

The Village of Royal Palm Beach, Florida



Fiscal Year 2020

OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET

VILLAGE COUNCIL

**Mayor Fred Pinto
Vice Mayor Jan Rodusky
Councilman Jeff Hmara
Councilwoman Selena Samios
Councilman Richard Valuntas**

VILLAGE MANAGER

Raymond C. Liggins

DIRECTORS

**Monika Bowles, Human Resources Director
Diane DiSanto, Village Clerk
Robert Hill, Community Development Director
Stanley G. Hochman, Finance Director
Christopher Marsh, Village Engineer
Bradford O'Brien, Planning & Zoning Director
Marina Quintero, Information Systems Director
Lou Recchio, Parks & Recreation Director
Paul Webster, Public Works Director**

CITIZEN'S GUIDE TO THE BUDGET

INTRODUCTION:

The purpose of this section is to explain the format and content of the 2019-2020 budget and to act as an aid for budget review.

The budget provides a financial plan for operating services to be funded through the General Fund, Stormwater Utility Fund, Special Revenue Funds; and, Payment of Capital Projects to be undertaken in 2019-2020. A glossary of terms is included which provides definitions for these and other budget and financial terms.

BUDGET DOCUMENT:

The budget document consists of the following sections: Table of Contents; Budget Message; Summary of All Funds; General Fund; Stormwater Utility Fund; Capital Improvement Funds; General Information and Statistical Information.

- The “Budget Message” section includes: a letter of transmittal; current year Budget Goals and Guidelines; Village Organizational Chart and the Distinguished Budget Award.
- The “Summary of All Funds” section presents the financial budget information at its most summarized level. It consolidates numerically and graphically the revenues for all Funds and the expenditures for all Departments and Categories as well as a three (3) year summary of Governmental Fund Balances and a Village wide Personnel Analysis.
- The “General Fund” and “Stormwater Utility Fund” sections present the financial budget information numerically and graphically at the individual Fund level. Revenues by Fund and expenditures by Division within each Department along with goals and performance measures are depicted.
- The “Capital Improvements” section includes a five (5) year projection for all of the Capital Improvement Funds. The information for the Budget for the current year is then rolled forward to the appropriate lines in the “Summary of All Funds” section. The Funds listed are as follows:

GENERAL GOVERNMENT

Recreation Facilities Fund
Beautification Fund
Impact Fee Fund
Sales Surtax Fund
General Capital Improvement Fund
Utility Capital Improvement Fund

- The “General Information” section includes information about the BUDGET SYSTEM, BUDGET PROCESS, BUDGETARY CONTROL, BUDGET AMENDMENTS, BASIS OF ACCOUNTING, BASIS OF BUDGETING as well as the FINANCIAL POLICIES and FINANCIAL STRUCTURE of the Village and a GLOSSARY of terms.
- The “Statistical Information” section includes financial trend information and demographic information about the Village.

**VILLAGE OF ROYAL PALM BEACH, FLORIDA
FISCAL YEAR 2020
ANNUAL BUDGET**

TABLE OF CONTENTS

BUDGET MESSAGE:

Budget Message	i
Long Term Municipal Goals	xi
Budget Guidelines and Goals FY 2019/2020	xii
Organizational Chart.....	xiv
Budget Award	xv

SUMMARY OF ALL FUNDS:

All Funds Budget Summary	1
Three Year Fund Balance Analysis	7
Comparative Personnel Detail	10

GENERAL FUND:

Summary	16
Revenues.....	20
Expenditures	
Village Council	31
Village Manager.....	34
..... Human Resources.....	39
..... Planning & Zoning.....	41
Finance	43
..... Information Systems.....	48
Legal	52
Police	54
Community Development	56
..... Building.....	58
..... Code Enforcement.....	60
Engineering	62
Public Works	67
Parks & Recreation	72
..... Parks.....	74
..... Recreation.....	76
..... Cultural Center.....	78
Non-Departmental	80

STORMWATER UTILITY FUND:

Summary	82
Revenues.....	85
Expenditures	
Stormwater Operations.....	86
Debt Service & Transfers.....	90
Non-Departmental	91

CAPITAL IMPROVEMENT FUND:

Summary 93

General Government

 Recreational Facilities Fund 101 94

 Beautification Fund 102 96

 Impact Fees Fund 301 98

 Local Discretionary Sales Surtax Fund 302 105

 General Capital Improvements Fund 303 127

 Stormwater Capital Projects Fund 408 180

GENERAL INFORMATION:

Budget System 182

Budget Process 182

Budgetary Control 182

Budget Amendment 182

Basis of Accounting 183

Basis of Budgeting 183

Budget Calendar 184

Financial Policies 185

Financial Structure 189

Glossary 191

Acronyms 197

STATISTICAL INFORMATION:

Palm Beach County 2018 Final Tax Rates & Utility Taxes 198

Palm Beach County 2018 Final Assessment 199

Tax Rate History 201

Assessed Value of Taxable Property 202

Principal Taxpayers 203

Principal Employers 204

General Governmental Revenue by Source 205

General Governmental Expenditures by Function 206

Demographic Statistics 207

Community Profiles

 Village of Royal Palm Beach 208

 Village of Wellington 208

 Town of Loxahatchee Groves 209

 The Acreage 209



Village of Royal Palm Beach, Florida

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Department of Finance
Stanley G. Hochman, Director

August 30, 2019

**The Honorable Mayor and Village Council
Village of Royal Palm Beach
Royal Palm Beach, Florida 33411**

RE: 2019/2020 Budget Message

Members of the Village Council:

In accordance with Chapter 2, Article I, Section 2.2 of the Village Code of Ordinances of the Village of Royal Palm Beach, I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2019 for your review and consideration. This budget document represents the single most important report presented to the Village Council. It is primarily intended to establish an action, operation and financial plan for the delivery of Village services. Importantly, it also serves as an aid to the residents in providing a better understanding of the Village's operating and fiscal programs.

Budget Highlights

It should be noted that this budget document has been prepared with the intent of not increasing the tax rate of 1.9200 mils per \$1,000 of taxable property while maintaining the level of service our residents have come to enjoy.

Once again our property values have increased. Our current year gross taxable value of 2.850 billion has been increased to 2.975 billion which is an increase of 4.4% or 125 million dollars that this revenue appears to be stabilizing and should have like increases in future years. Most other major revenues (State Shared revenues and Other Tax related revenues) are also anticipated to increase as well.

Once again this budget document incorporates several policy and agenda items as outlined in the Village's new Strategic Plan for the 2019/20 fiscal year.

Budget Format

A single budget document, which includes all Village Funds and service programs, has been prepared to provide a comprehensive overview of all Village services and financial framework for the understanding of the public.

Fred Pinto
Mayor

Jan Rodusky
Vice Mayor

Jeff Hmara
Councilman

Selena Samios
Councilwoman

Richard Valuntas
Councilman

Raymond C. Liggins P. E.
Village Manager



The following sections are contained within this budget document:

1. Summary of all Budgeted Funds
2. General Operating Fund
3. Stormwater Utility Fund
4. Recreation Facilities Fund
5. Beautification Fund
6. Impact Fee Fund
7. Sales Surtax Fund
8. General Capital Improvement Fund
9. Utility Capital Improvement Fund

This budget and its five-year capital plan reflect the continued desire for new services and programs to meet the needs of our existing population. Once again our property values have increased. Our current year gross taxable value of 2.850 billion has been increased to 2.975 billion. The additional increase in taxable value is 125 million of which 6.3 million is represented by new construction. This budget provides the basis for meeting current and future public service requirements.

This past year the Village experienced a dramatic uptick in the number of development applications compared to recent years for both residential and commercial developments. During the past eight (8) fiscal years the Village annexed approximately 528.62 acres of vacant land (Southern Boulevard Properties; Porto Sol; Fox DRI MUPD; Heritage Oaks Commercial; Heritage Oaks Residential and Heron Cove, now known as Weldon Commercial; Sunshine Properties; Corporate Center West). It is projected that this land along with Cypress Key MXD; ALDI Park; the Rubin Property; Pioneer Road Residential; Crestwood Redevelopment Site; Southern Boulevard Properties; and various other smaller vacant and infill properties along Southern Blvd, State Rd. 7 and Okeechobee Blvd., will be the focal point of much of the new development within the Village.

Non-residential development will continue to occur along Okeechobee Boulevard, Southern Boulevard and State Road 7, however, not at the rapid pace experienced in past years. These areas do however offer new development and redevelopment opportunities. Much of the immediate and short term development opportunity will occur within properties that are vacant and have received site plan approval and within properties that have already experienced development of portions of their site plan such as: Corporate Center West 30,000 ft²; Carmax 6,846 ft²; ALDI Park 151,172 ft²; Cypress Key MXD 125,000 ft²; Sawgrass PID 33,935 ft²; Village Professional Park 17,600 ft²; Fox Property Parcel 4C 51,231 ft²; and Southstar Self Storage 28,000 ft². When evaluating the Village's build out potential it is important to also assess the vacant nonresidential properties which do not currently have site plan approval. This can be done by applying a floor area ratio of 30%, which is considered an industry standard when estimating a properties build out potential. The Southern Boulevard Properties 31.85 acres; Regal Industrial 13.08 acres; Weldon Commercial 51.94 acres; and various smaller properties 27.58 acres, have a build out potential of 1,626,312 ft². These development opportunities will continue along these roadways until the remaining development opportunities have been exhausted or traffic concurrency becomes unavailable. Opportunities for annexations for both developed and vacant parcels remain possible along Southern Boulevard. It is important to note that considering current market conditions it is reasonable to believe that renovations to older non-residential developments will play an increasing role in the non-residential market in the future.

It is anticipated much of the near term residential development will occur within the Crestwood Redevelopment site; Pioneer Residential; Cypress Key; and the Southern Boulevard Properties. Opportunities still remain at various vacant land locations within the Village that would lend itself to either single family or multifamily development specifically within the recently annexed areas south of Southern Boulevard and east of State Road 7. It is important to note that considering current market conditions it is reasonable to believe that renovations to older single family and multifamily units will play an increasing role in the residential market in the future.

Summary of All Budgetary Funds

Individual budgeted fund expenditure increases (decreases) are as follows:

<u>FUND</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>CAPITAL</u>
GENERAL FUND	001	846,368	846,368	
REC FACILITIES FUND	101	533,663		533,663
BEAUTIFICATION FUND	102	5,224		5,224
IMPACT FEE FUND	301	498,619		498,619
SALES SURTAX CIP FUND	302	(1,157,620)		(1,157,620)
GENERAL CIP FUND	303	(2,204,379)		(2,204,379)
STORMWATER UTILITY FUND	407	(75,956)		(75,956)
STORMWATER CIP FUND	408	-		-
TOTAL		(1,554,081)	846,368	(2,400,449)

ALL FUNDS
Category Summary

<u>CATEGORY</u>	<u>PROPOSED AMOUNT</u>	<u>% OF BUDGET</u>
Personnel Services	\$ 11,478,965	25.44%
Contractual Services	9,837,180	21.80%
Other Charges & Service	4,224,415	9.36%
Commodities	882,972	1.96%
Other Operating Expense	115,063	0.26%
Departmental Capital Outl	23,000	0.05%
Grants & Aids	13,000	0.03%
Contingency/Reserves	-	0.00%
Capital Outlay	18,444,333	40.88%
Transfers	100,000	0.22%
Total	\$ 45,118,929	100.00%

The following schedule shows a comparison of the operating department budgets for the past two years. Total operating expenses increased by 2.97%. The major portions of the increase can be directly related to the net change in total operating expenditures caused primarily by the increases in personnel services costs.

Departmental Operating Budget Comparison

	<u>2018/19</u>	<u>2019/20</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 299,681	\$ 301,652	\$ 1,971	0.66%
Village Manger	2,002,405	1,839,723	(162,682)	-8.12%
Finance	1,690,022	939,308	(750,714)	
Information Systems		1,009,280	1,009,280	15.30%
Legal	326,000	320,000	(6,000)	-1.84%
Police	7,949,714	8,098,508	148,794	1.87%
Community Developer	1,383,837	1,392,917	9,080	0.66%
Engineering	903,752	1,029,934	126,182	13.96%
Public Works	2,636,195	2,674,535	38,340	1.45%
Parks & Recreation	5,141,296	5,595,102	453,806	8.83%
Utilities	1,219,622	1,211,809	(7,813)	-0.64%
Non Departmental	2,279,158	2,238,826	(40,332)	-1.77%
Total	\$ 25,831,680	\$ 26,651,597	\$ 819,913	3.17%

GENERAL FUND

The General Fund which is one of the operating funds of the Village is used to account for resources and expenditures that are available for the general operations of Village government functions for all departments and programs

Revenues

The revenues available for allocation in the 2020 Fiscal Year (FY) General Fund Budget, including a fund balance carryover, are anticipated to be \$25,413,753. This is an increase of \$846,368 or (3.45%) compared to last year's adopted budget.

Locally Levied Taxes - The amount budgeted for Ad Valorem taxes are based on the taxable property value of \$2,974,794,736. This is a change from last year which is represented primarily by a 4.4% increase in the value of taxable property coupled with a \$6.3 million increase in new construction. The Ad Valorem millage levy for fiscal year 2020 is proposed to remain at 1.9200 mils per one thousand dollars of taxable property. The overall negligible category increase of \$55,763 or .49% is not directly related to any specific account description.

Licenses and Permits – The amount budgeted for building permits have increased proportionately to projected growth this year. Franchise fees are expected to increase slightly compared to last year's budget amount. Overall Licenses and Permits revenue is projected to increase by \$167,640 or 5.5% from last year's adopted budget.

Intergovernmental Revenues - Total Intergovernmental Revenues in FY 2020 are projected to increase by \$71,177 or 1.6% based on projected increases in State Revenue Sharing and Half Cent Sales taxes.

Charges For Services - Revenues relating to charges for services are expected to show a decrease of \$76,942 or 13.9% compared to the prior year's budget. This decrease can be directly related to reductions in athletic and recreation related programs.

Fines and Forfeitures - Total revenue projected for fiscal year 2020 is \$446,500 representing an increase of \$67,837 or 17.9% which is directly related to anticipated increases in Code Enforcement and false alarm fines.

Miscellaneous Revenues - Revenues in this category are projected to increase by \$264,836 or 30.9% which is directly related to projected increases in interest earnings and RV lot income.

Fund Balance (Carryover) – Revenue in this category is expected to increase by \$296,066 or 7.6%. These revenues are used to fund the Operating and General Capital Improvement program and are represented by prior year revenues in excess of expenditures.

Expenditures

The budgeted FY 2020 General Fund expenditures total \$25,410,152 and are balanced with the projected revenues. Total General Fund expenditures increased by \$846,366 or 3.45% as compared to the FY 2019 total adopted budget.

CATEGORY SUMMARY

<u>Category</u>	<u>2018/19</u>	<u>2019/20</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	10,418,169	10,868,686	450,517	4.32%
Contractual Services	9,817,848	9,834,680	16,832	0.17%
Other Charges & Services	3,439,735	3,729,341	289,606	8.42%
Commodities	704,348	835,657	131,309	18.64%
Other Operating Expenses	100,781	109,388	8,607	8.54%
Departmental Capital Outlay	72,500	23,000	(49,500)	-68.28%
Grants & Aids	14,000	13,000	(1,000)	-7.14%
Total Operating Expenditures	\$ 24,567,386	\$ 25,413,753	\$ 846,366	3.45%

Personnel Services

Personnel Services expenditures, for all employees, have been budgeted to reflect the provisions of the Village of Royal Palm Beach Pay Plan. As reflected on the table above this category increased by \$450,517 or 4.3% from last year. A cost of living increase of 2.3% and an average merit increase of 3.5% were utilized in computing wages. An increase in the cost to the Village associated with the cost of health insurance has been incorporated in accordance with historical data.

The number of full time equivalent employees in the General Fund has increased by two (2) from last fiscal year. Four (4) part time positions were converted to full time positions. Total General Fund employees, both full and part time are now 154 positions.

Contractual Services

The overall expenditures for contractual services increased by \$16,832 or .17%; the major cause of the change can be directly related to costs associated with the increase in the PBSO contract and the reduction in the TPA contract.

Other Charges and Services

The overall expenditures for other charges and services increased by \$289,606 or 8.42%; the increase is directly related to Village utility and insurance costs as well as maintenance contracts.

Commodities

This expenditure category increased by \$131,309 or 18.64% as compared to last year. This increase in costs is primarily caused by increases special events and recreation programs.

Other Operating Expenses

Total costs associated with other operating expenses increased by \$8,607 or 8.54% which is represented by increases in the training and education line item in several departments.

Departmental Capital Outlay

Total costs are \$23,000 which is represented by various equipment purchases in the Public Works and the Parks Department.

Grants and Aids

Total costs are \$13,000 which represents a \$1,000 decrease from last years adopted budget.

GENERAL FUND

<u>DEPARTMENT</u>	<u>2018/19</u>	<u>2019/20</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 299,681	\$ 301,652	\$ 1,971	0.66%
Village Manager	2,002,405	1,839,723	(162,682)	-8.12%
Finance	1,690,022	939,308	(750,714)	
information Systems		1,009,280	1,009,280	15.30%
Legal	326,000	320,000	(6,000)	-1.84%
Police	7,949,714	8,098,508	148,794	1.87%
Community Development	1,383,837	1,392,917	9,080	0.66%
Engineering	903,752	1,029,934	126,182	13.96%
Public Works	2,651,695	2,682,035	30,340	1.14%
Parks & Recreation	5,198,296	5,610,602	412,306	7.93%
Non-Departmental	2,161,979	2,189,791	27,812	1.29%
TOTAL	\$ 24,567,386	\$ 25,413,753	\$ 846,368	3.45%

GENERAL CAPITAL IMPROVEMENT FUNDS

Recreation Facilities Fund

This fund is used to account for revenues and expenditures associated with the acquisition, improvement, expansion or implementation of parks and recreational facilities. A total of \$580,000 is budgeted for fiscal year 2020. The major project that will use these funds is Commons Parking Expansion.

Beautification Fund

This fund was established to enhance the aesthetic landscape and visual perception of the Village. A total of \$100,000 is budgeted for fiscal year 2020. The major project that will use these funds is Okeechobee Blvd West – Landscape Improvement.

Impact Fees Fund

This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, and public buildings. A total of \$1,748,519 is budgeted for fiscal year 2020. The major projects that will use these funds are: Village Hall – Design and Commons Lighting.

Sales Surtax Fund

Utilizing the proceeds from the voted additional 1% sales tax, this fund will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or more years and any related land acquisition, land improvement, design and engineering costs. A total of \$4,032,380 is budgeted for fiscal year 2020. The major projects that will use these funds are: Commons Park Access; FPL Dry Retention Pond; Bridge Slope Stabilization² and Road Resurfacing.

General Capital improvement Fund

This fund was established to account for the Village's General Capital Improvement program. A total of \$2,894,949 is budgeted for fiscal year 2020. The major projects that these funds will be utilized for are: Village Wide ADA Improvements; Computer/Telcom Network; Equipment Replacement and Trucks.

STORMWATER UTILITY FUND

This fund is used to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system. The proposed Stormwater Fund budget for FY 2020 is \$1,260,844.

Revenues

The projected revenues for FY 2020 are \$1,260,844 and will be generated from a Stormwater fee of \$5.50 for each residential unit (ERU) based on a study prepared by CDM Smith Engineers. Current year revenues will generate \$1,080,000; and carryover revenue from prior years will aggregate \$180,844.

Expenditures

The Operating Expenses by Category for the Stormwater Utility Fund total \$1,260,844 which balances with the revenues stated above.

EXPENDITURE CATEGORY SUMMARY

<u>Category</u>	<u>2018/19</u>	<u>2019/20</u>	<u>Increase (Decrease)</u>
Personal Services	\$ 532,151	\$ 610,279	\$ 78,128
Contractual Services	2,500	2,500	-
Other Charges & Services	479,518	495,074	15,556
Commodities	44,831	47,315	2,484
Other Operating Expense	2,800	5,678	2,878
Contingency/Reserves	75,000		(75,000)
Transfers	200,000	100,000	(100,000)
Total	\$ 1,336,800	\$ 1,260,844	\$ (75,953)

Personnel Services

Expenditures for the proposed budget total \$610,279 and represent an increase of 14.68% from last year. This category is comprised of 44% of the salaries and fringe benefits of select public works employees currently performing these tasks in the General Fund. This is the equivalent of six and a half (6.50) employees. The increase can be related to general increases in personnel related costs.

Contractual Services

Expenditures total \$2,500 or less than 1% of the total fund budget and are the same as compared to last year. This expenditure category will be used for professional services for engineering/structural design for various projects.

Other Charges and Services

Expenditures total \$479,518 which is an increase of 3.2% from last year and represents 39% of the total fund budget. This expenditure category is primarily comprised of costs associated with repair and maintenance services as well as administrative fees to the General Fund and PBC Water Utilities.

Commodities

Expenditures total \$47,315 or 3.8% of the total fund budget. This amount represents a 5.54% increase from last year which can be directly related to increases in fuel costs.

Other Operating Expenses

Expenditures total \$5,675 which is \$2,875 higher than last year and can be directly related to tuition reimbursement. This expenditure category is primarily comprised of costs associated with training/education and memberships.

Transfers

This amount represents the transfer to the new Capital Improvement Program

UTILITY CAPITAL IMPROVEMENT FUND

This fund was established to account for the Village's Stormwater Utility Capital Improvement program. A total of \$100,000 is budgeted for fiscal year 2020. The project that these funds will be utilized for is Camellia Park Drainage Improvements.

Respectfully submitted,

Raymond C.
Liggins

Digitally signed by Raymond C. Liggins
DN: cn=Raymond C. Liggins, o=VRPB, ou=Adm,
email=rliggins@royalpalmbeach.com, c=US
Date: 2019.06.19 09:56:19 -0400

**Raymond C. Liggins P.E.
Village Manager**

Stanley G
Hochman

Digitally signed by Stanley G Hochman
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Palm Beach, ou=Finance,
email=stehochman@royalpalmbeach.com, c=US
Date: 2019.06.19 09:40:21 -0400

**Stanley G. Hochman, CGFM
Director of Finance**

RL: SGH:

LONG TERM OVERALL MUNICIPAL GOALS

As outlined in the budget message our budget, strategic plan and its five-year capital plan reflect the continued desire for services and programs to meet the needs of our existing population while recognizing that we are very near build out, resulting in our focus to slowly change from new construction to maintenance and replacement.

In 2013 the Village embarked on drafting a Strategic Plan, a Plan with a Vision, Mission and Goals, that future decisions no matter what kind or how small can be linked. Is the decision in the best interest of where we want to go? Is the decision connected to the vision of our strategic plan?

Royal Palm Beach 2034 Vision is to be a beautiful, safe, convenient, enjoyable premier residential community with a hometown feeling and the choice for all generations.

The mission of the Village of Royal Palm Beach is to provide Services and Facilities to create an Aesthetically Pleasing, Active and Connected Community.

The Goals to achieve the Vision are:

- Financially Sound Government.
- Responsive, Community Based Village Services and Facilities.
- Beautiful Convenient Community.
- Abundance of Leisure Choices/Options.

Staff has developed the FY 2019-2020 Budget with these goals in mind. The budget goals provide the overall framework for the budget process.

The annual budget document includes two major components. The first are the operating budgets and the second is the capital improvement program. Village departments have reviewed their department goals for the upcoming year to assure that the overall long term Village goals were addressed in their priorities for program, service and facility requests.

Each department will prepare annual objectives and performance indicators, which are reviewed along with the annual expense requests to assure that they are in concert with the Village's long-term goals.

FY 2019-2020 BUDGET GUIDELINES AND GOALS

PROPERTY TAX POLICY

The Village will set property tax rates in such a manner as to capture increases in taxable value (which would include sales, reappraisals of existing property and new construction).

INFLATION

The inflation rate used to project certain expenditure increases contained in the operating budget is 2.3% for the 2019-2020 fiscal year. The inflation rate is based on the Bureau of Labor Statistics, Consumer Price Index for the twelve month average ending March 2019; All urban consumers: U.S. All items 1982-84=100.

STAFFING LEVELS

Requests for new positions will be reviewed carefully and authorized where the needs exist.

PERSONNEL SERVICES

This category includes costs associated with salaries, wages and fringe benefits. Proposed personnel costs are based on the following assumptions:

Merit increases are budgeted at an average increase of 3.5%. Merit increases can range from 0% to 5%.

- The Village share of health insurance costs will increase in accordance with any approved rate changes accepted by the administration. The total cost of insurance is anticipated to rise in excess of 7% and may require the Village to prepare a new request for proposal.
- As of October 1, 2008 the Village joined the Florida Retirement System (FRS). Hence, all employee's hired after that date must belong to FRS. Employees on board prior to that date had a one-time irrevocable option to stay in the current defined contribution plan or join the Florida Retirement System. For those employees who chose not to transfer to FRS, the Village still provides a defined contribution retirement plan. The Village provides a base contribution of 5% of gross salaries/wages for each employee in the plan. The Village will match up to an additional 5% employee contribution into the plan.

USER CHARGES

Service fees will be set with the goal of recovering 100% of costs incurred, except in specific instances where the Village Council determines that it is in the public interest to offset some of the costs through other revenue sources, such as general tax support. Departments will be encouraged to update their fee schedules on an annual basis, preferably during the budget process.

CAPITAL ITEMS

Capital outlay consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years. These items are budgeted within the various department budgets. Unexpended balances at year-end will lapse and are closed to fund balance.

The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program. Projects not completed at year-end are carried forward to the next fiscal year. Unexpended balances of closed projects at year-end lapse and are closed to fund balance.

FY 2019-2020 BUDGET GOALS

In addition to the goals established within each department budget, the Village as a whole has established the following for the 2019-2020 fiscal year:

Maintain the ad valorem millage rate and the level of service that all of the Village residents have come to enjoy.

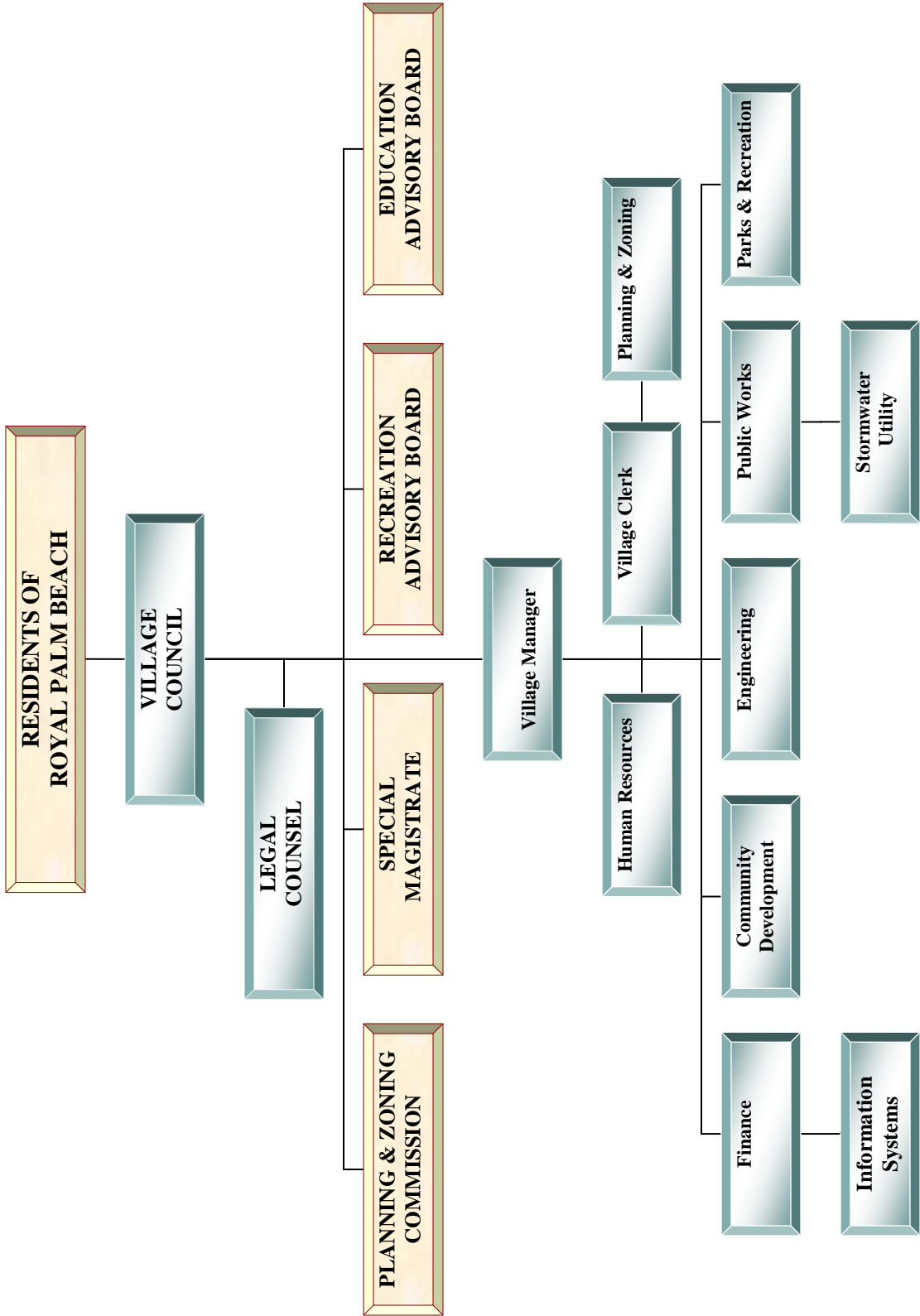
Create a balanced General Fund Budget utilizing revenues and funds from local taxes, licenses and permits, Intergovernmental Revenues, charges for service, fines and forfeitures, miscellaneous revenues and reserves.

Create a capital budget utilizing revenues from Recreation Facilities Fund, Community Beautification Fund, Impact Fees Fund, Local Discretionary Sales Surtax Fund and Grants and Reserves.

Update all development fees.

Update communication and citizen engagement strategies.

The Village of Royal Palm Beach Organizational Chart



FY 2018 GFOA Budget Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Royal Palm Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2017. In order to receive this award, a government unit must publish a budget document that meets program criteria as policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Figure 1 GFOA Distinguished Budget Presentation Award presented to Village of Royal Palm Beach Florida

**VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
ALL FUNDS - BUDGET SUMMARY**

FUND CODE NO.	REVENUE SOURCE	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
001	General Fund	25,986,126	24,446,591	24,567,385	28,089,131	25,413,753
101	Recreation Facilities Fund	983,202	982,945	885,074	848,534	862,671
102	Community Beautification Fund	172,684	414,122	453,766	380,586	292,492
301	Impact Fees Fund	3,677,698	3,000,271	3,093,530	3,752,140	3,709,493
302	Sales Tax Surtax	1,858,790	4,517,344	7,059,703	6,030,626	9,612,116
303	General Capital Improvements Fund	8,691,280	7,718,407	6,893,502	3,248,913	3,467,480
407	Utility Fund			1,336,801	1,371,007	1,260,844
408	Stormwater Capital Improvement Fund		100,000	265,013	300,000	500,080
TOTAL REVENUES		41,369,780	41,179,680	44,554,774	44,020,938	45,118,930

ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
Operating Expenditures:					
Village Council	249,830	254,596	299,681	282,518	301,652
Village Manager	1,537,960	1,581,244	2,002,405	1,916,036	1,839,723
Finance	1,440,575	1,501,567	1,690,022	1,498,562	939,308
Information Systems				1,009,280	1,009,280
Legal	346,404	376,332	326,000	304,381	320,000
Police	7,584,875	7,722,866	7,949,714	7,939,714	8,098,508
Community Development	1,212,393	1,236,909	1,383,837	1,131,691	1,392,917
Engineering	863,993	869,112	903,752	880,406	1,029,934
Public Works	2,447,719	2,771,738	2,636,195	2,349,542	2,674,535
Parks & Recreation	4,378,201	4,610,939	5,141,296	4,627,044	5,595,102
Utilities			1,219,622	781,415	1,211,809
Non-Departmental Operating	1,882,543	1,831,118	2,279,158	2,183,677	2,238,826
Sub-Total	21,944,493	22,756,421	25,831,682	24,904,265	26,651,597

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
ALL FUNDS - BUDGET SUMMARY

ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
Capital Outlay:					
Village Council	0	0	0	0	0
Village Manager	0	0	50,000	0	0
Finance	105,302	142,343	426,005	157,307	478,888
Community Development	0	24,877	65,000	70,000	0
Engineering	1,434,764	360,315	3,541,920	2,595,252	2,202,049
Public Works	1,776,746	2,321,700	4,970,587	2,182,501	2,983,411
Parks & Recreation	2,787,545	4,490,621	2,799,429	997,524	3,814,500
Transfer Out	205,000	50,000	0	0	0
Reserve for Future CIP	9,092,360	9,381,762	6,870,147	8,638,638	8,988,485
Sub-Total	15,401,717	16,771,617	18,723,088	14,641,222	18,467,333
 Non-Departmental:					
Transfers					
Debt Service					
Sub-Total	0	0	0	0	0
TOTAL EXPENDITURES	37,346,210	39,528,038	44,554,770	39,545,487	45,118,930

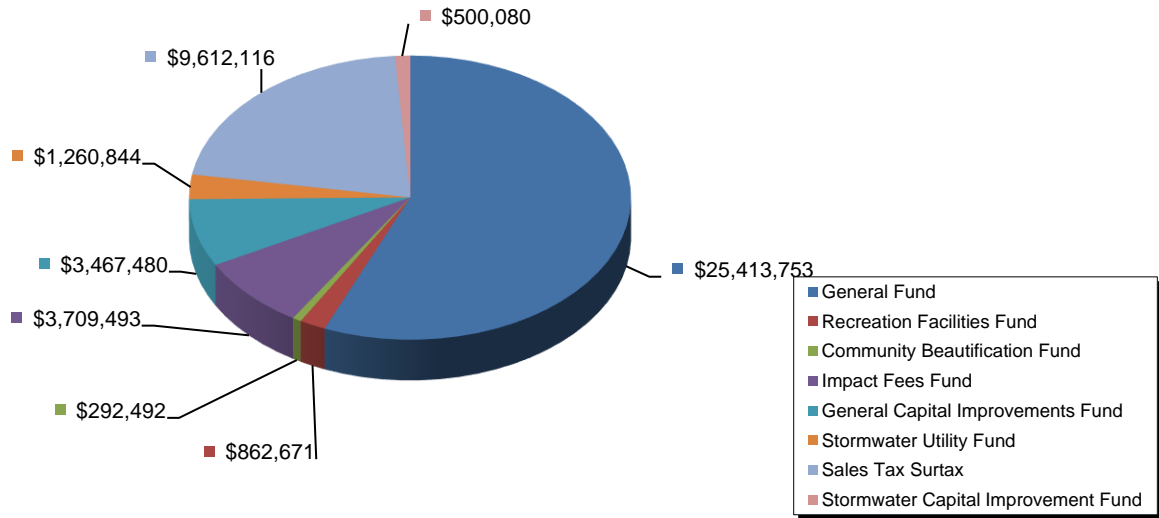
VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
ALL FUNDS - CATEGORY SUMMARY

OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	10,675,403	11,082,907	11,306,943	11,117,282	11,378,227
3200000/3299999	Licenses and Permits	3,615,651	4,063,327	4,134,924	4,546,774	4,302,564
3300000/3399999	Intergovernmental Revenues	5,560,562	5,683,022	6,615,393	5,528,785	5,401,898
3400000/3499999	Charges for Services	603,248	628,403	552,242	485,118	475,300
3500000/3599999	Fines & Forfeitures	485,613	513,019	378,663	591,385	446,500
3600000/3699999	Miscellaneous Revenues	3,541,359	4,808,088	1,184,029	2,213,426	2,068,132
3800000/3899999	Other Financing Sources	2,705,000	5,308,554	3,200,000	3,254,329	3,900,000
3900000/3999999	Carryover	10,192,494	9,092,360	17,182,581	16,283,840	17,146,309
	TOTAL AVAILABLE	37,379,330	41,179,680	44,554,775	44,020,938	45,118,929

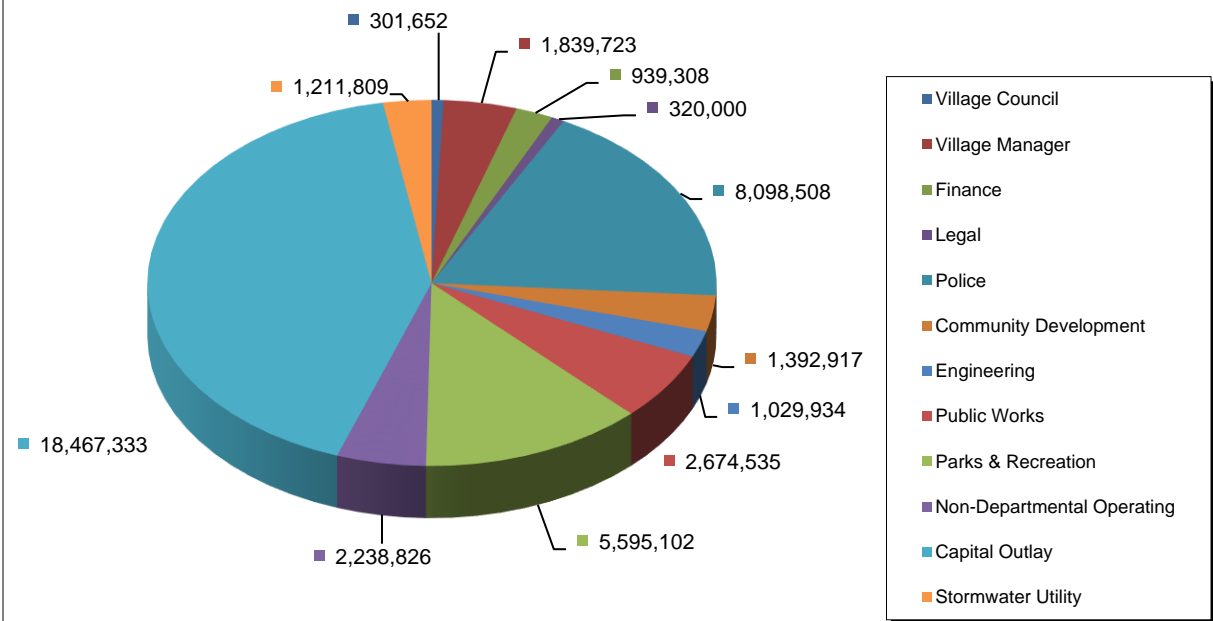
OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	8,890,607	9,237,213	10,950,320	9,543,826	11,478,965
3000/3999	Contractual Services	9,024,594	9,109,081	9,820,348	9,706,590	9,837,180
4000/4999	Other Charges & Services	3,064,611	3,197,954	3,919,253	3,701,711	4,224,415
5000/5399	Commodities	878,500	1,125,001	749,179	785,510	882,972
5400/5999	Other Operating Expense	73,181	74,172	103,581	78,346	115,063
6000/6999	Departmental Capital Outlay	18,063	38,528	72,500	80,422	23,000
8000/8999	Grants and Aids	13,000	13,000	14,000	14,000	13,000
9000/9999	Contingency/Reserves			75,000		
	TOTAL OPER EXPENDITURES	21,962,556	22,794,949	25,704,181	23,910,406	26,574,596
6000/6999	Capital Outlay	15,383,654	16,733,089	18,650,588	14,560,800	18,444,333
7000/7999	Debt Service					
8000/8999	Transfers					100,000
	TOTAL EXPENDITURES	37,346,210	39,528,038	44,354,769	38,471,206	45,118,929

Note: Departmental Capital Outlay and Capital Outlay above are combined under Capital Outlay Sub-Total on page 2.

