

The Village of Royal Palm Beach, Florida



Fiscal Year 2016

OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET

VILLAGE COUNCIL

**Mayor Matty Mattioli
Vice Mayor Richard Valuntas
Councilman Fred Pinto
Councilman Jeff Hmara
Councilman David Swift**

VILLAGE MANAGER

Raymond C. Liggins

DIRECTORS

**Monika Bowles, Human Resources Director
Diane DiSanto, Village Clerk
Robert Hill, Community Development Director
Stanley G. Hochman, Finance Director
Christopher Marsh, Village Engineer
Lou Recchio, Parks & Recreation Director
Paul Webster, Public Works Director**

CITIZEN'S GUIDE TO THE BUDGET

INTRODUCTION:

The purpose of this section is to explain the format and content of the 2015-2016 budget and to act as an aid for budget review.

The budget provides a financial plan for operating services to be funded through the General Fund, Stormwater Utility Fund, Special Revenue Funds; Payment of Debt and Capital Projects to be undertaken in 2015-2016. A glossary of terms is included which provides definitions for these and other budget and financial terms.

BUDGET DOCUMENT:

The budget document consists of the following sections: Table of Contents; Budget Message; Summary of All Funds; General Fund; Stormwater Utility Fund; Capital Improvement Funds; General Information and Statistical Information.

- The “Budget Message” section includes: a letter of transmittal; current year Budget Goals and Guidelines; Village Organizational Chart and the Distinguished Budget Award.
- The “Summary of All Funds” section presents the financial budget information at its most summarized level. It consolidates numerically and graphically the revenues for all Funds and the expenditures for all Departments and Categories as well as a three (3) year summary of Governmental Fund Balances and a Village wide Personnel Analysis.
- The “General Fund” and “Stormwater Utility Fund” sections present the financial budget information numerically and graphically at the individual Fund level. Revenues by Fund and expenditures by Division within each Department along with goals and performance measures are depicted.
- The “Capital Improvements” section includes a five (5) year projection for all of the General Government Capital Improvement Funds. The information for the Budget for the current year is then rolled forward to the appropriate lines in the “Summary of All Funds” section. The Funds listed are as follows:

GENERAL GOVERNMENT

Recreation Facilities Fund
Beautification Fund
Impact Fee Fund
General Capital Improvements Fund

- The “General Information” section includes information about the BUDGET SYSTEM, BUDGET PROCESS, BUDGETARY CONTROL, BUDGET AMENDMENTS, BASIS OF ACCOUNTING, BASIS OF BUDGETING as well as the FINANCIAL POLICIES and FINANCIAL STRUCTURE of the Village and a GLOSSARY of terms.
- The “Statistical Information” section includes financial trend information and demographic information about the Village.

**VILLAGE OF ROYAL PALM BEACH, FLORIDA
FISCAL YEAR 2016
ANNUAL BUDGET**

TABLE OF CONTENTS

BUDGET MESSAGE:

Budget Message	i
Long Term Municipal Goals	xi
Budget Guidelines and Goals FY 2015/2016	xii
Organizational Chart.....	xiv
Budget Award	xv

SUMMARY OF ALL FUNDS:

All Funds Budget Summary	1
Three Year Fund Balance Analysis	7
Comparative Personnel Detail	10

GENERAL FUND:

Summary	15
Revenues.....	19
Expenditures	
Village Council	29
Village Manager.....	32
..... Human Resources.....	37
..... Planning & Zoning.....	39
Finance	41
Legal	46
Police	48
Community Development	50
..... Building.....	52
..... Code Enforcement.....	54
Engineering	56
Public Works	61
Parks & Recreation	66
..... Parks.....	68
..... Recreation.....	70
..... Cultural.....	72
Non-Departmental	74
Debt Service & Transfers.....	76

STORMWATER UTILITY FUND:

Summary	77
Revenues.....	80
Expenditures	
Stormwater Operations.....	81
Non-Departmental	85

CAPITAL IMPROVEMENT FUND:

Summary	87
General Government	
Recreational Facilities Fund 101	88

Beautification Fund 102.....	90
Impact Fees Fund 301.....	91
General Fund 303.....	108

GENERAL INFORMATION:

Budget System.....	168
Budget Process	168
Budgetary Control	168
Budget Amendment.....	168
Basis of Accounting	169
Basis of Budgeting	169
Budget Calendar	170
Financial Policies.....	171
Financial Structure	176
Glossary	178
Acronyms	184

STATISTICAL INFORMATION:

Palm Beach County 2014 Final Tax Rates & Utility Taxes	185
Palm Beach County 2014 Final Assessment	186
Tax Rate History	188
Assessed Value of Taxable Property.....	189
Principal Taxpayers	190
Principal Employers	191
General Governmental Revenue by Source.....	192
General Governmental Expenditures by Function	193
Demographic Statistics	194
Community Profiles	
Village of Royal Palm Beach	195
Village of Wellington	195
Town of Loxahatchee Groves	196
The Acreage	196



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411

Telephone (561) 790-5112 Fax (561) 790-5174 E-mail: shochmano@royalpalmbeach.com

Department of Finance
Stanley G. Hochman, Director

September 3, 2015

**The Honorable Mayor and Village Council
Village of Royal Palm Beach
Royal Palm Beach, Florida 33411**

RE: 2015/2016 Budget Message

Members of the Village Council:

In accordance with Chapter 2, Article I, Section 2.2 of the Village Code of Ordinances of the Village of Royal Palm Beach, I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2015 for your review and consideration. This budget document represents the single most important report presented to the Village Council. It is primarily intended to establish an action, operation and financial plan for the delivery of Village services. Importantly, it also serves as an aid to the residents in providing a better understanding of the Village's operating and fiscal programs.

Budget Highlights

It should be noted that this budget document has been prepared with the intent of not increasing the tax rate of 1.9200 mils per \$1,000 of taxable property while maintaining the level of service our residents have come to enjoy.

Once again our property values have increased significantly. Our current year gross taxable value of 2.051 billion has been increased to 2.285 billion which is an increase of 11.4% or 233 million dollars. It would appear that this revenue is on the rise once again and should continue to increase in future years. Most other major revenues (State Shared revenues and Other Tax related revenues) are also anticipated to increase as well although not at a fast pace.

Additionally, in accordance with our policy we made a conscious decision for the most part to fund recurring annual and required new capital projects for the 2015/16 fiscal year. This includes a major expenditure for road resurfacing based on a comprehensive multiyear study. Based on this we intend to use \$5.5 million dollars from the sale of the Crestwood Blvd site to help fund the program this and other major capital improvement programs. Lastly this budget document incorporates several policy and agenda items as outline in the Villages new Strategic plan for the 2015/16 fiscal year.

Budget Format

A single budget document, which includes all Village Funds and service programs, has been prepared to provide a comprehensive overview of all Village services and financial framework for the understanding of the public.

The following sections are contained within this budget document:

1. Summary of all Budgeted Funds
2. General Operating Fund
3. Stormwater Utility Fund
4. Recreation Facilities Fund
5. Beautification Fund
6. Impact Fee Fund
7. General Capital Improvement Fund

This budget and its five-year capital plan reflect the continued desire for new services and programs to meet the needs of our existing population. For the second year in a row our property values have increased. Our current year gross taxable value of 2.051 billion has been increased to 2.269 billion. The additional increase in taxable value is 218 million of which 78 million is represented by new construction. This budget provides the basis for meeting current and future public service requirements.

This past year the Village experienced a noticeable uptick in the number of development applications compared with recent years for both residential and commercial developments. During the past six (6) fiscal years the Village annexed approximately 408 acres of vacant land (Southern Boulevard Properties South; Porto Sol; Fox DRI MUPD; Heritage Oaks Commercial; Heritage Oaks Residential and Heron Cove, now known as Weldon Commercial; Sunshine Properties; Corporate Center West). It is projected that this land along with Cypress Key MXD; ALDI Park; Regal Industrial; the Rubin Property; Pioneer Road Residential; Crestwood Redevelopment Site; and various other smaller vacant and infill properties along Southern Blvd, State Rd. 7 and Okeechobee Blvd., will be the focal point of much of the new development within the Village.

Non-residential development is continuing to occur along Okeechobee Boulevard, Southern Boulevard and State Road 7; however, not at the rapid pace experienced in past years. These areas do however offer new development and redevelopment opportunities. Much of the immediate and short term development opportunity will occur within properties that are vacant and have received site plan approval and within properties that have already experienced development of portions of their site plan such as: Corporate Center West 30,000 ft²; ALDI Park 151,172 ft²; Cypress Key MXD 125,000 ft²; Anthony Groves Plaza 6,000 ft²; Tract 115 7,500 ft²; Sawgrass PID 33,935 ft²; Southern Palms Crossing 7,000 ft²; Pioneer Road Commercial 90,071 ft²; Village Professional Park 17,600 ft²; Fox Property Parcel 4C 51,231 ft²; and Southstar Self Storage 28,000 ft². When evaluating the Village's build out potential it is important to also assess the vacant nonresidential properties which do not currently have site plan approval. This can be done by applying a floor area ratio of 30%, which is considered an industry standard when

estimating a properties build out potential. The Rubin Property 15.75 acres; Regal Industrial 13.08 acres; Weldon Commercial 51.94 acres; and various smaller properties 27.58 acres, have a build out potential of 1,473,400 ft². These development opportunities will continue along these roadways until the remaining development opportunities have been exhausted or traffic concurrency becomes unavailable. Opportunities for annexations for both developed and vacant parcels remain possible along Southern Boulevard. It is important to note that considering current market conditions it is reasonable to believe that renovations to older non-residential developments will play an increasing role in the non-residential market in the future.

It is anticipated much of the residential development will occur within the land to the north of Okeechobee Boulevard which has been site planned for 499 single family dwelling units. Of these 499 single family homes it is anticipated that 465 units will have been permitted by the end of fiscal year 2015. Opportunities still remain at various locations within the Village for both single family and multifamily developments; specifically within the Cypress Key MXD, which is site planned for 23 single family units and 123 multifamily units; and the Crestwood Redevelopment Site which is 151 acres and has a Comprehensive Plan Designation of Single Family Residential. It is important to note that considering current market conditions it is reasonable to believe that renovations to older single family and multifamily units will play an increasing role in the residential market in the future.

Summary of All Budgetary Funds

Individual budgeted fund expenditure increases or (decreases) are as follows:

<u>FUND</u>	<u>TOTAL</u>	<u>OPERATING</u>	<u>CAPITAL</u>	<u>TRANSFER</u>	<u>DEBT SERVICE</u>
General Fund	863,852	864,339		0	(487)
Rec Facilities Fund	(185,698)		(185,698)		
Beautification Fund	0		0		
Impact Fee Fund	853,918		853,918		
General CIP Fund	4,578,477		4,578,477		
Utility Fund	68,554	68,554			
Total	6,179,103	932,893	5,246,697	0	(487)

ALL FUNDS
Category Summary

Personal Services	\$ 9,390,967	22.78%
Contractual Services	8,670,402	21.03%
Other Charges & Services	3,315,134	8.04%
Commodities	889,412	2.16%
Other Operating Expenses	97,520	0.24%
Departmental Capital Outlay	6,000	0.01%
Grants & Aids	14,000	0.03%
Contingency/Reserves	208,942	0.51%
Capital Outlay	15,958,459	38.72%
Debt Service	1,668,828	4.05%
Transfers	1,000,000	2.43%
Total	\$ 41,219,665	100.00%

The following schedule shows a comparison of the operating department budgets for the past two years. Total operating expenses increased by 4.03%. The major portions of the increase can be directly related to the net change in total operating expenditures caused by the operation of Royal Palm Beach Commons Park and increases in anticipated health insurance and pension costs.

Departmental Operating Budget Comparison

	<u>2014/15</u>	<u>2015/16</u>	<u>(Decrease)</u>	<u>% Change</u>
Village Council	245,076	258,167	\$ 13,091	5.34%
Village Manager	1,369,969	1,554,417	\$ 184,448	13.46%
Finance	1,328,729	1,437,731	\$ 109,002	8.20%
Legal	281,000	281,000	\$ -	0.00%
Police	7,208,118	7,321,346	\$ 113,228	1.57%
Community Development	1,182,330	1,231,937	\$ 49,607	4.20%
Engineering	687,204	687,539	\$ 335	0.05%
Public Works	2,140,818	2,181,830	\$ 41,012	1.92%
Parks & Recreation	4,308,666	4,659,471	\$ 350,805	8.14%
Utilities	732,905	776,439	\$ 43,534	5.94%
Non Departmental	2,167,671	2,196,500	\$ 28,829	1.33%
Total	\$ 21,652,486	\$ 22,586,376	\$ 933,890	4.31%

GENERAL FUND

The General Fund which is one of the operating funds of the Village is used to account for resources and expenditures that are available for the general operations of Village government functions for all departments and programs.

Revenues

The revenues available for allocation in the 2016 Fiscal Year (FY) General Fund Budget, including inter-fund transfers and fund balance carryover, are anticipated to be \$24,236,766. This is an increase of \$963,851 or (4.14%) compared to last year's adopted budget.

Locally Levied Taxes - The amount budgeted for Ad Valorem taxes are based on the taxable property value of \$2,284,598,181. This is a significant increase from last year which is represented primarily by a 11.4% increase in the value of taxable property coupled with a \$78 million increase in new construction. The Ad Valorem millage levy for fiscal year 2016 is proposed to remain at 1.9200 mils per one thousand dollars of taxable property. The overall category increase of \$342,542 or 3.6% can be directly related to the increase in ad valorem taxes.

Licenses and Permits – The amount budgeted for building permits and franchise fees have remained relatively stable are expected to increase moderately compared to last year's budget amount. Overall Licenses and Permits revenue is projected to increase by \$54,844, or 1.8% from last year's adopted budget.

Intergovernmental Revenues - Total Intergovernmental Revenues in FY 2016 are projected to increase by \$351,392 or 9.89% based on the net projected increase in State Revenue Sharing and Half Cent Sales taxes.

Charges For Services - Revenues relating to charges for services are expected to show a increase of \$28,650 or 5.7% compared to the prior year's budget. This increase can be directly related to increases in various recreation related programs.

Fines and Forfeitures - Total revenues projected for fiscal year 2016 is \$320,202 representing a minor increase of \$318.

Miscellaneous Revenues - Revenues in this category are projected to increase by \$40,210 or 3.5% caused by anticipated increases in Vendor contributions and various minimal changes in other line items in this category.

Fund Balance (Carryover) – Revenue in this category is expected to increase by \$145,896 or 6.84%. These revenues are used to fund the Operating and General Capital Improvement program and are represented by prior year revenues in excess of expenditures.

Expenditures

The budgeted FY 2016 General Fund expenditures total \$24,236,766 and are balanced with the projected revenues. Total General Fund expenditures increased by \$963,851 or 4.14% as compared to the FY 2015 total adopted budget. Operating expenditures have increased by \$864,339, or 4.17% as well compared to the FY 2015 adopted budget. Transfers have increased by \$100,000 and Debt Service has decreased by \$487 in accordance with the existing amortization schedule.

CATEGORY SUMMARY

<u>Category</u>	<u>2014/15</u>	<u>2015/16</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personal Services	8,394,024	8,928,930	534,906	6.37%
Contractual Services	8,466,325	8,665,402	199,077	2.35%
Other Charges & Services	2,915,292	3,026,096	110,804	3.80%
Commodities	833,963	832,315	(1,648)	-0.20%
Other Operating Expenses	72,995	95,195	22,200	30.41%
Departmental Capital Outlay	7,000	6,000	(1,000)	-14.29%
Grants & Aids	14,000	14,000	0	0.00%
Total Operating Expenditures	<u>\$ 20,703,601</u>	<u>\$ 21,567,938</u>	<u>\$ 864,339</u>	<u>4.17%</u>

Personal Services

Personal Services expenditures, for all employees, have been budgeted to reflect the provisions of the Village of Royal Palm Beach Pay Plan. As reflected on the table above this category increased by \$864,339 or 4.17% from last year. A cost of living increase of 1.2% and an average merit increase of 3.5% were utilized in computing wages. An increase in the cost to the Village associated with the cost of health insurance has been incorporated in accordance with historical data.

The number of employees in the General Fund has remained the same as compared to 2015. Total General Fund employees, both full and part time remain at 151 positions.

Contractual Services

The overall expenditures for contractual services increased by \$199,077 or 2.35%; the major cause of the increase can be directly related to costs associated with an financial services budget study and an impact fee study.

Other Charges and Services

The overall expenditures for other charges and services increased by \$110,802 or 3.80%; the increase is related various Village maintenance contracts.

Commodities

This expenditure category decreased by a very minor \$1,646 or .20% as compared to last year.

Other Operating Expenses

Total costs associated with other operating expenses increased by \$22,201 or 30.41% which is represented by increases in the training and education line item in several departments..

Departmental Capital Outlay

Total costs are \$6,000 which is represented by various equipment purchases in the Public Works and the Parks Department

Grants and Aids

Total costs are \$14,000, and remain the same as last years adopted budget.

Transfer for Capital Outlay

A total of \$1,000,000 has been budgeted in the General Fund and represents a \$100,000 increase over last year. It represents that portion of the current year anticipated carryover available for transfer which will be used to fund all recurring projects in the General Capital Projects Fund.

SUMMARY OF EXPENDITURES BY DEPARTMENT GENERAL FUND

<u>DEPARTMENT</u>	<u>2014/15</u>	<u>2015/16</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 245,076	\$ 261,325	\$ 16,249	6.63%
Village Manager	1,369,969	1,363,138	(6,831)	-0.50%
Finance	1,328,729	1,440,423	111,694	8.41%
Legal	281,000	281,000	-	0.00%
Police	7,208,118	7,321,346	113,228	1.57%
Community Development	1,182,330	1,238,783	56,453	4.77%
Engineering	687,204	691,760	4,556	0.66%
Public Works	2,140,818	2,197,032	56,214	2.63%
Parks & Recreation	4,315,666	4,766,534	450,868	10.45%
Non-Departmental	1,944,690	1,948,500	3,810	0.20%
TOTAL	\$ 20,703,599	\$ 21,509,842	\$ 806,241	3.89%

GENERAL CAPITAL IMPROVEMENT FUNDS

Recreation Facilities Fund

This fund is used to account for revenues and expenditures associated with the acquisition, improvement, expansion or implementation of parks and recreational facilities. A total of \$75,000 is budgeted for fiscal year 2016. The major project that will use these funds is the ADA access to the Kayak facility.

Beautification Fund

This fund was established to enhance the aesthetic landscape and visual perception of the Village. There are no projects scheduled for fiscal year 2016.

Impact Fees Fund

This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue. A total of \$2,589,686 is budgeted for fiscal year 2016. The major projects that will use these funds are: Crestwood Blvd N Streetscape Phase II; Commons Park Amphitheatre; Commons Park N Access Pathway; and Commons Park Restrooms.

General Capital improvement Fund

This fund was established to account for the Village's General Capital Improvement program. A total of \$10,383,679 is budgeted for fiscal year 2016. The major projects that these funds will be utilized for are: Saratoga Drainage Improvement; RV Parking Lot; Sparrow Pathway; Road Resurfacing; Canal System Dredging; Athletic Fields Light Replacements; and Bob Marcello Park Enhancements;.

STORMWATER UTILITY FUND

This fund is used to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system. The proposed Stormwater Fund budget for FY 2016 is \$1,024,439.

Revenues

The projected revenues for FY 2016 are \$1,024,439 and will be generated from a Stormwater fee of \$4.00 for each residential unit (ERU) based on a study prepared by CDM Smith Engineers (\$750,000); as well as carryover revenue from prior years (\$274,439).

Expenditures

The Operating Expenses by Category for the Stormwater Utility Fund total \$1,024,439, which balance with the revenues stated above.

EXPENDITURE CATEGORY SUMMARY

<u>Category</u>	<u>2014/15</u>	<u>2015/16</u>	<u>(Decrease)</u>	<u>% Change</u>
Personal Services	\$ 437,296	\$ 462,037	\$ 24,741	5.66%
Contractual Services	5,000	5,000	-	0.00%
Other Charges & Services	271,417	289,038	17,621	6.49%
Commodities	54,183	57,097	2,914	5.38%
Other Operating Expenses	2,325	2,325	-	0.00%
Contingency/Reserves	185,664	208,942	23,278	12.54%
Total Operating Expenditures	\$ 955,885	\$ 1,024,439	68,555	7.17%

Personal Services

Expenditures for the proposed budget total \$462,037 and represent an increase of 5.66% from last year. This category is comprised of 44% of the salaries and fringe benefits of select public works employees currently performing these tasks in the General Fund. This is the equivalent of six and three quarter (6.75) employees. The increase can be primarily related to the addition of a GIS Technician as well as increase in pension and health insurance costs.

Contractual Services

Expenditures total \$5,000 or less than 1% of the total fund budget and remain constant as compared to last year. This expenditure category will be used for professional services for engineering/structural design for various projects.

Other Charges and Services

Expenditures total \$289,038 which is an increase of 6.49% from last year and represents 28% of the total fund budget. This expenditure category is primarily comprised of costs associated with repair and maintenance services as well as administrative fees to the General Fund and PBC Water Utilities.

Commodities

Expenditures total \$57,097 or 5.57% of the total fund budget. This amount represents a 5.38% increase from last year which can be directly related to increases in fuel costs and drainage repairs.

Other Operating Expenses

Expenditures total \$2,325 and remain the same as last year. This expenditure category is primarily comprised of costs associated with training and memberships.

Reserves

This amount is represented by prior year revenues in excess of expenditures and will ultimately be used to fund Capital Projects.

Respectfully submitted,

Raymond C. Liggins P.E.
Village Manager

Stanley G. Hochman, CGFM
Director of Finance

RL: SGH:

LONG TERM OVERALL MUNICIPAL GOALS

As outlined in the budget message our budget and its five-year capital plan reflect the continued desire for services and programs to meet the needs of our existing population while recognizing that we are very near build out, resulting in our focus to slowly change from new construction to maintenance and replacement.

In 2013 the Village embarked on drafting a Strategic Plan, a Plan with a Vision, Mission and Goals, that future decisions no matter what kind or how small can be linked. Is the decision in the best interest of where we want to go? Is the decision connected to the vision of our strategic plan?

Royal Palm Beach 2028 Vision is to be a beautiful, safe, convenient, enjoyable premier residential community with a hometown feeling and the choice for families.

The mission of the Village of Royal Palm Beach is to provide caring, municipal services in the most cost effective manner that are responsive to our community.

The Goals to achieve the Vision are:

- To Be a Financially Sound Village.
- Create a Livable Community from Curb Appeal to Convenience.
- Have Responsive, Community Based Village Services and Facilities.
- And provide an Abundance of Leisure Choices/Options.

Staff has developed the FY 2015-2016 Budget with these goals in mind. The budget goals provide the overall framework for the budget process.

The annual budget document includes two major components. The first are the operating budgets and the second is the capital improvement program. Village departments have reviewed their department goals for the upcoming year to assure that the overall long term Village goals were addressed in their priorities for program, service and facility requests.

Each department will prepare annual objectives and performance indicators, which are reviewed along with the annual expense requests to assure that they are in concert with the Village's long-term goals.

FY 2015-2016 BUDGET GUIDELINES AND GOALS

PROPERTY TAX POLICY

The Village will set property tax rates in such a manner as to capture increases in taxable value (which would include sales, reappraisals of existing property and new construction).

INFLATION

The inflation rate used to project certain expenditure increases contained in the operating budget is 1.20% for the 2015-2016 fiscal year. The inflation rate is based on the Bureau of Labor Statistics, Consumer Price Index for the twelve month average ending March 2014; All urban consumers: U.S. All items 1982-84=100.

STAFFING LEVELS

Requests for new positions will be reviewed carefully and authorized where the needs exist. Changes are included to accommodate adding Royal Palm Beach Commons Park to the Village's Park inventory.

PERSONNEL SERVICES

This category includes costs associated with salaries, wages and fringe benefits. Proposed personnel costs are based on the following assumptions:

Merit increases are budgeted at an average increase of 3.5%. Merit increases can range from 0% to 5%.

- The Village share of health insurance costs will increase in accordance with any approved rate changes accepted by the administration. The total cost of insurance is anticipated to rise in excess of 6% and may require the Village to prepare a new request for proposal.
- As of October 1, 2008 the Village joined the Florida Retirement System (FRS). Hence, all employee's hired after that date must belong to FRS. Employee's on board prior to that date had a one-time irrevocable option to stay in the current defined contribution plan or join the Florida Retirement System. For those employees who chose not to transfer to FRS, the Village still provides a defined contribution retirement plan. The Village provides a base contribution of 5% of gross salaries/wages for each employee in the plan. The Village will match up to an additional 5% employee contribution into the plan.

USER CHARGES

Service fees will be set with the goal of recovering 100% of costs incurred, except in specific instances where the Village Council determines that it is in the public interest to offset some of the costs through other revenue sources, such as general tax support. Departments will be encouraged to update their fee schedules on an annual basis, preferably during the budget process.

CAPITAL ITEMS

Capital outlay consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years. These items are budgeted within the various department budgets. Unexpended balances at year-end will lapse and are closed to fund balance.

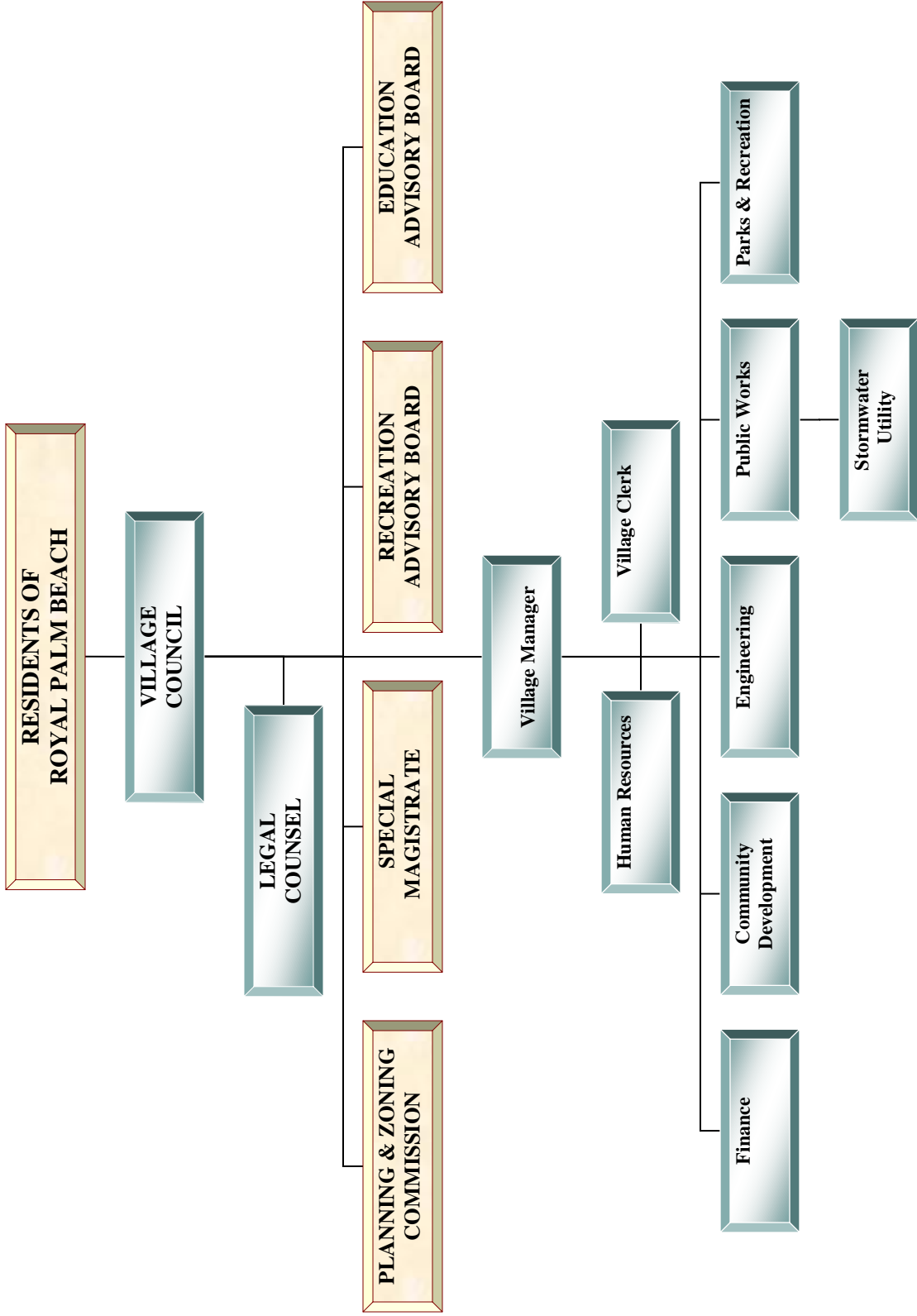
The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program. Projects not completed at year-end are carried forward to the next fiscal year. Unexpended balances of closed projects at year-end lapse and are closed to fund balance.

