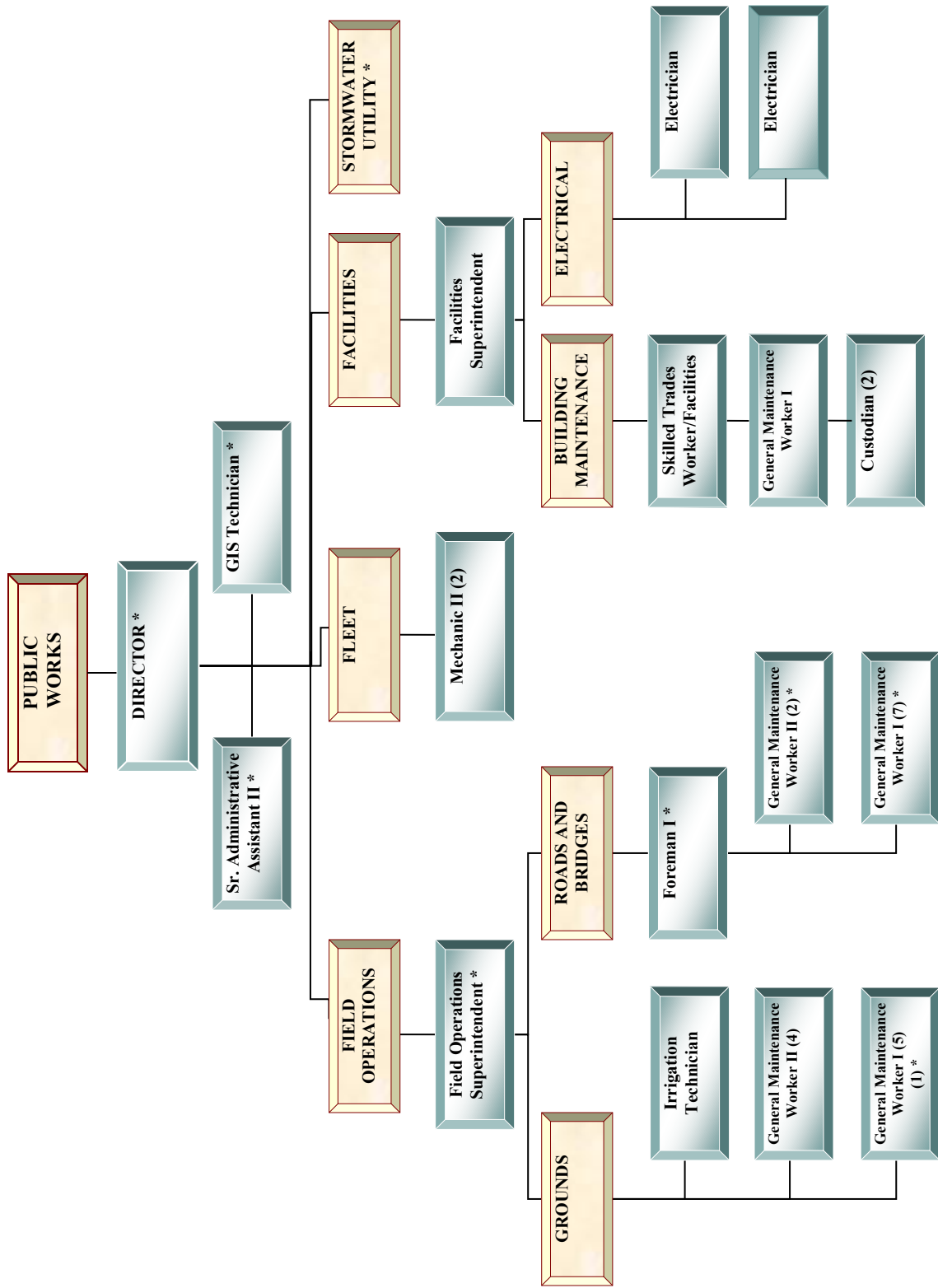


**THIS PAGE INTENTIONALLY LEFT BLANK**

**VILLAGE OF ROYAL PALM BEACH  
STORMWATER UTILITY FUND - 407/REVENUE PROJECTIONS  
FY 2022 BUDGET**

REVENUE CODE NO.	ACCOUNT DESCRPTIOI	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
<b><u>Licenses and Permits</u></b>							
3295000	Stormwater Fee	1,116,573	1,128,596	1,115,000	1,114,206	1,020,000	1,020,000
	Sub-Total	<u>1,116,573</u>	<u>1,128,596</u>	<u>1,115,000</u>	<u>1,114,206</u>	<u>1,020,000</u>	<u>1,020,000</u>
3699000	Miss Revenue	35,366	35,034				
	Total Revenue	<u>1,151,939</u>	<u>1,163,630</u>	<u>1,115,000</u>	<u>1,114,206</u>	<u>1,020,000</u>	<u>1,020,000</u>
<b><u>Non-Revenue</u></b>							
3990100	Carryover	158,624		222,668	292,854		292,854
	Sub-Total	<u>158,624</u>	<u>0</u>	<u>222,668</u>	<u>292,854</u>	<u>0</u>	<u>292,854</u>
	Grand Total	<u>1,310,563</u>	<u>1,163,630</u>	<u>1,337,668</u>	<u>1,407,060</u>	<u>1,020,000</u>	<u>1,312,854</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**



\* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

**Stormwater Operations**

<b>OBJECT CODE NO.</b>	<b>CATEGORY RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
1000/2999	Personnel Services	\$ 483,289	\$ 486,768	\$ 689,416	\$ 509,434	\$ 586,830
3000/3999	Contractual Services	0	7,005	5,000	12,260	5,000
4000/4999	Other Charges & Services	251,752	254,817	441,239	264,705	461,439
5000/5399	Commodities	47,522	29,424	43,907	39,524	46,785
5400/5999	Other Operating Expense	1,792	1,733	1,850	1,327	1,800
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves					
<b>Total Operating Expenses</b>		<b>\$ 784,355</b>	<b>\$ 779,747</b>	<b>\$ 1,181,413</b>	<b>\$ 827,251</b>	<b>\$ 1,101,855</b>

<b>OBJECT CODE NO.</b>	<b>OPERATING RECAP</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 ADOPTED BUDGET</b>	<b>FY 2021 PROJECTED ACTUAL</b>	<b>FY 2022 ADOPTED BUDGET</b>
3800	Stormwater Utility	\$ 784,355	\$ 779,747	\$ 1,181,413	\$ 827,251	\$ 1,101,855
<b>Total Operating Expenses</b>		<b>\$ 784,355</b>	<b>\$ 779,747</b>	<b>\$ 1,181,413</b>	<b>\$ 827,251</b>	<b>\$ 1,101,855</b>

**Stormwater Utility – 407-3800-538**

**Department Description**

**Administration**

Provides planning, supervision and coordination of Public Work’s services which interact with all other departments of the Village.

**Stormwater**

Provides preventive maintenance, repair and installation as well as receives work order requests with regards to canals and drainage systems. Identifies and complies with NPDES and other environmental rules associated with storm water management within the Village limits.

**Major Goals**

1. Develop work plan for the assessment and dredging of canal system and develop long term capital improvement program to address needs.
2. Reduce work place time loss injuries and accidents to zero.

**Major Objectives**

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

<b>Performance/Workload Indicators</b>	<b>Actual 2019/2020</b>	<b>Projected 2020/2021</b>	<b>Estimated 2021/2022</b>
<b>Storm Structures Maintained (1,754 Total in System)</b>	<b>202</b>	<b>362</b>	<b>254</b>
<b>Storm Pipe Maintained (79.1 miles in System)</b>	<b>15.4</b>	<b>15.5</b>	<b>13.3</b>
<b>Miles of Canal Maintained</b>	<b>19.8</b>	<b>19.8</b>	<b>19.8</b>

**Number of Personnel**

2019/2020: 6.50 f/t                      2020/2021: 6.50 f/t                      2021/2022                      6.50 f/t

**Major Budget/Service Level Changes**

None

**BUDGETARY ACCOUNT SUMMARY**  
**Stormwater Utility**  
**407-3800-538**

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>						
1199 Executive Salaries	66,021	67,497	65,171	69,273	68,331	68,331
1299 Salaries - Regular	259,329	260,729	337,722	289,389	305,438	305,438
1499 Overtime	4,798	2,610	2,500	3,257	2,500	2,500
2198 Medicare	4,558	4,539	5,876	4,727	5,448	5,448
2199 FICA	18,918	18,865	25,125	19,172	23,296	23,296
2299 Retirement Contrib	38,312	41,073	94,694	46,148	53,443	53,443
2399 Life/Health Ins.	91,353	91,455	158,326	77,470	128,374	128,374
Sub Total	<u>483,289</u>	<u>486,768</u>	<u>689,416</u>	<u>509,434</u>	<u>586,830</u>	<u>586,830</u>
<b>CONTRACTUAL SERVICES</b>						
3190 Other Services - Professional		7,005	5,000	12,260	5,000	5,000
3490 Other Contractual Services						
Sub Total	<u>0</u>	<u>7,005</u>	<u>5,000</u>	<u>12,260</u>	<u>5,000</u>	<u>5,000</u>
<b>OTHER CHARGES &amp; SVCS</b>						
4010 Travel & Per Diem	581	757	900	20	900	900
4111 Cell Phone Allowance	742	745	739	739	739	739
4340 Utilities - Trash Disposal				0	0	0
4420 Leases - Equipment	754	678	750	1,848	750	750
4620 R&M Vehicles	5,015	4,088	5,000	8,654	5,000	5,000
4630 R&M Equipment	10,422	6,627	9,500	9,620	9,500	9,500
4650 Maintenance Contracts	232,523	240,622	421,800	241,798	442,000	442,000
4660 R&M Grounds	237	563	250	578	250	250
4890 Promotional Activities	1,009	391	1,250	627	1,250	1,250
4920 Legal Ads			500	300	500	500
4940 Licenses & Fees	112		250	200	250	250
4990 Other Current Charges	357	346	300	321	300	300
Sub Total	<u>251,752</u>	<u>254,817</u>	<u>441,239</u>	<u>264,705</u>	<u>461,439</u>	<u>461,439</u>
<b>COMMODITIES</b>						
5110 Office Supplies	629	199	500	373	500	500
5210 Fuel & Lube	24,391	17,748	22,507	22,186	24,385	24,385
5220 Operating Supplies	1,494	1,147	1,500	1,166	1,500	1,500
5231 Uniforms/Maintenance	4,892	5,004	4,000	4,955	4,000	4,000
5240 Furniture/Equipment <\$5,000	1,969	754	2,500	2,117	3,500	3,500
5241 Clothing Allowance	702	628	900	607	900	900
5290 Hurricane Expenditures	264			0	0	0
5295 Emergency Exp - COVID-19				0	-	0
5320 Repairs - Drainage	12,871	3,944	10,000	7,397	10,000	10,000
5399 Repairs - Other Road	310		2,000	723	2,000	2,000
Sub Total	<u>47,522</u>	<u>29,424</u>	<u>43,907</u>	<u>39,524</u>	<u>46,785</u>	<u>46,785</u>
<b>OTHER OPERATING EXPENSE</b>						
5410 Subscriptions/Memberships	800	800	800	800	800	800
5440 Training/Ed	345	378	1,050	527	1,000	1,000
5450 Tuition Reimbursement	647	555	0	0	0	0
Sub Total	<u>1,792</u>	<u>1,733</u>	<u>1,850</u>	<u>1,327</u>	<u>1,800</u>	<u>1,800</u>
<b>GRAND TOTAL</b>	<u><u>784,355</u></u>	<u><u>779,747</u></u>	<u><u>1,181,413</u></u>	<u><u>827,251</u></u>	<u><u>1,101,855</u></u>	<u><u>1,101,855</u></u>

**BUDGETARY ACCOUNT SUMMARY**  
**Stormwater Utility**  
**Debt Service and Transfers**  
**407-8100-581**

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
0303 TRANSFERS -407-8100-581 Capital Improvement Fund 407	200,000	100,000	100,000	100,000	100,000	100,000
GRAND TOTAL	200,000	100,000	100,000	100,000	100,000	100,000



**THIS PAGE INTENTIONALLY LEFT BLANK**

**Non-Departmental**

OBJECT CODE NO.	CATEGORY RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
1000/2999	Personnel Services					
3000/3999	Contractual Services					
4000/4999	Other Charges & Services	43,038	43,346	56,257	9,613	11,000
5000/5399	Commodities					
5400/5999	Other Operating Expense					
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves	0	0	0	-	100,000
<b>Total Operating Expenses</b>		<b>\$ 43,038</b>	<b>\$ 43,346</b>	<b>\$ 56,257</b>	<b>\$ 9,613</b>	<b>\$ 111,000</b>

OBJECT CODE NO.	OPERATING RECAP	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 ADOPTED BUDGET
9900	Non-Departmental		\$ 43,346	\$ 56,257	\$ 9,613	\$ 111,000
<b>Total Operating Expenses</b>		<b>\$ -</b>	<b>\$ 43,346</b>	<b>\$ 56,257</b>	<b>\$ 9,613</b>	<b>\$ 111,000</b>

**BUDGETARY ACCOUNT SUMMARY**  
**Stormwater Utility**  
**Non-Departmental**  
**407-9900-599**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
	<b>OTHER CHARGES &amp; SVCS</b>						
4311	Utilities - Stormwater Fee	10,738	11,046	9,000	9,613	11,000	11,000
4995	Admin Fee - General Fund	32,300	32,300	47,257			
	Sub Total	<u>43,038</u>	<u>43,346</u>	<u>56,257</u>	<u>9,613</u>	<u>11,000</u>	<u>11,000</u>
	<b>NON EXPEND</b>						
9900	Reserve					100,000	100,000
	Sub Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u>
	<b>GRAND TOTAL</b>	<u>43,038</u>	<u>43,346</u>	<u>56,257</u>	<u>9,613</u>	<u>111,000</u>	<u>111,000</u>

**CAPITAL IMPROVEMENT FUNDS  
BUDGET SUMMARY**

CATEGORY	FY 2019 ACTUAL	FY2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
<b><u>REVENUES</u></b>						
Recreation Facilities Fund	905,809	911,479	2,142,384	888,390	1,789,462	1,789,462
Community Beautification Fund	447,294	371,709	471,274	369,365	448,232	448,232
Impact Fee Fund	3,730,051	2,952,228	4,814,834	2,632,116	6,965,153	6,965,153
Sales Surtax Capital Project Fund	6,812,711	7,763,933	12,538,864	8,378,661	25,485,885	25,485,885
General Capital Improvements Fund	3,288,141	2,793,563	3,998,081	1,736,260	3,369,226	3,369,226
Stormwater Capital Projects	200,000.00	300,000	503,568	400,017	600,067	600,067
<b>TOTAL REVENUES</b>	<b>15,384,006</b>	<b>15,092,912</b>	<b>24,469,005</b>	<b>14,404,808</b>	<b>38,658,024</b>	<b>38,658,024</b>

DEPARTMENT	FY 2019 ACTUAL	FY2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED ACTUAL	FY 2022 DEPT REQUEST	FY 2022 ADOPTED BUDGET
<b><u>EXPENDITURES</u></b>						
Village Council	-	-	-	-	-	-
Village Manager	47,572.00	-	-	-	-	-
Community Development	78,795	-	-	-	30,000	30,000
Finance	294,138	151,598	306,563	124,848	-	-
Information Systems	-	-	-	-	288,851	288,851
Public Buildings	178,603	300,959	3,492,452	320,637	2,950,521	2,950,521
Engineering	2,224,001	610,977	10,198,391	777,072	13,986,359	13,986,359
Public Works	1,518,475	1,860,494	3,622,377	652,531	6,818,348	6,818,348
Parks & Recreation	1,054,931	1,495,890	4,721,173	1,615,004	6,854,891	6,854,891
Transfer Out	-	23,000	-	-	-	-
Reserve for Future CIP	9,987,491	10,649,994	2,128,049	10,914,716	7,729,054	7,729,054
<b>TOTAL EXPENDITURES</b>	<b>15,384,006</b>	<b>15,092,912</b>	<b>24,469,005</b>	<b>14,404,808</b>	<b>38,658,024</b>	<b>38,658,024</b>

0                      0                      0                      0                      0                      0

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Village of Royal Palm Beach  
Capital Improvement Program  
Recreation Facilities Fund - 101**

	FY2021					
	CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b>Source of Funds:</b>						
<u>Carryover</u>	813,995	220,676	220,779	220,801	220,823	220,845
Interest	-	103	22	22	22	22
Sub-Total	813,995	220,779	220,801	220,823	220,845	220,867
<b>Other Source</b>						
<u>Grants</u>						
**EN1901-FPL Pathway Light-MPO/FDOT	678,688	-	-			
**PR1602-Commons Parking Expan	76,000					
Sub-Total	754,688	-	-	-	-	-
	1,568,683	220,779	220,801	220,823	220,845	220,867
Total Revenue		1,789,462	220,801	220,823	220,845	220,867
<b>Use Of Funds:</b>						
**EN1901-FPL Pathway Light	1,045,568	-	-	-	-	-
**PR1602-Comm Parking Expan	523,115	-	-			
	1,568,683	-	-	-	-	-
Total Expenditure		1,568,683	-	-	-	-
Reserve for Future CIP	-	220,779	220,801	220,823	220,845	220,867

\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
FPL Pathway Lighting		EN1901		101			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Carry-over	Engineering		Village Engineer			
<b>Project Location</b>							
FPL Pathway from La Mancha Avenue, South to Lamstein Lane.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	1,045,568	1,045,568
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,045,568</b>	<b>\$1,045,568</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance; MPO/FDOT LAP Grant - \$980,000 - (FY2022)							
<b>Project Description</b>							
Pedestrian/cyclist lighting along the 10.0' wide FPL pathway that runs from La Mancha Avenue to Lamstein Lane.							
<b>Project Justification</b>							
The pathway is an important non-motorized route that connects residents with Palm Tran, schools, parks, restaurants, retail, and office. However, the pathway has substandard lighting for the portion adjacent to La Mancha Avenue, and no lighting for the portion that runs from Bilbao Street to Lamstein Lane. The lack of lighting makes the pathway difficult to navigate during nighttime hours. The addition of lighting will improve safety and increase use of the pathway.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
\$16,000 annual energy and maintenance cost							