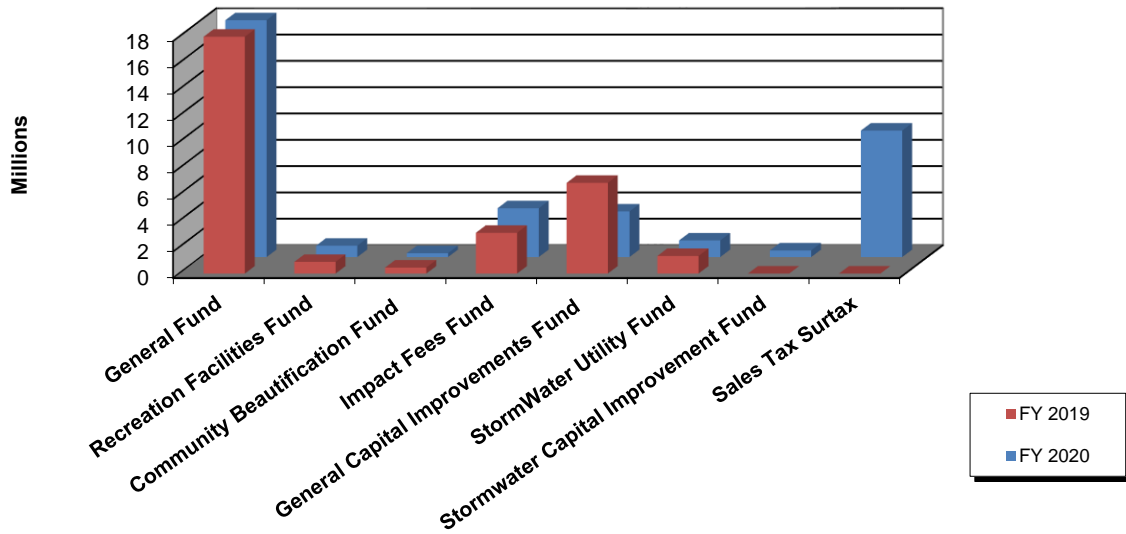
ALL FUNDS REVENUES



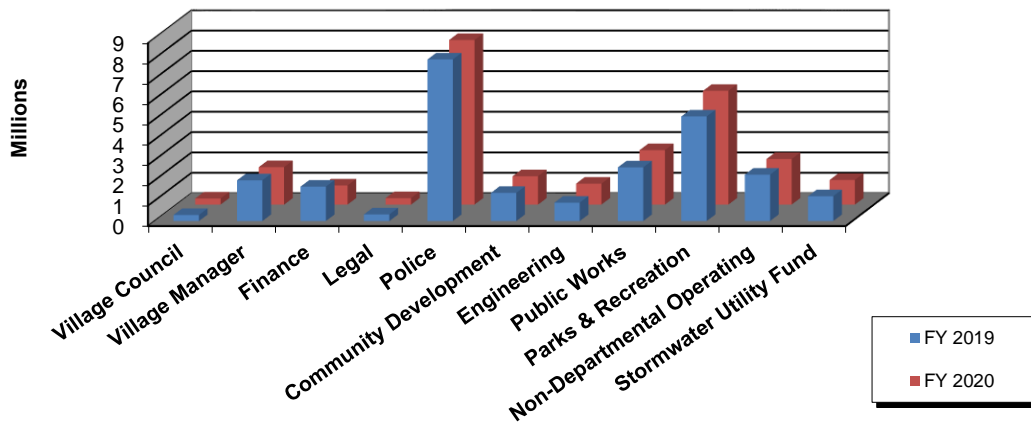
ALL FUNDS EXPENDITURES



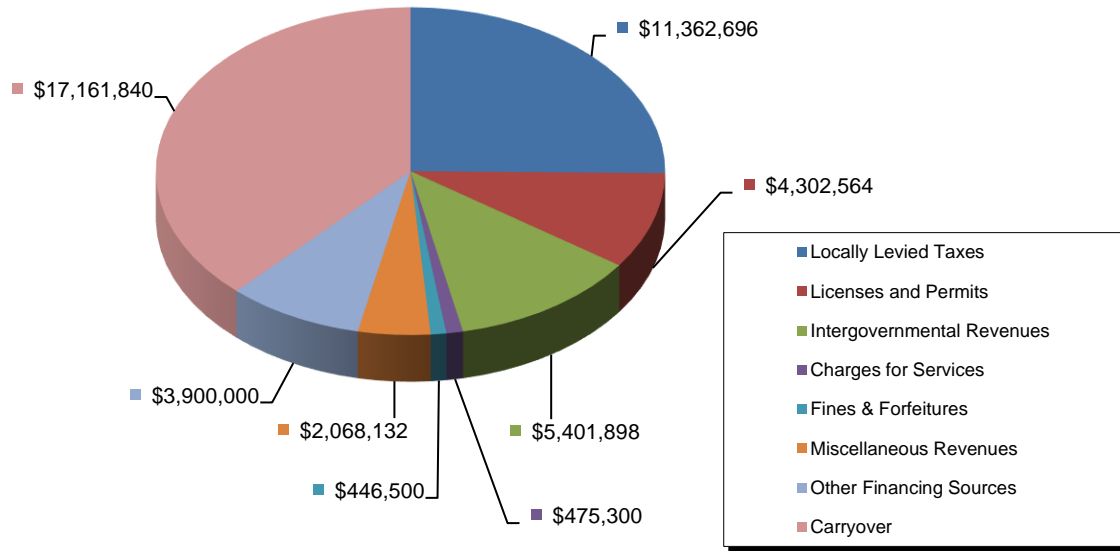
ALL FUNDS REVENUE COMPARISON



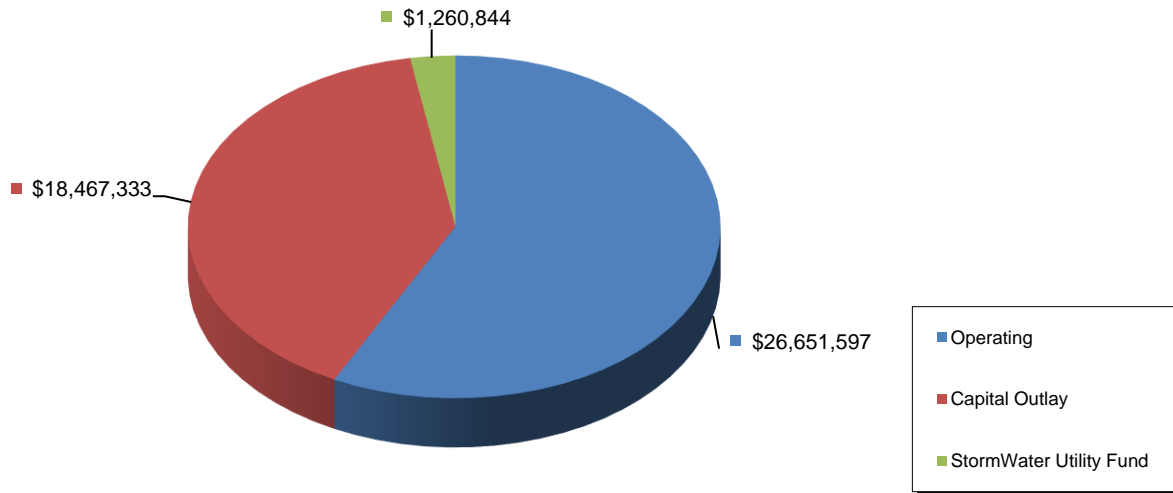
ALL FUNDS EXPENDITURE COMPARISON



ALL FUNDS REVENUE BY TYPE



ALL FUNDS EXPENDITURE BY TYPE



GOVERNMENTAL FUNDS
2019-2020 Summary of Estimated Financial Sources and Uses

	<u>GENERAL FUND</u>			<u>SPECIAL REVENUE FUNDS</u>		
	FY 2018 <u>Actual</u>	FY 2019 <u>Estimated</u>	FY 2020 <u>Budget</u>	FY 2018 <u>Actual</u>	FY 2019 <u>Estimated</u>	FY 2020 <u>Budget</u>
Revenue:						
Ad Valorem Taxes	4,996,956	5,228,245	5,436,026			
Franchise Fees	2,708,888	2,597,083	2,681,564			
Utility Services Taxes	4,642,325	4,553,592	4,572,387			
Licenses and Permits	2,040,820	1,417,353	1,122,868			
Intergovernmental Revenues	5,361,467	5,408,453	5,364,528	3,139,774	2,928,237	2,550,000
Charges for Services	628,403	485,118	475,300			
Fines & Forfeitures	513,019	591,385	446,500			
Miscellaneous	3,411,777	969,725	941,935			
Investment Earnings	142,937	192,899	180,000	21,425	33,048	2,162
Impact Fees				984,431	1,017,753	943,674
Conditions of Approval				191,438		
Other						
Total Revenue	24,446,591	21,443,854	21,221,107	4,337,068	3,979,038	3,495,836
Expenditures:						
Village Council	254,593	282,518	301,652			
Village Manager	1,581,246	1,916,036	1,839,723			
Finance	1,501,567	1,498,562	939,308			
Information System			1,009,280			
Legal	376,332	304,381	320,000			
Police	7,722,866	7,939,714	8,098,508			
Community Development	1,236,907	1,131,691	1,392,917	1,955,538	198,846	500,000
Engineering	869,112	880,406	1,029,934	198,972	2,262,741	370,000
Public Works	2,786,786	2,357,337	2,682,035	67,484	684,367	415,000
Parks & Recreation	4,634,423	4,699,671	5,610,602	659,840	240,895	1,820,000
Non-Departmental	1,831,118	2,064,107	2,189,791			
Debt Service						
Capital Outlay						
Total Expenditures	22,794,950	23,074,421	25,413,753	2,881,834	3,386,849	3,105,000
Revenue over (under)						
Expenditures	1,651,641	(1,630,567)	(4,192,646)	1,455,234	592,189	390,836
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In				50,000	1,000,000	
Transfers Out						
				50,000	1,000,000	
Net Increase (Decrease)						
In Fund Balance	1,651,641	(1,630,567)	(4,192,646)	1,505,234	1,592,189	390,836
Fund Balance October 1	10,521,951	12,173,592	10,543,025	4,527,614	6,032,846	7,625,036
Fund Balance September 30	12,173,592	10,543,025	6,350,379	6,032,848	7,625,036	8,015,872

GOVERNMENTAL FUNDS
2019-2020 Summary of Estimated Financial Sources and Uses

	<u>CAPITAL PROJECTS FUND</u>			<u>TOTAL GOVERNMENTAL FUNDS</u>		
	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Estimated</u>	<u>FY 2020</u> <u>Budget</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Estimated</u>	<u>FY 2020</u> <u>Budget</u>
Revenue:						
Ad Valorem Taxes				4,996,956	5,228,245	5,436,026
Franchise Fees				2,708,888	2,597,083	2,681,564
Utility Services Taxes				4,642,325	4,553,592	4,572,387
Licenses and Permits				2,040,820	1,417,353	1,122,868
Intergovernmental Revenues	597,581			9,098,822	8,336,690	7,914,528
Charges for Services				628,403	485,118	475,300
Fines & Forfeitures				513,019	591,385	446,500
Miscellaneous				3,411,777	969,725	941,935
Investment Earnings	46,080		281	210,442	225,947	182,443
Impact Fees				984,431	1,017,753	943,674
Conditions of Approval	10,000			201,438		
Other						
Total Revenue	653,661		281	29,437,321	25,422,893	24,717,224
Expenditures:						
Village Council				254,593	282,518	301,652
Village Manager				1,581,246	1,916,036	1,839,723
Finance	142,343	157,307	202,350	1,643,910	1,655,869	1,141,658
Information System						
Legal				376,332	304,381	320,000
Police				7,722,866	7,939,714	8,098,508
Community Development	24,877			3,217,322	1,330,537	1,892,917
Engineering	161,343	332,511	80,000	1,229,427	3,475,658	1,479,934
Public Works	2,239,168	1,490,339	710,000	5,093,438	4,532,043	3,807,035
Parks & Recreation	1,851,763	555,156	549,000	7,146,026	5,495,722	7,979,602
Non-Departmental				1,831,118	2,064,107	2,189,791
Debt Service						
Capital Outlay						
Total Expenditures	4,419,494	2,535,313	1,541,350	30,096,278	28,996,583	29,050,822
Revenue over (under)						
Expenditures	(3,765,833)	(2,535,313)	(1,541,069)	(658,958)	(3,573,691)	(5,342,879)
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In	2,500,000		1,400,000	2,550,000	1,000,000	1,400,000
Transfers Out	(50,000)			(50,000)		
	2,450,000		1,400,000	2,500,000	1,000,000	1,400,000
Net Increase (Decrease)						
In Fund Balance	(1,315,833)	(2,535,313)	(141,069)	1,841,043	(2,573,691)	(3,942,879)
Fund Balance October 1	4,564,746	3,248,913	713,600	19,614,311	21,455,354	18,881,663
Fund Balance September 30	3,248,913	713,600	572,531	21,455,354	18,881,663	14,938,784

GOVERNMENTAL FUNDS
2019-2020 Summary of Estimated Financial Sources and Uses (Con't)

NOTE:

As shown on the schedule on the previous two pages, the reduction in the General Fund Balance for FY 2020 is caused by current new project costs exceeding current new project revenues.

The increase in Fund Balance in the Special Revenue Fund for FY 2020 is directly related to the decreases in new Capital project cost for the new fiscal year.

The decrease in Fund Balance in the Capital Improvement Fund for FY 2020 is directly related to an increase in funds transferred in coupled with completed projects.

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL SUMMARY

DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED	INC (DEC) FROM FY 2019
Administration	9.00	10.00	10.50	10.50	
Finance	10.00	10.00	10.00	11.00	1.00
Community Development	12.00	12.00	12.00	12.00	
Engineering	6.50	6.50	8.00	9.00	1.00
Public Works	25.00	25.00	25.00	25.00	
Parks & Recreation	80.00	80.00	80.00	80.00	
Stormwater Utility	6.50	6.50	6.50	6.50	
Total Employees	149.00	150.00	152.00	154.00	2.00
Number of Full Time Positions	99.00	108.00	108.00	114.00	
Number of Part Time Positions	50.00	42.00	44.00	40.00	

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
<u>VILLAGE MANAGER - 1200</u>					
12001	Village Manager	1	1	1	1
12002	Village Clerk	1	1	1	1
39007	Executive Administrative Assistant	0.5	0.5	0.5	0.5
12004	Administrative Assistant II	1	1	1	1
12005	Administrative Assistant I	1	1	1	1
12010	Intern (P/T)		1	1	1
	Total Village Manager	4.5	5.5	5.5	5.5
<u>HUMAN RESOURCES - 1210</u>					
12201	Human Resources Director	1	1	1	1
12203	Human Resources Coordinator	1	1	1	1
	Total Human Resources	2	2	2	2
<u>PLANNING & ZONING - 1215</u>					
12301	Planning & Zoning Director	1	1	1	1
12302	Development Review Coordinator	1	1	1	1
39006	Administrative Assistant III	0.5	0.5	0.5	
12004	Administrative Assistant II				1
<u>ADD/DELETE</u>					
39006	Administrative Assistant III			(0.5)	
	Administrative Assistant II			1	
	Total Planning & Zoning	2.5	2.5	3.0	3.0
	Total Administration	9	10	10.5	10.5
<u>FINANCE - ACCOUNTING - 1300</u>					
13001	Finance Director	1	1	1	1
13003	Information Systems Manager	1	1	1	1
13004	Network Support Specialist	1	1	1	1
13005	Software Support Analyst	1	1	1	1
13012	Financial/Budget Analyst	1	1	1	1
13011	Accounting Manager	1	1	1	1
13008	Payroll Specialist	1	1	1	1
13009	Purchasing Specialist	1	1	1	1
13010	Accounting Clerk II	1	1	1	1
13013	Information Systems Specialist	1	1	1	1
<u>ADD/DELETE</u>					
13011	Accounting Manager				(1)
13011	Assistant Finance Director				1
13003	Information Systems Manager				(1)
13004	Network Support Specialist				(1)
13005	Software Support Analyst				(1)
13013	Information Systems Specialist				(1)
	Total Finance - Accounting	10	10	10	6

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
<u>FINANCE - INFORMATION SYSTEMS - 1310</u>					
<u>ADD/DELETE</u>					
13003	Information Systems Director				1
13004	Network Support Specialist				1
13005	Software Support Analyst				1
13013	Information Systems Specialist				2
	Total Information System	0	0	0	5
	Total Finance	10	10	10	11
<u>COMMUNITY DEVELOPMENT - BUILDING - 2400</u>					
24001	Community Development Director	1	1	1	1
24012	Plan Review Analyst I	1	1	1	
24004	Inspector II	1	1	1	
24006	Inspector I	1	1	1	
24208	Administrative Assistant I	0.5	0.5	0.5	0.5
24008	Administrative Assistant II	1	1	1	1
24011/24013	Permit Technician	2	2	2	2
24016/24017	Inspector/Plan Reviewer				2
24012	Plan Review Intake Supervisor				1
<u>ADD/DELETE</u>					
24012	Plan Review Analyst I			(1)	
	Plan Review Intake Supervisor			1	
24004	Inspector II			(1)	
24006	Inspector I			(1)	
	Inspector/Plan Reviewer			1	
	Inspector/Plan Reviewer			1	
	Total Building	7.5	7.5	7.5	7.5
<u>COMMUNITY DEVELOPMENT - CODE ENFORCEMENT - 2410</u>					
24201	Code Enforcement Supervisor	1	1	1	1
24202, 24209-10	Code Enforcement Inspector III	3	3	3	3
24208	Administrative Assistant I	0.5	0.5	0.5	0.5
	Total Code Enforcement	4.5	4.5	4.5	4.5
	Total Community Development	12	12	12	12

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
	<u>ENGINEERING - 3900</u>				
39001	Village Engineer	1	1	1	1
39003	GIS Coordinator	1	1	1	1
39011	GIS Technician	0.5	0.5	0.5	0.5
39010	Project Engineer	1	1	1	1
39004	Project Construction Coordinator	1	1	1	1
39011	Project Manager	1	1	1	1
39007	Executive Administrative Assistant	0.5	0.5	0.5	0.5
39006	Administrative Assistant III	0.5	0.5	0.5	1.0
39015	Intern (P/T)		1	1	1
	<u>ADD/DELETE</u>				
39006	Administrative Assistant III			(0.5)	
39006	Administrative Assistant III			1.0	
39003	GIS Coordinator				(1)
39003	GIS Manager				1
	GIS Technician				1.0
	Total Engineering	6.5	7.5	8.0	9.0
	<u>PUBLIC WORKS - 4100</u>				
41001	Public Works Director	0.6	0.6	0.6	0.6
41002	Facilities Superintendent	1	1	1	1
41003	Field Operations Superintendent	0.6	0.6	0.6	0.6
41008/41016	Electrician	2	2	2	2
41004-41006	Foreman I	1.6	1.6	1.6	1.6
41009	Skilled Trades Worker/Facilities	1	1	1	1
41007	Administrative Assistant II	0.6	0.6	0.6	0.6
41016	Skills Trade Worker				
41012-41014/50	General Maintenance Worker II	4.2	4.2	4.2	4.2
41015	Mechanic I	1	1	1	1
41017-19, 21-27, 29, 30, 33-35	General Maintenance Worker I	11.15	11.15	11.15	11.15
39011	GIS Technician	0.25	0.25	0.25	0.25
41051	Irrigation Technician	1	1	1	1
	Total Public Works	25.00	25.00	25.00	25.00

* Effective FY15 - 6.50 full time equivalent employees split between Public Works and Stormwater Utility

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
	<u>PARKS - 7200</u>				
72401	Parks Superintendent	1	1	1	1
72402	Parks Supervisor	1	1	1	1
72430	Spray Technician	1			
72411-14, 16-20, 22-23, 25-26	General Maintenance Worker I	16	15	15	15
72404-10, 72486	General Maintenance Worker II	6	7	7	7
72451-58 / 72460-61 / 72459	Facility Attendant P/T Perm	12	12	12	8
72424	Facility Attendant F/T	1	1	1	
72435	Irrigation Technician	1	1	1	1
72430	Arborist		1	1	1
	<u>ADD/DELETE</u>				
	Facility Attendant F/T			(1)	
	Facility Attendant P/T Perm			(4)	
	Total Parks	39	39	34	34
	<u>RECREATION - 7210</u>				
72001	Parks & Recreation Director	1	1	1	1
72002	Recreation Superintendent	1			
72003-72004	Program Supervisor	2	2	2	3
72440	Administrative Assistant I	2	2	2	1
72733	Administrative Assistant I P/T				1
72006	Administrative Assistant II	1	1	1	1
72010	Custodian	1	1	1	1
72120-72124	Program Coordinator P/T Perm	4	4	4	5
72130-72135	Building Monitor P/T Perm	5	5	5	
72201	Camp Director P/T Temp	1	1	1	1
72220	Assistant Camp Director P/T Temp	1	1	1	1
72230-72239	Camp Counselor P/T Temp	10	10	10	10
72250	Bus Driver P/T Temp	1	1	1	
72002	Assistant Parks & Recreation Director		1	1	1
72002	Facility Attendant F/T				1
72132	Facility Attendant P/T				4
	<u>ADD/DELETE</u>				
72130-72135	Building Monitor P/T Perm			(5)	
72440	Administrative Assistant I			(1)	
72250	Bus Driver P/T Temp			(1)	
	Program Supervisor			1	
	Program Coordinator P/T			1	
	Administrative Assistant I P/T			1	
	Facility Attendant F/T			1	2
	Facility Attendant P/T			4	(2)
	Total Recreation	30	30	31	31

VILLAGE OF ROYAL PALM BEACH
2019/2020 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
	CULTURAL CENTER - 7220				
72601	Cultural & Community Events Superintendent	1	1	1	
72720	Program Supervisor P/T				
72720	Program Supervisor F/T	1	1	1	
72728	Program Coordinator P/T Perm	2	2	2	
72728	Program Coordinator II F/T				2
72603	Facility Attendant (F/T)	1	1	1	3
72730-72733	Building Monitor P/T Perm	1	1	1	
72250	Bus Driver P/T Perm.	1	1	1	
72730-72736	Facility Attendant P/T	4	4	4	8
72011-72735	Events & Facilities Managers				2
	ADD/DELETE				
	Program Supervisor F/T			(1)	
	Program Coordinator P/T Perm			(2)	
	Building Monitor P/T Perm			(1)	
	Cultural & Community Events Superintendent			(1)	
	Bus Driver P/T Perm.			(1)	
	Program Coordinator II F/T			2	
	Facility Attendant (F/T)			2	
	Events & Facilities Managers			2	
	Facility Attendant P/T			4	
	Total Cultural Center	11	11	15	15
	Total Parks and Recreation	80.0	80.0	80.0	80.0
	TOTAL GENERAL FUND EMPLOYEES	142.50	144.50	145.50	147.50

Note: All Secretary = Administrative Assistant

VILLAGE OF ROYAL PALM BEACH
 2019/2020 BUDGET
 COMPARATIVE PERSONNEL DETAIL
 STORMWATER UTILITY FUND

AUTHORIZATION	DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2020 ADOPTED
	<u>STORMWATER UTILITY - 3800</u>				
41001	Public Works Director	0.4	0.4	0.4	0.4
41003	Field Operations Superintendent	0.4	0.4	0.4	0.4
41006	Foreman I	0.4	0.4	0.4	0.4
41007	Administrative Assistant II	0.4	0.4	0.4	0.4
41012-41013	General Maintenance Worker II	0.8	0.8	0.8	0.8
Misc	General Maintenance Worker I	3.85	3.85	3.85	3.85
39011	GIS Technician	0.25	0.25	0.25	0.25
	Total Utility Fund	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
	TOTAL EMPLOYEES ALL FUNDS	<u>149.00</u>	<u>151.00</u>	<u>152.00</u>	<u>154.00</u>

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
BUDGET SUMMARY

CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET	FY 2019 PERCENT CHANGE
Current Revenues	21,995,676	24,446,591	20,670,805	21,443,854	21,221,107	2.66%
Carryover	3,990,450		3,896,580	6,645,277	4,192,646	7.60%
TOTAL REVENUES	25,986,126	24,446,591	24,567,385	28,089,131	25,413,753	3.45%

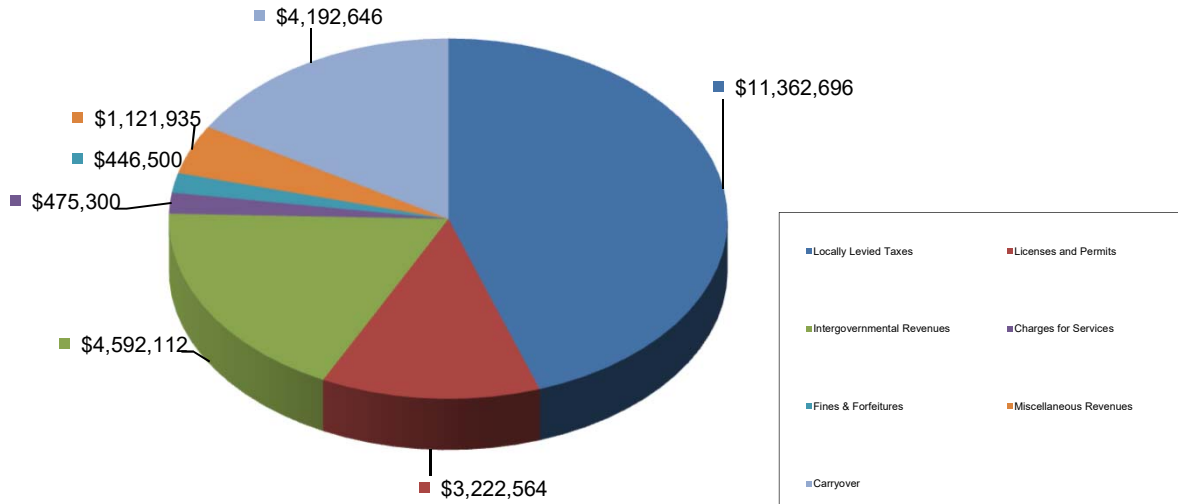
DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET	FY 2019 PERCENT CHANGE
Operating Expenditures:						
Village Council	249,830	254,596	299,681	282,518	301,652	0.66%
Village Manager	1,537,960	1,581,244	2,002,405	1,916,036	1,839,723	-8.12%
Finance	1,440,575	1,501,567	1,690,022	1,498,562	939,308	15.30%
Information Systems					1,009,280	
Legal	346,404	376,332	326,000	304,381	320,000	-1.84%
Police	7,584,875	7,722,866	7,949,714	7,939,714	8,098,508	1.87%
Community Development	1,212,393	1,236,909	1,383,837	1,131,691	1,392,917	0.66%
Engineering	863,993	869,112	903,752	880,406	1,029,934	13.96%
Public Works	2,455,020	2,786,786	2,651,695	2,357,337	2,682,035	1.14%
Parks & Recreation	4,388,963	4,634,419	5,198,296	4,699,671	5,610,602	7.93%
Non-Departmental	1,882,543	1,831,118	2,161,979	2,064,107	2,189,791	1.29%
Sub-Total	21,962,556	22,794,949	24,567,385	23,074,421	25,413,753	3.45%
Transfers						
Debt Service						
Sub-Total	0	0	0	0	0	
TOTAL DEPARTMENTS	21,962,556	22,794,949	24,567,385	23,074,424	25,413,753	3.45%

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
CATEGORY SUMMARY

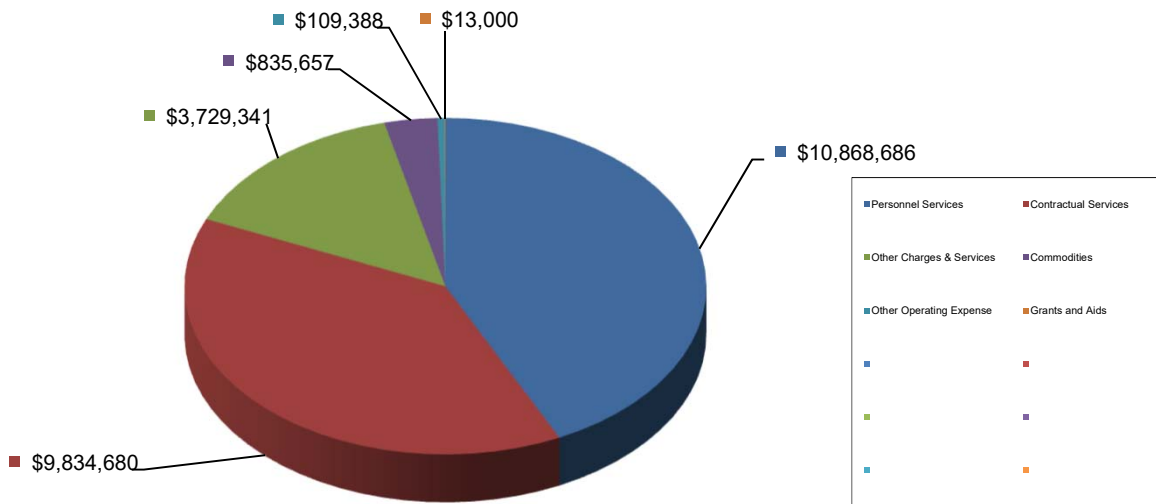
OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	10,675,403	11,082,907	11,306,943	11,117,282	11,378,227
3200000/3299999	Licenses and Permits	3,615,651	4,063,327	3,054,924	3,432,568	3,222,564
3300000/3399999	Intergovernmental Revenues	4,483,179	4,604,221	4,520,935	4,654,877	4,592,112
3400000/3499999	Charges for Services	603,248	628,403	552,242	485,118	475,300
3500000/3599999	Fines & Forfeitures	485,613	513,019	378,663	591,385	446,500
3600000/3699999	Miscellaneous Revenues	2,132,582	3,554,714	857,099	1,162,625	1,121,935
3800000/3899999	Transfer From Other Funds					
3900000/3999999	Carryover			3,896,580	6,645,277	4,177,115
	TOTAL AVAILABLE	21,995,676	24,446,591	24,567,386	28,089,131	25,413,753

OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	8,890,607	9,237,213	10,418,169	9,140,538	10,868,686
3000/3999	Contractual Services	9,024,594	9,109,081	9,817,848	9,706,590	9,834,680
4000/4999	Other Charges & Services	3,064,611	3,197,954	3,439,735	3,318,462	3,729,341
5000/5399	Commodities	878,500	1,125,001	704,348	748,142	835,657
5400/5999	Other Operating Expense	73,181	74,172	100,781	76,267	109,388
6000/6999	Departmental Capital Outlay	18,063	38,528	72,500	80,422	23,000
8000/8999	Grants and Aids	13,000	13,000	14,000	14,000	13,000
	TOTAL OPER EXPENDITURES	21,962,556	22,794,949	24,567,386	23,084,421	25,413,753
7000/7999	Debt Service					
8000/8999	Transfers					
	TOTAL EXPENDITURES	21,962,556	22,794,949	24,567,386	23,084,421	25,413,753

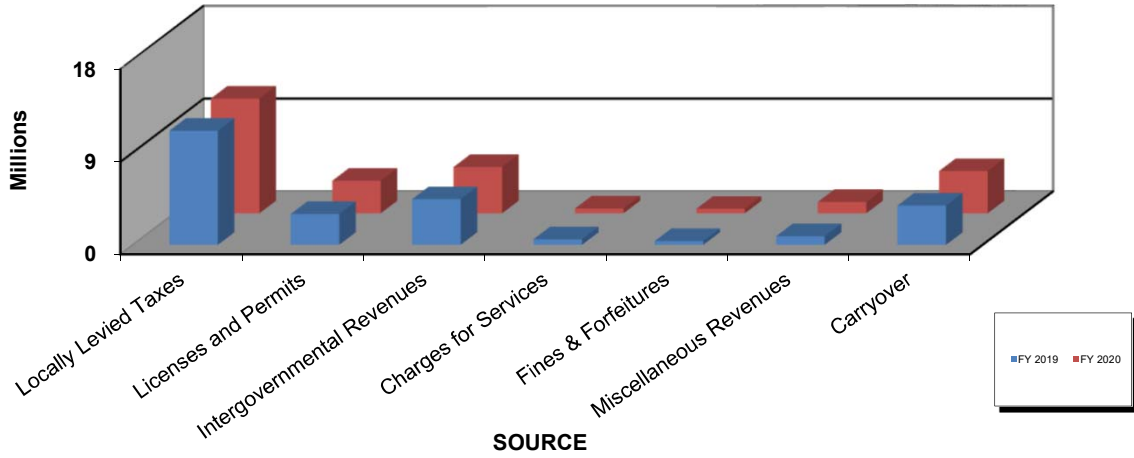
REVENUE BY SOURCE GENERAL FUND



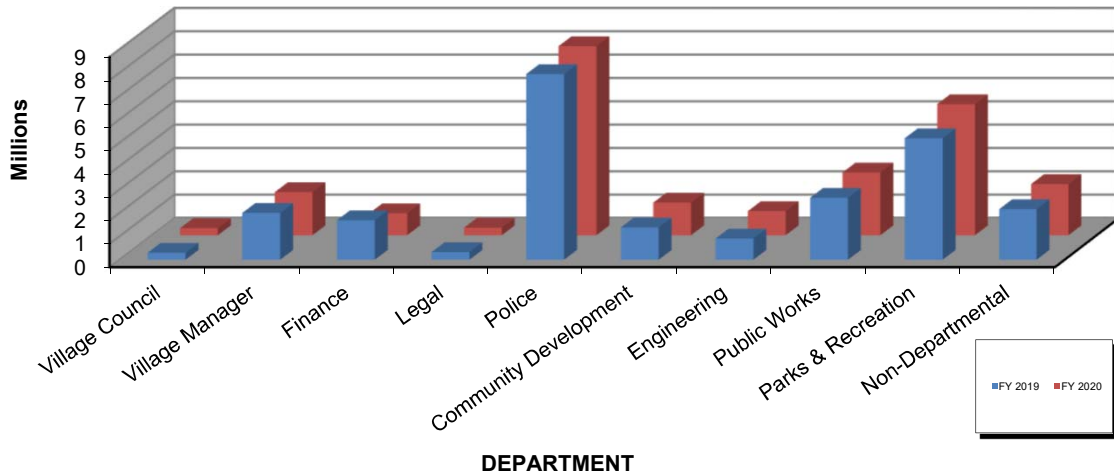
EXPENDITURE BY TYPE GENERAL FUND



REVENUE COMPARISON GENERAL FUND



EXPENDITURE COMPARISON GENERAL FUND



VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2020 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
<u>Locally Levied Taxes</u>						
3111000	Ad Valorem Taxes - Current	4,626,458	4,990,187	5,233,746	5,223,746	5,441,557
3112000	Ad Valorem Taxes - Delinquent	32,474	6,769	10,000	4,499	10,000
3124100	Local Option Gas Tax	521,815	517,613	512,278	511,387	524,172
3124110	Second Six Cent Tax	243,628	239,633	239,412	242,189	248,244
3141000	Electricity	2,804,492	2,877,854	2,995,615	2,853,708	2,953,588
3143000	Water Utilities	541,950	571,141	578,011	579,161	599,431
3144200	Amerigas Eagle	12,096	15,313	9,279	15,792	16,000
3144600	FL Public Utilities	63,026	66,710	49,558	49,526	50,000
3144900	Gas Util - Other	57,542	38,937	27,497	30,553	31,000
3151000	Telecommunications Svc Tax	1,078,398	1,072,369	986,813	1,024,853	922,368
3161000	Business Tax Receipts	693,524	686,381	664,734	581,868	581,868
	Sub-Total	10,675,403	11,082,907	11,306,943	11,117,282	11,378,227
<u>Licenses and Permits</u>						
						0
3221000	Building Permits	599,705	1,177,538	317,511	707,053	452,000
3223000	Garage Sale Permits	4,195	3,545	5,500	0	5,000
3231000	Franchise Fee - Electric	2,076,502	2,066,225	2,088,634	1,969,020	2,037,936
3233000	Franchise Fee - Water	450,578	442,129	499,070	536,009	557,449
3234000	Franchise Fee - Gas	32,801	21,287	15,000	12,966	15,000
3237000	Franchise Fee - Solid Waste	200,937	179,247	59,609	79,088	71,179
3292000	Site Plan Application Fee	90,750	75,225	30,000	73,874	30,000
3293000	Engineering Plan Review	134,137	62,990	30,000	50,000	50,000
3294000	Site Plan Acreage Fee	19,700	31,041	8,300	801	2,000
3299000	Other Permits and Fees	6,346	4,100	1,300	3,757	2,000
	Sub-Total	3,615,651	4,063,327	3,054,924	3,432,568	3,222,564
<u>Intergovernmental Revenues</u>						
						0
3312010	Federal Grant - Public Safety	6,839			0	0
3319000	Federal Grant - Other	11,023			175,235	0
3343200	State Grant - Dept Comm Affairs				0	0
3343300	State Grant - FDOT	166,644			0	0
3349000	State Grant - Other	1,837			0	0
3351200	State Revenue Sharing	1,258,940	1,306,530	1,238,684	1,270,736	1,302,504
3351500	Alcoholic Bev Licenses	14,321	19,358	14,500	15,000	15,000
3351800	Half Cent Sales Tax	2,899,961	3,005,048	3,163,449	3,113,604	3,191,444
3351900	Motor Fuel Tax Rebate	5,000	5,282	4,000	2,621	4,000
3379000	St Highway Funds		171,644		0	0
3382000	Business Tax Receipts	83,906	87,542	72,302	74,180	75,664
3387000	SWA Recycling Program	34,708	8,817	28,000	3,500	3,500
	Sub-Total	4,483,179	4,604,221	4,520,935	4,654,877	4,592,112
<u>Charges for Services</u>						
3413000	Sale-Maps/Publications	3,555	4,607	2,042	8,669	4,000
3419010	Fee-Certify, Copy, Research	87,866	87,107	60,000	82,111	60,000
3419020	Zoning Fees	11,100	17,250	7,500	13,461	12,000
3419030	Election Filing Fees		50	100	42	100
3439000	Lot Mowing and Clearing	5,995	745	4,600	835	1,200
3472110	Athletics Programs	109,419	113,260	100,000	80,000	80,000
3472120	Arts & Crafts Programs-Recreation	58,844	83,411	65,000	12,000	30,000
3472125	Arts & Crafts Programs-Cultural	9,730	12,286	8,000	8,000	8,000
3472130	Social/Special Events-Recreation				0	0
3472135	Social/Special Events-Cultural	58,917	45,084	60,000	35,000	35,000
3472140	Health/Fitness Programs	58,448	57,514	60,000	60,000	60,000
3472150	Spring/Summer Camp-Recreation	111,849	110,245	115,000	115,000	115,000
3472155	Spring/Summer Camp-Cultural				0	0
3472160	Other Programs	1,580	1,560		0	0
3472170	Seniors Programs	85,945	95,284	70,000	70,000	70,000
3472800	Part Time Labor					0
	Sub-Total	603,248	628,403	552,242	485,118	475,300

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2020 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
<u>Fines & Forfeitures</u>						
3511000	Court Fines - County	30,051	36,833	25,663	25,889	25,000
3512000	Confiscated Property	1,624			0	
3513000	Police Education	2,994	4,118		3,139	
3519000	Other				0	
3541000	Building Dept Fines	5,705	3,271	500	2,790	2,000
3542000	Parking Fines	6,030	5,100	2,500	5,343	4,500
3543000	Code Enforcement Fines	340,559	348,022	275,000	452,225	325,000
3544000	False Alarm Fine	98,650	115,675	75,000	102,000	90,000
3590000	Other Fines/Forfeitures				0	0
	Sub-Total	485,613	513,019	378,663	591,385	446,500
<u>Miscellaneous Revenue</u>						
3610100	Interest Earnings-Operating	1,571	4,753	5,000	33,903	35,000
3611900	Interest Earnings-Invest Portfolio	54,023	137,792	62,000	158,997	145,000
3613000	Interest on Ad Valorem Taxes	129	392	500	0	0
3619400	Interest-UnRealized Gains/Losses				0	0
3621000	Rent-Veteran's Park Cafés		5,000		2,000	0
3621500	Rent-Commons Park Café	8,200			0	0
3622000	Rent-Harvin Center-Tax Exempt	52,862	46,953		0	0
3622100	Rent-Harvin Center-Taxable				0	0
3623000	Rent-RV Lot	73,799	84,614		90,578	90,000
3624000	Rent - Telecommunications	233,083	225,029	225,000	225,028	253,235
3625000	Rent-Fire Facilities	84,208			0	0
3627110	Cultural Center	6,653	1,155	15,000	60,000	60,000
3627120	Recreation Center	486	2,562	3,000	5,000	5,000
3627130	Parks Facilities	164,512	89,034	75,000	85,000	85,000
3627140	RPB Boat Launch				0	0
3627160	Sporting Center	27,140	91,831	90,000	70,000	80,000
3627210	Cultural Center-Tax Exempt	6,585	24,871	35,000	35,000	15,000
3627220	Recreation Center-Tax Exempt	293	650	600	20,000	30,000
3627230	Parks Facilities-Tax Exempt	121,520	56,626	45,000	20,000	15,000
3627240	Boating-Tax Exempt				0	0
3627250	Driving Range	49,890	55,775	55,000	55,000	55,000
3627260	Sporting Center - Tax Exempt	4,475	12,520	10,000	5,000	5,000
3629000	Misc Rents & Royalties	1,891	1,652	5,000	0	2,500
3642200	Surplus Lands		2,200,000		0	0
3643100	Surplus Buildings	978,310			0	0
3643200	Surplus Equipment			5,000	0	5,000
3644200	Insurance Proceeds	8,599	119,446	10,000	8,043	10,000
3644300	Other Proceeds	26,425	63,547		0	0
3659000	Other Scrap & Surplus	2,234	1,548	1,000	0	0
3669000	Other Contributions	42,633	33,150	55,000	11,000	30,000
3671010	Vegatative Removal	824	1,370	400	313	400
3699000	Other Misc Revenues	53,034	75,807	6,000	66,334	60,000
3699100	Fair Share 3.4% Admin Fee	29,998	116,553	21,334	103,104	38,000
3699200	Impact Fee-3% Admin Fee	12,392	30,446	41,565	38,640	33,000
3699300	Radon Surcharge - 5% Admin Fee	854	1,171	3,000	810	2,000
3699400	B Permit Cert Surcharge - Admin	894	1,583	400	1,066	500
3699500	Transfer-Utility Fund 407		30,041	32,300	32,000	32,300
3699700	Foreclosure Registration	34,200	22,650	35,000	15,809	15,000
3699800	Legal Fees - Developers	50,864	16,193	20,000	20,000	20,000
	Sub-Total	2,132,582	3,554,714	857,099	1,162,625	1,121,935
<u>Non-Revenue</u>						
3810401	Transfer-Utility Fund 401					
3810304	Transfer-Util Sale Capital Constr				0	0
3990100	Carryover	3,990,450		3,896,580	6,645,277	4,177,115
	Sub-Total	3,990,450	0	3,896,580	6,645,277	4,177,115
TOTAL AVAILABLE GENERAL FUND		25,986,126	24,446,591	24,567,385	28,089,131	25,413,753

MAJOR REVENUE SOURCES

PROPERTY TAX

General Description

Under State law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the property appraiser of each county and tax collector of each county. Municipalities are not permitted to levy property taxes at a rate of more than 10 mills for operating millage. There is no limitation as to rate or amount of ad valorem taxes levied for the purpose of paying debt service on general obligation bonds, pursuant to Florida Statutes, or the Village Charter, however, Village Debt Policies and Administration as shown in the general information section of this budget, limits outstanding general obligation debt to a maximum of five percent (5%) of the total assessed value of the taxable property within the Village's corporate limits. The laws of the State regulating tax assessment are designed to assure a consistent property valuation method statewide. The State Constitution does, however, permit different assessment standards for agricultural land, land used exclusively for noncommercial recreational purposes, tangible personal property held for sale as stock-in-trade and livestock.