FY 2015-2016 BUDGET GOALS

In addition to the goals established within each department budget, the Village as a whole has established the following for the 2015/2016 fiscal year:

- **Maintain the ad valorem millage rate and the level of service that all of the Village residents have come to enjoy.**
- **Create a comprehensive road resurfacing program with funding.**
- **Address the Stormwater rate for future funding of Capital Projects**

The Village of Royal Palm Beach Organizational Chart



FY 2016 GFOA Budget Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Royal Palm Beach, Florida for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Royal Palm Beach
Florida**

For the Fiscal Year Beginning

October 1, 2015

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407
 BUDGET SUMMARY

CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
Current Revenues	756,296	766,045	750,000	760,159	750,000
Carryover	127,752	223,623	205,885	223,623	274,439
TOTAL REVENUES	884,048	989,668	955,885	983,782	1,024,439

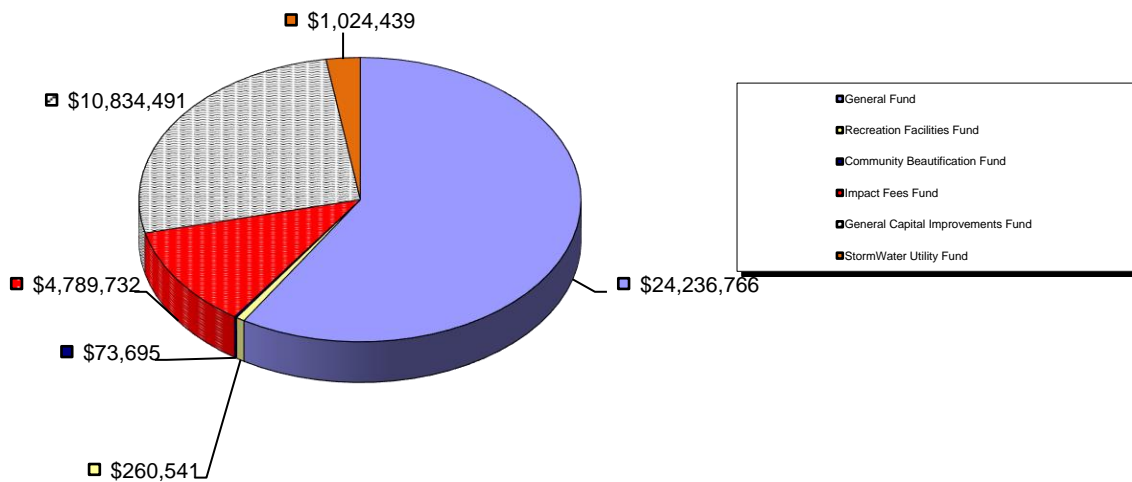
DEPARTMENT	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
Operating Expenditures:					
Utilities	596,594	636,404	732,905	672,466	776,439
Non-Departmental	31,911	34,031	222,981	36,878	248,000
Sub-Total	596,594	636,404	955,885	709,343	1,024,439
TOTAL DEPARTMENTS	596,594	636,404	955,885	709,343	1,024,439

VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407
 CATEGORY SUMMARY

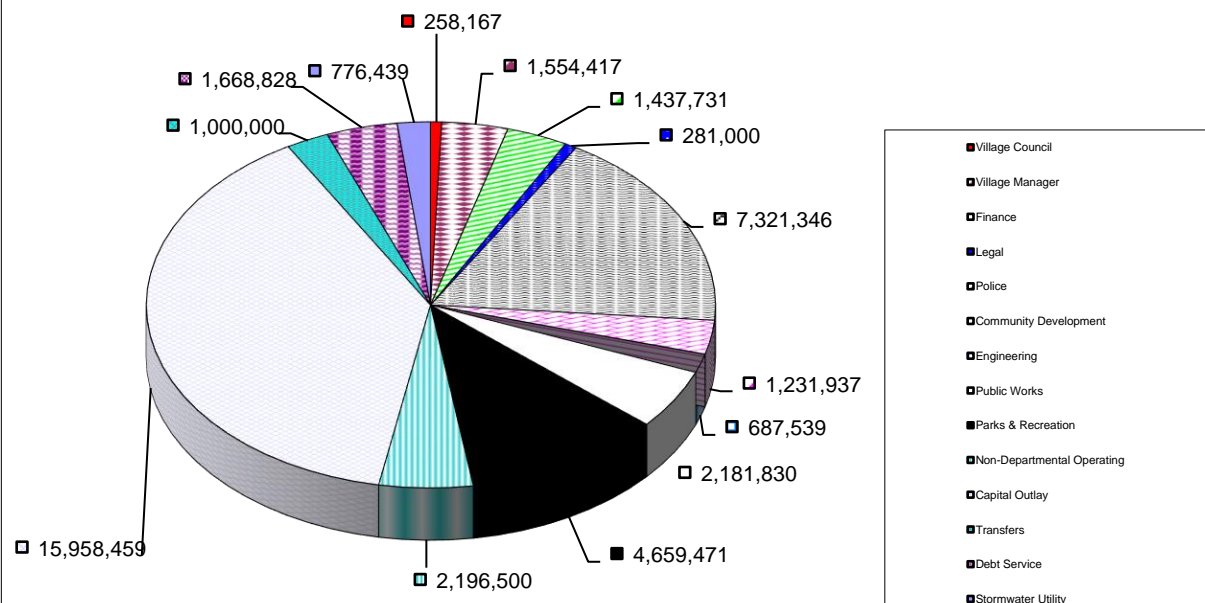
OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
3200000/3299999	Licenses and Permits			750,000	760,159	750,000
3900000/3999999	Carryover			205,885	223,623	274,439
	TOTAL AVAILABLE	0	0	955,885	983,782	1,024,439

OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services			437,296	408,852	462,037
3000/3999	Contractual Services			5,000	2,500	5,000
4000/4999	Other Charges & Services			271,416	280,156	289,038
5000/5399	Commodities			54,184	16,319	57,097
5400/5999	Other Operating Expense			2,325	1,517	2,325
6000/6999	Departmental Capital Outlay					
9000/9999	Reserves			185,664		208,942
	TOTAL OPER EXPENDITURES	0	0	955,884	709,343	1,024,439
	TOTAL EXPENDITURES	0	0	955,885	709,343	1,024,439

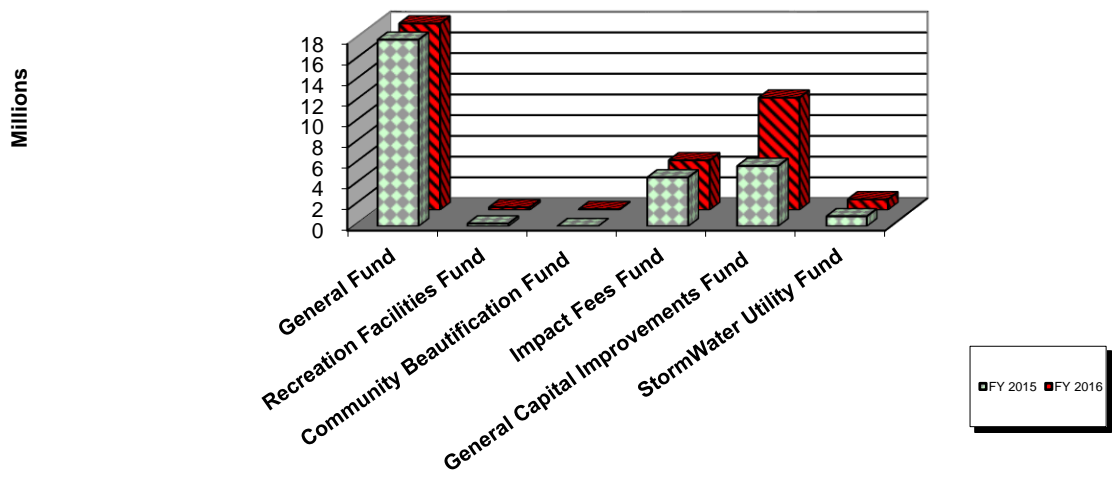
ALL FUNDS REVENUES



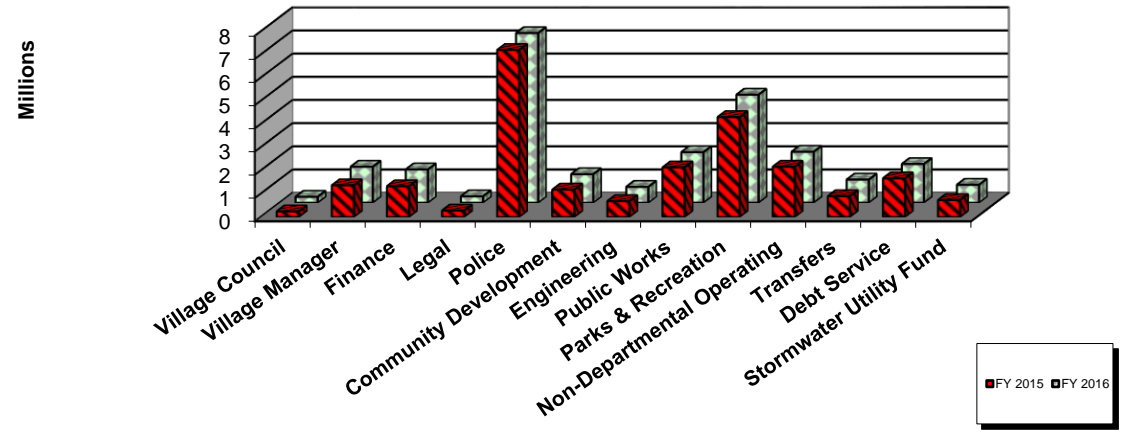
ALL FUNDS EXPENDITURES



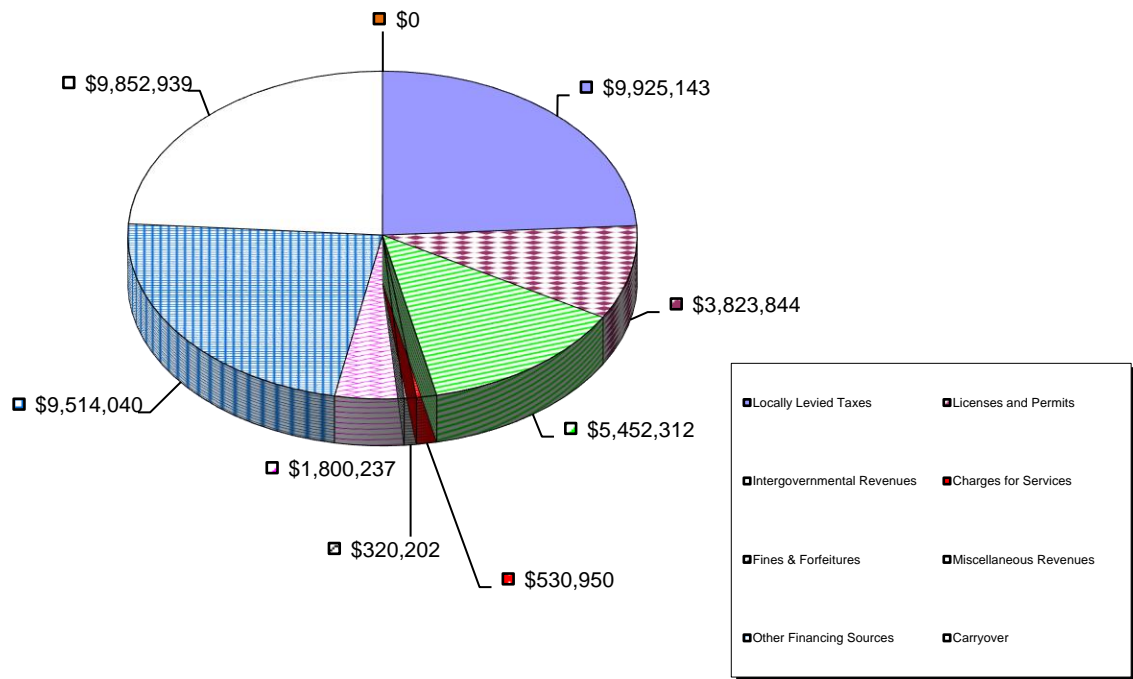
ALL FUNDS REVENUE COMPARISON



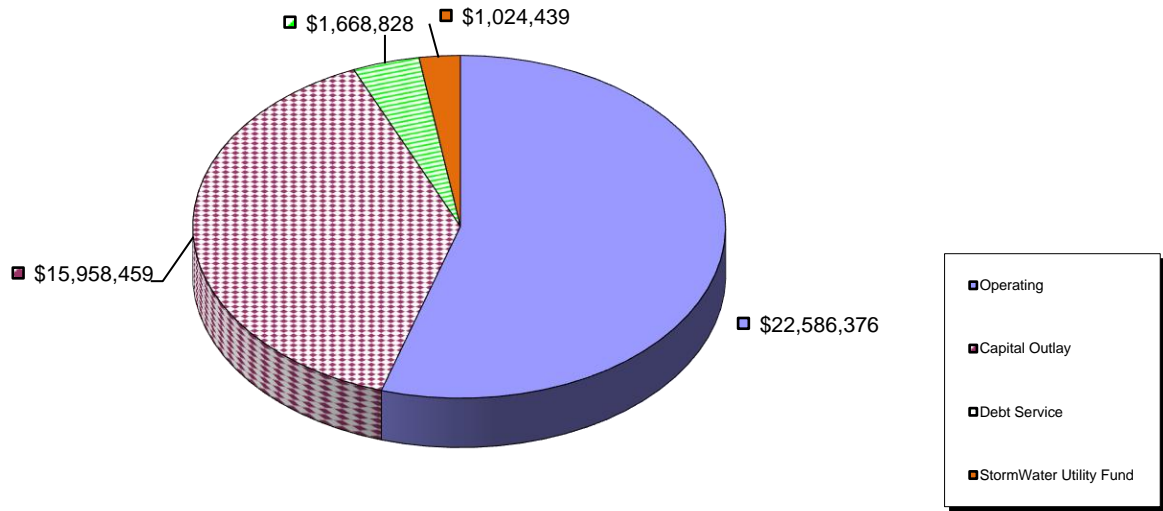
ALL FUNDS EXPENDITURE COMPARISON



ALL FUNDS REVENUE BY TYPE



ALL FUNDS EXPENDITURE BY TYPE



GOVERNMENTAL FUNDS
2015-2016 Summary of Estimated Financial Sources and Uses

	<u>GENERAL FUND</u>			<u>SPECIAL REVENUE FUNDS</u>		
	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
Revenue:						
Ad Valorem Taxes	3,463,388	3,741,646	4,177,107			
Franchise Fees	2,737,901	2,506,334	2,579,044			
Utility Services Taxes	4,477,608	4,252,375	4,341,854			
Licenses and Permits	1,499,087	1,280,306	1,190,507			
Intergovernmental Revenues	4,302,949	4,520,707	4,615,652	83,230	710,725	25,000
Charges for Services	645,400	591,712	530,950			
Fines & Forfeitures	433,841	388,957	320,202			
Miscellaneous	1,100,285	1,110,995	1,115,435			
Investment Earnings	82,650	71,940	67,500	4,965	3,354	11,221
Impact Fees				314,960	340,856	599,068
Conditions of Approval					172,639	
Other						
Total Revenue	18,743,109	18,464,972	18,938,251	403,155	1,227,574	635,289
Expenditures:						
Village Council	187,882	238,274	258,167			
Village Manager	1,320,476	1,348,687	1,554,417			
Finance	1,228,767	1,244,827	1,437,731			
Legal	515,347	264,336	281,000			
Police	7,208,461	7,250,512	7,321,346			
Fire						
Community Development	1,042,095	1,087,569	1,231,937			
Engineering	579,620	571,531	687,539		23,893	1,111,918
Public Works	2,038,843	2,061,185	2,187,830			
Parks & Recreation	3,812,450	3,974,196	4,659,471	116,336	513,834	1,552,768
Non-Departmental	1,794,731	1,845,084	1,948,500			
Debt Service	1,669,770	1,669,315	1,668,828			
Capital Outlay				244,904		
Total Expenditures	21,398,442	21,555,516	23,236,766	361,240	537,727	2,664,686
Revenue over (under)						
Expenditures	(2,655,333)	(3,090,544)	(4,298,515)	41,915	689,847	(2,029,397)
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In	3,014,040	3,014,040	3,014,040	544,000		
Transfers Out	(900,000)	(900,000)	(1,000,000)	(289,000)		
	2,114,040	2,114,040	2,014,040	255,000		
Net Increase (Decrease)						
In Fund Balance	(541,293)	(976,504)	(2,284,475)	296,915	689,847	(2,029,397)
Fund Balance October 1	8,714,863	8,173,570	7,197,066	3,501,917	3,798,832	4,488,679
Fund Balance September 30	8,173,570	7,197,066	4,912,590	3,798,832	4,488,679	2,459,282

GOVERNMENTAL FUNDS
2015-2016 Summary of Estimated Financial Sources and Uses (Con't)

	<u>CAPITAL PROJECTS FUND</u>			<u>GOVERNMENTAL FUNDS</u>		
	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
Revenue:						
Ad Valorem Taxes				3,463,388	3,741,646	4,177,107
Franchise Fees				2,737,901	2,506,334	2,579,044
Utility Services Taxes				4,477,608	4,252,375	4,341,854
Licenses and Permits				1,499,087	1,280,306	1,190,507
Intergovernmental Revenues			1,522,135	4,386,179	5,231,432	6,162,787
Charges for Services				645,400	591,712	530,950
Fines & Forfeitures				433,841	388,957	320,202
Miscellaneous				1,100,285	1,110,995	1,115,435
Investment Earnings	12,123	1,454	7,013	99,738	76,748	85,734
Impact Fees				314,960	340,856	599,068
Conditions of Approval					172,639	
Other						
Total Revenue	12,123	1,454	1,529,148	19,158,387	19,694,000	21,102,688
Expenditures:						
Village Council			195,000	187,882	238,274	453,167
Village Manager				1,320,476	1,348,687	1,554,417
Finance	12,485		114,692	1,241,252	1,244,827	1,552,423
Legal				515,347	264,336	281,000
Police				7,208,461	7,250,512	7,321,346
Fire						
Community Development			28,000	1,042,095	1,087,569	1,259,937
Engineering		272,907	3,800,111	579,620	868,331	5,599,568
Public Works	197,786	595,354	4,850,319	2,236,629	2,656,539	7,038,149
Parks & Recreation	168,409	835,044	1,395,557	4,097,195	5,323,074	7,607,796
Non-Departmental				1,794,731	1,845,084	1,948,500
Debt Service				1,669,770	1,669,315	1,668,828
Capital Outlay	1,041,810					
Total Expenditures	1,420,490	1,703,305	10,383,679	21,893,458	23,796,548	36,285,130
Revenue over (under)						
Expenditures	(1,408,367)	(1,701,851)	(8,854,531)	(4,021,785)	(4,102,548)	(15,182,443)
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In	900,000	1,100,000	6,500,000	4,458,040	4,114,040	9,514,040
Transfers Out	(255,000)			(1,444,000)	(900,000)	(1,000,000)
	645,000	1,100,000	6,500,000	3,014,040	3,214,040	8,514,040
Net Increase (Decrease)						
In Fund Balance	(763,367)	(601,851)	(2,354,531)	(1,007,745)	(888,508)	(6,668,403)
Fund Balance October 1	4,170,561	3,407,194	2,805,343	16,387,341	15,379,596	14,491,088
Fund Balance September 30	3,407,194	2,805,343	450,812	15,379,596	14,491,088	7,822,684

Continued on Next Page

GOVERNMENTAL FUNDS
2015-2016 Summary of Estimated Financial Sources and Uses (Con't)

NOTE:

As shown on the schedule on the previous two pages, the decrease in Fund Balance for FY 2016 in the General Fund is due to an increase in the transfers out along with an increase in expenditures.

The decrease in Fund Balance in the Special Revenue Fund for FY 2016 is caused by the anticipated completion of Crestwood Blvd N Streetscape PH II project and the addition of several new Parks & Recreation projects.

The significant decrease in Fund Balance in the Capital Improvement Fund for FY 2016 is caused by the addition of a substantial number of new Capital Improvement projects anticipated to exceed \$10million.

VILLAGE OF ROYAL PALM BEACH
2015/2016 BUDGET
COMPARATIVE PERSONNEL SUMMARY

DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY2016 PROPOSED	INC (DEC) FROM FY 2015
Village Manager	9.00	9.00	9.00	9.00	
Finance	9.00	9.00	9.00	9.00	
Community Development	12.00	12.00	12.00	12.00	
Engineering	5.00	5.00	5.50	5.50	
Public Works	23.75	22.75	23.00	23.00	
Parks & Recreation	77.00	83.00	86.00	86.00	
Stormwater Utility	6.25	6.25	6.50	6.50	
Total Full Time Equivalent Employees	142.00	147.00	151.00	151.00	
Number of Full Time Positions	98.00	97.00	100.00	101.00	(1.00)
Number of Part Time Positions	44.00	50.00	51.00	50.00	1.00

VILLAGE OF ROYAL PALM BEACH
2015/2016 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2016 PROPOSED
<u>VILLAGE MANAGER - 1200</u>					
12001	Village Manager	1	1	1	1
12002	Village Clerk	1	1	1	1
39007	Executive Secretary	0.5	0.5	-	-
12004	Secretary II	1	1	-	-
12005	Secretary I	1	1	-	-
39007	Executive Administrative Assistant	-	-	0.5	0.5
12004	Administrative Assistant II	-	-	1	1
12005	Administrative Assistant I	-	-	1	1
	Total Village Manager	4.5	4.5	4.5	4.5
<u>HUMAN RESOURCES - 1210</u>					
12201	Human Resources Director	1	1	1	1
12203	Secretary II	1	1	-	-
12203	Administrative Assistant III	-	-	1	1
	ADD/DELETE				
	(Administrative Assistant III)				(1)
	Human Resources Coordinator				1
	Total Human Resources	2	2	2	2
<u>PLANNING & ZONING - 1215</u>					
12301	Planning & Zoning Administrator	1	1	1	1
12302	Development Review Coordinator	1	1	1	1
39006	Secretary II	0.5	0.5	-	-
39006	Administrative Assistant II			0.5	0.5
	Total Planning & Zoning	2.5	2.5	2.5	2.5
	Total Administration	9	9	9	9
<u>FINANCE - 1300</u>					
13001	Finance Director	1	1	1	1
13002	Assistant Finance Director	1	0	0	0
13003	Information Systems Manager	1	1	1	1
13004	Network Support Specialist	1	1	1	1
13005	Software Support Analyst	1	1	1	1
13012	Financial/Budget Analyst	1	1	1	1
13011	Accounting Manager	0	1	1	1
13008	Payroll Specialist	1	1	1	1
13009	Purchasing Specialist	1	1	1	1
13010	Accounting Clerk II	1	1	1	1
	Total Finance	9	9	9	9
<u>COMMUNITY DEVELOPMENT - BUILDING - 2400</u>					
24001	Community Development Director	1	1	1	1
24012	Plan Reviewer	1	1	1	1
24004	Inspector II	1	1	1	1
24006	Inspector I	1	1	1	1
24208	Secretary I	0.5	0.5	-	-
24008	Secretary II	1	1	-	-
24208	Administrative Assistant I			0.5	0.5
24008	Administrative Assistant II			1	1
24013	Business Tax Technician	1	1	1	1
24011	Permit Technician	1	1	1	1
	Total Building	7.5	7.5	7.5	7.5

VILLAGE OF ROYAL PALM BEACH
2015/2016 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2016 PROPOSED
COMMUNITY DEVELOPMENT - CODE ENFORCEMENT - 2410					
24201	Code Enforcement Supervisor	1	1	1	1
24202, 24209-10	Code Enforcement Inspector III	3	3	3	3
24208	Secretary I	0.5	0.5	-	-
24208	Administrative Assistant I	-	-	0.5	0.5
Total Code Enforcement		4.5	4.5	4.5	4.5
Total Community Development		12	12	12	12
ENGINEERING - 3900					
39001	Village Engineer	1	1	1	1
39003	GIS Coordinator	1	1	1	1
39011	GIS Technician			0.5	0.5
39010	Project Engineer	1	1	1	1
39004	Project Construction Coordinator	1	1	1	1
39007	Executive Secretary	0.5	0.5	-	-
39006	Secretary II	0.5	0.5	-	-
39007	Executive Administrative Assistant			0.5	0.5
39006	Administrative Assistant III			0.5	0.5
Total Engineering		5.0	5.0	5.5	5.5
PUBLIC WORKS - 4100					
41001	Public Works Director	0.6	0.6	0.6	0.6
41002	Facilities Superintendent	1	1	1	1
41003	Field Operations Superintendent	0.6	0.6	0.6	0.6
41008	Electrician	1	1	1	1
41004-41006	Foreman I	2.6	2.6	1.6	1.6
41009	Skilled Trades Worker/Facilities	1	1	1	1
41007	Secretary II	0.6	0.6	-	-
41007	Administrative Assistant II			0.6	0.6
41016	Skills Trade Worker	1	1	1	1
41012-41014/50	General Maintenance Worker II	3.2	3.2	3.2	3.2
41015	Mechanic I	1	1	1	1
41017-19, 21-27, 29, 30, 33-35	General Maintenance Worker I	11.15	11.15	11.15	11.15
41005	Foreman I		(1)	0	0
39011	GIS Technician			0.25	0.25
Total Public Works		23.75	22.75	23.00	23.00

* Effective FY15 - 6.50 full time equivalent employees split between Public Works and Stormwater Utility

PARKS - 7200					
72401	Parks Superintendent	1	1	1	1
72402	Parks Supervisor	1	1	1	1
72430	Spray Technician	1	1	1	1
72440	Secretary I	1	1	-	-
72440	Administrative Assistant I			1	1
72404-10	General Maintenance Worker II	7	7	7	7
72411-14, 16-20, 22-23, 25-26	General Maintenance Worker I	13	13	13	13
72451-58	General Maintenance Worker I P/T *	8	8	-	-
72403	Facilities Superintendent			-	-
72435	Irrigation Technician			-	-

VILLAGE OF ROYAL PALM BEACH
2015/2016 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2016 PROPOSED
72460-61	Building Attendant P/T Perm *		2	-	-
72451-58 / 72460-61	Facility Attendant P/T Perm			10	10
	Summer Intern P/T Temp		6	6	6
72424	General Maintenance Worker I			1	1
72459	Facility Attendant P/T Perm			1	1
	ADD/DELETE				
	(Administrative Assistant I)				(1)
	Facility Attendant F/T				1
	Facility Attendant P/T				4
	Total Parks	32	40	42	46
	* Building Attendants P/T and General Maintenance Worker I P/T = Facility Attendants P/T				
	RECREATION - 7210				
72001	Parks & Recreation Director	1	1	1	1
72002	Recreation Superintendent	1	1	1	1
72003-72004	Program Supervisor	2	2	2	2
72006	Secretary II	1	1	0	0
72006	Administrative Assistant II			1	1
72010	Custodian	1	1	1	1
72101-72103	Aerobics Instructor P/T Perm	3	0	0	0
72110-72113	Classroom Instructor P/T Perm	3	3	0	0
72120-72124	Program Coordinator P/T Perm	5	5	5	5
72130-72135	Building Monitor P/T Perm	5	5	5	5
72150	Bus Driver P/T Perm	1	1	1	1
72201	Camp Director P/T Temp	1	1	1	1
72210	Classroom Instructor P/T Temp	1	1	0	0
72220	Assistant Camp Director P/T Temp	1	1	1	1
72230-72239	Camp Counselor P/T Temp	10	10	10	10
72250	Bus Driver P/T Temp	1	1	1	1
	ADD/DELETE				
	(Bus Driver P/T Perm)				(1)
	(Program Coordinator P/T Perm)				(1)
	Administrative Assistants I				2
	Total Recreation	37	34	30	30
	CULTURAL CENTER - 7220				
72601	Cultural & Community Events Superintendent	1	1	1	1
72720	Program Supervisor P/T	1	1	1	1
72728	Program Coordinator P/T Perm		1	1	1
72007	Secretary I	1	1	-	
72007	Administrative Assistant I			1	1
72603	Building Attendant *	1	1	-	
72603	Facility Attendant			1	1
72730-72733	Building Monitor P/T Perm	4	4	4	4
	Facility Attendant F/T (Commons Sporting Center)			1	1
	Facility Attendant P/T (Commons Sporting Center)			4	4
	ADD/DELETE				
	(Administrative Assistant I)				(1)
	(Facility Attendant)				(1)
	(Facility Attendant P/T (Commons Sporting Center)				(4)
	(Program Supervisor P/T)				(1)
	Bus Driver P/T Perm.				1
	Program Coordinator P/T				1
	Program Supervisor F/T				1
	Total Cultural Center	8	9	14	10

VILLAGE OF ROYAL PALM BEACH
2015/2016 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2016 PROPOSED
	Total Parks and Recreation	77.0	83.0	86.0	86.0
	TOTAL GENERAL FUND EMPLOYEES	135.75	140.75	144.50	144.50

Note: All Secretary = Administrative Assistant

VILLAGE OF ROYAL PALM BEACH
 2015/2016 BUDGET
 COMPARATIVE PERSONNEL DETAIL
 STORMWATER UTILITY FUND

AUTHORIZATION	DEPARTMENT	FY13 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2016 PROPOSED
	<u>STORMWATER UTILITY - 3800</u>				
41001	Public Works Director	0.4	0.4	0.4	0.4
41003	Field Operations Superintendent	0.4	0.4	0.4	0.4
41006	Foreman I	0.4	0.4	0.4	0.4
41007	Administrative Assistant II	0.4	0.4	0.4	0.4
41012-41013	General Maintenance Worker II	0.8	0.8	0.8	0.8
Misc	General Maintenance Worker I	3.85	3.85	3.85	3.85
39011	GIS Technician			0.25	0.25
	Total Utility Fund	<u>6.25</u>	<u>6.25</u>	<u>6.50</u>	<u>6.50</u>
	TOTAL EMPLOYEES ALL FUNDS	<u>142.00</u>	<u>147.00</u>	<u>151.00</u>	<u>151.00</u>

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
BUDGET SUMMARY

CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET	FY 2015 PERCENT CHANGE
Current Revenues	18,213,153	21,991,258	21,134,334	21,521,014	21,952,291	3.87%
Carryover	3,227,012	2,138,582	2,138,582	3,424,671	2,284,478	6.82%
TOTAL REVENUES	21,440,165	24,129,840	23,272,915	24,945,685	24,236,766	4.14%

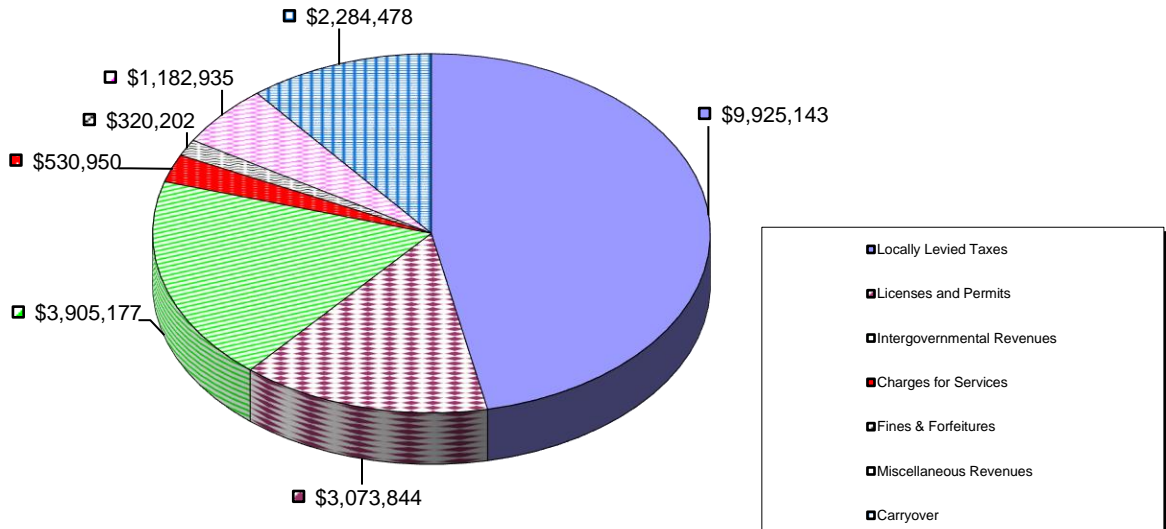
DEPARTMENT	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET	FY 2015 PERCENT CHANGE
Operating Expenditures:						
Village Council	185,615	187,882	245,076	238,274	258,167	5.34%
Village Manager	1,188,841	1,320,476	1,369,969	1,348,687	1,554,417	13.46%
Finance	1,182,665	1,228,767	1,328,729	1,244,827	1,437,731	8.20%
Legal	250,104	515,347	281,000	264,336	281,000	0.00%
Police	7,020,402	7,208,461	7,208,118	7,250,512	7,321,346	1.57%
Community Development	1,071,494	1,042,095	1,182,330	1,087,569	1,231,937	4.20%
Engineering	566,661	579,620	687,204	571,531	687,539	0.05%
Public Works	1,944,330	2,038,843	2,140,818	2,061,185	2,187,830	2.20%
Parks & Recreation	3,357,134	3,812,450	4,315,666	3,974,196	4,659,471	7.97%
Non-Departmental	1,570,621	1,794,731	1,944,690	1,845,084	1,948,500	0.20%
Sub-Total	18,337,867	19,728,672	20,703,599	19,886,201	21,567,938	4.17%
Transfers	799,999	900,000	900,000	900,000	1,000,000	11.11%
Debt Service	1,705,810	1,669,770	1,669,315	1,669,315	1,668,828	-0.03%
Sub-Total	2,505,809	2,569,770	2,569,315	2,569,315	2,668,828	3.87%
TOTAL DEPARTMENTS	20,843,676	22,298,442	23,272,915	22,455,519	24,236,766	4.14%