EN1901

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
RPB Commons Parking Lot Expansion		PR1602		101			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Carry-over	Parks			Village Engineer		
<b>Project Location</b>							
West side of Sporting Center at RPB Commons Park.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0		0		0
Construction	0	0	0	0	0	523,115	523,115
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$523,115</b>	<b>\$523,115</b>
<b>Funding Source - Fund Balance</b>							
Parks Impact Fees Fund Balance; 76K FRDAP (FY2020)							
<b>Project Description</b>							
Expand existing parking lot, improvements include minor drainage modification, signing and striping, new ADA curb ramps, and landscaping.							
<b>Project Justification</b>							
Provide additional parking spaces to meet the growing demand of Commons Park.							
<b>Project Alternatives</b>							
Leave it as it is.							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



**THIS PAGE INTENTIONALLY LEFT BLANK**

**Village of Royal Palm Beach  
Capital Improvement Program  
Beautification Fund - 102**

	FY2021 CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b><u>Source of Funds:</u></b>						
Carryover	81,056	367,131	352,176	352,211	352,246	352,281
Interest	-	45	35	35	35	35
<b>Sub Total</b>	<b>81,056</b>	<b>367,176</b>	<b>352,211</b>	<b>352,246</b>	<b>352,281</b>	<b>352,316</b>
<b>Total Revenue</b>		<b>448,232</b>	<b>352,211</b>	<b>352,246</b>	<b>352,281</b>	<b>352,316</b>
<b><u>Use Of Funds:</u></b>						
<b><u>Public Works</u></b>						
**PW2006 Okeechobee Blvd West Landscape Improvement	81,056	-				
PW2207 Royal Pine Estate Entry Sign Improvement		15,000				
<b>Sub Total</b>	<b>81,056</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>96,056</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Reserve for Future CIP	-	352,176	352,211	352,246	352,281	352,316

\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Okeechobee Blvd West Landscape Improvement		PW2006		102			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Carry-over	Public Works		Public Works Director			
<b>Project Location</b>							
Okeechobee Boulevard							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	81,056	81,056
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81,056</b>	<b>\$81,056</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
 <b>Project Description</b>							
Design & construct irrigation well, pump, irrigation lines and landscaping for the Okeechobee Boulevard corridor west of Crestwood Boulevard. Project includes permitting the improvements with Palm Beach County.							
 <b>Project Justification</b>							
The section of Okeechobee Blvd west of Crestwood Blvd is not landscaped and does not have irrigation. The irrigation will be extended from Crestwood Blvd to Folsom Rd and the landscaping plan will include the roadway median and the area south of Okeechobee Blvd from Crestwood to Folsom.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Royal Pine Estates Entry Sign Improvements		PW2207		102			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Intersection of Royal Palm Beach Blvd & Spanish Pine Terrace							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	10,000	0	0	0	0	10,000	0
Engineering/Architecture	5,000	0	0	0	0	5,000	0
<b>Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Construct landscape improvements at the Royal Pine Estates entry sign. This sign is maintained by Public Works. Project consists of connecting to irrigation on RPB Blvd and installation of new plantings in accordance with recommendation from Landscape Architect.							
<b>Project Justification</b>							
Proposed project will enhance and beautify the community.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Village of Royal Palm Beach  
Capital Improvement Program  
Impact Fee Fund - 301**

	FY2021					
	CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b>Source of Funds:</b>						
<u><b>Carryover</b></u>						
Public Buildings	2,950,521	87,284	146,246	447,633	830,566	891,305
Roads	182,981	1,567,448	1,652,138	2,005,731	2,562,447	1,433,764
Parks & Recreation	1,031,904	503,315	(723,638)	(144,375)	575,357	508,471
Sub-Total	4,165,406	2,158,048	1,074,747	2,308,990	3,968,371	2,833,541
<u><b>Impact Fees</b></u>						
Public Buildings		58,953	301,372	382,888	60,656	41,386
Roads		84,533	353,428	606,515	146,061	77,696
Parks & Recreation		97,997	579,335	719,746	108,056	75,659
Sub-Total		241,483	1,234,135	1,709,149	314,773	194,741
<u><b>Interest</b></u>						
Public Buildings		9	15	45	83	89
Roads		157	165	201	256	143
Parks & Recreation		50	(72)	(14)	58	51
Sub-Total		216	108	232	397	283
<u><b>Other Sources:</b></u>						
<u><b>Grants</b></u>						
PR2102-LWC-Crestwood North Park		400,000	-	-		
Sub-Total	-	400,000	-	-	-	-
	4,165,406	2,799,747	2,308,990	4,018,371	4,283,541	3,028,565
Total Revenue		6,965,153	2,308,990	4,018,371	4,283,541	3,028,565
<u><b>Use of Funds:</b></u>						
<u><b>Public Buildings</b></u>						
**EN2001-Village Hall Design	52,396	-				
**EN2105-Village Hall & Site Modification	2,898,125	-				
Sub-Total	2,950,521	-	-	-	-	-
<u><b>Roads</b></u>						
**EN1802-Village Wide Traffic Calm	182,981	-	-	-	-	-
EN2303-Heron & Bobwhite Ped/Bike			-	50,000	1,275,000	
Sub-Total	182,981	-	-	50,000	1,275,000	-
<u><b>Parks &amp; Recreation</b></u>						
PR1901-Southern Blvd Park	-		-		175,000	1,400,000
**PR1903-Commons Lighting	651,515	-				
**PR2102-Crestwood North Park	50,000	950,000	-	-	-	-
**PR2105-Corporate Picnic Pavilions	330,389	700,000				
PR2214-Pickleball Courts (4)		75,000				
Sub-Total	1,031,904	1,725,000	-	-	175,000	1,400,000
	4,165,406	1,725,000	-	50,000	1,450,000	1,400,000
Total Expenses		5,890,406	-	50,000	1,450,000	1,400,000
Reserve for Future CIP	-	1,074,747	2,308,990	3,968,371	2,833,541	1,628,565

\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Village Wide Traffic Calming		EN1802		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Local Public Roadways							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	182,981	182,981
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$182,981</b>	<b>\$182,981</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Design and construct traffic calming devices within local public roadway corridors.							
 <b>Project Justification</b>							
The roadway links meet the criteria established in the traffic calming policy.							
 <b>Project Alternatives</b>							
None							
 <b>List of Equipment</b>							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Village Hall Design		EN2001		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	Carry-over	Engineering		Village Engineer			
<b>Project Location</b>							
Village Hall Campus							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	0	0	0	0	0	73,134	73,134
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$73,134</b>	<b>\$73,134</b>
 <b>Funding Source - Fund Balance</b>							
Impact Fee - Fund Balance							
<b>Project Description</b>							
Design for the demolition of the existing Village hall building and a new 25,380 sf two-story building. The design will also include parking and other improvements required to connect the campus with the proposed building.							
<b>Project Justification</b>							
The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to layout and structural limitations it is less expensive to completely replace the building.							
<b>Project Alternatives</b>							
Only complete the restroom ADA improvements and contract more services.							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>			<b>Project Number</b>			<b>Fund</b>	
Village Hall and Site Modification			EN2105			301	
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Village Hall Campus							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	2,898,125	2,898,125
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,898,125</b>	<b>\$2,898,125</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Add additional square footage to Village Hall. Re-purpose the public meeting space building, and add art features, landscaping, hardscape, signage, parking, walkways, and utilities.							
<b>Project Justification</b>							
The reconstruction of Village Hall building will require adjustments to the existing site and buildings.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2105

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Heron & Bobwhite Ped & Bike Pathway		EN2303		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Engineering		Village Engineer			
<b>Project Location</b>							
Bobwhite Road and Heron Parkway							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	50,000	1,275,000	0	1,325,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$1,275,000</b>	<b>\$0</b>	<b>\$1,325,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Construct a five-foot-wide concrete pedestrian & bicycle pathway (adjacent to existing curb) from the Bobwhite Rd bridge to the Heron Pkwy pedestrian & bicycle access pathway into Commons Park. Construct a pedestrian bridge adjacent to the existing roadway bridge and improve the existing roadway bridge on Bobwhite Rd. Construct a 2' widening of Bobwhite Rd from the existing bridge to the Bobwhite Cir. cul-de-sac and add four-foot-wide on-street bike lanes to both sides of the roadway.							
<b>Project Justification</b>							
There is currently no dedicated pedestrian / bicycle access to the northeastern pedestrian entrance to Commons Park. No sidewalks exist along Heron Pkwy and the existing Bobwhite Rd bridge does not provide pedestrian access that is up to ADA code. This project is part of the Comprehensive Bicycle and Pedestrian Plan that was adopted in 2020 budget workshop.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2303

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Southern Blvd. Park		PR1901		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Revised	Parks			Village Engineer		
<b>Project Location</b>							
S.E. of the intersection of Southern Blvd. and 103rd Avenue							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		1,400,000		0
Engineering/Architecture	0	0	0	175,000	0	175,000	0
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
Plans and Studies	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$1,400,000</b>	<b>\$175,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Impact Fee Fund Balance							
<b>Project Description</b>							
Design and construction of a 10-15 acre park within the recently annexed properties located south of Southern Blvd. and west of the Lowes Plaza.							
<b>Project Justification</b>							
The project will add a public park south of Southern Blvd.							
<b>Project Alternatives</b>							
Improve existing parks within the Village.							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
\$100,000 annual maintenance cost (based on Robiner Park)							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Commons Lighting		PR1903		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Royal Palm Beach Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0	0	0	651,515	651,515
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$651,515</b>	<b>\$651,515</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance, Grant \$120K (FRDAP-FY2020)							
<b>Project Description</b>							
Add lights to pathways, dog park, and overflow parking lots on both sides of the sporting center. Heron Parkway and Grouse lane pathway segments will receive full lighting. North and South pathway loops will receive low level bollard lights for safety and security purposes.							
<b>Project Justification</b>							
Permanent lighting of the overflow parking lots will reduce special event costs. The dog park lighting will allow residents to utilize the park during evening hours. Pathway lighting will improve safety for residents using bike and pedestrian entrances to the park.							
<b>Project Alternatives</b>							
Continue to rent lights for special events; continue to close dog park at sunset							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR1903

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Crestwood North Park		PR2102		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	New	Parks		Village Engineer			
<b>Project Location</b>							
N.W. Corner of Crestwood Blvd. and the M1 Canal.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	950,000	0	0	0	0	950,000	0
Engineering/Architecture	0	0	0	0	0	50,000	50,000
Equipment/Furnishings	0	0	0	0	0		0
Land Acquisition/Site Prep.	0	0	0	0	0		0
Other (Specify below)	0	0	0	0	0		0
Plans and Studies	0	0	0	0	0		0
<b>Total</b>	<b>\$950,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$50,000</b>
<b>Funding Source - Fund Balance</b>							
Impact Fee Fund Balance, Land & Water Grant - 400K(2022)							
<b>Project Description</b>							
Design and construction of a five acre park on the corner of Crestwood Blvd. and the M1 Canal.							
<b>Project Justification</b>							
The park was recommended by the Waste Water Treatment Plant Task Force at the 5/5/11 Council meeting							
<b>Project Alternatives</b>							
Sell property							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
\$75,000 annual maintenance cost (based on Robiner Park)							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Corporate Picnic Pavilions		PR2105		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Buildings	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	700,000	0	0	0	0	1,030,389	330,389
<b>Total</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,030,389</b>	<b>\$330,389</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and have installed: (2) Corporate size picnic pavilions 40'x64'							
<b>Project Justification</b>							
To have available a venue for corporate and/or large family outings which is not available at this time. Strategic Plan Initiative							
<b>Project Alternatives</b>							
use multiple number of smaller pavilions							
<b>List of Equipment</b>							
picnic tables							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Pickleball Courts (4)		PR2214		301			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Preservation Parkl							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	75,000	0	0	0	0	75,000	0
<b>Total</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Convert existing R/C track to (4) Pickelball courts. Resurface with plexipave, line and install perimeter fencing.							
 <b>Project Justification</b>							
Pickelball program has grown in popularity, especially among our Seniors. The program is presently being held in the gymnasium which will not be readily available when summer camp and other program come back on line. This provides another venue in our parks system							
 <b>Project Alternatives</b>							
Add additiona line on the existing Tennis courts and use portable nets.							
 <b>List of Equipment</b>							
None							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2214

Village of Royal Palm Beach  
Capital Improvement Program  
Local Discretionary Sales Surtax Capital Projects - 302

	FY2021 CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b>Source of Funds:</b>						
Carryover	13,886,944	7,322,820	5,554,941	(869,504)	1,790,409	3,625,588
Interest		2,121	555	(87)	179	363
1% Surtax Sales Tax		2,400,000	2,500,000	2,500,000	2,500,000	2,500,000
Sub-Total	13,886,944	9,724,941	8,055,496	1,630,409	4,290,588	6,125,951
<b>Other Sources:</b>						
<b>Grants</b>						
EN1904-FPL Dry Detention Pond-CBIR	150,000	450,000	-			
EN2103-LaMancha Avenue Extension	-	450,000				
**PR1806-Sports Light B.M. FRDAP(ST)	200,000					
PR1909-All Access Playground - FRDAP	-	-	-		250,000	
**PR2113-Commons Park & Path Expansion	124,000					
PR2201-Reno & Expand Rec Cntr-CFG		-	-	500,000	-	
SW1901 Canal System Dredging-CBIR	500,000	-	-	-	-	-
Sub-Total	974,000	900,000	-	500,000	250,000	-
	14,860,944	10,624,941	8,055,496	2,130,409	4,540,588	6,125,951
Total Revenue		25,485,885	8,055,496	2,130,409	4,540,588	6,125,951
<b>Use of Funds</b>						
EN1902-Commons Park Access	1,000,000	-	-	-	-	-
EN1904-FPL Dry Detention Pond	194,761	600,000	-	-	-	-
EN2002-Southern/Royal Palm Gateway	43,266	-	-	-	-	-
EN2103-LaMancha Ave Extension	25,000	100,000	2,500,000	-	-	-
EN2104-Village Hall Construction	10,479,065	-	-	-	-	-
EN2201-Park Rd N Parking & Pathway	-	25,000	800,000	-	-	-
EN2202-Village Meeting Hall Renovation		500,000				
Sub-Total	11,742,092	1,225,000	3,300,000	-	-	-
<b>Parks &amp; Recreation</b>						
PR1807-Robiner Park Path Resurfacing	798,413	-	-	-	-	-
PR1909-All Access Playground	-	-	-		500,000	-
PR2101-Art in Public Places	250,000	-	-	-	-	-
PR2113-Commons Parking Lot & Path	221,585					
PR2201-Renovate & Expansion Rec Cntr	-	165,000	5,200,000	-	-	-
Sub-Total	1,269,998	165,000	5,200,000	-	500,000	-
<b>Public Works</b>						
PW1806-Bridge Slope Stabilization	318,023	320,000	320,000	320,000	320,000	320,000
PW1902-WTP Site Modification	450,000	-	-	-	-	-
PW1903-Drainage System Improvements	51,312	-	-	-	-	-
PW21AC-A/C Replacement & Repairs	20,894	-	-	-	-	-
PW21SD-Storm Drain Outfall Replment	8,625					
PW22AC-A/C Replacement & Repairs	-	40,000	85,000		75,000	82,500
PW22RR-Road Resurfacing	-	3,300,000	-	-	-	-
PW22SD-Storm Drain Outfall Replment	-	20,000	20,000	20,000	20,000	20,000
SW1901-Canal System Dredging	1,000,000	-	-	-	-	-
Sub-Total	1,848,854	3,680,000	425,000	340,000	415,000	422,500
	14,860,944	5,070,000	8,925,000	340,000	915,000	422,500
Total Expenditure		19,930,944	8,925,000	340,000	915,000	422,500
Reserve for Future CIP	-	5,554,941	(869,504)	1,790,409	3,625,588	5,703,451

\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Commons Park Access		EN1902		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	Revised	Engineering		Village Engineer			
<b>Project Location</b>							
One mile radius surrounding Commons Park.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Land Acquisition/Site Prep.	0	0	0	0	0	1,000,000	1,000,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase easement rights for future access points to Royal Palm Beach Commons Park.							
<b>Project Justification</b>							
Parking is limited and with a single entrance / exit the park experiences significant congestion during special events. Adding additional access points will allow residents to walk or bike to the park in lieu of driving. The access points will also provide cross access for existing pedestrian and bicycle routes along the FPL corridor and Royal Palm Beach Blvd.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
FPL Dry Detention Pond		EN1904		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Carry-over	Engineering		Village Engineer			
<b>Project Location</b>							
FPL Easement from Las Palmas Street to Las Palmas Street (adjacent to La Mancha Ave.)							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	600,000	0	0	0	0	794,761	194,761
Engineering/Architecture	0	0	0		0		0
<b>Total</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$794,761</b>	<b>\$194,761</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance; \$150,000 CBIR Grant(2020), \$450,000 (2022)							
<b>Project Description</b>							
Construct dry detention ponds within the FPL easement.							
 <b>Project Justification</b>							
The ponds will provide additional flood plain compensating storage and improve water quality.							
 <b>Project Alternatives</b>							
N/A							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Southern / Royal Palm Beach Gateway		EN2002		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Revised	Engineering		Village Engineer			
<b>Project Location</b>							
North side of the Southern Blvd & Royal Palm Beach Blvd. intersection.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0	0	0	43,266	43,266
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,266</b>	<b>\$43,266</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Enhance the existing entry feature, electronic sign, and landscaping.							
<b>Project Justification</b>							
The enhancements will improve the aesthetics of the intersection.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2002