Property Assessment Procedure

Municipal ad valorem taxes are levied based upon the assessed valuation of taxable real and tangible personal property located within the boundaries of the municipality. Property valuations are determined each year as of January 1 by the Property Appraiser. A tax roll is prepared by July 1 and each taxpayer whose property is subject to taxation is given notice of the assessment of such property. The property owner has the right to file an appeal with the Value Adjustment Board, which considers petitions relating to assessments and exemptions. The Value Adjustment Board certifies the assessment roll upon completion of the hearing of all appeals.

Exemptions

Every person who has the legal title or beneficial title in equity to real property in the State of Florida and who resides thereon and in good faith makes the same his or her permanent residence or the permanent residence of others legally or naturally dependent upon such person is entitled to an exemption from ad valorem taxation by counties up to the assessed valuation of \$25,000 on the residence and contiguous real property. In January of 2008 a change to double this amount to \$50,000 was voted on and approved by the residents of the State. Other exemptions from the ad valorem tax include property owned by certain permanently and totally disabled persons; renewable energy sources improvements; inventory; property used by hospitals, nursing homes, homes for special services and property used by homes for the aged; educational property; property owned and used by labor organizations; community centers; governmental property; property owned by not-for-profit sewer and water companies; and the first \$500.00 of property of every widow and widower. Blind persons and disabled persons receive an exemption based on percentage of disability. In addition to the above, the Village in 2001 adopted Ordinance 618 which provided an additional homestead exemption in the amount of \$5,000 for persons sixty-five (65) years and older in accordance with Sec. 196.075, *Florida Statutes*.

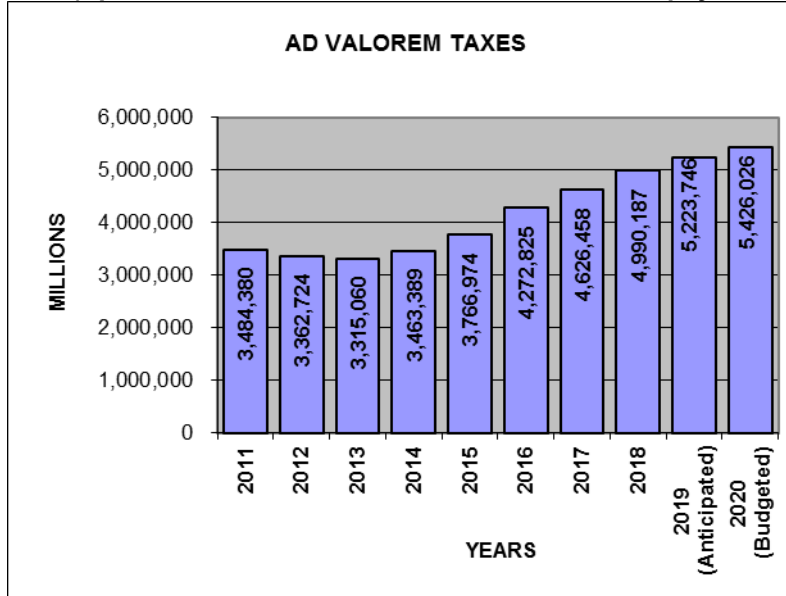
Levy Of Ad Valorem Taxes

The Village is required to establish a budget for each fiscal year. The budget is required to provide for the estimated expenditures required to be made in respect to bonded indebtedness of the Village to be paid from ad valorem taxes. Upon adoption of a tentative budget, the Village is required to compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes. After a procedure involving notice, hearings and public comment, the tentative budget and millage rate become final when approved by the Village Council. This procedure creates the tax roll which is then turned over to the Tax Collector on or about the first Monday in October.

Tax Collection Procedure

Upon receipt of the certified tax roll, the Tax Collector is required to mail to each taxpayer appearing on the assessment roll a tax notice stating, among other things, the amount of current taxes, including any ad valorem taxes due from the taxpayer. In general, each taxpayer is required to pay all taxes shown in the tax notice without preference in payment of any particular increment of the tax bill.

The Statutes relating to the enforcement of county ad valorem taxes (and thus municipal property taxes) provide that such taxes become due and payable on November 1 of the year in which



assessed or as soon thereafter as the certified tax roll is received by the Tax Collector. If paid during November or the following three (3) months, the taxpayer is granted a discount which is equal to four percent (4%) in November and which decreases pro rata monthly to one percent (1%) in February. All taxes become delinquent on April 1 following the year in which they are assessed or immediately after sixty (60) days have expired from the mailing of the original tax notice, whichever is later, and the tax collector is required to collect taxes prior to the date of delinquency and to institute statutory procedures upon delinquency to collect

assessed taxes. Delay in the mailing of tax notices to taxpayers results in a delay throughout the process.

As a pre cursor to historical trends shown later in this writing the following table representing changes in population and assessed valuation is provided:

HISTORICAL GROWTH DATA

Fiscal Year Ended	Population	Assessed Valuation (000)	Millage Rate	Ad Valorem Taxes
2011	31,567	2,143,200	1.92	3,484,380
2012	31,201	1,894,086	1.92	3,362,724
2013	34,140	1,841,694	1.92	3,315,060
2014	34,234	1,807,082	1.92	3,463,389
2015	34,421	1,878,172	1.92	3,766,974
2016	36,906	2,051,341	1.92	4,272,825
2017	37,138	2,510,049	1.92	4,626,458
2018	37,485	2,701,558	1.92	4,990,187
2019	37,934	2,850,239	1.92	5,223,746
2020	38,389	2,974,795	1.92	5,426,026

2018/19 Budget Year

The major components that determine the amount of revenue projected to be received in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the proposed taxable values (net of exemption) of current real and personal property within the Village.

In FY 2019-2020 this source represents 21.4% of total General Fund revenues. The general operating tax millage rate is recommended to remain at \$1.9200 per thousand dollars of assessed valuation.

Based on data received this year it appears that we continue to be on track for normal growth in property values. Gross taxable value of both real and personal property is estimated to increase from \$2,850 billion to \$2,975 billion, an increase of \$106 million representing an increase in taxable property values of 4.38%, which is a continuing annual trend indicating a very stable future outlook. New additions, annexations and construction comprise \$6.3 million of the gross taxable value. The primary source of this increase in taxable value is the impact of current economic conditions as they prevail throughout the State.

Delinquent tax receipts are estimated at \$10,000 for FY 2020. Those taxpayers who do not pay their taxes by March 31 of any given year derive this revenue source. The budget was adjusted to reflect the projected delinquent tax receipts for FY 2019

MILLAGE RATE ILLUSTRATION

The FY 2019-2020 tax millage rate of \$1.9200 per \$1,000 of assessed value will have the following property tax impact on homes valued from \$144,000 to \$262,000:

Value of Property	\$144,000	\$203,000	\$262,000
Less Homestead	(50,000)	(50,000)	(50,000)
Taxable Value	\$94,000	\$153,000	\$212,000
Millage Rate	\$1.9200	\$1.9200	\$1.9200
Tax Bill	\$180.00	\$294.00	\$407.00

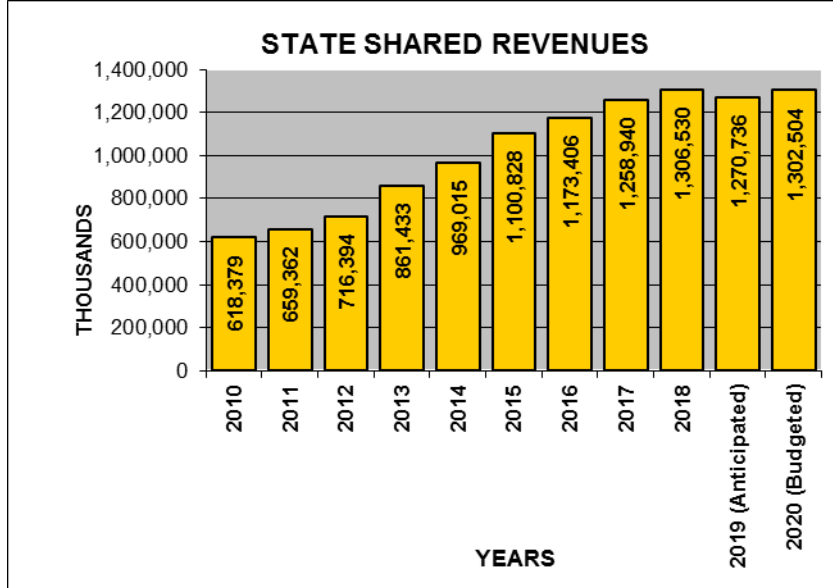
SHARED REVENUES

Revenues in this category are developed by first contacting the various state agency's for data and fiscal trends that they are project for the new year as well as studying historical trends.

State Shared Revenue

Sharing of certain state revenues with cities and counties began in Florida at least as early as 1931. Financial rescue of the counties from their overwhelming boom period road debts from the 1920's came principally through sharing of the state's motor fuel tax. Little sharing with cities occurred until the state cigarette tax collections were made available to them in 1949. The Florida Revenue Sharing Act of 1972 was a major attempt by the legislature to ensure an equitable distribution at a minimum level of revenue across counties and municipalities. The current structure of the revenue sharing program has three revenue sources for municipalities: Cigarette Tax, One-cent Municipal Gas Tax and the State Alternative Fuel Decal Users Fee. There are several criteria a local government must meet in order to qualify to receive funds. For Governments eligible in 1972: levy ad valorem taxes (excluding debt service and other special millage) that will produce the equivalent of three mills per dollar of assessed valuation on the 1973 property tax base, or collect an equivalent amount of revenue from an occupational license tax, or a utility tax (or both) in

combination with the ad valorem tax. Other requirements include annual post audits of financial



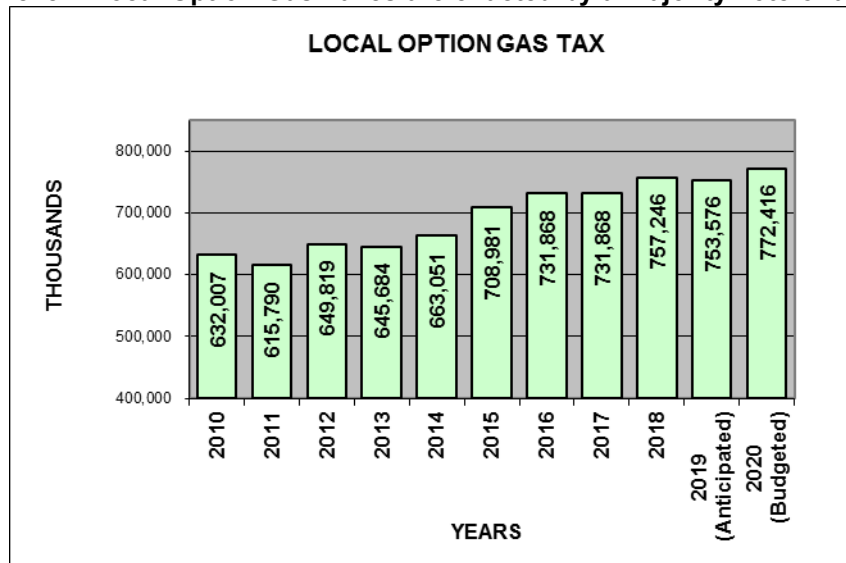
certification of compliance with (TRIM) Truth in Millage. Funds for the above referenced revenue sources are collected in a trust and net of administrative costs are distributed monthly to qualified recipients based on an apportionment formula comprised of three factors: weighted population, sales tax and relative ability to raise revenue. For the most part, the shared revenue sources have declined steadily over the past four years as they are directly related to reduced population growth and the continuing recession. However, due to our

increased population numbers, this revenue stream will generally increase each year.

Local Option Gas Tax

Local governments are authorized to impose a tax of 1 cent to 6 cents on every gallon of motor fuel and special fuel sold at the retail level. Local Option Gas Taxes are enacted by a majority vote of a county's governing board or upon referendum approval, if an inter-local agreement concerning the distribution of the tax proceeds is established between the local governments in the county.

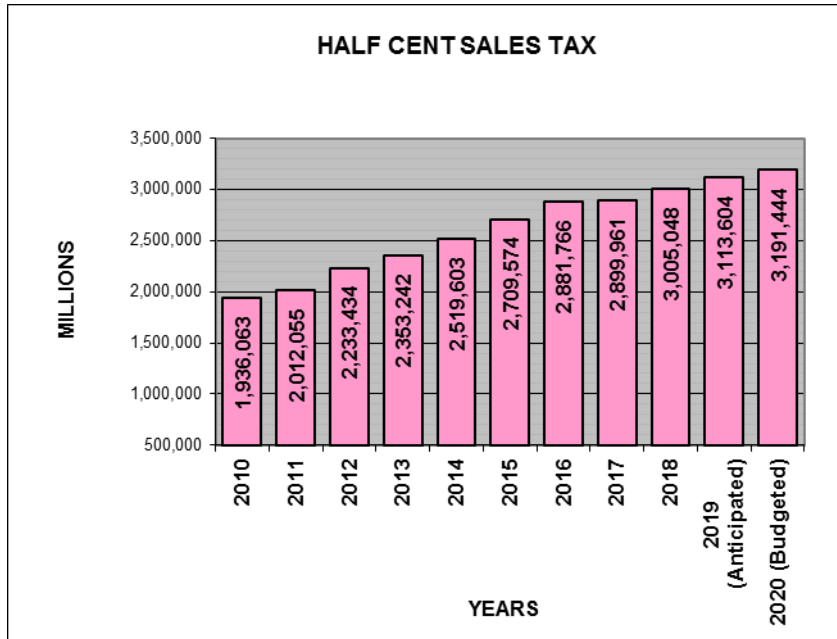
The Village participates in two separate and distinct Interlocal Agreements relative to Local Option Gas Tax as follows:



1. In 1986, an Interlocal Agreement was signed which provided a distribution formula for the six cent gas tax in effect of 1/3 of all sums collected to municipalities and 2/3 of all sums collected to the county. That Agreement was scheduled to sunset June 1, 1995. The Palm Beach County Municipal League aggressively negotiated with the County to retain that distribution formula when a new Agreement was signed.
2. A second Interlocal Agreement was signed in August 1993 providing a distribution formula for an additional five cent gas tax which the state legislation authorized the county commission to levy and the county commission approved on July 20, 1993. The approved distribution formula is 21% of all sums collected by the County from

the State to municipalities and 79% of all sums collected to the County. The Agreement is written to terminate at such time as the gas tax proceeds are no longer collected and distributed, with the distribution formula scheduled for review annually.

Half Cent Sales Tax



In 1982, the State sales tax was increased from 4% to 5% with .5% distributed to counties and municipalities. In 1985, the law was amended to provide that 9.697% of all sales tax receipts, except out-of-state taxes collected, is returned to municipalities and counties. The amount distributed to each local government is calculated by first determining the amount of sales tax to be distributed among the county government and the municipalities within the county based on a formula which is based on various population and other factors.

Like the sales tax itself, the proceeds from the sales tax

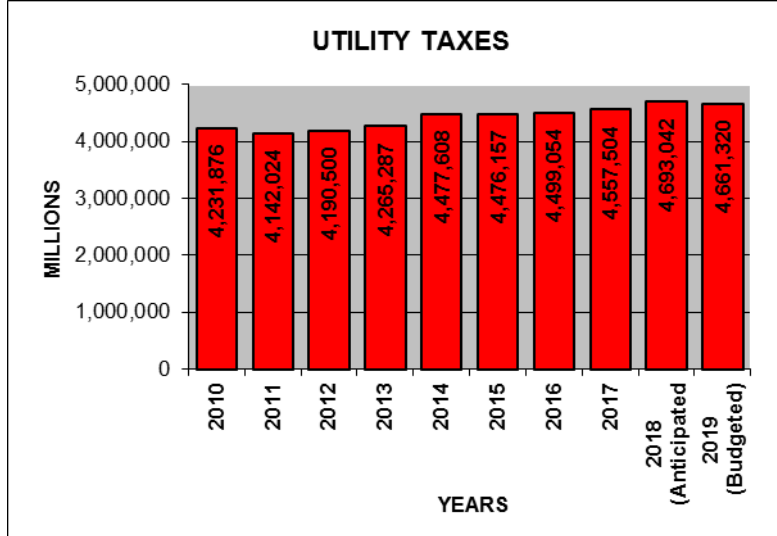
distributed to local governments are subject to cyclical variations based on the level of economic activity within the particular month. In 1987, the State expanded the base upon which the sales tax is levied by including several services formerly exempted. Effective February 1, 1988, the sales tax on goods was increased to 6%. Effective January 1, 2017 the sales tax on goods was increased to 7%, based on a vote by the residents of the County. The additional 1% will be used to provide money for capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of five (5) or more years and any related land acquisition, land improvement, design and engineering costs.

STATE SHARED REVENUES				
Fiscal Year Ended	State Revenue Sharing	Half Cent Sales Tax	Local Option Gas Tax	Total
2010	618,379	1,936,063	632,007	3,186,449
2011	659,362	2,012,055	615,790	3,287,207
2012	716,394	2,233,434	649,819	3,599,647
2013	861,433	2,353,242	645,684	3,860,359
2014	969,015	2,519,603	663,051	4,151,669
2015	1,100,828	2,709,574	708,981	4,519,383
2016	1,173,406	2,881,766	731,868	4,787,040
2017	1,258,940	2,899,961	731,868	4,890,769
2018	1,306,530	3,005,048	757,246	5,068,824
2019 (Anticipated)	1,270,736	3,113,604	753,576	5,137,916
2020 (Budgeted)	1,302,504	3,191,444	772,416	5,266,364

Both Utility Taxes and Franchise Fees are developed by historical trend analysis as well as gathering detailed data and projections from the various Utility Companies and Franchisee's.

Utility Tax

Pursuant to F.S.166.231, The Village levies a utility tax, or public service tax on the purchase of electricity, metered or bottled gas and water service. The Village levies this tax at the state allowed maximum of 10% for all services.



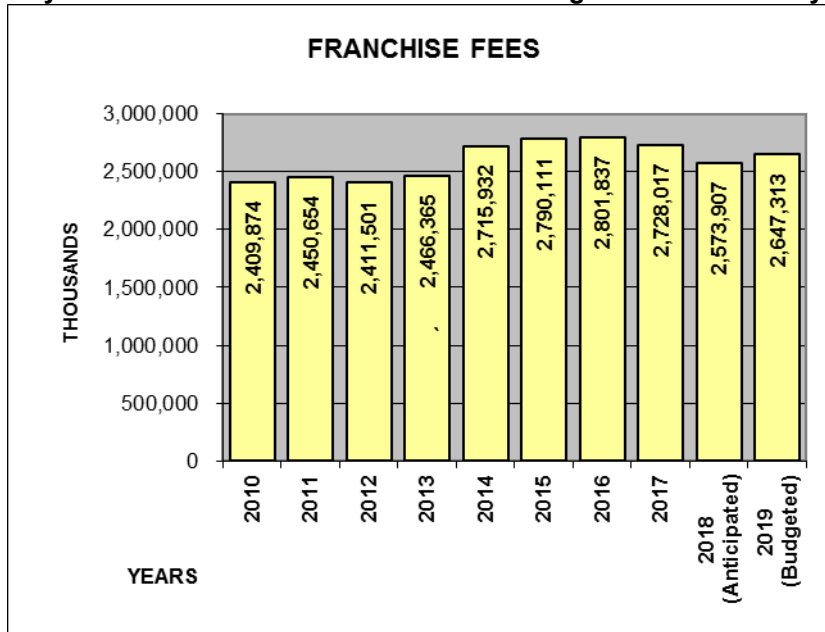
In FY 2001, the Florida Legislature adopted the new Communications Tax Simplification law that went into effect on October 1, 2001. This legislation combined the Telecommunications utility tax as well as the Telecommunications franchise fee and cable franchise fee into one tax rate on a broad base of services. The Village adopted Resolutions 01-33 and 01-34 which set the tax rates for this tax. The rate is 5.1% plus .12% (additional rate for not charging separate permit fees) totaling 5.22%.

Collections from these taxes vary depending on utility usage. The water and electricity utility tax depends to a great extent on weather conditions. Fluctuations may be experienced from these revenue sources which are beyond the ability of the Village to predict or control.

UTILITY TAX					
Fiscal Year Ended	Electricity	Water	Gas	Communications Services Tax	Total
2010	2,167,701	446,498	115,104	1,502,573	4,231,876
2011	2,147,928	468,643	112,891	1,412,562	4,142,024
2012	2,160,221	460,779	110,598	1,458,902	4,190,500
2013	2,340,259	466,457	100,775	1,357,796	4,265,287
2014	2,603,701	472,730	118,233	1,282,944	4,477,608
2015	2,650,189	478,615	103,574	1,243,779	4,476,157
2016	2,755,210	487,357	122,119	1,134,368	4,499,054
2017	2,804,492	541,950	132,664	1,078,398	4,557,504
2018 (Anticipated)	2,936,743	563,914	95,926	1,096,459	4,693,042
2019 (Budgeted)	3,010,162	578,011	86,334	986,813	4,661,320

Franchise Fees

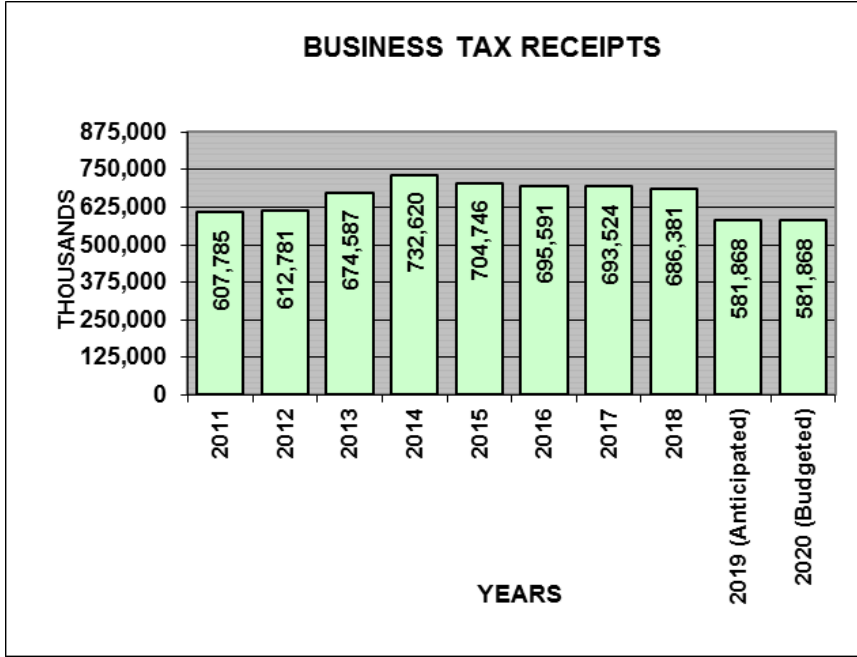
Public utilities operating within the Village of Royal Palm Beach must pay to the Village a franchise fee in return for the right to do business within the Village and for the right to use public rights-of-way. The chart below shows the franchise agreements currently in effect.



Fiscal Year Ended	Electricity	Water	Solid Waste	Total
2010	2,017,140	218,736	173,998	2,409,874
2011	1,958,656	318,367	173,631	2,450,654
2012	1,867,777	369,439	174,285	2,411,501
2013	1,837,769	449,737	178,859	2,466,365
2014	1,999,458	524,075	192,399	2,715,932
2015	2,050,324	537,474	202,313	2,790,111
2016	2,027,444	579,051	195,342	2,801,837
2017	2,076,502	450,578	200,937	2,728,017
2018 (Anticipated)	2,027,800	479,875	66,232	2,573,907
2019 (Budgeted)	2,088,634	499,070	59,609	2,647,313

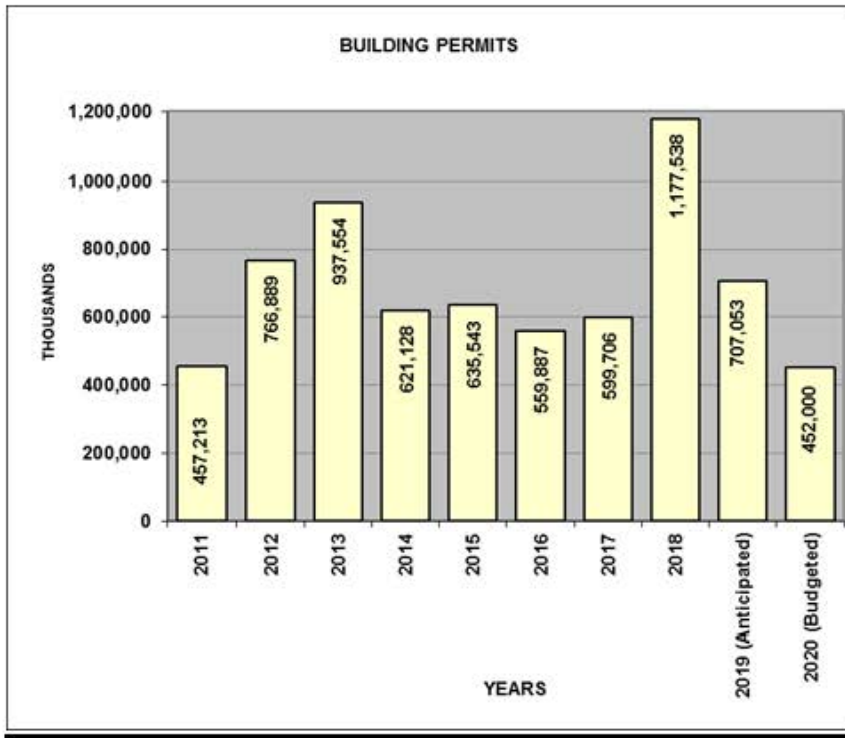
Business Tax Receipts

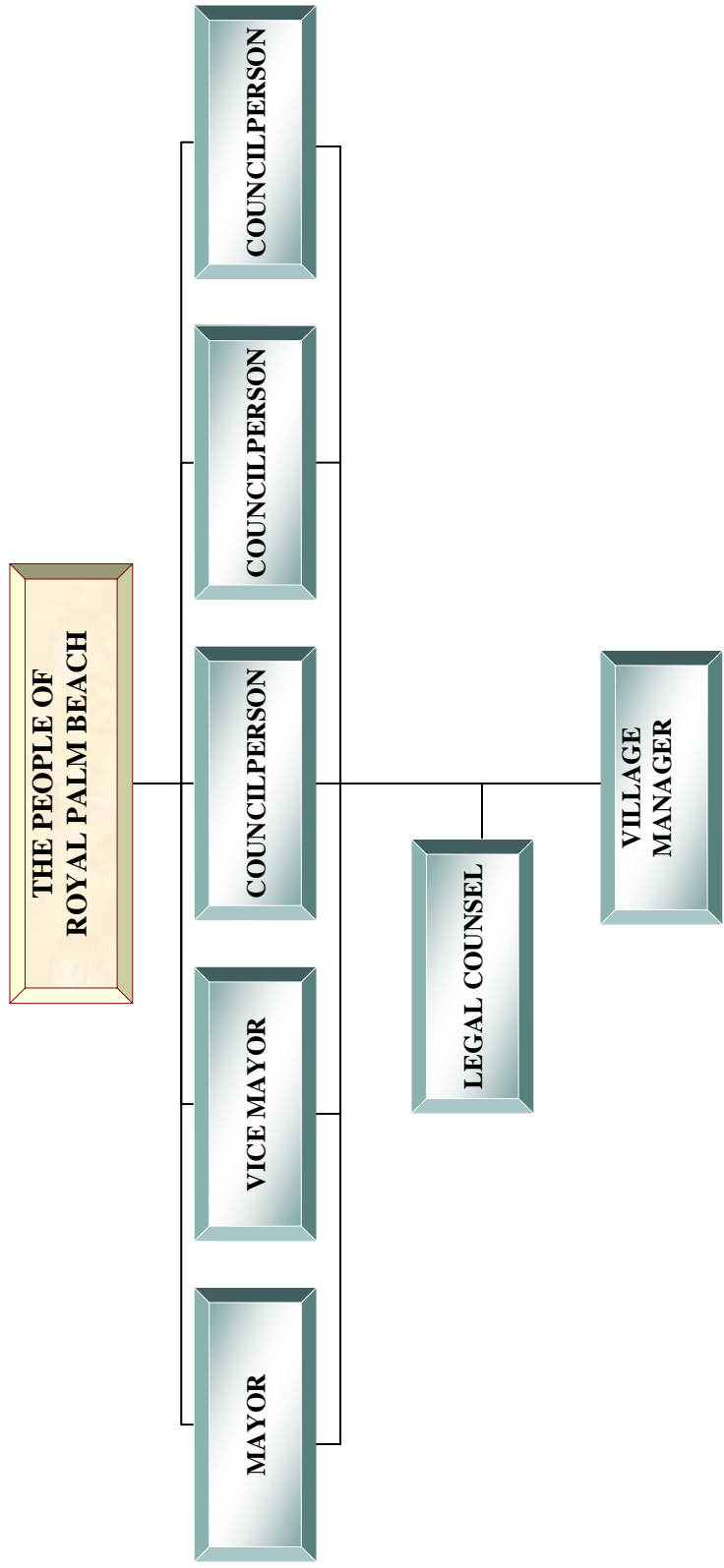
Any person engaging in or managing any business, occupation or profession within the corporate limits of the Village of Royal Palm Beach must obtain a business tax receipt. All business tax receipts must be secured at the time the business begins operation and are renewed thereafter each October 1. The fee for each business tax receipt is based on the business in which the entity is engaged.



Building Permits

Permits are required to be issued to any individual or business who does construction work within the corporate limits of the Village. Permits are required for building/electrical, plumbing and mechanical construction. The Revenue from Building Permits fluctuates based upon current economic conditions and major construction projects. In recent years, as shown, Building Permit revenue has declined in direct relationship to the Village nearing build out. However, some of those projects are ready for construction in 2018, hence the increase in projected revenue.





Village Council

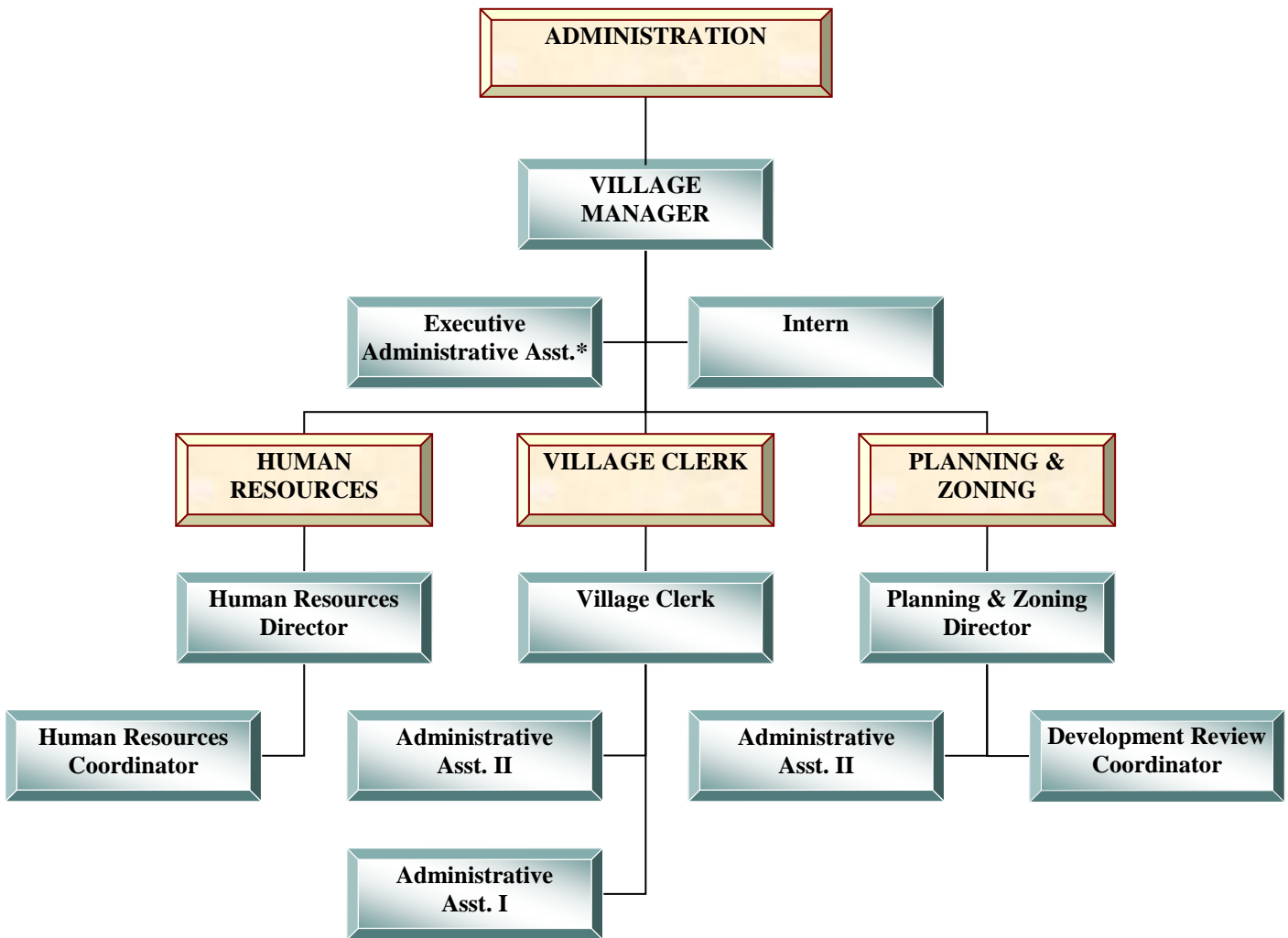
OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 113,295	\$ 116,381	\$ 129,588	\$ 117,302	\$ 122,332
3000/3999	Contractual Services	62,965	63,133	78,800	78,800	78,800
4000/4999	Other Charges & Services	42,365	43,818	54,313	52,804	64,408
5000/5399	Commodities	436	61	800	800	800
5400/5999	Other Operating Expense	17,769	18,203	22,180	18,812	22,312
6000/6999	Capital Outlay			-	-	-
8000/8999	Grants and Aids	13,000	13,000	14,000	14,000	13,000
Total Operating Expenses		\$ 249,830	\$ 254,596	\$ 299,681	\$ 282,518	\$ 301,652

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1100	Legislative	\$ 249,830	\$ 254,596	\$ 299,681	\$ 282,518	\$ 301,652
Total Operating Expenses		\$ 249,830	\$ 254,596	\$ 299,681	\$ 282,518	\$ 301,652

BUDGETARY ACCOUNT SUMMARY
Village Council
001-1100-511

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Council Salaries	49,999	50,817	51,801	49,016	52,997
2198	Medicare	1,230	1,248	1,336	1,178	883
2199	FICA	5,258	5,335	5,712	5,034	3,775
2299	Retirement Contributions	20,048	21,176	29,397	21,456	25,873
2399	Life/Health Ins.	36,760	37,805	41,342	40,618	38,805
	Sub Total	<u>113,295</u>	<u>116,381</u>	<u>129,588</u>	<u>117,302</u>	<u>122,332</u>
CONTRACTUAL SERVICES						
3190	Other Services - Professional	62,965	63,133	78,800	78,800	78,800
	Sub Total	<u>62,965</u>	<u>63,133</u>	<u>78,800</u>	<u>78,800</u>	<u>78,800</u>
OTHER CHARGES & SVCS						
4011	Travel/Per Diem-Mayor	130		2,500	1,000	3,000
4012	Travel/Per Diem-Councilperson (Seat 4)	95	255	2,500	2,500	2,500
4013	Travel/Per Diem-Councilperson (Seat 2)	(166)	300	1,290	1,290	1,290
4014	Travel/Per Diem-Vice Mayor (Seat 1)	2,085	3,606	2,500	2,500	2,500
4015	Travel/Per Diem-Councilperson (Seat 3)	210	1,628	2,500	2,500	2,500
4030	Car Allowance	29,061	29,535	28,024	29,727	28,669
4111	Cell Phone Allowance	4,323	4,320	4,424	4,424	4,424
4890	Promotional Activities	4,697	1,107	3,550	1,839	12,200
4920	Legal Ads	400	400	3,525	3,525	3,525
4990	Other Current Charges	1,530	2,667	3,500	3,500	3,800
	Sub Total	<u>42,365</u>	<u>43,818</u>	<u>54,313</u>	<u>52,804</u>	<u>64,408</u>
COMMODITIES						
5110	Office Supplies	404	61	600	600	600
5220	Operating Supplies	32		200	200	200
5240	Furniture/Equipment <\$5,000					0
	Sub Total	<u>436</u>	<u>61</u>	<u>800</u>	<u>800</u>	<u>800</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	17,769	18,203	18,680	18,812	18,812
5440	Training/Ed			3,500	0	3,500
	Sub Total	<u>17,769</u>	<u>18,203</u>	<u>22,180</u>	<u>18,812</u>	<u>22,312</u>
GRANTS & AIDS						
8302	Local Scholarships	10,000	10,000	10,000	10,000	10,000
8303	RPBHS Project Graduation			1,000	1,000	1,000
8304	Arbor Day	1,000	1,000	1,000	1,000	1,000
8306	Relay for Life	2,000	2,000	2,000	2,000	1,000
	Sub Total	<u>13,000</u>	<u>13,000</u>	<u>14,000</u>	<u>14,000</u>	<u>13,000</u>
GRAND TOTAL		<u><u>249,830</u></u>	<u><u>254,596</u></u>	<u><u>299,681</u></u>	<u><u>282,518</u></u>	<u><u>301,652</u></u>

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* 50% Village Manager / 50% Engineering

Village Manager

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 PROPOSED BUDGET
1000/2999	Personnel Services	\$ 1,244,989	\$ 1,310,432	\$ 1,365,834	\$ 1,344,155	\$ 1,393,753
3000/3999	Contractual Services	121,717	106,149	439,724	428,719	217,464
4000/4999	Other Charges & Services	140,645	135,236	158,611	111,240	189,885
5000/5399	Commodities	10,326	10,570	17,210	12,369	17,120
5400/5999	Other Operating Expense	20,283	18,857	21,026	19,553	21,501
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,537,960	\$ 1,581,244	\$ 2,002,405	\$ 1,916,036	\$ 1,839,723

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 PROPOSED BUDGET
1200	Village Manager	\$ 891,954	\$ 905,459	\$ 1,241,896	\$ 1,167,209	\$ 980,672
1210	Human Resources	302,652	324,064	336,964	324,401	339,090
1215	Planning & Zoning	343,354	351,721	423,545	424,426	519,961
Total Operating Expenses		\$ 1,537,960	\$ 1,581,244	\$ 2,002,405	\$ 1,916,036	\$ 1,839,723

Department Description

Village Manager

The Village Manager serves as the chief administrative officer responsible to the Village Council for the administration of Village affairs, including oversight of the functions and activities of each department, ensures the laws, provisions of the Charter and acts of the council are faithfully executed, prepares and submits the annual budget and comprehensive annual financial report and interacts with citizens regarding the Village's programs and projects.

Village Clerk

Record and maintain an accurate record of the official actions of the Village Council and Village Boards. Serve as custodian of Village seal and official records and provide information to the public, Village departments and other governmental agencies.

Major Objectives

1. Provide clerical assistance, completed reports and recommendations to the Village Council.
2. Prepare and submit a balanced operating budget and a five-year Capital Improvement Program each year to the Council.
3. Ensure complaints and citizen requests are handled by all departments in an expedient and fair manner.
4. Respond to requests for research, information and copies of public records in a timely, courteous and efficient manner.
5. Interact with local community organizations and groups regarding programs, facilities and services provided by the Village.
6. Administer the budget priorities and goals set by the Council through the Village departments.
7. Manages the implementation of all policies, procedures, resolutions and ordinances through the department heads.
8. Coordinate the Village's records management program in compliance with State laws.
9. Conduct municipal elections in accordance with Village, County and State laws.
10. Prepare council meeting agendas for publication and distribution.