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
CATEGORY SUMMARY

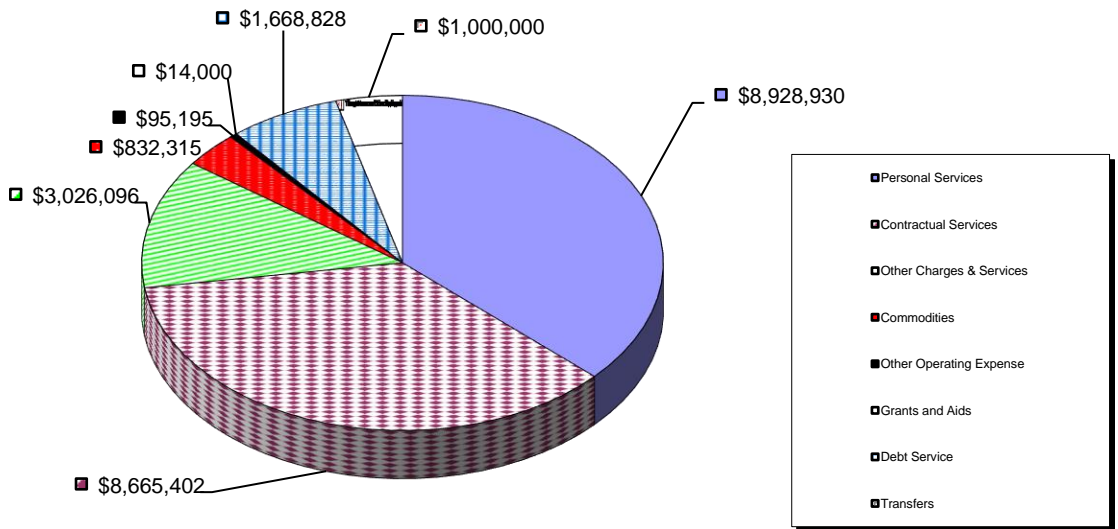
OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	8,927,708	9,336,667	9,582,601	9,372,631	9,925,143
3200000/3299999	Licenses and Permits	3,824,565	3,504,368	3,019,000	3,104,574	3,073,844
3300000/3399999	Intergovernmental Revenues	3,371,171	3,639,898	3,553,785	3,824,163	3,905,177
3400000/3499999	Charges for Services	576,234	645,400	502,300	591,712	530,950
3500000/3599999	Fines & Forfeitures	420,848	433,841	319,884	388,957	320,202
3600000/3699999	Miscellaneous Revenues	1,092,627	1,417,044	1,142,725	1,224,937	1,182,935
3800000/3899999	Transfer From Other Funds	3,012,871	3,014,040	3,014,040	3,014,040	3,014,040
3900000/3999999	Carryover		2,138,582	2,138,582	3,424,671	2,284,478
TOTAL AVAILABLE		21,226,024	24,129,840	23,272,915	24,945,685	24,236,766

OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	7,207,434	7,650,237	8,394,026	7,686,762	8,928,930
3000/3999	Contractual Services	7,906,104	8,525,956	8,466,325	8,516,804	8,665,402
4000/4999	Other Charges & Services	2,434,128	2,732,055	2,915,294	2,821,368	3,026,096
5000/5399	Commodities	710,325	745,334	833,961	774,588	832,315
5400/5999	Other Operating Expense	47,158	43,638	72,994	72,679	95,195
6000/6999	Departmental Capital Outlay	14,718	21,452	7,000		6,000
8000/8999	Grants and Aids	18,000	10,000	14,000	14,000	14,000
TOTAL OPER EXPENDITURES		18,337,867	19,728,672	20,703,600	19,886,201	21,567,938
7000/7999	Debt Service	1,705,810	1,669,770	1,669,315	1,669,315	1,668,828
8000/8999	Transfers	799,999	900,000	900,000	900,000	1,000,000
TOTAL EXPENDITURES		20,843,676	22,298,442	23,272,915	22,455,519	24,236,766

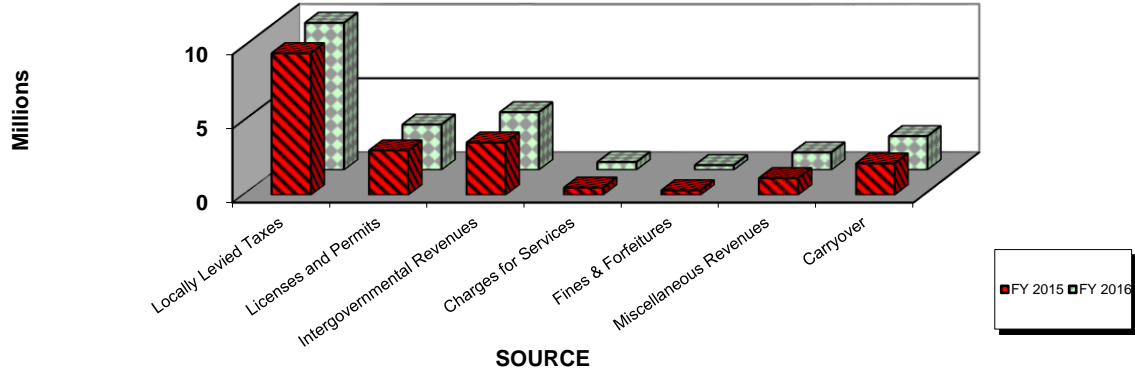
REVENUE BY SOURCE GENERAL FUND



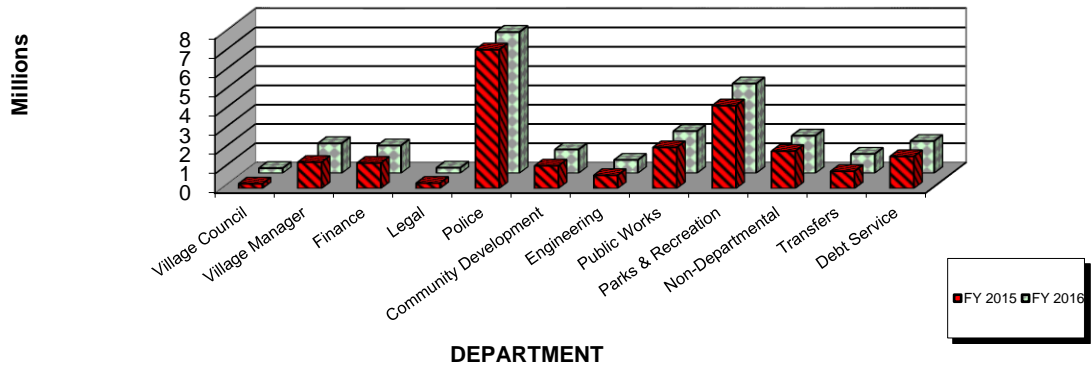
EXPENDITURE BY TYPE GENERAL FUND



REVENUE COMPARISON GENERAL FUND



EXPENDITURE COMPARISON GENERAL FUND



VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2016 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
<u>Locally Levied Taxes</u>						
3111000	Ad Valorem Taxes - Current	3,315,060	3,446,961	3,741,646	3,741,646	4,167,107
3112000	Ad Valorem Taxes - Delinquent	27,090	16,427	10,000		10,000
3124100	Local Option Gas Tax	440,376	448,859	444,532	472,406	481,854
3124110	Second Six Cent Tax	205,308	214,192	218,319	224,138	228,621
3141000	Electricity	2,340,259	2,603,701	2,550,476	2,453,324	2,526,924
3143000	Water Utilities	466,457	472,730	479,292	480,691	495,112
3144200	Amerigas Eagle	13,011	15,048	12,379	11,974	12,213
3144600	Fla Public Utilities	54,819	62,843	55,176	24,358	24,845
3144900	Gas Util - Other	32,945	40,342	33,084	36,582	37,314
3151000	Telecommunications Svc Tax	1,357,796	1,282,944	1,287,668	1,245,446	1,245,446
3161000	Business Tax Receipts	674,587	732,620	750,028	682,066	695,707
	Sub-Total	8,927,708	9,336,667	9,582,601	9,372,631	9,925,143
<u>Licenses and Permits</u>						
3221000	Building Permits	929,107	621,128	402,724	393,000	423,000
3223000	Garage Sale Permits	5,745	12,875	6,500	4,060	5,000
3231000	Franchise Fee - Electric	1,837,769	1,999,458	1,856,194	1,812,939	1,867,327
3233000	Franchise Fee - Water	449,737	524,074	463,617	478,240	492,587
3234000	Franchise Fee - Gas	21,020	21,971	9,145	9,145	9,000
3237000	Franchise Fee - Solid Waste	178,859	192,398	209,020	206,010	210,130
3292000	Site Plan Application Fee	49,500	56,750	20,000	44,394	32,000
3293000	Engineering Plan Review	349,226	73,404	35,000	131,985	28,000
3294000	Site Plan Acreage Fee	900	910	15,000	23,661	5,000
3299000	Other Permits and Fees	2,702	1,400	1,800	1,140	1,800
	Sub-Total	3,824,565	3,504,368	3,019,000	3,104,574	3,073,844
<u>Intergovernmental Revenues</u>						
3312010	Federal Grant - Public Safety	681			0	0
3319000	Federal Grant - Other	1,895			0	0
3343200	State Grant - Dept Comm Affairs	316			0	0
3343300	State Grant - FDOT	28,220	29,065		0	0
3349000	State Grant - Other	4,327	6,440		13,338	0
3351200	State Revenue Sharing	861,433	969,015	842,345	922,997	946,072
3351500	Alcoholic Bev Licenses	15,909	14,024	15,510	15,510	15,510
3351800	Half Cent Sales Tax	2,353,242	2,519,603	2,599,187	2,766,082	2,835,234
3351900	Motor Fuel Tax Rebate	3,906	5,653	3,213	4,000	4,080
3382000	Business Tax Receipts	64,165	63,042	57,921	70,000	71,400
3387000	SWA Recycling Program	37,077	33,056	35,609	32,236	32,881
	Sub-Total	3,371,171	3,639,898	3,553,785	3,824,163	3,905,177
<u>Charges for Services</u>						
3413000	Sale-Maps/Publications	2,638	2,005	2,300	1,460	2,300
3419010	Fee-Certify, Copy, Research	36,985	95,757	30,000	71,092	30,000
3419020	Zoning Fees	9,900	19,370		15,800	0
3419030	Election Filing Fees	40	75		40	450
3439000	Lot Mowing and Clearing	3,280	5,360		5,120	5,000
3472110	Athletics Programs	133,497	156,564	142,000	112,000	100,000
3472120	Arts & Crafts Programs-Recreation	74,051	57,205	55,000	55,000	55,000
3472125	Arts & Crafts Programs-Cultural	32,221	14,265		14,500	12,000
3472130	Social/Special Events-Recreation	35,466	997			0
3472135	Social/Special Events-Cultural	28,565	95,410	75,000	99,500	90,000
3472140	Health/Fitness Programs	54,130	54,424	48,000	60,000	60,000
3472150	Spring/Summer Camp-Recreation	82,540	87,142	100,000	100,000	100,000
3472155	Spring/Summer Camp-Cultural		3,650			0
3472160	Other Programs	1,908	1,820			0
3472170	Seniors Programs	80,628	48,879	50,000	56,000	75,000
3472800	Part Time Labor	385	2,477		1,200	1,200
	Sub-Total	576,234	645,400	502,300	591,712	530,950

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2016 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
<u>Fines & Forfeitures</u>						
3511000	Court Fines - County	52,699	45,493	50,384	45,493	45,702
3512000	Confiscated Property	2,228	15,882		3,048	0
3513000	Police Education	6,403	4,737			
3519000	Other	2			0	0
3541000	Building Dept Fines	9,267	3,755	4,500	6,006	4,500
3542000	Parking Fines	14,465	6,315	10,000	11,160	10,000
3543000	Code Enforcement Fines	247,284	264,009	175,000	250,000	185,000
3544000	False Alarm Fine	88,500	93,650	80,000	73,250	75,000
3590000	Other Fines/Forfeitures					
	Sub-Total	420,848	433,841	319,884	388,957	320,202
<u>Miscellaneous Revenue</u>						
3610100	Interest Earnings-Operating	(4,787)	(6,024)	5,000	0	5,000
3611900	Interest Earnings-Invest Portfolio	87,463	88,580	62,000	71,440	62,000
3613000	Interest on Ad Valorem Taxes	489	94	500	500	500
3619400	Interest-UnRealized Gains/Losses	(50,431)			0	0
3621000	Rent-Veteran's Park Cafés	2,700	5	12,000	0	0
3621500	Rent-Commons Park Café				5,920	8,880
3622000	Rent-Harvin Center-Tax Exempt	59,741	47,657	43,860	52,122	8,000
3622100	Rent-Harvin Center-Taxable	7,147			0	0
3623000	Rent-RV Lot	44,198	42,541	43,601	43,484	0
3624000	Rent - Telecommunications	199,633	209,651	142,580	214,963	212,339
3625000	Rent-Fire Facilities	225,000	225,000	225,000	225,000	225,000
3627110	Cultural Center	50,093	29,737		50,000	50,000
3627120	Recreation Center	434	(238)		4,500	3,000
3627130	Parks Facilities	41,364	176,183	160,000	45,000	45,000
3627140	RPB Boat Launch	0	1,250	3,000	500	0
3627160	Sporting Center				45,000	50,000
3627210	Cultural Center-Tax Exempt	53,042	28,134		65,000	65,000
3627220	Recreation Center-Tax Exempt	6,343	3,053		3,500	3,000
3627230	Parks Facilities-Tax Exempt	3,152	71,216	68,000	30,000	30,000
3627240	Boating-Tax Exempt	3,250	3,500		1,000	0
3627250	Driving Range-Tax Exempt	22,403	56,128	50,000	56,000	60,000
3627260	Sporting Center - Tax Exempt				60,000	65,000
3629000	Misc Rents & Royalties	4,192	6,247	5,000	2,634	5,000
3642200	Surplus Lands				0	0
3643200	Surplus Equipment		6,642		0	0
3644200	Insurance Proceeds	28,217	47,004	10,000		10,000
3644300	Other Proceeds		16,784		0	0
3659000	Other Scrap & Surplus	2,556	2,526	2,500	3,300	2,500
3669000	Other Contributions	48,500	63,000	48,000	50,000	100,000
3671010	Vegatative Removal	1,249	300	400	450	400
3699000	Other Misc Revenues	45,998	101,867	30,000	30,000	30,000
3699100	Fair Share 3.4% Admin Fee	58,191	35,419	72,063	77,574	20,000
3699200	Impact Fee-3% Admin Fee	18,857	10,357	70,905	4,386	34,000
3699300	Radon Surcharge - 5% Admin Fee	1,154	1,244	500	944	500
3699400	B Permit Cert Surcharge - Admin	1,423	961	500	952	500
3699500	Transfer-Utility Fund 407	26,600	26,600	29,316	0	29,316
3699700	Foreclosure Registration	100,275	104,925	48,000	55,650	48,000
3699800	Legal Fees - Developers	4,181	16,701	10,000	25,118	10,000
	Sub-Total	1,092,627	1,417,044	1,142,725	1,224,937	1,182,935
<u>Non-Revenue</u>						
3810401	Transfer-Utility Fund 401					
3810304	Transfer-Util Sale Capital Constr	3,012,871	3,014,040	3,014,040	3,014,040	3,014,040
3990100	Carryover	3,227,012	2,138,582	2,138,582	3,424,671	2,284,478
	Sub-Total	6,239,883	5,152,622	5,152,622	6,438,711	5,298,518
TOTAL AVAILABLE GENERAL FUND		24,453,036	24,129,840	23,272,916	24,945,685	24,236,768

MAJOR REVENUE SOURCES

PROPERTY TAX

General Description

Under State law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the property appraiser of each county and tax collector of each county. Municipalities are not permitted to levy property taxes at a rate of more than 10 mills for operating millage. There is no limitation as to rate or amount of ad valorem taxes levied for the purpose of paying debt service on general obligation bonds, pursuant to Florida Statutes, or the Village Charter, however, Village Debt Policies and Administration as shown in the general information section of this budget, limits outstanding general obligation debt to a maximum of five percent (5%) of the total assessed value of the taxable property within the Village's corporate limits. The laws of the State regulating tax assessment are designed to assure a consistent property valuation method statewide. The State Constitution does, however, permit different assessment standards for agricultural land, land used exclusively for noncommercial recreational purposes, tangible personal property held for sale as stock-in-trade and livestock.

Property Assessment Procedure

Municipal ad valorem taxes are levied based upon the assessed valuation of taxable real and tangible personal property located within the boundaries of the municipality. Property valuations are determined each year as of January 1 by the Property Appraiser. A tax roll is prepared by July 1 and each taxpayer whose property is subject to taxation is given notice of the assessment of such property. The property owner has the right to file an appeal with the Value Adjustment Board, which considers petitions relating to assessments and exemptions. The Value Adjustment Board certifies the assessment roll upon completion of the hearing of all appeals.

Exemptions

Every person who has the legal title or beneficial title in equity to real property in the State of Florida and who resides thereon and in good faith makes the same his or her permanent residence or the permanent residence of others legally or naturally dependent upon such person is entitled to an exemption from ad valorem taxation by counties up to the assessed valuation of \$25,000 on the residence and contiguous real property. In January of 2008 a change to double this amount to \$50,000 was voted on and approved by the residents of the State. Other exemptions from the ad valorem tax include property owned by certain permanently and totally disabled persons; renewable energy sources improvements; inventory; property used by hospitals, nursing homes, homes for special services and property used by homes for the aged; educational property; property owned and used by labor organizations; community centers; governmental property; property owned by not-for-profit sewer and water companies; and the first \$500.00 of property of every widow and widower. Blind persons and disabled persons receive an exemption based on percentage of disability. In addition to the above, the Village in 2001 adopted Ordinance 618 which provided an additional homestead exemption in the amount of \$5,000 for persons sixty-five (65) years and older in accordance with Sec. 196.075, *Florida Statutes*.

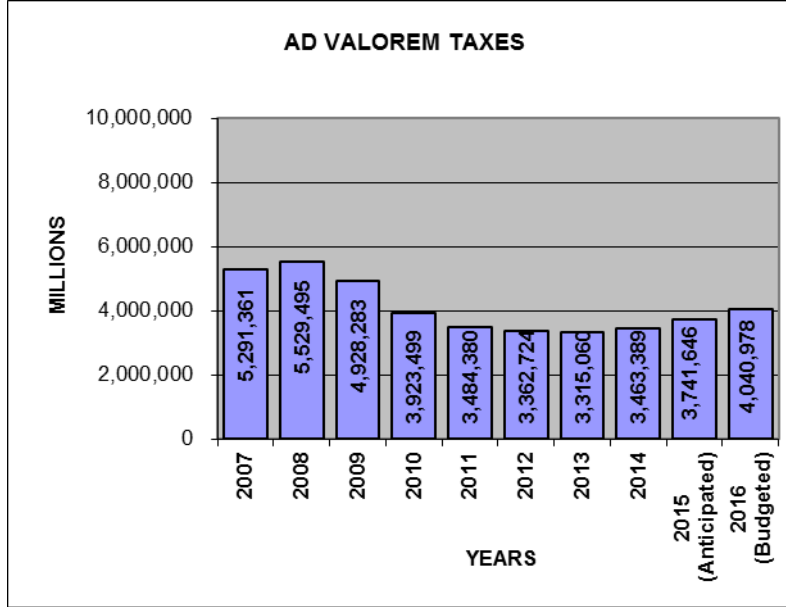
Levy Of Ad Valorem Taxes

The Village is required to establish a budget for each fiscal year. The budget is required to provide for the estimated expenditures required to be made in respect to bonded indebtedness of the Village to be paid from ad valorem taxes. Upon adoption of a tentative budget, the Village is required to compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes. After a procedure involving notice, hearings and public comment, the tentative budget and millage rate become final when approved by the Village Council. This procedure creates the tax roll which is then turned over to the Tax Collector on or about the first Monday in October.

Tax Collection Procedure

Upon receipt of the certified tax roll, the Tax Collector is required to mail to each taxpayer appearing on the assessment roll a tax notice stating, among other things, the amount of current taxes, including any ad valorem taxes due from the taxpayer. In general, each taxpayer is required to pay all taxes shown in the tax notice without preference in payment of any particular increment of the tax bill.

The Statutes relating to the enforcement of county ad valorem taxes (and thus municipal property taxes) provide that such taxes become due and payable on November 1 of the year in which



assessed or as soon thereafter as the certified tax roll is received by the Tax Collector. If paid during November or the following three (3) months, the taxpayer is granted a discount which is equal to four percent (4%) in November and which decreases pro rata monthly to one percent (1%) in February. All taxes become delinquent on April 1 following the year in which they are assessed or immediately after sixty (60) days have expired from the mailing of the original tax notice, whichever is later, and the tax collector is required to collect taxes prior to the date of delinquency and to institute statutory procedures upon delinquency to collect assessed taxes. Delay in the

mailing of tax notices to taxpayers results in a delay throughout the process.

As a pre cursor to historical trends shown later in this writing the following table representing changes in population and assessed valuation is provided:

HISTORICAL GROWTH DATA

Fiscal Year Ended	Population	Assessed Valuation (000)	Millage Rate	Ad Valorem Taxes
2007	30,108	2,531,008	2.16	5,291,361
2008	30,334	2,849,277	2.01	5,529,495
2009	31,864	2,603,092	1.97	4,929,283
2010	31,567	2,143,200	1.93	3,923,499
2011	31,201	1,894,086	1.92	3,484,380
2012	34,140	1,839,841	1.92	3,362,724
2013	34,234	1,802,769	1.92	3,315,060
2014	34,421	1,878,172	1.92	3,463,389
2015 Anticipated	35,285	2,051,341	1.92	3,741,646
2016 Budgeted	36,265	2,269,436	1.92	4,040,978

2015/16 Budget Year

The major components that determine the amount of revenue projected to be received in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the proposed taxable values (net of exemption) of current real and personal property within the Village.

In FY 2015-2016 this source represents 16.7% of total General Fund revenues. The general operating tax millage rate is recommended to remain at \$1.9200 per thousand dollars of assessed valuation.

Based on data received this year it appears that we continue to be on track for normal growth in property values. Gross taxable value of both real and personal property is estimated to increase from \$2,051,341,264 to \$2,269,435,973 an increase of \$218,094,709 representing an increase in taxable property values of 8.9%, which represents twice the increase in property values from the prior year, indicating a very positive future outlook. New additions, annexations and construction comprise a very healthy \$77.8 million of the gross taxable value. The primary source of this increase in taxable value is the impact of current economic conditions as they prevail throughout the State.

Delinquent tax receipts are estimated at \$10,000 for FY 2016. Those taxpayers who do not pay their taxes by March 31 of any given year derive this revenue source. The budget was adjusted to reflect the projected delinquent tax receipts for FY 2016

MILLAGE RATE ILLUSTRATION

The FY 2015-2016 tax millage rate of \$1.9200 per \$1,000 of assessed value will have the following property tax impact on homes valued from \$125,000 to \$225,000:

Value of Property	\$125,000	\$175,000	\$225,000
Less Homestead	(50,000)	(50,000)	(50,000)
Taxable Value	\$75,000	\$125,000	\$175,000
Millage Rate	\$1.9200	\$1.9200	\$1.9200
Tax Bill	\$144.00	\$240.00	\$336.00

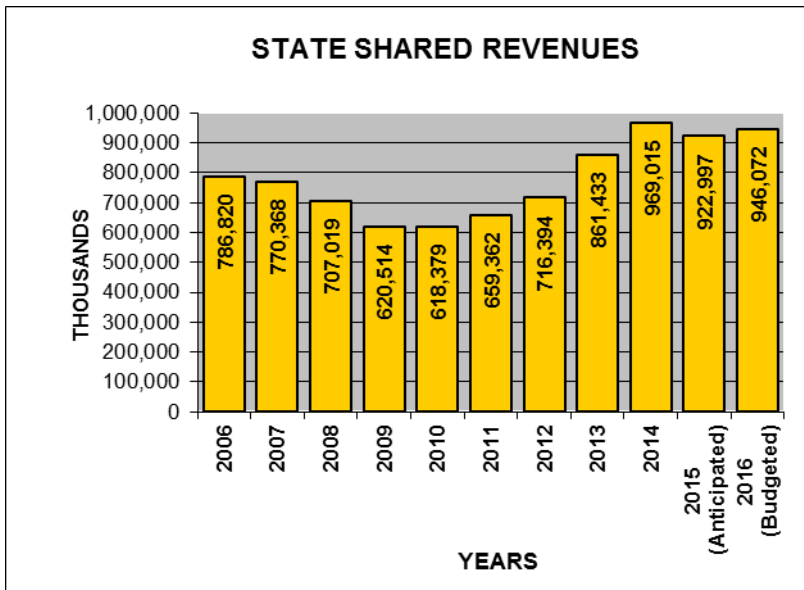
SHARED REVENUES

Revenues in this category are developed by first contacting the various state agency's for data and fiscal trends that they are project for the new year as well as studying historical trends.

State Shared Revenue

Sharing of certain state revenues with cities and counties began in Florida at least as early as 1931. Financial rescue of the counties from their overwhelming boom period road debts from the 1920's came principally through sharing of the state's motor fuel tax. Little sharing with cities occurred until the state cigarette tax collections were made available to them in 1949. The Florida Revenue Sharing Act of 1972 was a major attempt by the legislature to ensure an equitable distribution at a minimum level of revenue across counties and municipalities. The current structure of the revenue sharing program has three revenue sources for municipalities: Cigarette Tax, One-cent Municipal Gas Tax and the State Alternative Fuel Decal Users Fee. There are several criteria a local government must meet in order to qualify to receive funds. For Governments eligible in 1972: levy ad valorem taxes (excluding debt service and other special millage) that will produce the equivalent

of three mills per dollar of assessed valuation on the 1973 property tax base, or collect an equivalent amount of revenue from an occupational license tax, or a utility tax (or both) in combination with the ad valorem tax. Other requirements include annual post audits of financial



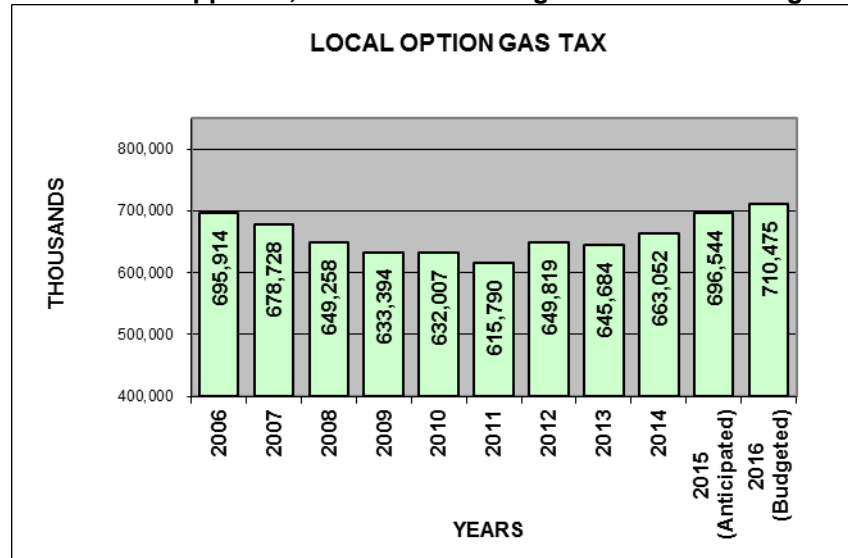
accounts, certification of compliance with TRIM and compliance with standards established by the State for police officers and firefighters employed by the Village. Funds for the above referenced revenue sources are collected in a trust and net of administrative costs are distributed monthly to qualified recipients based on an apportionment formula comprised of three factors: weighted population, sales tax and relative ability to raise revenue. For the most part, the shared revenue sources have declined steadily over the past four years as they are directly related to reduced

population growth and the continuing recession. However, due to our increased population numbers, this revenue stream is slightly on the rise.

Local Option Gas Tax

Local governments are authorized to impose a tax of 1 cent to 6 cents on every gallon of motor fuel and special fuel sold at the retail level. Local Option Gas Taxes are enacted by a majority vote of a county's governing board or upon referendum approval, if an inter-local agreement concerning the distribution of the tax proceeds is established between the local governments in the county.

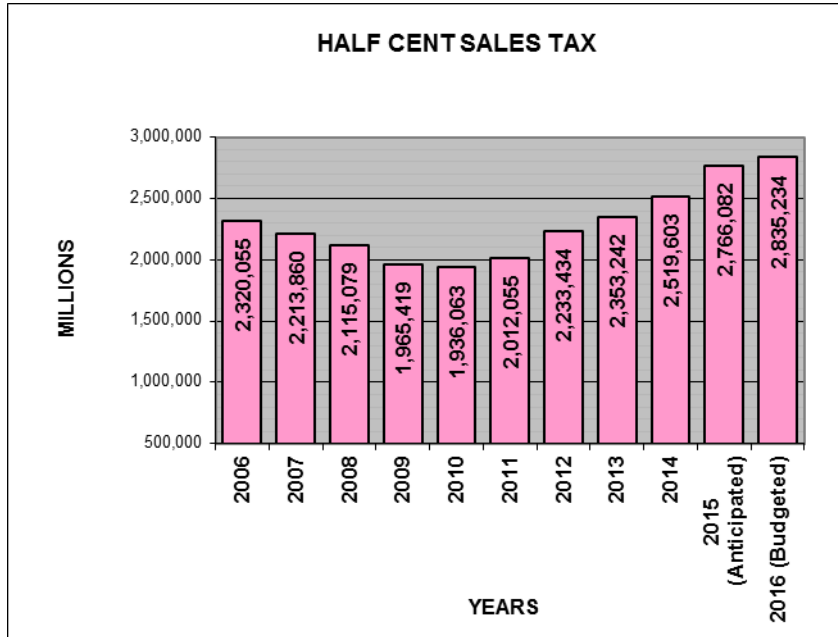
The Village participates in two separate and distinct Interlocal Agreements relative to Local Option Gas Tax as follows:



1. In 1986, an Interlocal Agreement was signed which provided a distribution formula for the six cent gas tax in effect of 1/3 of all sums collected to municipalities and 2/3 of all sums collected to the county. That Agreement was scheduled to sunset June 1, 1995. The Palm Beach County Municipal League aggressively negotiated with the County to retain that distribution formula when a new Agreement was signed.
2. A second Interlocal Agreement was signed in August 1993 providing a distribution formula for an additional five cent gas tax which the state legislation authorized the county commission to levy and the county commission approved on July 20, 1993. The approved distribution formula is 21% of all sums collected by the County from

the State to municipalities and 79% of all sums collected to the County. The Agreement is written to terminate at such time as the gas tax proceeds are no longer collected and distributed, with the distribution formula scheduled for review annually.