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
La Mancha Avenue Extension		EN2103		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Engineering		Village Engineer			
<b>Project Location</b>							
Bilbao Street to Okeechobee Blvd.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	2,500,000	0		0		0
Engineering/Architecture	100,000	0	0	0	0	125,000	25,000
<b>Total</b>	<b>\$100,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$25,000</b>
 <b>Funding Source - Fund Balance</b>							
Sales Tax Surtax fund Balance.							
 <b>Project Description</b>							
Extend La Mancha Ave. from the Bilbao Street Circle to Okeechobee Blvd. and construct a signal. The roadway will be aligned with the existing median cut on Okeechobee Blvd. that currently serves the Public Works building.							
 <b>Project Justification</b>							
The extension will improve the level of service at the Ponce de Leon & Okeechobee intersection and provide a signalized crossing for the FPL pathway. The signal will improve access for the Public Works Field Operations Center.							
 <b>Project Alternatives</b>							
None							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2103

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Village Hall Construction		EN2104		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	Revised	Engineering		Village Engineer			
<b>Project Location</b>							
Village Hall Campus							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	10,479,065	10,479,065
Equipment/Furnishings	0	0	0		0		500,000
Other (Specify below)		0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,479,065</b>	<b>\$10,979,065</b>
<b>Funding Source - Fund Balance</b>							
Sales Tax Surtax Fund Balance							
<b>Project Description</b>							
Demolish the existing Village hall building and construct a new 25,380 sf two-story building. The project will include new parking, and other improvements required to connect the campus with the proposed building.							
<b>Project Justification</b>							
The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to layout and structural limitations it is less expensive to completely replace the building.							
<b>Project Alternatives</b>							
Only complete the restroom ADA improvements and contract more services.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Park Road North Parking and Pathway		EN2201		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Engineering		Village Engineer			
<b>Project Location</b>							
Park Road North from Sparrow Drive to Cypress Trails Elementary School							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	800,000	0		0		0
Engineering/Architecture	25,000	0	0	0	0	25,000	0
<b>Total</b>	<b>\$25,000</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
 <b>Project Description</b>							
Replace the existing 4.0' walkway on the west side of Park Road North with a 10.0' wide multi use pathway from Sparrow Drive to Cypress Trails Elementary School and add on street parking and type f curb near Crestwood Middle and Cypress Elementary. Upgrade Katz field drainage outfall.							
 <b>Project Justification</b>							
The pathway will improve bike and pedestrian connectivity along the roadway corridor. School pick up and drop off parking has killed the grass in swale areas adjacent to the roadway. Increasing the outfall pipe diameter will reduce field flooding.							
 <b>Project Alternatives</b>							
N/A							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2201

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Village Meeting Hall Renovations		EN2202		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	New	Engineering		Village Engineer			
<b>Project Location</b>							
1050A Royal Palm Beach Blvd.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	500,000	0	0	0	0	500,000	0
<b>Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
<p>Modifications required to convert the existing Village Meeting Hall building into a public rental facility of approximately 2,600 square feet. The interior space over-looking the pond will have new folding glass windows and doors for access to the covered veranda. The proposed modifications will create a rental facility for multiple functions, such as: weddings, social events, meetings, etc.</p>							
<b>Project Justification</b>							
The Meeting Hall will be incorporated into the new Village Hall.							
<b>Project Alternatives</b>							
Limit the renovations to only include new flooring and the removal of the dais.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2202

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Robiner Park Pathway & Kayak Launch		PR1807		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	Carry-over	Parks & Recreation - Parks		Public Works Director			
<b>Project Location</b>							
Robiner Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	798,413	798,413
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
Plans and Studies	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$798,413</b>	<b>\$798,413</b>
<b>Funding Source - Fund Balance</b>							
Sales Tax Surtax Fund Balance							
<b>Project Description</b>							
<p>Re-surface pathways and improve ADA accessibility. The park is also used as a launch site for the aquatic vegetation equipment. Launching the equipment damages sod and canal banks. In order to alleviate the damage we are proposing to build a permanent launch area that will be used as a kayak launch when the aquatic vegetation equipment is not being utilized. The existing dog park fencing will be replaced as well.</p>							
<b>Project Justification</b>							
The pathway has ADA deficiencies, and has significant patched areas. The Kayak / Aquatic Vegetation launch will allow residents to use the waterway system and improve the efficiency of our aquatic vegetation maintenance.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
All Access Playground		PR1909		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Royal Palm Beach Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
	0	0	0		0		0
Construction	0	0	0	450,000	0	450,000	0
Engineering/Architecture	0	0	0	50,000	0	50,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance/ FRDAP grant \$250,000 -(FY2025)							
<b>Project Description</b>							
Design and construct a Boundless (all access) playground.							
<b>Project Justification</b>							
Construct a facility to accommodate children with special Needs (Strategic Plan)							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR1909

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Art in Public Places		PR2101		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Art within buildings, parks, and public lands							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	0	0	0	0	0	250,000	250,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b>Funding Source - Fund Balance</b>							
Sales Tax Surtax Fund Balance							
<b>Project Description</b>							
Art within buildings, parks, and public lands							
<b>Project Justification</b>							
Enhance the aesthetics of public buildings and parks.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
RPB COMMONS PARKING LOT & PATHWAY EXPANSION		PR2113		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Revised	Parks & Recreation - Parks			Village Engineer		
<b>Project Location</b>							
ROYAL PALM BEACH COMMONS PARK							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	221,585	221,585
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$221,585</b>	<b>\$221,585</b>
<b>Funding Source - Fund Balance</b>							
Sales Tax Surtax							
<b>Project Description</b>							
<p>This project will supplement the existing RPB Commons parking lot expansion project (PR1602). The original PR1602 project included drive isles with direct access to 276 grass parking spots and 31 paved parking spots. This project will provide a portion of the funding to further expand drive isles and create 149 (425 Total) additional grass parking spots of 6' wide asphalt pathway with 12' wide concrete pathways. The additional pathway width will allow for two-way pedestrian and bicycle use and improve 5K events.</p>							
<b>Project Justification</b>							
<p>Portions of the existing overflow grass parking areas are not sustaining grass coverage and have drainage and compaction issues. Increasing the number of paved spots and improving the grass parking spots will improve reliability of the parking and the aesthetics of the park. The additional pathway width will allow for two-way pedestrian and bicycle use and improve 5K events.</p>							
<b>Project Alternatives</b>							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Renovation and Expansion - Recreation Center		PR2201		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	New	Parks & Recreation - Recreation		Parks & Recreation Director			
<b>Project Location</b>							
Preservation Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	5,200,000	0	0	0	5,200,000	0
Engineering/Architecture	165,000	0	0	0	0	165,000	0
Equipment/Furnishings	0	200,000	0	0	0	0	0
<b>Total</b>	<b>\$165,000</b>	<b>\$5,400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,365,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance/(Cultural Facilities)Grant \$500,000 - 2023)							
<b>Project Description</b>							
Architectural / Engineering design and construction for the expansion and renovation of the Recreation Center. The expansion will include a 9800 sf gymnasium, 4 meeting rooms, a kitchen, and restrooms totaling 5500 sf. The project also includes the expansion and resurfacing of the parking lot and upgrading entry feature signage.							
<b>Project Justification</b>							
Due to the relocation of all senior programs, it is necessary to expand the existing facility to include additional restrooms and kitchen. The new gym will provide additional climate controlled recreation space.							
<b>Project Alternatives</b>							
Utilize the cultural center for the senior programs.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2201

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Bridge Slope Stabilization		PW1806		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Carry-over	Public Works		Public Works Director			
<b>Project Location</b>							
Various bridges throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	300,000	300,000	300,000	300,000	300,000	1,818,023	318,023
Engineering/Architecture	20,000	20,000	20,000	20,000	20,000	100,000	0
<b>Total</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$1,918,023</b>	<b>\$318,023</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Install rip-rap under bridges at the abutments to stabilize the slope under the bridge.							
<b>Project Justification</b>							
The bridges are in need of having the slope stabilized through the bridge. The work will be complete to FDOT standards.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
WTP Site Modifications		PW1902		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Other	Carry-over	Public Works			Public Works Director		
<b>Project Location</b>							
Field Operations Center (FOC)							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	450,000	450,000
Engineering/Architecture	0	0	0		0		0
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$450,000</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Conduct survey of WTP/FOC site necessary to prepare demolition of WTP and revised site plan for the FOC. Complete site modifications as shown on the revised site plan including a proposed truck/equipment wash.							
<b>Project Justification</b>							
The sale of the water and sewer utility requires that the Village do the demolition of the existing water treatment facility located on the FOC site. The Engineering Department will prepare the demolition/site plan. This project is needed to complete the survey work, WTP demolition and site modifications as identified on the revised site plan to include a proposed truck/equipment wash.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Drainage Systems Improvements		PW1903		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Carry-over	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	51,312	51,312
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$51,312</b>	<b>\$51,312</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
On Heron Parkway, replace the 21" RCP to 24" HDPE to eliminate a choke point in the drainage system. Alternatively on Heron Parkway, replace the 21" RCP with two (2) drainage pipes depending on the most efficient design to eliminate this choke point.							
<b>Project Justification</b>							
The drainage pipes need to be replaced with larger pipes to increase the flow capacity and eliminate choke points in the drainage system.							
<b>Project Alternatives</b>							
None identified							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
A/C Replacement		PW21AC		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	Revised	Public Works			Public Works Director		
<b>Project Location</b>							
Various Buildings throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	40,000	85,000	0	75,000	82,500	303,394	20,894
<b>Total</b>	<b>\$40,000</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$82,500</b>	<b>\$303,394</b>	<b>\$20,894</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the replacement of air conditioning units in buildings throughout the Village. This project is a multi-year project to establish a replacement program for air conditioning units. The replacement schedule is projected to be 15+ years. The proposed schedule for replacement for FY21-FY25 is seven (7) units at PBSO; four (4) units at DBFTC; three (3) units at the Recreation Center; one (1) unit at Bob Marcello Park.							
<b>Project Justification</b>							
Existing A/C units >15 years old have reached their useful life. New units will be more energy efficient and should reduce energy costs.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Storm Drain Outfall Replacement		PW21SD		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Locations in Drainage System (Canals) throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	20,000	20,000	20,000	20,000	20,000	108,625	8,625
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$108,625</b>	<b>\$8,625</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace deteriorated storm drain outfalls throughout the Village. Anticipate replacing two (2) outfalls each year. (Varying diameter)							
 <b>Project Justification</b>							
Pipes have deteriorated to the point that replacement is the only option.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW21SD

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
A/C Replacement		PW22AC		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Buildings throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	40,000	85,000	0	75,000	82,500	282,500	0
<b>Total</b>	<b>\$40,000</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$82,500</b>	<b>\$282,500</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the replacement of air conditioning units in buildings throughout the Village. This project is a multi-year project to establish a replacement program for air conditioning units. The replacement schedule is projected to be 15+ years. The proposed schedule for replacement for FY22-FY26 is six (6) units at PBSO; four (4) units at DBFTC; two (2) units at the Recreation Center.							
<b>Project Justification</b>							
Existing A/C units >15 years old have reached their useful life. New units will be more energy efficient and should reduce energy costs.							
<b>Project Alternatives</b>							
None identified							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Road Re-Surfacing		PW22RR		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Revised	Public Works		Village Engineer			
<b>Project Location</b>							
See Project Description							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	3,300,000	0	0	0	0	3,300,000	0
<b>Total</b>	<b>\$3,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,300,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
<p>The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: For 2022: BARCELONA DR, BILBAO ST, BOBWHITE RD, CHESTNUT CIR, COCOPLUM CIR, COCOPLUM LN, COPPERWOOD CIR, EMERALD CT, GOLDFINCH LN, HABITAT CT, LAS PALMAS ST, LAUREL WAY, LOCUST LN, MANDEVILLE LN, MONTEREY WAY, NATURES WAY, NOTTINGHAM RD, PARK RD N, PARK RD S, RAINFOREST CT, ROYAL PALM BEACH BLVD, SANDPIPER AVE, SARATOGA BLVD W, SEGOVIA AVE, SEGOVIA CT, SWEET BAY LN, SYCAMORE DR, TWIN LAKES WAY, VALENCIA ST, VENETIAN LN, EUSTON CT, KENT CT, MORGATE CIR, SPARROW DR, WILDCAT WAY</p>							
<b>Project Justification</b>							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village							
<b>Project Alternatives</b>							
None identified							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW22RR

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Storm Drain Outfall Replacement		PW22SD		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Locations in Drainage System (Canals) throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace deteriorated storm drain outfalls throughout the Village. Anticipate replacing two (2) outfalls each year. (Varying diameter)							
<b>Project Justification</b>							
Pipes have deteriorated to the point that replacement is the only option.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Canal System Dredging		SW1901		302			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Revised	Utilities - Stormwater		Village Engineer			
<b>Project Location</b>							
Village wide							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	1,000,000	1,000,000
Other (Specify below)	0	0	0	0	0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>Funding Source - Fund Balance</b>							
Sales Tax Surtax Fund Balance, Grant-\$500,000(FY2021)							
<b>Project Description</b>							
<p>Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom &amp; are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths &amp; remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. Techniques for sediment removal would vary by location and will likely be dependent on access. The project will also include an update to the stormwater master plan.</p>							
<b>Project Justification</b>							
The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of The Village.							
<b>Project Alternatives</b>							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
Project will decrease the cost of aquatic weed eradication.							

SW1901

**Village of Royal Palm Beach  
Capital Improvement Program  
General Capital Improvements Fund - 303**

	FY2021 CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b>Source of Funds:</b>						
Carryover	1,249,650	446,025	26,345	(1,075,102)	(2,483,382)	(2,365,418)
Interest		170	3	(108)	(248)	(237)
SubTotal	1,249,650	446,195	26,348	(1,075,210)	(2,483,630)	(2,365,655)
<b>Other Sources:</b>						
<b>Grants</b>						
**EN1601-Vill-wide ADA Improv-MPO/TAP	173,381	-				
EN2102-Bike Path Trailhead & Sign-TPA/FDOT	-	-		599,378	-	-
EN2302-ADA Improvement Phase II-TPA	-	-			587,262	-
PR2402-Camellia Park Reno-FRDAP	-				200,000	-
Sub-Total	173,381	-	-	599,378	787,262	-
<b>Transfers</b>						
Transfer From Fund 001		1,000,000				
Transfer From Fund 304		500,000	500,000	500,000	0	0
Sub Total	-	1,500,000	500,000	500,000	-	-
	1,423,031	1,946,195	526,348	24,168	(1,696,368)	(2,365,655)
Total Revenue		3,369,226	526,348	24,168	(1,696,368)	(2,365,655)

**Use Of Funds:**

**Community Development**

BD2201-Vehicles-Building Dept.	-	30,000	90,000	-	-	-
Sub-Total		30,000	90,000	-	-	-

**Engineering**

**EN1403-E-Permitting	34,261	-				
**EN1601-Village-wide ADA Improve	227,522	-				
**EN1801-Commons Rehab Completion	62,030	-				
**EN2004-FPL Street Light Convrt to LED	50,000	-				
**EN2102-Bike Path Trailhead & Signage	10,000	40,000	810,000	-	-	
**EN2106-Traffic Security Cameras	357,473	-				
EN22TR-Truck		55,000				
EN2301-Earth Day Lake Bank Stabilization	-	-	65,000	-	-	
EN2302-ADA Improvement Phase II	-	-	50,000	1,000,000	-	-
Sub-Total	741,286	95,000	925,000	1,000,000	-	-

**Information Systems**

**GA1801-AnalyticsNow Report Writing	33,410	10,000	-	-	-	-
**GA1802-Naviline Upgrade/Web Design	50,794	10,000	-	-	-	-
**GA1803-Electronic Plan Review	14,050	50,000	-	-	-	-
**GA2001-Laserfiche Software Upgrade	3,247	10,000	-	-	-	-
IS22RX-Radio/Satellite Communication		10,550	10,150	10,550	10,050	10,550.00
IS22XX-Info Systems Network Upgrade		96,800	83,800	76,000	96,500	96,800.00
Sub-Total	101,501	187,350	93,950	86,550	106,550	107,350

**Parks & Recreation**

**PR2106-Passenger Trams/Tugs (2)	96,000	-				
**PR2110-Security Cameras - Commons	112,500	-				
**PR2112-Gazebo (Home Place Pk)	24,750	-				

**Village of Royal Palm Beach  
Capital Improvement Program  
General Capital Improvements Fund - 303**

	FY2021					
	CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
PR2202-Resurface Tennis Courts(6)		50,000				
PR2203-Assessible Playground Equip.		50,000				
PR2204-Disc Golf Course		35,000				
PR2205-Playground Fencing		60,000				
PR2206-Shade Structures(3)		100,000				
PR2207-Resurface Skate Park		20,000				
PR2208-Automated Bike Rental System		25,000				
PR2209-Playscape Replacement		150,000				
PR2210-Shade Cover Replacement(4)		25,000				
PR2211-Resurface Basketball Courts(4)		15,000				
PR2212-Automated Kayak Dispenser		35,000				
PR2213-Park Furniture Replacement		50,000				
PR2215-Katz Field Renovation		150,000				
PR24TR-Truck Replacement		-	-	50,000	100,000	83,000
PR2401-Cultural Center Entry Enhance	-	-		300,000		-
PR2402-Camellia Park Renovation	-	-		500,000		-
Sub-Total	233,250	765,000	-	850,000	100,000	83,000
<b>Public Works</b>						
**PW2002-Roadway Crack Sealing	78,750	40,000	40,000	40,000	40,000	40,000
**PW2004-Civic Cntr Way Monument Sign	112,793	-				
**PW2102-Street Light Fixture Repl-LED	29,868	57,500	57,500	57,500	57,500	57,500
**PW2103-SR80 Decorative St. Light Pole	50,000	50,000	50,000	50,000	50,000	50,000
**PW2104-Bridge Guard Rail Replacement	15,598	30,000	30,000	30,000	30,000	30,000
**PW2105-Street Light Repl-LaMancha	10,684	20,000	20,000	20,000	20,000	-
**PW2107-School Zone Flashing Beacons	10,469	70,000				
**PW2108-Okeechobee Blvd. Light Replc	12,355	-				
**PW21SS-Street Sign Replace & Repair	26,477	-	-	-	-	-
PW2201-FOC Roof Replacement		100,000				
PW2202-Shelter Enhancement		100,000				
PW2203-Street Light Replacement SR80		20,000				
PW2204-La Mancha Subdiv Underdrain		80,000	80,000	80,000	80,000	80,000
PW2205-Canal Bank Maintenance		40,000	40,000	40,000	40,000	40,000
PW2206-FOC Windo Replacement		20,000				
PW2208-Fountain Replacement		25,000				
PW22BF-Backflow Preventer Replace		10,000	10,000	10,000	10,000	10,000
PW22BS-Bus Shelter R&R		15,000	15,000	15,000	15,000	15,000
PW22SR-Street Restriping		20,000	20,000	20,000	20,000	20,000
PW22SS-Street Sign Replace & Repair		40,000	40,000	40,000	40,000	40,000
PW22TR-Truck Replacement		105,000	50,000	110,000	60,000	75,000
PW2301-Equipment Replacement			40,000	28,500		
PW2402-Okeechobee Entry Sign Landscape	-			30,000	-	-
PW2601-Harvester Equipment	-				-	300,000
Sub-Total	346,994	842,500	492,500	571,000	462,500	757,500
	1,423,031	1,919,850	1,601,450	2,507,550	669,050	947,850
Total Expenditure		3,342,881	1,601,450	2,507,550	669,050	947,850
Reserve for Future CIP	-	26,345	(1,075,102)	(2,483,382)	(2,365,418)	(3,313,505)