Performance/Workload Indicators	Actual 2017-2018	Projected 2018-2019	Estimated 2019-2020
Council meetings	25	20	18
Council Meeting Agenda Items Prepared	218	226	200
No. of minutes pages transcribed	140	130	130
No. of Boards Supported	10	8	8
No. of recorded documents	534	400	400
No. of Newsletters published	4	4	4
No. of PATV/Electronic Sign updates	724	900	900
Elections conducted	1	0	2
Annual Budget & CIP, CAFR, Investment report, Financial Model Update	7	6	6
Strategic Plan Policy Change Initiatives	16	13	17
Strategic Plan Initiatives MA,MI,MP/H	86/53	83	140/59
Service Delivery Cost/Person	\$644	\$640	\$656

Number of Personnel

2017/2018: 4.5 f/t

2018/2019: 4.5 f/t – 1 p/t

2018/2020 – 4.5 f/t – 1 p/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

**Village Manager
001-1200-512**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	315,363	324,613	309,005	330,300	170,721
1299	Salaries - Regular	142,715	149,796	157,318	155,526	306,956
1499	Overtime	2,680	1,611	4,500	1,127	4,500
2198	Medicare	6,493	6,652	6,649	6,872	6,789
2199	FICA	22,790	23,027	29,157	23,448	29,756
2299	Retirement Contrib	80,446	86,510	86,694	91,770	93,352
2399	Life/Health Ins.	88,806	109,177	111,163	92,186	103,114
	Sub Total	659,293	701,386	704,486	701,229	715,187
CONTRACTUAL SERVICES						
3190	Other Services - Professional	97,198	71,011	386,200	375,000	84,200
3490	Other Contractual Services	1,246	1,395	1,504	1,504	1,504
	Sub Total	98,444	72,406	387,704	376,504	85,704
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,250	1,467	6,365	6,365	6,365
4111	Cell Phone Allowance	1,680	1,680	1,696	1,696	1,696
4420	Leases - Equipment	6,175	6,735	6,590	6,590	6,590
4620	R&M Vehicles	932	388	2,000	2,256	500
4630	R&M Equipment		149	200	200	200
4710	Printing & Binding	19,589	20,394	20,000	20,000	22,200
4890	Promotional Activities	16,411	20,931	23,000	23,000	19,475
4915	Election Expenses	48,293	48,988	52,540	1,482	85,140
4920	Legal Ads	13,451	7,441	10,000	5,600	10,000
4940	Licenses & Fees	149		350	350	350
4990	Other Current Charges	203	666	600	600	750
	Sub Total	109,133	108,839	123,341	68,139	153,266
COMMODITIES						
5110	Office Supplies	2,686	2,071	5,650	2,339	5,650
5210	Fuel & Lube	2,099	2,386	2,515	2,515	2,515
5220	Operating Supplies	3,447	3,565	4,500	3,083	4,500
5240	Furniture/Equipment <\$5,000	335	631	500	200	500
	Sub Total	8,567	8,653	13,165	8,137	13,165
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	15,388	11,169	9,975	9,975	10,125
5440	Training/Ed	1,129	3,006	3,225	3,225	3,225
	Sub Total	16,517	14,175	13,200	13,200	13,350
CAPITAL OUTLAY						
6699	Ofc Furn & Equip				-	0
	Sub Total	-	-	-	-	-
GRAND TOTAL		891,954	905,459	1,241,896	1,167,209	980,672

Division Description

To provide broad and comprehensive, quality human resource and risk programs in all areas of Village operations and administration. Plans, directs and implements all human resources activities and policies, including the following: employee recruitment, selection, orientation, and processing of staffing changes; job classification, compensation, evaluations, retirement and FSA/HSA/HRA administration, benefit review, negotiation, administration and assistance with issues; employee awards, wellness, goodwill and employee appreciation events, and self improvement training; fair and consistent application of the Village Policy & Procedure manual, Title VI ADA Coordinator, compliance with State, Federal, and county laws/ordinances and personnel records management, HIPAA, unemployment claims management, payroll, wage and labor oversight, litigation, and investigations; safety and risk management, post emergency, drug free workplace, claims management, liaison for third party claims, safety training, and property schedule maintenance.

Major Objectives

1. Recruit new employees and orient them to Village policies and programs. Stay within Statute compliance for Level II and employee/volunteer background checks.
2. Continue to plan, revise and implement all human resources policies, procedures, job descriptions, compensation scales and programs. Maintain and update online forms for Village employees.
3. Conduct training sessions for employees and supervisors on relevant Human Resources and Risk Management topics.
4. Assist the Village Manager and department heads with labor relations and disciplinary matters including grievance resolution for fair and consistent application.
5. Analyze employee health benefits, review current and new contract negotiations and provide recommendations. Assist employees with benefit issues, correspondence and appeals.
6. Continue to develop and facilitate a comprehensive risk management program, including an effective Safety Committee, training and education to reduce claims, as well as active claims management with carrier, employee and third parties. Analyzing the property schedule to reflect current economic changes and or additions/deletion. Assist with FEMA claims preparation and loss tracking. Actively investigate and manage all liability and property claims.
7. Maintain an employee awards program to recognize employees and work groups for exemplary conduct, accomplishments and acts of service they have performed.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Job Applications Processed	1865	2200	1900
Recruitment/Orientations conducted	28	35	28
Benefits Enrollments	188 Medical, 231 Dental, 97 Vision	189 Medical, 198 Dental, 88 Vision	192 medical 204 Dental 100 Vision
Training Sessions	12	14	14
Investigations	7	6	7
Workers Comp Claims	13	4	5
Liability Claims	8	6	6

Number of Personnel

2017/2018: 2 f/t 2018/2019: 2 f/t 2019/2020: 2 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY
Human Resources
001-1210-512

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	126,950	128,489	135,853	132,978	136,252
1299	Salaries - Regular	65,633	69,609	70,106	70,704	70,312
1499	Overtime	540	317	1,600	242	1,600
2198	Medicare	2,673	2,725	3,011	2,814	3,007
2199	FICA	11,396	11,650	12,874	12,030	12,859
2299	Retirement Contrib	32,976	35,226	38,547	37,854	40,649
2399	Life/Health Ins.	31,542	32,355	35,403	27,548	32,991
	Sub Total	271,710	280,371	297,394	284,170	297,670
CONTRACTUAL SERVICES						
3110	Medical/Physicals	5,875	3,985	3,630	3,630	3,980
3190	Other Services - Professional	17,398	28,486	23,390	23,585	22,780
	Sub Total	23,273	32,471	27,020	27,215	26,760
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,572	3,707	4,095	4,095	5,070
4111	Cell Phone Allowance	840	840	848	848	848
4890	Promotional Activities	1,276	2,949	1,900	1,900	2,800
4990	Other Current Charges	216	190	370	370	370
	Sub Total	4,904	7,686	7,213	7,213	9,088
COMMODITIES						
5110	Office Supplies	116	59	200	200	200
5220	Operating Supplies	483	326	795	795	705
5240	Furniture/Equipment <\$5,000					0
5290	Hurricane Supplies			350	350	350
	Sub Total	599	385	1,345	1,345	1,255
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	663	807	823	823	873
5440	Training/Ed	1,503	2,344	3,169	3,635	3,444
	Sub Total	2,166	3,151	3,992	4,458	4,317
CAPITAL OUTLAY						
6699	Ofc Furn & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		302,652	324,064	336,964	324,401	339,090

Division Description

The Planning Division ensures development is planned, constructed and documented according to the Village’s Comprehensive Plan, Village Code, and State Statutes. Provide technical support to the Planning Commission, Village Council and Building Division. The department reviews land development applications and building permits for zoning compliance; evaluates and updates the Village Code and Comprehensive Plan; and responds to public inquiries.

Major Objectives

1. Development review of site plans.
2. Maintain Village Property and Asset Plan.
3. Keep up to date the Development Review Procedures and Flow Charts for Applicants.
4. Monitor the Annexation Policy and Action Plan.
5. Continue to maintain orderly and easily navigable development projects files both internally and on the internet for public viewing
6. Provide accurate analyses and reporting on proposed land development applications.
7. Provide accurate and responsive answers to the general public regarding land development, real property, and procedural inquiries.
8. Provide ongoing training of the Planning and Zoning Commission on Village’s Code of Ordinances
9. Create new Development Application Manuals for each of the Development Applications for the new Online Application Submittal (OAS) process.
10. Continue to work towards ePermitting/Click2Gov: Operational
11. Maintain the Village’s Developments in Progress WebMap.
12. Southern Properties Park.
13. Southern Boulevard Property Development.
14. Get Staff trained to use the new permitting and review processes with OAS and establish Standard Operating Procedures SOP’s.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Review development applications (CP, RZ, SP, SPM, SE, AAR, SpE, DA, FP, PP, ANNEX, MCIC, TEXT, and Ease)*	136	164	145
Variance and Waiver Requests	15	14	13
Landscape Inspections	56	55	64
Permit Plan Review	1,450	1,612	1,414
Business Tax Receipt	401	398	424

Number of Personnel

2017/2018: 2.5 f/t 2018/2019: 3.0 f/t 2019/2020: 3.0 f/t

Major Budget/Service Level Changes

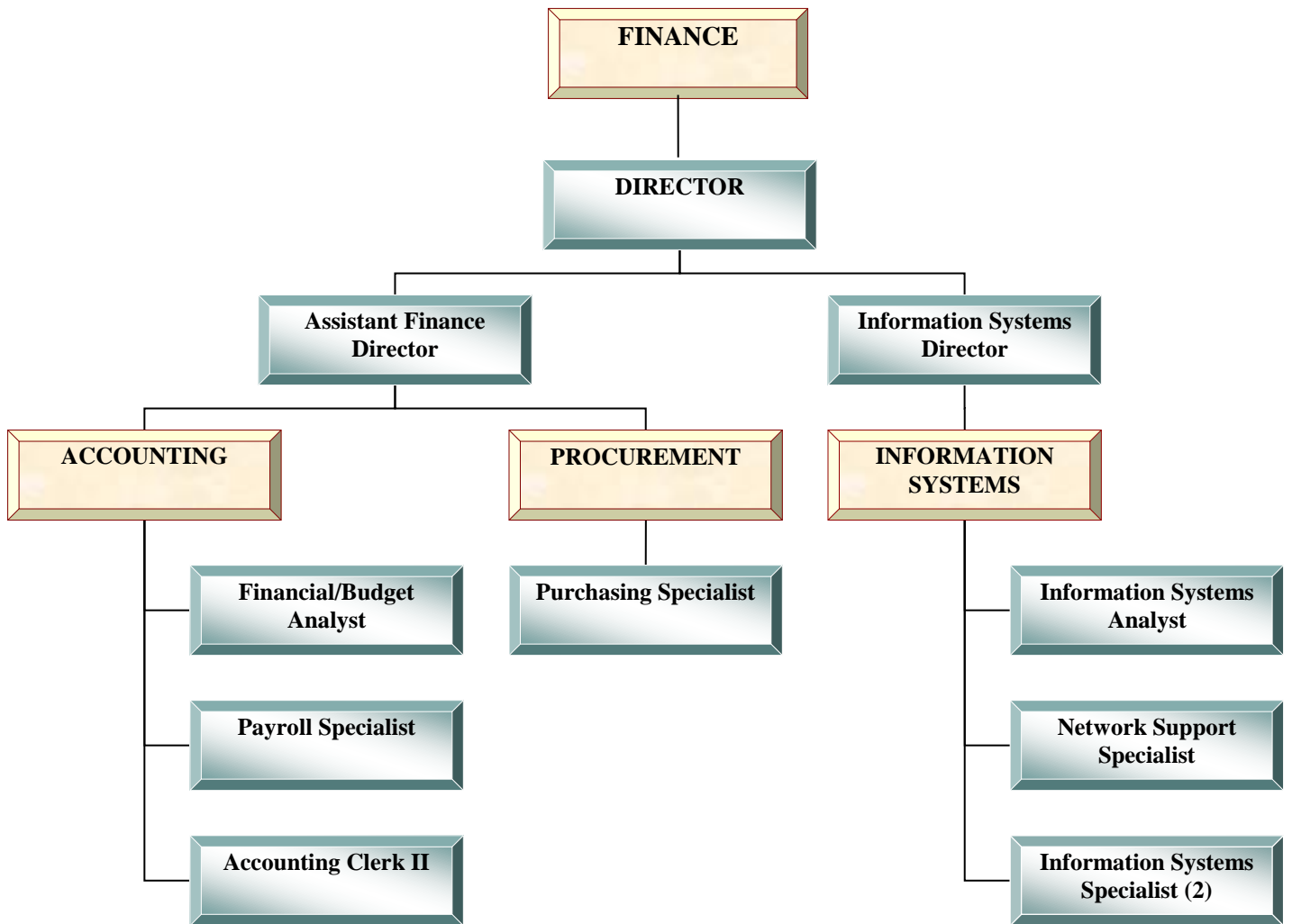
None

* CP = Comprehensive Plan, RZ = Rezoning, SP = Site Plan, SPM = Site Plan Modification, SE = Special Exceptions, AAR = Architectural and Aesthetic Review, V = Variance, SpE = Special Events, DA = Developers Agreement, FP= Final Plat, PP = Preliminary Plat, ANNEX = Annexation, MCIC = Modification to a Council Imposed Condition, TEXT = Text Amendments, Ease = Easement Abandonments.

BUDGETARY ACCOUNT SUMMARY
Planning & Zoning
001-1215-515

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	103,531	110,248	116,500	111,608	125,259
1299	Salaries - Regular	107,604	110,698	126,611	130,670	137,253
1499	Overtime	32	31	1,000	1,000	1,000
2198	Medicare	2,827	2,934	3,550	3,232	3,819
2199	FICA	12,089	12,545	15,178	13,822	16,328
2299	Retirement Contrib	18,554	19,911	22,263	21,974	24,223
2399	Life/Health Ins.	69,349	72,308	78,852	76,450	73,015
	Sub Total	313,986	328,675	363,954	358,756	380,896
CONTRACTUAL SERVICES						
3190	Other Services - Professional		1,272	25,000	25,000	105,000
	Sub Total	0	1,272	25,000	25,000	105,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,111	2,299	3,951	3,950	4,103
4111	Cell Phone Allowance	840	840	848	848	848
4710	Printing & Binding	132	234	200	301	200
4890	Promotional Activities			200	200	200
4920	Legal Ads	23,373	15,218	22,678	30,409	22,000
4990	Other Current Charges	152	120	180	180	180
	Sub Total	26,608	18,711	28,057	35,888	27,531
COMMODITIES						
5110	Office Supplies	404	372	1,000	1,000	1,000
5220	Operating Supplies	466	741	1,000	1,187	1,000
5240	Furniture/Equipment <\$5,000	290	419	700	700	700
	Sub Total	1,160	1,532	2,700	2,887	2,700
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,600	1,227	1,634	1,634	1,634
5440	Training/Ed		304	2,200	261	2,200
	Sub Total	1,600	1,531	3,834	1,895	3,834
CAPITAL OUTLAY						
6699	Ofc Furn & Equip				0	0
	Sub Total	-	-	-	-	-
GRAND TOTAL		343,354	351,721	423,545	424,426	519,961

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Finance

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,061,574	\$ 1,071,992	\$ 1,233,148	\$ 1,060,665	\$ 738,848
3000/3999	Contractual Services	145,546	155,855	174,268	189,923	171,018
4000/4999	Other Charges & Services	217,704	258,830	262,691	234,599	16,017
5000/5399	Commodities	7,862	10,790	7,990	8,551	7,890
5400/5999	Other Operating Expense	7,889	4,100	11,925	4,823	5,535
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,440,575	\$ 1,501,567	\$ 1,690,022	\$ 1,498,562	\$ 939,308

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1300	Finance	\$ 1,440,575	\$ 1,501,567	\$ 1,690,022	\$ 1,498,562	\$ 939,308
Total Operating Expenses		\$ 1,440,575	\$ 1,501,567	\$ 1,690,022	\$ 1,498,562	\$ 939,308

Department Description

Administration

Responsible for the coordination of all financial activities of the Village by acting as liaison to other Department Heads, the Public and Village Manager; directly responsible for policy implementation relating to Cash Management, Budgetary Practices and Control, Audit Coordination and Financial Planning Activities.

Accounting

Responsible for four (4) accounting functions within the Finance Department: (1) Accounts Payable, the payment of outstanding obligations owed by the Village; (2) Accounts Receivable, the billing and collection of amounts owed to the Village; (3) Payroll, the preparation and distribution of all related records, reports and findings; (4) General Ledger, the processing of journal entries, verification and creation of account structure and monthly revenue and expenditure reports.

Purchasing

Responsible for the procurement of materials and services for Village Departments at the lowest cost/quantity ratio and within specifications in accordance with Village, State and other applicable laws and regulations; and the maintenance of General Fixed Asset inventory and the disposition of Village owned equipment designated as surplus.

Major Objectives

1. Maintain investment practices at 100% of idle funds.
2. Complete the annual audit by January 31st of each year and issue report by February 28th.
3. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Obtain GFOA Distinguished Budget Presentation Award.
5. Prepare process and pay all approved invoices weekly.
6. Update purchasing procedures as necessary.
7. Process bi-weekly payroll and have available for distribution by every other Friday.
8. Prepare bank reconciliation's on a monthly basis.
9. Analyze cash receipts daily.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Monthly financial reports issued	12	12	12
Number of funds budgeted	8	8	8
Purchase orders issued	366	375	384
Accounts payable checks processed	3879	4120	4120
Payroll checks processed	3653	3744	3846

Number of Personnel

2017/2018: 10 f/t 2018/2019: 10 f/t 2019/2020: 6 f/t

Major Budget/Service Level Changes

**Removed 4 Information Systems Personnel to New Information Systems Department
Reclassified Accounting Manager to Assistant Finance Director**

BUDGETARY ACCOUNT SUMMARY

Finance
001-1300-513

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	145,650	148,138	150,731	151,916	154,198
1299	Salaries - Regular	647,720	658,216	708,799	664,380	345,094
1499	Overtime	563	422	1,500	1,041	1,500
2198	Medicare	11,187	11,370	12,582	11,542	7,293
2199	FICA	46,395	47,627	53,798	47,152	31,183
2299	Retirement Contrib	81,474	86,271	95,481	91,512	68,864
2399	Life/Health Ins.	128,585	119,948	210,257	93,122	130,715
	Sub Total	1,061,574	1,071,992	1,233,148	1,060,665	738,848
CONTRACTUAL SERVICES						
3180	Investment Services	60,336	56,902	60,600	38,627	60,600
3190	Other Services - Professional	31,564	27,851	49,300	38,392	46,050
3290	Other Auditing Services				0	
3299	Accounting & Auditing	53,646	71,102	64,368	112,904	64,368
	Sub Total	145,546	155,855	174,268	189,923	171,018
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,748	2,162	8,605	2,618	9,709
4110	Communication Svcs	119	66	240	38	0
4111	Cell Phone Allowance	1,680	1,735	1,696	2,488	848
4620	R&M Vehicles	154	1,605	250	0	0
4630	R&M Equipment	310	418	3,000	1,407	0
4640	R&M Radios/Computers	11,978	15,323	9,000	8,268	0
4650	Maintenance Contracts	198,278	234,320	234,775	215,525	425
4710	Printing & Binding	1,156	1,420	1,500	1,100	1,500
4920	Legal Ads - Advertising		423	1,000	1,000	1,000
4940	Licenses & Fees	765	765	825	1,000	975
4990	Other Current Charges	516	593	1,800	1,156	1,560
	Sub Total	217,704	258,830	262,691	234,599	16,017
COMMODITIES						
5110	Office Supplies	2,262	2,937	4,040	3,202	4,040
5210	Fuel & Lube	121	285	100	79	0
5220	Operating Supplies	4,371	2,066	3,850	5,270	3,850
5240	Furniture/Equipment <\$5,000	1,108	5,274		0	
5290	Hurricane Expenditures		228		0	
	Sub Total	7,862	10,790	7,990	8,551	7,890
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,170	1,144	2,340	1,776	2,355
5440	Training/Ed	6,719	2,956	9,585	3,047	3,180
	Sub Total	7,889	4,100	11,925	4,823	5,535
CAPITAL OUTLAY						
6499	Machinery & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		1,440,575	1,501,567	1,690,022	1,498,562	939,308

Information Systems

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services					566,980
3000/3999	Contractual Services					12,000
4000/4999	Other Charges & Services					423,703
5000/5399	Commodities					197
5400/5999	Other Operating Expense					6,400
6000/6999	Capital Outlay					
Total Operating Expenses		0	0	0	0	1,009,280

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1310	Finance					1,009,280
Total Operating Expenses		0	0	0	0	1,009,280

Department Description

Information Systems (I.S.)

The Information Systems (I.S.) Department provides the highest quality technology-based services, in the most cost-effective manner, to facilitate Village services to visitors and residents by providing:

- Effective technology support of voice, data, audio, and video for all Village departments.
- Effective integration of technology.
- Development and enhancement to Village's enterprise networks components and infrastructure to provide high speed, transparent, and highly functional connectivity among all information resources.
- Development and maintenance of highly effective, reliable, secure, and innovative information systems to support all Village functions.
- Security & integrity of collection, storage and access to electronic data, while ensuring appropriate access.
- New uses of information technology within the Village.
- Leadership for effective strategic and tactical planning in the use of technology
- Fast & reliable access to all information systems.

Major Objectives

1. Publish new ADA compliant Village website.
2. Implement Electronic Plan Review (ePlan Review) to allow for electronic plan/document collaboration between departments, markup, and approval, with seamless integration to SunGard Building Permits and Planning & Engineering modules.
3. Deploy CentralSquare/H.T.E. AnalyticsNow advance reporting software. AnalyticsNow will allow end-users to create/edit their own reports, from SunGard/H.T.E. data and most other Village databases, without knowing the complex relationships in databases. Managers will be able to set "scoreboards" to help automate and track the progress of objectives, allowing decision makers to monitor financial key performance indicators, link strategy and tactics, capture organizational strategy visually, and focus on high-priority objectives.
4. Deploy RV Lot online payment. To allow for online credit card rental payments.
5. Enhancements to multi-layered network security of physical/logical defense measures to prevent, detect, and quickly address network/data security breaches.
6. Upgrade LaserFiche Electronic Document Management System. Enhancements to imaging processes and systems integration such as, Quick Fields to allow for transfer of metadata directly from H.T.E. database, route documents for digital signature via DocSign, basic Scripting Development Kit to allow for the development of more comprehensive integrations to Village databases at reasonable costs, and additional Weblink (public portal) licenses .

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Number of workstations, servers, routers, and peripherals devices supported	630	700	720
Number of software applications supported	150	200	202
Number of Website Visits	200,000	250,000	300,000
Number of Website (CivicPlus) Online Requests Received	1,266	1,400	1,500
Number of Followers on Twitter	350	850	900
Number of Followers on Facebook	1,500	2,800	3,000
Number of Subscribers in CodeRed Database	15,400	15,450	15,500
Number of desktop support issues resolved. Requests received In-person, email, phone, or WebQA.	2,400	2,900	3,000

Number of Personnel

2017/2018: 0 f/t 2018/2019: 0 f/t 2019/2020: 5 f/t

Major Budget/Service Level Changes

Transferred 4 Information Systems Personnel from Finance and created IS Director position.

Add additional Information Systems Specialist position.

BUDGETARY ACCOUNT SUMMARY
Information Systems
001-1310-513

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries					120,974
1299	Salaries - Regular					312,154
1499	Overtime					1,500
2198	Medicare					6,346
2199	FICA					27,133
2299	Retirement Contrib					37,068
2399	Life/Health Ins.					61,806
	Sub Total	0	0	0	0	566,980
CONTRACTUAL SERVICES						
3190	Other Services - Professional					12,000
	Sub Total	0	0	0	0	12,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem					8,605
4110	Communication Svcs					300
4111	Cell Phone Allowance					848
4620	R&M Vehicles					250
4630	R&M Equipment					8,000
4640	R&M Radios/Computers					9,000
4650	Maintenance Contracts					396,700
4710	Printing & Binding					0
4940	Licenses & Fees					0
4990	Other Current Charges					0
	Sub Total	0	0	0	0	423,703
COMMODITIES						
5110	Office Supplies					0
5210	Fuel & Lube					197
5220	Operating Supplies					0
5240	Furniture/Equipment <\$5,000					0
5290	Hurricane Expenditures					0
	Sub Total	0	0	0	0	197
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships					0
5440	Training/Ed					6,400
	Sub Total	0	0	0	0	6,400
CAPITAL OUTLAY						
6499	Machinery & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		0	0	0	0	1,009,280

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Legal

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services					
3000/3999	Contractual Services	346,404	376,332	326,000	304,381	320,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		<u>\$ 346,404</u>	<u>\$ 376,332</u>	<u>\$ 326,000</u>	<u>\$ 304,381</u>	<u>\$ 320,000</u>

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1400	Legal	\$ 346,404	\$ 376,332	\$ 326,000	\$ 304,381	\$ 320,000
Total Operating Expenses		<u>\$ 346,404</u>	<u>\$ 376,332</u>	<u>\$ 326,000</u>	<u>\$ 304,381</u>	<u>\$ 320,000</u>

BUDGETARY ACCOUNT SUMMARY

**Legal
001-1400-514**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
CONTRACTUAL SERVICES						
3120	Legal Services - General	346,404	376,332	320,000	304,381	320,000
3121	Legal Services - Labor			4,000	0	0
3122	Legal Services - Pension			2,000	0	0
3123	Legal Services - Other					0
	Sub Total	346,404	376,332	326,000	304,381	320,000
	GRAND TOTAL	346,404	376,332	326,000	304,381	320,000

Police

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	7,584,875	7,722,866	7,949,714	7,949,714	8,098,508
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 7,584,875	\$ 7,722,866	\$ 7,949,714	\$ 7,949,714	\$ 8,098,508

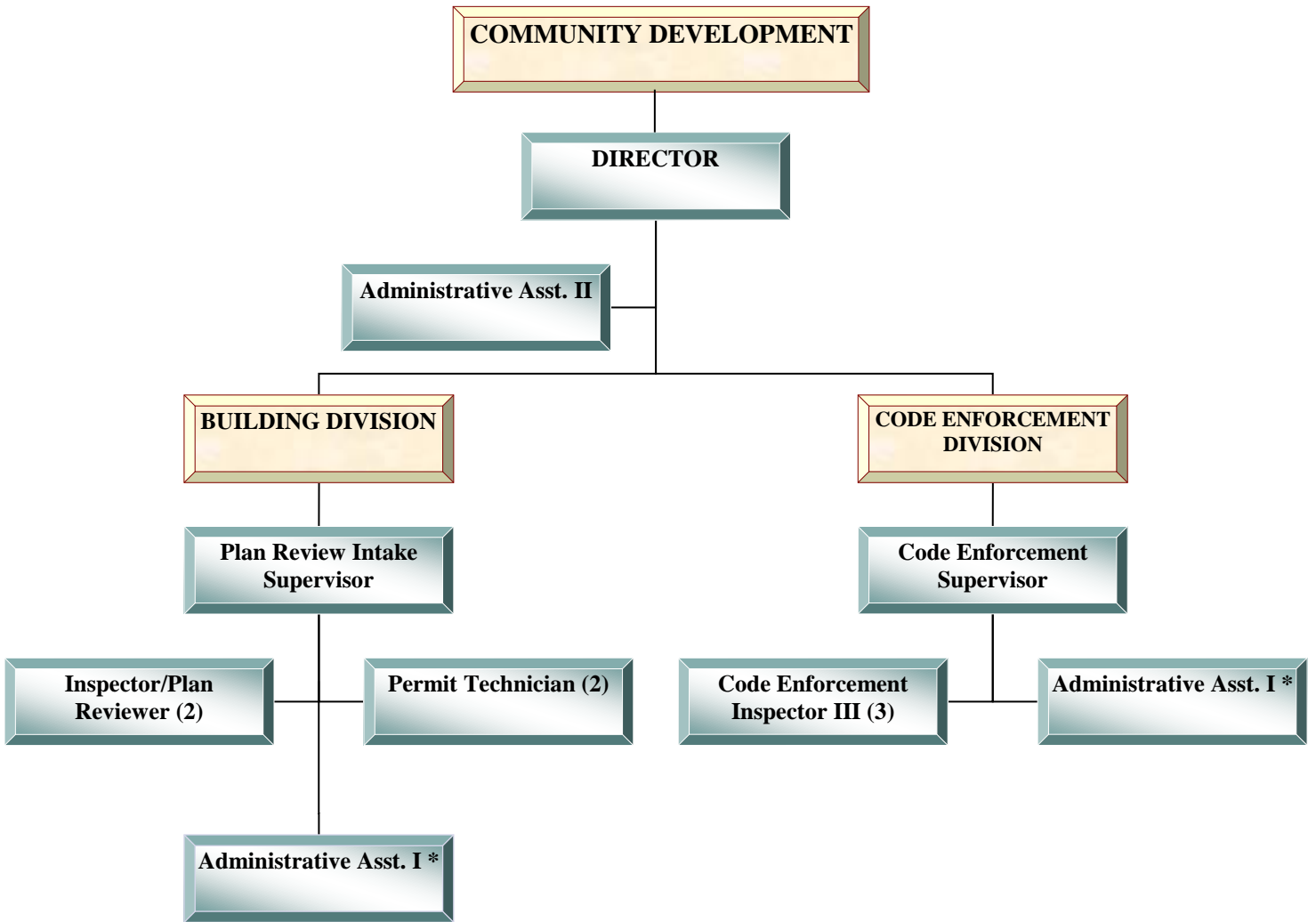
OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
2101	Administration	\$ 7,584,875	\$ 7,722,866	\$ 7,949,714	\$ 7,939,714	\$ 8,098,508
2110	Support Services	-	-	-	-	-
2120	Services	-	-	-	-	-
2130	CID	-	-	-	-	-
2140	Traffic	-	-	-	-	-
2150	Patrol	-	-	-	-	-
2160	PAL	-	-	-	-	-
Total Operating Expenses		\$ 7,584,875	\$ 7,722,866	\$ 7,949,714	\$ 7,939,714	\$ 8,098,508

BUDGETARY ACCOUNT SUMMARY

Police

001-2101-521

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
	CONTRACTUAL SERVICES					
3190	Other Services - Professional	7,567,884	7,708,460	7,939,714	7,939,714	8,098,508
3490	Other Contractual Services	8,444	1,922	10,000		0
4950	Police Education Acct	8,547	4,164			0
4955	L.E.T.F. Acct		8,320			0
	Sub Total	7,584,875	7,722,866	7,949,714	7,939,714	8,098,508
	GRAND TOTAL	7,584,875	7,722,866	7,949,714	7,939,714	8,098,508



*** 50% Building / 50% Code Enforcement**

Community Development

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,107,644	\$ 1,155,806	\$ 1,266,979	\$ 1,061,711	\$ 1,259,093
3000/3999	Contractual Services	61,265	28,577	47,000	19,741	60,000
4000/4999	Other Charges & Services	15,834	17,369	26,430	21,530	27,430
5000/5399	Commodities	14,217	16,673	23,003	15,588	24,470
5400/5999	Other Operating Expense	13,433	18,484	20,425	13,120	21,925
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,212,393	\$ 1,236,909	\$ 1,383,837	\$ 1,131,691	\$ 1,392,917

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
2400	Building	\$ 784,330	\$ 801,799	\$ 916,990	\$ 755,130	\$ 926,384
2410	Code Enforcement	428,063	435,110	466,847	376,562	466,534
Total Operating Expenses		\$ 1,212,393	\$ 1,236,909	\$ 1,383,837	\$ 1,131,691	\$ 1,392,917

Division Description

Building

A division which provides responsive building review services necessary to implement the Village’s Code of Ordinances and the Florida Building Code. Administers impact fees, provides technical assistance to the Village Council and the general public. Provides building plans review and inspections consistent with the Village Code of Ordinances and the Florida Building Code. Implements disaster preparedness and post recovery evaluation. Maintains the records retention system required by Florida Statute. Implements a Business Receipts listing and tax system of local businesses.

Major Goals

1. Continue to further implement E-Permitting process which will enhance customer service response and efficiency.
2. Continue to develop metrics to analyze our customer experience and better delivery of our services
3. Maintain a proactive approach to distressed properties and efforts to maintain property values.

Major Objectives

1. Provide accurate analyses and reporting of Building functions.
2. Provide our residents and customers supportive, responsive and innovative solutions regarding improvements to real property

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
No. of Business Tax Receipts Issued	3,072	3,000	3,000
No. of New Single Family Buildings	25	200	200
Valuation of New Single Family Buildings	9,660,229	77,281,832	77,300,000
No. of New Single Family Additions/Alterations	34	34	35
Valuations of New Single Family Additions/Alterations	618,936	620,000	635,000
No. of New Multi Family Buildings	19	8	8
Valuation of New Multi Family Buildings	44,659,094	18,803,829	18,800,000
No. of New Commercial Buildings	2	3	3
Valuation of New Commercial Buildings	1,827,317	2,700,000	2,700,00
No. of New Commercial Additions/Alterations	116	100	100
Valuation of New Commercial Additions/Alterations	6,057,018	5,250,000	5,250,000

Arborist

Number of Personnel

2017/2018: 7.5 f/t 2018/2019: 7.5 f/t 2019/2020: 7.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

**Building
001-2400-524**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	139,367	144,525	147,055	148,210	150,437
1299	Salaries - Regular	357,940	388,346	406,628	372,332	407,491
1499	Overtime	1,185	1,942	4,550	5,119	4,550
2198	Medicare	6,980	7,445	8,122	7,354	8,159
2199	FICA	28,743	31,271	34,730	30,166	34,888
2299	Retirement Contrib	59,050	65,394	70,877	67,570	74,524
2399	Life/Health Ins.	106,721	105,541	162,776	76,536	150,314
	Sub Total	699,986	744,464	834,738	707,287	830,363
CONTRACTUAL SERVICES						
3190	Other Services - Professional	58,457	14,495	30,000	2,000	40,000
3490	Other Contractual Services	(5,640)	4,242	5,000	8,241	8,000
	Sub Total	52,817	18,737	35,000	10,241	48,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	3,346	2,950	5,986	5,800	5,986
4111	Cell Phone Allowance	1,680	1,680	1,696	1,659	1,696
4420	Leases - Equipment	2,770	2,622	4,500	2,800	4,500
4620	R&M Vehicles	620	3,519	2,500	3,000	2,500
4630	R&M Equipment			600	550	600
4710	Printing & Binding	3,502	2,118	3,500	2,454	3,500
4890	Promotional		96	300	599	300
4920	Legal Ads			250	0	250
4990	Other Current Charges	384	533	600	599	600
	Sub Total	12,302	13,518	19,932	17,461	19,932
COMMODITIES						
5110	Office Supplies	963	970	2,000	1,750	2,000
5210	Fuel & Lube	2,745	3,621	2,620	3,446	5,189
5220	Operating Supplies	2,591	2,791	4,200	3,250	4,200
5231	Uniforms/Maintenance	676	347	600	340	600
5240	Furniture/Equipment <\$5,000	441	1,141	1,500	0	1,500
5241	Clothing Allowance	546	407	600	585	600
	Sub Total	7,962	9,277	11,520	9,371	14,089
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,731	2,929	2,800	2,800	2,800
5440	Training/Ed	7,674	11,387	10,000	5,000	10,000
5450	Tuition Reimbursement	1,858	1,487	3,000	2,969	1,200
	Sub Total	11,263	15,803	15,800	10,769	14,000
CAPITAL OUTLAY						
6699	Ofc Furn & Equip				-	0
	Sub Total	-	-	-	-	-
GRAND TOTAL		784,330	801,799	916,990	755,130	926,384

Division Description

Code Enforcement

This division provides a proactive environment of voluntary compliance of Village codes and standards governing community aesthetics, appearance, property maintenance and proper permitting. The Division is responsible for the issuance of Courtesy Notices, Notices of Violation, collection and maintenance of evidence relating to those violations, and when appropriate, presenting cases to the Code Enforcement Special Magistrate for final disposition.

Major Objectives

1. Maintain Community appearance through regular property inspections.
2. Maintain the Code Enforcement Divisions friendly approach and interaction with residents, business owners and property managers.
3. Maintain a distressed property registry and the proactive approach for Code Enforcement.
4. Streamline procedures for evaluating the efficacy of existing code provisions and other unclear standards and procedures.
5. Implement the landscape code through education and enforcement.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Initial Inspections/Responses	5,164	5,500	5,700
No. of Courtesy Notices	2,787	3,400	3,600
No. of Cases Processed	2,164	2,426	2,500
No. of Special Magistrate Cases	839	850	870
Fines Collected	352,375	350,000	350,000
Foreclosure Property Registration	24,300	20,000	20,000

Number of Personnel

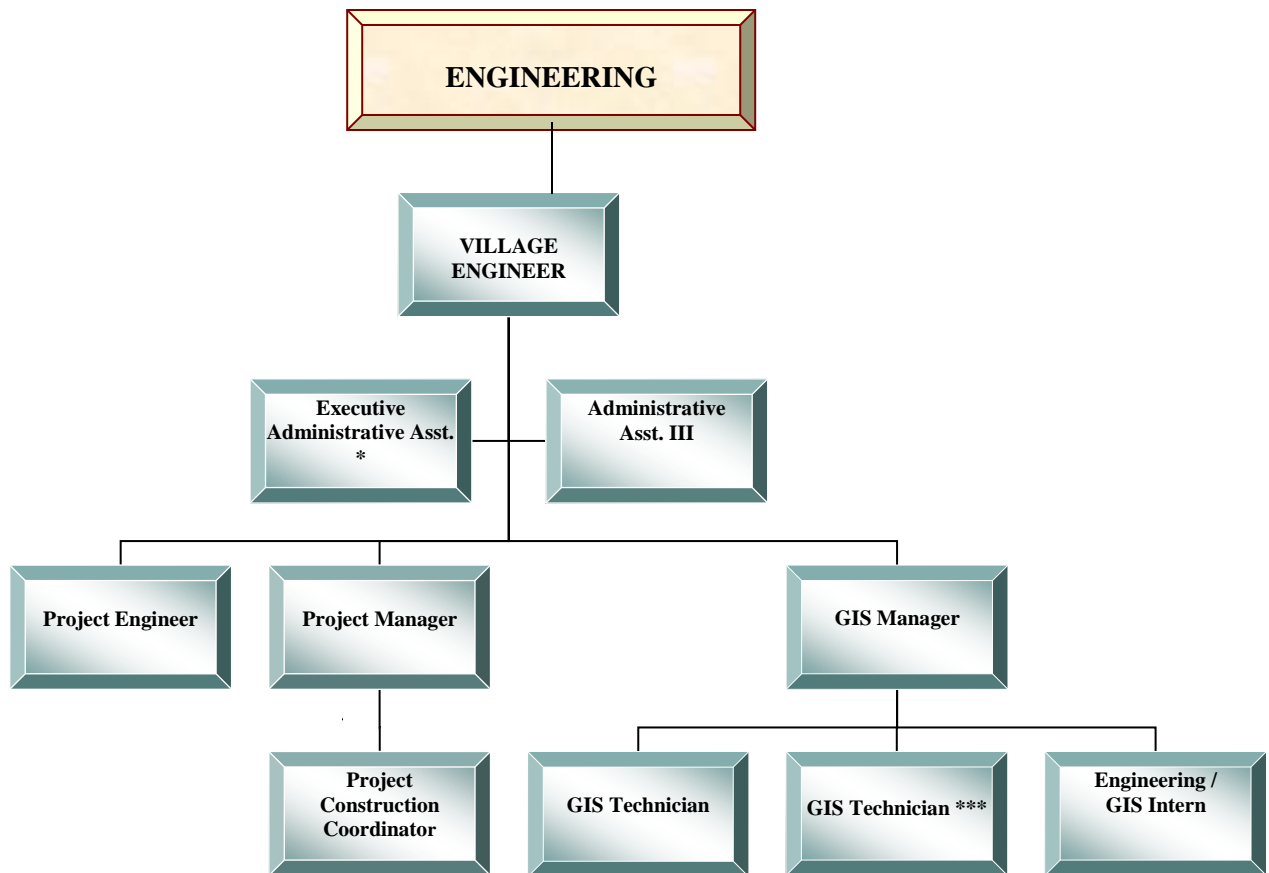
2017/2018: 4.5 f/t 2018/2019: 4.5 f/t 2019/2020: 4.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY
Code Enforcement
001-2410-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	263,858	268,427	272,014	231,432	277,418
1499	Overtime	1,011		4,000	602	2,000
2198	Medicare	3,374	3,448	3,969	3,145	4,035
2199	FICA	14,426	14,744	16,970	12,892	17,252
2299	Retirement Contrib	20,176	21,472	22,538	19,166	23,569
2399	Life/Health Ins.	104,813	103,251	112,751	87,188	104,455
	Sub Total	407,658	411,342	432,241	354,424	428,729
CONTRACTUAL SERVICES						
3120	Legal Services	8,430	9,840	10,000	9,500	10,000
3490	Other Contractual Services	18		2,000	0	2,000
	Sub Total	8,448	9,840	12,000	9,500	12,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	590	16	800	400	800
4110	Communication Svcs	11	5	100	2	100
4111	Cell Phone Allowance	840	840	848	829	848
4620	R&M Vehicles	1,784	1,819	2,000	1,700	2,000
4710	Printing & Binding	279	905	2,000	700	3,000
4890	Promotional		291	300	150	300
4920	Legal Ads			250	0	250
4990	Other Current Charges	28	(25)	200	288	200
	Sub Total	3,532	3,851	6,498	4,069	7,498
COMMODITIES						
5110	Office Supplies	809	683	1,000	900	1,000
5210	Fuel & Lube	2,696	3,332	3,783	1,768	2,681
5220	Operating Supplies	405	1,720	2,500	2,000	2,500
5231	Uniforms/Maintenance	1,364	1,222	1,600	1,000	1,600
5240	Furniture/Equipment <\$5,000	598	26	2,000	0	2,000
5241	Clothing Allowance	383	413	600	550	600
	Sub Total	6,255	7,396	11,483	6,218	10,381
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	361	401	425	500	925
5440	Training/Ed	450	75	1,200	751	4,000
5450	Tuition Reimburse	1,359	2,205	3,000	1,100	3,000
	Sub Total	2,170	2,681	4,625	2,351	7,925
CAPITAL OUTLAY						
6599	Vehicles	-	-	-	-	-
6699	Ofc Furn & Equip	-	-	-	-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		428,063	435,110	466,847	376,562	466,534



* 50% Engineering / 50% Village Manager
 *** 50% Engineering / 50% Public Works/Stormwater

Engineering

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 711,536	\$ 763,833	\$ 802,439	\$ 797,964	\$ 899,474
3000/3999	Contractual Services	126,460	82,610	75,000	60,000	100,000
4000/4999	Other Charges & Services	13,072	11,227	13,116	9,936	17,508
5000/5399	Commodities	8,452	7,331	5,972	5,281	7,162
5400/5999	Other Operating Expense	4,473	4,111	7,225	7,225	5,790
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 863,993	\$ 869,112	\$ 903,752	\$ 880,406	\$ 1,029,934

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
3900	Engineering	\$ 863,993	\$ 869,112	\$ 903,752	\$ 880,406	\$ 1,029,934
Total Operating Expenses		\$ 863,993	\$ 869,112	\$ 903,752	\$ 880,406	\$ 1,029,934

Department Description

Engineering

The Engineering Division with collaboration from the other departments, manages the expenditures of the capital improvement funds, is the Village's liaison with the state and county regarding emergency management activities, ensures new development is planned, designed, constructed and documented appropriately and manages the use of Village right-of-ways.