Half Cent Sales Tax



In 1982, the State sales tax was increased from 4% to 5% with .5% distributed to counties and municipalities. In 1985, the law was amended to provide that 9.697% of all sales tax receipts, except out-of-state taxes collected, is returned to municipalities and counties. The amount distributed to each local government is calculated by first determining the amount of sales tax to be distributed among the county government and the municipalities within the county based on a formula which is based on various population and other factors.

Like the sales tax itself, the proceeds from the sales tax distributed to local governments are subject to cyclical variations based on the level of economic activity within the particular month. In 1987, the State expanded the base upon which the sales tax is levied by including several services formerly exempted. Effective February 1, 1988, the sales tax on goods was increased to 6%

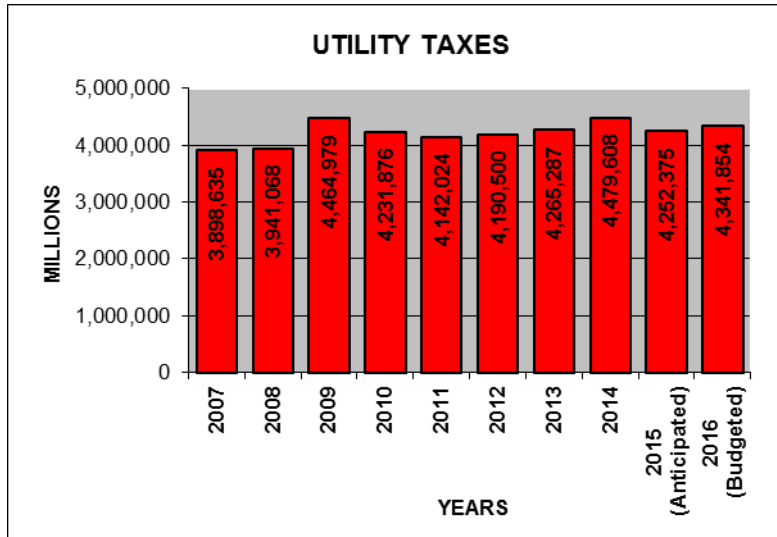
STATE SHARED REVENUES				
Fiscal Year Ended	State Revenue Sharing	Half Cent Sales Tax	Local Option Gas Tax	Total
2006	786,820	2,320,055	695,914	3,802,789
2007	770,368	2,213,860	678,728	3,662,956
2008	707,019	2,115,079	649,258	3,471,356
2009	620,514	1,965,419	633,394	3,219,327
2010	618,379	1,936,063	632,007	3,186,449
2011	659,362	2,012,055	615,790	3,287,207
2012	716,394	2,233,434	649,819	3,599,647
2013	861,433	2,353,242	645,684	3,860,359
2014	969,015	2,519,603	663,052	4,151,670
2015 (Anticipated)	922,997	2,766,082	696,544	4,385,623
2016 (Budgeted)	946,072	2,835,234	710,475	4,491,781

Both Utility Taxes and Franchise Fees are developed by historical trend analysis as well as gathering detailed data and projections from the various Utility Companies and Franchisee's.

UTILITY TAX

Pursuant to F.S.166.231, The Village levies a utility tax, or public service tax on the purchase of electricity, metered or bottled gas and water service. The Village levies this tax at the state allowed maximum of 10% for all services.

In FY2001, the Florida Legislature adopted the new Communications Tax Simplification law that went into effect on October 1, 2001. This legislation combined the Telecommunications utility tax as well as the Telecommunications franchise fee and cable franchise fee into one tax rate on a



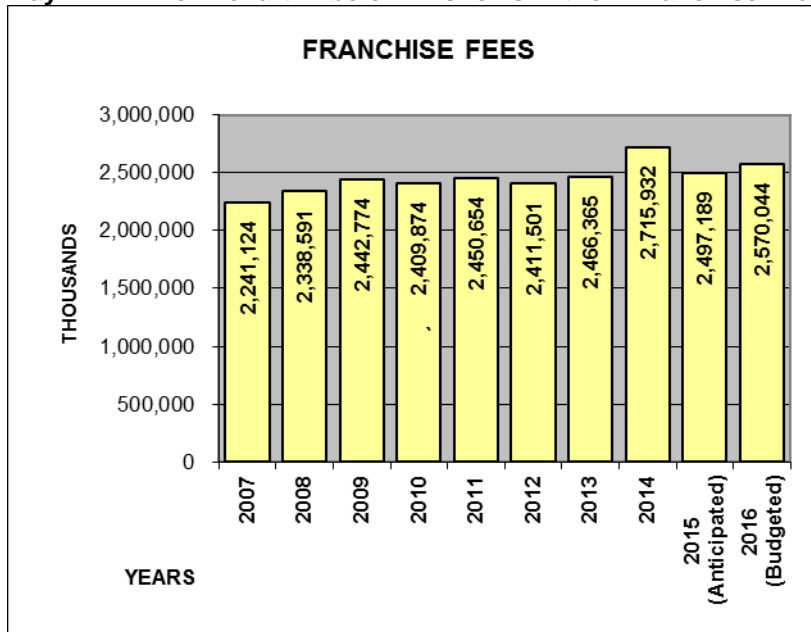
broad base of services. The Village adopted Resolutions 01-33 and 01-34 which set the tax rates for this tax. The rate is 5.1% plus .12% (additional rate for not charging separate permit fees) totaling 5.22%.

Collections from these taxes vary depending on utility usage. The water and electricity utility tax depends to a great extent on weather conditions. Fluctuations may be experienced from these revenue sources which are beyond the ability of the Village to predict or control.

UTILITY TAX					
Fiscal Year Ended	Electricity	Water	Gas	Communications Services Tax	Total
2007	1,899,349	420,083	88,450	1,490,753	3,898,635
2008	1,954,826	394,883	106,288	1,485,071	3,941,068
2009	1,996,922	451,599	101,920	1,914,538	4,464,979
2010	2,167,701	446,498	115,104	1,502,573	4,231,876
2011	2,147,928	468,643	112,891	1,412,562	4,142,024
2012	2,160,221	460,779	110,598	1,458,902	4,190,500
2013	2,340,259	466,457	100,775	1,357,796	4,265,287
2014	2,603,701	474,730	118,233	1,282,944	4,479,608
2015 (Anticipated)	2,453,324	480,691	72,914	1,245,446	4,252,375
2016 (Budgeted)	2,526,924	495,112	74,372	1,245,446	4,341,854

FRANCHISE FEES

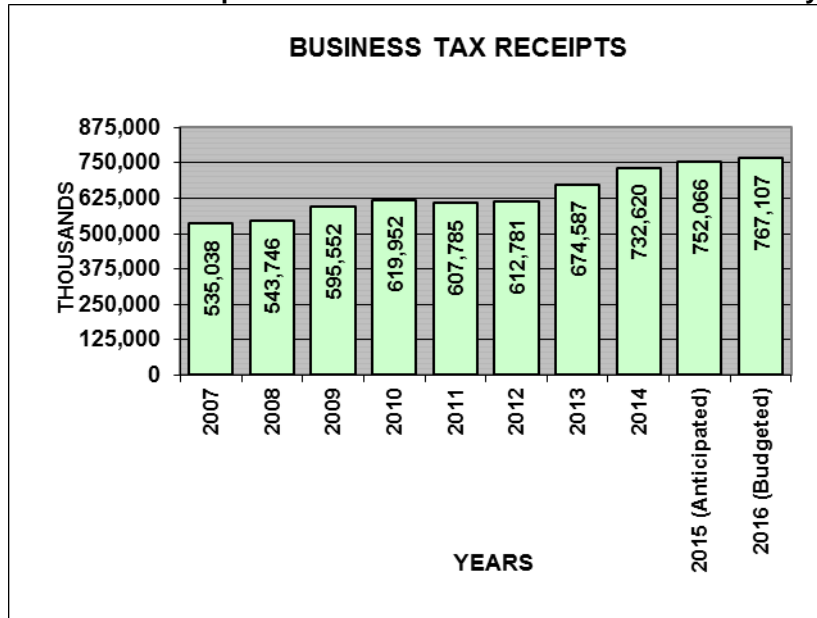
Public utilities operating within the Village of Royal Palm Beach must pay to the Village a franchise fee in return for the right to do business within the Village and for the right to use public rights-of-way. The chart below shows the franchise agreements currently in effect.



Fiscal Year Ended	Electricity	Water	Solid Waste	Total
2007	2,131,512	11,221	98,391	2,241,124
2008	2,152,419	17,387	168,785	2,338,591
2009	2,209,219	50,225	183,330	2,442,774
2010	2,017,140	218,736	173,998	2,409,874
2011	1,958,656	318,367	173,631	2,450,654
2012	1,867,777	369,439	174,285	2,411,501
2013	1,837,769	449,737	178,859	2,466,365
2014	1,999,458	524,075	192,399	2,715,932
2015 (Anticipated)	1,812,939	478,240	206,010	2,497,189
2016 (Budgeted)	1,867,327	492,587	210,130	2,570,044

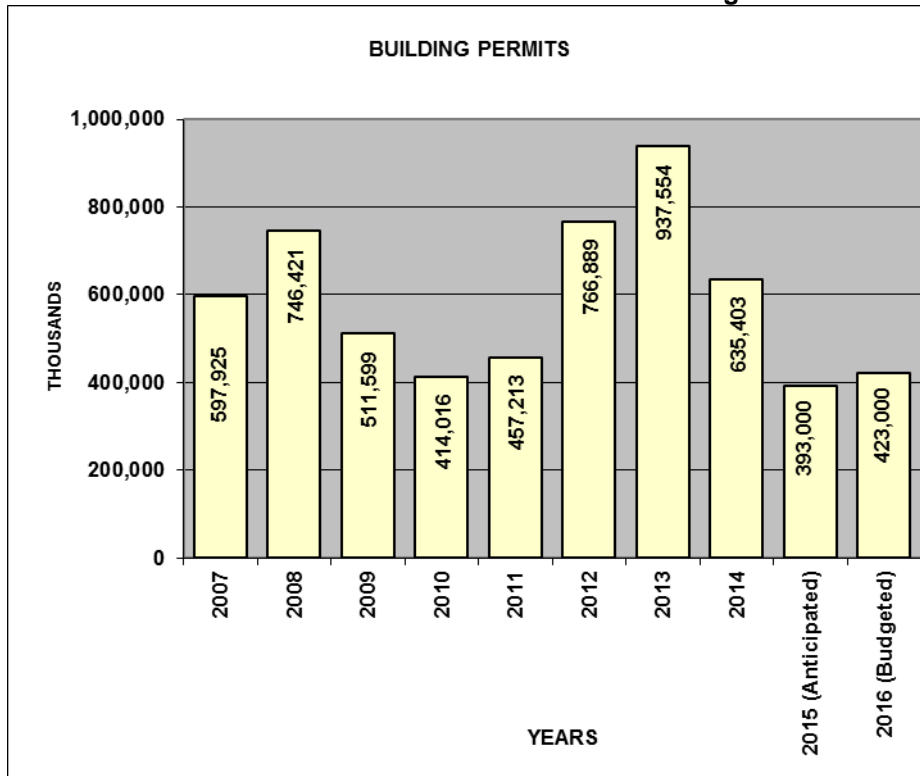
Business Tax Receipts

Any person engaging in or managing any business, occupation or profession within the corporate limits of the Village of Royal Palm Beach must obtain a business tax receipt. All business tax receipts must be secured at the time the business begins operation and are renewed thereafter each October 1. The fee for each business tax receipt is based on the business in which the entity is engaged.



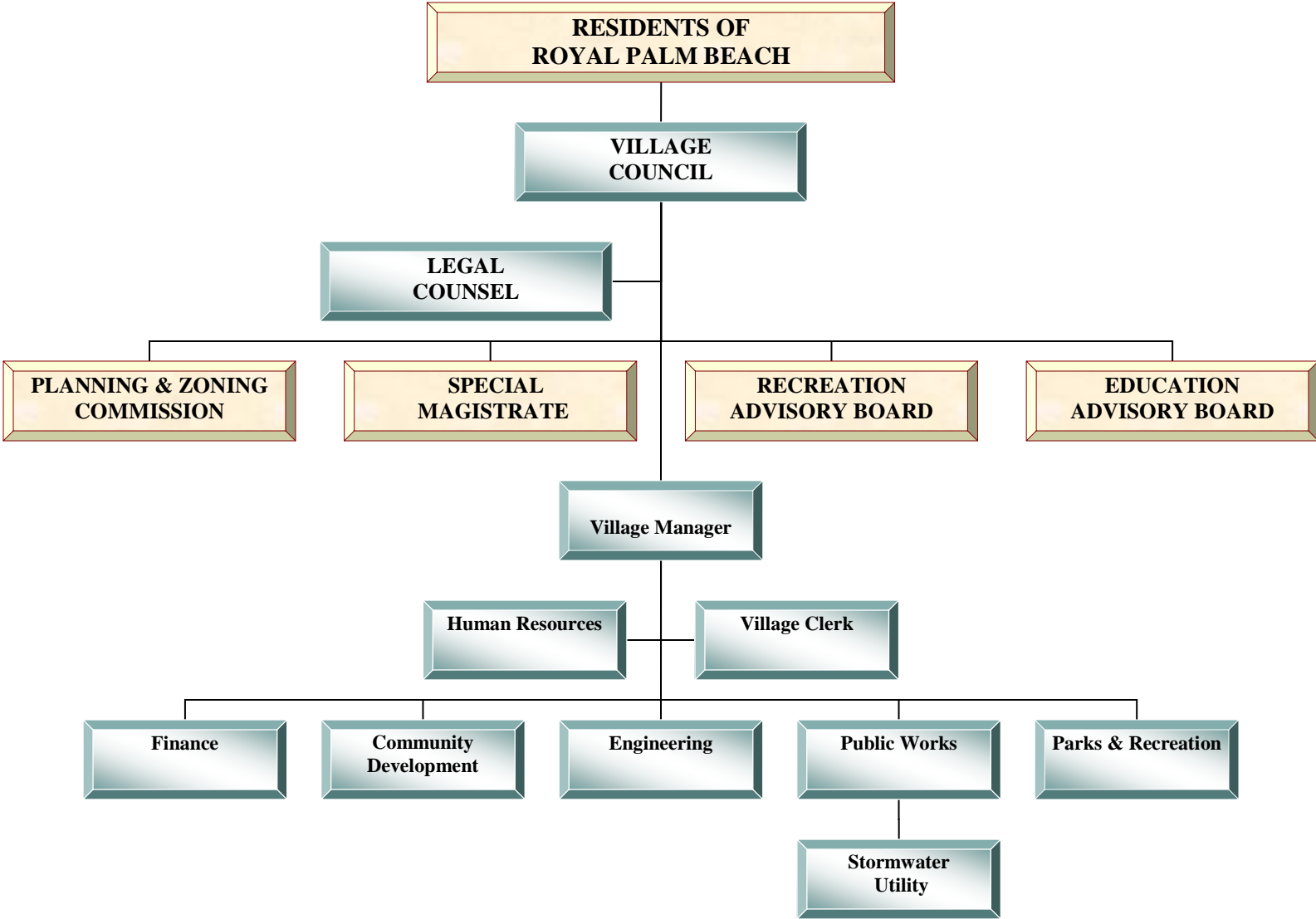
Building Permits

Permits are required to be issued to any individual or business who does construction work within the corporate limits of the Village. Permits are required for building/electrical, plumbing and mechanical construction. The Revenue from Building Permits fluctuates based upon current



economic conditions and major construction projects. In recent years, as shown, Building Permit revenue has declined and leveled off in direct relationship to the Village nearing build out. This is expected to remain constant thru 2016.

The Village of Royal Palm Beach Organizational Chart



Village Council

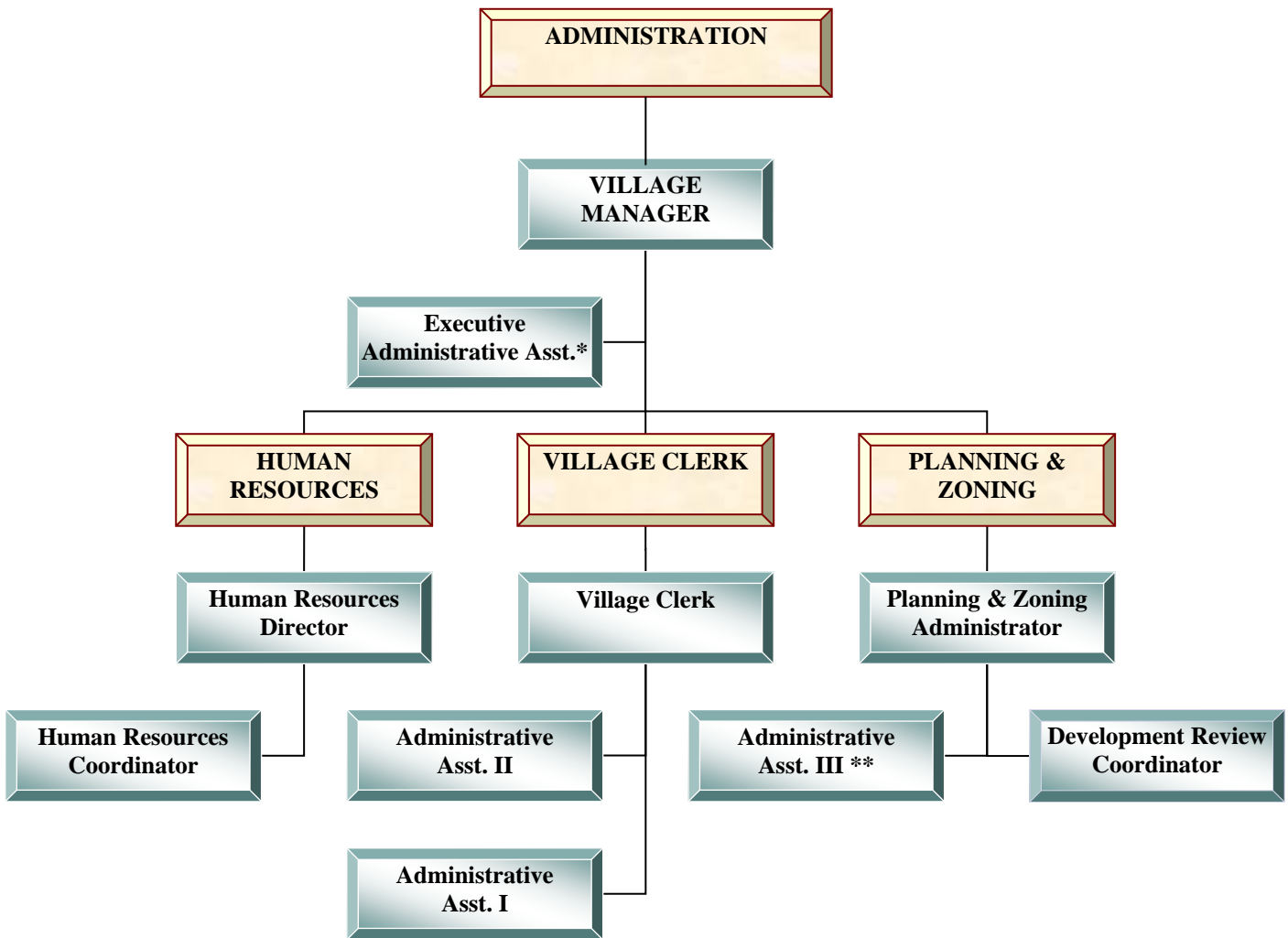
OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 82,934	\$ 92,374	\$ 98,500	\$ 93,446	\$ 99,058
3000/3999	Contractual Services	23,430	31,387	62,000	62,000	67,000
4000/4999	Other Charges & Services	41,809	38,523	50,291	48,543	57,599
5000/5399	Commodities	162	159	700	700	700
5400/5999	Other Operating Expense	19,280	15,439	19,585	19,585	19,810
6000/6999	Capital Outlay			-	-	-
8000/8999	Grants and Aids	18,000	10,000	14,000	14,000	14,000
Total Operating Expenses		\$ 185,615	\$ 187,882	\$ 245,076	\$ 238,274	\$ 258,167

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1100	Legislative	\$ 185,615	\$ 187,882	\$ 245,076	\$ 238,274	\$ 258,167
Total Operating Expenses		\$ 185,615	\$ 187,882	\$ 245,076	\$ 238,274	\$ 258,167

BUDGETARY ACCOUNT SUMMARY

Village Council
001-1100-511

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Council Salaries	47,563	48,382	49,149	47,356	49,495	49,495
2198	Medicare	1,192	1,213	1,749	1,194	1,294	1,294
2199	FICA	5,095	5,187	5,489	5,104	5,532	5,532
2299	Retirement Contributions	6,435	13,772	15,906	16,284	16,018	16,018
2399	Life/Health Ins.	22,649	23,820	26,207	23,508	26,719	26,719
	Sub Total	82,934	92,374	98,500	93,446	99,058	99,058
CONTRACTUAL SERVICES							
3190	Other Services - Professional	23,430	31,387	62,000	62,000	67,000	67,000
	Sub Total	23,430	31,387	62,000	62,000	67,000	67,000
OTHER CHARGES & SVCS							
4011	Travel/Per Diem-Mayor	155	125	1,290	500	1,290	1,290
4012	Travel/Per Diem-Vice Mayor (Seat 1)	35		1,290	500	1,290	1,290
4013	Travel/Per Diem-Councilperson (Seat 2)	2,961	315	1,290	1,290	1,290	1,290
4014	Travel/Per Diem-Councilperson (Seat 3)	894	324	1,290	1,900	3,400	3,400
4015	Travel/Per Diem-Councilperson (Seat 4)			1,290	500	3,400	3,400
4030	Car Allowance	27,619	28,096	27,686	27,698	28,024	28,024
4110	Communication Svcs				0	0	0
4111	Cell Phone Allowance	4,341	4,336	4,380	4,380	4,380	4,380
4890	Promotional Activities	3,799	3,174	4,750	4,750	7,500	7,500
4891	US Census				0	0	0
4920	Legal Ads	800	400	3,525	3,525	3,525	3,525
4990	Other Current Charges	1,205	1,753	3,500	3,500	3,500	3,500
	Sub Total	41,809	38,523	50,291	48,543	57,599	57,599
COMMODITIES							
5110	Office Supplies	162	106	500	500	500	500
5220	Operating Supplies		53	200	200	200	200
5240	Furniture/Equipment <\$5,000				0	0	0
	Sub Total	162	159	700	700	700	700
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	19,255	15,439	16,085	16,085	16,310	16,310
5440	Training/Ed	25		3,500	3,500	3,500	3,500
	Sub Total	19,280	15,439	19,585	19,585	19,810	19,810
GRANTS & AIDS							
8302	Local Scholarships	6,000	6,000	10,000	10,000	10,000	10,000
8303	RPBHS Project Graduation	1,000	1,000	1,000	1,000	1,000	1,000
8304	Arbor Day	1,000	1,000	1,000	1,000	1,000	1,000
8305	Art & Music Festival	8,000			0	0	0
8306	Relay for Life	2,000	2,000	2,000	2,000	2,000	2,000
	Sub Total	18,000	10,000	14,000	14,000	14,000	14,000
GRAND TOTAL		185,615	187,882	245,076	238,274	258,167	258,167



* 50% Village Manager / 50% Engineering
 ** 50% Planning and Zoning / 50% Engineering

Village Manager

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 1,033,262	\$ 1,132,587	\$ 1,155,357	\$ 1,130,258	\$ 1,261,165
3000/3999	Contractual Services	43,872	61,224	48,983	53,123	117,794
4000/4999	Other Charges & Services	87,293	102,386	132,705	130,035	131,766
5000/5399	Commodities	12,023	12,078	16,301	18,086	17,362
5400/5999	Other Operating Expense	12,391	12,201	16,623	17,185	26,330
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,188,841	\$ 1,320,476	\$ 1,369,969	\$ 1,348,687	\$ 1,554,417

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1200	Village Manager	\$ 660,971	\$ 745,512	\$ 759,241	\$ 753,060	\$ 835,153
1210	Human Resources	244,067	261,806	285,669	280,429	312,723
1215	Planning & Zoning	283,803	313,158	325,059	315,198	406,542
Total Operating Expenses		\$ 1,188,841	\$ 1,320,476	\$ 1,369,969	\$ 1,348,687	\$ 1,554,417

Department Description

Village Manager

The Village Manager serves as the chief administrative officer responsible to the Village Council for the administration of Village affairs, including oversight of the functions and activities of each department, ensures the laws, provisions of the Charter and acts of the council are faithfully executed, prepares and submits the annual budget and comprehensive annual financial report and interacts with citizens regarding the Village's programs and projects.

Village Clerk

Record and maintain an accurate record of the official actions of the Village Council and Village Boards. Serve as custodian of Village seal and official records and provide information to the public, Village departments and other governmental agencies.

Major Objectives

1. Provide clerical assistance, completed reports and recommendations to the Village Council.
2. Prepare and submit a balanced operating budget and a five-year Capital Improvement Program each year to the Council.
3. Ensure complaints and citizen requests are handled by all departments in an expedient and fair manner.
4. Respond to requests for research, information and copies of public records in a timely, courteous and efficient manner.
5. Interact with local community organizations and groups regarding programs, facilities and services provided by the Village.
6. Administer the budget priorities and goals set by the Council through the Village departments.
7. Manages the implementation of all policies, procedures, resolutions and ordinances through the department heads.
8. Coordinate the Village's records management program in compliance with State laws.
9. Conduct municipal elections in accordance with Village, County and State laws.
10. Prepare council meeting agendas for publication and distribution.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Council meetings	23	22	21
Council Meeting Agenda Items Prepared	236	247	240
Annual Budget & CIP prepared	2	2	2
No. of recorded documents	359	406	350
No. of minutes pages transcribed	233	287	226
Records management cu. ft. processed	35.55	28.5	30
Elections conducted	1	1	1

Number of Personnel

2013/2014: 4.5 f/t 2014/2015: 4.5 f/t 2015/2016: 4.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Village Manager

001-1200-512

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	282,599	301,124	294,954	288,692	302,127	302,127
1299	Salaries - Regular	124,791	129,431	132,485	131,494	137,175	137,175
1499	Overtime	2,019	2,281	2,000	3,218	2,000	2,000
2198	Medicare	5,842	6,134	6,284	6,044	6,456	6,456
2199	FICA	20,326	20,964	26,869	20,702	27,604	27,604
2299	Retirement Contrib	34,128	66,672	72,718	70,958	74,585	74,585
2399	Life/Health Ins.	71,644	82,794	73,639	81,848	75,951	75,951
	Sub Total	541,349	609,400	608,947	602,956	625,898	625,898
CONTRACTUAL SERVICES							
3190	Other Services - Professional	28,767	38,424	21,200	21,200	79,200	79,200
3490	Other Contractual Services		1,007	1,404	1,404	1,404	1,404
	Sub Total	28,767	39,431	22,604	22,604	80,604	80,604
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	1,722	2,947	6,365	6,365	6,365	6,365
4111	Cell Phone Allowance	1,687	1,687	1,704	1,704	1,704	1,704
4420	Leases - Equipment	5,752	5,789	7,850	6,590	6,590	6,590
4430	Leases - Vehicle				0	0	0
4620	R&M Vehicles	1,188	1,113	400	400	1,000	1,000
4630	R&M Equipment			200	200	200	200
4710	Printing & Binding	18,326	17,286	20,000	20,000	20,000	20,000
4890	Promotional Activities	9,556	9,889	18,150	18,150	18,650	18,650
4915	Election Expenses	28,713	31,567	40,170	40,000	40,340	40,340
4920	Legal Ads	5,192	7,626	7,500	7,500	7,500	7,500
4940	Licenses & Fees	130		350	350	350	350
4990	Other Current Charges	285	595	600	600	600	600
	Sub Total	72,551	78,499	103,289	101,859	103,299	103,299
COMMODITIES							
5110	Office Supplies	3,836	3,316	5,650	5,650	5,650	5,650
5210	Fuel & Lube	3,045	3,290	3,526	3,317	4,037	4,037
5220	Operating Supplies	2,925	3,380	4,500	4,500	4,500	4,500
5240	Furniture/Equipment <\$5,000				1,009	0	0
	Sub Total	9,806	9,986	13,676	14,476	14,187	14,187
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	8,298	7,341	7,500	7,940	7,940	7,940
5440	Training/Ed	200	855	3,225	3,225	3,225	3,225
	Sub Total	8,498	8,196	10,725	11,165	11,165	11,165
CAPTIAL OUTLAY							
6699	Ofc Furn & Equip				0		
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		660,971	745,512	759,241	753,060	835,153	835,153

Division Description

To provide broad and comprehensive quality human resources programs in all areas of Village operations and administration. Plans, directs and implements all human resources activities and policies, including the following: employee recruitment, selection, orientation, and processing of staffing changes; job classification, compensation, evaluations, retirement and FSA/HSA administration, benefit review, negotiation, administration and assistance with issues; employee awards, wellness, goodwill and employee appreciation events, and self improvement training; fair and consistent application of the Village Policy & Procedure manual, compliance with State, Federal, and county laws/ordinances and personnel records management, litigation, and investigations; safety and risk management, drug free workplace, claims management, liaison for third party claims, safety training, and property schedule maintenance.