\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Vehicle Replacement		BD2201		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	New	ComDev - Building			Community Development Director		
<b>Project Location</b>							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Engineering/Architecture	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0		0		0
Plans and Studies	0	0	0		0		0
Vehicles	30,000	90,000	0	0	0	120,000	0
<b>Total</b>	<b>\$30,000</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace Community Development vehicles. Replace vehicle #2670 in FY19 and vehicle #6864 in FY22 and vehicles #7526, #7527 and #4329 in FY23 with 1/2 ton extended cab pickups.							
<b>Project Justification</b>							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
<b>Project Alternatives</b>							
No viable alternative.							
<b>List of Equipment</b>							
1/2 ton truck							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
E-Permitting		EN1403		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	Carry-over	Engineering		Village Engineer			
<b>Project Location</b>							
Village Hall							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	34,261	34,261
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,261</b>	<b>\$34,261</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and implementation of SunGard H.T.E. NaviLine Planning & Engineering (P&E) module/licensing, and Click2Gov web components for Building Permits, Code Enforcement, Business Licenses, and Planning & Engineering modules.							
<b>Project Justification</b>							
Integrates P&E tasks with existing H.T.E. Land Management database - centralized and streamline P&E tasks. Click2Gov (eGovernment) applications will allow citizens to access and complete tasks such as: apply for building permit, schedule inspection, pay violation fine, renew occupational license, and review/submit building plans from any device with Internet access. eGovernment applications will save the citizen time and money and saves the Village money by reducing inquiry calls and onsite customer support, thus maximizing resources of the Community Development and Planning & Engineering personnel.							
<b>Project Alternatives</b>							
Do not use H.T.E. system for Planning & Engineering tasks, and do not offer eGovernment (online) services to Citizens.							
<b>List of Equipment</b>							
Software, hardware, SW licenses, and professional services to implement and support the system.							
<b>Financial Impact on Operating Budget for first FY</b>							
Approximately \$9,200/year increase in H.T.E. Maintenance Support, but overall decrease in administrative costs over time.							

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Village wide ADA Improvements		EN1601		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Village wide.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0	0	0	227,522	227,522
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
Plans and Studies	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,522</b>	<b>\$227,522</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance(FY16), MPO Transportation Alternatives Program \$659,786K(FY2018)							
<b>Project Description</b>							
Create an ADA transition plan for public buildings and right of ways. Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor. Upgrade buildings to meet current standards.							
<b>Project Justification</b>							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
<b>Project Alternatives</b>							
Leave it as it is.							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Commons Rehabilitation Completion Order		EN1801		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Other	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Royal Palm Beach Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0	0	0	62,030	62,030
Engineering/Architecture	0	0	0		0		0
Equipment/Furnishings	0	0	0		0		0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	0	0	0		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$62,030</b>	<b>\$62,030</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Annual monitoring per the approved NAM. Apply for a Site Rehabilitation Completion Order (SRCO) for the property, per Risk Management Option (RMO) III							
<b>Project Justification</b>							
At the conclusion of the Natural Attenuation with Monitoring (NAM) period (5 years) the Village will be required to apply for the SRCO.							
<b>Project Alternatives</b>							
Apply for an extension to the NAM period.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
FPL Street Light Conversion to LED		EN2004		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	Carry-over	Engineering			Village Engineer		
<b>Project Location</b>							
Public Roadways							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	50,000	50,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Convert FPL street lights to LED.							
<b>Project Justification</b>							
Reduced energy costs, better lighting, and reduced glare.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2004

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Bike Path Trailhead and Signage Plan		EN2102		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	New	Engineering			Village Engineer		
<b>Project Location</b>							
Village wide							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	810,000	0		0		0
Engineering/Architecture	40,000	0	0	0	0	50,000	10,000
<b>Total</b>	<b>\$40,000</b>	<b>\$810,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$10,000</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance; TPA/FDOT LAP Grant \$599,378 (2023)							
<b>Project Description</b>							
Construct kiosks with maps of the bicycle/pedestrian network at major intersections. Install guide signs and mile posts to delineate bike path routes.							
<b>Project Justification</b>							
The signage will help promote the use of the system, and provide navigation assistance.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2102

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Traffic Security Cameras		EN2106		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Engineering		Village Engineer			
<b>Project Location</b>							
Okeechobee Blvd., Royal Palm Beach Blvd., Southern Blvd.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	357,473	357,473
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$357,473</b>	<b>\$357,473</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
 <b>Project Description</b>							
The purchase and installation of 6 license plate recognition (LPR) cameras. The cameras will be located at all major roadway entry and exit points in the Village.							
 <b>Project Justification</b>							
This automated system will improve the Palm Beach Sheriffs' Office's ability to monitor vehicles entering and existing the Village.							
 <b>Project Alternatives</b>							
N/A							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
\$40,000 per year for monitoring costs							

EN2106

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Trucks		EN22TR		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Equipment/Vehicles	Revised	Engineering		Village Engineer			
<b>Project Location</b>							
Village Hall							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Vehicles	55,000	0	0	0	0	55,000	0
<b>Total</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace Vehicle #1389 in FY21 with 1/2 ton extended cab pickup. Replace Vehicle #6918 in FY22 with full size SUV. All replacements are done in accordance with DPW Vehicle Replacement Guidelines.							
<b>Project Justification</b>							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the age, use and condition of the vehicle. The program is designed to minimize maintenance costs of the fleet.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN22TR

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Earth day Lake Bank Stabilization		EN2301		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	New	Engineering		Village Engineer			
<b>Project Location</b>							
Earth day Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	65,000	0	0	0	65,000	0
<b>Total</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The lake bank adjacent to Earth day park has significant erosion damages. The proposed project will retire the bank and add erosion protection.							
<b>Project Justification</b>							
The erosion is damaging irrigation and other park infrastructure.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2301



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
ADA Improvements phase II		EN2302		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	New	Engineering			Village Engineer		
<b>Project Location</b>							
Public roadways within the Village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	1,000,000		0		0
Engineering/Architecture	0	50,000	0	0	0	50,000	0
<b>Total</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance; TPA Local Initiatives Grant \$587,262(2024)							
<b>Project Description</b>							
Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor.							
<b>Project Justification</b>							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
<b>Project Alternatives</b>							
N/A							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

EN2302

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
AnalyticsNOW - Advance Reporting Writing		GA1801		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	Carry-over	Finance		I.S. Manager			
<b>Project Location</b>							
Village Computer Systems							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Engineering/Architecture	0	0	0		0		0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0		0		0
Other (Specify below)	10,000	0	0	0	0	43,410	33,410
Plans and Studies	0	0	0		0		0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,410</b>	<b>\$33,410</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Reporting platform to enhance productivity, enhance transparency, and collaborate Village data gathering (data mining) efforts.							
<b>Project Justification</b>							
End-users will be able to create/edit their own reports, from H.T.E. data and most other Village databases, without knowing the complex relationships in databases. Managers will be able to set "scorecards" to help automate and track the progress of objectives, allowing decision makers to monitor financial key performance indicators, link strategy and tactics, capture organizational strategy visually, and focus on high-priority objectives.							
<b>Project Alternatives</b>							
Continue use of available/standard H.T.E. reports and limited capabilities of custom I.S. queries.							
<b>List of Equipment</b>							
AnalyticsNOW Software Licensing, implementation, and user training.							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Sungard H.T.E. Naviline SW Upgrade & Web Design		GA1802		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	Carry-over	Finance		I.S. Manager			
<b>Project Location</b>							
Village Computer Systems							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	10,000	0	0	0	0	60,794	50,794
Plans and Studies	0	0	0	0	0	0	0
Plans and Studies							
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,794</b>	<b>\$50,794</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
1) Implement SunGard H.T.E. Windows graphical thin-client interface software for Building Permits, Code Enforcement, Cash Receipts Fixed Assets, GMBA, Land/Parcel Mgmt, Business Licenses, Purchasing/Inventory, Payroll/Personnel, and Planning & Engineering. 2) Website Design, Development and Implementation of new Village website <a href="https://www.royalpalmbeach.com">https://www.royalpalmbeach.com</a> .							
<b>Project Justification</b>							
1) NaviLine uses the security and reliability of our IBM (AS400) system for data storage, while providing a familiar Windows graphical environment with increased software capabilities far beyond our current command-based green screen platform. 2) Given our website is the Village digital voice and one of the most effective channels of Local Government communications, we need a site that meet current needs of our community and current government standards. To include, ADA compliance, mobile responsiveness, better search capabilities, and an overall mobile web environment for a more intuitive user experience.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
1) NaviLine Licenses: (Building Permits, Code Enforcement, Cash Receipts Fixed Assets, GMBA, Land/Parcel Mgmt, Business Licenses, Purchasing/Inventory, Payroll/Personnel, Planning & Engineering), Professional Services, first year pro-rated maintenance. 2) Website Design, Development and Implementation professional and hosting services.							
<b>Financial Impact on Operating Budget for first FY</b>							
\$20,000/year on-going reduction in Sungard H.T.E. Software Support Maintenance costs..							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Electronic Plan Review		GA1803		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	Carry-over	Information Systems		Information Systems Director			
<b>Project Location</b>							
Village Computer Systems							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	50,000	0	0	0	0	64,050	14,050
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,050</b>	<b>\$14,050</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Deploy electronic plan review solution to allow for online upload of electronic drawing plan and document files for approval, markup, resubmission version comparison, approval, and seamless integration to SunGard/H.T.E. Building Permits and Planning & Engineering database.							
<b>Project Justification</b>							
Electronic plan review solution will accelerate the permitting process, by enabling effective collaboration between departments and Reviewers, making it fast and easy to submit, review documents and drawings, process corrections, and monitor and improve the work process. The seamless integration to Planning & Engineering and Building Permits database will allow drawings/plans and project/permitting information to be stored in one central location, for a more efficient process for ComDev/Planning/Engineering and the community.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
Electronic Plan Review Software, licensing, and iworkflow implementation.							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
LaserFiche Software Upgrade		GA2001		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Other	Carry-over	Finance			I.S. Manager		
<b>Project Location</b>							
Village Data Systems							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	10,000	0	0	0	0	13,247	3,247
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,247</b>	<b>\$3,247</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
LaserFiche electronic document imaging software upgrade.							
<b>Project Justification</b>							
New version will include enhancements to imaging processes and systems integration such as, Quick Fields to allow for transfer of metadata directly from H.T.E. database, route documents for digital signature via DocSign, basic Scripting Development Kit to allow for the development of more comprehensive integrations to Village databases at reasonable costs, and additional Weblink (public portal) licenses .							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
LaserFiche Rio SW On-Premise Licensing : unlimited LF servers, 25 Weblink client connections, 15 full users, 20 browsers, ScanConnect, Snapshot, SDK, unlimited Quick Fields, ADA compliant Forms, Digital Signature integration to DocSign, , Workflow, and Office integration,							
<b>Financial Impact on Operating Budget for first FY</b>							
Increase by \$10,000							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Radio/Satellite Communication Systems Upgrades		IS22RX		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	New	Information Systems			Information Systems Director		
<b>Project Location</b>							
Village radio/satellite communication infrastructure							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	10,550	10,150	10,550	10,050	10,550	51,850	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$10,550</b>	<b>\$10,150</b>	<b>\$10,550</b>	<b>\$10,050</b>	<b>\$10,550</b>	<b>\$51,850</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Village radio/satellite communication components and infrastructure upgrades.							
<b>Project Justification</b>							
To support and enhance connectivity speeds and reliability of radio/satellite communication systems							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
10 Digital NX3200K Hand Held Radios, 10 KRA22M Battery, 1 Communications Base Station, 6 Kenwood Nexedge NX-700K 50W 512CH Vehicle Mounted Radios							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Network Components and Infrastructure Upgrades		IS22XX		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	New	Information Systems			Information Systems Director		
<b>Project Location</b>							
Village Voice/Data Communications Infrastructure.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	96,800	83,800	76,000	96,500	96,800	449,900	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
<b>Total</b>	<b>\$96,800</b>	<b>\$83,800</b>	<b>\$76,000</b>	<b>\$96,500</b>	<b>\$96,800</b>	<b>\$449,900</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replacement and upgrades to Village's voice, data, audio, video, and telecommunications components and infrastructure.							
<b>Project Justification</b>							
To deliver current, comprehensive, and accurate information and technology solutions/services to Village departments and Residents							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
8 servers, 14 desktop computers, 10 27' high resolution monitors, 18 wireless mouse/keyboard combo, 12 color laser production printers, 2 iPads, 2 production desktop scanners, 10 VoIP phone receivers, 1 Nexus Ultra HD Broadcast Video Server,							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Passenger Trams/ Tugs (2)		PR2106		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Equipment/Vehicles	Carry-over	Parks & Recreation - Parks		Parks & Recreation Director			
<b>Project Location</b>							
Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Vehicles	0	0	0	0	0	96,000	96,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$96,000</b>	<b>\$96,000</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The purchase and Delivery of (2) Electric powered Tugs / 21 passenger trams							
<b>Project Justification</b>							
For the transporting of people to and from the Commons Park from remote parking areas and/or to and from the Great Lawn during community events. Trams should be able to avoid on road traffic by using the bike lanes.(as per Strategic plan 2020)							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
Battery chargers							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2106



## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Security cameras		PR2110		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	0	0	0	0	0	112,500	112,500
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$112,500</b>	<b>\$112,500</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The purchase and installation of security cameras in high traffic areas of the park including parking lots, playgrounds, great lawn, and golf driving range							
<b>Project Justification</b>							
For the safety of the thousands of visitors that come to Commons Park.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2110

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Gazebo		PR2112		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Home Place Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	0	0	0	0	0	24,750	24,750
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,750</b>	<b>\$24,750</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and have installed (1) 12'x12' gazebo							
 <b>Project Justification</b>							
Requested by residents at Recreation Advisory Board to replace gazebo that had been removed during renovations.							
 <b>Project Alternatives</b>							
None							
 <b>List of Equipment</b>							
(3) benches							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2112

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Resurface Tennis Courts (6)		PR2202		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Camellia Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	50,000	0	0	0	0	50,000	0
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Patch and resurface with plexipave (6) tennis courts							
<b>Project Justification</b>							
Courts are in need of resurfacing due to surface cracking and normal wear over years.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Assessible playground equipment		PR2203		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Todd Robiner Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and installation of playground equipment							
<b>Project Justification</b>							
Provide additional venue for children that are challenged							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Disc Golf Course		PR2204		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	35,000	0	0	0	0	35,000	0
<b>Total</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Design, provide necessary equipment signage and install concrete t-boxes. On the northern portion of Commons Park.							
<b>Project Justification</b>							
Popularity of the sport along with providing an additional venue as requested during the Stategic planning process. This will open up a portion of the park that has yet to be used. The activity will be made available to participants with out impeding on other events being held.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2204