Geographic Information System (GIS)

The GIS Division provides for the continued development and maintenance of the Village GIS to include data collection, map creation, disaster and recovery planning and in house training on database and software usage. GIS data is accessible to all Village Departments as well as the public.

Major Objectives

1. Design, permit and coordinate construction of Village Capital Improvement projects.
2. Apply for grants.
3. Manage expenditures of grant funds.
4. Manage use of Village right-of-ways and easements.
5. Development review of site plans, construction plans and plats.
6. Permit and inspect private development site construction.
7. Village liaison with state and county officials regarding emergency management activities.
8. Manage the Floodplain in accordance with Chapter 11.5 of the Village code of ordinances.
9. Manage the Village's participation in the National Flood Insurance Program Community Rating System
10. Maintain and update Storm Water Utility billing data.
11. Manage and maintain the as-built data archive for public and private infrastructure in a GIS database.
12. Create and maintain tracking tools for the inspection, maintenance, and inventory of Village assets.
13. Provide mapping and data analysis for Village departments and the public.

Performance/Workload Indicators	Actual	Projected	Estimated
	2017/2018	2018/2019	2019/2020
Capital improvement projects: Number of Planned Projects	104	87	80
Capital improvement projects: Total Value	7.4 mil	11.8 mil	8.9 mil
Capital improvement projects: Number of Completed	40	40	45
Process right-of-way utilization permits	40	30	40
Review development applications	145	195	150
Final engineering plan approvals	30	35	30
Infrastructure Inspections	650	675	600
GIS: Number of web maps maintained	40	65	75
GIS: Number of map layers maintained	120	175	185
Floodplain Reviews	125	75	40
CRS Activities Completed	30	35	40

Number of Personnel

2017/2018: 6.5 F/T; 1 P/T 2018/2019: 7 F/T; 1 P/T 2019/2020: 8 F/T; 1 P/T

Major Budget/Service Level Changes

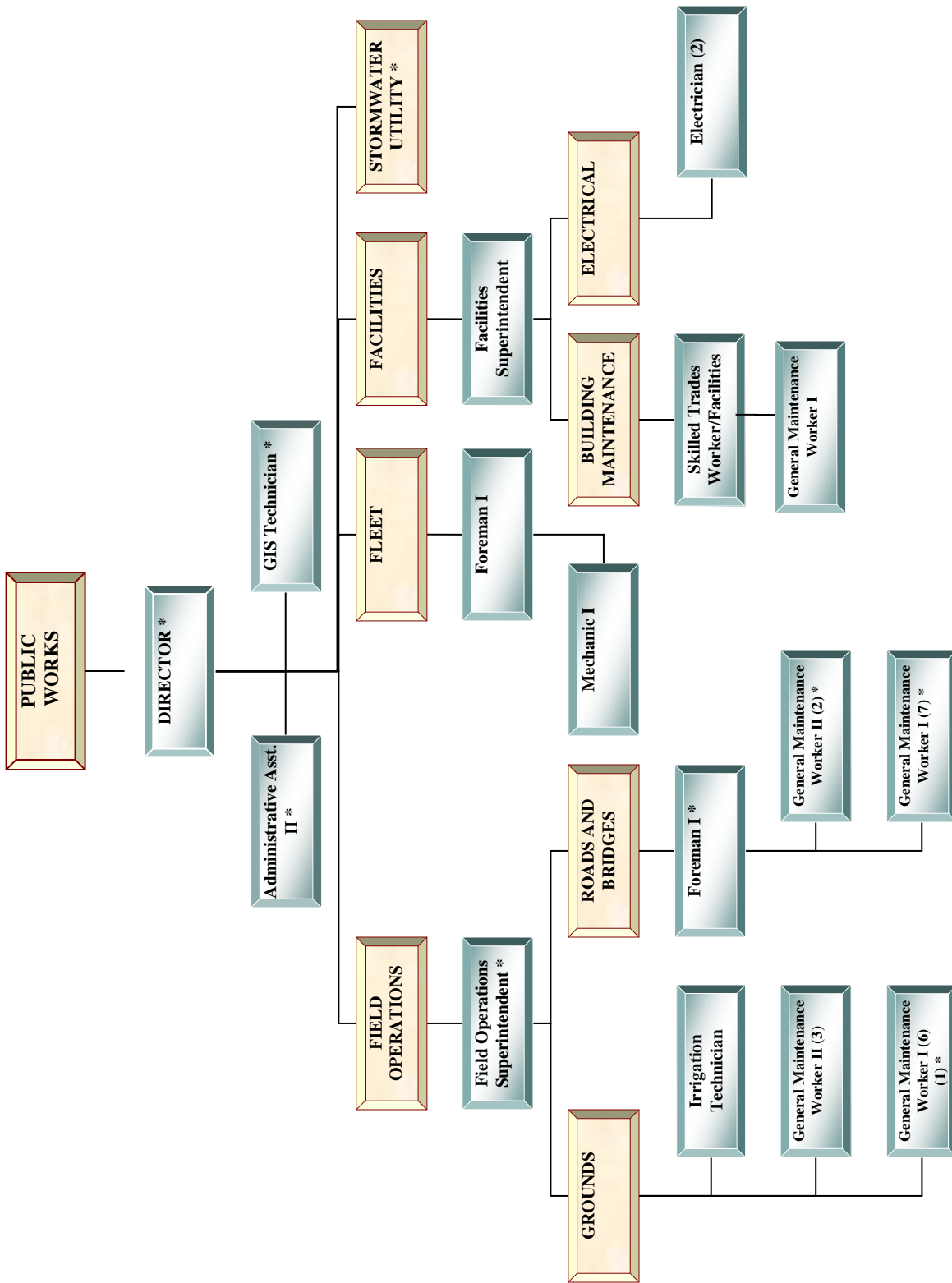
The Engineering / GIS Intern position will be phased out in January 2020, then one full time GIS Technician position will be hired. The GIS Coordinator position is being upgraded to GIS Manager.

BUDGETARY ACCOUNT SUMMARY

**Engineering
001-3900-539**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	137,621	140,358	147,055	148,210	150,437
1299	Salaries - Regular	373,561	408,225	437,833	435,562	518,115
1499	Overtime	848	116	4,000	90	4,000
2198	Medicare	7,135	7,666	8,567	8,202	9,768
2199	FICA	29,561	32,070	36,630	33,572	41,765
2299	Retirement Contrib	58,830	64,314	47,694	70,560	56,065
2399	Life/Health Ins.	103,980	111,084	120,660	101,768	119,326
	Sub Total	711,536	763,833	802,439	797,964	899,474
CONTRACTUAL SERVICES						
3190	Other Services - Professional	126,460	82,610	75,000	60,000	100,000
	Sub Total	126,460	82,610	75,000	60,000	100,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	975	3,434	2,000	2,000	5,544
4111	Cell Phone Allowance	1,680	1,680	1,696	1,659	2,544
4420	Leases - Equipment	3,216	2,900	2,500	2,344	2,500
4620	R&M Vehicles	1,389	980	3,000	1,500	3,000
4710	Printing & Binding	166	315	500	200	500
4890	Promotional Activities	86	179	500	300	500
4920	Legal Ads	5,218	1,338	2,500	1,000	2,500
4990	Other Current Charges	342	401	420	933	420
	Sub Total	13,072	11,227	13,116	9,936	17,508
COMMODITIES						
5110	Office Supplies	1,148	1,304	1,500	1,500	1,500
5210	Fuel & Lube	1,357	1,529	1,872	1,039	1,962
5220	Operating Supplies	1,578	1,141	1,800	1,400	1,800
5240	Furniture/Equipment <\$5,000	4,369	3,357	800	1,342	1,900
	Sub Total	8,452	7,331	5,972	5,281	7,162
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	876	352	1,225	1,225	740
5440	Training/Ed	1,933	2,095	4,000	4,000	3,300
5450	Tuition Reimbursement	1,664	1,664	2,000	2,000	1,750
	Sub Total	4,473	4,111	7,225	7,225	5,790
CAPITAL OUTLAY						
6699	Office Furniture & Equip				-	0
	Sub Total	-	-	-	-	-
GRAND TOTAL		863,993	869,112	903,752	880,406	1,029,934

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* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Public Works

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,648,335	\$ 1,759,786	\$ 1,938,498	\$ 1,682,197	\$ 1,959,335
3000/3999	Contractual Services	49,612	40,000	30,220	27,720	30,220
4000/4999	Other Charges & Services	503,332	633,085	533,606	510,310	542,976
5000/5399	Commodities	243,651	333,918	126,371	123,581	131,579
5400/5999	Other Operating Expense	2,789	4,949	7,500	5,734	10,425
6000/6999	Capital Outlay	7,301.0	15,048	15,500	7,795	7,500
Total Operating Expenses		\$ 2,455,020	\$ 2,786,786	\$ 2,651,695	\$ 2,357,337	\$ 2,682,035

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
4100	Public Works	\$ 2,455,020	\$ 2,786,786	\$ 2,651,695	\$ 2,357,337	\$ 2,682,035
Total Operating Expenses		\$ 2,455,020	\$ 2,786,786	\$ 2,651,695	\$ 2,357,337	\$ 2,682,035

Department Description

Administration

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

Grounds

Provides ongoing maintenance of road right of way and building landscaped areas. Provide repair and maintenance to the irrigation systems on road right of way and building landscaped areas. Provide maintenance of other rights of way and easement areas belonging to the Village. Complete property abatements from work assistance requests.

Roads & Bridges

Provides ongoing preventive maintenance as well as receives work assistance requests with regards to improvements, maintenance and or repairs to rights of way, roads, bridges and sidewalks.

Fleet

Provides repair and maintenance of all Village owned vehicle and equipment.

Building Maintenance

Provides ongoing preventive maintenance as well as receives work assistance with regards to publicly owned buildings.

Electrical

Provides ongoing preventive maintenance as well as receives work assistance requests with regard to public owned buildings, street lights and traffic control devices.

Major Goals

1. Complete major projects identified in strategic plan.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
ROW Landscape Maintenance – Number of Medians	84	84	84
ROW Landscape Maintenance – Number of Trees Maintained	1,666	4,077	4,077
Lane Miles of Pavement Maintained	180	180	180
Roadway Lane Miles Resurfaced	10.0	8.7	0
Linear Feet of Sidewalk Maintained	620,000	620,000	620,000
Bridge Maintenance Completed	16	16	12
Number of Traffic Control Signs Maintained	1,443	1,443	1,443
Number of Street Name Signs Maintained	362	362	362
Number of Vehicles Maintained	59	59	59
Number of Fleet Works Orders Completed	478	391	600
Public Buildings Maintained	11	10	10
Number of Buildings Provided Custodial Service	6	5	5
Building Area (Sq. Ft.) Provided Custodial Service	57,025	52,108	52,108
Number of Street Lights Maintained	1,200	1,200	1,200
Number of Site & Building Light Fixtures Maintained	2,095	2,087	2,087

Number of Personnel

2017/2018: 25.00 f/t 2018/2019: 25.00 f/t 2019/2020: 25.00 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

**Public Works
001-4100-541**

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	81,094	81,712	82,351	82,998	84,245
1299	Salaries - Regular	973,422	1,034,380	1,097,792	1,048,852	1,142,732
1499	Overtime	44,781	35,553	20,000	15,638	20,000
1510	Beeper Pay	12,874	13,161	12,500	12,491	12,500
2198	Medicare	15,147	15,694	17,338	15,818	18,017
2199	FICA	63,838	66,379	74,136	66,180	77,040
2299	Retirement Contrib	97,240	105,340	112,637	109,742	120,395
2399	Life/Health Ins.	359,939	407,567	521,744	330,478	484,406
	Sub Total	1,648,335	1,759,786	1,938,498	1,682,197	1,959,335
CONTRACTUAL SERVICES						
3190	Other Services - Professional	16,600	7,000	2,500	0	2,500
3490	Other Contractual Services	33,012	33,000	27,720	27,720	27,720
	Sub Total	49,612	40,000	30,220	27,720	30,220
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	1,025	4,176	3,850	2,461	5,300
4111	Cell Phone Allowance	1,781	1,781	1,781	1,781	1,781
4340	Utilities - Trash Disposal	1,227	797	1,000	650	1,000
4420	Leases - Equipment	1,018	3,585	3,670	3,329	3,670
4610	R&M Building	107,471	147,617	85,500	74,216	83,500
4620	R&M Vehicles	15,860	14,880	17,500	19,430	17,500
4630	R&M Equipment	25,825	31,569	25,500	22,081	25,500
4650	Maintenance Contracts	233,673	264,460	268,000	269,817	283,500
4660	R&M Grounds	55,913	100,716	61,500	44,685	56,000
4670	R&M Street/Traffic Lights	25,243	37,857	45,000	37,934	45,000
4680	R&M Sidewalks	3,009	16,362	10,000	19,318	10,000
4685	R&M Roads/Bridges	24,341	4,410	5,000	8,675	5,000
4890	Promotional Activities	107	318	500	415	500
4920	Legal Ads	2,907		1,000	955	1,000
4940	Licenses & Fees	2,105	2,221	2,305	2,646	2,225
4990	Other Current Charges	1,827	2,336	1,500	1,917	1,500
	Sub Total	503,332	633,085	533,606	510,310	542,976
COMMODITIES						
5110	Office Supplies	389	571	1,000	888	1,000
5210	Fuel & Lube	36,230	37,412	34,021	26,746	36,229
5220	Operating Supplies	6,961	6,840	7,000	7,512	7,000
5221	Chemicals	29,458	30,988	35,000	31,966	35,000
5231	Uniforms/Maintenance	5,672	5,120	7,500	7,904	7,500
5240	Furniture/Equipment <\$5,000	29,444	30,371	23,000	29,377	26,000
5241	Clothing Allowance	2,289	2,548	3,600	3,167	3,600
5252	Janitorial Supplies	8,883	7,796	7,750	8,368	7,750
5290	Hurricane Expenditures	119,413	202,752		0	0
5310	Repairs - Roads/Bridges	3,064	2,909	2,500	2,425	2,500
5320	Repairs - Drainage				0	0
5399	Repairs - Other Road	1,848	6,611	5,000	5,228	5,000
	Sub Total	243,651	333,918	126,371	123,581	131,579
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	959	887	1,750	1,422	1,750
5440	Training/Ed	998	3,230	4,750	3,203	4,675
5450	Tuition Reimb	832	832	1,000	1,109	4,000
	Sub Total	2,789	4,949	7,500	5,734	10,425
CAPITAL OUTLAY						
6299	Buildings					
6499	Machinery & Equip	7,301	15,048	15,500	7,795	7,500
	Sub Total	7,301	15,048	15,500	7,795	7,500
GRAND TOTAL		2,455,020	2,786,786	2,651,695	2,357,337	2,682,035

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Parks & Recreation

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 2,885,252	\$ 2,931,838	\$ 3,548,992	\$ 2,921,304	\$ 3,773,261
3000/3999	Contractual Services	517,175	529,540	674,822	645,939	723,070
4000/4999	Other Charges & Services	375,673	398,435	383,980	470,829	436,832
5000/5399	Commodities	593,556	745,658	523,002	581,972	646,440
5400/5999	Other Operating Expense	6,545	5,468	10,500	7,000	15,500
6000/6999	Capital Outlay	10,762	23,480	57,000	72,627	15,500
Total Operating Expenses		\$ 4,388,963	\$ 4,634,419	\$ 5,198,296	\$ 4,699,671	\$ 5,610,602

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
7200	Parks	\$ 2,451,069	\$ 2,689,715	\$ 2,667,144	\$ 2,500,374	\$ 2,751,141
7210	Recreation	1,115,481	1,178,718	1,687,693	1,360,591	1,750,494
7220	Cultural Center	822,413	765,986	843,459	838,706	1,108,967
Total Operating Expenses		\$ 4,388,963	\$ 4,634,419	\$ 5,198,296	\$ 4,699,671	\$ 5,610,602

OUR MISSION:

THE ROYAL PALM BEACH PARKS AND RECREATION DEPARTMENT, THROUGH A COORDINATED EFFORT, SEEKS TO ENRICH THE QUALITY OF LIFE OF THE CITIZENS WE SERVE, BY PROVIDING SAFE AND ACCESSIBLE RECREATIONAL FACILITIES AND A DIVERSIFIED PROGRAM OF RECREATIONAL ACTIVITIES FOR ALL CITIZENS, IN AN EFFECTIVE, EFFICIENT, EQUITABLE AND RESPONSIVE MANNER.

OUR VISION:

“GENERATING COMMUNITY ENGAGEMENT THROUGH PARKS, RECREATION, CULTURAL AND COMMUNITY EVENTS .”

Parks Division:

CONNECTING OUR COMMUNITY THROUGH QUALITY PARKS AND OPEN SPACE

Goal:

To develop, operate and maintain park facilities that enrich the quality of life for residents and visitors alike.

Major Objectives

1. Continue setting GPS co-ordinates for all park structures, equipment & fixtures.
2. Continue to aggressively pursue public and private grants and donations.
3. Maintain Park facilities at a level consistent with the uses and desires of ever changing and growing community.
4. Seek training opportunities for the development of staff.
5. Installation of Security Cameras in various parks.
6. Develop a tree inventory

Performance/Workload Indicators	Actual 2018/2019	Projected 2019/2020	Estimated 2020/2021
No. of Parks	24	24	24
Park Acreage	512.2	512.2	498.2
Athletic Fields Maintained	25	25	25
Courts Maintained	38	38	38
Play Structures Maintained	17	17	19
Recreation Bldgs. Maintained	19	19	22
Pavilions Maintained	41	41	42
Fishing Docks Maintained	14	14	15

Number of Personnel

2017/2018: 27 f/t, 12 p/t 2018/2019: 26 F/T, 8 P/T 2019/2020: 26 F/T, 8 P/T

Major Budget/Service Level Changes

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Parks
001-7200-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	1,147,842	1,179,402	1,232,061	1,091,910	1,145,631
1399	Salaries - Other					0
1499	Overtime	33,436	22,749	10,000	22,514	15,000
2198	Medicare	16,530	16,712	18,278	14,948	16,955
2199	FICA	70,680	71,456	78,152	63,920	72,496
2299	Retirement Contrib	92,739	98,756	105,892	91,092	297,117
2399	Life/Health Ins.	321,694	339,652	370,134	266,184	331,305
	Sub Total	1,682,921	1,728,727	1,814,517	1,550,568	1,878,504
CONTRACTUAL SERVICES						
3490	Other Contractual Services	107,292	80,594	133,670	135,000	139,670
	Sub Total	107,292	80,594	133,670	135,000	139,670
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	213	829	1,000	67	500
4111	Cell Phone Allowance	1,680	1,680	2,544	2,544	2,544
4420	Leases - Equipment	4,102	5,217	4,000	4,464	7,000
4499	Leases-Other	2,304	2,436	2,500	2,279	2,500
4610	R&M Building	48,666	37,594	40,000	40,000	45,000
4620	R&M Vehicles	17,384	26,727	15,000	19,676	20,000
4630	R&M Equipment	54,040	42,753	45,000	40,000	45,000
4660	R&M Grounds	195,239	241,351	209,500	288,025	231,000
4890	Promotional Activities	4,432	2,842	5,000	7,000	10,000
4920	Legal Ads	182	609	1,500	3,000	2,000
	Sub Total	328,242	362,038	326,044	407,055	365,544
COMMODITIES						
5110	Office Supplies	5,744	2,108	4,000	3,011	3,000
5210	Fuel & Lube	51,188	58,769	62,313	46,894	63,423
5220	Operating Supplies	22,877	33,383	20,000	20,000	20,000
5221	Chemicals	144,113	144,986	180,000	180,000	180,000
5231	Uniforms/Maintenance	10,283	8,878	12,000	12,000	12,000
5240	Furniture/Equipment <\$5,000	43,881	40,510	37,000	40,000	40,000
5241	Clothing Allowance	4,291	4,659	5,100	6,273	6,000
5252	Janitorial Supplies	19,656	21,459	20,000	20,922	20,000
5253	Traffic Signs & Posts	1,294	4,796	5,000	5,000	6,000
5290	Hurricane Supplies	15,596	171,708	5,000	0	5,000
	Sub Total	318,923	491,256	350,413	334,101	355,423
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	985	910	1,000	1,500	1,500
5440	Training/Ed	1,944	2,710	4,000	2,000	2,000
	Sub Total	2,929	3,620	5,000	3,500	3,500
CAPITAL OUTLAY						
6382	Widescreens/Fence Caps					
6499	Machinery & Equip	10,762	23,480	37,500	70,151	8,500
	Sub Total	10,762	23,480	37,500	70,151	8,500
GRAND TOTAL		2,451,069	2,689,715	2,667,144	2,500,374	2,751,141

Recreation Division

With cooperation and input from our residents, the Recreation Division provides recreational, educational and fitness programs designed to meet the needs and interests of our citizens of all ages.

GOAL:

PROVIDE RECREATION IN AN EFFECTIVE, EFFICIENT AND LOGICAL MANNER.

Major Objectives

1. Increase program participation through the introduction of new programs.
2. Establish a Senior’s transportation program
3. Establish a child care licensed program(s).
4. Establish a fitness program at Commons Park.
5. Establish a senior breakfast program.
6. Establish a senior silver sneakers program.
7. Establish a nutrition program for seniors.

Performance/Workload Indicators	Actual 2017/2018	Projected Actual 2018/2019	Estimated 2019/2020
No. of Recreational Programs Provided	40	40	44
No. of Recreational Program Participants	3,600	3,700	3,700
No. of Senior Arts & Crafts Programs Offered	24	24	25
No. of Senior Programs Offered	72	76	77
No. of Senior Participants	5,200	5,600	5,650
New Recreation/Senior Programs Introduced	7	9	9
Percentage of Pavilion Reservations	32%	43%	48%
Percentage of Athletic Field Usage	70%	75%	78%

Number of Personnel

2017/2018: 8 f/t, 22 p/t

2018/2019: 9 f/t, 22 p/t

2019/2020: 11f/t, 20 p/t

Major Budget/Service Level Changes

- P/T staff is determined by revenues.
- Increased Rentals, evenings and weekends. (from Harvin Ctr.)
- Addition of all Senior programs from the CC.
- DELETE: (2) P/T Facility Attendants ADD: (2) F/T Facility Attendants

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Recreation
001-7210-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	126,801	128,966	129,975	130,996	130,358
1299	Salaries - Regular	436,597	468,389	672,685	540,514	652,128
1399	Salaries - Other	49,257	52,240			0
1499	Overtime	5,315	3,142	3,000	4,000	4,000
2198	Medicare	8,542	9,099	11,826	9,506	11,411
2199	FICA	36,343	38,907	50,568	40,648	48,794
2299	Retirement Contrib	61,610	67,463	82,224	77,350	199,975
2399	Life/Health Ins.	155,895	140,719	176,777	120,862	209,363
	Sub Total	880,360	908,925	1,127,055	923,876	1,256,029
CONTRACTUAL SERVICES						
3490	Other Contractual Services	30,787	36,654	54,000	35,000	40,000
3492	Athletic Programs	63,205	63,954	66,000	60,000	61,500
3493	Camp Programs	12,171	12,271	41,500	41,500	41,500
3494	Arts & Crafts Programs	37,649	56,459	48,000	15,000	15,000
3495	Senior Transportation			45,000	10,000	45,000
3496	Contract Labor-Senior Prog			91,250	110,000	112,500
3497	Contract Labor-Senior Arts/Crafts			18,250	9,671	0
	Sub Total	143,812	169,338	364,000	281,171	315,500
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	1,678	4	1,700	33	1,700
4110	Communications	144	59		19	0
4111	Cell Phone Allowance	3,360	3,383	5,088	5,000	4,240
4420	Leases - Equipment	5,863	7,328	8,000	8,000	8,000
4499	Leases-Other	1,329	1,787	2,000	1,672	2,000
4610	R&M Building	11,108	5,133	16,000	16,000	16,000
4620	R&M Vehicles	1,777	315	3,000	3,000	3,000
4630	R&M Equipment	3,282	2,947	6,000	5,149	6,000
4710	Printing & Binding	127		1,500	1,000	1,000
4890	Promotional Activities		80		0	0
4920	Legal Ads	590	263	1,000	0	1,000
4990	Other Current Charges				-	0
	Sub Total	29,258	21,299	44,288	39,872	42,940
COMMODITIES						
5110	Office Supplies	3,453	6,012	7,500	6,657	7,500
5210	Fuel & Lube	1,207	1,450	2,500	520	576
5220	Operating Supplies	3,413	5,544	15,000	11,153	13,000
5222	Athletic Programs	17,836	14,982	24,200	24,000	31,900
5223	Camp Programs	20,880	21,847	27,000	27,000	30,000
5224	Arts & Crafts Programs		462	500	522	500
5225	Special Events	117	4,755		(198)	
5226	Seniors Programs Supplies			25,600	21,967	23,000
5231	Uniforms/Maintenance	769	2,897	6,200	3,830	6,200
5240	Furniture/Equipment <\$5,000	3,947	6,808	3,000	8,980	3,000
5241	Clothing Allowance	100	138	2,350	1,880	2,350
5252	Janitorial Supplies	8,008	13,181	15,000	7,361	15,000
5290	Hurricane Supplies	289			0	0
	Sub Total	60,019	78,076	128,850	113,671	133,026
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	873	468	1,000	0	1,000
5440	Training/Ed	1,159	612	3,000	2,000	2,000
	Sub Total	2,032	1,080	4,000	2,000	3,000
CAPITAL OUTLAY						
6499	Machinery & Equipment			13,000	0	0
6699	Office Furn & Equipment			6,500	-	0
	Sub Total	-	-	19,500	-	-
GRAND TOTAL		1,115,481	1,178,718	1,687,693	1,360,591	1,750,494

CULTURAL EVENTS & FACILITIES

Conducts diverse programs and services that promote citizen involvement and a strong sense of community while striving to increase the social and cultural well-being of our residents and visitors.

GOAL:

GENERATE COMMUNITY ENGAGEMENT THROUGH COMMUNITY EVENTS AND PROVIDING QUALITY FACILITIES

Rocktoberfest, Fallfest, Winterfest, Mayor’s Benefit Golf Tournament, Camaro Club Car Show, July 4th, Veterans Day, Memorial Day, Green Market, Concert Series, Food Truck Expos, Movie Nights, Craft Shows, Kids Yard Sale, Community Yard Sale, Cultural Diversity Day, Bike Rodeo, July Parks and Recreation Month.

Major Objectives

1. Establish an annual inflatable event.
2. Establish annual golf tournament.
3. Establish an annual car show event.
4. Develop “Art and Jewelry showcase”.
5. Enhancement of Community Events.
6. Create an electronic “Virtual Tour” of the Cultural Center.
7. Establish three (3) annual special events in the Cultural Center.
8. Establish the Cultural Center as a premier rental facility for Business & Social Functions

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
No. of Community Events	60	62	65
Cost of Community Events	\$316,251	\$321,500	\$335,000
Commons Park Vehicle Traffic Count	215,000	225,000	250,000
No. of Cultural Center Facility Reservations	-	400	550
Percentage of Weekend Banquet Hall Reservations	61%	62%	65%

Number of Personnel

2017/2018: 3F/T; 8 P/T

2018/2019: 7 F/T, 8 P/T

2019/2020: 7 FT; 8 P/T

Major Budget/Service Level Changes

- Responsible for all rental facilities & community events.
- The remodeling and expansion of the Cultural Center.

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Cultural Center
001-7220-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	264,908	240,112	431,691	320,232	441,802
1499	Overtime	355		1,000	3,000	3,000
2198	Medicare	3,896	3,513	6,296	4,606	6,445
2199	FICA	16,658	15,021	26,922	19,696	25,306
2299	Retirement Contrib	20,172	19,190	35,797	26,920	103,714
2399	Life/Health Ins.	15,982	16,350	105,714	72,406	58,461
	Sub Total	<u>321,971</u>	<u>294,186</u>	<u>607,420</u>	<u>446,860</u>	<u>638,728</u>
CONTRACTUAL SERVICES						
3490	Other Contractual Services	183,073	191,753	175,152	236,673	267,900
3493	Camp Programs			2,000	0	0
3494	Arts & Crafts Programs	11,885	12,947		0	0
3495	Senior Transportation Services				0	0
3496	Seniors Programs	71,113	74,908		(6,906)	0
	Sub Total	<u>266,071</u>	<u>279,608</u>	<u>177,152</u>	<u>229,768</u>	<u>267,900</u>
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	146	129	300	0	300
4111	Cell Phone Allowance	1,680	1,357	848	1,659	848
4499	Leases-Other	938	1,278	1,000	3,416	5,200
4610	R&M Building	4,030	166	5,000	5,000	5,000
4620	R&M Vehicles				0	0
4630	R&M Equipment		175	1,000	0	1,000
4710	Printing & Binding		847	1,000	2,000	5,000
4890	Promotional Activities	11,169	11,146	3,500	10,337	10,000
4920	Legal Ads	210		1,000	1,490	1,000
	Sub Total	<u>18,173</u>	<u>15,098</u>	<u>13,648</u>	<u>23,902</u>	<u>28,348</u>
COMMODITIES						
5110	Office Supplies	2,862		3,000	3,000	5,000
5210	Fuel & Lube	174	500	739	275	1,191
5220	Operating Supplies	12,756	7,518	8,000	8,000	5,000
5223	Camp Programs				0	0
5224	Arts & Crafts Programs	45	801		79	32,000
5225	Special Events	171,652	146,227	18,500	100,000	92,200
5226	Seniors Programs	19,794	19,857		1,300	0
5231	Uniforms/Maintenance	564	393	1,500	1,500	2,000
5240	Furniture/Equipment <\$5,000	2,833	82	1,000	10,000	9,600
5241	Clothing Allowance	522		1,000	1,000	1,000
5252	Janitorial Supplies	3,412	948	10,000	9,045	10,000
	Sub Total	<u>214,614</u>	<u>176,326</u>	<u>43,739</u>	<u>134,200</u>	<u>157,991</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,584	668	1,000	1,000	8,500
5440	Training/Ed		100	500	500	500
	Sub Total	<u>1,584</u>	<u>768</u>	<u>1,500</u>	<u>1,500</u>	<u>9,000</u>
CAPITAL OUTLAY						
6299	Buildings				2,476	7,000
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,476</u>	<u>7,000.00</u>
GRAND TOTAL		<u><u>822,413</u></u>	<u><u>765,986</u></u>	<u><u>843,459</u></u>	<u><u>838,706</u></u>	<u><u>1,108,967</u></u>

Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 117,982	\$ 127,145	\$ 132,691	\$ 155,240	\$ 155,609
3000/3999	Contractual Services	8,575	4,019	22,300	1,653	23,600
4000/4999	Other Charges & Services	1,755,986	1,699,954	2,006,988	1,907,214	2,010,582
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,882,543	\$ 1,831,118	\$ 2,161,979	\$ 2,064,107	\$ 2,189,791

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
9900	Non-Departmental	\$ 1,882,543	\$ 1,831,118	\$ 2,161,979	\$ 2,064,107	\$ 2,189,791
Total Operating Expenses		\$ 1,882,543	\$ 1,831,118	\$ 2,161,979	\$ 2,064,107	\$ 2,189,791

BUDGETARY ACCOUNT SUMMARY
Non Departmental
001-9900-599

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
	PERSONNEL SERVICES					
2499	Workers Compensation	117,982	120,820	132,691	143,705	151,609
2599	Unemployment Compensation		6,325		11,535	4,000
	Sub Total	<u>117,982</u>	<u>127,145</u>	<u>132,691</u>	<u>155,240</u>	<u>155,609</u>
	CONTRACTUAL SERVICES					
3190	Other Services - Professional	8,575	4,019	22,300	1,653	23,600
	Sub Total	<u>8,575</u>	<u>4,019</u>	<u>22,300</u>	<u>1,653</u>	<u>23,600</u>
	OTHER CHARGES & SVCS					
4110	Communication Svcs	100,013	99,879	109,600	118,742	108,100
4299	Postage	36,727	30,212	59,492	24,048	35,712
4310	Utilities - Water/Sewer	149,760	127,329	165,000	161,846	164,000
4311	Utilities - Stormwater Fee	32,839	40,586	55,000	55,267	55,000
4320	Utilities - Electric	862,849	829,429	985,000	888,485	932,909
4330	Utilities - LP Gas	1,651	1,442	1,500	1,778	1,778
4340	Utilities - Trash Disposal	65,458	62,807	75,000	57,148	70,000
4510	Insurance - Gen Liability	116,989	147,298	160,816	185,820	196,040
4520	Insurance - Vehicle	29,247	26,386	27,481	32,345	34,124
4530	Insurance - Property	307,781	280,959	293,599	301,383	317,959
4545	Insurance - Claims	13,809	12,000	25,000	25,000	25,000
4550	Insurance - Other	30,544	33,216	42,500	42,500	60,460
4990	Other Current Charges	2,655	2,713	6,500	5,812	6,500
5220	General Operating Supplies	5,664	5,698	500	7,041	3,000
5240	Furniture/Equipment <\$5,000					
	Sub Total	<u>1,755,986</u>	<u>1,699,954</u>	<u>2,006,988</u>	<u>1,907,214</u>	<u>2,010,582</u>
	GRAND TOTAL	<u><u>1,882,543</u></u>	<u><u>1,831,118</u></u>	<u><u>2,161,979</u></u>	<u><u>2,064,107</u></u>	<u><u>2,189,791</u></u>

**VILLAGE OF ROYAL PALM BEACH
STORMWATER UTILITY FUND - 407
BUDGET SUMMARY**

CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 DEPT REQUEST	FY 2020 ADOPTED BUDGET
Current Revenues	798,110	937,357	1,080,000	1,114,206	1,080,000	1,080,000
Carryover		158,624	256,801	256,801	180,844	180,844
TOTAL REVENUES	798,110	1,095,981	1,336,801	1,371,007	1,260,844	1,260,844

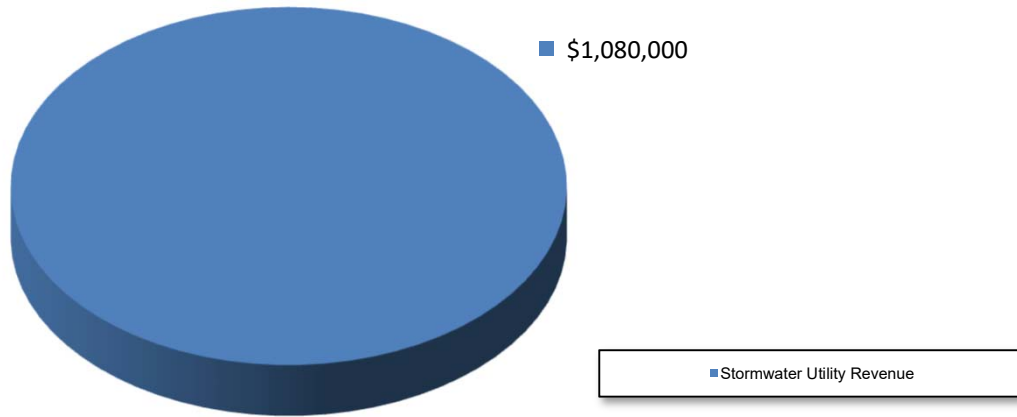
DEPARTMENT	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 DEPT REQUEST	FY 2020 ADOPTED BUDGET
Operating Expenditures:						
Utilities	734,354	761,705	1,019,622	781,415	1,111,809	1,111,809
Non-Departmental	68,696	38,850	117,179	119,571	49,035	49,035
Sub-Total	803,050	800,555	1,136,801	900,986	1,160,845	1,160,845
Transfers			200,000	200,000	100,000	100,000
TOTAL DEPARTMENTS	803,050	800,555	1,336,801	1,100,986	1,260,845	1,260,844

**VILLAGE OF ROYAL PALM BEACH
STORMWATER UTILITY FUND - 407
CATEGORY SUMMARY**

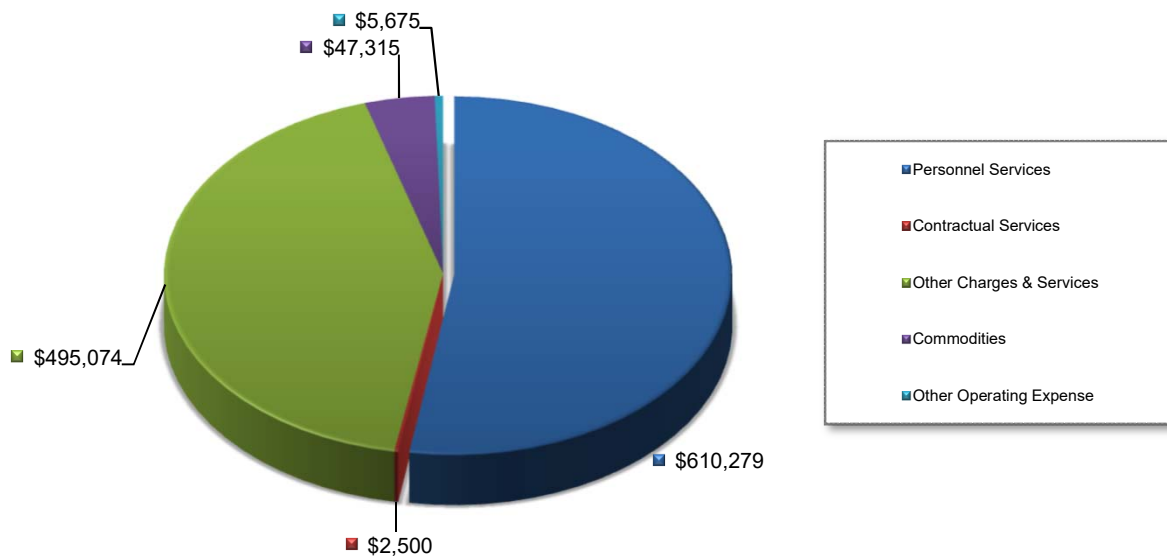
OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
3200000/3299999	Licenses and Permits	798,110	905,257	1,080,000	1,114,206	1,080,000
3900000/3999999	Carryover	0	158,624	256,801	256,801	180,844
	TOTAL AVAILABLE	798,110	1,063,881	1,336,801	1,371,007	1,260,844

OBJECT CODE NO.	CATEGORY	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	475,395	478,410	532,151	403,288	610,279
3000/3999	Contractual Services			2,500		2,500
4000/4999	Other Charges & Services	234,968	287,464	479,518	383,250	495,074
5000/5399	Commodities	29,211	32,372	44,831	37,368	47,315
5400/5999	Other Operating Expense	2,654	2,309	2,800	2,079	5,675
6000/6999	Departmental Capital Outlay					
9000/9999	Reserves	60,822		75,000	75,000	
	TOTAL OPER EXPENDITURES	803,049	800,554	1,136,799	900,985	1,160,844
8000/8999	Transfers		100,000	200,000	200,000	100,000
	TOTAL EXPENDITURES	803,049	900,554	1,336,799	1,100,985	1,260,844

REVENUE BY SOURCE UTILITY FUND



EXPENDITURES BY SOURCE UTILITY FUND

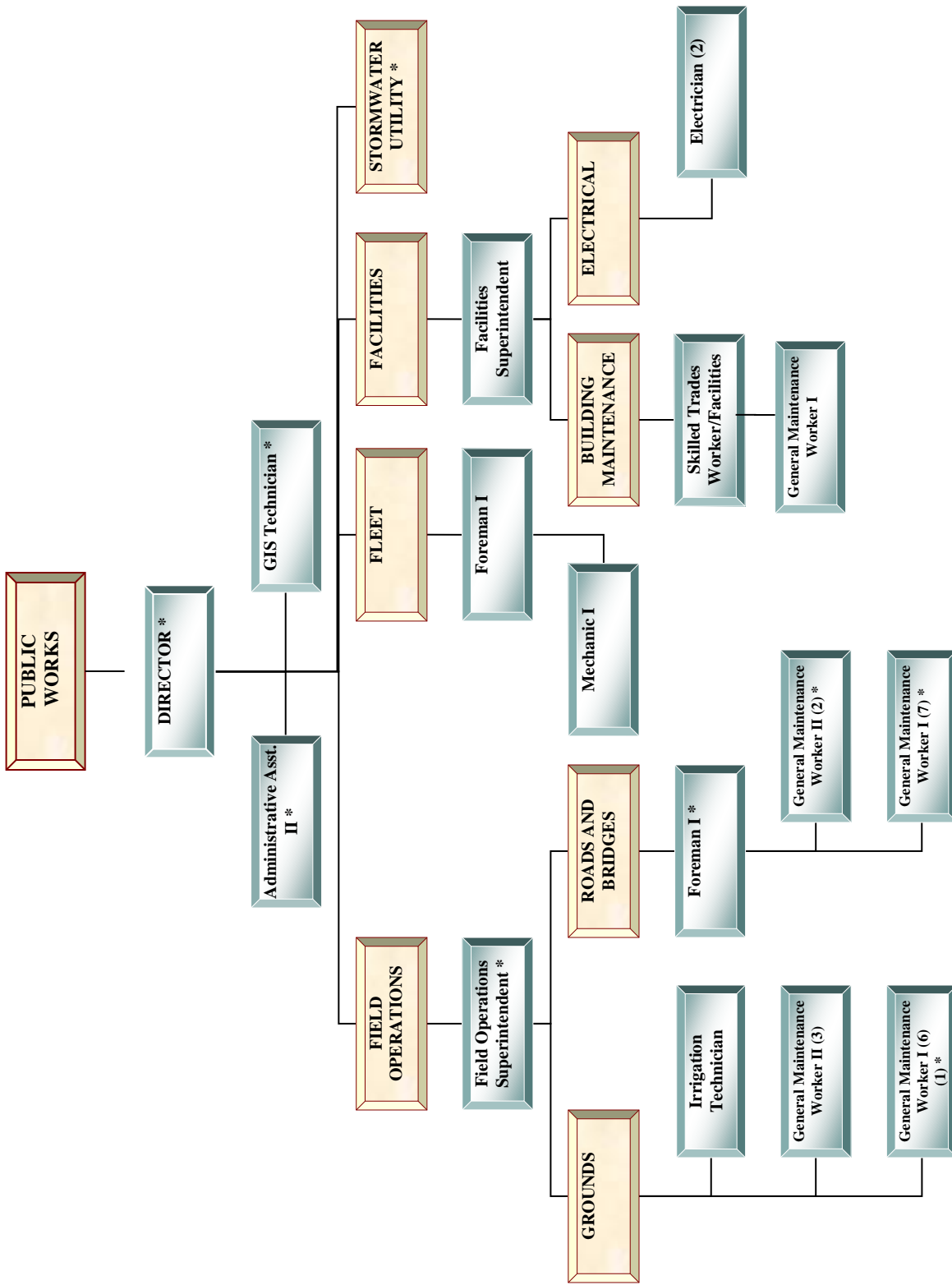


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**VILLAGE OF ROYAL PALM BEACH
STORMWATER UTILITY FUND - 407/REVENUE PROJECTIONS
FY 2020 BUDGET**

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 DEPT REQUEST	FY 2020 ADOPTED BUDGET
	<u>Licenses and Permits</u>						
3295000	Stormwater Fee	798,110	905,257	1,080,000	1,114,206	1,080,000	1,080,000
	Sub-Total	798,110	905,257	1,080,000	1,114,206	1,080,000	1,080,000
3699000	Miss Revenue		32,100				
	Total Revenue	798,110	937,357	1,080,000	1,114,206	1,080,000	1,080,000
	<u>Non-Revenue</u>						
3990100	Carryover	0	158,624	256,801	256,801	180,844	180,844
	Sub-Total	0	158,624	256,801	256,801	180,844	180,844
	Grand Total	798,110	1,095,981	1,336,801	1,371,007	1,260,844	1,260,844

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* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Stormwater Operations

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 475,395	\$ 478,410	\$ 532,151	\$ 403,288	\$ 610,279
3000/3999	Contractual Services	0	0	2,500	0	2,500
4000/4999	Other Charges & Services	227,094	248,614	437,339	338,679	446,039
5000/5399	Commodities	29,211	32,372	44,831	37,368	47,315
5400/5999	Other Operating Expense	2,654	2,309	2,800	2,079	5,675
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves					
Total Operating Expenses		\$ 734,354	\$ 761,705	\$ 1,019,621	\$ 781,414	\$ 1,111,808

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
3800	Stormwater Utility	\$ 734,354	\$ 761,705	\$ 1,019,622	\$ 781,415	\$ 1,111,809
Total Operating Expenses		\$ 734,354	\$ 761,705	\$ 1,019,622	\$ 781,415	\$ 1,111,809

Stormwater Utility – 407-3800-538

Department Description

Administration

Provides planning, supervision and coordination of Public Work’s services which interact with all other departments of the Village.