Major Objectives

1. Recruit new employees and orient them to Village policies and programs. Stay within Statute compliance for Level II and employee/volunteer background checks.
2. Continue to plan, revise and implement all human resources policies, procedures, job descriptions, compensation scales and programs. Maintain and update online forms for Village employees.
3. Conduct training sessions for employees and supervisors on relevant Human Resources and Risk Management topics.
4. Assist the Village Manager and department heads with labor relations and disciplinary matters including grievance resolution for fair and consistent application.
5. Analyze employee health benefits, review current and new contract negotiations and provide recommendations. Assist employees with benefit issues, correspondence and appeals.
6. Continue to develop and facilitate a comprehensive risk management program, including an effective Safety Committee, training and education to reduce claims, as well as active claims management with carrier, employee and third parties. Analyzing the property schedule to reflect current economic changes and or additions/deletion.
7. Maintain an employee awards program to recognize employees and work groups for exemplary conduct, accomplishments and acts of service they have performed.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimate 2015/2016
Recruitment/Orientations conducted	27	32	33
Review and Renewal of Benefits Package	Ongoing	Ongoing	Ongoing
Training sessions	7	7	7
Policies and procedures Developed/updated/implemented	As needed	Released new Manual	As needed
Job description updates	As needed	As needed	As needed
Personal Action/Disciplinary/Ben. Forms	181	195	200

Number of Personnel

2013/2014: 2 f/t 2014/2015: 2 f/t 2015/2016: 2 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Human Resources

001-1210-512

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	117,020	120,290	121,027	119,046	123,970	123,970
1299	Salaries - Regular	52,004	52,994	56,252	56,184	60,642	60,642
1499	Overtime	1,806	1,740	1,600	1,100	1,600	1,600
2198	Medicare	2,353	2,413	2,595	2,464	2,701	2,701
2199	FICA	10,024	10,316	11,096	10,532	11,551	11,551
2299	Retirement Contrib	14,277	26,831	29,865	29,388	30,813	30,813
2399	Life/Health Ins.	25,498	27,384	29,557	27,064	31,168	31,168
	Sub Total	222,982	241,968	251,992	245,778	262,446	262,446
CONTRACTUAL SERVICES							
3110	Medical/Physicals	5,415	2,547	3,090	4,000	4,490	4,490
3190	Other Services - Professional	9,325	11,287	21,539	21,539	27,700	27,700
	Sub Total	14,740	13,834	24,629	25,539	32,190	32,190
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	1,686	1,669	2,370	2,370	2,575	2,575
4111	Cell Phone Allowance	843	843	852	852	852	852
4890	Promotional Activities	1,604	1,431	2,783	1,800	1,800	1,800
4990	Other Current Charges	303	199	270	210	270	270
	Sub Total	4,436	4,142	6,275	5,232	5,497	5,497
COMMODITIES							
5110	Office Supplies	148	177	200	200	200	200
5220	Operating Supplies	473	376	425	400	425	425
5240	Furniture/Equipment <\$5,000				1,010	550	550
	Sub Total	621	553	625	1,610	1,175	1,175
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	538	440	568	690	695	695
5440	Training/Ed	750	869	1,580	1,580	10,720	10,720
	Sub Total	1,288	1,309	2,148	2,270	11,415	11,415
CAPTIAL OUTLAY							
6699	Ofc Furn & Equip				0		
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		244,067	261,806	285,669	280,429	312,723	312,723

Division Description

The Planning Division ensures development is planned, constructed and documented according to the Village’s Comprehensive Plan and Village Code. They provide technical support to the Planning Commission, Village Council and Building Division. The department reviews land development applications and building permits for zoning compliance; evaluates and updates the Village Code and Comprehensive Plan; and responds to public inquiries.

Major Objectives

1. Development review of site plans.
2. Maintain Village Property and Asset Plan.
3. Rezoning and Site Planning for Crestwood Redevelopment Site.
4. Monitor the Annexation Policy and Action Plan.
5. Schools Strategy and Interlocal Concurrency Agreement.
6. Provide accurate analyses and reporting on proposed land development applications.
7. Provide accurate and responsive answers to the general public regarding land development, real property, and procedural inquiries.
8. Sign Ordinance Update.
9. Tree Preservation Ordinance.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Review development applications (CP, RZ, SP, SPM, SE, AAR, TA, SpE)*	75	105	95
Variance and Waiver Requests	13	37	25
Landscape Inspections	52	61	57
Permit Plan Review	642	669	675
Business Tax Receipt	2,877	2,900	2,900
Commercial Square Footage Review	34,400	114,843	145,041
Residential Units Reviewed (Multi and Single Family Units)	90	50	149

Number of Personnel

2013/2014: 2.5 f/t 2014/2015: 2.5 f/t 2015/2016: 2.5 f/t

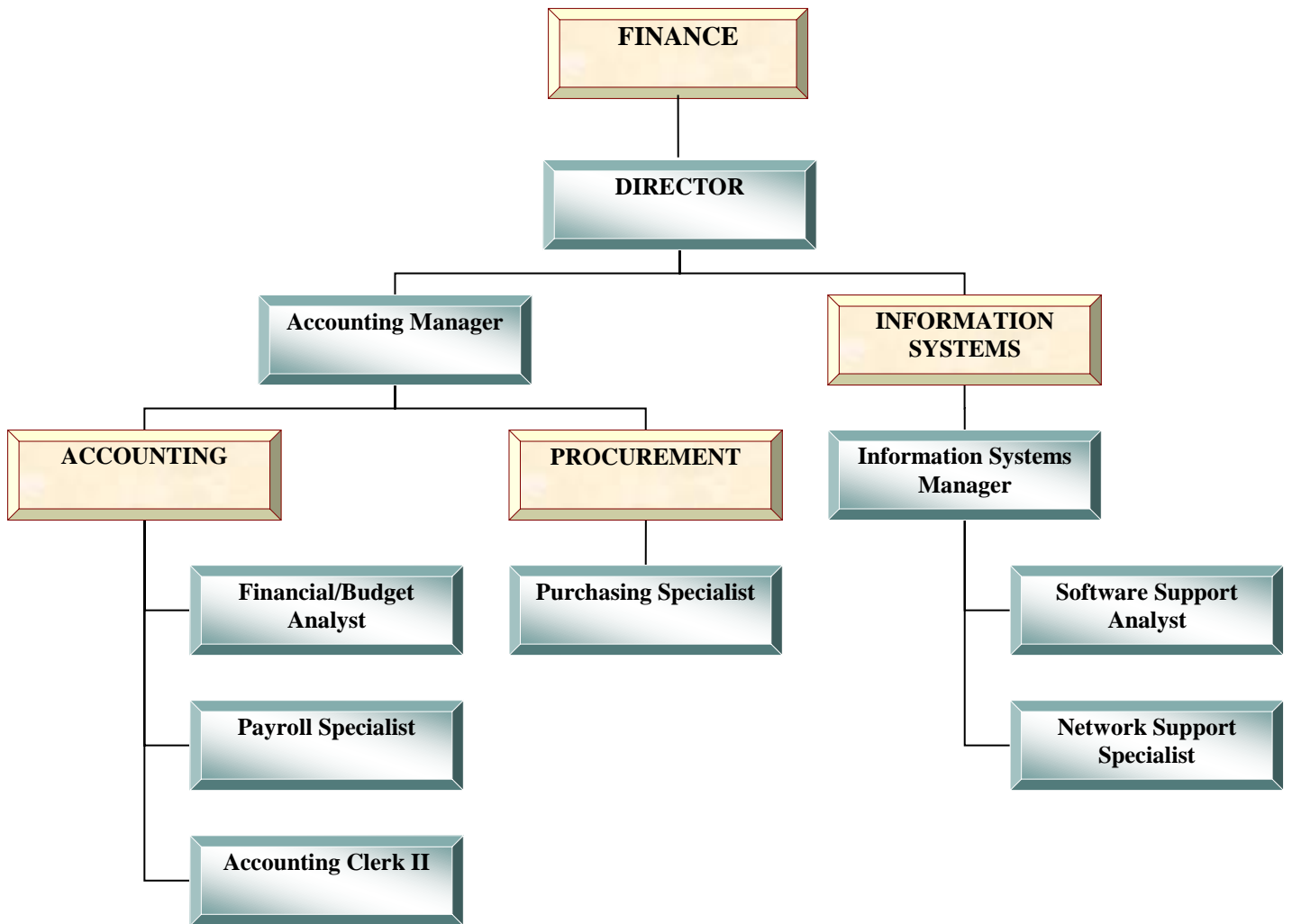
Major Budget/Service Level Changes

None

* CP = Comprehensive Plan, RZ = Rezoning, SP = Site Plan, SPM = Site Plan Modification, SE = Special Exceptions, AAR = Architectural and Aesthetic Review, V = Variance, TA = Text Amendments, SpE = Special Events

BUDGETARY ACCOUNT SUMMARY
Planning & Zoning
001-1215-515

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1299	Salaries - Regular	189,020	194,986	199,807	195,608	199,629	199,629
1499	Overtime	150	166	1,000	0	1,000	1,000
2198	Medicare	2,563	2,636	2,910	2,650	6,456	6,456
2199	FICA	10,957	11,269	12,441	11,328	27,604	27,604
2299	Retirement Contrib	14,304	16,336	17,218	16,716	74,585	74,585
2399	Life/Health Ins.	51,937	55,826	61,042	55,222	63,547	63,547
	Sub Total	268,931	281,219	294,418	281,524	372,822	372,822
CONTRACTUAL SERVICES							
3190	Other Services - Professional	365	7,959	1,750	4,980	5,000	5,000
	Sub Total	365	7,959	1,750	4,980	5,000	5,000
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	1,937	2,399	3,800	3,800	3,800	3,800
4111	Cell Phone Allowance	843	843	851	814	840	840
4710	Printing & Binding	37	139	150	150	150	150
4920	Legal Ads	7,372	16,221	18,160	18,000	18,000	18,000
4990	Other Current Charges	117	143	180	180	180	180
	Sub Total	10,306	19,745	23,141	22,944	22,970	22,970
COMMODITIES							
5110	Office Supplies	761	311	1,000	1,000	1,000	1,000
5220	Operating Supplies	835	1,228	1,000	1,000	1,000	1,000
	Sub Total	1,596	1,539	2,000	2,000	2,000	2,000
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	1,410	1,509	1,750	1,750	1,750	1,750
5440	Training/Ed	1,195	1,187	2,000	2,000	2,000	2,000
	Sub Total	2,605	2,696	3,750	3,750	3,750	3,750
CAPTIAL OUTLAY							
6699	Ofc Furn & Equip				0		
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		283,803	313,158	325,059	315,198	406,542	406,542



Finance

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 872,821	\$ 902,443	\$ 953,819	\$ 873,414	\$ 948,342
3000/3999	Contractual Services	138,215	137,458	174,915	174,525	223,677
4000/4999	Other Charges & Services	161,232	179,668	182,844	181,098	245,849
5000/5399	Commodities	7,508	7,852	10,026	8,903	11,113
5400/5999	Other Operating Expense	2,889	1,346	7,125	6,887	8,750
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,182,665	\$ 1,228,767	\$ 1,328,729	\$ 1,244,827	\$ 1,437,731

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1300	Finance	\$ 1,182,665	\$ 1,228,767	\$ 1,328,729	\$ 1,244,827	\$ 1,437,731
Total Operating Expenses		\$ 1,182,665	\$ 1,228,767	\$ 1,328,729	\$ 1,244,827	\$ 1,437,731

Department Description

Administration

Responsible for the coordination of all financial activities of the Village by acting as liaison to other Department Heads, the Public and Village Manager; directly responsible for policy implementation relating to Cash Management, Budgetary Practices and Control, Audit Coordination and Financial Planning Activities.

Accounting

Responsible for four (4) accounting functions within the Finance Department: (1) Accounts Payable, the payment of outstanding obligations owed by the Village; (2) Accounts Receivable, the billing and collection of amounts owed to the Village; (3) Payroll, the preparation and distribution of all related records, reports and findings; (4) General Ledger, the processing of journal entries, verification and creation of account structure and monthly revenue and expenditure reports.

Purchasing

Responsible for the procurement of materials and services for Village Departments at the lowest cost/quantity ratio and within specifications in accordance with Village, State and other applicable laws and regulations; and the maintenance of General Fixed Asset inventory and the disposition of Village owned equipment designated as surplus.

Information Services (I.S.)

The I.S. Division manages all Village computer systems and network communications infrastructure on an ongoing basis to ensure a minimum of 98% availability. Maintain all Village software and security measures to ensure they are up-to-date. The Division is responsible for providing technical consulting, end user training, system analysis and continue the support and development of new and existing systems to address the ever changing requirements of the Village and its user base.

Major Objectives

1. Maintain investment practices at 100% of idle funds.
2. Complete the annual audit by January 31, of each year and issue report by February 28.
3. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Obtain GFOA Distinguished Budget Presentation Award.
5. Prepare, process and pay all approved invoices weekly.
6. Update purchasing procedures as necessary.
7. Process bi-weekly payroll and have available for distribution by every other Friday.
8. Prepare bank reconciliation's on a monthly basis.
9. Analyze cash receipts daily.

10. Implement fiber optic backbone infrastructure between Village’s public buildings, Field Operations Center and Village Hall Main Datacenter.
11. Implement smart phone optical readable QR (Quick Reader) code labels in following areas: Parks, Recreation and Council.
12. Streamline the agenda process by using the “Agenda Center” module in our existing website.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Monthly financial reports issued	12	12	12
Number of funds budgeted	6	6	6
Purchase orders issued	6401	6944	6833
Accounts payable checks processed	4145	4518	4332
Payroll checks processed	3339	3434	3387
Number of workstations, servers, routers, and peripherals devices supported	450	450	500
Number of software applications supported	92	92	110
Number of desktop support issues resolved (WebQA)	2004	2004	2100

Number of Personnel

2013/2014: 9 f/t 2014/2015: 9 f/t 2015/2016: 9 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Finance
001-1300-513

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	235,108	232,056	242,167	138,210	143,927	143,927
1299	Salaries - Regular	459,591	465,471	482,593	535,652	571,071	571,071
1499	Overtime	1,870	2,434	1,500	2,470	1,500	1,500
2198	Medicare	9,898	9,892	10,673	9,578	10,531	10,531
2199	FICA	41,157	41,037	45,634	38,614	45,029	45,029
2299	Retirement Contrib	44,810	66,097	73,878	68,876	73,626	73,626
2399	Life/Health Ins.	80,387	85,456	97,374	80,014	102,657	102,657
	Sub Total	872,821	902,443	953,819	873,414	948,342	948,342
CONTRACTUAL SERVICES							
3180	Investment Services	57,284	51,593	60,000	60,410	60,000	60,000
3190	Other Services - Professional	22,616	32,750	33,800	33,800	81,500	81,500
3290	Other Auditing Services	0		20,000	20,000	20,000	20,000
3299	Accounting & Auditing	58,315	53,115	61,115	60,315	62,177	62,177
	Sub Total	138,215	137,458	174,915	174,525	223,677	223,677
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	1,453	926	3,250	3,000	5,305	5,305
4110	Communication Svcs	117	57	150	150	150	150
4111	Cell Phone Allowance	1,687	1,687	1,704	1,704	1,704	1,704
4620	R&M Vehicles	24	56	250	214	250	250
4630	R&M Equipment	950	91	1,000	1,000	3,000	3,000
4640	R&M Radios/Computers	8,187	8,705	7,000	7,590	9,000	9,000
4650	Maintenance Contracts	145,044	164,847	164,825	164,825	221,425	221,425
4710	Printing & Binding	1,114	975	1,300	1,300	1,500	1,500
4920	Legal Ads - Advertising	1,376	1,076	2,000	0	1,000	1,000
4940	Licenses & Fees	765	765	825	765	825	825
4990	Other Current Charges	515	483	540	550	1,690	1,690
	Sub Total	161,232	179,668	182,844	181,098	245,849	245,849
COMMODITIES							
5110	Office Supplies	4,197	3,587	4,950	4,778	5,100	5,100
5210	Fuel & Lube	422	379	476	313	363	363
5220	Operating Supplies	3,149	3,886	4,000	3,500	4,050	4,050
5240	Furniture/Equipment <\$5,000	(260)		600	312	1,600	1,600
	Sub Total	7,508	7,852	10,026	8,903	11,113	11,113
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	1,059	951	1,960	1,722	1,960	1,960
5440	Training/Ed	1,830	395	5,165	5,165	6,790	6,790
	Sub Total	2,889	1,346	7,125	6,887	8,750	8,750
CAPTIAL OUTLAY							
6499	Machinery & Equip				0	0	0
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		1,182,665	1,228,767	1,328,729	1,244,827	1,437,731	1,437,731

Legal

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 10,284	\$ 690	\$ -	\$ -	\$ -
3000/3999	Contractual Services	239,820	514,657	281,000	264,336	281,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 250,104	\$ 515,347	\$ 281,000	\$ 264,336	\$ 281,000

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1400	Legal	\$ 250,104	\$ 515,347	\$ 281,000	\$ 264,336	\$ 281,000
Total Operating Expenses		\$ 250,104	\$ 515,347	\$ 281,000	\$ 264,336	\$ 281,000

BUDGETARY ACCOUNT SUMMARY

Legal

001-1400-514

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
	PERSONAL SERVICES						
2399	Life/Health Ins.	10,284	690	0	0		0
	Sub Total	10,284	690	0	0	0	0
	CONTRACTUAL SERVICES						
3120	Legal Services - General	239,370	503,816	275,000	253,804	275,000	275,000
3121	Legal Services - Labor		1,425	4,000	6,706	4,000	4,000
3122	Legal Services - Pension	450	6,288	2,000	3,826	2,000	2,000
3123	Legal Services - Other		3,128		0		0
	Sub Total	239,820	514,657	281,000	264,336	281,000	281,000
	GRAND TOTAL	250,104	515,347	281,000	264,336	281,000	281,000

Police

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	7,020,402	7,208,461	7,208,118	7,250,512	7,321,346
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
		-	-	-	-	-
Total Operating Expenses		\$ 7,020,402	\$ 7,208,461	\$ 7,208,118	\$ 7,250,512	\$ 7,321,346

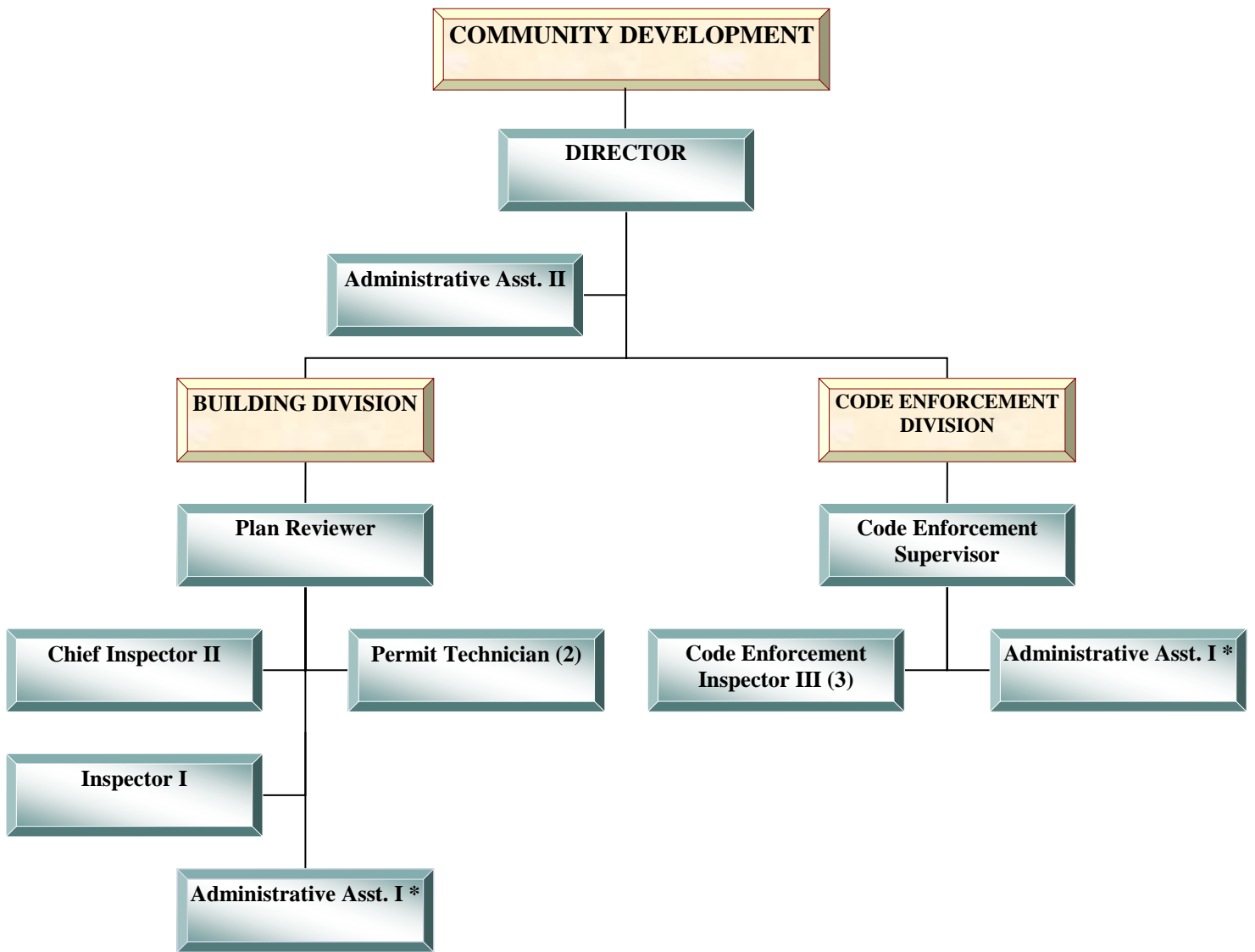
OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
2101	Administration	\$ 7,020,402	\$ 7,208,461	\$ 7,208,118	\$ 7,250,512	\$ 7,321,346
2110	Support Services	-	-	-	-	-
2120	Services	-	-	-	-	-
2130	CID	-	-	-	-	-
2140	Traffic	-	-	-	-	-
2150	Patrol	-	-	-	-	-
2160	PAL	-	-	-	-	-
		-	-	-	-	-
Total Operating Expenses		\$ 7,020,402	\$ 7,208,461	\$ 7,208,118	\$ 7,250,512	\$ 7,321,346

BUDGETARY ACCOUNT SUMMARY

Police

001-2101-521

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
	CONTRACTUAL SERVICES						
3190	Other Services - Professional	7,010,018	7,198,118	7,198,118	7,238,956	7,311,346	7,311,346
3490	Other Contractual Services	2,211	6,483	10,000	7,308	10,000	10,000
4950	Police Education Acct	8,173	3,860		4,248		0
4955	L.E.T.F. Acct				0		0
	Sub Total	7,020,402	7,208,461	7,208,118	7,250,512	7,321,346	7,321,346
	GRAND TOTAL	7,020,402	7,208,461	7,208,118	7,250,512	7,321,346	7,321,346



*** 50% Building / 50% Code Enforcement**

Community Development

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 1,003,084	\$ 951,504	\$ 1,089,079	\$ 959,984	\$ 1,133,482
3000/3999	Contractual Services	23,042	46,137	28,000	80,680	28,000
4000/4999	Other Charges & Services	17,234	16,915	25,936	18,568	26,536
5000/5399	Commodities	23,844	24,080	29,754	21,682	28,314
5400/5999	Other Operating Expense	4,290	3,459	9,561	6,655	15,605
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,071,494	\$ 1,042,095	\$ 1,182,330	\$ 1,087,569	\$ 1,231,937

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
2400	Building	\$ 670,995	\$ 680,525	\$ 763,424	\$ 702,233	\$ 796,582
2410	Code Enforcement	400,499	361,570	418,906	385,336	435,355
Total Operating Expenses		\$ 1,071,494	\$ 1,042,095	\$ 1,182,330	\$ 1,087,569	\$ 1,231,937

Community Development – 001-2400-524

Division Description

Building

A division which provides responsive building review services necessary to implement the Village's Code of Ordinances and the Florida Building Code. Administers impact fees, provides technical assistance to the Village Council and the general public. Provides building plans review and inspections consistent with the Village Code of Ordinances and the Florida Building Code. Implements disaster preparedness and post recovery evaluation. Maintains the records retention system required by Florida Statute. Implements a Business Receipts listing and tax system of local businesses.

Major Goals

1. Continue to streamline Departmental functions to enhance process flows and customer service response.
2. Develop strategy to assist distressed properties to protect property values.

Major Objectives

1. Provide accurate analyses and reporting on building applications.
2. Provide accurate and responsive answers to general public regarding improvements to real property.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
No. of Business Tax Receipts Issued	2,877	2,950	3125
No. of New Residential Buildings	82	106	137
Valuation of New Residential Buildings	\$20,507,598	\$26,818,000	\$34,250,000
No. of Residential Additions/Alterations	38	42	48
Valuations of Residential Additions/Alterations	\$462,411	\$495,000	\$565,440
No. of New Commercial Buildings	5	2	2
Valuation of New Commercial Buildings	\$5,456,872	\$5,096,815	\$5,000,000
No. of Commercial Additions/Alterations	192	89	95
Valuation of New Commercial Additions/Alterations	\$5,618,580	\$2,290,240	\$2,444,637

Number of Personnel

2013/2014: 7.5 f/t 2014/2015: 7.5 f/t 2015/2016: 7.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Building
001-2400-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	133,773	136,181	137,015	137,442	140,348	140,348
1299	Salaries - Regular	328,434	301,827	343,474	278,726	363,286	363,286
1499	Overtime	692	2,224	4,550	2,700	4,550	4,550
2198	Medicare	6,429	6,107	7,057	5,726	7,393	7,393
2199	FICA	26,692	25,389	30,175	23,116	31,610	31,610
2299	Retirement Contrib	36,018	49,817	56,564	50,590	59,030	59,030
2399	Life/Health Ins.	95,575	93,980	125,255	101,740	128,965	128,965
	Sub Total	627,613	615,525	704,090	600,040	735,181	735,181
CONTRACTUAL SERVICES							
3190	Other Services - Professional	12,688	35,473	15,000	70,000	15,000	15,000
3490	Other Contractual Services	2,599	1,919	3,000	2,100	3,000	3,000
	Sub Total	15,287	37,392	18,000	72,100	18,000	18,000
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	2,860	3,223	6,120	4,000	6,720	6,720
4111	Cell Phone Allowance	1,687	1,687	1,704	1,628	1,704	1,704
4420	Leases - Equipment	2,540	2,540	3,120	2,540	3,120	3,120
4499	Leases - Other				0	0	0
4620	R&M Vehicles	1,834	1,149	2,500	1,500	2,500	2,500
4630	R&M Equipment			500	200	500	500
4650	Maintenance Contracts				0	0	0
4710	Printing & Binding	3,149	3,430	3,800	2,700	3,800	3,800
4920	Legal Ads			250	0	250	250
4990	Other Current Charges	333	200	500	860	500	500
	Sub Total	12,403	12,229	18,494	13,428	19,094	19,094
COMMODITIES							
5110	Office Supplies	1,040	1,077	2,500	2,000	2,500	2,500
5210	Fuel & Lube	5,439	4,150	5,929	3,790	5,002	5,002
5220	Operating Supplies	3,892	5,389	2,500	3,600	3,600	3,600
5231	Uniforms/Maintenance	1,360	754	2,250	170	500	500
5240	Furniture/Equipment <\$5,000	486	771	1,500	1,500	1,500	1,500
5241	Clothing Allowance	300	811	600	600	600	600
	Sub Total	12,517	12,952	15,279	11,660	13,702	13,702
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	930	811	1,881	1,325	1,975	1,975
5440	Training/Ed	2,245	1,616	5,680	3,680	5,930	5,930
5450	Tuition Reimbursement					2,700	2,700
	Sub Total	3,175	2,427	7,561	5,005	10,605	10,605
CAPTIAL OUTLAY							
6699	Ofc Furn & Equip				0		
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		670,995	680,525	763,424	702,233	796,582	796,582

Community Development – 001-2410-524

Division Description

Code Enforcement

This division provides a proactive environment of voluntary compliance of Village codes and standards governing community aesthetics, appearance, property maintenance and proper permitting. The Division is responsible for the issuance of Courtesy Notices, Notices of Violation, collection and maintenance of evidence relating to those violations, and when appropriate, presenting cases to the Code Enforcement Special Magistrate for final disposition.