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Playground Fencing		PR2205		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Camellia Park; Homeplace Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	60,000	0	0	0	0	60,000	0
<b>Total</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase, delivery and Installation of chainlink fencing around playground areas.							
<b>Project Justification</b>							
Children's safety							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Shade Structures (3)		PR2206		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks					
<b>Project Location</b>							
Preservation Park, Robiner Park and Homeplace Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	100,000	0	0	0	0	100,000	0
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and have installed shade structures							
 <b>Project Justification</b>							
 <b>Project Alternatives</b>							
 <b>List of Equipment</b>							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Resurface Skate Park		PR2207		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Preservation Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	20,000	0	0	0	0	20,000	0
<b>Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Resurface and patch the existing Skate Park with Plexipave.							
<b>Project Justification</b>							
This will eliminate the retention of water and imperfections on the surface which could be a safety hazard.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Automated Bike Rental System		PR2208		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Commons Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	25,000	0	0	0	0	25,000	0
<b>Total</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The purchase of (20) single speed bicycles with blue tooth operated docking stations.							
<b>Project Justification</b>							
Commons Park has become a very popular for bicycle enthusiasts. This can introduce cycling to those without bicycles of their own. This introduces a new venue as discussed in our strategic planning session							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Playscape Replacement		PR2209		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Veterans Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	150,000	0	0	0	0	150,000	0
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and have installed a replacement of existing playscape							
 <b>Project Justification</b>							
Existing playscape was purchased in 2003 and is beyond repair. Replacement parts are no longer available.							
 <b>Project Alternatives</b>							
None							
 <b>List of Equipment</b>							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Shade Cover Replacements (4)		PR2210		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Katz Field							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	25,000	0	0	0	0	25,000	0
<b>Total</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase (4)bleacher shade covers only.							
 <b>Project Justification</b>							
Existing covers are worn and in need of replacement							
 <b>Project Alternatives</b>							
None							
 <b>List of Equipment</b>							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Resurface Basketball courts (2)		PR2211		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	New	Parks & Recreation - Parks					
<b>Project Location</b>							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	15,000	0	0	0	0	15,000	0
<b>Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Patch and resurface with Plaxipave							
<b>Project Justification</b>							
<b>Project Alternatives</b>							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Automated Kayak Dispenser		PR2212		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	New	Parks & Recreation - Parks					
<b>Project Location</b>							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	35,000	0	0	0	0	35,000	0
<b>Total</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase and installation of a self contained fully automated Kayak rental station.							
<b>Project Justification</b>							
<b>Project Alternatives</b>							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Park Furniture Replacement		PR2213		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Furniture	New	Parks & Recreation - Parks			Parks & Recreation Director		
<b>Project Location</b>							
Various Parks throughout the village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase of park furniture							
<b>Project Justification</b>							
Furniture has become worn/damaged over time							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Katz Field Renovation (2)		PR2215		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Parks	New	Parks & Recreation - Parks		Parks & Recreation Director			
<b>Project Location</b>							
Katz Soccer Complex							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	150,000	0	0	0	0	150,000	0
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Removing existing sod and complete a total renovation of two Soccer Fields, to include Laser Grade, Re-Sod, Top Dress, Roll, Chemical Application and Grow-in for a period of 60 days.							
<b>Project Justification</b>							
Extensive wear over the course of atime							
<b>Project Alternatives</b>							
Patch areas							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2215

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>			<b>Project Number</b>			<b>Fund</b>	
Cultural Center Entry Enhancement			PR2401			303	
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>				<b>Project Manager</b>	
Buildings	New	Parks & Recreation - Cultural Center				Village Engineer	
<b>Project Location</b>							
Cultural Center							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	300,000	0	0	300,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Construction of Wedding gazebo and extension of main entry canopy							
<b>Project Justification</b>							
Added venue to conduct a wedding ceremony & taking photos along with the enhancement of Cultural Center entrance.							
<b>Project Alternatives</b>							
Leave as is							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Camellia Park Renovation		PR2402		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Parks	New	Parks & Recreation - Parks			Village Engineer		
<b>Project Location</b>							
Camellia Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	500,000	0	0	500,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance; Grant FRDAP \$200,000 (FY2024)							
<b>Project Description</b>							
Replacement of existing tennis courts/lights; Tennis Pro office and Restroom Building							
<b>Project Justification</b>							
Existing courts are in need of replacement along with the needed replacement of existing building and bring facility in line with ADA standards.							
<b>Project Alternatives</b>							
None							
<b>List of Equipment</b>							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR2402

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>			<b>Project Number</b>			<b>Fund</b>	
Truck Replacement			PR24TR			303	
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	Revised	Parks & Recreation - Parks			Public Works Director		
<b>Project Location</b>							
Parks Operations Center							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Vehicles	0	0	50,000	100,000	83,000	233,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$100,000</b>	<b>\$83,000</b>	<b>\$233,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replacement of (4) trucks in the Parks Division: truck #;0108; 0109; 1044 & 5508							
 <b>Project Justification</b>							
Trucks are being replaced according to village's replacement policy.							
 <b>Project Alternatives</b>							
none							
 <b>List of Equipment</b>							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PR24TR

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Roadway Crack Sealing		PW2002		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Carry-over	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	40,000	40,000	40,000	40,000	40,000	278,750	78,750
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$278,750</b>	<b>\$78,750</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project consists of sealing and filling asphalt pavement cracks as part of an integrated pavement management and maintenance program.							
<b>Project Justification</b>							
Cracks in asphalt pavement allow intrusion of water and incompressible material into the pavement which reduces the overall life of the pavement.							
<b>Project Alternatives</b>							
None identified							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Civic Center Way Monument Signs		PW2004		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Carry-over	Public Works		Public Works Director			
<b>Project Location</b>							
Civic Center Way							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	0	0	0		0		0
Construction	0	0	0	0	0	112,793	112,793
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$112,793</b>	<b>\$112,793</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The proposed project consists of the design and construction of monument signs on Civic Center Way identifying the Cultural Center, PBC Midwestern Communities Service Center and the PBC Library. The project scope includes the addition of a building sign on the east side of the building that faces RPB Blvd.							
<b>Project Justification</b>							
The monument signs are outdated and do not identify all the public buildings: Cultural Center; PBC Midwestern Communities Service Center; and, PBC Library. The signs will be beneficial to drivers that are not familiar with the Village so that they can locate the and identify the public buildings in the area. The additional building sign will make the building identifiable from RPB Blvd.							
<b>Project Alternatives</b>							
None Identified							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Light Fixture Replacement to LED		PW2102		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	57,500	57,500	57,500	57,500	57,500	317,368	29,868
<b>Total</b>	<b>\$57,500</b>	<b>\$57,500</b>	<b>\$57,500</b>	<b>\$57,500</b>	<b>\$57,500</b>	<b>\$317,368</b>	<b>\$29,868</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace existing fixtures with LED fixtures on street lights owned by the Village (1,000 total). The project is a multi-year project. The cost is for material. The installation will be completed using in-house labor.							
<b>Project Justification</b>							
The LED fixtures are significantly more energy efficient and have a longer life than the HPS fixtures currently being used.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
LED fixtures (approximately 143/yr)							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2102

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
SR 80 Decorative St Light Pole Rehab		PW2103		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
SR 80 within the Village limits.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	50,000	50,000	50,000	50,000	50,000	300,000	50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$300,000</b>	<b>\$50,000</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
<p>The FDOT roadway project at Crestwood/Forest Hill Blvds impacted the decorative street light poles. FDOT contractor has delivered 12 poles to the FOC. This project is to have the poles powder coated and reinstalled with verde green cobra head fixtures. The proposed cobra head fixtures will attach to the existing fixture arm. The project is a multi-year project. The project will be done with in-house labor; however, a contractor will be required to take down and re-install the poles. The proposed project will rehab 24 poles per year. Village will coordinate with FDOT on cost share for replacement of fixtures.</p>							
<b>Project Justification</b>							
<p>The poles are in need of powder coating and the fixtures have deteriorated to the point that they cannot be re-installed and the bell shaped fixtures are no longer manufactured. The cobra head fixtures are similar to fixtures used on the Crestwood/Forest Hill Blvd project.</p>							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
Cobra head fixtures (24/yr)							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Bridge Guardrail Replacement		PW2104		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various bridge locations throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	30,000	30,000	30,000	30,000	30,000	165,598	15,598
<b>Total</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$165,598</b>	<b>\$15,598</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the replacement of guardrail at six (6) bridges in the Village: Ponce de Leon St.; Goldfinch Ln.; Raven Ct.; Grandview Way; Bobwhite Rd; and, Madrid St. The project is a multi-year project.							
<b>Project Justification</b>							
The guardrail is original from the construction in mid 1970's. The project is to replace the guardrail with current FDOT standard guardrail.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Light Replacement - LaMancha		PW2105		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads in LaMancha Subdivision							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	20,000	20,000	20,000	20,000	0	90,684	10,684
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$90,684</b>	<b>\$10,684</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace 50 cooley-hat/contemporary lights on Ponce de Leon, St., Gibraltar St., Santiago St., and Alcazar St. with concrete poles and LED cobra head fixtures. The project is a multi-year project and will be completed with in-house labor.							
<b>Project Justification</b>							
Existing cooley hat/contemporary lighting has reached its useful life and needs to be replaced.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
50 ea.: Concrete poles;							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
School Zone Flashing Beacons		PW2107		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads within the Village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	10,000	0	0	0	0	11,969	1,969
Equipment/Furnishings	60,000	0	0	0	0	68,500	8,500
<b>Total</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,469</b>	<b>\$10,469</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
This project will evaluate the need for flashing beacons at school crossings and school zones. The initial school crossings to be evaluated and have flashing beacons are at the intersections of Crestwood Blvd./Sparrow Dr. & Crestwood Blvd./Park Road N. The installation of the flashing beacons will be completed with in-house labor. Based on the recommendations of our engineer we will incorporate additional flashing beacon in future year CIP.							
<b>Project Justification</b>							
The flashing beacons provide an additional safety feature at school zones and school crossings.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
Flashing Beacons							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Okeechobee Blvd Lighting Replacement		PW2108		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
FOC							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings		0	0	0	0		12,355
<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$12,355</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the purchase of stock aluminum poles, fixture arms, and LED fixtures for the new lighting on Okeechobee Blvd.							
 <b>Project Justification</b>							
Public Works is responsible for R&R of the new street lights on Okeechobee Blvd. The original street light project did not include stock. The stock is needed in the event that the equipment is damaged.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
10 ea.: aluminum poles, fixture arms, and LED fixtures.							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2108

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Restriping		PW21SR		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	X-DELETE	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	20,000	20,000	20,000	20,000	20,000	100,298	298
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$100,298</b>	<b>\$298</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace striping on roadways where the striping has faded and is no longer reflective.							
<b>Project Justification</b>							
The project is needed to maintain striping on the roadways to insure visibility at night for drivers using the Village's road system.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW21SR

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Sign R&R		PW21SS		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	0	0	0	0	0	26,477	26,477
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,477</b>	<b>\$26,477</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace street signs on roads throughout the Village to meet retro-reflectivity requirements for signs.							
<b>Project Justification</b>							
Street signs must be replaced every 5-7 years to meet retro-reflectivity requirements for signs.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
Various Signs							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW21SS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
FOC Roof Replacement		PW2201		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	New	Public Works		Public Works Director			
<b>Project Location</b>							
Field Operations Center							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	85,000	0	0	0	0	85,000	0
Engineering/Architecture	15,000	0	0	0	0	15,000	0
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the replacement of the roof at the FOC. The roof will be replaced with a standing seam metal roof. The building will also be painted to match the colors of the new Village Hall building.							
<b>Project Justification</b>							
The FOC roof is the next roof that is to be replaced as part of the Public Works Roof Replacement program.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2201

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Bus Shelter Enhancement		PW2202		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Roads	New	Public Works			Public Works Director		
<b>Project Location</b>							
Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	100,000	0	0	0	0	100,000	0
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project is for the enhancement and/or improvements, including ADA, for bus shelter locations throughout the Village.							
<b>Project Justification</b>							
The Village provides and maintains bus shelters at multiple locations along the Palm Tran bus route in the Village.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Light Replacement - SR80		PW2203		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	20,000	0	0	0	0	20,000	0
<b>Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project is for the purchase of replacement stock for the new poles, fixture arms and fixture along SR80 at Crestwood Boulevard.							
<b>Project Justification</b>							
FDOT completed a road project on SR80 at Crestwood Blvd. The project included the removal of approximately twenty (20) of the decorative lights and replaced them with spun aluminum poles, aluminum fixture arms and LED fixtures. The project did not include stock material. The Village is the maintenance entity for the street lights on SR80 within the Village. The stock material is needed in the event of an accident where the pole and fixture are damaged and need to be replaced.							
<b>Project Alternatives</b>							
None Identified.							
<b>List of Equipment</b>							
5 each: spun aluminum poles; aluminum fixture arms, and LED fixtures that meet the specifications of the material installed by FDOT.							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
La Mancha Subdivision Underdrain		PW2204		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various roads in La Mancha Subdivision.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	80,000	80,000	80,000	80,000	80,000	400,000	0
<b>Total</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$400,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for materials to install underdrain along roads in La Mancha Subdivision using in-house labor. The project is a multi-year project. The areas to be completed are: FY22, Malaga St., Prado St., Almeria St., Segura St.; FY23, Las Palmas St. (north of La Mancha Ave.); FY24, Viscaya Ave., Santa Cruz Ave.; FY25, Toledo St., Santander St., Salzedo St., Rivera Ct.; FY26, Rivera Ave.							
<b>Project Justification</b>							
The roads in the proposed locations are being damaged by high groundwater. The underdrain system is designed to lower the groundwater table at the road and protect the roadway base.							
<b>Project Alternatives</b>							
The proposed project cost for materials using in-house labor is \$11.50 - \$12.00 per LF. The project can be constructed using a contractor at costs between \$45.00 - \$50.00 per LF. Using in-house labor will maximize the lengths of roadway that can be protected with the underdrain system.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2204



# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Canal Bank Maintenance		PW2205		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various canal locations throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	40,000	40,000	40,000	40,000	40,000	200,000	0
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$200,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Project is for the removal of trees that have overgrown and are impacting travel for boats.							
 <b>Project Justification</b>							
Public Works is tasked with the maintenance of the canals including the removal of trees that are impacting the use of the canal.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
FOC Window Replacement		PW2206		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Buildings	New	Public Works		Public Works Director			
<b>Project Location</b>							
Field Operations Center							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	15,000	0	0	0	0	15,000	0
Engineering/Architecture	5,000	0	0	0	0	5,000	0
<b>Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project is for the replacement of the eight (8) windows at the FOC. The windows will be replaced with impact resistant windows. The project will be placed on the County PPL list for a grant.							
<b>Project Justification</b>							
The shutters on the building are 14 years old and are in need of rehab or replacement.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Fountain Replacement		PW2208		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various Locations throughout the Village							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	25,000	0	0	0	0	25,000	0
<b>Total</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project is for the replacement of fountains when required.							
 <b>Project Justification</b>							
The project is needed to replace a fountain when it can no longer be economically repaired.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
1 EA - Fountain							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2208

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Backflow Preventer Replacement		PW22BF		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Other	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Buildings throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	10,000	10,000	10,000	10,000	10,000	50,000	0
<b>Total</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Repair or replace backflows on water service lines and fire lines that fail annual inspections.							
<b>Project Justification</b>							
PBCWUD requires backflow preventers on all service lines to Village buildings and requires them to be inspected annually. DPW must have backflows inspected and repaired or replaced by a licensed plumbing contractor per PBCWUD requirements.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Bus Shelter R&R		PW22BS		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	15,000	15,000	15,000	15,000	15,000	75,000	0
<b>Total</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$75,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Annual project for repair and/or replacement of bus shelters.							
 <b>Project Justification</b>							
The Public Works Department maintains the bus shelters throughout the Village. The project is needed for repair and/or replacement for bus shelters that are damaged.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
Bus shelters.							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW22BS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Restriping		PW22SR		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$100,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace striping on roadways where the striping has faded and is no longer reflective.							
 <b>Project Justification</b>							
The project is needed to maintain striping on the roadways to insure visibility at night for drivers using the Village's road system.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW22SR

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Street Sign R&R		PW22SS		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
Various Roads throughout the Village.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	40,000	40,000	40,000	40,000	40,000	200,000	0
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$200,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Replace street signs on roads throughout the Village to meet retro-reflectivity requirements for signs.							
 <b>Project Justification</b>							
Street signs must be replaced every 5-7 years to meet retro-reflectivity requirements for signs.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
Various Signs							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW22SS

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Trucks		PW22TR		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Equipment/Vehicles	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
FOC							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	105,000	50,000	110,000	60,000	75,000	400,000	0
<b>Total</b>	<b>\$105,000</b>	<b>\$50,000</b>	<b>\$110,000</b>	<b>\$60,000</b>	<b>\$75,000</b>	<b>\$400,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Purchase replacement vehicles in accordance with DPW Vehicle Replacement Guidelines.							
 <b>Project Justification</b>							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
5 ea. F-250 Pickups; 1 ea. F-350 Pickup; and, 3 ea. F-150 Pickups.							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW22TR



## Village of Royal Palm Beach

### FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Equipment Replacement		PW2301		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Equipment/Vehicles	Revised	Public Works		Public Works Director			
<b>Project Location</b>							
FOC							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	0	40,000	28,500	0	0	68,500	0
<b>Total</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$28,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,500</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
This project is a multi-year program to replace equipment when it has reached its useful life.							
 <b>Project Justification</b>							
The equipment replacement program will insure that funds are available to replace equipment when it reaches its useful life.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
FY23: 1 ea. Wood Chipper. FY24: 1 ea. Carolina Skiff; 1 ea. Hydraulic Breaker.							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2301

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Okeechobee Entry Sign Landscaping		PW2402		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Roads	New	Public Works		Public Works Director			
<b>Project Location</b>							
Okeechobee Boulevard entry sign.							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Engineering/Architecture	0	0	5,000	0	0	5,000	0
Other (Specify below)	0	0	25,000		0		0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
 <b>Project Description</b>							
The proposed project is to design and construct landscaping improvements at the Okeechobee Boulevard entry sign.							
 <b>Project Justification</b>							
The Okeechobee Boulevard entry sign is not currently landscaped.							
 <b>Project Alternatives</b>							
None identified.							
 <b>List of Equipment</b>							
N/A							
 <b>Financial Impact on Operating Budget for first FY</b>							
N/A							

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Harvester Equipment		PW2601		303			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>			<b>Project Manager</b>		
Equipment/Vehicles	New	Public Works			Public Works Director		
<b>Project Location</b>							
Field Operations Center							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Equipment/Furnishings	0	0	0	0	300,000	300,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
The project consists of purchasing the equipment the Village would need to conduct aquatic vegetation debris removal in-house.							
 <b>Project Justification</b>							
The state legislature has discussed eliminating the use of chemicals to manage aquatic vegetation. If the regulatory environment changes, the Village may not be able to contract for aquatic vegetation debris removal. The equipment needed to conduct aquatic vegetation debris removal consists of: large aquatic harvester; small aquatic harvester; shore conveyor; and 12cuyd dump truck.							
<b>Project Alternatives</b>							
Continue with contracted debris services until regulatory environment changes.							
<b>List of Equipment</b>							
Large aquatic harvester; small aquatic harvester; shore conveyor; and 12cuyd dump truck.							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