Stormwater

Provides preventive maintenance, repair and installation as well as receives work order requests with regards to canals and drainage systems. Identifies and complies with NPDES and other environmental rules associated with storm water management within the Village limits.

Major Goals

1. Develop work plan for the assessment and dredging of canal system and develop long term capital improvement program to address needs.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2017/2018	Projected 2018/2019	Estimated 2019/2020
Storm Structures Maintained (1,754 Total in System)	579	175	175
Storm Pipe Maintained (79.1 miles in System)	15.8	8.0	8.0
Miles of Canal Maintained	19.8	19.8	19.8

Number of Personnel

2017/2018: 6.50 f/t 2018/2019: 6.50 f/t 2019/2020 6.50 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY
Stormwater Utility
407-3800-538

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
PERSONNEL SERVICES					
1199 Executive Salaries	63,716	64,202	64,704	65,212	66,192
1299 Salaries - Regular	241,827	250,413	269,583	251,856	299,922
1499 Overtime	12,115	6,881	5,000	1,805	2,500
2198 Medicare	4,367	4,406	4,918	3,684	5,354
2199 FICA	17,946	18,269	21,028	14,618	22,891
2299 Retirement Contrib	33,612	35,634	38,228	29,460	93,817
2399 Life/Health Ins.	101,812	98,605	128,690	36,653	119,603
Sub Total	<u>475,395</u>	<u>478,410</u>	<u>532,151</u>	<u>403,288</u>	<u>610,279</u>
CONTRACTUAL SERVICES					
3190 Other Services - Professional			2,500		2,500
3490 Other Contractual Services				0	0
Sub Total	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>
OTHER CHARGES & SVCS					
4010 Travel & Per Diem	723	64	750	529	750
4111 Cell Phone Allowance	739	739	739	739	739
4340 Utilities - Trash Disposal				0	0
4420 Leases - Equipment	769	766	750	737	750
4620 R&M Vehicles	3,662	3,626	6,000	4,419	5,000
4630 R&M Equipment	11,262	14,041	9,500	7,697	9,500
4650 Maintenance Contracts	208,336	227,324	417,300	322,490	427,000
4660 R&M Grounds	60	110	250	407	250
4890 Promotional Activities	1,051	1,502	1,000	945	1,000
4920 Legal Ads	482		500	300	500
4940 Licenses & Fees	10	265	250	60	250
4990 Other Current Charges		177	300	356	300
Sub Total	<u>227,094</u>	<u>248,614</u>	<u>437,339</u>	<u>338,679</u>	<u>446,039</u>
COMMODITIES					
5110 Office Supplies	255	491	500	616	500
5210 Fuel & Lube	19,998	20,626	24,181	20,145	25,915
5220 Operating Supplies	1,951	996	1,500	1,399	1,500
5231 Uniforms/Maintenance	4,148	3,899	3,250	4,241	4,000
5240 Furniture/Equipment <\$5,000	837	833	2,500	2,323	2,500
5241 Clothing Allowance	497	560	900	755	900
5290 Hurricane Expenditures		1,661		0	0
5320 Repairs - Drainage	1,525	3,306	10,000	7,358	10,000
5399 Repairs - Other Road			2,000	531	2,000
Sub Total	<u>29,211</u>	<u>32,372</u>	<u>44,831</u>	<u>37,368</u>	<u>47,315</u>
OTHER OPERATING EXPENSE					
5410 Subscriptions/Memberships	1,227	1,030	925	800	800
5440 Training/Ed	595	447	875	539	875
5450 Tuition Reimbursement	832	832	1,000	740	4,000
Sub Total	<u>2,654</u>	<u>2,309</u>	<u>2,800</u>	<u>2,079</u>	<u>5,675</u>
GRAND TOTAL	<u><u>734,354</u></u>	<u><u>761,705</u></u>	<u><u>1,019,622</u></u>	<u><u>781,415</u></u>	<u><u>1,111,809</u></u>

BUDGETARY ACCOUNT SUMMARY
Stormwater Utility
Debt Service and Transfers
407-8100-581

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 PROPOSED BUDGET
0303 TRANSFERS -407-8100-581 Capital Improvement Fund 407		100,000	200,000	200,000	100,000
GRAND TOTAL		100,000	200,000	200,000	100,000

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Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
1000/2999	Personnel Services					
3000/3999	Contractual Services					
4000/4999	Other Charges & Services	7,874	38,850	42,179	44,571	49,035
5000/5399	Commodities					
5400/5999	Other Operating Expense					
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves	60,822	0	75,000	75,000	-
Total Operating Expenses		\$ 68,696	\$ 38,850	\$ 117,179	\$ 119,571	\$ 49,035

OBJECT CODE NO.	OPERATING RECAP	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
9900	Non-Departmental		\$ 38,850	\$ 117,179	\$ 119,571	\$ 49,035
Total Operating Expenses		\$ -	\$ 38,850	\$ 117,179	\$ 119,571	\$ 49,035

BUDGETARY ACCOUNT SUMMARY
Stormwater Utility
Non-Departmental
407-9900-599

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 ADOPTED BUDGET
	OTHER CHARGES & SVCS					
4311	Utilities - Stormwater Fee	7,874	8,809	8,594	10,986	9,000
4995	Admin Fee - General Fund		30,041	33,585	33,585	40,035
	Sub Total	<u>7,874</u>	<u>38,850</u>	<u>42,179</u>	<u>44,571</u>	<u>49,035</u>
	NON EXPEND					
9900	Reserve	60,822		75,000	75,000	0
	Sub Total	<u>60,822</u>	<u>0</u>	<u>75,000</u>	<u>75,000</u>	<u>0</u>
	GRAND TOTAL	<u><u>68,696</u></u>	<u><u>38,850</u></u>	<u><u>117,179</u></u>	<u><u>119,571</u></u>	<u><u>49,035</u></u>

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

CATEGORY	FY 2017 ACTUAL	FY2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 DEPT REQUEST	FY 2020 ADOPTED BUDGET
<u>REVENUES</u>						
Recreation Facilities Fund	983,202	982,945	885,074	848,534	862,671	862,671
Community Beautification Fund	172,684	414,122	453,766	380,586	292,492	292,492
Impact Fee Fund	3,677,698	3,000,271	3,093,530	3,752,140	3,709,493	3,709,493
Sales Surtax Capital Project Fund	1,858,790	4,517,344	7,059,703	6,030,626	9,612,116	9,612,116
General Capital Improvements Fund	8,691,280	7,718,407	6,893,502	3,248,913	3,467,480	3,467,480
Stormwater Capital Projects	-	100,000	265,013	300,000	500,080	500,080
TOTAL REVENUES	15,383,654	16,733,089	18,650,588	14,560,800	18,444,333	18,444,333

DEPARTMENT	FY 2017 ACTUAL	FY2018 ACTUAL	FY 2019 ADOPTED BUDGET	FY 2019 PROJECTED ACTUAL	FY 2020 DEPT REQUEST	FY 2020 ADOPTED BUDGET
<u>EXPENDITURES</u>						
Village Council	-	-	-	-	-	-
Village Manager	-	-	50,000	-	-	-
Community Development	-	24,877	65,000	70,000	-	-
Finance	105,302	142,343	426,005	157,307	478,888	478,888
Public Buildings	502,352	1,955,538	500,000	128,846	500,000	500,000
Engineering	1,434,764	360,315	3,541,920	2,595,252	2,202,049	2,202,049
Public Works	1,769,445	2,306,652	4,955,087	2,174,706	2,975,911	2,975,911
Parks & Recreation	2,274,431	2,511,603	2,242,429	796,051	3,299,000	3,299,000
Transfer Out	205,000	50,000	-	-	-	-
Reserve for Future CIP	9,092,360	9,381,762	6,870,147	8,638,638	8,988,485	8,988,485
TOTAL EXPENDITURES	15,383,654	16,733,089	18,650,588	14,560,800	18,444,333	18,444,333

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Village of Royal Palm Beach
 Capital Improvement Program
 Recreation Facilities Fund - 101

	FY2019 CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
Source of Funds:						
<u>Carryover</u>	15,000	847,499	282,671	282,728	282,785	282,842
Interest	0	172	57	57	57	57
Total Revenue	15,000	847,671	282,728	282,785	282,842	282,899

Use Of Funds:

Parks & Recreation

**PR1602-Comm Parking Expan	15,000	565,000	-			
Total Expenditure	15,000	565,000	-	-	-	-

Reserve for Future CIP	-	282,671	282,728	282,785	282,842	282,899
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**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Parking Lot Expansion		PR1602		101			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks			Village Engineer		
Project Location							
West side of Sporting Center at RPB Commons Park.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Construction	565,000	0	0	0	0	565,000	0
Engineering/Architecture	0	0	0	0	0	15,000	15,000
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$565,000	\$0	\$0	\$0	\$0	\$580,000	\$15,000
Funding Source - Fund Balance							
Parks Impact Fees Fund Balance							
Project Description							
Expand existing parking lot, improvements include minor drainage modification, signing and striping, new ADA curb ramps, and landscaping.							
Project Justification							
Provide additional parking spaces to meet the growing demand of Commons Park.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach
 Capital Improvement Program
 Beautification Fund - 102

	FY2019					
	CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
<u>Source of Funds:</u>						
Carryover	-	292,434	192,492	192,530	192,569	192,608
Interest	-	58	38	39	39	39
Total Revenue	-	292,492	192,530	192,569	192,608	192,647
<u>Use Of Funds:</u>						
<u>Public Works</u>						
PW2006 Okeechobee Blvd West						
Landscape Improvement		100,000				
Total Expenditures	-	100,000	-	-	-	-
Reserve for Future CIP	-	192,492	192,530	192,569	192,608	192,647

**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Okeechobee Blvd West Landscape Improvement		PW2006		102			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Okeechobee Boulevard							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	85,000	0	0	0	0	85,000	0
Engineering/Architecture	15,000	0	0	0	0	15,000	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Design & construct irrigation well, pump, irrigation lines and landscaping for the Okeechobee Boulevard corridor west of Crestwood Boulevard. Project includes permitting the improvements with Palm Beach County.							
Project Justification							
The section of Okeechobee Blvd west of Crestwood Blvd is not landscaped and does not have irrigation. The irrigation will be extended from Crestwood Blvd to Folsom Rd and the landscaping plan will include the roadway median and the area south of Okeechobee Blvd from Crestwood to Folsom.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

**Village of Royal Palm Beach
Capital Improvement Program
Impact Fee Fund - 301**

	FY2019					
	CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
Source of Funds:						
<u>Carryover</u>						
Public Buildings	-	583,002	313,562	378,862	500,710	556,307
Roads	168,519	1,142,608	1,327,183	1,426,040	1,736,547	1,865,529
Parks & Recreation	-	871,170	320,229	378,286	(263,645)	(238,419)
Sub-Total	168,519	2,596,780	1,960,974	2,183,188	1,973,612	2,183,417
<u>Impact Fees</u>						
Public Buildings		230,443	65,237	121,772	55,497	48,042
Roads		284,346	98,592	310,222	128,635	55,029
Parks & Recreation		428,885	107,993	107,993	100,279	92,565
Sub-Total		943,674	271,822	539,987	284,411	195,636
<u>Interest</u>						
Public Buildings		117	63	76	100	111
Roads		229	265	285	347	373
Parks & Recreation		174	64	76	(53)	(48)
Sub-Total		520	392	437	394	436
<u>Other Sources:</u>						
<u>Grants</u>						
PR2102-LWC-Crestwood North Park				200,000		
Sub-Total	-	-	-	200,000	-	-
Total Revenue	168,519	3,540,974	2,233,188	2,923,612	2,258,417	2,379,489
<u>Use of Funds:</u>						
<u>Public Buildings</u>						
EN2001-Village Hall		500,000				
Sub-Total	-	500,000	-	-	-	-
<u>Roads</u>						
**EN1802-Village Wide Traffic Calm	168,519	-	-	-	-	-
EN2003-Madrid Rd Connect to SR7	-	100,000	-	-	-	-
Sub-Total	168,519	100,000	-	-	-	-
<u>Parks & Recreation</u>						
PR1901-Southern Blvd Park	-		-	-	75,000	1,500,000
PR1903-Commons Lighting	-	980,000				
PR2102-Crestwood North Park	-	-	50,000	950,000	-	-
Sub-Total	-	980,000	50,000	950,000	75,000	1,500,000
Total Expenses	168,519	1,580,000	50,000	950,000	75,000	1,500,000
Reserve for Future CIP	-	1,960,974	2,183,188	1,973,612	2,183,417	879,489

**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Wide Traffic Calming		EN1802		301			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Local Public Roadways							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	168,519	168,519
Total	\$0	\$0	\$0	\$0	\$0	\$168,519	\$168,519
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Design and construct traffic calming devices within local public roadway corridors.							
Project Justification							
The roadway links meet the criteria established in the traffic calming policy.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall		EN2001		301			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Engineering			Village Engineer		
Project Location							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Engineering/Architecture	500,000	0	0	0	0	500,000	0
Total	\$500,000	\$0	\$0	\$0	\$0	\$500,000	\$0
Funding Source - Fund Balance							
Impact Fee - Fund Balance							
Project Description							
Demolish the existing Village hall building and construct a new 19,000 sf two-story building. The project will include temporary offices, new parking, and other improvements required to connect the campus with the proposed building.							
Project Justification							
The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to layout and structural limitations it is less expensive to completely replace the building.							
Project Alternatives							
Only complete the restroom ADA improvements and contract more services.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

EN2001

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Madrid Rd Connection to SR7		EN2003		301			
Program Category	Project Type	Division			Project Manager		
Roads	New	Engineering			Village Engineer		
Project Location							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	100,000	0	0	0	0	100,000	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Construct a right out only connection to SR7 at the Madrid circle.							
Project Justification							
The connection will reduce vehicular travel distance for neighborhoods South of Okeechobee Blvd.							
Project Alternatives							
La Mancha Ave. extension to Okeechobee Blvd.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2003

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Southern Blvd. Park		PR1901		301			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks			Village Engineer		
Project Location							
S.E. of the intersection of Southern Blvd. and 103rd Avenue							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	1,500,000	1,500,000	0
Engineering/Architecture	0	0	0	75,000	0	75,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$75,000	\$1,500,000	\$1,575,000	\$0
Funding Source - Fund Balance							
Impact Fee Fund Balance							
Project Description							
Design and construction of a 10-15 acre park within the recently annexed properties located south of Southern Blvd. and west of the Lowes Plaza.							
Project Justification							
The project will add a public park south of Southern Blvd.							
Project Alternatives							
Improve existing parks within the Village.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
\$100,000 annual maintenance cost (based on Robiner Park)							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Lighting		PR1903		301			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Engineering			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	960,000	0	0	0	0	960,000	0
Engineering/Architecture	20,000	0	0	0	0	20,000	0
Total	\$980,000	\$0	\$0	\$0	\$0	\$980,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Add lights to pathways, dog park, and overflow parking lots on both sides of the sporting center. Heron Parkway and Grouse lane pathway segments will receive full lighting. North and South pathway loops will receive low level bollard lights for safety and security purposes.							
 Project Justification							
Permanent lighting of the overflow parking lots will reduce special event costs. The dog park lighting will allow residents to utilize the park during evening hours. Pathway lighting will improve safety for residents using bike and pedestrian entrances to the park.							
 Project Alternatives							
Continue to rent lights for special events; continue to close dog park at sunset							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PR1903

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood North Park		PR2102		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
N.W. Corner of Crestwood Blvd. and the M1 Canal.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	950,000	0	0	950,000	0
Engineering/Architecture	0	50,000	0	0	0	50,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$50,000	\$950,000	\$0	\$0	\$1,000,000	\$0
Funding Source - Fund Balance							
Impact Fee Fund Balance, Land & Water Grant - 200K(2022)							
Project Description							
Design and construction of a five acre park on the corner of Crestwood Blvd. and the M1 Canal.							
Project Justification							
The park was recommended by the Waste Water Treatment Plant Task Force at the 5/5/11 Council meeting							
Project Alternatives							
Sell property							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
\$75,000 annual maintenance cost (based on Robiner Park)							

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Village of Royal Palm Beach
Capital Improvement Program
Local Discretionary Sales Surtax Capital Projects - 302

	FY2019 CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
Source of Funds:						
Carryover	3,172,380	3,888,324	5,579,736	530,852	(1,684,042)	(7,264,379)
Interest		1,412	1,116	106	(337)	(1,453)
1% Surtax Sales Tax		2,400,000	2,400,000	2,400,000	2,400,000	2,400,000
Sub-Total	3,172,380	6,289,736	7,980,852	2,930,958	715,621	(4,865,832)

Other Sources:

Grants

EN1901-FPL Pathway Light-MPO/FDOT	-	-	-	640,000	-	-
EN1904-FPL Dry Detention Pond-CBIR		150,000	-	-	-	-
PR1909-All Access Playground - FRDAP	-	-	250,000	-	-	-
PR2201-Reno & Expand Rec Cntr-CFG		-	-	-	500,000	-
SW1901 Canal System Dredging-CBIR	-	-	500,000	-	-	-
Sub-Total	-	150,000	750,000	640,000	500,000	-

Total Revenue	3,172,380	6,439,736	8,730,852	3,570,958	1,215,621	(4,865,832)
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Use of Funds

Engineering

EN1901-FPL Pathway Lighting	-	20,000	50,000	1,100,000	-	-
EN1902-Commons Park Access	995,000	-	-	-	-	-
EN1904-FPL Dry Detention Pond	-	230,000	-	-	-	-
EN2001-Village Hall	-	-	6,000,000	-	-	-
EN2002-Southern/Royal Palm Gateway	-	20,000	180,000	-	-	-
EN2103-LaMancha Ave Extension	-	-	25,000	100,000	2,500,000	-
EN2201-Park Rd N Parking & Pathway	-	-	-	25,000	700,000	-
Sub-Total	995,000	270,000	6,255,000	1,225,000	3,200,000	-

Parks & Recreation

PR1806-Sports Light (B.M Field 2 & 3)	360,000	75,000	-	-	-	-
PR1807-Robiner Park Path Resurfacing	145,000	175,000	-	-	-	-
PR1909-All Access Playground	25,000	25,000	450,000	-	-	-
PR2101-Art in Public Places	-	-	250,000	-	-	-
PR2201-Renovate & Expansion Rec Cntr				165,000	5,200,000	-
Sub-Total	530,000	275,000	700,000	165,000	5,200,000	-

Public Works

PW1806-Bridge Slope Stabilization	142,380	240,000	120,000	240,000	-	-
PW1902-WTP Site Modification	200,000	-	-	-	-	-
PW1903-Drainage System Improvements	55,000	-	-	-	-	-
PW19RR-Road Resurfacing	1,250,000	-	-	-	-	-
PW20AC-A/C Replacement		55,000	40,000	60,000	60,000	60,000
PW20SD-Storm Drain Outfall Repliment		20,000	20,000	20,000	20,000	20,000
PW2101-Roof Replacement	-	-	65,000	545,000	-	-
PW22RR-Road Resurfacing	-	-	-	3,000,000	-	-
SW1901-Canal System Dredging	-	-	1,000,000	-	-	-
Sub-Total	1,647,380	315,000	1,245,000	3,865,000	80,000	80,000

Total Expenditure	3,172,380	860,000	8,200,000	5,255,000	8,480,000	80,000
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Reserve for Future CIP	-	5,579,736	530,852	(1,684,042)	(7,264,379)	(4,945,832)
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**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
FPL Pathway Lighting		EN1901		302			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Engineering		Village Engineer			
Project Location							
FPL Pathway from La Mancha Avenue, South to Lamstein Lane.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	1,100,000	0	0	1,100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Engineering/Architecture	20,000	50,000	0	0	0	70,000	0
Total	\$20,000	\$50,000	\$1,100,000	\$0	\$0	\$1,170,000	\$0
Funding Source - Fund Balance							
Sales Tax Surtax - Fund Balance; MPO/FDOT LAP Grant - \$640,000 - (FY2022)							
Project Description							
Pedestrian/cyclist lighting along the 10.0' wide FPL pathway that runs from La Mancha Avenue to Lamstein Lane.							
Project Justification							
The pathway is an important non-motorized route that connects residents with Palm Tran, schools, parks, restaurants, retail, and office. However, the pathway has substandard lighting for the portion adjacent to La Mancha Avenue, and no lighting for the portion that runs from Bilbao Street to Lamstein Lane. The lack of lighting makes the pathway difficult to navigate during nighttime hours. The addition of lighting will improve safety and increase use of the pathway.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
\$16,000 annual energy and maintenance cost							

EN1901

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Park Access		EN1902		302			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Engineering			Village Engineer		
Project Location							
One mile radius surrounding Commons Park.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Land Acquisition/Site Prep.	0	0	0	0	0	995,000	995,000
Total	\$0	\$0	\$0	\$0	\$0	\$995,000	\$995,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase land for future access points to Royal Palm Beach Commons Park.							
Project Justification							
Parking is limited and with a single entrance / exit the park experiences significant congestion during special events. Adding additional access points will allow residents to walk or bike to the park in lieu of driving. The access points will also provide cross access for existing pedestrian and bicycle routes along the FPL corridor and Royal Palm Beach Blvd.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN1902

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
FPL Dry Detention Pond		EN1904		302			
Program Category	Project Type	Division			Project Manager		
Stormwater	Revised	Engineering			Village Engineer		
Project Location							
FPL Easement from Las Palmas Street to Las Palmas Street (adjacent to La Mancha Ave.)							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	230,000	0	0	0	0	230,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Total	\$230,000	\$0	\$0	\$0	\$0	\$230,000	\$0
Funding Source - Fund Balance							
Fund Balance; \$150,000 CBIR Grant(2020)							
Project Description							
Construct dry detention ponds within the FPL easement.							
Project Justification							
The ponds will provide additional flood plain compensating storage and improve water quality.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN1904

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall		EN2001		302			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	5,500,000	0	0	0	5,500,000	0
Equipment/Furnishings	0	500,000	0	0	0	500,000	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$0	\$6,000,000	\$0	\$0	\$0	\$6,000,000	\$0
Funding Source - Fund Balance							
Sales Tax Surtax Fund Balance							
Project Description							
Demolish the existing Village hall building and construct a new 19,000 sf two-story building. The project will include temporary offices, new parking, and other improvements required to connect the campus with the proposed building.							
Project Justification							
The population of the Village has expanded significantly over the last decade, and is expected to continue to expand in the coming decade. In order to accommodate the needs of a growing population staff will need to expand. Staff and our design consultant evaluated expanding the current building, but due to layout and structural limitations it is less expensive to completely replace the building.							
Project Alternatives							
Only complete the restroom ADA improvements and contract more services.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							

EN2001

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Southern / Royal Palm Beach Gateway		EN2002		302			
Program Category	Project Type	Division			Project Manager		
Roads	New	Engineering			Village Engineer		
Project Location							
North side of the Southern Blvd & Royal Palm Beach Blvd. intersection.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	180,000	0	0	0	180,000	0
Engineering/Architecture	20,000	0	0	0	0	20,000	0
Total	\$20,000	\$180,000	\$0	\$0	\$0	\$200,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Enhance the existing entry feature, electronic sign, and landscaping.							
Project Justification							
The enhancements will improve the aesthetics of the intersection.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2002

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
La Mancha Avenue Extension		EN2103		302			
Program Category	Project Type	Division		Project Manager			
Roads	New	Engineering		Village Engineer			
Project Location							
Bilbao Street to Okeechobee Blvd.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	2,500,000	0	2,500,000	0
Engineering/Architecture	0	25,000	100,000	0	0	125,000	0
Total	\$0	\$25,000	\$100,000	\$2,500,000	\$0	\$2,625,000	\$0
Funding Source - Fund Balance							
Sales Tax Surtax fund Balance.							
Project Description							
Extend La Mancha Ave. from the Bilbao Street Circle to Okeechobee Blvd. and construct a signal. The roadway will be aligned with the existing median cut on Okeechobee Blvd. that currently serves the Public Works building.							
Project Justification							
The extension will improve the level of service at the Ponce de Leon & Okeechobee intersection and provide a signalized crossing for the FPL pathway. The signal will improve access for the Public Works Field Operations Center.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2103

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Park Road North Parking and Pathway		EN2201		302			
Program Category	Project Type	Division		Project Manager			
Roads	New	Engineering		Village Engineer			
Project Location							
Park Road North from Sparrow Drive to Cypress Trails Elementary School							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	700,000	0	700,000	0
Engineering/Architecture	0	0	25,000	0	0	25,000	0
Total	\$0	\$0	\$25,000	\$700,000	\$0	\$725,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Replace the existing 4.0' walkway on the west side of Park Road North with a 10.0' wide multi use pathway from Sparrow Drive to Cypress Trails Elementary School and add on street parking and type f curb near Crestwood Middle and Cypress Elementary. Upgrade Katz field drainage outfall							
 Project Justification							
The pathway will improve bike and pedestrian connectivity along the roadway corridor. School pick up and drop off parking has killed the grass in swale areas adjacent to the roadway. Increasing the outfall pipe diameter will reduce field flooding.							
 Project Alternatives							
N/A							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

EN2201

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bob Marcello 2&3 Lighting Replacement		PR1806		302			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Baseball Complex							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Engineering/Architecture	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	75,000	0	0	0	0	435,000	360,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$75,000	\$0	\$0	\$0	\$0	\$435,000	\$360,000
Funding Source - Fund Balance							
Sales Tax Surtax Fund Balance							
Project Description							
Turnkey installation and materials- New poles, New Electrical underground and pole demolition on: fields #2 and #3							
Project Justification							
Maintenance issues as recommended by independent electrician. Electrical underground, poles installed @ 1990. New energy efficient fixtures. Reduces spillover by 50%; 25 year Parts and Labor Warranty							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Robiner Park Pathway & Kayak Launch		PR1807		302			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks & Recreation - Parks			Public Works Director		
Project Location							
Robiner Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	175,000	0	0	0	0	320,000	145,000
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$175,000	\$0	\$0	\$0	\$0	\$320,000	\$145,000
Funding Source - Fund Balance							
Sales Tax Surtax Fund Balance							
Project Description							
<p>Re-surface pathways and improve ADA accessibility. The park is also used as a launch site for the aquatic vegetation equipment. Launching the equipment damages sod and canal banks. In order to alleviate the damage we are proposing to build a permanent launch area that will be used as a kayak launch when the aquatic vegetation equipment is not being utilized. The existing dog park fencing will be replaced as well.</p>							
Project Justification							
<p>The pathway has ADA deficiencies, and has significant patched areas. The Kayak / Aquatic Vegetation launch will allow residents to use the waterway system and improve the efficiency of our aquatic vegetation maintenance.</p>							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
All Access Playground		PR1909		302			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
	0	0	0	0	0	0	0
Construction		450,000	0	0	0		0
Engineering/Architecture	25,000	0	0	0	0	50,000	25,000
Total	\$25,000	\$450,000	\$0	\$0	\$0	\$50,000	\$25,000
Funding Source - Fund Balance							
Fund Balance/ FRDAP grant \$250,000 -2021)							
Project Description							
Design and construct a Boundless (all access) playground.							
Project Justification							
Construct a facility to accommodate children with special Needs (Strategic Plan)							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Art in Public Places		PR2101		302			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Art within buildings, parks, and public lands							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Other (Specify below)	0	250,000	0	0	0	250,000	0
Total	\$0	\$250,000	\$0	\$0	\$0	\$250,000	\$0
Funding Source - Fund Balance							
Sales Tax Surtax Fund Balance							
Project Description							
Art within buildings, parks, and public lands							
Project Justification							
Enhance the aesthetics of public buildings and parks.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Renovation and Expansion - Recreation Center		PR2201		302			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Recreation			Parks & Recreation Director		
Project Location							
Preservation Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	5,000,000	0	5,000,000	0
Engineering/Architecture	0	0	165,000	0	0	165,000	0
Equipment/Furnishings	0	0	0	200,000	0	200,000	0
Total	\$0	\$0	\$165,000	\$5,200,000	\$0	\$5,365,000	\$0
Funding Source - Fund Balance							
Fund Balance/(Cultural Facilities)Grant \$500,000 - 2023)							
Project Description							
Architectural / Engineering design and construction for the expansion and renovation of the Recreation Center. The expansion will include a 9800 sf gymnasium, 4 meeting rooms, a kitchen, and restrooms totaling 5500 sf. The project also includes the expansion and resurfacing of the parking lot and upgrading entry feature signage.							
Project Justification							
Due to the relocation of all senior programs, it is necessary to expand the existing facility to include additional restrooms and kitchen. The new gym will provide additional climate controlled recreation space.							
Project Alternatives							
Utilize the cultural center for the senior programs.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2201

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bridge Slope Stabilization		PW1806		302			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	240,000	120,000	240,000	0	0	742,380	142,380
Total	\$240,000	\$120,000	\$240,000	\$0	\$0	\$742,380	\$142,380
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Install rip-rap under bridges at the abutments to stabilize the slope under the bridge.							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

PW1806

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
WTP Site Modifications		PW1902		302			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Public Works			Public Works Director		
Project Location							
Field Operations Center (FOC)							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	200,000	200,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Conduct survey of WTP/FOC site necessary to prepare demolition of WTP and revised site plan for the FOC. Complete site modifications as shown on the revised site plan including a proposed truck/equipment wash.							
Project Justification							
The sale of the water and sewer utility requires that the Village do the demolition of the existing water treatment facility located on the FOC site. The Engineering Department will prepare the demolition/site plan. This project is needed to complete the survey work, WTP demolition and site modifications as identified on the revised site plan to include a proposed truck/equipment wash.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Drainage Systems Improvements		PW1903		302			
Program Category	Project Type	Division			Project Manager		
Stormwater	Carry-over	Public Works			Public Works Director		
Project Location							
Various Roads throughout the Village							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	55,000	55,000
Total	\$0	\$0	\$0	\$0	\$0	\$55,000	\$55,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
On Heron Parkway, replace the 21" RCP to 24" HDPE to eliminate a choke point in the drainage system. Alternatively on Heron Parkway, replace the 21" RCP with two (2) drainage pipes depending on the most efficient design to eliminate this choke point.							
Project Justification							
The drainage pipes need to be replaced with larger pipes to increase the flow capacity and eliminate choke points in the drainage system.							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW1903

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Road Re-Surfacing		PW19RR		302			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Public Works			Village Engineer		
Project Location							
See Project Description							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	1,250,000	1,250,000
Total	\$0	\$0	\$0	\$0	\$0	\$1,250,000	\$1,250,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
<p>The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: For 2019: CRESTWOOD BLVD, EUSTON CT, KENT CT, MORGATE CIR, SPARROW DR, WILDCAT WAY</p>							
Project Justification							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW19RR

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
A/C Replacement		PW20AC		302			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	Public Works			Public Works Director		
Project Location							
Various Buildings throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	55,000	40,000	60,000	60,000	60,000	275,000	0
Total	\$55,000	\$40,000	\$60,000	\$60,000	\$60,000	\$275,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Project is for the replacement of air conditioning units in buildings throughout the Village. This project is a multi-year project to establish a replacement program for air conditioning units. The replacement schedule is projected to be 15+ years. The proposed schedule for replacement for FY20-FY24 is two (2) unit at PBSO; four (4) units at DBFTC; four (4) units at the Recreation Center; one (1) unit at Bob Marcello Park.							
Project Justification							
Existing A/C units >15 years old have reached their useful life. New units will be more energy efficient and should reduce energy costs.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW20AC

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Storm Drain Outfall Replacement		PW20SD		302			
Program Category	Project Type	Division			Project Manager		
Stormwater	Revised	Public Works			Public Works Director		
Project Location							
Various Locations in Drainage System (Canals) throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replace deteriorated storm drain outfalls throughout the Village. Anticipate replacing two (2) outfalls each year. (Varying diameter)							
Project Justification							
Pipes have deteriorated to the point that replacement is the only option.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW20SD

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Roof Replacement		PW2101		302			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Village Buildings							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Construction	0	65,000	545,000	0	0	610,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$65,000	\$545,000	\$0	\$0	\$610,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Implement a roof replacement program to replace roofs with a 25 year roof system. Proposed project would include the design and construction of a new 3-ply Roofing System similar to the roof on the DBF Bldg. Project would include removal and replacement of the existing built up roof, installation of a new 3-ply roofing system, addition of rigid tapered insulation, if feasible, and installation of new aluminum caps & counter flashings. The project would include the replacement of the roof at the CC, VH, RC, FOC and PBSO D#9 bldgs. FY21/22 VH \$610,000, FY26/27 RC & FOC \$490,000, FY31/32 PBSO \$357,500.							
Project Justification							
A roof replacement program is needed to insure that funds are available to replace roofs on Village buildings when the roof has reached its useful life. The project would replace roofs over the next 20 years.							
Project Alternatives							
Fund the roof replacement program as a sinking fund at \$85,000 per year for the next 20 years.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Road Re-Surfacing		PW22RR		302			
Program Category	Project Type	Division			Project Manager		
Roads	Revised	Public Works			Village Engineer		
Project Location							
See Project Description							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	3,000,000	0	0	3,000,000	0
Total	\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
Project Description							
<p>The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: For 2022: BARCELONA DR, BILBAO ST, BOBWHITE RD, CHESTNUT CIR, COCOPLUM CIR, COCOPLUM LN, COPPERWOOD CIR, EMERALD CT, GOLDFINCH LN, HABITAT CT, LAS PALMAS ST, LAUREL WAY, LOCUST LN, MANDEVILLE LN, MONTEREY WAY, NATURES WAY, NOTTINGHAM RD, PARK RD N, PARK RD S, RAINFOREST CT, ROYAL PALM BEACH BLVD, SANDPIPER AVE, SARATOGA BLVD W, SEGOVIA AVE, SEGOVIA CT, SWEET BAY LN, SYCAMORE DR, TWIN LAKES WAY, VALENCIA ST, VENETIAN LN</p>							
Project Justification							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW22RR

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Canal System Dredging		SW1901		302			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Utilities - Stormwater			Village Engineer		
Project Location							
Village wide							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	1,000,000	0	0	0	1,000,000	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0
Funding Source - Fund Balance							
Sales Tax Surtax Fund Balance, Grant-\$500,000(FY2021)							
Project Description							
<p>Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom & are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths & remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. Techniques for sediment removal would vary by location and will likely be dependent on access. The project will also include an update to the stormwater master plan.</p>							
Project Justification							
The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of The Village.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Project will decrease the cost of aquatic weed eradication.							