Major Objectives

1. Maintain Community appearance through regular property inspections.
2. Maintain the Code Enforcement Divisions friendly approach and interaction with residents, business owners and property managers.
3. Maintain a distressed property registry and the proactive approach for Code Enforcement.
4. Streamline procedures for evaluating the efficacy of existing code provisions and other unclear standards and procedures.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Initial Inspections/Responses	4482	5160	6000
No. of Courtesy Notices	2425	2988	3500
No. of Cases Processed	1987	2172	2500
No. of Special Magistrate Cases	722	732	800
Fines Collected	\$282,855	\$329,304	\$300,000
Foreclosure Property Registration	\$91,575	\$69,600	\$30,000

Number of Personnel

2013/2014: 4.5 f/t 2014/2015: 4.5 f/t 2015/2016: 4.5 f/t

Major Budget/Service Level Changes

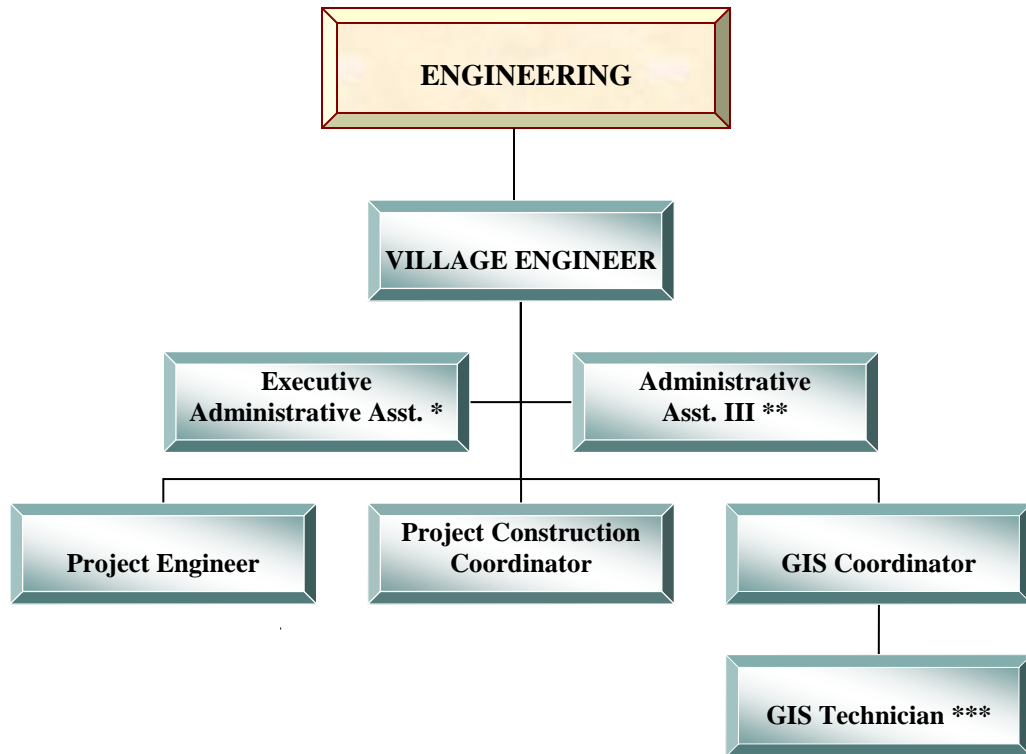
None

BUDGETARY ACCOUNT SUMMARY

Code Enforcement

001-2410-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1299	Salaries - Regular	250,427	226,859	243,151	237,034	252,210	252,210
1499	Overtime	13	167	4,000	180	4,000	4,000
2198	Medicare	3,188	2,955	3,550	3,048	3,682	3,682
2199	FICA	13,633	12,635	15,181	13,038	15,742	15,742
2299	Retirement Contrib	14,186	16,046	18,080	17,482	18,751	18,751
2399	Life/Health Ins.	94,024	77,317	101,027	89,162	103,915	103,915
	Sub Total	375,471	335,979	384,989	359,944	398,301	398,301
CONTRACTUAL SERVICES							
3120	Legal Services	7,755	8,745	10,000	8,580	10,000	10,000
	Sub Total	7,755	8,745	10,000	8,580	10,000	10,000
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	660	66	900	690	900	900
4110	Communication Svcs	5	5	240	6	240	240
4111	Cell Phone Allowance	843	843	852	814	852	852
4620	R&M Vehicles	1,512	1,025	2,000	2,200	2,000	2,000
4710	Printing & Binding	1,746	2,741	3,000	1,300	3,000	3,000
4920	Legal Ads			250	0	250	250
4990	Other Current Charges	65	6	200	130	200	200
	Sub Total	4,831	4,686	7,442	5,140	7,442	7,442
COMMODITIES							
5110	Office Supplies	1,087	584	1,000	950	1,000	1,000
5210	Fuel & Lube	5,749	4,955	6,375	5,182	6,362	6,362
5220	Operating Supplies	1,749	2,013	2,000	2,000	3,000	3,000
5231	Uniforms/Maintenance	1,383	531	2,500	1,290	1,650	1,650
5240	Furniture/Equipment <\$5,000	920	1,866	2,000	0	2,000	2,000
5241	Clothing Allowance	439	1,179	600	600	600	600
	Sub Total	11,327	11,128	14,475	10,022	14,612	14,612
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	505	467	500	450	500	500
5440	Training/Ed	610	565	1,500	1,200	1,800	1,800
5450	Tuition Reimburse					2,700	2,700
	Sub Total	1,115	1,032	2,000	1,650	5,000	5,000
CAPTIAL OUTLAY							
6599	Vehicles	0	0	0	0	0	0
6699	Ofc Furn & Equip				0	0	0
	Sub Total	0	0	0	0	0	0
	GRAND TOTAL	400,499	361,570	418,906	385,336	435,355	435,355



- * 50% Engineering / 50% Village Manager
- ** 50% Engineering / 50% Planning and Zoning
- *** 50% Engineering / 25% Public Works and 25% Stormwater

Engineering

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 534,478	\$ 552,456	\$ 628,014	\$ 514,270	\$ 629,238
3000/3999	Contractual Services	15,076	7,613	35,000	35,000	35,000
4000/4999	Other Charges & Services	8,091	9,616	11,714	11,146	11,822
5000/5399	Commodities	6,347	7,935	7,776	5,497	6,779
5400/5999	Other Operating Expense	2,669	2,000	4,700	5,618	4,700
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 566,661	\$ 579,620	\$ 687,204	\$ 571,531	\$ 687,539

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
3900	Engineering	\$ 566,661	\$ 579,620	\$ 687,204	\$ 571,531	\$ 687,539
Total Operating Expenses		\$ 566,661	\$ 579,620	\$ 687,204	\$ 571,531	\$ 687,539

Department Description

Engineering

The Engineering Division with collaboration from the other departments, manages the expenditures of the capital improvement funds, is the Village's liaison with the state and county regarding emergency management activities, ensures new development is planned, designed, constructed and documented appropriately and manages the use of Village right-of-ways.

Geographic Information System (GIS)

The GIS Division provides for the continued development and maintenance of the Village GIS to include data collection, map creation, disaster and recovery planning and in house training on database and software usage. GIS data is accessible to all Village Departments as well as the public.

Major Objectives

1. Design, permit and coordinate construction of Village Capital Improvement projects.
2. Apply for grants.
3. Manage expenditures of grant funds.
4. Manage use of Village right-of-ways and easements.
5. Development review of site plans, construction plans and plats.
6. Village liaison with state and county officials regarding emergency management activities.
7. Maintain accurate and up to date geographic data.
8. Provide access to GIS data and analysis tools to all Village Staff.
9. Maintain integrated county maps and land related data with Village maps and land related records.
10. Provide GIS training and support.
11. Provide mapping and data collection support during emergency management and disaster recovery activities.
12. Make GIS data available to the public.
13. Maintain and update Storm Water Utility data.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Capital improvement projects: Total Value	\$2.7 mil	\$3.1 mil	\$4 mil
Grants: Total Number / Total Value	1 / \$250K	6 / \$484K	9/\$827K
Process right-of-way utilization permits	6	12	12
Review development applications	32	25	20
Final engineering plans approval	5	10	10
Review and process plats for Council approval	9	5	5
Infrastructure Inspections	304	400	400

Number of Personnel

2013/2014: 5.0 2014/2015: 5.5 2015/2016: 5.5

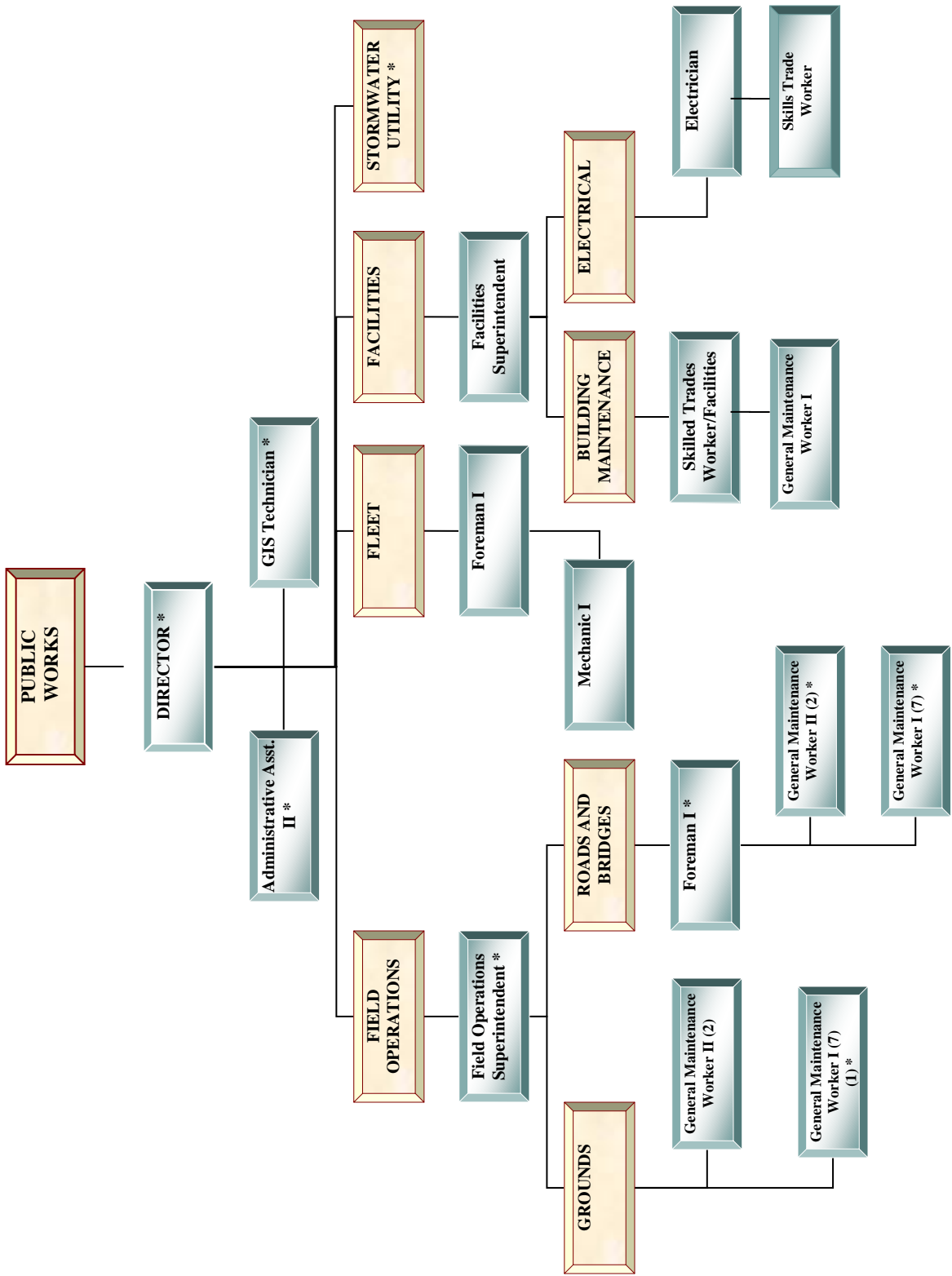
Major Budget/Service Level Changes

Administrative Assistant II promoted to Administrative Assistant III

BUDGETARY ACCOUNT SUMMARY

Engineering
001-3900-539

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	115,313	120,960	125,279	121,928	132,214	132,214
1299	Salaries - Regular	271,280	270,236	302,563	247,486	295,136	295,136
1499	Overtime	1,396	217	2,000	20	2,000	2,000
2198	Medicare	5,317	5,288	6,228	5,140	6,209	6,209
2199	FICA	22,735	22,521	26,632	21,424	26,549	26,549
2299	Retirement Contrib	29,880	42,714	33,618	44,016	31,667	31,667
2399	Life/Health Ins.	88,557	90,520	131,694	74,256	135,464	135,464
	Sub Total	534,478	552,456	628,014	514,270	629,238	629,238
CONTRACTUAL SERVICES							
3190	Other Services - Professional	15,076	7,613	35,000	35,000	35,000	35,000
	Sub Total	15,076	7,613	35,000	35,000	35,000	35,000
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	2,559	3,489	3,600	3,000	3,000	3,000
4111	Cell Phone Allowance	843	843	1,704	814	852	852
4420	Leases - Equipment	2,536	2,550	2,650	2,650	2,650	2,650
4620	R&M Vehicles	1,315	1,768	1,500	1,500	3,000	3,000
4710	Printing & Binding		49	400	400	400	400
4890	Promotional Activities	133		500	200	500	500
4920	Legal Ads	419	300	1,000	2,000	1,000	1,000
4990	Other Current Charges	286	617	360	582	420	420
	Sub Total	8,091	9,616	11,714	11,146	11,822	11,822
COMMODITIES							
5110	Office Supplies	1,681	1,034	1,800	1,500	1,500	1,500
5210	Fuel & Lube	3,076	2,071	3,176	1,933	2,479	2,479
5220	Operating Supplies	1,590	1,982	1,800	1,064	1,800	1,800
5240	Furniture/Equipment <\$5,000		2,848	1,000	1,000	1,000	1,000
	Sub Total	6,347	7,935	7,776	5,497	6,779	6,779
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	1,499	1,417	1,200	2,618	1,200	1,200
5440	Training/Ed	1,170	583	3,500	3,000	3,500	3,500
	Sub Total	2,669	2,000	4,700	5,618	4,700	4,700
CAPTIAL OUTLAY							
6699	Office Furniture & Equip				0		0
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		566,661	579,620	687,204	571,531	687,539	687,539



* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Public Works

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 1,349,019	\$ 1,416,367	\$ 1,489,508	\$ 1,402,862	\$ 1,502,282
3000/3999	Contractual Services	38,704	44,292	42,004	38,518	35,512
4000/4999	Other Charges & Services	381,814	424,743	454,409	483,211	485,485
5000/5399	Commodities	157,493	136,427	149,497	130,845	150,551
5400/5999	Other Operating Expense	2,582	1,778	5,400	5,749	8,000
6000/6999	Capital Outlay	14,718.0	15,236	-	-	6,000
Total Operating Expenses		\$ 1,944,330	\$ 2,038,843	\$ 2,140,818	\$ 2,061,185	\$ 2,187,830

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
4100	Public Works	\$ 1,944,330	\$ 2,038,843	\$ 2,140,818	\$ 2,061,185	\$ 2,187,830
Total Operating Expenses		\$ 1,944,330	\$ 2,038,843	\$ 2,140,818	\$ 2,061,185	\$ 2,187,830

Department Description

Administration

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

Grounds

Provides ongoing maintenance of road right of way and building landscaped areas. Provide maintenance of other rights of way and easement areas belonging to the Village. Complete property abatements from work assistance requests.

Roads & Bridges

Provides ongoing preventive maintenance as well as receives work assistance requests with regards to improvements, maintenance and or repairs to rights of way, roads, bridges and sidewalks.

Fleet

Provides repair and maintenance of all Village owned vehicle and equipment.

Building Maintenance

Provides ongoing preventive maintenance as well as receives work assistance with regards to publicly owned buildings.

Electrical

Provides ongoing preventive maintenance as well as receives work assistance requests with regard to public owned buildings, street lights and traffic control devices.

Major Goals

1. Complete major projects identified in strategic plan.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Lane Miles of Pavement Maintained	180	180	180
Roadway Lane Miles Resurfaced	0	0	0
Bridge Maintenance Completed	16	16	12
ROW Landscape Maintenance - Number of Medians	84	84	84
ROW Landscape Maintenance – Number of Trees Maintained	1,666	1,666	1,666
Public Buildings Maintained	11	11	11

Number of Personnel

2013/2014: 22.75 f/t

2014/2015: 23.00 f/t

2015/2016: 23.00 f/t

Major Budget/Service Level Changes

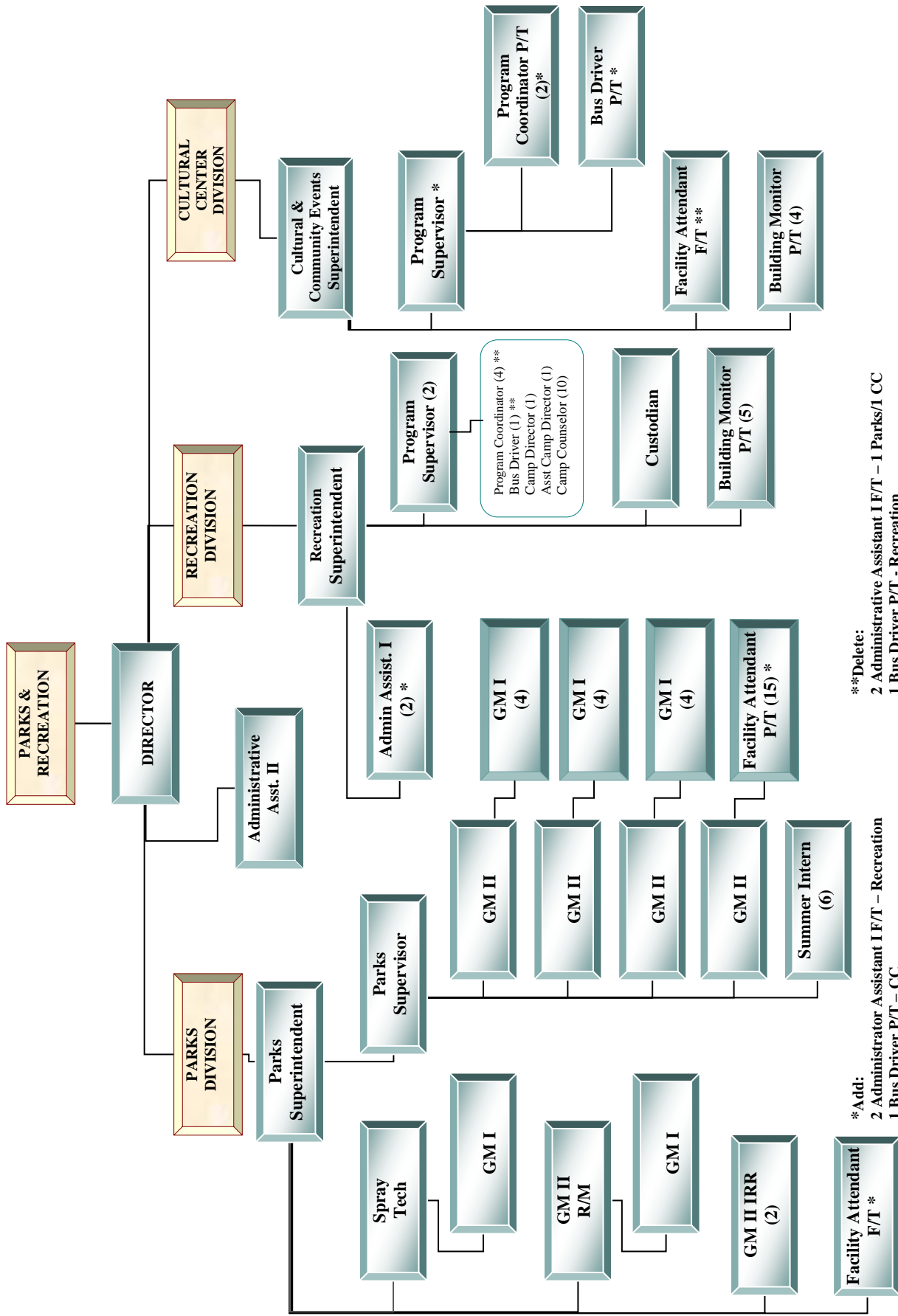
None

BUDGETARY ACCOUNT SUMMARY

Public Works

001-4100-541

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	73,751	74,077	76,729	75,472	78,595	78,595
1299	Salaries - Regular	866,495	889,651	910,804	885,724	912,562	912,562
1499	Overtime	15,552	25,719	20,000	25,618	20,000	20,000
2198	Medicare	13,131	13,599	14,587	13,584	14,640	14,640
2199	FICA	55,570	57,399	62,373	56,836	62,597	62,597
2299	Retirement Contrib	58,557	79,954	85,887	83,512	86,443	86,443
2399	Life/Health Ins.	265,963	275,968	319,128	262,116	327,446	327,446
	Sub Total	1,349,019	1,416,367	1,489,508	1,402,862	1,502,282	1,502,282
CONTRACTUAL SERVICES							
3190	Other Services - Professional	1,000	4,788	2,500	5,506	2,500	2,500
3490	Other Contractual Services	37,704	39,504	39,504	33,012	33,012	33,012
	Sub Total	38,704	44,292	42,004	38,518	35,512	35,512
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	1,966		2,000	1,881	2,000	2,000
4111	Cell Phone Allowance	1,782	1,788	1,805	1,781	1,781	1,781
4340	Utilities - Trash Disposal	325	1,106	500	1,000	1,000	1,000
4420	Leases - Equipment	2,647	1,674	5,704	4,480	5,704	5,704
4610	R&M Building	65,358	73,817	76,000	74,332	76,000	76,000
4620	R&M Vehicles	13,567	12,116	11,500	17,621	12,500	12,500
4630	R&M Equipment	22,365	24,922	22,500	23,062	25,000	25,000
4650	Maintenance Contracts	163,049	163,517	212,400	237,379	238,000	238,000
4660	R&M Grounds	64,897	108,054	61,500	57,099	61,500	61,500
4670	R&M Street/Traffic Lights	31,824	24,963	45,000	40,891	45,000	45,000
4680	R&M Sidewalks	7,117	6,828	6,000	13,820	7,500	7,500
4685	R&M Roads/Bridges		263	5,000	5,572	5,000	5,000
4890	Promotional Activities	1,701	643	1,500	1,904	1,500	1,500
4920	Legal Ads	1,082	1,882	250	500	250	250
4940	Licenses & Fees	2,268	2,367	1,500	1,064	1,500	1,500
4990	Other Current Charges	1,866	803	1,250	825	1,250	1,250
	Sub Total	381,814	424,743	454,409	483,211	485,485	485,485
COMMODITIES							
5110	Office Supplies	482	1,044	1,000	835	1,000	1,000
5210	Fuel & Lube	55,702	62,844	46,497	42,610	49,951	49,951
5220	Operating Supplies	6,478	6,871	8,800	7,812	8,800	8,800
5221	Chemicals	31,967	30,342	34,000	34,013	34,000	34,000
5231	Uniforms/Maintenance	7,475	5,607	8,800	5,191	6,500	6,500
5240	Furniture/Equipment <\$5,000	25,851	14,741	25,100	21,412	25,000	25,000
5241	Clothing Allowance	2,512	2,329	3,300	3,180	3,300	3,300
5252	Janitorial Supplies	8,408	7,228	9,000	7,886	9,000	9,000
5310	Repairs - Roads/Bridges	15,097	1,721	5,000	1,998	5,000	5,000
5320	Repairs - Drainage				0	0	0
5399	Repairs - Other Road	3,521	3,700	8,000	5,908	8,000	8,000
	Sub Total	157,493	136,427	149,497	130,845	150,551	150,551
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	1,067	878	1,600	1,552	1,600	1,600
5440	Training/Ed	1,515	900	3,800	4,197	4,400	4,400
5450	Tuition Reimb				0	2,000	2,000
	Sub Total	2,582	1,778	5,400	5,749	8,000	8,000
CAPTIAL OUTLAY							
6299	Buildings	6,353			0	0	0
6499	Machinery & Equip	8,365	15,236		0	6,000	6,000
	Sub Total	14,718	15,236	0	0	6,000	6,000
GRAND TOTAL		1,944,330	2,038,843	2,140,818	2,061,185	2,187,830	2,187,830



****Delete:**
 2 Administrative Assistant I F/T - 1 Parks/1 CC
 1 Bus Driver P/T - Recreation
 1 Facility Attendant F/T - CC
 4 Facility Attendants P/T - CC
 1 Program Coordinator P/T - Recreation
 1 Program Supervisor P/T - CC

***Add:**
 2 Administrator Assistant I F/T - Recreation
 1 Bus Driver P/T - CC
 1 Facility Attendant F/T - Parks
 4 Facility Attendant P/T - Parks
 1 Program Coordinator P/T - CC
 1 Program Supervisor F/T - CC

Parks & Recreation

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 2,234,925	\$ 2,475,093	\$ 2,843,591	\$ 2,553,878	\$ 3,187,863
3000/3999	Contractual Services	358,933	470,092	578,305	553,828	548,073
4000/4999	Other Charges & Services	257,271	296,831	256,863	266,615	294,039
5000/5399	Commodities	502,948	556,803	619,907	588,875	617,496
5400/5999	Other Operating Expense	3,057	7,415	10,000	11,000	12,000
6000/6999	Capital Outlay	-	6,216	7,000	-	-
Total Operating Expenses		\$ 3,357,134	\$ 3,812,450	\$ 4,315,666	\$ 3,974,196	\$ 4,659,471

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
7200	Parks	\$ 1,792,650	\$ 2,055,896	\$ 2,347,145	\$ 2,223,737	\$ 2,700,677
7210	Recreation	897,943	952,733	974,639	931,004	1,197,696
7220	Cultural Center	666,541	803,821	993,882	819,455	761,098
Total Operating Expenses		\$ 3,357,134	\$ 3,812,450	\$ 4,315,666	\$ 3,974,196	\$ 4,659,471

Parks and Recreation – 001-7200-572

OUR MISSION:

THE ROYAL PALM BEACH PARKS AND RECREATION DEPARTMENT, THROUGH A COORDINATED EFFORT, SEEKS TO ENRICH THE QUALITY OF LIFE OF THE CITIZENS WE SERVE, BY PROVIDING SAFE AND ACCESSIBLE RECREATIONAL FACILITIES AND A DIVERSIFIED PROGRAM OF RECREATIONAL ACTIVITIES FOR ALL CITIZENS, IN AN EFFECTIVE, EFFICIENT, EQUITABLE AND RESPONSIVE MANNER.

OUR VISION:

“WE ENRICH LIVES THROUGH QUALITY PARKS, RECREATION AND CULTURAL PROGRAMS.”

Parks Division:

Goal:

To develop, operate and maintain park facilities that enrich the quality of life for residents and visitors alike.

Major Objectives

1. Identify & set GPS co-ordinates for all park structures, equipment & fixtures
2. Continue to aggressively pursue public and private grants and donations.
3. Improve park and informational signs.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
No. of Parks Maintained	24	24	24
Park Acreage Maintained	512.2	512.2	512.2
No. of Athletic Fields Maintained	25	25	25
No. of Courts Maintained	38	38	38
No. of Play Structures Maintained	17	17	17
Community Events Supported	12	24	48

Number of Personnel

2013/2014: 24 f/t, 26 p/t 2014-2015: 25 f/t, 17 p/t 2015-2016: 25 f/t, 21 p/t

Major Budget/Service Level Changes

ADD: (1) Facility Attendant F/T
 (4) Facility Attendants P/T

DELETE: (1) Administrative Assistant I

BUDGETARY ACCOUNT SUMMARY

Parks & Recreation - Parks

001-7200-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1299	Salaries - Regular	863,806	940,795	1,093,841	1,063,840	1,310,536	1,310,536
1399	Salaries - Other		10,937	14,957	0		
1499	Overtime	26,618	30,249	22,000	28,572	20,000	20,000
2198	Medicare	12,227	13,481	16,294	15,200	18,801	18,801
2199	FICA	52,280	57,645	69,672	64,990	80,391	80,391
2299	Retirement Contrib	52,701	72,245	82,971	83,672	97,500	97,500
2399	Life/Health Ins.	297,865	334,711	399,466	316,494	470,495	470,495
	Sub Total	1,305,497	1,460,063	1,699,201	1,572,768	1,997,723	1,997,723
CONTRACTUAL SERVICES							
3490	Other Contractual Services	51,128	57,186	116,755	119,990	108,000	108,000
	Sub Total	51,128	57,186	116,755	119,990	108,000	108,000
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	468	1,350	700	292	300	300
4111	Cell Phone Allowance	1,435	1,545	1,704	1,564	1,704	1,704
4420	Leases - Equipment	2,391	3,349	2,500	4,066	3,000	3,000
4499	Leases-Other		80		1,080	1,500	1,500
4610	R&M Building	18,354	14,852	15,000	18,264	20,000	20,000
4620	R&M Vehicles	11,611	12,071	10,000	10,000	10,000	10,000
4630	R&M Equipment	31,618	30,914	30,000	35,894	35,000	35,000
4660	R&M Grounds	138,062	191,000	140,000	140,000	157,000	157,000
4890	Promotional Activities	6,874	7,325	15,000	5,000	10,000	10,000
4920	Legal Ads	367	1,067	500	1,000	1,000	1,000
	Sub Total	211,180	263,553	215,404	217,160	239,504	239,504
COMMODITIES							
5110	Office Supplies	2,047	2,661	3,000	3,000	3,000	3,000
5210	Fuel & Lube	62,624	69,313	71,985	64,085	70,000	70,000
5220	Operating Supplies	6,962	6,870	5,000	7,000	7,000	7,000
5221	Chemicals	94,496	119,286	168,000	168,000	192,000	192,000
5231	Uniforms/Maintenance	9,059	11,319	10,000	12,114	18,000	18,000
5240	Furniture/Equipment <\$5,000	25,246	28,071	28,000	28,000	23,000	23,000
5241	Clothing Allowance	3,097	4,398	4,800	6,620	6,450	6,450
5252	Janitorial Supplies	12,708	17,949	15,000	15,000	25,000	25,000
5253	Traffic Signs & Posts	7,116	4,377	5,000	5,000	5,000	5,000
	Sub Total	223,355	264,244	310,785	308,819	349,450	349,450
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	515	1,809	1,000	1,000	1,000	1,000
5440	Training/Ed	975	2,825	4,000	4,000	5,000	5,000
	Sub Total	1,490	4,634	5,000	5,000	6,000	6,000
CAPTIAL OUTLAY							
6499	Machinery & Equip		6,216		0	0	0
	Sub Total	0	6,216	0	0	0	0
GRAND TOTAL		1,792,650	2,055,896	2,347,145	2,223,737	2,700,677	2,700,677

Recreation Division

With cooperation and input from our residents, the Recreation Division provides recreational, educational and fitness programs designed to meet the needs and interests of our citizens of all ages.

GOAL:

Provide recreation in an effective, efficient and logical manner.

Major Objectives

1. Increase program participation through the introduction of new programs.
2. Establish full day camps during all school breaks.
3. Provide three (3) or more tournaments in a given year.
4. Introduce a Village wide bicycling program.
5. Provide recreational programs at Commons Park.
6. Establish P/P for use of Commons Park for group events.

Performance/Workload Indicators	Actual 2013/2014	Projected Actual 2014/2015	Estimated 2015-2016
No. of Recreational Programs Provided	29	30	32
New Programs Introduced	5	5	6
Teen Programs Provided	4	4	5
Teen Participants	705	892	950
Facility Reservations	12,349	12,500	13,000

Number of Personnel

2013-2014: 6 f/t, 25 p/t

2014-2015: 6 f/t, 24 p/t

2015-2016: 8 f/t, 22 p/t

Major Budget/Service Level Changes

ADD: (2) Administrative Assistant I

DELETE: (1) Bus Driver P/T Perm.
(1) Program Coordinator P/T

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Recreation
001-7210-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1199	Executive Salaries	118,162	120,290	121,027	121,404	123,970	123,970
1299	Salaries - Regular	370,901	368,861	378,169	356,364	515,873	515,873
1399	Salaries - Other	26,986	35,079		876	0	0
1499	Overtime	3,169	1,896	2,000	3,490	2,000	2,000
2198	Medicare	7,267	7,364	7,324	6,712	9,364	9,364
2199	FICA	30,966	31,452	31,319	28,696	40,039	40,039
2299	Retirement Contrib	32,620	50,935	53,844	54,876	64,671	64,671
2399	Life/Health Ins.	85,677	91,475	100,977	90,454	152,521	152,521
	Sub Total	675,748	707,352	694,660	662,872	908,438	908,438
CONTRACTUAL SERVICES							
3490	Other Contractual Services	21,369	32,795	32,000	30,964	40,000	40,000
3492	Athletic Programs	66,681	80,537	82,700	60,492	62,500	62,500
3493	Camp Programs	2,967	1,547	28,000	28,000	28,000	28,000
3494	Arts & Crafts Programs	29,594	34,520	40,100	40,100	42,000	42,000
	Sub Total	120,611	149,399	182,800	159,556	172,500	172,500
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	645	742	1,000	1,000	1,000	1,000
4110	Communications	0	0	0	38		0
4111	Cell Phone Allowance	3,373	3,373	3,407	3,256	3,408	3,408
4420	Leases - Equipment	3,410	3,030	3,000	2,550	4,000	4,000
4499	Leases-Other	2,605	1,296	2,000	1,186	2,000	2,000
4610	R&M Building	11,372	5,260	1,000	5,326	10,000	10,000
4620	R&M Vehicles	3,183	6,388	6,000	3,000	3,000	3,000
4630	R&M Equipment	3,205	2,654	5,000	5,000	8,000	8,000
4710	Printing & Binding	298		1,000	1,000	1,000	1,000
4890	Promotional Activities	636	198		0		0
4920	Legal Ads	370	1,083	500	500	500	500
4990	Other Current Charges				0		0
	Sub Total	29,097	24,024	22,907	22,856	32,908	32,908
COMMODITIES							
5110	Office Supplies	4,264	4,158	5,000	5,000	5,000	5,000
5210	Fuel & Lube	3,320	2,759	2,022	2,500	2,800	2,800
5220	Operating Supplies	9,483	9,540	8,000	10,424	10,000	10,000
5222	Athletic Programs	16,480	16,491	18,350	20,000	17,350	17,350
5223	Camp Programs	21,944	20,134	22,800	22,800	25,800	25,800
5224	Arts & Crafts Programs	99		500	0	500	500
5225	Special Events	3,335	2,654		0		0
5231	Uniforms/Maintenance	1,406	684	1,500	1,800	1,800	1,800
5240	Furniture/Equipment <\$5,000	3,223	5,306	1,600	8,696	5,550	5,550
5241	Clothing Allowance	119	258	500	500	1,050	1,050
5252	Janitorial Supplies	8,529	8,334	10,000	10,000	10,000	10,000
	Sub Total	72,202	70,318	70,272	81,720	79,850	79,850
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	285	1,320	1,000	1,000	1,000	1,000
5440	Training/Ed		320	3,000	3,000	3,000	3,000
	Sub Total	285	1,640	4,000	4,000	4,000	4,000
CAPTIAL OUTLAY							
6499	Machinery & Equip				0	0	0
	Sub Total	0	0	0	0	0	0
GRAND TOTAL		897,943	952,733	974,639	931,004	1,197,696	1,197,696

Cultural Division

Conducts diverse programs and services that promote citizen involvement and a strong sense of community while striving to increase the social and cultural well- being of our residents and visitors.