PW2601

**Village of Royal Palm Beach  
Capital Improvement Program  
Stormwater Capital Projects Fund- 408**

	FY2021					
	CARRYOVER	FY 2022	FY2023	FY2024	FY2025	FY2026
<b><u>Source of Funds:</u></b>						
Carryover	100,000	400,017	500,067	200,117	200,137	200,157
Interest		50	50	20	20	20
Transfer from Fund 407		100,000	-	-	-	-
Sub Total	100,000	500,067	500,117	200,137	200,157	200,177
		-				
Total Revenue		600,067	500,117	200,137	200,157	200,177
<b><u>Use of Funds:</u></b>						
<b><u>Public Works</u></b>						
PR1822-Camelia Park Drainage Improve	100,000	-	300,000	-	-	-
Sub-Total	100,000	-	300,000	-	-	-
Total Expenditure	-	100,000	300,000	-	-	-
Reserve for Future CIP	-	500,067	200,117	200,137	200,157	200,177

**\*\*REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

# Village of Royal Palm Beach

## FY 22-26 Capital Improvement Projects CIP Justification Sheet

<b>Project Title</b>		<b>Project Number</b>		<b>Fund</b>			
Camellia Park Drainage Improvements		PR1822		408			
<b>Program Category</b>	<b>Project Type</b>	<b>Division</b>		<b>Project Manager</b>			
Stormwater	Revised	Parks & Recreation - Parks		Village Engineer			
<b>Project Location</b>							
Camellia Park							
<b>Project Components</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>5 Year Total (+ Carry-over)</b>	<b>Carry-over FY 21</b>
Other (Specify below)	0	300,000	0	0	0	400,000	100,000
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$100,000</b>
 <b>Funding Source - Fund Balance</b>							
Fund Balance							
<b>Project Description</b>							
Drainage improvements at Camellia Park to include inlets and pipe along the south side of the Camellia Drive parking lot and in the parking lot; improvements to the swale adjacent to the tennis courts; removal and replacement of concrete walkway at tennis instructor's office; and, piping in the section of Camellia ditch that is adjacent to Camellia Park and Seminole Palms Park. The project also includes in FY21 the dredging of approximately 2,500LF of canal and removal of vegetation along the banks that restricts access for maintenance personnel.							
<b>Project Justification</b>							
The project is designed to alleviate ponding and flooding issues in the Camellia Park parking lot and in the area of the tennis instructor's office. The dredging and vegetation removal improvements are needed to provide access for maintenance personnel in the Camellia ditch.							
<b>Project Alternatives</b>							
None identified.							
<b>List of Equipment</b>							
N/A							
<b>Financial Impact on Operating Budget for first FY</b>							
N/A							

## **BUDGET SYSTEM**

The Village of Royal Palm Beach uses the Budgeting by Activity (Division) and Objective process in the formulation of its budget. Departmental Budgets include an Organizational Chart and Recap page. Each department is divided into major activities or programs, which are performed by that department. Individual activity budgets include an Objective/Performance page and a Budgetary Account Summary. The Objective/Performance page presents a brief review of the activity description, activity service objectives and quantitative performance/workload indicators, number of personnel and major budget level changes. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous years expenditures on a line item basis. The Budgetary Process is very valuable in communicating with the Council and citizens of the Village.

## **BUDGET PROCESS**

The Village of Royal Palm Beach's Budget process began in April of the current fiscal year with a Staff meeting between the Village Manager and Department Heads to review budget philosophy and develop overall goals and objectives. The budget preparation process extends for a period of approximately six months of the fiscal year. During this period, meetings are held with Department Heads, the Village Council and the public to insure representative input. The Budget Calendar on page 188 details the actions taken during the Budget Process.

## **BUDGETARY CONTROL**

The Village adopts its budget by budgetary center for the General Fund. In the General Fund and all Capital Funds, estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. When such encumbrances indicate an overrun of the activity or project budget, purchase orders are held until appropriations are available. Expenditures may not legally exceed appropriations at the budgetary department level for the General Fund and at the project level for all Capital Projects.

Unexpended appropriations lapse at year's end, except for those approved by the Village Council to be carried forward. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve the position of the applicable appropriation, is employed as an extension of formal budgetary procedures. All operating encumbrances outstanding in the General Fund will lapse at year's end. Outstanding encumbrances in the Capital Projects Funds (related to active/ongoing projects) are reported as reservations of fund balance and do not constitute expenditures or liabilities, because the commitments will be honored during the subsequent year. During the fiscal year, all budget and supplemental amendments are made in a legally permissible manner.

## **BUDGET AMENDMENT**

Expenditure control within an Operating Fund of the Budget is at the Department level and in a Capital Fund at the Project level. Hence, a Budget Amendment is required if either of those levels are to be exceeded. Additionally, a Budget Amendment is required if the total appropriation of a Fund is to be exceeded.

When a Department determines that either of the above is going to occur they are required to advise the Finance Department in a detailed writing as to why the amendment will be

necessary. The Finance Department will determine the applicable sources and uses of funds and prepare a Budget Amendment document delineating the appropriation and/or transfer of monies and present it at a subsequent Council meeting where it must be approved by the Village Council.

### **BASIS OF ACCOUNTING**

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of Accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Government Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual; that is when they become measurable and available to pay liabilities of the current period.

Property taxes, utility and franchise taxes, intergovernmental revenues and charges for services are susceptible to accrual when collected in the current year or within sixty days subsequent to September 30<sup>th</sup>, provided that amounts received pertain to billings through the fiscal year just ended. Further, property taxes are recognized as revenue in the fiscal year for which they are levied. Investment earnings are recorded as earned since they are measurable and available. Permits, fines, forfeitures and contributions are not susceptible to accrual because, generally, they are not measurable until received in cash. Revenues collected in advance of the year to which they apply are recorded as deferred revenues.

Expenditures under the modified accrual basis of accounting are generally recognized when the related fund liability is incurred and expected to be liquidated with available resources. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund types and the Pension and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

The Agency Funds are custodial in nature and do not involve measurement of results of operations. They are accounted for under the modified accrual basis of accounting. Assets and liabilities are recognized on the modified accrual basis.

### **BASIS OF BUDGETING**

The budgets of general government type funds are prepared on a modified accrual basis. Briefly, this means that obligations of the Village are budgeted as expenses, but revenues are recognized when they are actually received.

The Budget is a balanced budget which means that estimated revenues are equal to estimated expenditures.

All appropriations lapse at year end. No encumbrances are carried forward to the next fiscal year with the exception of the Capital Improvement Program encumbrances.

The Comprehensive Annual Financial Report, (CAFR) shows the status of the Village's finances on the basis of "generally accepted accounting principles" (GAAP) and fund expenditures/revenues on both a GAAP and budget basis for comparison purposes.

**FISCAL YEAR 2021/2022  
BUDGET CALENDAR**

<b>DATE</b>		<b>ACTIVITY/REQUIREMENT</b>	<b>PARTICIPANTS</b>
March 31, 2021	Wednesday	Distribution of all materials needed for the preparation of the FY 2020/2021 Budget	Village Manager Dept. Directors/Staff
April 1 to April 30, 2021		Develop salary and revenue projections	Village Manager Finance Department
April 22, 2021	Thursday	<b>C.I.P. New Projects Due</b>	All Departments
April 30, 2021	Friday	<b>OPERATING BUDGET REQUESTS DUE</b> (submit to Finance Director)	All Departments
May 1 to May 10, 2021		Revenue and expense data is compiled Preliminary proposed budget is prepared	Finance Department
May 13, 2021	Thursday	Meet with Department Directors, review budget	Village Manager Finance Director
May 27, 2021	Thursday	CIP Review and Update	Village Manager Village Engineer Finance Director Asst. Finance Director
June 3 to June 28, 2021		Final changes are made to the proposed budget. The document is prepared.	Finance Department
June 30, 2021	Wednesday	The budget is submitted to the Village Council	Finance Department
July 8, 2021	Thursday	Budget Workshop - Presentation and overview of Proposed budget (All Funds)	Village Manager
July 15, 2021	Thursday	<b>AGENDA ITEM FOR TENTATIVE ADOPTION AND NOTIFICATION TO PROPERTY APPRAISER OF PROPOSED MILLAGE RATE, ROLLBACK RATE AND DATE, TIME AND PLACE OF PUBLIC HEARINGS</b>	Finance Director
July 16, to August 12, 2021		Final changes are made to the FY 2020/2022 Budget (All Funds) as recommended by the Village Council	Finance Department
September 8, 2021	Wednesday	<b>FIRST PUBLIC HEARING ON PROPOSED BUDGET</b>	Village Council
September 23, 2021	Thursday	<b>SECOND AND FINAL PUBLIC HEARING ON PROPOSED BUDGET</b>	Village Council
September 30, 2021	Thursday	<b>FINAL BUDGET DOCUMENT DISTRIBUTED TO ALL INTERESTED PARTIES</b>	Finance Department

**Public Hearings**

**Palm Beach County – September 9, 2021 & September 20, 2021  
School Board – July 28, 2021 & September 14, 2021**



## **FINANCIAL POLICIES**

The Village of Royal Palm Beach's financial policies, compiled below, set forth the basic framework for the overall financial management of the Village. These policies assist the Village Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs.

### **General Policies**

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance and cash reserves.
- Follow the Village of Royal Palm Beach Charter when preparing the Village's budget.
- Estimate and review the long-term costs associated with proposed new programs or services.
- Annually review all existing programs to determine whether a recommendation to the Village Council to maintain, decrease or increase service levels is appropriate.
- Review annually all administrative policies governing accounting procedures, billing, purchasing and asset use and control

### **Operating Budget Policies**

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- The budget will provide adequate funds for the maintenance of plant and equipment and funding for their orderly replacement.
- Make all purchases in an impartial, economical, efficient, and competitive manner, in accordance with all Federal, State and municipal laws and coordinate through Purchasing.
- The budget will be controlled at the Department level within an operating fund and at the project level in a capital fund by the applicable Department Head. Budget amendment requests and transfers of funds will originate from the applicable Department Head and the Finance Director and shall be subject to the approval of the Village Manager and be placed as an agenda item for approval by the Village Council.
- Issue a Comprehensive Annual Budget Document.

## Revenue Management Policies

- Levy taxes to adequately offset inflation and provide the desired level of service.
- Annually review all revenue schedules, including taxes, rates, licenses, user fees, and other charges, to insure compliance with Village Council's approved policies.
- Maintain a diversified revenue base to help mitigate the effects of short-term fluctuations in any one revenue source.
- Conservatively estimate annual revenues utilizing established industry standards along with historical trend information.
- Review new sources of revenue to fund operating and capital costs consistent with the Village Councils' goals and priorities.

## Fund Balance Policies

Under the provisions of GASB 54 the Village changed the nomenclature for the definitions of various fund balances as follows:

Maintain an unassigned fund balance in the General Fund equal to a minimum of 25% of current year General Fund budgeted operating expenditures.

Establish a non-spendable fund balance in the amount equal to the Village's unpaid inventory and prepaid expenses.

Maintain a committed fund balance for payment of liabilities related to compensated absences, and other post-employment benefits at a rate of 100% of the fiscal year end accrued liabilities.

## Accounting, Auditing and Reporting Policies

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and note/bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report.
- Comply with all required reporting requirements related to bond issuance terms

### **Investment Management Policies**

**Make a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure cash availability.**

**Pool cash from all legally permitted funds for investment purposes.**

**Insure timely deposit of all collected revenues.**

**Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes.**

**Invest funds following the established investment policy in accordance with section 218.415, *Florida Statutes*. The Village Manager and/or Finance Director are authorized to invest surplus public funds pursuant to section 218.415(16), *Florida Statutes*.**

**Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.**

### **Debt Management Policies**

- **The Village Charter has no required debt limit; however any outstanding debt is viewed within the limits prescribed herein.**
- **Approve the issuance of Debt Obligations to refund outstanding debt when market conditions indicate or for management considerations.**
- **Periodically approve the issuance of Debt Obligations on behalf of the Village to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents.**
- **Assure that such Debt Obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Village, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.**
- **Assure that such Debt Obligations shall not be issued or debt proceeds used to finance current operations of the Village.**
- **Issue Debt Obligations if necessary to minimize the impact of construction or acquisition of infrastructure and other assets on the budget of the Village.**
- **Consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have an economic/useful life of at least five years.**
- **Not issue debt for periods exceeding the useful life or average useful lives of the project or projects to be financed.**
- **Normally rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when**

**inclusion of a project in the Village's pay-as-you-go capital program will preclude the construction of smaller necessary capital improvements.**

- **Limit annual General Fund debt service expenses to no more than 10 percent (10%) of the total annual General Fund budget.**
- **Limit outstanding general obligation debt to a maximum of five percent (5%) of the assessed valuation of taxable property.**

**Currently the Village has no outstanding long-term debt. It was completely paid off in 2015/2016.**

### **Capital Budget Policies**

- **Evaluate the relative merit of each capital project according to Council's goals and priorities.**
- **Coordinate the development of the capital improvement budget with the development of the operating budget.**
- **Rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go Capital program will preclude the construction of smaller necessary capital improvements.**
- **Thoroughly evaluate and update the five-year Capital Improvements Program on an annual basis providing detailed information regarding operational impacts.**
- **Maintain all assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.**

## FINANCIAL STRUCTURE

### Description of Funds and Fund Types

For accounting purposes a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

All of the funds used by a government must be classified into one of seven “fund types.” Four of these fund types are used to account for a state or local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

### Governmental Funds:

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds. An annual budget is required to be adopted for all governmental funds.

### General Fund

The General Fund is used to account for most of the day-to-day operations of the Village, which are financed from property taxes, fees, licenses, permits, fines and forfeitures, intergovernmental and other general revenue. There can only be one general fund. Activities financed by the General Fund include the day to day operating costs of the following departments:

Village Council  
Village Manager  
Village Clerk  
Human Resources  
Planning & Zoning  
Finance  
Information Systems  
Legal  
Police (Contracted to Palm Beach County Sheriff’s Department)  
Fire-Rescue (Provided by Palm Beach County Fire Rescue Municipal Service Taxing Unit (MSTU))  
Community Development  
Engineering  
Public Works  
Parks and Recreation  
Non-Departmental

A description of each of the above department functions can be found within each department’s expenditure section of the budget document.

### Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The Village has the following special revenue funds for which an annual budget is also adopted:

- **Recreation Facility Fund** - Accounts for contributions received from all sources for the acquisition, improvement, expansion or implementation of parks and recreational facilities.
- **Community Beautification Fund** - Accounts for contributions received from local developers to enhance the aesthetic landscape and visual perception of the Village.

### Capital Projects Funds

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the Village. The sources of revenue in these funds are Impact fees, transfers from other funds, grants and a portion of Sales Tax Revenue. A five year Capital plan is presented during the budget process, of which only the first year is adopted by the Village Council. Any unexpended amounts at fiscal year end, are rolled over to the new fiscal year.

- **Impact Fee Capital Projects Fund** - This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue.
- **Sales Surtax Fund** – This fund was established to use the voted additional 1% sales tax for various restricted construction projects and capital equipment purchases undertaken by the Village that are not included in the Capital Improvement Fund
- **Capital Improvement Fund** – This fund was established to account for the various construction projects and capital equipment purchase undertaken by the Village. The primary source of funding has been transfers from the General fund on a pay-as-you go basis.
- **Utility Capital Improvement Fund** - This fund was established to account for capital projects in the Stormwater Utility Fund.

### Proprietary Funds

Two fund types can be used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The Village uses one of the two, an Enterprise fund for their Stormwater Utility.

## GLOSSARY OF TERMS

The definition of terms listed is provided to assist the user in the understanding of terminology used throughout the text of the budget document.

-A-

<b>ACCOUNTING PERIOD</b>	A period at the end of which and for which financial statements are prepared. The Village's accounting period is from October 1 through September 30.
<b>ACCOUNTING PROCEDURES</b>	All processes which discover, record, classify and summarize financial information to produce financial reports and provide internal control.
<b>ACCRUAL BASIS</b>	The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flow.
<b>AD VALOREM TAX</b>	A tax levied on the assessed value of real and personal property. This tax is also known as property tax.
<b>ADOPTED BUDGET</b>	The revenue and expenditure plan for the Village for the fiscal year as reviewed and approved by the Village Council.
<b>APPROPRIATION</b>	An authorization granted by a legislative body to incur obligations and to expend public funds for stated purposes.
<b>ASSESSED VALUATION</b>	The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying taxes.
<b>AUDIT</b>	A methodical examination of utilization of resources. It concludes in a written opinion of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

-B-

<b>BALANCED BUDGET</b>	This is a basic budgetary constraint intended to ensure that a government does not spend beyond its means and that its use of resources for operating purposes does not exceed available resources over a defined budget period. A more stringent definition requires that a government maintain a balance between operating expenditures and operating revenues over the long term, not just during the current operating period as is the definition of a basic budget. The latter definition of balance is referred to as structural balance, which is the goal of a balanced budget.
<b>BONDS</b>	A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest by a specified future date.
<b>BUDGET CALENDAR</b>	The schedule of key dates or milestones, which the Village follows in the preparation and adoption of the budget.
<b>BUDGET MESSAGE</b>	A general discussion of the budget as presented in writing by the budget making authority to the legislative body.

**BUDGETARY CONTROL** The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

-C-

**CAFR** The comprehensive annual financial report is a complete set of financial statements presented in conformity with U.S. generally accepted accounting principles and audited in accordance with U.S. generally accepted auditing standards by a firm of licensed certified public accountants.

**CAPITAL ASSETS** Assets of significant value having a useful life of more than one year. Capital assets are also called fixed assets.

**CAPITAL BUDGET** A plan of capital expenditures and the means of financing them. The capital budget is enacted as part of the Village's consolidated budget, which includes both operating and capital outlays.