SW1901

Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303

	FY2019 CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
Source of Funds:						
Carryover	693,813	713,600	572,531	483,546	536,693	434,350
Interest		281	115	97	107	87
Transfer from Fund 304		1,400,000	500,000	500,000	500,000	500,000
SubTotal	693,813	2,113,881	1,072,646	983,643	1,036,800	934,437
Other Sources:						
Grants						
**EN1601-Vill-wide ADA Improv-MPO/TAP	659,786	-	-	-	-	-
EN2102-Bike Path Trailhead & Sign-TPA/FDOT	-	-	-	-	750,000	-
EN2302-ADA Improvement Phase II-TPA	-	-	-	-	-	750,000
PR2402-Camellia Park Reno-FRDAP	-	-	-	-	-	200,000
Sub-Total	659,786	-	-	-	750,000	950,000
Total Revenue	1,353,599	2,113,881	1,072,646	983,643	1,786,800	1,884,437
Use Of Funds:						
Community Development						
BD2201-Vehicles/Building	-	-	-	28,000	84,000	-
Sub-Total	-	-	-	28,000	84,000	-
Engineering						
**EN1403-E-Permitting	4,261	20,000	-	-	-	-
**EN1601-Village-wide ADA Improve	469,792	-	-	-	-	-
EN1704-V. Hall Conference Room Update	4,577	10,000	-	-	-	-
EN1705-Veterans Park ADA Improve	40,000	-	-	-	-	-
EN1801-Commons Rehab Completion	69,900	-	-	-	-	-
EN2004-FPL Street Light Convrt to LED	-	50,000	-	-	-	-
EN2101-Truck	-	-	28,000	40,000	-	-
EN2102-Bike Path Trailhead & Signage	-	-	10,000	40,000	810,000	-
EN2301-Earth Day Lake Bank Stabilization	-	-	-	-	65,000	-
EN2302-ADA Improvement Phase II	-	-	-	-	50,000	1,000,000
Sub-Total	588,530	80,000	38,000	80,000	925,000	1,000,000
Finance						
GA1801-AnalyticsNow Report Writing	45,000	10,000	-	-	-	-
GA1802-Naviline Software Upgrade/Web Desi	36,424	30,000	-	-	-	-
GA1803-Electronic Plan Review	195,114	20,000	-	-	-	-
GA2001-Laserfiche Software Upgrade	-	30,000	-	-	-	-
GA20RX-Radio Replacement & Upgrade	-	12,150	10,500	10,550	10,150	10,550
GA20XX-Computer/Telecom Network	-	100,200	102,600	63,400	83,300	98,900
Sub-Total	276,538	202,350	113,100	73,950	93,450	109,450
Parks & Recreation						
**PR1720-Sports Light Replace(B.M Tennis)	105,000	26,000	-	-	-	-
PR1914-Security Cameras (BM,Rec Cntr,Katz)	100,000	-	-	-	-	-
PR1915-Interior Painting - Rec Center	60,000	-	-	-	-	-
PR1921- Surveillance Camera Upgrade VP	20,000	20,000	-	-	-	-
PR2002-Utility Vehicle Toro 9060	-	58,000	-	-	-	-
PR2003-Security Cameras (3 Parks)	-	100,000	-	-	-	-
PR2004-Retaining Wall	-	25,000	100,000	-	-	-
PR2005-Mower Replacement(2)	-	20,000	-	-	-	-
PR2006-Grass Protecta	-	18,000	-	-	-	-
PR2007-Dance Floor	-	18,000	-	-	-	-
PR2008-Core Puller	-	24,000	-	-	-	-

Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303

	FY2019					
	CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
PR2009-Chemical Storage Shed		30,000				
PR2010-Chairs-Cultural Center (800u)		100,000				
PR2011-Movie Screen Projector		25,000				
PR2012-Chemical Sprayer		50,000				
PR2013-Truck Replacement	-	35,000	133,000	50,000	50,000	-
PR2401-Cultural Center Entry Enhance						300,000
PR2402-Camellia Park Renovation						500,000
PR2403-Beach at RPB Commons						200,000
Sub-Total	285,000	549,000	233,000	50,000	50,000	1,000,000
Public Works						
PW1704-V.H. Site Improvements	52,712	-	-	-		
PW17BS-Bus Shelter	990	-				
PW1805-Traffic Signal Controls&Cabinet	104,000	-	-	-	-	-
PW19TR-Trucks	45,829	-	-	-	-	-
PW2001-Equipment Replacement	-	170,000	60,000		40,000	28,500
PW2002-Roadway Crack Sealing	-	40,000	40,000	40,000	40,000	40,000
PW2003-PBSO District 9 Flooring Rplmt	-	40,000				
PW2004-Civic Center Way Monument Sign	-	125,000				
PW2005-Field Operatin Center Painting	-	15,000				
PW20BF-Backflow Preventer Replace	-	10,000	10,000	10,000	10,000	10,000
PW20SR-Street Restriping	-	20,000	20,000	20,000	20,000	20,000
PW20SS-Street Sign R&R	-	40,000	40,000	40,000	40,000	40,000
PW20TR-Trucks	-	250,000	35,000	105,000	50,000	110,000
PW2401-Harvester Equipment	-	-	-	-	-	300,000
PW2402-Okeechobee Entry Sign Landscape	-	-	-	-	-	30,000
Sub-Total	203,531	710,000	205,000	215,000	200,000	578,500
Total Expenditures	1,353,599	1,541,350	589,100	446,950	1,352,450	2,687,950
Reserve for Future CIP	-	572,531	483,546	536,693	434,350	(803,513)

**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Vehicle Replacement		BD2201		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	ComDev - Building			Community Development Director		
Project Location							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	28,000	84,000	0	112,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$28,000	\$84,000	\$0	\$112,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replace Community Development vehicles. Replace vehicle #2670 in FY19 and vehicle #6864 in FY22 and vehicles #7526, #7527 and #4329 in FY23 with 1/2 ton extended cab pickups.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
No viable alternative.							
List of Equipment							
1/2 ton truck							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
E-Permitting		EN1403		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	20,000	0	0	0	0	24,261	4,261
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$24,261	\$4,261
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase and implementation of SunGard H.T.E. NaviLine Planning & Engineering (P&E) module/licensing, and Click2Gov web components for Building Permits, Code Enforcement, Business Licenses, and Planning & Engineering modules.							
Project Justification							
Integrates P&E tasks with existing H.T.E. Land Management database - centralized and streamline P&E tasks. Click2Gov (eGovernment) applications will allow citizens to access and complete tasks such as: apply for building permit, schedule inspection, pay violation fine, renew occupational license, and review/submit building plans from any device with Internet access. eGovernment applications will save the citizen time and money and saves the Village money by reducing inquiry calls and onsite customer support, thus maximizing resources of the Community Development and Planning & Engineering personnel.							
Project Alternatives							
Do not use H.T.E. system for Planning & Engineering tasks, and do not offer eGovernment (online) services to Citizens.							
List of Equipment							
Software, hardware, SW licenses, and professional services to implement and support the system.							
Financial Impact on Operating Budget for first FY							
Approximately \$9,200/year increase in H.T.E. Maintenance Support, but overall decrease in administrative costs over time.							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village wide ADA Improvements		EN1601		303			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Village wide.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	469,792	469,792
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$469,792	\$469,792
Funding Source - Fund Balance							
Fund Balance(FY16), MPO Transportation Alternatives Program \$659,786K(FY2018)							
Project Description							
Create an ADA transition plan for public buildings and right of ways. Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor. Upgrade buildings to meet current standards.							
Project Justification							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Conference Room Update		EN1704		303			
Program Category	Project Type	Division		Project Manager			
Buildings	Revised	Engineering		Village Engineer			
Project Location							
Village Hall							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Equipment/Furnishings	10,000	0	0	0	0	14,577	4,577
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$0	\$0	\$0	\$0	\$14,577	\$4,577
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Update furniture and equipment in order to accommodate Video conferencing and digital presentations.							
Project Justification							
Video conferencing will reduce travel time; digital presentations are common, the current configuration requires coordination with the IS department.							
Project Alternatives							
Leave as is							
List of Equipment							
TBD							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title			Project Number			Fund	
Veterans Park ADA Improvements			EN1705			303	
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Engineering			Village Engineer		
Project Location							
Veterans Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	40,000	40,000
Total	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Design and construction of an ADA compliant route to the brick paver area located adjacent to the northern stage							
Project Justification							
Disabled patrons will have access to the area immediately adjacent to the front of the stage.							
Project Alternatives							
Leave the Amphitheatre in its current configuration.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN1705

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Rehabilitation Completion Order		EN1801		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Engineering			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Construction	0	0	0	0	0	69,900	69,900
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$69,900	\$69,900
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Annual monitoring per the approved NAM. Apply for a Site Rehabilitation Completion Order (SRCO) for the property, per Risk Management Option (RMO) III							
Project Justification							
At the conclusion of the Natural Attenuation with Monitoring (NAM) period (5 years) the Village will be required to apply for the SRCO.							
Project Alternatives							
Apply for an extension to the NAM period.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
FPL Street Light Conversion to LED		EN2004		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Engineering			Village Engineer		
Project Location							
Public Roadways							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	50,000	0	0	0	0	50,000	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Convert FPL street lights to LED.							
Project Justification							
Reduced energy costs, better lighting, and reduced glare.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2004

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		EN2101		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	0	28,000	40,000	0	0	68,000	0
Total	\$0	\$28,000	\$40,000	\$0	\$0	\$68,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replace Vehicle #1389 in FY21 with 1/2 ton extended cab pickup. Replace Vehicle #6918 in FY22 with full size SUV. All replacements are done in accordance with DPW Vehicle Replacement Guidelines.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the age, use and condition of the vehicle. The program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

EN2101

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bike Path Trailhead and Signage Plan		EN2102		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Engineering		Village Engineer			
Project Location							
Village wide							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	810,000	0	810,000	0
Engineering/Architecture	0	10,000	40,000	0	0	50,000	0
Total	\$0	\$10,000	\$40,000	\$810,000	\$0	\$860,000	\$0
Funding Source - Fund Balance							
Fund Balance; TPA/FDOT LAP Grant \$750,000 (2023)							
Project Description							
Construct kiosks with maps of the bicycle/pedestrian network at major intersections. Install guide signs and mile posts to delineate bike path routes.							
Project Justification							
The signage will help promote the use of the system, and provide navigation assistance.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Earth day Lake Bank Stabilization		EN2301		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Engineering			Village Engineer		
Project Location							
Earth day Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	65,000	0	65,000	0
Total	\$0	\$0	\$0	\$65,000	\$0	\$65,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The lake bank adjacent to Earth day park has significant erosion damages. The proposed project will retire the bank and add erosion protection.							
Project Justification							
The erosion is damaging irrigation and other park infrastructure.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2301

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
ADA Improvements phase II		EN2302		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Engineering			Village Engineer		
Project Location							
Public roadways within the Village							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	1,000,000	1,000,000	0
Engineering/Architecture	0	0	0	50,000	0	50,000	0
Total	\$0	\$0	\$0	\$50,000	\$1,000,000	\$1,050,000	\$0
Funding Source - Fund Balance							
Fund Balance; TPA Local Initiatives Grant \$750,000(2024)							
Project Description							
Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor.							
Project Justification							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN2302

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
AnalyticsNOW - Advance Reporting Writing		GA1801		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Finance			I.S. Manager		
Project Location							
Village Computer Systems							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	10,000	0	0	0	0	55,000	45,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$0	\$0	\$0	\$0	\$55,000	\$45,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Reporting platform to enhance productivity, enhance transparency, and collaborate Village data gathering (data mining) efforts.							
Project Justification							
End-users will be able to create/edit their own reports, from H.T.E. data and most other Village databases, without knowing the complex relationships in databases. Managers will be able to set "scorecards" to help automate and track the progress of objectives, allowing decision makers to monitor financial key performance indicators, link strategy and tactics, capture organizational strategy visually, and focus on high-priority objectives.							
Project Alternatives							
Continue use of available/standard H.T.E. reports and limited capabilities of custom I.S. queries.							
List of Equipment							
AnalyticsNOW Software Licensing, implementation, and user training.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sungard H.T.E. Naviline SW Upgrade & Web Design		GA1802		303			
Program Category	Project Type	Division		Project Manager			
Other	Revised	Finance		I.S. Manager			
Project Location							
Village Computer Systems							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	30,000	0	0	0	0	66,424	36,424
Total	\$30,000	\$0	\$0	\$0	\$0	\$66,424	\$36,424
Funding Source - Fund Balance							
Fund Balance							
Project Description							
1) Implement SunGard H.T.E. Windows graphical thin-client interface software for Building Permits, Code Enforcement, Cash Receipts Fixed Assets, GMBA, Land/Parcel Mgmt, Business Licenses, Purchasing/Inventory, Payroll/Personnel, and Planning & Engineering. 2) Website Design, Development and Implementation of new Village website https://www.royalpalmbeach.com .							
Project Justification							
1) NaviLine uses the security and reliability of our IBM (AS400) system for data storage, while providing a familiar Windows graphical environment with increased software capabilities far beyond our current command-based green screen platform. 2) Given our website is the Village digital voice and one of the most effective channels of Local Government communications, we need a site that meet current needs of our community and current government standards. To include, ADA compliance, mobile responsiveness, better search capabilities, and an overall mobile web environment for a more intuitive user experience.							
Project Alternatives							
None							
List of Equipment							
1) NaviLine Licenses: (Building Permits, Code Enforcement, Cash Receipts Fixed Assets, GMBA, Land/Parcel Mgmt, Business Licenses, Purchasing/Inventory, Payroll/Personnel, Planning & Engineering), Professional Services, first year pro-rated maintenance. 2) Website Design, Development and Implementation professional and hosting services.							
Financial Impact on Operating Budget for first FY							
\$20,000/year on-going reduction in Sungard H.T.E. Software Support Maintenance costs..							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Electronic Plan Review		GA1803		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Finance			I.S. Manager		
Project Location							
Village Computer Systems							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	20,000	0	0	0	0	215,114	195,114
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$215,114	\$195,114
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Deploy electronic plan review solution to allow for online upload of electronic drawing plan and document files for approval, markup, re-submission version comparison, approval, and seamless integration to SunGard/H.T.E. Building Permits and Planning & Engineering database.							
Project Justification							
Electronic plan review solution will accelerate the permitting process, by enabling effective collaboration between departments and Reviewers, making it fast and easy to submit, review documents and drawings, process corrections, and monitor and improve the work process. The seamless integration to Planning & Engineering and Building Permits database will allow drawings/plans and project/permitting information to be stored in one central location, for a more efficient process for ComDev/Planning/Engineering and the community.							
Project Alternatives							
None							
List of Equipment							
Electronic Plan Review Software, licensing, on-site storage server,							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
LaserFiche Software Upgrade		GA2001		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Finance			I.S. Manager		
Project Location							
Village Data Systems							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	30,000	0	0	0	0	30,000	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
LaserFiche electronic document imaging software upgrade.							
Project Justification							
New version will include enhancements to imaging processes and systems integration such as, Quick Fields to allow for transfer of metadata directly from H.T.E. database, route documents for digital signature via DocSign, basic Scripting Development Kit to allow for the development of more comprehensive integrations to Village databases at reasonable costs, and additional Weblink (public portal) licenses .							
Project Alternatives							
None							
List of Equipment							
LaserFiche Rio SW On-Premise Licensing : unlimited LF servers, 25 Weblink client connections, 15 full users, 20 browsers, ScanConnect, Snapshot, SDK, unlimited Quick Fields, ADA compliant Forms, Digital Signature integration to DocSign, , Workflow, and Office integration,							
Financial Impact on Operating Budget for first FY							
Increase by \$10,000							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Radio Replacement and Upgrades		GA20RX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			I.S. Manager		
Project Location							
Village Communications Systems.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	12,150	10,500	10,550	10,150	10,550	53,900	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$12,150	\$10,500	\$10,550	\$10,150	\$10,550	\$53,900	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replacement and upgrade of vehicle mount and hand held radios, base station, and repeaters to support Village radio communications.							
Project Justification							
Continue support and upgrade of Village radio communication components.							
Project Alternatives							
None							
List of Equipment							
10 NX3200K3 handheld radios, 10 KRA22M antennas, 10 KNB55L batteries, 3 NX-700K 50W 512CH vehicle mount radios, 1 repeater.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer / Telecommunications Systems Upgrades		GA20XX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			I.S. Manager		
Project Location							
Village Systems							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	100,200	102,600	63,400	83,300	98,900	448,400	0
Total	\$100,200	\$102,600	\$63,400	\$83,300	\$98,900	\$448,400	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replacement and enhancements to Village's voice, data, audio/video, and telecommunication infrastructure components.							
Project Justification							
Continue support and innovation of Village telecommunication systems and processes.							
Project Alternatives							
None							
List of Equipment							
25 workstations/laptops, 8 Windows servers, 3 rack mount X2200VA UPS, 2 managed switches, 4 GBIC modules, 10 iPads, 20 27" monitors, 5 production scanners, 3 laser printers, 1 ACOM check signature USB key.							
Financial Impact on Operating Budget for first FY							
N/A							

GA20XX

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bob Marcello Tennis Lighting Replacement		PR1720		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	26,000	0	0	0	0	131,000	105,000
Engineering/Architecture	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$26,000	\$0	\$0	\$0	\$0	\$131,000	\$105,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Turnkey installation and materials - new poles, new electrical underground and pole demolition tennis courts.							
Project Justification							
Existing lights and poles were installed @1982 and are in need of replacement with new energy efficient lighting.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Security Cameras		PR1914		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Recreation Ctr.; Bob Marcello Park; Katz Soccer complex							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	0	0	0	0	0	100,000	100,000
Total	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The purchase and installation of security cameras							
Project Justification							
To deter vandalism, provide a better sense of security to visitors in our parks and to aid law enforcement.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

PR1914

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Interior Painting - Rec. Ctr		PR1915		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Recreation			Parks & Recreation Director		
Project Location							
Recreation Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Other (Specify below)	0	0	0	0	0	60,000	60,000
Total	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Paint the recreation Center interior corridors, gymnasium and replace acoustical panels in gymnasium							
Project Justification							
Recreation Center is in need of painting which was last done in 2003 and the acoustical panels have deteriorated over the years since installed in 1993.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR1915

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Surveillance Camera Upgrade		PR1921		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	Finance/I.S.			I.S. Manager		
Project Location							
Veterans Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	20,000	0	0	0	0	40,000	20,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$40,000	\$20,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Upgrade and expand security surveillance coverage at Veterans Park, Deploy wired IP camera system to increase surveillance area and improve quality of live/recorded video.							
Project Justification							
Due to density of vegetation obstruction at Veterans Park, most of the existing wireless cameras at that location are not able to obtain needed clear line of sight to transmit. Currently, surveillance coverage at the Park is minimal as the few operational cameras operate at low signal, transmitting degraded live/recorded video.							
Project Alternatives							
None							
List of Equipment							
6 count 62.5 Multi-Mode fiber run; (3) wall mount fiber panels/enclosures,; 15 IP cameras; (1) 24-port PoE switch; (1) 16 port NVR.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Utility Vehicle Toro 9060		PR2002		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	58,000	0	0	0	0	58,000	0
Total	\$58,000	\$0	\$0	\$0	\$0	\$58,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
A heavy duty 4 wheel steering utility vehicle							
 Project Justification							
Replaces (1) John Deere tractor purchased in 2002. With the 4 wheel steering it will prevent the tearing up of the bermuda turf used on the athletic fields and Great lawn when top dressing, fertilizing and replacing sod...							
 Project Alternatives							
None							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PR2002

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Security Cameras		PR2003		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Camellia Park; Recreation Center & Todd Robiner Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	100,000	0	0	0	0	100,000	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase and installation of security cameras							
Project Justification							
Strategic Plan; Security and Safety of our residents visiting our Parks and Recreation facilities							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2003

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Retaining Wall		PR2004		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	100,000	0	0	0	100,000	0
Engineering/Architecture	25,000	0	0	0	0	25,000	0
Total	\$25,000	\$100,000	\$0	\$0	\$0	\$125,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Engineering and design of retaining walls at the (2) entrances of the Sporting Center in Commons Park							
Project Justification							
Containment of existing landscaping and prevention of erosion							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2004

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Mower Replacement (2)		PR2005		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	20,000	0	0	0	0	20,000	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Toro Zero Turn Mowers to replace mowers purchased in 2006							
 Project Justification							
(2) mowers: Dixie choppers # 4174 & 4175 purchased in 2006 are beyond their useful life.							
 Project Alternatives							
None							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PR2005

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Grass Protecta		PR2006		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Other (Specify below)	18,000	0	0	0	0	18,000	0
Total	\$18,000	\$0	\$0	\$0	\$0	\$18,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Purchase of Grass Reinforcement mesh							
 Project Justification							
Plastic mesh installed at the service entrance of the Great Lawn in Commons Park to reinforce the surface to reduce the damage of the surface due to heavy vehicular traffic during community events.							
 Project Alternatives							
None							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PR2006

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Dance Floor		PR2007		303			
Program Category	Project Type	Division			Project Manager		
Furniture	New	Parks & Recreation - Cultural Center			Parks & Recreation Director		
Project Location							
Cultural Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	18,000	0	0	0	0	18,000	0
Total	\$18,000	\$0	\$0	\$0	\$0	\$18,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Purchase Dance Floor							
 Project Justification							
Existing Dance floor is in need of replacement as it was purchased in 2002 and has become very difficult to assemble can be a trip hazard							
 Project Alternatives							
Do not offer a dance floor to customers.							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PR2007

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Core Puller		PR2008		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	24,000	0	0	0	0	24,000	0
Total	\$24,000	\$0	\$0	\$0	\$0	\$24,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Golf Greens walk behind core puller							
Project Justification							
Due to increased use and popularity of the putting greens in Commons Park, core pulling is needed more frequently. The large unit that we use for larger areas need to be attached to a tractor or utility vehicle and is tearing up the greens due to the turning on such a small area. Like the putting greens.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2008

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Chemical Storage Shed		PR2009		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	30,000	0	0	0	0	30,000	0
Total	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Prefab Steel Storage shed for chemical storage.							
Project Justification							
Safety. Chlorine which is applied almost daily for our splash fountains is purchased by the pallet, is presently being stored in the garage area where maintenance equipment is also stored. Where there is no containment in case of spillage.							
Project Alternatives							
Purchase the chemicals more frequently at a higher price.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2009

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Chair Replacement		PR2010		303			
Program Category	Project Type	Division			Project Manager		
Furniture	New	Parks & Recreation - Cultural Center			Parks & Recreation Director		
Project Location							
Cultural Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	100,000	0	0	0	0	100,000	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase 800 Banquet chairs							
Project Justification							
Strategic Plan: replace the existing RED chairs with chairs that coordinate better with the interior of the Cultural Center. The existing chairs would then be used at the Recreation Center and Sporting Center.							
Project Alternatives							
Continue to Use existing chairs							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2010

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Movie Screen & Projector		PR2011		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks & Recreation - Cultural Center			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	25,000	0	0	0	0	25,000	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase an inflatable movie screen w/ projector and full sound system.							
Project Justification							
Presently contracting out for eight (8) movies shown at Commons Park at a cost of \$1,900 per movie for a total of \$15,200.							
Project Alternatives							
Continue contracting out the service							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

PR2011

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Chemical Sprayer		PR2012		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operation center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase of a field chemical sprayer to replace the spayer that was stolen.							
Project Justification							
Sprayer is needed for park maintenance.							
Project Alternatives							
None identified.							
List of Equipment							
Chemical sprayer							
Financial Impact on Operating Budget for first FY							
N/A							

PR2012

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Truck Replacement		PR2013		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	35,000	133,000	50,000	50,000	0	338,000	70,000
Total	\$35,000	\$133,000	\$50,000	\$50,000	\$0	\$338,000	\$70,000
 Funding Source - Fund Balance							
Fund Balance							
Project Description							
The purchase of replacement trucks in accordance with DPW Vehicle Replacement Policy. Three (3) trucks will be replaced in FY18; Two (2) trucks in FY19; one (1) truck in FY20 & four (4) in FY21; and one (1) mini-bus in FY22. (Replace vehicle #1670, #2227 and #2228 in FY18 with 3/4 ton ext. cab pickup. Replace vehicle #1668 and #1976 in FY19 with 3/4 ton ext. cab pickup. Replace vehicle #1669 in FY 20 with 3/4 ton ext. cab pickup. Replace vehicle #5508 in FY21 with 1/2 ton ext. cab pickup).							
Project Justification							
The trucks that will be replaced in FY18 are trucks #: 1670; 2227; 2228. All of these trucks meet the DPW Vehicle Replacement Policy guidelines.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Cultural Center Entry Enhancement		PR2401		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Cultural Center			Village Engineer		
Project Location							
Cultural Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	300,000	300,000	0
Total	\$0	\$0	\$0	\$0	\$300,000	\$300,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Construction of Wedding gazebo and extension of main entry canopy							
Project Justification							
Added venue to conduct a wedding ceremony & taking photos along with the enhancement of Cultural Center entrance.							
Project Alternatives							
Leave as is							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

PR2401

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Camellia Park Renovation		PR2402		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Village Engineer		
Project Location							
Camellia Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	500,000	500,000	0
Total	\$0	\$0	\$0	\$0	\$500,000	\$500,000	\$0
Funding Source - Fund Balance							
Grant FRDAP \$200,000 (2024); Fund Balance							
Project Description							
Replacement of existing tennis courts/lights; Tennis Pro office and Restroom Building							
Project Justification							
Existing courts are in need of replacement along with the needed replacement of existing building and bring facility in line with ADA standards.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

PR2402

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Beach at RPB Commons		PR2403		303			
Program Category	Project Type	Division		Project Manager			
Parks	New	Engineering		Village Engineer			
Project Location							
Royal Palm Beach Commons							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	200,000	200,000	0
Total	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Create a beach like area within Royal Palm Beach Commons Park.							
Project Justification							
The area will allow residents to visit the beach without driving 12 miles to the east.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PR2403

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
VH Site Improvements		PW1704		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Public Works			Public Works Director		
Project Location							
Village Hall Complex							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	52,712	52,712
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$52,712	\$52,712
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The proposed project consists of painting VH, VMH, DBFTC, and gazebo in FY 17. The project also includes the design and construction of monument signs on Okee. Blvd. & RPB Blvd. The monument signs are proposed to be on the horizon.							
Project Justification							
The buildings are in need of painting. There are no monument signs identifying the Village Hall Complex on either Okee. Blvd. or RPB Blvd. The signs will be beneficial to drivers that are not familiar with the Village so they can identify the Village Hall Complex.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bus Shelters		PW17BS		303			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Public Works			Public Works Director		
Project Location							
Various							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	990	990
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$990	\$990
Funding Source - Fund Balance							
Fund Balance from PWXXBS (prior years developer contributions); Future developer contributions							
Project Description							
Bus shelters; new and replacement.							
Project Justification							
Increased need for shelter from weather for residents using mass transit.							
Project Alternatives							
None identified.							
List of Equipment							
Bus shelter units							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Traffic Signal Controllers & Cabinet Upgrade		PW1805		303			
Program Category	Project Type	Division		Project Manager			
Roads	Carry-over	Public Works		Public Works Director			
Project Location							
Various Signalized Intersection throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	0	104,000	104,000
Engineering/Architecture	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$104,000	\$104,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Evaluate and upgrade and/or replace the traffic signal controllers and cabinets. The project will evaluate and upgrade and/or replace the traffic signal controllers and cabinets. The project will consist of replacing four (4) cabinets and controllers at a cost of \$20,000/each and replacing the controllers in three (3) cabinets at a cost of \$10,000/ea. The project will include engineering evaluation and preparation of plans and specifications for the cabinet replacements.							
Project Justification							
The project is needed to upgrade our traffic signals to current technology. The upgrades will allow us to eliminate split-phasing at intersection, which will allow the intersection to function more efficiently.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW1805

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		PW19TR		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	Carry-over	Public Works		Public Works Director			
Project Location							
FOC							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	0	0	0	0	0	45,829	45,829
Total	\$0	\$0	\$0	\$0	\$0	\$45,829	\$45,829
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Purchase replacement vehicles in accordance with the DPW Vehicle Replacement Guidelines.							
 Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines.							
 Project Alternatives							
None identified.							
 List of Equipment							
6 ea. Ford F-250 Pickups; 1 ea Ford F-350 Dump Beds; 2 ea. Ford E-250 Vans; 1 ea. F-350 Bucket; 1 ea F-150 pickup; 1 ea Ford F-450 Pickup; and, 1 ea. F-350 Pickup.							
 Financial Impact on Operating Budget for first FY							
N/A							

PW19TR

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Equipment Replacement		PW2001		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	Revised	Public Works		Public Works Director			
Project Location							
FOC							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	170,000	60,000	0	40,000	28,500	298,500	0
Total	\$170,000	\$60,000	\$0	\$40,000	\$28,500	\$298,500	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
This project is a multi-year program to replace equipment when it has reached its useful life.							
 Project Justification							
The equipment replacement program will insure that funds are available to replace equipment when it reaches its useful life.							
 Project Alternatives							
None identified.							
 List of Equipment							
FY20: 1 ea. Gator; 1 es. Tractor; 1 ea. Boom Mower; 1 ea. Rotary Mower; 1 ea. Vactron unit. FY21: 1 ea. Bobcat & attachments. FY23: 2 ea. Enclosed Trailers; and, 1 ea. Wood Chipper. FY24: 1 ea. Carolina Skiff; 1 ea. Hydraulic Breaker.							
 Financial Impact on Operating Budget for first FY							
N/A							

PW2001

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Roadway Crack Sealing		PW2002		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Public Works			Public Works Director		
Project Location							
Various Roads throughout the Village							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	40,000	40,000	40,000	40,000	40,000	200,000	0
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The project consists of sealing and filling asphalt pavement cracks as part of an integrated pavement management and maintenance program.							
Project Justification							
Cracks in asphalt pavement allow intrusion of water and incompressible material into the pavement which reduces the overall life of the pavement.							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW2002

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
PBSO District 9 Flooring Replacement		PW2003		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
PBSO District #9							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	40,000	0	0	0	0	40,000	0
Total	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
 Project Description							
Project consists of replacing carpet and tile in offices and woman's locker room with new flooring. Project includes replacing partitions, countertop and plumbing fixtures in woman's locker room and replacing existing lighting with LED fixtures in all areas where remodel work is completed.							
 Project Justification							
The carpet in the offices and woman's locker room is worn and has met its useful life and needs to be replaced. The Public Works Department replaces existing lighting with LED lighting in areas where remodeling work is done to meet the recommendations from the Evaluation of Utilities report.							
 Project Alternatives							
None identified.							
 List of Equipment							
N/A							
 Financial Impact on Operating Budget for first FY							
N/A							

PW2003

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Civic Center Way Monument Signs		PW2004		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Civic Center Way							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	110,000	0	0	0	0	110,000	0
Engineering/Architecture	15,000	0	0	0	0	15,000	0
Total	\$125,000	\$0	\$0	\$0	\$0	\$125,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The proposed project consists of the design and construction of monument signs on Civic Center Way identifying the Cultural Center, PBC Midwestern Communities Service Center and the PBC Library. The project scope includes the addition of a building sign on the east side of the building that faces RPB Blvd.							
Project Justification							
The monument signs are outdated and do not identify all the public buildings: Cultural Center; PBC Midwestern Communities Service Center; and, PBC Library. The signs will be beneficial to drivers that are not familiar with the Village so that they can locate the and identify the public buildings in the area. The additional building sign will make the building identifiable from RPB Blvd.							
Project Alternatives							
None Identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW2004

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
FOC Painting		PW2005		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Field Operations Center (FOC)							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Other (Specify below)	15,000	0	0	0	0	15,000	0
Total	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
Project Description							
The proposed project consists of painting the FOC.							
Project Justification							
The building is in need of painting.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW2005

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Backflow Preventer Replacement		PW20BF		303			
Program Category	Project Type	Division		Project Manager			
Other	Revised	Public Works		Public Works Director			
Project Location							
Various Buildings throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	10,000	10,000	10,000	10,000	10,000	50,000	0
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Repair or replace backflows on water service lines and fire lines that fail annual inspections.							
Project Justification							
PBCWUD requires backflow preventers on all service lines to Village buildings and requires them to be inspected annually. DPW must have backflows inspected and repaired or replaced by a licensed plumbing contractor per PBCWUD requirements.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW20BF

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Restriping		PW20SR		303			
Program Category	Project Type	Division			Project Manager		
Roads	Revised	Public Works			Public Works Director		
Project Location							
Various Roads throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replace striping on roadways where the striping has faded and is no longer reflective.							
Project Justification							
The project is needed to maintain striping on the roadways to insure visibility at night for drivers using the Village's road system.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW20SR

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Sign R&R		PW20SS		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Various Roads throughout the Village.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	40,000	40,000	40,000	40,000	40,000	200,000	0
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Replace street signs on roads throughout the Village to meet retro-reflectivity requirements for signs.							
Project Justification							
Street signs must be replaced every 5-7 years to meet retro-reflectivity requirements for signs.							
Project Alternatives							
None identified.							
List of Equipment							
Various Signs							
Financial Impact on Operating Budget for first FY							
N/A							

PW20SS

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		PW20TR		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	Revised	Public Works		Public Works Director			
Project Location							
FOC							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	250,000	35,000	105,000	50,000	110,000	550,000	0
Total	\$250,000	\$35,000	\$105,000	\$50,000	\$110,000	\$550,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Purchase replacement vehicles in accordance with DPW Vehicle Replacement Guidelines.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines.							
Project Alternatives							
None identified.							
List of Equipment							
7 ea. F-250 Pickups; 1 ea. F-350 Pickup; 1 ea. F-350 Bucket Truck; 2ea. E-250 Cargo Van; and, 2 ea. F-450 Pickups.							
Financial Impact on Operating Budget for first FY							
N/A							

PW20TR

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Harvester Equipment		PW2401		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	New	Public Works		Public Works Director			
Project Location							
Field Operations Center							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Equipment/Furnishings	0	0	0	0	300,000	300,000	0
Total	\$0	\$0	\$0	\$0	\$300,000	\$300,000	\$0
 Funding Source - Fund Balance							
Fund Balance							
Project Description							
The project consists of purchasing the equipment the Village would need to conduct aquatic vegetation debris removal in-house.							
 Project Justification							
The state legislature has discussed eliminating the use of chemicals to manage aquatic vegetation. If the regulatory environment changes, the Village may not be able to contract for aquatic vegetation debris removal. The equipment needed to conduct aquatic vegetation debris removal consists of: large aquatic harvester; small aquatic harvester; shore conveyor; and 12cuyd dump truck.							
 Project Alternatives							
Continue with contracted debris services until regulatory environment changes.							
 List of Equipment							
Large aquatic harvester; small aquatic harvester; shore conveyor; and 12cuyd dump truck.							
 Financial Impact on Operating Budget for first FY							
N/A							

PW2401

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Okeechobee Entry Sign Landscaping		PW2402		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Public Works			Public Works Director		
Project Location							
Okeechobee Boulevard entry sign.							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	0	25,000	25,000	0
Engineering/Architecture	0	0	0	0	5,000	5,000	0
Total	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0
Funding Source - Fund Balance							
Fund Balance							
Project Description							
The proposed project is to design and construct landscaping improvements at the Okeechobee Boulevard entry sign.							
Project Justification							
The Okeechobee Boulevard entry sign is not currently landscaped.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

PW2402

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**Village of Royal Palm Beach
Capital Improvement Program
Stormwater Capital Projects Fund- 408**

	FY2019 CARRYOVER	FY 2020	FY2021	FY2022	FY2023	FY2024
<u>Source of Funds:</u>						
Carryover	100,000	300,000	400,080	600,160	800,280	700,440
Interest		80	80	120	160	140
Transfer from Fund 407		100,000	200,000	200,000	200,000	200,000
Total Revenue	100,000	400,080	600,160	800,280	1,000,440	900,580
<u>Use of Funds:</u>						
<u>Parks & Recreation</u>						
PR1822-Camelia Park Drainage Improve	100,000	-			300,000	-
Total Expenditure	100,000	-	-	-	300,000	-
Reserve for Future CIP	-	400,080	600,160	800,280	700,440	900,580

****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

Village of Royal Palm Beach

FY 20-24 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Camellia Park Drainage Improvements		PR1822		408			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Parks & Recreation - Parks			Village Engineer		
Project Location							
Camellia Park							
Project Components	FY 20	FY 21	FY 22	FY 23	FY 24	5 Year Total (+ Carry-over)	Carry-over FY 19
Construction	0	0	0	300,000	0	400,000	100,000
Total	\$0	\$0	\$0	\$300,000	\$0	\$400,000	\$100,000
Funding Source - Fund Balance							
Fund Balance							
Project Description							
Drainage improvements at Camellia Park to include inlets and pipe along the south side of the Camellia Drive parking lot and in the parking lot; improvements to the swale adjacent to the tennis courts; removal and replacement of concrete walkway at tennis instructor's office; and, piping in the section of Camellia ditch that is adjacent to Camellia Park and Seminole Palms Park. The project also includes in FY21 the dredging of approximately 2,500LF of canal and removal of vegetation along the banks that restricts access for maintenance personnel.							
Project Justification							
The project is designed to alleviate ponding and flooding issues in the Camellia Park parking lot and in the area of the tennis instructor's office. The dredging and vegetation removal improvements are needed to provide access for maintenance personnel in the Camellia ditch.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

BUDGET SYSTEM

The Village of Royal Palm Beach uses the Budgeting by Activity (Division) and Objective process in the formulation of its budget. Departmental Budgets include an Organizational Chart and Recap page. Each department is divided into major activities or programs, which are performed by that department. Individual activity budgets include an Objective/Performance page and a Budgetary Account Summary. The Objective/Performance page presents a brief review of the activity description, activity service objectives and quantitative performance/workload indicators, number of personnel and major budget level changes. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous years expenditures on a line item basis. The Budgetary Process is very valuable in communicating with the Council and citizens of the Village.

BUDGET PROCESS

The Village of Royal Palm Beach's Budget process began in April of the current fiscal year with a Staff meeting between the Village Manager and Department Heads to review budget philosophy and develop overall goals and objectives. The budget preparation process extends for a period of approximately six months of the fiscal year. During this period, meetings are held with Department Heads, the Village Council and the public to insure representative input. The Budget Calendar on page 188 details the actions taken during the Budget Process.

BUDGETARY CONTROL

The Village adopts its budget by budgetary center for the General Fund. In the General Fund and all Capital Funds, estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. When such encumbrances indicate an overrun of the activity or project budget, purchase orders are held until appropriations are available. Expenditures may not legally exceed appropriations at the budgetary department level for the General Fund and at the project level for all Capital Projects.

Unexpended appropriations lapse at year's end, except for those approved by the Village Council to be carried forward. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve the position of the applicable appropriation, is employed as an extension of formal budgetary procedures. All operating encumbrances outstanding in the General Fund will lapse at year's end. Outstanding encumbrances in the Capital Projects Funds (related to active/ongoing projects) are reported as reservations of fund balance and do not constitute expenditures or liabilities, because the commitments will be honored during the subsequent year. During the fiscal year, all budget and supplemental amendments are made in a legally permissible manner.

BUDGET AMENDMENT

Expenditure control within an Operating Fund of the Budget is at the Department level and in a Capital Fund at the Project level. Hence, a Budget Amendment is required if either of those levels are to be exceeded. Additionally, a Budget Amendment is required if the total appropriation of a Fund is to be exceeded.

When a Department determines that either of the above is going to occur they are required to advise the Finance Department in a detailed writing as to why the amendment will be

necessary. The Finance Department will determine the applicable sources and uses of funds and prepare a Budget Amendment document delineating the appropriation and/or transfer of monies and present it at a subsequent Council meeting where it must be approved by the Village Council.

BASIS OF ACCOUNTING

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of Accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Government Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual; that is when they become measurable and available to pay liabilities of the current period.

Property taxes, utility and franchise taxes, intergovernmental revenues and charges for services are susceptible to accrual when collected in the current year or within sixty days subsequent to September 30th, provided that amounts received pertain to billings through the fiscal year just ended. Further, property taxes are recognized as revenue in the fiscal year for which they are levied. Investment earnings are recorded as earned since they are measurable and available. Permits, fines, forfeitures and contributions are not susceptible to accrual because, generally, they are not measurable until received in cash. Revenues collected in advance of the year to which they apply are recorded as deferred revenues.

Expenditures under the modified accrual basis of accounting are generally recognized when the related fund liability is incurred and expected to be liquidated with available resources. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund types and the Pension and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

The Agency Funds are custodial in nature and do not involve measurement of results of operations. They are accounted for under the modified accrual basis of accounting. Assets and liabilities are recognized on the modified accrual basis.

BASIS OF BUDGETING

The budgets of general government type funds are prepared on a modified accrual basis. Briefly, this means that obligations of the Village are budgeted as expenses, but revenues are recognized when they are actually received.

The Budget is a balanced budget which means that estimated revenues are equal to estimated expenditures.

All appropriations lapse at year end. No encumbrances are carried forward to the next fiscal year with the exception of the Capital Improvement Program encumbrances.

The Comprehensive Annual Financial Report, (CAFR) shows the status of the Village's finances on the basis of "generally accepted accounting principles" (GAAP) and fund expenditures/revenues on both a GAAP and budget basis for comparison purposes.

**FISCAL YEAR 2019/2020
BUDGET CALENDAR**

DATE		ACTIVITY/REQUIREMENT	PARTICIPANTS
April 2, 2019	Tuesday	Distribution of all materials needed for the preparation of the FY 2019/2020 Budget	Village Manager Dept. Directors/Staff
April 4 to April 30, 2019		Develop salary and revenue projections	Village Manager Finance Department
April 25, 2019	Thursday	C.I.P. New Projects Due	All Departments
May 3, 2019	Friday	OPERATING BUDGET REQUESTS DUE (submit to Finance Director)	All Departments
May 6 to May 13, 2019		Revenue and expense data is compiled Preliminary proposed budget is prepared	Finance Department
May 14, 2019	Tuesday	Meet with Department Directors, review budget	Village Manager Finance Director
May 28, 2019	Wednesday	CIP Review and Update	Village Manager Village Engineer Finance Director
June 3 to June 24, 2019		Final changes are made to the proposed budget. The document is prepared.	Finance Department
June 28, 2019	Friday	The budget is submitted to the Village Council	Finance Department
July 2, 2019	Tuesday	Budget Workshop - Presentation and overview of Proposed budget (All Funds)	Village Manager
July 18, 2019	Thursday	AGENDA ITEM FOR TENTATIVE ADOPTION AND NOTIFICATION TO PROPERTY APPRAISER OF PROPOSED MILLAGE RATE, ROLLBACK RATE AND DATE, TIME AND PLACE OF PUBLIC HEARINGS	Finance Director
July 19, to August 15, 2019		Final changes are made to the FY 2019/2020 Budget (All Funds) as recommended by the Village Council	Finance Department
September 5, 2019	Thursday	FIRST PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 19, 2019	Thursday	SECOND AND FINAL PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 30, 2019	Monday	FINAL BUDGET DOCUMENT DISTRIBUTED TO ALL INTERESTED PARTIES	Finance Department

Public Hearings

Palm Beach County – September 3, 2019 & September 16, 2019
School Board – July 31, 2019 & September 4, 2019

FINANCIAL POLICIES

The Village of Royal Palm Beach's financial policies, compiled below, set forth the basic framework for the overall financial management of the Village. These policies assist the Village Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs.

General Policies

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance and cash reserves.
- Follow the Village of Royal Palm Beach Charter when preparing the Village's budget.
- Estimate and review the long-term costs associated with proposed new programs or services.
- Annually review all existing programs to determine whether a recommendation to the Village Council to maintain, decrease or increase service levels is appropriate.
- Review annually all administrative policies governing accounting procedures, billing, purchasing and asset use and control

Operating Budget Policies

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- The budget will provide adequate funds for the maintenance of plant and equipment and funding for their orderly replacement.
- Make all purchases in an impartial, economical, efficient, and competitive manner, in accordance with all Federal, State and municipal laws and coordinate through Purchasing.
- The budget will be controlled at the Department level within an operating fund and at the project level in a capital fund by the applicable Department Head. Budget amendment requests and transfers of funds will originate from the applicable Department Head and the Finance Director and shall be subject to the approval of the Village Manager and be placed as an agenda item for approval by the Village Council.
- Issue a Comprehensive Annual Budget Document.