GOAL:

Build upon and provide community, family & Senior oriented programs and events.

Major Objectives

1. Expand the annual Fall Fest Event into a two day themed Festival.
2. Establish a Summer Senior Fair to increase services for seniors.
3. Implement a variety of new programs and services for the senior population.
4. Increase Revenue Partnerships for Community Events.
5. Develop a Rental Brochure for all Facility Rentals.

Performance/Workload Indicators	Projected 2014/2015	Actual 2014/2015	Estimated 2015/2016
No. of Arts & Crafts Programs Offered	38	33	37
No. of Community Events	55	58	60
No. of Senior Programs Offered	48	58	60
No. of Business Partnerships Obtained	19	26	28
No of Senior Program Participants	1910	2278	2350
No. of Facility Reservation	1425	1937	1950

Number of Personnel

2013/2014: 3 f/t; 6 p/t

2014/2015: 4 f/t; 10 p/t

2015/2016: 3 f/t; 7 p/t

Major Budget/Service Level Changes

ADD: (1) Bus Driver P/T Perm.
 (1) Program Coordinator P/T
 (1) Program Supervisor F/T

DELETE: (1) Program Supervisor P/T
 (1) Administrative Assistant I
 (1) Facility Attendant F/T
 (4) Facility Attendants P/T

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Cultural Center
001-7220-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
1299	Salaries - Regular	176,461	215,328	322,905	223,304	209,201	209,201
1499	Overtime	1,559	896	1,000	2,034	1,000	1,000
2198	Medicare	2,408	2,942	4,707	3,086	3,046	3,046
2199	FICA	10,294	12,581	20,125	13,194	13,023	13,023
2299	Retirement Contrib	10,156	15,290	23,990	16,608	15,502	15,502
2399	Life/Health Ins.	52,802	60,641	77,003	60,012	39,930	39,930
	Sub Total	253,680	307,678	449,730	318,238	281,702	281,702
CONTRACTUAL SERVICES							
3490	Other Contractual Services	112,093	201,541	210,000	202,984	185,973	185,973
3493	Camp Programs			500	48		0
3494	Arts & Crafts Programs	7,763	7,419	9,000	11,000	10,000	10,000
3496	Seniors Programs	67,338	54,547	59,250	60,250	71,600	71,600
	Sub Total	187,194	263,507	278,750	274,282	267,573	267,573
OTHER CHARGES & SVCS							
4010	Travel & Per Diem	149	(49)	200	550	275	275
4111	Cell Phone Allowance	843	843	852	814	852	852
4499	Leases-Other	850	811	1,000	782	1,000	1,000
4610	R&M Building	4,758	3,000	5,000	5,000	5,000	5,000
4620	R&M Vehicles				0	3,000	3,000
4630	R&M Equipment	1,416	746	1,000	8,053	1,000	1,000
4710	Printing & Binding	1,145	1,758	2,000	2,000	2,000	2,000
4890	Promotional Activities	7,626	1,586	8,000	8,900	8,000	8,000
4920	Legal Ads	207	559	500	500	500	500
	Sub Total	16,994	9,254	18,552	26,599	21,627	21,627
COMMODITIES							
5110	Office Supplies	2,183	2,642	3,000	2,500	3,000	3,000
5210	Fuel & Lube				0		0
5220	Operating Supplies	18,273	16,942	15,000	15,000	15,000	15,000
5223	Camp Programs				0		0
5224	Arts & Crafts Programs	286		200	200	200	200
5225	Special Events	122,166	168,733	169,000	130,486	135,346	135,346
5226	Seniors Programs	44,925	17,305	20,000	18,800	20,000	20,000
5231	Uniforms/Maintenance	1,819	1,298	1,500	1,200	1,500	1,500
5240	Furniture/Equipment <\$5,000	10,524	6,048	20,000	20,000	3,000	3,000
5241	Clothing Allowance	106	253	150	150	150	150
5252	Janitorial Supplies	7,109	9,020	10,000	10,000	10,000	10,000
	Sub Total	207,391	222,241	238,850	198,336	188,196	188,196
OTHER OPERATING EXPENSE							
5410	Subscriptions/Memberships	1,282	1,066	500	1,500	1,500	1,500
5440	Training/Ed		75	500	500	500	500
	Sub Total	1,282	1,141	1,000	2,000	2,000	2,000
CAPTIAL OUTLAY							
6299	Buildings			7,000	0		0
	Sub Total	0	0	7,000	0	0	0
GRAND TOTAL		666,541	803,821	993,882	819,455	761,098	761,098

Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 86,627	\$ 126,723	\$ 136,158	\$ 158,650	\$ 167,500
3000/3999	Contractual Services	4,610	4,635	8,000	4,282	8,000
4000/4999	Other Charges & Services	1,479,384	1,663,373	1,800,532	1,682,152	1,773,000
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,570,621	\$ 1,794,731	\$ 1,944,690	\$ 1,845,084	\$ 1,948,500

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
9900	Non-Departmental	\$ 1,570,621	\$ 1,794,731	\$ 1,944,690	\$ 1,845,084	\$ 1,948,500
Total Operating Expenses		\$ 1,570,621	\$ 1,794,731	\$ 1,944,690	\$ 1,845,084	\$ 1,948,500

BUDGETARY ACCOUNT SUMMARY

Non Departmental

001-9900-599

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES							
2499	Workers Compensation	77,512	122,804	129,558	154,800	163,500	163,500
2599	Unemployment Compensation	9,115	3,919	6,600	3,850	4,000	4,000
	Sub Total	86,627	126,723	136,158	158,650	167,500	167,500
CONTRACTUAL SERVICES							
3190	Other Services - Professional	4,610	4,635	8,000	4,282	8,000	8,000
	Sub Total	4,610	4,635	8,000	4,282	8,000	8,000
OTHER CHARGES & SVCS							
4110	Communication Svcs	90,153	94,492	114,440	109,928	114,000	114,000
4299	Postage	31,186	31,177	56,044	42,718	55,000	55,000
4310	Utilities - Water/Sewer	99,229	114,308	121,500	99,248	118,000	118,000
4311	Utilities - Stormwater Fee	27,081	29,835	31,500	29,462	31,500	31,500
4320	Utilities - Electric	741,251	843,349	871,000	835,626	860,000	860,000
4330	Utilities - LP Gas	1,107	1,349	1,300	1,032	1,000	1,000
4340	Utilities - Trash Disposal	82,853	80,247	82,100	70,733	75,000	75,000
4510	Insurance - Gen Liability	65,877	77,037	81,274	84,530	89,500	89,500
4520	Insurance - Vehicle	23,901	26,319	27,767	26,266	28,000	28,000
4530	Insurance - Property	260,401	326,412	339,907	304,751	321,500	321,500
4545	Insurance - Claims	14,430	1,825	25,000	25,000	25,000	25,000
4550	Insurance - Other	24,912	23,560	34,000	40,000	42,500	42,500
4990	Other Current Charges	9,319	8,956	9,000	10,288	9,000	9,000
5220	General Operating Supplies	7,684	4,507	5,700	2,570	3,000	3,000
	Sub Total	1,479,384	1,663,373	1,800,532	1,682,152	1,773,000	1,773,000
	GRAND TOTAL	1,570,621	1,794,731	1,944,690	1,845,084	1,948,500	1,948,500

BUDGETARY ACCOUNT SUMMARY

General Fund

Debt Service and Transfers

001-8100-581 / 001-8200-582

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
	<u>DEBT SERVICE - 001-8200-582</u>						
7124	Principal-RPB Commons	1,182,200	1,179,100	1,212,000	1,212,000	1,245,800	1,245,800
7224	Interest-RPB Commons	523,610	490,670	457,315	457,315	423,028	423,028
7300	Other Debt Service						0
	Sub Total	1,705,810	1,669,770	1,669,315	1,669,315	1,668,828	1,668,828
	<u>TRANSFERS -001-8100-581</u>						
0303	Capital Improvement Fund 303	799,999	900,000	900,000	900,000	1,000,000	1,000,000
	Sub-Total	799,999	900,000	900,000	900,000	1,000,000	1,000,000
	GRAND TOTAL	2,505,809	2,569,770	2,569,315	2,569,315	2,668,828	2,668,828

VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407
 BUDGET SUMMARY

CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
Current Revenues	756,296	766,045	750,000	760,159	750,000
Carryover	127,752	223,623	205,885	223,623	274,439
TOTAL REVENUES	884,048	989,668	955,885	983,782	1,024,439

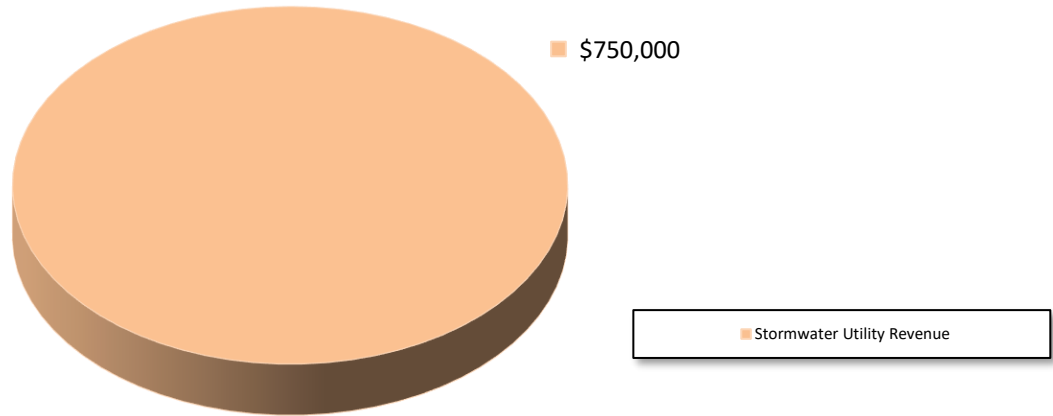
DEPARTMENT	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
Operating Expenditures:					
Utilities	596,594	636,404	732,905	672,466	776,439
Non-Departmental	31,911	34,031	222,981	36,878	248,000
Sub-Total	596,594	636,404	955,885	709,343	1,024,439
TOTAL DEPARTMENTS	596,594	636,404	955,885	709,343	1,024,439

VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407
 CATEGORY SUMMARY

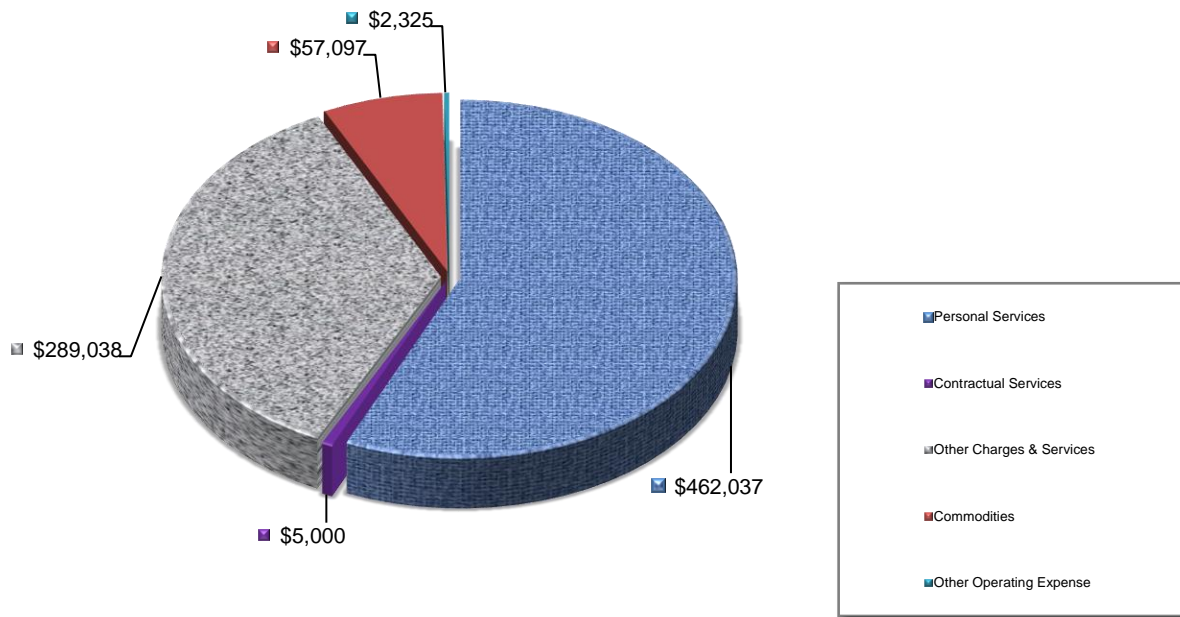
OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
3200000/3299999	Licenses and Permits			750,000	760,159	750,000
3900000/3999999	Carryover			205,885	223,623	274,439
	TOTAL AVAILABLE	0	0	955,885	983,782	1,024,439

OBJECT CODE NO.	CATEGORY	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services			437,296	408,852	462,037
3000/3999	Contractual Services			5,000	2,500	5,000
4000/4999	Other Charges & Services			271,416	280,156	289,038
5000/5399	Commodities			54,184	16,319	57,097
5400/5999	Other Operating Expense			2,325	1,517	2,325
6000/6999	Departmental Capital Outlay					
9000/9999	Reserves			185,664		208,942
	TOTAL OPER EXPENDITURES	0	0	955,884	709,343	1,024,439
	TOTAL EXPENDITURES	0	0	955,885	709,343	1,024,439

REVENUE BY SOURCE UTILITY FUND

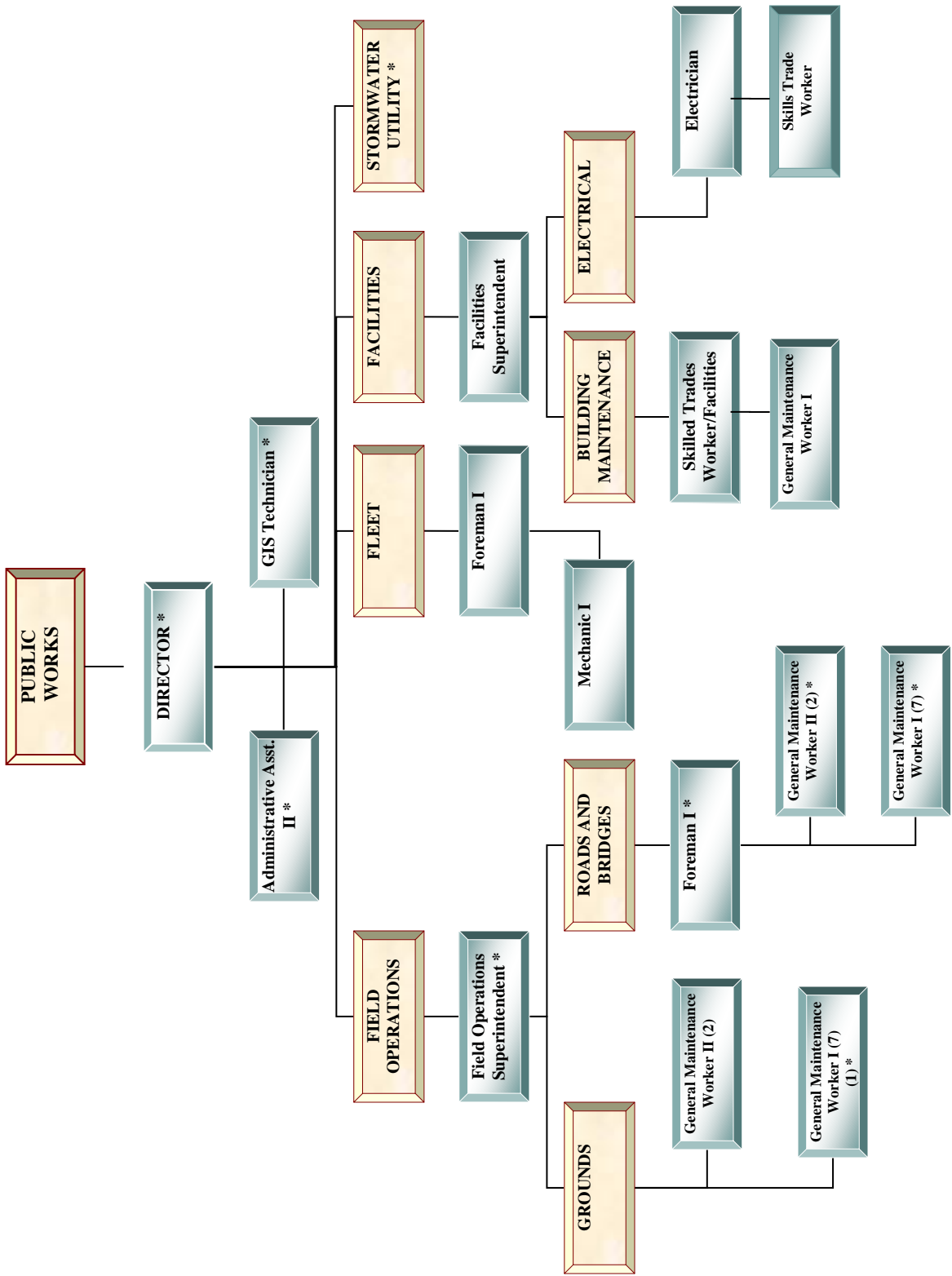


EXPENDITURES BY SOURCE UTILITY FUND



**STORMWATER UTILITY FUND - 407/REVENUE PROJECTIONS
FY 2016 BUDGET**

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 DEPT REQUEST	FY 2016 ADOPTED BUDGET
	<u>Licenses and Permits</u>				
3295000	Stormwater Fee	750,000	760,159	750,000	750,000
	Sub-Total	<u>750,000</u>	<u>760,159</u>	<u>750,000</u>	<u>750,000</u>
	<u>Non-Revenue</u>				
3990100	Carryover	205,885	223,623	274,439	274,439
	Sub-Total	<u>205,885</u>	<u>223,623</u>	<u>274,439</u>	<u>274,439</u>
	Grand Total	<u><u>955,885</u></u>	<u><u>983,782</u></u>	<u><u>1,024,439</u></u>	<u><u>1,024,439</u></u>



* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Stormwater Operations

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services	\$ 390,013	\$ 395,341	\$ 437,296	\$ 408,852	\$ 462,037
3000/3999	Contractual Services	4,525	12,000	5,000	2,500	5,000
4000/4999	Other Charges & Services	162,712	206,849	234,100	243,278	249,980
5000/5399	Commodities	38,202	20,469	54,184	16,319	57,097
5400/5999	Other Operating Expense	1,142	1,745	2,325	1,517	2,325
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves					
Total Operating Expenses		\$ 596,594	\$ 636,404	\$ 732,904	\$ 672,466	\$ 776,439

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
3800	Stormwater Utility	\$ 596,594	\$ 636,404	\$ 732,905	\$ 672,466	\$ 776,439
Total Operating Expenses		\$ 596,594	\$ 636,404	\$ 732,905	\$ 672,466	\$ 776,439

Stormwater Utility – 407-3800-538

Department Description

Administration

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

Stormwater

Provides preventive maintenance, repair and installation as well as receives work order requests with regards to canals and drainage systems. Identifies and complies with NPDES and other environmental rules associated with storm water management within the Village limits.

Major Goals

1. Develop work plan for the assessment and dredging of canal system and develop long term capital improvement program to address needs.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2013/2014	Projected 2014/2015	Estimated 2015/2016
Storm Structures Maintained (1,267 Total in System)	325	325	300
Storm Pipe Maintained (37.6 miles in System)	8.8	8.8	9
Miles of Canal Maintained	15.2	19.8	19.8

Number of Personnel

2013/2014: 6.25 f/t 2014/2015: 6.50 f/t 2015/2016 6.50 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Stormwater Utility

407-3800-538

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
PERSONAL SERVICES						
1199	Executive Salaries	58,729	58,204	60,287	59,300	61,753
1299	Salaries - Regular	212,030	209,758	222,212	222,266	239,595
1499	Overtime	2,381	958	2,500	1,298	2,500
2198	Medicare	3,699	3,613	4,174	3,932	4,447
2199	FICA	15,362	14,860	17,850	15,834	19,017
2299	Retirement Contrib	17,757	26,014	29,501	29,004	31,100
2399	Life/Health Ins.	80,055	81,934	100,772	77,218	103,625
	Sub Total	390,013	395,341	437,296	408,852	462,037
CONTRACTUAL SERVICES						
3190	Other Services - Professional	4,525	12,000	5,000	2,500	5,000
3490	Other Contractual Services				0	0
	Sub Total	4,525	12,000	5,000	2,500	5,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	643	12	1,100	495	1,100
4111	Cell Phone Allowance	748	742	750	740	740
4340	Utilities - Trash Disposal	1,325			0	0
4420	Leases - Equipment		687	1,000	801	1,000
4610	R&M Building				0	0
4620	R&M Vehicles	4,375	4,177	4,000	4,157	4,000
4630	R&M Equipment	3,418	9,160	5,000	10,254	7,500
4650	Maintenance Contracts	149,044	190,613	216,250	222,140	222,140
4660	R&M Grounds	2,344		4,500	3,737	12,000
4890	Promotional Activities	465	602	500	602	500
4920	Legal Ads		716	500	0	500
4940	Licenses & Fees	65	14	250	100	250
4990	Other Current Charges	285	126	250	252	250
	Sub Total	162,712	206,849	234,100	243,278	249,980
COMMODITIES						
5110	Office Supplies	342	918	500	538	500
5210	Fuel & Lube	14,616	12,088	33,984	5,634	36,697
5220	Operating Supplies	457	562	1,500	682	1,500
5231	Uniforms/Maintenance	2,964	3,080	2,800	3,058	3,000
5240	Furniture/Equipment <\$5,000	772	791	2,500	1,801	2,500
5241	Clothing Allowance	494	541	900	705	900
5320	Repairs - Drainage	18,412	2,199	10,000	3,404	10,000
5399	Repairs - Other Road	145	290	2,000	497	2,000
	Sub Total	38,202	20,469	54,184	16,319	57,097
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	824	1,047	825	1,087	825
5440	Training/Ed	318	698	1,500	430	1,500
	Sub Total	1,142	1,745	2,325	1,517	2,325
GRAND TOTAL		596,594	636,404	732,905	672,466	776,439

Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
1000/2999	Personal Services					
3000/3999	Contractual Services					
4000/4999	Other Charges & Services	31,911	34,031	37,316	36,878	39,058
5000/5399	Commodities					
5400/5999	Other Operating Expense					
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves	0	0	185,664	-	208,942
Total Operating Expenses		\$ 31,911	\$ 34,031	\$ 222,980	\$ 36,878	\$ 248,000

OBJECT CODE NO.	OPERATING RECAP	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
9900	Non-Departmental		\$ 34,031	\$ 222,981	\$ 36,878	\$ 248,000
Total Operating Expenses		\$ -	\$ 34,031	\$ 222,981	\$ 36,878	\$ 248,000

BUDGETARY ACCOUNT SUMMARY
Stormwater Utility
Non-Departmental
407-9900-599

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 13 ACTUAL	FY 14 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
	OTHER CHARGES & SVCS					
4311	Utilities - Stormwater Fee	5,311	7,431	8,000	7,562	8,000
4995	Admin Fee - General Fund	26,600	26,600	29,316	29,316	31,058
	Sub Total	31,911	34,031	37,316	36,878	39,058
	NON EXPEND					
9900	Reserve for Future CIP			185,664		208,942
	Sub Total	0	0	185,664	0	208,942
	GRAND TOTAL	31,911	34,031	222,981	36,878	248,000

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

CATEGORY	FY 2013 ACTUAL	FY2014 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
<u>REVENUES</u>					
Recreation Facilities Fund	258,198	313,722	261,512	260,318	260,541
Community Beautification Fund	289,981	290,438	1,710	73,511	73,695
Impact Fee Fund	3,946,114	3,844,912	4,705,330	4,692,576	4,789,732
General Capital Improvements Fund	7,953,360	5,082,684	5,809,115	4,508,648	10,834,491
TOTAL REVENUES	12,447,653	9,531,756	10,777,667	9,535,053	15,958,459

DEPARTMENT	FY 2013 ACTUAL	FY2014 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2015 PROJECTED ACTUAL	FY 2016 ADOPTED BUDGET
<u>EXPENDITURES</u>					
Village Council					
Village Manager			195,000		195,000
Finance	76,969	102,178	147,108	38,867	114,692
Police					
Fire					
Building			28,000		28,000
Engineering	1,036,217	711,247	3,181,792	257,933	4,912,029
Public Works	153,450	403,701	2,057,283	595,354	4,850,319
Parks & Recreation	3,508,538	1,108,604	2,192,085	1,348,877	2,948,325
Reserve for Future CIP	7,672,479	7,206,026	2,976,399	7,294,022	2,910,094
TOTAL EXPENDITURES	12,447,653	9,531,756	10,777,667	9,535,053	15,958,459

Village of Royal Palm Beach
Capital Improvement Program
Recreation Facilities Fund - 101

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Source of Funds:					
Carryover	184,954	185,541	186,005	186,470	186,936
**Carryover	50,000				
**Grants	25,000				
Interest	587	464	465	466	467
Total	260,541	186,005	186,470	186,936	187,403

Use Of Funds:

Parks & Recreation

**PR1411-ADA Access to Kayak

	75,000				
Total	75,000	-	-	-	-

Reserve for Future CIP	185,541	186,005	186,470	186,936	187,403
------------------------	---------	---------	---------	---------	---------

****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
ADA Access to Kayak Launch		PR1411		101			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	75,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Funding Source							
Fund Balance; Land and Water Grant 25K (2yrs -begin 2015)							
Project Description							
Install walkways and a floating dock to enable ADA access to kayak facilities.							
Project Justification							
The kayak launch currently does not have ADA access and the improved access will benefit all users of the facility.							
Project Alternatives							
Leave the launch access in its current configuration.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach
Capital Improvement Program
Community Beautification Fund - 102

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Source of Funds:					
Carryover	73,511	73,695	73,879	74,064	74,249
Interest	184	184	185	185	186
Total	73,695	73,879	74,064	74,249	74,435

Reserve for Future CIP	73,695	73,879	74,064	74,249	74,435
------------------------	--------	--------	--------	--------	--------

****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

**Village of Royal Palm Beach
Capital Improvement Program
Impact Fee Fund - 301**

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Source of Funds:					
<u>Carryover</u>					
Public Buildings	197,600	217,915	222,105	225,269	226,659
Police	226,182	247,417	252,522	256,640	258,464
Fire	607,086	706,985	726,906	741,745	747,737
Roads	619,775	908,013	28,809	79,607	96,357
** Roads	1,091,918				
Parks & Recreation	1,288,385	119,716	(1,174,256)	(1,181,949)	(1,594,904)
** Parks & Recreation	149,268				
Sub-Total	4,180,214	2,200,046	56,086	121,312	(265,687)
<u>Impact Fees</u>					
Public Buildings	19,821	3,645	2,609	827	14,337
Police	20,670	4,486	3,487	1,182	20,481
Fire	98,381	18,154	13,022	4,138	71,682
Roads	303,959	68,526	50,726	16,551	286,729
Parks & Recreation	156,237	15,729	5,243		
Sub-Total	599,068	110,540	75,087	22,698	393,229
<u>Interest</u>					
Public Buildings	494	545	555	563	567
Police	565	619	631	642	646
Fire	1,518	1,767	1,817	1,854	1,869
Roads	4,279	2,270	72	199	241
Parks & Recreation	3,594	299	(2,936)	(2,955)	(3,237)
Sub-Total	10,450	5,500	139	303	86
<u>Other Sources:</u>					
Grant-MPO-EN1404	ROADS	-	750,000	-	-
Grant-PR1602-LWC	PARKS	-	-	-	75,000
Grant-PR1604-FRDAP	PARKS	-	-	-	250,000
Grant-PR1702-FRDAP	PARKS	-	-	-	200,000
Sub-Total		-	750,000	-	525,000
Total		4,789,732	3,066,086	131,312	669,313
				127,628	
<u>Use Of Funds:</u>					
<u>Roads</u>					
Tfrr to Fund 303-Grants EN0303 HIDE		-	-	-	-
**EN0901-Partridge Walkway Improv.		52,067			
**EN1101-Crestwood Blv N Street PH#2		1,014,851			
**EN1404-Okeechobee Blvd Lighting		25,000			
EN1404-Okeechobee Blvd Lighting		20,000	950,000	-	-
Sub-Total		1,111,918	950,000	-	-

**Village of Royal Palm Beach
Capital Improvement Program
Impact Fee Fund - 301**

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
<u>Parks & Recreation</u>					
**PR1305-RPB Commons Dog Park	7,621				
**PR1306-RPB Commons Disk Golf	509				
**PR1410-Commons Great Lawn Light	9,638				
**PR1504- Commons Amphitheatre	131,500				
PR1504- Commons Amphitheatre	418,500				
PR1601-Commons N Access/Pathway	470,000	-			
PR1602-Commons Parking Lot Expand			10,000	235,000	
PR1603-Commons Park Restrooms	320,000	-	-		
PR1604-Commons Miniature Golf Course		-		250,000	
PR1605-Skate Park Phase II		110,000			
PR1617-Cultural Center Expansion	120,000	1,200,000			
PR1701-Camellia Parking Lot			-	500,000	
PR1702-Commons 3 Hole Golf Course			-	25,000	600,000
Sub-Total	<u>1,477,768</u>	<u>1,310,000</u>	<u>10,000</u>	<u>1,010,000</u>	<u>600,000</u>
Total	<u>2,589,686</u>	<u>2,260,000</u>	<u>10,000</u>	<u>1,010,000</u>	<u>600,000</u>
 Reserve for Future CIP	 2,200,046	 806,086	 121,312	 (340,687)	 (472,372)