**CAPITAL EXPENDITURES** Capital expenditures consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years and are accounted for in the General Fund. The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

**CAPITAL OUTLAYS** A disbursement of money, which results in the acquisition of or addition to, fixed assets.

**CAPITAL PROJECTS FUND** A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit.

**CONTINGENCY** An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year-end.

-D-

**DEBT LIMITS** The maximum amount of gross or net debt that is legally permitted.

**DEBT SERVICE** The payment of principal and interest on borrowed funds such as bonds.

**DEPRECIATION** The decrease in value of physical assets due to use and the passage of time.



**DISTINGUISHED BUDGET PRESENTATION PROGRAM** A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

-E-

**ENCUMBRANCE** An amount of money committed for the payment of goods and services not yet received or paid for.

**EXPENDITURE** The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

-F-

**FINES AND FORFEITURES** Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders and juror/witness fees.

**FISCAL YEAR** Any period of 12 consecutive months designated as the budget year. The Village's budget year begins October 1 and ends September 30.

**FIXED ASSETS** Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

**FRANCHISE TAX** Tax imposed on all local sales of public utility services, including electricity, water and solid waste.

**FUND** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

**FUND BALANCE** The difference between financial assets of the fund, and certain liabilities expected to be liquidated in the near future from those assets; i.e., the equity in a governmental fund.

**FUND TYPE** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service and Trust and Agency.

-G-

**GENERAL FUND** The Village's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

**GENERAL OBLIGATION BONDS** Bonds for the payment of which the full faith and credit of the issuing government are pledged.

<b>GRANTS</b>	Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.
	-I-
<b>INFRASTRUCTURE</b>	The basic framework or foundation of the Village; i.e., its buildings, roads, bridges, sidewalks, water system and sewer system.
<b>INTEREST INCOME</b>	Revenue associated with the Village cash management activities of investing.
<b>INTERGOVERNMENTAL REVENUE</b>	Consists of revenue received from or through the State. These include State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax (5th cent), and Telecommunications Tax.
<b>INVESTMENTS</b>	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments.
	-L-
<b>LIABILITY</b>	Debt or legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. NOTE: this term does not include encumbrances.
<b>LINE-ITEM BUDGET</b>	A budget, which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.
<b>LONG-TERM DEBT</b>	Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.
	-M-
<b>MILL</b>	A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.
<b>MILLAGE RATE</b>	The total tax obligation per \$1,000 of assessed valuation of property.
<b>MODIFIED ACCRUAL</b>	The basis of accounting that recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Funds contained within this document.

-O-

<b>OBLIGATIONS</b>	Amounts which a government may be required legally to meet out of its resources.
<b>OPERATING BUDGET</b>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisitions, spending and service delivery activities of a government are controlled. Law requires the use of an annual operating budget.
<b>ORDINANCE</b>	A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

-P-

<b>PAY-AS-YOU-GO-BASIS</b>	A term used to describe the financial policy of a governmental unit which finances some or all of its capital outlays from current revenues rather than by long-term borrowing.
<b>PERFORMANCE BUDGET</b>	A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.
<b>PROPERTY TAX</b>	A tax levied on the assessed value of real property. The tax is also known as ad valorem tax.

-R-

<b>RESOLUTION</b>	A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
<b>RETAINED EARNINGS</b>	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
<b>REVENUES</b>	An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.
<b>ROLLED-BACK RATE</b>	The rolled-back rate is the rate of property tax required to raise the same tax revenues in the upcoming fiscal budget year as in the current fiscal budget year, not counting new construction.

-S-

<b>SALES TAX</b>	Tax imposed on the taxable sales of all final goods.
<b>SPECIAL REVENUE FUND</b>	A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

**STATUTE** A written law enacted by a duly organized and constituted legislative body.

**STORMWATER UTILITY FUND** A fund to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system.

-T-

**TAX RATE** The amount of tax stated in terms of a unit of a tax base. The State of Florida uses a mill as its tax rate. A mill is the rate applied to each thousand dollars of taxable appraised value. In accordance with Florida Statute, 200.071, except as otherwise provided herein, no ad valorem tax millage shall be levied against real property and tangible personal property by counties/municipalities in excess of 10 mills, except for voted levies.

**TAXABLE VALUE** A value that is established for real and personal property as a basis for levying property taxes. The value is equal to 95% of market value, as required by State law.

**TRIM** Truth in Millage. The Florida Truth in Millage (TRIM) Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

**TRANSFERS IN\OUT** Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

-U-

**USER CHARGES** User fees are charged for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Fees are traditionally charged under the following circumstances:

- Service is supplied to an individual or group
- Benefits accrue to an individual or group
- Service can be withheld from individuals who refuse to pay
- Cost can be passed on to the ultimate beneficiary
- Degree of utilization can be measured
- Use of service is voluntary

## ACRONYMS

AP	Accounts Payable
ARRA	American Recovery and Reinvestment Act
BOCC	Board of County Commissioners
BTR	Business Tax Receipt(s)
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Program
cu	Cubic
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EEOC	Equal Employment Opportunity Commission
FDEP	Florida Department of Environmental Protection
f.k.a.	Formally Known As
FOC	Field Operations Center
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
ft	Foot
ft <sup>2</sup>	Square Foot
f/t	Full time
FRS	Florida Retirement System
FTP	File Transfer Protocol
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HVAC	Heating, Ventilation and Air Conditioning
ID	Identification
ITID	Indian Trail Improvement District
LAP	Local Agency Program
lf	Linear Foot
LLC	Limited Liability Company or Corporation
LLLP	Limited Liability Limited Partnership
LWC	Land and Water Conservation
MPO	Metropolitan Planning Organization
MUPD	Mixed Use Planned Development
MXD	Mixed Use Development
NPDES	National Pollutant Discharge Elimination System
PBC	Palm Beach County
PB Co	Palm Beach County
PID	Planned Industrial Development
PR	Payroll
p/t	Part time
PW	Public Works
RPB	Royal Palm Beach
RV	Recreational Vehicle
SFWMD	South Florida Water Management District
SR	State Road
TBD	To Be Determined
TRIM	Truth in Millage

**PALM BEACH COUNTY MUNICIPALITIES**

**FY 2020 Final Tax Rates and Utility Taxes**

<u>Municipality</u>	<u>Operating Millage</u>	<u>Debt Service</u>	<u>Fire Rescue</u>	<u>Total Millage</u>	<u>Electric</u>	<u>Water</u>	<u>Gas</u>
1 Lake Worth	5.4945	1.1100	3.4581	10.0626			10.00%
2 Lake Park	5.3474		3.4581	8.8055	10.00%	10.00%	10.00%
3 West Palm Beach	8.3465	0.1261		8.4726	10.00%	10.00%	10.00%
4 Riviera Beach	8.4520			8.4520	10.00%	10.00%	10.00%
5 Boynton Beach	7.9000			7.9000	10.00%		10.00%
6 North Palm Beach	7.5000			7.5000	10.00%	10.00%	10.00%
7 Delray Beach	6.6611	0.1886		6.8497	10.00%		10.00%
8 Greenacres	6.4000			6.4000	10.00%	10.00%	10.00%
9 Tequesta	6.2920			6.2920	9.00%	9.00%	9.00%
10 Wellington	2.4700		3.4581	5.9281	10.00%		10.00%
11 Palm Beach Gardens	5.5500			5.5500			
12 Juno Beach	1.9999		3.4581	5.4580	10.00%	10.00%	10.00%
<b>13 Royal Palm Beach</b>	<b>1.9200</b>		<b>3.4581</b>	<b>5.3781</b>	<b>10.00%</b>	<b>10.00%</b>	<b>10.00%</b>
14 Boca Raton	3.5704	0.1082		3.6786	10.00%		10.00%
15 Palm Beach	2.9962			2.9962	10.00%	10.00%	10.00%
16 Jupiter	2.4633	0.1891		2.6524	6.00%		6.00%

**PALM BEACH COUNTY MUNICIPALITIES**  
**FY 2022 / Tax Year 2020 Final Assessment**

<u>Ad Valorem Per Capita Assessment</u>		<u>Millage Rate</u> (Operating and Debt Service)			
1	Manalapan, Town	3,255,720	1	Briny Breezes, Town	10.0000
2	Palm Beach, Town	2,384,518	2	Mangonia Park, Town	9.9000
3	Gulfstream, Town	1,191,489	3	West Palm Beach, City	8.4726
4	Jupiter Inlet Colony, Town	931,044	4	Riviera Beach, City	8.4520
5	Highland Beach, Town	728,145	5	Boynton Beach, City	7.9000
6	Golf, Village	702,118	6	Atlantis, City	7.6100
7	Ocean Ridge, Town	592,381	7	North Palm Beach, Village	7.5000
8	Palm Beach Shores, Town	503,883	8	Delray Beach, City	6.8497
9	Juno Beach, Town	481,795	9	Palm Beach, Town	6.7790
10	South Palm Beach, Town	300,866	10	Tequesta, Village	6.6290
11	Atlantis, City	286,822	11	Lake Worth, City	6.6045
12	Boca Raton, City	274,365	12	Golf, Village	6.5452
13	Westlake	231,696	13	Belle Glade, City	6.5419
14	Palm Beach Gardens, City	230,444	14	Pahokee, City	6.5419
15	Tequesta, Village	208,781	15	Greenacres, City	6.4000
16	North Palm Beach, Village	189,904	16	South Bay, City	6.3089
17	Jupiter, Town	188,331	17	Lake Clarke Shores, Town	6.2798
18	Delray Beach, City	176,995	18	Jupiter, Town	5.5600
19	Riviera Beach, City	166,355	19	Palm Beach Shores, Town	5.5500
20	Wellington, Village	140,924	20	Ocean Ridge, Town	5.3500
21	Hypoluxo, Town	134,270	21	Lake Park, Town	5.3474
22	West Palm Beach, City	125,179	22	Westlake	5.1250
23	Mangonia Park, Town	112,750	23	Haverhill, Town	4.5000
24	Loxahatchee Groves, Town	104,726	24	Palm Springs, Village	3.8104
25	Lantana, Town	100,673	25	Highland Beach, Town	3.7878
26	Briny Breezes, Town	99,550	26	Gulfstream, Town	3.7591
27	Lake Park, Town	87,097	27	Boca Raton, City	3.6786
28	Boynton Beach, City	84,171	28	South Palm Beach, Town	3.5367
29	Lake Clarke Shores, Town	83,323	29	Lantana, Town	3.5000
30	Glenridge, Town	82,907	30	Hypoluxo, Town	3.2000
31	<b>Royal Palm Beach, Village</b>	<b>80,945</b>	31	Manalapan, Town	3.1695
32	Palm Springs, Village	60,086	32	Loxahatchee Groves, Town	3.0000
33	Cloud Lake, Town	57,709	33	Palm Beach Gardens, City	2.9962
34	Lake Worth, City	55,929	34	Jupiter Inlet Colony, Town	2.6524
35	Greenacres, City	53,560	35	Wellington, Village	2.4700
36	Haverhill, Town	53,451	36	Juno Beach, Town	1.9999
37	Belle Glade, City	21,657	37	<b>Royal Palm Beach, Village</b>	<b>1.9200</b>
38	Pahokee, City	15,949	38	Cloud Lake, Town	0.0000
39	South Bay, City	13,794	39	Glenridge, Town	0.0000

**PALM BEACH COUNTY MUNICIPALITIES**  
**FY 2022 / Tax Year 2020 Final Assessment (Con't)**

<u>Per Capita Tax</u>		<u>Taxes Levied</u>		
1	Manalapan, Town	10,319	1 West Palm Beach, City	122,013,680
2	Palm Beach, Town	7,144	2 Boca Raton, City	93,197,588
3	Jupiter Inlet Colony, Town	5,177	3 Delray Beach, City	79,189,611
4	Golf, Village	4,596	4 Palm Beach Gardens, City	72,528,708
5	Gulfstream, Town	4,479	5 Palm Beach, Town	60,078,049
6	Palm Beach Shores, Town	3,200	6 Boynton Beach, City	52,195,472
7	Ocean Ridge, Town	3,169	7 Riviera Beach, City	50,697,159
8	Highland Beach, Town	2,351	8 Jupiter, Town	29,313,967
9	Atlantis, City	2,183	9 Wellington, Village	21,807,372
10	North Palm Beach, Village	1,424	10 North Palm Beach, Village	18,249,331
11	Riviera Beach, City	1,406	11 Greenacres, City	13,692,510
12	Tequesta, Village	1,384	12 Lake Worth, City	11,946,408
13	Palm Beach Gardens, City	1,279	13 Highland Beach, Town	8,599,335
14	Westlake	1,187	14 Tequesta, Village	8,129,665
15	Delray Beach, City	1,179	<b>15 Royal Palm Beach, Village</b>	<b>6,185,667</b>
16	Mangonia Park, Town	1,116	16 Ocean Ridge, Town	5,875,769
17	South Palm Beach, Town	1,064	17 Palm Springs, Village	5,019,242
18	West Palm Beach, City	1,045	18 Gulfstream, Town	4,622,252
19	Briny Breezes, Town	996	19 Atlantis, City	4,485,478
20	Boca Raton, City	980	20 Manalapan, Town	4,416,534
21	Juno Beach, Town	964	21 Lantana, Town	4,256,787
22	Boynton Beach, City	665	22 Lake Park, Town	4,150,684
23	Lake Clarke Shores, Town	523	23 Palm Beach Shores, Town	4,002,773
24	Lake Park, Town	466	24 Juno Beach, Town	3,336,746
25	Jupiter, Town	464	25 Belle Glade, City	2,547,254
26	Hypoluxo, Town	430	26 Mangonia Park, Town	2,288,258
27	Lantana, Town	352	27 Jupiter Inlet Colony, Town	2,143,115
28	Wellington, Village	348	28 Lake Clarke Shores, Town	1,792,662
29	Greenacres, City	343	29 South Palm Beach, Town	1,553,546
30	Loxahatchee Groves, Town	314	30 Golf, Village	1,263,763
31	Lake Worth, City	307	31 Hypoluxo, Town	1,215,089
32	Haverhill, Town	241	32 Westlake	1,129,258
33	Palm Springs, Village	210	33 Loxahatchee Groves, Town	1,076,370
<b>34</b>	<b>Royal Palm Beach, Village</b>	<b>155</b>	34 Pahokee, City	610,040
35	Belle Glade, City	142	35 Briny Breezes, Town	597,301
36	Pahokee, City	104	36 Haverhill, Town	502,707
37	South Bay, City	87	37 South Bay, City	458,725
38	Cloud Lake, Town	0	38 Cloud Lake, Town	-
39	Glenridge, Town	0	39 Glenridge, Town	-

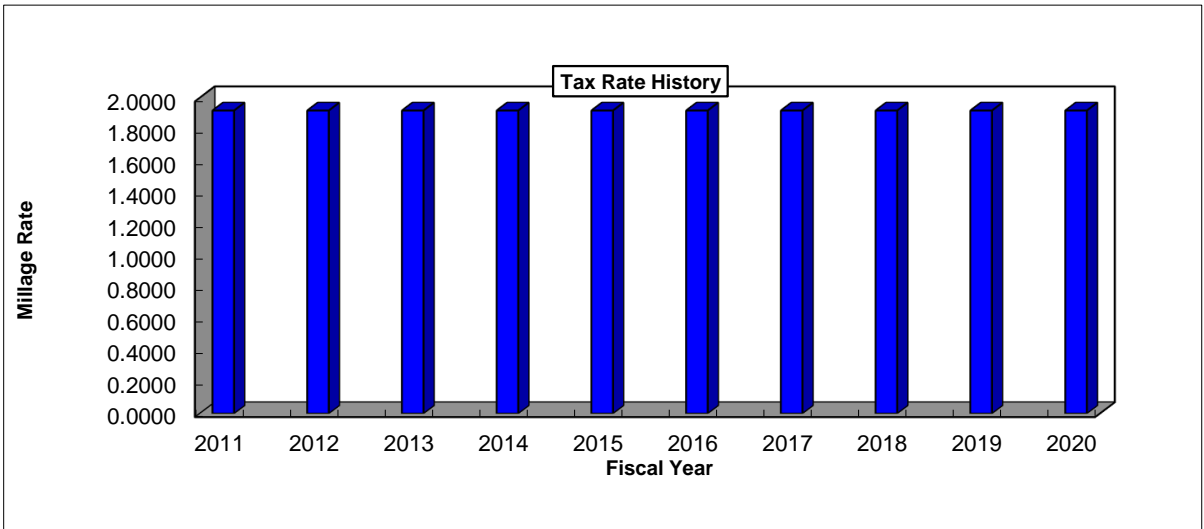


VILLAGE OF ROYAL PALM BEACH, FLORIDA

TAX RATE HISTORY

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>TAX ROLL YEAR</u>	<u>TAX RATE</u>	<u>PERCENT CHANGE</u>
2010/11	2010	1.9200	(0.52%)
2011/12	2011	1.9200	0.00
2012/13	2012	1.9200	0%
2013/14	2013	1.9200	0%
2014/15	2014	1.9200	0%
2015/16	2015	1.9200	0%
2016/17	2016	1.9200	0%
2017/18	2017	1.9200	0%
2018/19	2018	1.9200	0%
2019/20	2019	1.9200	0%