Revenue Management Policies

- Levy taxes to adequately offset inflation and provide the desired level of service.
- Annually review all revenue schedules, including taxes, rates, licenses, user fees, and other charges, to insure compliance with Village Council's approved policies.
- Maintain a diversified revenue base to help mitigate the effects of short-term fluctuations in any one revenue source.
- Conservatively estimate annual revenues utilizing established industry standards along with historical trend information.
- Review new sources of revenue to fund operating and capital costs consistent with the Village Councils' goals and priorities.

Fund Balance Policies

Under the provisions of GASB 54 the Village changed the nomenclature for the definitions of various fund balances as follows:

Maintain an unassigned fund balance in the General Fund equal to a minimum of 25% of current year General Fund budgeted operating expenditures.

Establish a non-spendable fund balance in the amount equal to the Village's unpaid inventory and prepaid expenses.

Maintain a committed fund balance for payment of liabilities related to compensated absences, and other post-employment benefits at a rate of 100% of the fiscal year end accrued liabilities.

Accounting, Auditing and Reporting Policies

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and note/bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report.
- Comply with all required reporting requirements related to bond issuance terms

Investment Management Policies

Make a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure cash availability.

Pool cash from all legally permitted funds for investment purposes.

Insure timely deposit of all collected revenues.

Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes.

Invest funds following the established investment policy in accordance with section 218.415, *Florida Statutes*. The Village Manager and/or Finance Director are authorized to invest surplus public funds pursuant to section 218.415(16), *Florida Statutes*.

Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.

Debt Management Policies

- **The Village Charter has no required debt limit; however any outstanding debt is viewed within the limits prescribed herein.**
- **Approve the issuance of Debt Obligations to refund outstanding debt when market conditions indicate or for management considerations.**
- **Periodically approve the issuance of Debt Obligations on behalf of the Village to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents.**
- **Assure that such Debt Obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Village, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.**
- **Assure that such Debt Obligations shall not be issued or debt proceeds used to finance current operations of the Village.**
- **Issue Debt Obligations if necessary to minimize the impact of construction or acquisition of infrastructure and other assets on the budget of the Village.**
- **Consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have an economic/useful life of at least five years.**
- **Not issue debt for periods exceeding the useful life or average useful lives of the project or projects to be financed.**
- **Normally rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when**

inclusion of a project in the Village's pay-as-you-go capital program will preclude the construction of smaller necessary capital improvements.

- **Limit annual General Fund debt service expenses to no more than 10 percent (10%) of the total annual General Fund budget.**
- **Limit outstanding general obligation debt to a maximum of five percent (5%) of the assessed valuation of taxable property.**

Currently the Village has no outstanding long-term debt. It was completely paid off in 2015/2016.

Capital Budget Policies

- **Evaluate the relative merit of each capital project according to Council's goals and priorities.**
- **Coordinate the development of the capital improvement budget with the development of the operating budget.**
- **Rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go Capital program will preclude the construction of smaller necessary capital improvements.**
- **Thoroughly evaluate and update the five-year Capital Improvements Program on an annual basis providing detailed information regarding operational impacts.**
- **Maintain all assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.**

FINANCIAL STRUCTURE

Description of Funds and Fund Types

For accounting purposes a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

All of the funds used by a government must be classified into one of seven “fund types.” Four of these fund types are used to account for a state or local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

Governmental Funds:

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds. An annual budget is required to be adopted for all governmental funds.

General Fund

The General Fund is used to account for most of the day-to-day operations of the Village, which are financed from property taxes, fees, licenses, permits, fines and forfeitures, intergovernmental and other general revenue. There can only be one general fund. Activities financed by the General Fund include the day to day operating costs of the following departments:

- Village Council
- Village Manager
- Village Clerk
- Human Resources
- Planning & Zoning
- Finance
- Information Systems
- Legal
- Police (Contracted to Palm Beach County Sheriff’s Department)
- Fire-Rescue (Provided by Palm Beach County Fire Rescue Municipal Service Taxing Unit (MSTU))
- Community Development
- Engineering
- Public Works
- Parks and Recreation
- Non-Departmental

A description of each of the above department functions can be found within each department’s expenditure section of the budget document.

Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The Village has the following special revenue funds for which an annual budget is also adopted:

- **Recreation Facility Fund - Accounts for contributions received from all sources for the acquisition, improvement, expansion or implementation of parks and recreational facilities.**
- **Community Beautification Fund - Accounts for contributions received from local developers to enhance the aesthetic landscape and visual perception of the Village.**

Capital Projects Funds

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the Village. The sources of revenue in these funds are Impact fees, transfers from other funds, grants and a portion of Sales Tax Revenue . A five year Capital plan is presented during the budget process, of which only the first year is adopted by the Village Council. Any unexpended amounts at fiscal year end, are rolled over to the new fiscal year.

- **Impact Fee Capital Projects Fund - This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue.**
- **Sales Surtax Fund – This fund was established to use the voted additional 1% sales tax for various restricted construction projects and capital equipment purchases undertaken by the Village that are not included in the Capital Improvement Fund**
- **Capital Improvement Fund – This fund was established to account for the various construction projects and capital equipment purchase undertaken by the Village. The primary source of funding has been transfers from the General fund on a pay-as-you go basis.**
- **Utility Capital Improvement Fund - This fund was established to account for capital projects in the Stormwater Utility Fund.**

Proprietary Funds

Two fund types can be used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The Village uses one of the two, an Enterprise fund for their Stormwater Utility.

GLOSSARY OF TERMS

The definition of terms listed is provided to assist the user in the understanding of terminology used throughout the text of the budget document.

-A-

ACCOUNTING PERIOD	A period at the end of which and for which financial statements are prepared. The Village's accounting period is from October 1 through September 30.
ACCOUNTING PROCEDURES	All processes which discover, record, classify and summarize financial information to produce financial reports and provide internal control.
ACCRUAL BASIS	The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flow.
AD VALOREM TAX	A tax levied on the assessed value of real and personal property. This tax is also known as property tax.
ADOPTED BUDGET	The revenue and expenditure plan for the Village for the fiscal year as reviewed and approved by the Village Council.
APPROPRIATION	An authorization granted by a legislative body to incur obligations and to expend public funds for stated purposes.
ASSESSED VALUATION	The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying taxes.
AUDIT	A methodical examination of utilization of resources. It concludes in a written opinion of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

-B-

BALANCED BUDGET	This is a basic budgetary constraint intended to ensure that a government does not spend beyond its means and that its use of resources for operating purposes does not exceed available resources over a defined budget period. A more stringent definition requires that a government maintain a balance between operating expenditures and operating revenues over the long term, not just during the current operating period as is the definition of a basic budget. The latter definition of balance is referred to as structural balance, which is the goal of a balanced budget.
BONDS	A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest by a specified future date.
BUDGET CALENDAR	The schedule of key dates or milestones, which the Village follows in the preparation and adoption of the budget.
BUDGET MESSAGE	A general discussion of the budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY CONTROL The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

-C-

CAFR The comprehensive annual financial report is a complete set of financial statements presented in conformity with U.S. generally accepted accounting principles and audited in accordance with U.S. generally accepted auditing standards by a firm of licensed certified public accountants.

CAPITAL ASSETS Assets of significant value having a useful life of more than one year. Capital assets are also called fixed assets.

CAPITAL BUDGET A plan of capital expenditures and the means of financing them. The capital budget is enacted as part of the Village's consolidated budget, which includes both operating and capital outlays.

CAPITAL EXPENDITURES Capital expenditures consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years and are accounted for in the General Fund. The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM (CIP) A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

CAPITAL OUTLAYS A disbursement of money, which results in the acquisition of or addition to, fixed assets.

CAPITAL PROJECTS FUND A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit.

CONTINGENCY An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year-end.

-D-

DEBT LIMITS The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE The payment of principal and interest on borrowed funds such as bonds.

DEPRECIATION The decrease in value of physical assets due to use and the passage of time.

DISTINGUISHED BUDGET PRESENTATION PROGRAM A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

-E-

ENCUMBRANCE An amount of money committed for the payment of goods and services not yet received or paid for.

EXPENDITURE The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

-F-

FINES AND FORFEITURES Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders and juror/witness fees.

FISCAL YEAR Any period of 12 consecutive months designated as the budget year. The Village's budget year begins October 1 and ends September 30.

FIXED ASSETS Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

FRANCHISE TAX Tax imposed on all local sales of public utility services, including electricity, water and solid waste.

FUND A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

FUND BALANCE The difference between financial assets of the fund, and certain liabilities expected to be liquidated in the near future from those assets; i.e., the equity in a governmental fund.

FUND TYPE In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service and Trust and Agency.

-G-

GENERAL FUND The Village's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GRANTS	Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.
	-I-
INFRASTRUCTURE	The basic framework or foundation of the Village; i.e., its buildings, roads, bridges, sidewalks, water system and sewer system.
INTEREST INCOME	Revenue associated with the Village cash management activities of investing.
INTERGOVERNMENTAL REVENUE	Consists of revenue received from or through the State. These include State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax (5th cent), and Telecommunications Tax.
INVESTMENTS	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments.
	-L-
LIABILITY	Debt or legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. NOTE: this term does not include encumbrances.
LINE-ITEM BUDGET	A budget, which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.
LONG-TERM DEBT	Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.
	-M-
MILL	A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.
MILLAGE RATE	The total tax obligation per \$1,000 of assessed valuation of property.
MODIFIED ACCRUAL	The basis of accounting that recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Funds contained within this document.

-O-

OBLIGATIONS	Amounts which a government may be required legally to meet out of its resources.
OPERATING BUDGET	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisitions, spending and service delivery activities of a government are controlled. Law requires the use of an annual operating budget.
ORDINANCE	A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

-P-

PAY-AS-YOU-GO-BASIS	A term used to describe the financial policy of a governmental unit which finances some or all of its capital outlays from current revenues rather than by long-term borrowing.
PERFORMANCE BUDGET	A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.
PROPERTY TAX	A tax levied on the assessed value of real property. The tax is also known as ad valorem tax.

-R-

RESOLUTION	A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
RETAINED EARNINGS	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
REVENUES	An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.
ROLLED-BACK RATE	The rolled-back rate is the rate of property tax required to raise the same tax revenues in the upcoming fiscal budget year as in the current fiscal budget year, not counting new construction.

-S-

SALES TAX	Tax imposed on the taxable sales of all final goods.
SPECIAL REVENUE FUND	A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE A written law enacted by a duly organized and constituted legislative body.

STORMWATER UTILITY FUND A fund to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system.

-T-

TAX RATE The amount of tax stated in terms of a unit of a tax base. The State of Florida uses a mill as its tax rate. A mill is the rate applied to each thousand dollars of taxable appraised value. In accordance with Florida Statute, 200.071, except as otherwise provided herein, no ad valorem tax millage shall be levied against real property and tangible personal property by counties/municipalities in excess of 10 mills, except for voted levies.

TAXABLE VALUE A value that is established for real and personal property as a basis for levying property taxes. The value is equal to 95% of market value, as required by State law.

TRIM Truth in Millage. The Florida Truth in Millage (TRIM) Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

TRANSFERS IN\OUT Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

-U-

USER CHARGES User fees are charged for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Fees are traditionally charged under the following circumstances:

- Service is supplied to an individual or group
- Benefits accrue to an individual or group
- Service can be withheld from individuals who refuse to pay
- Cost can be passed on to the ultimate beneficiary
- Degree of utilization can be measured
- Use of service is voluntary

ACRONYMS

AP	Accounts Payable
ARRA	American Recovery and Reinvestment Act
BOCC	Board of County Commissioners
BTR	Business Tax Receipt(s)
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Program
cu	Cubic
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EEOC	Equal Employment Opportunity Commission
FDEP	Florida Department of Environmental Protection
f.k.a.	Formally Known As
FOC	Field Operations Center
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
ft	Foot
ft²	Square Foot
f/t	Full time
FRS	Florida Retirement System
FTP	File Transfer Protocol
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HVAC	Heating, Ventilation and Air Conditioning
ID	Identification
ITID	Indian Trail Improvement District
LAP	Local Agency Program
lf	Linear Foot
LLC	Limited Liability Company or Corporation
LLLP	Limited Liability Limited Partnership
LWC	Land and Water Conservation
MPO	Metropolitan Planning Organization
MUPD	Mixed Use Planned Development
MXD	Mixed Use Development
NPDES	National Pollutant Discharge Elimination System
PBC	Palm Beach County
PB Co	Palm Beach County
PID	Planned Industrial Development
PR	Payroll
p/t	Part time
PW	Public Works
RPB	Royal Palm Beach
RV	Recreational Vehicle
SFWMD	South Florida Water Management District
SR	State Road
TBD	To Be Determined
TRIM	Truth in Millage

PALM BEACH COUNTY MUNICIPALITIES

FY 2018 Final Tax Rates and Utility Taxes

<u>Municipality</u>	<u>Operating Millage</u>	<u>Debt Service</u>	<u>Fire Rescue</u>	<u>Total Millage</u>	<u>Electric</u>	<u>Water</u>	<u>Gas</u>
1 Lake Worth	5.4945	1.1400	3.4581	10.0926			10.00%
2 West Palm Beach	8.3465	0.1283		8.4748	10.00%	10.00%	10.00%
3 Riviera Beach	8.4520			8.4520	10.00%	10.00%	10.00%
4 Boynton Beach	7.9000			7.9000	10.00%		10.00%
5 North Palm Beach	7.5000			7.5000	10.00%	10.00%	10.00%
6 Delray Beach	6.7611	0.2108		6.9719	10.00%		10.00%
7 Greenacres	6.4000			6.4000	10.00%	10.00%	10.00%
8 Tequesta	6.2920			6.2920	9.00%	9.00%	9.00%
9 Wellington	2.4800		3.4581	5.9381	10.00%		10.00%
10 Palm Beach Gardens	5.5500	0.0503		5.6003			
11 Juno Beach	2.1000		3.4581	5.5581	10.00%	8.00%	8.00%
12 Royal Palm Beach	1.9200		3.4581	5.3781	10.00%	10.00%	10.00%
13 Lake Park	5.3474			5.3474	10.00%	10.00%	10.00%
14 Boca Raton	3.4690	0.2097		3.6787	10.00%		10.00%
15 Palm Beach	3.1350			3.1350	10.00%	10.00%	10.00%
16 Jupiter	2.4633	0.2079		2.6712	6.00%		6.00%

PALM BEACH COUNTY MUNICIPALITIES
FY 2020 / Tax Year 2018 Final Assessment

Ad Valorem Per Capita Assessment

Millage Rate
(Operating and Debt Service)

1	Manalapan	3,184,390
2	Palm Beach Shores	2,188,104
3	Westlake	1,563,508
4	Gulfstream	1,128,962
5	Jupiter Inlet Colony	839,651
6	Highland Beach	679,612
7	Golf	640,886
8	Ocean Ridge	545,100
9	Palm Beach Gardens	500,277
10	Juno Beach	418,830
11	Boca Raton	255,224
12	Atlantis	251,959
13	South Palm Beach	244,629
14	Palm Beach	213,953
15	Tequesta	191,296
16	North Palm Beach	177,295
17	Jupiter	174,672
18	Delray Beach	156,441
19	Riviera Beach	148,627
20	Wellington	133,594
21	Hypoluxo	126,362
22	West Palm Beach	112,004
23	Mangonia Park	95,867
24	Loxahatchee Groves	92,580
25	Lantana	90,942
26	Briny Breezes	81,080
27	Glen Ridge	76,925
28	Lake Park	75,393
29	Boynton Beach	75,364
30	Lake Clarke Shores	75,181
31	Royal Palm Beach	75,137
32	Palm Springs	52,145
33	Cloud Lake	48,568
34	Lake Worth	47,345
35	Haverhill	46,262
36	Greenacres	46,258
37	Belle Glade	19,140
38	Pahokee	14,479
39	South Bay	13,130

1	Briny Breezes	10.0000
2	Mangonia Park	9.8000
4	Riviera Beach	8.4520
3	West Palm Beach	8.3465
6	Boynton Beach	7.9000
5	Atlantis	7.7181
7	North Palm Beach	7.5000
8	Delray Beach	6.7611
10	Belle Glade	6.5419
11	Pahokee	6.5419
12	Greenacres	6.4000
18	Golf	6.3849
14	Palm Beach Gardens	6.3500
15	South Bay	6.3089
16	Tequesta	6.2920
17	Lake Clarke Shores	6.2798
29	Palm Beach	5.5500
19	Lake Worth	5.4945
9	Ocean Ridge	5.3500
20	Lake Park	5.3474
32	Westlake	5.1250
22	Jupiter Inlet Colony	4.9000
23	Haverhill	4.5000
25	Gulfstream	4.0500
24	South Palm Beach	3.7938
30	Lantana	3.5000
27	Palm Springs	3.5000
28	Boca Raton	3.4690
13	Hypoluxo	3.2500
26	Palm Beach Shores	3.1350
31	Highland Beach	3.1204
21	Manalapan	3.0280
33	Loxahatchee Groves	3.0000
36	Wellington	2.4800
34	Juno Beach	2.1000
35	Royal Palm Beach	1.9200
37	Jupiter	0.2079
38	Cloud Lake	0.0000
39	Glen Ridge	0.0000

PALM BEACH COUNTY MUNICIPALITIES
FY 2020 / Tax Year 2018 Final Assessment (Con't)

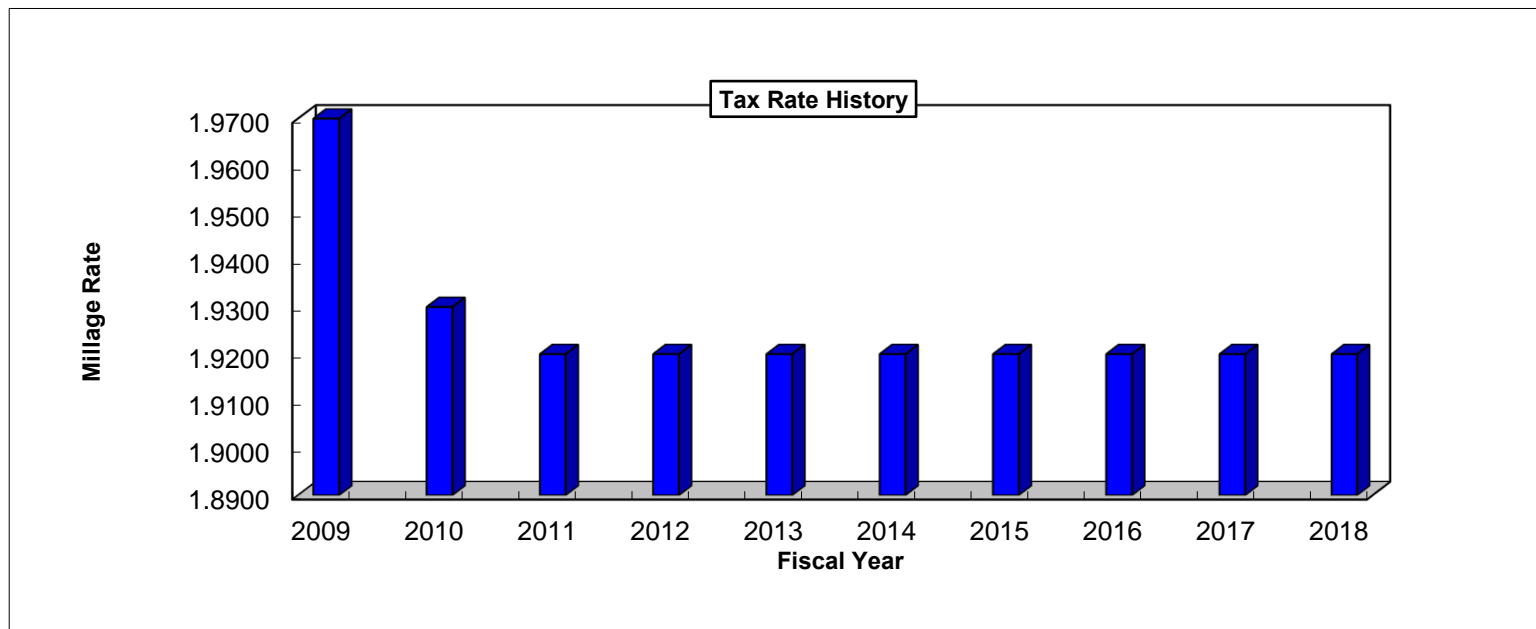
<u>Per Capita Tax</u>		<u>Taxes Levied</u>		
1	Manalapan	9,642	1 West Palm Beach	105,549,634
2	Westlake	8,013	2 Boca Raton	82,708,922
3	Palm Beach Shores	6,860	3 Delray Beach	70,422,550
4	Gulfstream	4,572	4 Palm Beach	63,884,338
5	Jupiter Inlet Colony	4,114	5 Palm Beach Shores	56,901,263
6	Golf	4,092	6 Boynton Beach	45,698,642
7	Palm Beach Gardens	3,177	7 Riviera Beach	44,508,240
8	Ocean Ridge	2,916	8 Wellington	20,642,074
9	Highland Beach	2,121	9 North Palm Beach	16,749,046
10	Atlantis	1,945	10 Greenacres	11,714,106
11	North Palm Beach	1,330	11 Lake Worth	9,952,093
12	Riviera Beach	1,256	12 Highland Beach	7,748,900
13	Tequesta	1,204	13 Tequesta	7,049,704
14	Palm Beach	1,187	14 Royal Palm Beach	5,472,459
15	Delray Beach	1,058	15 Ocean Ridge	5,328,050
16	Mangonia Park	939	16 Gulfstream	4,595,158
17	West Palm Beach	935	17 Palm Springs	4,279,456
18	South Palm Beach	928	18 Manalapan	4,097,992
19	Boca Raton	885	19 Atlantis	3,930,122
20	Juno Beach	880	20 Palm Beach Gardens	3,866,119
21	Briny Breezes	811	21 Lantana	3,627,631
22	Boynton Beach	595	22 Lake Park	3,559,456
23	Lake Clarke Shores	472	23 Juno Beach	3,014,191
24	Hypoluxo	411	24 Jupiter	2,255,113
25	Lake Park	403	25 Belle Glade	2,202,404
26	Wellington	331	26 Mangonia Park	1,921,267
27	Lantana	318	27 Jupiter Inlet Colony	1,682,745
28	Greenacres	296	28 Lake Clarke Shores	1,615,600
29	Loxahatchee Groves	278	29 South Palm Beach	1,299,306
30	Lake Worth	260	30 Hypoluxo	1,125,666
31	Haverhill	208	31 Golf	1,051,642
32	Palm Springs	183	32 Loxahatchee Groves	939,871
33	Royal Palm Beach	144	33 Pahokee	559,699
34	Belle Glade	125	34 Briny Breezes	494,588
35	Pahokee	95	35 Haverhill	436,345
36	South Bay	83	36 South Bay	428,584
37	Jupiter	36	37 Westlake	232,377
38	Cloud Lake	0	38 Cloud Lake	0
39	Glen Ridge	0	39 Glen Ridge	0

VILLAGE OF ROYAL PALM BEACH, FLORIDA

TAX RATE HISTORY

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>TAX ROLL YEAR</u>	<u>TAX RATE</u>	<u>PERCENT CHANGE</u>
2008/09	2008	1.9700	(1.01%)
2009/10	2009	1.9300	(2.03%)
2010/11	2010	1.9200	(0.52%)
2011/12	2011	1.9200	0.00
2012/13	2012	1.9200	0%
2013/14	2013	1.9200	0%
2014/15	2014	1.9200	0%
2015/16	2015	1.9200	0%
2016/17	2016	1.9200	0%
2017/18	2017	1.9200	0%

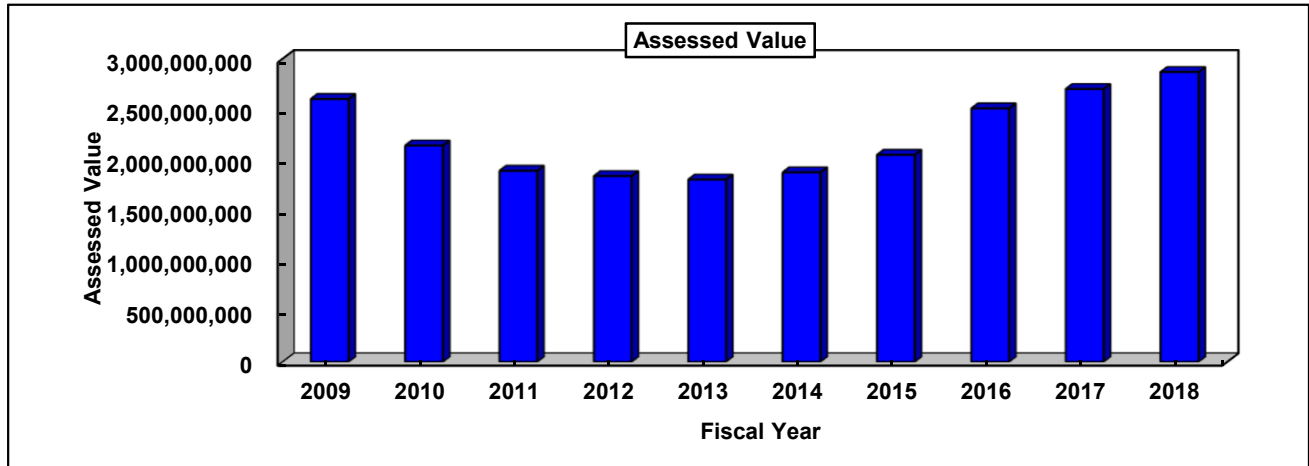


VILLAGE OF ROYAL PALM BEACH, FLORIDA

ASSESSED VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total</u>
2008/09	2,491,708,640	111,383,434	2,603,092,074
2009/10	2,025,681,694	117,517,903	2,143,199,597
2010/11	1,777,026,096	117,059,540	1,894,085,636
2011/12	1,738,716,997	102,977,493	1,841,694,490
2012/13	1,706,429,634	100,652,682	1,807,082,316
2013/14	1,776,535,613	101,636,831	1,878,172,444
2014/15	1,941,988,056	109,353,208	2,051,341,264
2015/16	2,397,218,755	112,830,630	2,510,049,385
2016/17	2,602,640,902	98,917,446	2,701,558,348
2017/18	2,762,019,330	107,358,757	2,869,378,087



VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL TAXPAYERS

Fiscal Year 2017/2018

<u>Company Name</u>	<u>Type of Business</u>	<u>Assessed Taxable Value</u>	<u>Percentage of Total Assessed Taxable Value</u>
BPP Southern Palm LLC	Industrial Park	67,511,855	2.41%
Florida South Division LLC	Utilities	58,304,732	2.10%
SCG Atlas Park Aire LLC	Shopping Center	45,556,394	1.73%
Florida Power & Light Co	Utility	45,729,010	1.54%
Lennar Homes LLC	Vacant	30,687,731	1.11%
CP Ipers Coral LLC	Department Store	25,832,440	0.93%
Fairfield Hidden Harbor LLC	Shopping Center	25,978,692	0.94%
SCG Buckingham Square LLC	Shopping Center	23,388,051	0.84%
Wal Mart Stores East LP	Shopping Center	20,693,196	0.74%
10101 Southern Boulevard Holdings	Shopping Center	19,428,681	1.54%
	Total	\$ 363,110,782	13.88%

Source: Palm Beach County Property Appraiser's Office

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL EMPLOYERS ⁽¹⁾

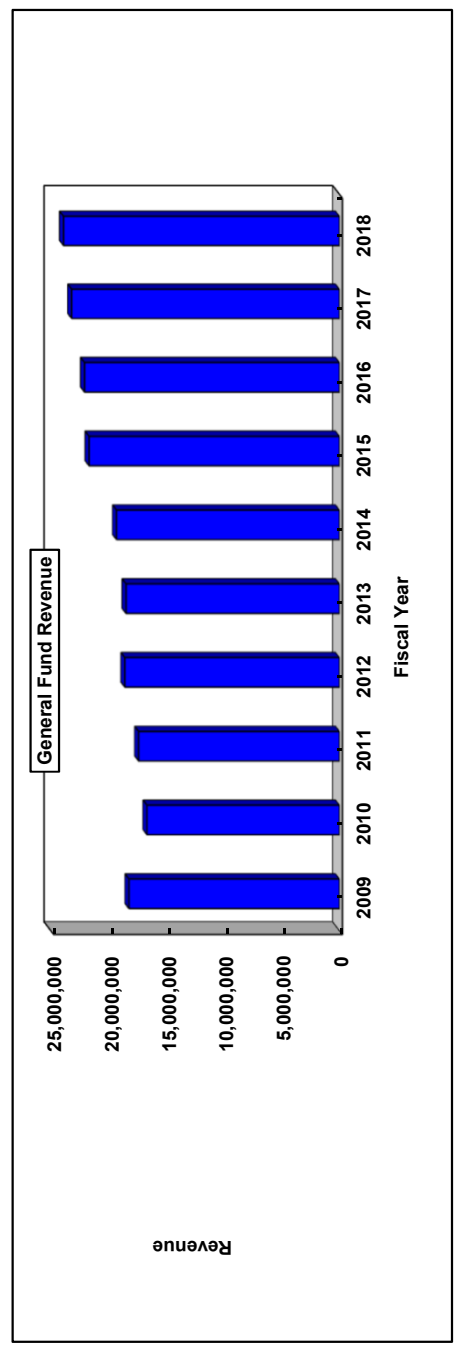
Fiscal Year 2017/2018

<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>
Palm Beach County School District	Public Schools	21,466
Palm Beach County Government	County Government	5,952
Tenet Healthcare Corp.	Hospital	5,939
NextEra Energy (Hqtrs)	Electric Service (FPL)	4,404
Hospital Corp of America	Hospital	3,550
Boca Raton Community Hospital	Hospital	2,800
Florida Atlantic University	Public College	2,644
Veterans Health Administration	Hospital	2,535
Bethesda Memorial Hospital	Hospital	2,282
Office Depot, Inc. (Hdqtrs)	Hospital	<u>2,034</u>
	Total	<u><u>53,606</u></u>

⁽¹⁾ Source: Business Development Board of Palm Beach County. Data is for Palm Beach County, Florida. Employment information for the Village is not available.

VILLAGE OF ROYAL PALM BEACH, FLORIDA
 GENERAL GOVERNMENTAL REVENUE BY SOURCE
 LAST TEN FISCAL YEARS

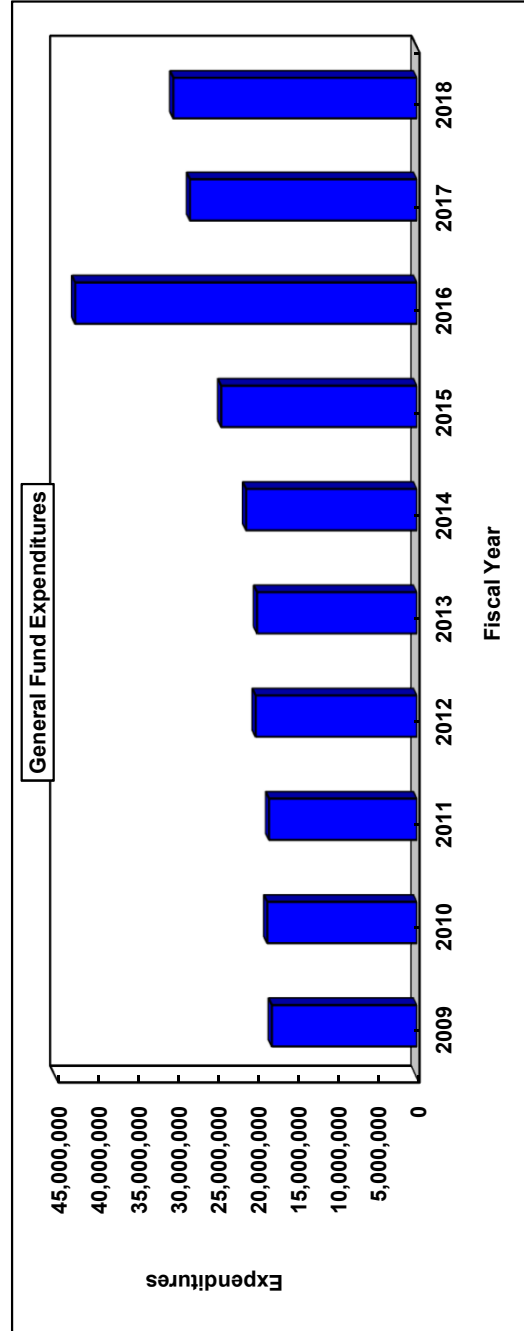
Fiscal Year	Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses and Permits	Inter-governmental Revenue	Charges for Services	Fines and Forfeitures	Miscellaneous	Total
2008/09	4,949,367	2,465,538	4,464,979	1,196,981	3,338,185	419,896	334,758	1,061,304	18,231,008
2009/10	3,941,701	2,431,560	4,231,877	1,076,424	3,422,076	469,680	261,460	829,269	16,664,047
2010/11	3,527,985	2,471,640	4,142,025	1,129,860	3,515,538	494,337	267,476	1,841,175	17,390,036
2011/12	3,402,534	2,431,277	4,190,499	1,607,309	3,825,036	499,160	419,525	2,209,805	18,585,145
2012/13	3,342,150	2,487,385	4,265,188	2,011,767	4,016,855	576,234	420,848	1,361,327	18,481,852
2013/14	3,463,389	2,737,903	4,479,608	1,499,087	4,302,949	645,001	433,842	1,742,113	19,303,892
2014/15	3,766,974	2,799,075	4,476,157	1,881,150	5,041,090	699,120	482,065	2,535,145	21,680,777
2015/16	4,272,825	2,829,621	4,499,054	1,699,212	5,347,005	601,550	536,824	2,302,064	22,078,156
2016/17	4,658,932	2,760,818	4,557,505	2,535,355	5,555,415	603,248	485,613	2,034,845	23,191,732
2017/18	4,996,956	2,708,888	4,642,409	2,242,174	5,691,405	628,403	513,019	2,473,880	23,897,135



VILLAGE OF ROYAL PALM BEACH, FLORIDA
 GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Capital Outlay	Debt Service	Total
2007/08	4,180,999	7,492,485	3,319,244	2,847,852	12,896	357,900	18,211,376
2008/09	4,096,158	8,053,257	3,313,269	2,944,864	9,395	357,899	18,774,842
2009/10	4,316,214	8,134,167	2,964,133	2,983,099		148,547	18,546,160
2010/11	4,209,185	8,096,815	3,039,339	2,974,435		1,892,658	20,212,432
2011/12	4,377,846	8,091,896	2,510,991	3,357,135		1,705,810	20,043,680
2012/13	5,051,964	8,250,559	2,603,227	3,805,837	21,451	1,669,770	21,402,808
2013/14	5,030,545	8,628,119	2,890,297	4,517,487	1,742,625	1,669,314	24,478,386
2014/15	5,212,267	8,856,418	2,939,957	4,499,375	4,613,153	16,473,822	42,594,991
2015/16	5,548,986	9,104,060	3,451,372	4,390,440	5,860,792	0	28,355,649
2017/18	5,661,639	9,289,712	3,854,869	4,845,428	6,774,568	0	30,426,215



VILLAGE OF ROYAL PALM BEACH, FLORIDA
DEMOGRAPHIC AND MISCELLANEOUS STATISTICS

<u>Date of Incorporation</u>		<u>Village Employees (including part-time)</u>	<u>Budgeted</u>
June 20, 1959			<u>FY 2020</u>
<u>Fiscal Year 2017/2018</u>		Administration	10.5
Council - Manager		Finance	11
		Community Development	12
		Engineering	8
<u>Area</u>		Public Works	31.5
Square miles	11.20	Recreation	80
Miles of streets	148.66		
		Total	<u>153</u>
<u>Population Per U.S. Census</u>			
2010	34,140	<u>Building Permits</u>	<u>FY 2019</u>
2011	34,234	Total other permits issued	4,242
2012	34,421	Value of other permits issued \$	66,889,751
2013	34,925	Total Commercial permits issued	2
2014	36,265	Value of Commercial permits \$	1,827,317
2015	36,731		
2016	37,138	<u>Police Department (contracted with</u>	
2017	37,485	<i>Palm Beach County Sheriff's Office)</i>	
2018	37,934	Station	1
<u>Service Delivery Cost Per Capita</u>		<u>Fire Department</u>	
2010	561	Stations	2
2011	532		
2012	695	<u>Parks and Recreation</u>	
2013	700	Number of Parks	24
2014	582	Total Park Acres Maintained	498.3
2015	722		
2016	689		
2017	693		
2018	644		
<u>Elections</u>	<u>FY 2019</u>	<u>Park Facilities</u>	
approx. Registered voters	25,358	Recreation Center, Concession/Restrooms, Commons	
approx. Votes cast in last election	0	Park Cafe, Cultural and Sporting Centers; Golf Training	
approx. Voting percentage	0.00%	Center, Disc Golf Course, Canoe and Kayak Launch, Race	
		Car Track; Softball, Baseball, Soccer and Football Fields;	
<u>Schools Located in Village</u>	<u>FY 2019</u>	Basketball, Bocce Ball, Tennis, Racquetball and Volleyball	
Number of Public Schools	5	Courts; Bike Paths, Walking Trails, Fishing Docks and Tot	
Number of Charter Schools	2	Lots; Picnic Pavilions, Playgrounds, Dog Parks,	
Number of teachers	419	Interactive Fountains and Amphitheatres.	
Number of administrative and support staff	174		
Number of students	6,452		

Village of Royal Palm Beach

The Village of Royal Palm Beach, incorporated in 1959, is located in the central western part of Palm Beach County, which is considered to be a top growth area in the County, and one of the top growth areas in the State. The Village of Royal Palm Beach currently occupies a land area of 12 square miles and serves a population of over 38,000 residents. The Village of Royal Palm Beach is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Village Council.

The Village of Royal Palm Beach has operated under the Council-Manager form of government since 1959. Policy-making and legislative authority are vested in the Village Council consisting of the Mayor and four Council members. The Village Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring both the Village Manager and Attorney. The Village Manager is responsible for carrying out the policies and ordinances of the Village Council, for overseeing the day-to-day operations of the government and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve two-year staggered terms. The Mayor is also elected to serve a two-year term. The Mayor and the four Council members are elected at large.

The Village provides general municipal services such as recreation, public works, cultural events and stormwater utility services. Police services are provided under contract by the Palm Beach County Sheriff and Water and Wastewater utilities are provided by Palm Beach County Water Utilities subsequent to the sale of our utility in April 2006.

Consider:

- < Median household income for Royal Palm Beach is \$73,296. For Palm Beach County the figure is \$57,256.
- < Principal employment in the Village is the Service Industry with a labor force of approximately 21,466 employees.
- < 5,438,298 square feet of commercial space in the Village.
- < 6 major shopping centers, 5 supermarkets and numerous restaurants are placed throughout the Village.
- < Home to four elementary schools, one middle school, two charter schools (elementary to middle) and one high school.
- < Twenty four community parks on 498 acres of parkland, including a cultural center, recreation center, sporting center and other municipal recreation facilities for Village residents.
- < Two public golf courses.
- < Supervised youth baseball, soccer and girls' softball programs.
- < Served by two local hospitals.
- < Country clubs for golf, tennis and swimming.

Surrounding Communities

Village of Wellington

A planned community of over 34,000 acres, Wellington offers neighborhoods in all price ranges. From condominiums, town homes and villas, to single family residences, custom estate homes and master plan communities. Wellington offers bike paths, jogging trails, neighborhood parks and recreation areas, a centerpiece lake, along with a number of renowned golf courses and country clubs. Incorporated in 1995, Wellington is the 5th largest city in Palm Beach County with a population of over 62,900 people. The Village is governed by a Mayor and Village Council and a Village Manager administers the everyday operations.

Consider:

- < Median household income for Wellington is \$85,172.
- < Country club living: golf, tennis, swimming, physical fitness and equestrian facilities.
- < Boating, fishing and sailing on two scenic lakes.
- < Six elementary schools, three middle schools and two high schools.
- < A Boy's and Girl's Club sponsored by the Boy's Clubs of America.
- < Supervised youth baseball, soccer, softball, football, and swimming programs.
- < Houses of worship for all major denominations.
- < Palm Beach Polo Country Club and the internationally known Stadium Jumping are located here, featuring a full winter polo season and world-class equestrian competitions and events.
- < The Mall at Wellington Green is a 1.3 million square foot, 2-level mall featuring 170 specialty shops and restaurants plus four two-level department stores and two furniture store galleries.

Town of Loxahatchee Groves

This countryside residential area was incorporated in November 2006 as the 38th municipality in Palm Beach County. Currently with a population of over 3,441, the median household income is \$72,049. Known locally as the "Last Frontier," it is home to those who prefer wide-open spaces with a "Home in the Country" feeling. Home sites range from a quarter acre to ten plus acres, so there's plenty of room for nature lovers, horse and cattle grazing, nursery growers and quiet uncongested living. Single-family homes are available in a great variety of styles and price ranges. The lifestyle is unstructured and fits the tastes of those who love the country life. The Town is governed by 5 Council members led by a Mayor and Vice Mayor.

The Acreage

The Acreage, an unincorporated area of Pam Beach County, consists of one and one quarter acre plus home sites. This area is home to those who value open spaces and the convenience of city living. This community is run by The Indian Trail Improvement District (ITID), a special district which provides drainage, road improvements and a neighborhood park system. The ITID was created by the Florida Legislature in 1957 to oversee the needs of the 17,000 developable lots encompassing a 110+ square mile area. The district currently serves over 38,704 residents. The district is supervised by an elected, five-member board of supervisors and day-to-day operations are under the supervision of a district administrator appointed by the ITID Board of Supervisors.

There are four elementary schools, two middle schools and one high school in the Acreage. Nine neighborhood parks are located throughout the community.