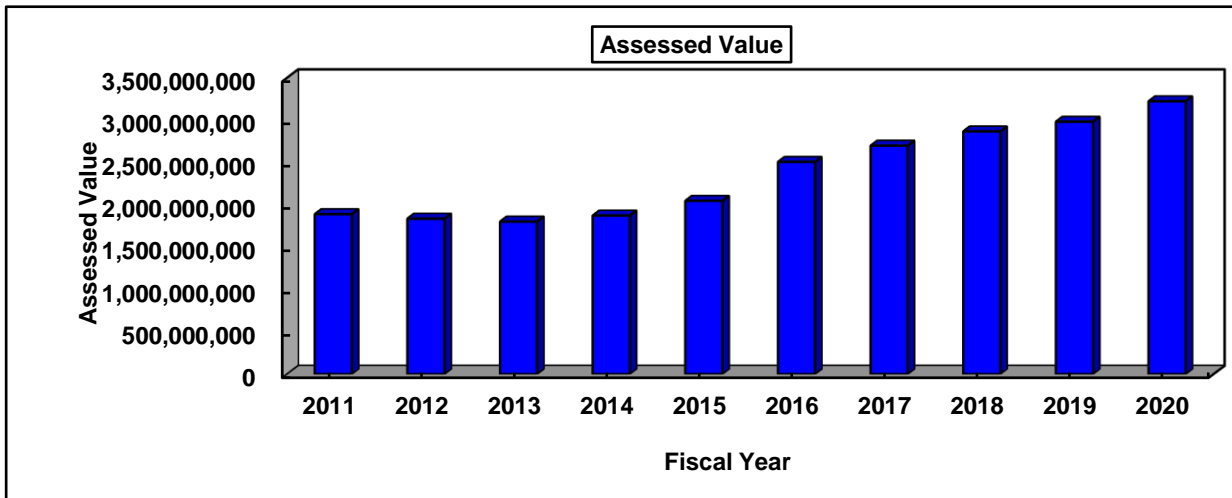


VILLAGE OF ROYAL PALM BEACH, FLORIDA

ASSESSED VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total</u>
2010/11	1,777,026,096	117,059,540	1,894,085,636
2011/12	1,738,716,997	102,977,493	1,841,694,490
2012/13	1,706,429,634	100,652,682	1,807,082,316
2013/14	1,776,535,613	101,636,831	1,878,172,444
2014/15	1,941,988,056	109,353,208	2,051,341,264
2015/16	2,397,218,755	112,830,630	2,510,049,385
2016/17	2,602,640,902	98,917,446	2,701,558,348
2017/18	2,762,019,330	107,358,757	2,869,378,087
2018/19	2,882,203,763	101,105,760	2,983,309,523
2019/20	3,119,428,753	104,651,627	3,224,080,380



VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL TAXPAYERS

Fiscal Year 2019/2020

<b>Company Name</b>	<b>Type of Business</b>	<b>Assessed Taxable Value</b>	<b>Percentage of Total Assessed Taxable Value</b>
IVT Southern Royal Palm Beach 1031 LLC	Shopping Center	78,174,353	2.42%
RD Royal Palm Beach LLC	Apartments	70,529,106	2.19%
Florida South Division LLC	Warehouse	26,515,697	0.82%
SCG Atlas Park Aire LLC	Apartments	49,441,487	1.53%
Florida Power & Light Co	Utility	40,880,886	1.27%
Verse at Royal Palm Beach LP	Apartments	35,000,453	1.09%
Coral Sky Retail LLC	Shopping Center	28,525,056	0.88%
JBL Village Shoppes LLC	Shopping Center	23,599,410	0.73%
Crossroads R2G Owner LLC	Shopping Center	22,747,316	0.71%
Wal Mart Stores East LP	Shopping Center	20,546,108	0.64%
<b>Total</b>		<b>\$ 395,959,872</b>	<b>12.28%</b>

Source: Palm Beach County Property Appraiser's Office

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL EMPLOYERS <sup>(1)</sup>

Fiscal Year 2019/2020

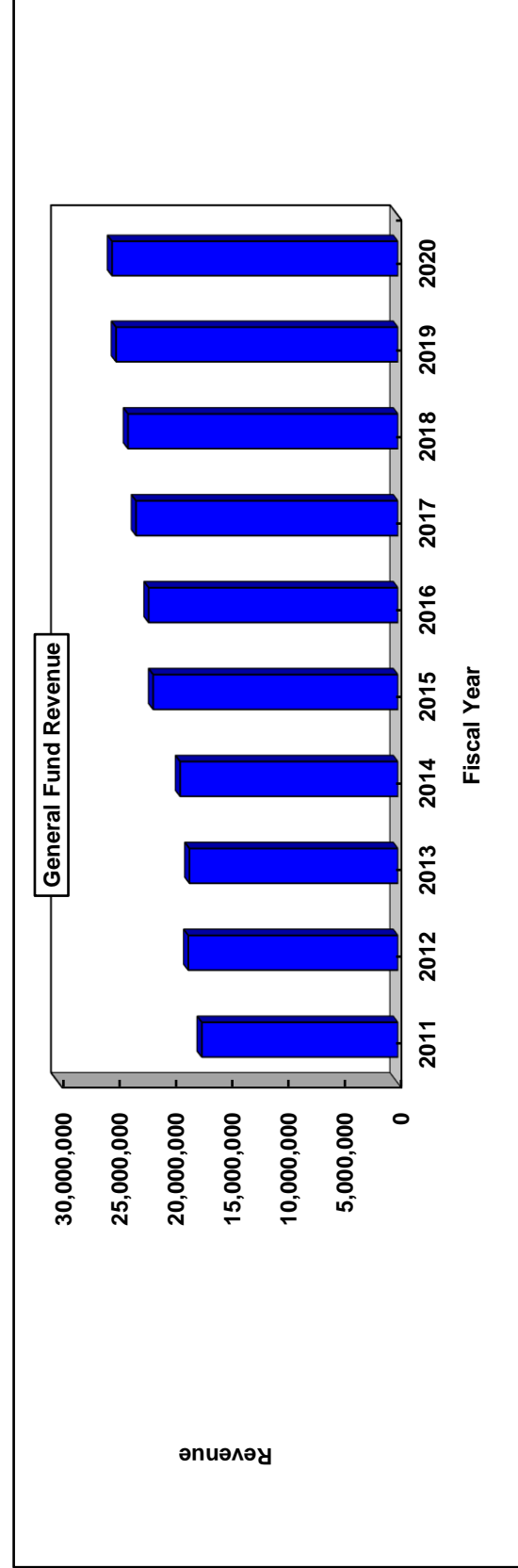
<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>
Palm Beach County School District	Public Schools	22,049
Tenet Healthcare Corp.	Hospital	6,505
Palm Beach County Board of County Comm	County Government	5,438
NextEra Energy (Hqtrs) for FPL	Utilities	4,807
Florida Atlantic University	Public College	2,898
Hospital Corp of America	Hospital	2,806
Boca Raton Regional Hospital	Hospital	2,800
Veterans Health Administration	Hospital	2,700
The Breakers	Hotel	2,300
Bethesda Memorial Hospital	Hospital	<u>2,282</u>
		<u><u>54,585</u></u>

<sup>(1)</sup> Source: Business Development Board of Palm Beach County. Data is for Palm Beach County, Florida. Employment information for the Village is not available.

VILLAGE OF ROYAL PALM BEACH, FLORIDA  
 GENERAL GOVERNMENTAL REVENUE BY SOURCE

LAST TEN FISCAL YEARS

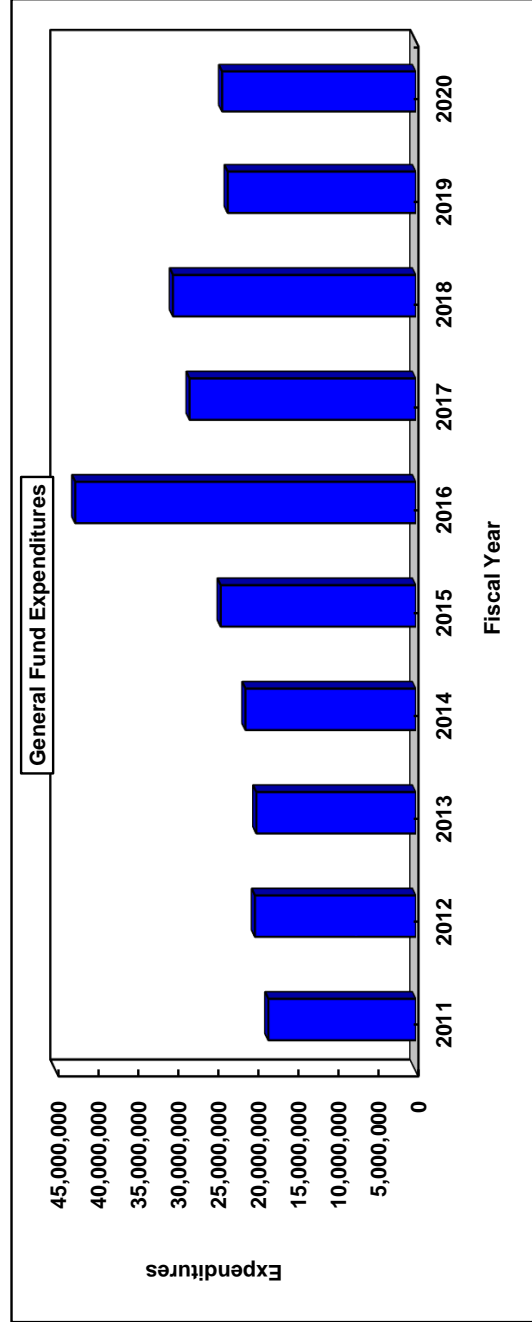
Fiscal Year	Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses and Permits	Inter-governmental Revenue	Charges for Services	Fines and Forfeitures	Miscellaneous	Total
2010/11	3,527,985	2,471,640	4,142,025	1,129,860	3,515,538	494,337	267,476	1,841,175	17,390,036
2011/12	3,402,534	2,431,277	4,190,499	1,607,309	3,825,036	499,160	419,525	2,209,805	18,585,145
2012/13	3,342,150	2,487,385	4,265,188	2,011,767	4,016,855	576,234	420,848	1,361,327	18,481,852
2013/14	3,463,389	2,737,903	4,479,608	1,499,087	4,302,949	645,001	433,842	1,742,113	19,303,892
2014/15	3,766,974	2,799,075	4,476,157	1,881,150	5,041,090	699,120	482,065	2,535,145	21,680,777
2015/16	4,272,825	2,829,621	4,499,054	1,689,212	5,347,005	601,550	536,824	2,302,064	22,078,156
2016/17	4,658,932	2,760,818	4,557,505	2,535,355	5,555,415	603,248	485,613	2,034,845	23,191,732
2017/18	4,996,956	2,708,888	4,642,409	2,242,174	5,691,405	628,403	513,019	2,473,880	23,897,135
2018/19	5,278,156	2,945,827	4,634,148	1,910,401	6,262,352	521,190	522,063	2,878,735	24,952,873
2019/20	5,489,761	3,099,076	4,672,259	1,785,496	5,603,903	303,208	531,148	3,821,243	25,306,095



VILLAGE OF ROYAL PALM BEACH, FLORIDA  
 GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Capital Outlay	Debt Service	Total
2009/10	4,316,214	8,134,167	2,964,133	2,983,099		148,547	18,546,160
2010/11	4,209,185	8,096,815	3,039,339	2,974,435		1,892,658	20,212,432
2011/12	4,377,846	8,091,896	2,510,991	3,357,135		1,705,810	20,043,680
2012/13	5,051,964	8,250,559	2,603,227	3,805,837	21,451	1,669,770	21,402,808
2013/14	5,030,545	8,628,119	2,890,297	4,517,487	1,742,625	1,669,314	24,478,386
2014/15	5,212,267	8,856,418	2,939,957	4,499,375	4,613,153	16,473,822	42,594,991
2015/16	5,548,986	9,104,060	3,451,372	4,390,440	5,860,792	0	28,355,649
2017/18	5,661,639	9,289,712	3,854,869	4,845,428	6,774,568	0	30,426,215
2018/19	5,969,398	9,540,718	3,432,228	4,625,857	40,552	0	23,608,752
2019/20	6,106,483	9,783,251	3,811,633	4,483,018	115,206	0	24,299,590



VILLAGE OF ROYAL PALM BEACH, FLORIDA

DEMOGRAPHIC AND MISCELLANEOUS STATISTICS

<u>Date of Incorporation</u>		<u>Village Employees (including part-time)</u>	<u>Budgeted</u>
June 20, 1959			<u>FY 2022</u>
<u>Form of Village Government</u>		Administration	8.5
Council - Manager		Finance	6
		Information Systems	5
<u>Area</u>		Community Development	11
Square miles	11.20	Engineering	8
Miles of streets	148.66	Public Works	33.5
		Recreation	75
			<hr/>
<u>Population Per U.S. Census</u>		Total	<u>147</u>
2011	34,234		
2012	34,421		
2013	34,925	<u>Building Permits</u>	<u>FY 2020</u>
2014	36,265	Total other permits issued	4,124
2015	36,731	Value of other permits issued	\$ 123,369,534
2016	37,138	Total Commercial permits issued	2
2017	37,485	Value of Commercial permits	\$ 1,922,000
2018	37,934		
2019	38,691		
2020	39,801		
<u>Service Delivery Cost Per Capita</u>		<u>Police Department (contracted with</u>	
2011	532	<u>Palm Beach County Sheriff's Office)</u>	
2012	695	Station	1
2013	700		
2014	582	<u>Fire Department</u>	
2015	722	Stations	2
2016	689		
2017	693		
2018	644	<u>Parks and Recreation</u>	
2019	654	Number of Parks	24
2020	689	Total Park Acres Maintained	498.3
<u>Elections</u>	<u>FY 2020</u>		
approx. Registered voters	0		
approx. Votes cast in last election	0		
approx. Voting percentage	0.00%		
<u>Schools Located in Village</u>	<u>FY 2020</u>	<u>Park Facilities</u>	
Number of Public Schools	5	Recreation Center, Concession/Restrooms, Commons Park	
Number of Charter Schools	2	Cafe, Cultural and Sporting Centers; Golf Training Center, Disc	
Number of teachers	383	Golf Course, Canoe and Kayak Launch, Race Car Track;	
Number of administrative and		Softball, Baseball, Soccer and Football Fields; Basketball,	
support staff	174	Bocce Ball, Tennis, Racquetball and Volleyball Courts; Bike	
Number of students	5,989	Paths, Walking Trails, Fishing Docks and Tot Lots; Picnic	
		Pavilions, Playgrounds, Dog Parks, Interactive Fountains and	
		Amphitheatres.	

## Village of Royal Palm Beach

The Village of Royal Palm Beach, incorporated in 1959, is located in the central western part of Palm Beach County, which is considered to be a top growth area in the County, and one of the top growth areas in the State. The Village of Royal Palm Beach currently occupies a land area of 12 square miles and serves a population of over 38,000 residents. The Village of Royal Palm Beach is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Village Council.

The Village of Royal Palm Beach has operated under the Council-Manager form of government since 1959. Policy-making and legislative authority are vested in the Village Council consisting of the Mayor and four Council members. The Village Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring both the Village Manager and Attorney. The Village Manager is responsible for carrying out the policies and ordinances of the Village Council, for overseeing the day-to-day operations of the government and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve two-year staggered terms. The Mayor is also elected to serve a two-year term. The Mayor and the four Council members are elected at large.

The Village provides general municipal services such as recreation, public works, cultural events and Stormwater utility services. Police services are provided under contract by the Palm Beach County Sheriff and Water and Wastewater utilities are provided by Palm Beach County Water Utilities subsequent to the sale of our utility in April 2006.

### Consider:

- < Median household income for Royal Palm Beach is \$82,582. For Palm Beach County the figure is \$63,299.
- < Principal employment in the Village is the Service Industry with a labor force of approximately 27,792 employees.
- < 5,438,298 square feet of commercial space in the Village.
- < 6 major shopping centers, 5 supermarkets and numerous restaurants are placed throughout the Village.
- < Home to four elementary schools, one middle school, two charter schools (elementary to middle) and one high school.
- < Twenty four community parks on 498 acres of parkland, including a cultural center, recreation center, sporting center and other municipal recreation facilities for Village residents.
- < Two public golf courses.
- < Supervised youth baseball, soccer and girls' softball programs.
- < Served by two local hospitals.
- < Country clubs for golf, tennis and swimming.

### Surrounding Communities

#### Village of Wellington

A planned community of over 34,000 acres, Wellington offers neighborhoods in all price ranges. From condominiums, town homes and villas, to single family residences, custom estate homes and master plan communities. Wellington offers bike paths, jogging trails, neighborhood parks and recreation areas, a centerpiece lake, along with a number of renowned golf courses and country clubs. Incorporated in 1995, Wellington is the 5<sup>th</sup> largest city in Palm Beach County with a population of over 65,398 people. The Village is governed by a Mayor and Village Council and a Village Manager administers the everyday operations.



**Consider:**

- < Median household income for Wellington is \$92,586.
- < Country club living: golf, tennis, swimming, physical fitness and equestrian facilities.
- < Boating, fishing and sailing on two scenic lakes.
- < Six elementary schools, three middle schools and two high schools.
- < A Boy's and Girl's Club sponsored by the Boy's Clubs of America.
- < Supervised youth baseball, soccer, softball, football, and swimming programs.
- < Houses of worship for all major denominations.
- < Palm Beach Polo Country Club and the internationally known Stadium Jumping are located here, featuring a full winter polo season and world-class equestrian competitions and events.
- < The Mall at Wellington Green is a 1.3 million square foot, 2-level mall featuring 190 specialty shops and restaurants plus four two-level department stores and two furniture store galleries.

**Town of Loxahatchee Groves**

This countryside residential area was incorporated in November 2006 as the 38<sup>th</sup> municipality in Palm Beach County. Currently with a population of over 3,639, the median household income is \$76,632. Known locally as the "Last Frontier," it is home to those who prefer wide-open spaces with a "Home in the Country" feeling. Home sites range from a quarter acre to ten plus acres, so there's plenty of room for nature lovers, horse and cattle grazing, nursery growers and quiet uncongested living. Single-family homes are available in a great variety of styles and price ranges. The lifestyle is unstructured and fits the tastes of those who love the country life. The Town is governed by 5 Council members led by a Mayor and Vice Mayor.

**The Acreage**

The Acreage, an unincorporated area of Pam Beach County, consists of one and one quarter acre plus home sites. This area is home to those who value open spaces and the convenience of city living. This community is run by The Indian Trail Improvement District (ITID), a special district which provides drainage, road improvements and a neighborhood park system. The ITID was created by the Florida Legislature in 1957 to oversee the needs of the 17,000 developable lots encompassing a 110+ square mile area. The district currently serves over 42,511 residents. The district is supervised by an elected, five-member board of supervisors and day-to-day operations are under the supervision of a district administrator appointed by the ITID Board of Supervisors.

There are four elementary schools, two middle schools and one high school in the Acreage. Nine neighborhood parks are located throughout the community.