****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Partridge Walkway Improvements		EN0901		301			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Partridge Lane and Okeechobee Blvd.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	52,067
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$52,067
Funding Source							
Roads Impact Fees Fund Balance							
Project Description							
Increase the width of the existing walkway from the FPL easement bike path and Okeechobee Blvd. intersection to Partridge Lane and Okeechobee Blvd. intersection from 6 ft to 8 ft in width. Add 8 ft wide walkway on the east side of Partridge Lane from Okeechobee Blvd. to Sparrow Drive and continue the 8 ft walkway on the south side of Sparrow Drive to the boat ramp.							
Project Justification							
The walkway improvements will create a signalized crossing for the FPL pathway at Okeechobee Blvd. (Pathway running from Robiner Park in LaMancha to Seminole Palms Park along the FPL easement).							
Project Alternatives							
Signalize intersection at FOC and Okeechobee Blvd.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood Blvd North Streetscape		EN1101		301			
Program Category	Project Type	Division		Project Manager			
Roads	Carry-over	Public Works		Village Engineer			
Project Location							
Crestwood Boulevard North							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	1,014,851
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$1,014,851
Funding Source							
Roads Impact Fees Fund Balance; LAP grant \$250,000(FY2012);LAP grant \$284,000(FY2014);Tfr from Fund 102 \$289,000(FY2014);Tfr from Fund 303 \$200,000 (FY2014). Grant -FDOT-LAP \$266.830 (begin FY2015)							
Project Description							
Add curbs, 8 foot sidewalk, irrigated landscaping, streetscape, and reconstruct / widen Crestwood Blvd. North from Royal Palm Beach Blvd. to Saratoga Blvd. In addition Crestwood Blvd. will be re-stripped to accommodate an on-street bicycle lane from Saratoga Blvd. to Okeechobee Blvd.							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increased cost of landscape maintenance.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Okeechobee Blvd. Lighting		EN1404		301			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Engineering		Village Engineer			
Project Location							
Okeechobee Blvd. from SR7 to Folsom Rd							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	20,000	950,000	0	0	0	970,000	25,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$950,000	\$0	\$0	\$0	\$970,000	\$25,000
Funding Source							
Roads Impact Fees Fund Balance, MPO Transportation Alternatives Program \$750K (2017)							
Project Description							
The proposed work consists of the installation of pedestrian lighting and roadway lighting for the corridor. The luminaires will be sharing one pole as a cost saving methodology similar to Southern Blvd. from the Village of Royal Palm Beach West boundary to SR-7. Lighting will be implemented adjacent to current sidewalks along this corridor.							
Project Justification							
In addition to the aesthetic benefit, the primary purpose of the project is vehicular, pedestrian and bicyclist safety from increased lighting and visibility.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Energy costs will be approximately \$21,600							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Dog Park		PR1305		301			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Engineering			Village Engineer		
Project Location							
Royal Palm Beach Commons							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	7,621
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$7,621
Funding Source							
Parks Impact Fees Fund Balance; PBC Recreation & Cultural Facility Bond (2015) Grant-LWC \$1,000(FY2015)							
Project Description							
Construct a dog park within Royal Palm Beach Commons Park. Amenities to include fencing, landscaping, and concrete sidewalks.							
Project Justification							
Reflecting the continued popularity of dog ownership, a recent trend at the municipal level has been the provision of increasing numbers of off-leash dog parks. These parks provide settings for dog owners to relax and socialize with their dogs, leading to healthier lifestyles and better relationships for both dogs and their owners. Dog parks provide a space to promote responsible pet ownership, enforce dog control laws, and to provide a safe environment for people as well as dogs to socialize.							
Project Alternatives							
Leave area as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Nominal increase in maintenance costs.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Disk Golf		PR1306		301			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Village Engineer		
Project Location							
Royal Palm Beach Commons							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	509
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$509
Funding Source							
Parks Impact Fees Fund Balance; Grant-LWC \$7,500(FY2015)							
Project Description							
Create an 18-hole championship disc golf (Frisbee golf) course at Royal Palm Beach Commons.							
Project Justification							
Disk golf is an inexpensive activity that can be enjoyed by all age groups and will draw users into the northern half of the park.							
Project Alternatives							
Leave the area as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Minor increase in costs for mowing and edging.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Great Lawn Lighting		PR1410		301			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Village Engineer		
Project Location							
Great Lawn at Royal Palm Beach Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	9,638
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$9,638
Funding Source							
Parks Impact Fees Fund Balance; Grant-LWC \$50K (FY2015)							
Project Description							
Add lighting to the Great Lawn area.							
Project Justification							
The lighting will alleviate the need to lease portable lights for special events located within the Great Lawn.							
Project Alternatives							
Lease portable light on an as needed basis.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Reduces lease costs for event lighting by approximately \$16,000							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Amphitheatre		PR1504		301			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks			Village Engineer		
Project Location							
Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	418,500	0	0	0	0	418,500	81,500
Engineering/Architecture	0	0	0	0	0	0	50,000
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$418,500	\$0	\$0	\$0	\$0	\$418,500	\$131,500
Funding Source							
Parks Impact Fees Fund Balance and Grant-LWC \$81,500(begin FY2015)							
Project Description							
Amphitheatre/Sound and Lighting							
Project Justification							
Presently renting a portable stage/lighting and sound for \$75,000 - \$100,000 annually (4 major events)							
Project Alternatives							
Continue to rent a portable stage							
List of Equipment							
Lighting and sound							
Financial Impact on Operating Budget for first FY							
Decrease operating budget: \$75,000 - \$100,000							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Northern Pathway and Access		PR1601		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
Northern section of RPB Commons Park.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	470,000	0	0	0	0	470,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$470,000	\$0	\$0	\$0	\$0	\$470,000	\$0
Funding Source							
Parks Impact Fees Fund Balance, FDEP Recreational Trails Program Grant (200K), LWC(\$35K) (2015)							
Project Description							
Install a 12.0' wide pathway along the northern perimeter of RPB Commons Park, and create an access point at 109 Heron Parkway. Project elements includes, landscaping, picnic facilities, drainage improvements, benches, signage and trash receptacle along the path.							
Project Justification							
The proposed trail will be utilized by joggers, walkers, bikers, and other fitness trail usage. Residents of surrounding neighborhoods will be able to easily access the project site via walking or bicycling.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Parking Lot Expansion		PR1602		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
West side of Sporting Center at RPB Commons Park.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	10,000	235,000	0	245,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$10,000	\$235,000	\$0	\$245,000	\$0
Funding Source							
Parks Impact Fees Fund Balance, Land and Water Conservation Fund (75K)							
Project Description							
Expand existing parking lot, improvements include minor drainage modification, signing and stripping, new ADA curb ramps, and landscaping.							
Project Justification							
Provide additional parking spaces to meet the growing demand of Commons Park.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Park Restrooms		PR1603		301			
Program Category	Project Type	Division			Project Manager		
	New	Parks			Village Engineer		
Project Location							
The proposed restrooms will be located on the east and west sides of the Great Lawn.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	300,000	0	0	0	0	300,000	0
Engineering/Architecture	20,000	0	0	0	0	20,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$320,000	\$0	\$0	\$0	\$0	\$320,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Construct two restrooms within the Great Lawn area.							
Project Justification							
The restrooms will reduce travel distance for park users and add capacity during Village events.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
The restrooms will eliminate the need for a portion of the temporary restroom facilities required for large events, and will save the Village approximately 24K annually.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Miniature Golf Course		PR1604		301			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	250,000	0	250,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$250,000	\$0	\$250,000	\$0
Funding Source							
Grant \$250,000							
Project Description							
18 Hole Miniature Golf Course							
Project Justification							
Additional revenue generating venue in Commons Park (Strategic Plan, Commons Site Plan)							
Project Alternatives							
None							
List of Equipment							
Golf clubs							
Financial Impact on Operating Budget for first FY							
Additional staff; increased revenues.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Skate Park - Phase II		PR1605		301			
Program Category	Project Type	Division		Project Manager			
Parks	New	Parks		Parks & Recreation Director			
Project Location							
Preservation Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	110,000	0	0	0	110,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$110,000	\$0	\$0	\$0	\$110,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Delivery and installation of additional ramps/apparatus							
Project Justification							
Increased use of facility							
Project Alternatives							
Leave as is.							
List of Equipment							
Ramps							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Cultural Center Expansion		PR1617		301			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks			Village Engineer		
Project Location							
Cultural Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	1,200,000	0	0	0	1,200,000	0
Engineering/Architecture	120,000	0	0	0	0	120,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$120,000	\$1,200,000	\$0	\$0	\$0	\$1,320,000	\$0
Funding Source							
Fund Balance							
Project Description							
Expand the existing building by approximately 4000 S.F in order to create four meeting rooms; expand and reconfigure parking							
Project Justification							
The expansion will create non exclusive meeting space for non-profit organizations.							
Project Alternatives							
Leave as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Additional energy and cleaning costs.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Camellia Parking Lot		PR1701		301			
Program Category	Project Type	Division		Project Manager			
Parks	New	Parks		Village Engineer			
Project Location							
Camellia Park at former PAL building site							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	500,000	0	500,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$500,000	\$0	\$500,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Remove existing softball field located on the east end of Camellia park. Construct a parking lot; improve drainage of existing parking lot and connect to proposed parking lot; and reconfigure the drainage ditch between Seminole Palms Park and Camellia Park.							
Project Justification							
The additional parking will benefit users of Camellia Park and Seminole Palms Park.							
Project Alternatives							
Restrict access to Seminole Palms Park from the Costco Plaza parking lot in order to prevent park users from crossing seminole palms drive.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons 3 Hole Golf Course		PR1702		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
RPB Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	25,000	600,000	625,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$25,000	\$600,000	\$625,000	\$0
Funding Source							
Parks Impact Fees Fund Balance, FRDAP Grant (200k)							
Project Description							
Construct a three hole golf course at Royal Palm Beach Commons Park							
Project Justification							
The three hole course will complete the golf training facility.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
A study will be required in order to determine the net cost of maintaining the facility.							

**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Source of Funds:					
Carryover	(744,995)	450,812	1,419,847	2,443,513	3,666,316
**Carryover	3,550,338				
Grants	1,269,000		589,098		200,000
**Grants	253,135				
Interest	7,013	1,127	4,060	7,511	10,770
Transfer fr Fund 001-Land Sale Proceeds	5,500,000				
Transfer from Fund 407		600,000	600,000	600,000	
Transfer from Fund 001	1,000,000	900,000	900,000	900,000	
Total	<u>10,834,491</u>	<u>1,951,939</u>	<u>3,513,005</u>	<u>3,951,024</u>	<u>3,877,086</u>
Use Of Funds:					
<u>Administration</u>					
**GA1303-Aldi Landscape Grant	195,000				
Sub-Total	<u>195,000</u>	-	-	-	-
<u>Community Development</u>					
BD1601-Vehicles/Building	28,000	28,000			
Sub-Total	<u>28,000</u>	<u>28,000</u>	-	-	-
<u>Engineering</u>					
**EN0902-Saratoga Drainage Improve	272,249				
**EN0902-Saratoga Drainage Improve	386,720	-			
EN0902-Saratoga Drainage Improve	515,832				
**EN1002-Crestwood Property Redevelop	6,623				
EN1002-Crestwood Property Redevelop	10,000				
**EN1402-GIS Update	31,706				
**EN1403-E-Permitting	20,000				
EN1403-E-Permitting	65,000	-			
**EN1501-Sparrow Pathway	690,116				
EN1501-Sparrow Pathway	60,000				
**EN1502-RV Boat Parking	1,865	-			
EN1502-RV Boat Parking	1,700,000				
EN1601-Village-wide ADA Improvements	25,000		700,000		
EN1702-Truck(see EN1401)		25,000			
EN1703-V.Hall Employee Break Room		-	50,000		
EN1801-Commons Rehab Completion Order	15,000	15,000	15,000	50,000	
Sub-Total	<u>3,800,111</u>	<u>40,000</u>	<u>765,000</u>	<u>50,000</u>	-
<u>Finance</u>					
GA1601-Computer Software Upgrade	25,000				
GA16RX-Radios	10,192	10,192	10,192	10,983	-
GA16XX-Computer Equipment	79,500	58,900	54,300	53,725	
GA1501-ArcGIS Mobile Software Upgrade	-				
Sub-Total	<u>114,692</u>	<u>69,092</u>	<u>64,492</u>	<u>64,708</u>	-

**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<u>Parks & Recreation</u>					
**PR0701-RPB Commons Infrastructure	27,875				
**PR1104-Park Entry Signs	29,896				
**PR1205-Basketball/Tennis Court Repairs	169,155				
PR1205-Basketball/Tennis Court Repairs	50,000				
**PR1302-Windows Replacement	18,000				
**PR1303-Athletic Fields Light Replacement	106,333				
**PR1402-Renovations-Cultural Center	133,477				
**PR1403-BobMarcello Park Enhancements	86,195				
**PR1409-Sporting Center Improvements	5,626				
**PR1501-Veterans Park Entry Sign	15,000				
<u>Parks & Recreation Cont'd</u>					
PR16PF-Park Furniture	30,000		30,000		
PR1606-Driving Range Shade Cover	75,000				
PR1607-Athletic Turf Mower	61,000				
PR1608-Chemical Sprayer	50,000				
PR1609-Field Conditioner	25,000				
PR1610-Utility Vehicles(2)	18,000				
PR1611-Fitness & Bicycle Equipment	50,000				
PR1612-Fencing	150,000				
PR1614-Athletic Field Renovation	100,000	100,000	110,000	110,000	
PR1615-Dumpster Enclosure	45,000				
PR1616-Playscape	150,000				
PR1802-Ewing Park Renovation			-		200,000
Sub-Total	1,395,557	100,000	140,000	110,000	200,000
<u>Public Works</u>					
**PW0703-LaMancha Drainage	259,100				
**PW1202-Storm Drain Outfall Replace	32,432				
**PW13BS-Bus Shelters	8,509				
**PW13RR-Road Resurfacing(see PW15RR)	260,439				
**PW1302-Earthday Park Pathway Resurfaci	20,000				
**PW1406-Street Light Theft Protection	5,649				
**PW15RR-Road Resurfacing	800,000				
PW1601-Roof Replacement	37,250	250,000			
PW1603-Trucks	45,000	45,000	100,000	60,000	120,000
PW1604-V.Hall Restroom/Lobby ADA Impro	40,000				
PW1605-PBSO#9 Locker Room Renovation	30,000				
PW1606-Evaluation of Utilities	25,000				
PW1607-A/C Replacement FOC	20,000				
PW1608-Louver Cover Rec Center Chiller	20,000				
PW1609-Crosswalk Seminole Palms Drive	12,500				
PW1610-Driveway R&R Over Inline Draing	17,500				

**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
PW1611-Inline Drainage-Willows Subdiv	12,500				
PW1612-PBSO Lobby Hardening	107,500				
PW16RR-Road Resurfacing	2,350,000			3,200,000	
PW16BF-Backflow Preventer Replace	10,000	10,000	10,000	10,000	10,000
PW16SR-Street Restriping	20,000	20,000	20,000	20,000	20,000
PW16SS-Street Sign R & R	20,000	20,000	20,000	20,000	20,000
PW1801-Harvin Center Demolition			55,000		
PW1802-WTP Site Modification			450,000		
**SW1401-V.Hall Outfall Replacement	30,000				
**SW1601-Canal System Dredging	166,940				
SW1601-Canal System Dredging	500,000	-	-	-	
Sub-Total	4,850,319	295,000	100,000	60,000	120,000
Total	10,383,679	532,092	1,069,492	284,708	320,000
 Reserve for Future CIP	 450,812	 1,419,847	 2,443,513	 3,666,316	 3,557,086

****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Vehicle Replacement-Building		BD1601		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Building			Community Development Director		
Project Location							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	28,000	28,000	0	0	0	56,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$28,000	\$28,000	\$0	\$0	\$0	\$56,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace inspection vehicles. (1) truck FY2016; (1) truck FY2017							
Project Justification							
Vehicles have reached 11 year service life							
Project Alternatives							
No viable alternative							
List of Equipment							
1/2 ton trucks							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Saratoga Drainage Improvements		EN0902		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	Revised	Engineering			Village Engineer		
Project Location							
Saratoga Subdivision							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	515,832	0	0	0	0	515,832	658,969
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$515,832	\$0	\$0	\$0	\$0	\$515,832	\$658,969
Funding Source							
Fund Balance, Palm Beach County Local Mitigation Strategy Funds 385K (2016)							
Project Description							
Install underdrain adjacent to roadways within the Saratoga subdivision.							
Project Justification							
The roads have experienced base failure due to the water table rising into the base for a sustained period of time. The underdrain will prevent this from occurring.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood Property Redevelopment		EN1002		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	10,000	0	0	0	0	10,000	6,623
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$6,623
Funding Source							
Fund Balance							
Project Description							
Plan & design infrastructure for Crestwood Property (f.k.a. Wastewater Treatment Plant)							
Project Justification							
The project will assist the Village in identifying a viable use for the property.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
GIS Update		EN1402		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Engineering			Village Engineer		
Project Location							
Village Wide							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	31,706
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$31,706
Funding Source							
Fund Balance							
Project Description							
Convert project plan as-builts and plats into GIS format and incorporate into the Village's GIS system. Data types include Stormwater, Water and Sewer, Irrigation as well as Plat boundaries.							
Project Justification							
A complete and up to date GIS system will allow The Village to make timely and accurate decisions for both emergency response and planning purposes.							
Project Alternatives							
Perform work in-house.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
E-Permitting		EN1403		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	65,000	0	0	0	0	65,000	20,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$65,000	\$0	\$0	\$0	\$0	\$65,000	\$20,000
Funding Source							
Fund Balance							
Project Description							
Purchase and implementation of SunGard H.T.E. NaviLine Planning & Engineering (P&E) module/licensing, and Click2Gov web components for Building Permits, Code Enforcement, Business Licenses, and Planning & Engineering modules.							
Project Justification							
Integrates P&E tasks with existing H.T.E. Land Management database - centralized and streamline P&E tasks. Click2Gov (eGovernment) applications will allow citizens to access and complete tasks such as: apply for building permit, schedule inspection, pay violation fine, renew occupational license, and review/submit building plans from any device with Internet access. eGovernment applications will save the citizen time and money and saves the Village money by reducing inquiry calls and onsite customer support, thus maximizing resources of the Community Development and Planning & Engineering personnel.							
Project Alternatives							
Do not use H.T.E. system for Planning & Engineering tasks, and do not offer eGovernment (online) services to Citizens.							
List of Equipment							
Software, hardware, SW licenses, and professional services to implement and support the system.							
Financial Impact on Operating Budget for first FY							
Approximately \$9,200/year increase in H.T.E. Maintenance Support, but overall decrease in administrative costs over time.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sparrow Pathway		EN1501		303			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Sparrow Dr between Sweet Bay Ln and Royal Palm Beach Blvd.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	60,000	0	0	0	0	60,000	690,116
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$60,000	\$0	\$0	\$0	\$0	\$60,000	\$690,116
Funding Source							
Fund Balance; FDOT LAP Grant \$594,000(FY2016)							
Project Description							
<p>The proposed improvements are as follows:</p> <ul style="list-style-type: none"> -Construct a pedestrian/bicycle bridge over the M1 Canal -Replace the existing 4.0' sidewalk with a 10.0' pathway along the corridor (South side of roadway) -Install curb & gutter in front of Crestwood Middle School -Landscape in front of the school 							
Project Justification							
Will improve safety and increase capacity of the off-street pedestrian / bicycle route between Royal Palm Beach Blvd. and Crestwood Middle School.							
Project Alternatives							
Leave existing 4.0' walkway as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increased cost of maintaining additional landscaping							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RV Boat Parking		EN1502		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
South side of Field Operations Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	1,700,000	0	0	0	0	1,700,000	
Engineering/Architecture	0	0	0	0	0	0	1,865
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$1,700,000	\$0	\$0	\$0	\$0	\$1,700,000	\$1,865
Funding Source							
Fund Balance							
Project Description							
Construction of RV boat parking lot under the FPL Transmission lines adjacent to Lamstein Lane.							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village wide ADA Improvements		EN1601		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Engineering		Village Engineer			
Project Location							
Village wide.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	25,000	0	700,000	0	0	725,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$25,000	\$0	\$700,000	\$0	\$0	\$725,000	\$0
Funding Source							
Fund Balance(FY16), MPO Transportation Alternatives Program \$589K(FY2018)							
Project Description							
Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor.							
Project Justification							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Truck		EN1702		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	25,000	0	0	0	25,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace Vehicle							
Project Justification							
The vehicle replacement program is to replace vehicles every 7-10 years depending on the use of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Break Room		EN1703		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	50,000	0	0	50,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$50,000	\$0	\$0	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Modify existing office space within Village Hall in order to create an employee break room.							
Project Justification							
Break rooms play a crucial role in the overall morale and experience for employees. Benefits include increased productivity, money savings for employees, and improved employee health.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Rehabilitation Completion Order		EN1801		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Engineering			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	15,000	15,000	15,000	50,000	0	95,000	0
Total	\$15,000	\$15,000	\$15,000	\$50,000	\$0	\$95,000	\$0
Funding Source							
Fund Balance							
Project Description							
Apply for a Site Rehabilitation Completion Order (SRCO) for the property, per Risk Management Option (RMO) III							
Project Justification							
At the conclusion of the Natural Attenuation with Monitoring (NAM) period (5 years) the Village will be required to apply for the SRCO.							
Project Alternatives							
Apply for an extension to the NAM period.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Aldi Landscape Grant		GA1303		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Village Manager			Planning, Zoning & Building Director		
Project Location							
A portion of a vacant 73 acre site on SR7 south of Okeechobee Blvd. (adjacent to the Regal Cinema)							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	195,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000
Funding Source							
Fund Balance							
Project Description							
<p>Based on Council direction provided at the 11/3/11 regular meeting, the Village manager made the following grant offers to Aldi Inc.:</p> <p>1) Based on ALDI's on-site landscaping estimate of \$270,000, the Village is willing to provide ALDI a Landscape Grant of up to \$170,000, therefore limiting their estimated landscaping budget to \$100,000 as requested. The Village feels providing a landscape grant of \$170,000, will maintain the Village's landscaping level of service, while meeting ALDI's budget goals as it relates to landscaping. The Village assumes the estimate from the Executive Summary, page 12 of the Site Assessment Feasibility Analysis dated March 4, 2011 is consistent with Village Code.</p> <p>2) The Village agrees to reimburse PBCWUD up to \$25,000 for the upsizing of the line at the bridge located to the west of their property on Business Parkway from 8" to 12".</p>							
Project Justification							
It is the Villages' understanding the items addressed above are the remaining items requested by ALDI but unresolved to date. The grant incentive will satisfy the final concerns as it relates to ALDI locating their SE Headquarters and Distribution Center in Palm Beach County and more specifically The Village of Royal Palm Beach.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer Systems Software Upgrades		GA1601		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Finance			IS Manager		
Project Location							
Village Hall Data Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	25,000	0	0	0	0	25,000	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
1) RecTrac Web-based 3.1 upgrade 2) CivicHR Online Job Applicant Tracking software module 3) CivicHR Web-Based (electronic) Employee Performance Evaluation software module.							
Project Justification							
1) RecTrac/WebTrac 3.1 true web-based application will increase the speed and efficiency the application runs so employees can work faster with less delays. 2) CivicHR Online Applicant Tracking will allow for future mandatory job application modifications at no added costs, includes tools to manage job descriptions, generate periodical emails to applicant as to the status of his/her application, and more streamline/user-friendly applicant interface. 3) CivicHR web-based (electronic) Employee Performance Evaluation will provide a set of metrics that can be linked to the Village goals & objectives to ensure more consistent and objective employee performance appraisal.							
Project Alternatives							
None.							
List of Equipment							
RecTrac setup/upgrade professional services, CivicHR implementation/customization and web hosting services.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Radio Replacement/Upgrade		GA16RX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			IS Manager		
Project Location							
Village Departments							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	10,192	10,192	10,192	10,983	0	41,559	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,192	\$10,192	\$10,192	\$10,983	\$0	\$41,559	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement and upgrde of hand held radios, mobile vehicle mount radios, repeaters, and base station to support Village radio communications.							
Project Justification							
Continue support and upgrade of Village radio communications.							
Project Alternatives							
None.							
List of Equipment							
Nine (9) hand held radios, ten (10) sets of antennas and batteries, one (1) base station, five (5) vehicle mount radios, one (1) repeater.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer Equipment		GA16XX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			IS Manager		
Project Location							
Village Network Systems							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Equipment/Furnishings	79,500	58,900	54,300	53,725	0	246,425	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$79,500	\$58,900	\$54,300	\$53,725	\$0	\$246,425	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement and upgrade of voice, data, audio, and video hardware/software network components, and Village communications infrastructure.							
Project Justification							
Continue support and enhancement of Village communications systems and processes.							
Project Alternatives							
None							
List of Equipment							
Twenty three (23) desktops with monitors, two (2) laptops, five (5) iPads, five (5) servers, two (2) Gbic switches, two (2) fiber transceiver modules, one (1) production scanner, new Council Chamber video cameras.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Infrastructure		PR0701		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks			Parks & Recreation Director		
Project Location							
1000 Royal Palm Beach Blvd. Former Tradition Golf Club							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	27,875
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$27,875
Funding Source							
Loan Proceeds; various grants \$1,296,573, (FDEP, FRDAP, LWC, SFWMD)							
Project Description							
Design and construction of Royal Palm Beach Commons infrastructure. Project elements include a three story sporting center, maintenance building, restroom building, interactive fountain, pavilions, playscape, volleyball courts, biking/jogging trails, golf driving range, and infrastructure to support the proposed improvements.							
Project Justification							
Provide additional parks and recreational opportunities for the public.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Additional Park staff (8 full time, 6 part time); chemicals & fertilizer, equipment maintenance; contractor for golf course management; contractor for café; security personnel.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Park Entry Signs		PR1104		303			
Program Category	Project Type	Division		Project Manager			
Parks	Carry-over	Parks & Recreation - Parks		Parks & Recreation Director			
Project Location							
Village Parks System							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	29,895
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$29,895
Funding Source							
Fund Balance							
Project Description							
Design and manufacture park entry signs Village-wide.							
Project Justification							
Presently, the Village's parks have no entry signs or any identification other than a few that have been produced in house. The Village is in need of a uniform Park Entry Sign Program.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Basketball and Tennis Court Repairs		PR1205		303			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Crestwood, Preservation, Robiner & Willows Parks							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Construction	50,000	0	0	0	0	50,000	169,155
Engineering/Architecture	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$169,155
Funding Source							
Fund Balance							
Project Description							
Refurbish and resurface courts and install new line posts on tennis courts, replace fence rails as needed.							
Project Justification							
Courts are damaged and/or worn							
Project Alternatives							
None.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Park Office & Banquet Furniture		PR1206		303			
Program Category	Project Type	Division		Project Manager			
Parks	Carry-over	Parks		Parks & Recreation Director			
Project Location							
Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
	0	0	0	0	0	0	1,350
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$1,350
Funding Source							
Fund Balance							
Project Description							
Deliver and set up office and banquet furniture at Commons Park							
Project Justification							
New Facility							
Project Alternatives							
Transfer office furniture and equipment from FOC							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Windows Replacements		PR1302		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Baseball Complex							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	18,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000
Funding Source							
Fund Balance							
Project Description							
The replacement of all windows (impact resistant) concession buildings on field #4 and #5.							
Project Justification							
Windows panes have been replaced in the past and the window tracks are in need of replacement due to wear. Windows were installed @ 1986.							
Project Alternatives							
None.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Fields Light Replacement		PR1303		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Willows Park, Preservation Park, Camellia Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	106,333
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$106,333
Funding Source							
Fund Balance							
Project Description							
The removal, disposal and replacement of of ballfield lights @ Willows Park \$190,000, Preservation Park \$90,000, and Camellia Park \$150,000.							
Project Justification							
Safety. The present light fixtures being used have not been changed since they were installed @ 20 years ago except for hurricane damaged fixtures. The new lighting systems are more energy efficient and will have a 50% savings. Less light spill over into neighboring homes, eliminate maintenance costs for 10 years.							
Project Alternatives							
Replace light bulbs only							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Lower electricity costs.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Renovations - Cultural Center		PR1402		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Cultural Center			Parks & Recreation Director		
Project Location							
Cultural Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	133,477
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$133,477
Funding Source							
Fund Balance							
Project Description							
Replace fixtures, counter tops and cabinets in restrooms and kitchen. Replace tile in hallways, kitchen, and restrooms.							
Project Justification							
General facelift from over 20 years of wear and tear. Facility is being used more extensively by Seniors during the daytime hours.							
Project Alternatives							
None.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bob Marcello Park Enhancements		PR1403		303			
Program Category	Project Type	Division		Project Manager			
Parks	Carry-over	Engineering		Village Engineer			
Project Location							
Bob Marcello Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	86,195
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$86,195
Funding Source							
FRDAP Grant \$210,000							
Project Description							
Expand outfield fence line on field 5. Enclose a portion of the concession stand adjacent to fields 2 and 3 in order to create an office. Add batting cages between fields 2 and 3. Add lighting. Construct a 32' wide pavilion.							
Project Justification							
The expanded field will accommodate Colt age groups. Office will be utilized by baseball program. Existing batting cages do not have enough capacity.							
Project Alternatives							
Increase height of outfield fence.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Fence Replacement		PR1407		303			
Program Category	Project Type	Division		Project Manager			
Parks	Carry-over	Cultural Center		Parks & Recreation Director			
Project Location							
Cultural Center Grounds							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	6,216
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$6,216
Funding Source							
Fund Balance							
Project Description							
Removal of existing wood fence and installation of 122 ft. of pvc fencing							
Project Justification							
Existing wood fence has been repaired numerous times over the past 20 years and is in need of replacement							
Project Alternatives							
Replace with same wood fence							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sporting Center Improvements		PR1409		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Parks			Village Engineer		
Project Location							
Royal Palm Beach Commons Sporting Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	5,626
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$5,626
Funding Source							
Fund Balance							
Project Description							
Second floor improvements include finalizing the Café area and modifying interior storefront (\$120K); Third floor improvements include a plastic curtain system, storefront modifications, and mechanical upgrades (\$100K). The building improvements will also include a sound system; Wi-Fi; and security cameras (\$80K).							
Project Justification							
Improvements to the second floor will make the café and outfitter areas more desirable to prospective tenants. The improvements to the third floor will make the space better suited for large events. Wi-fi and the sound system will enhance and extend the public's stay within the building.							
Project Alternatives							
Leave second and third floors in their current configurations. Locate a tenant to finance and build the necessary improvements for the café.							
List of Equipment							
Exhaust hood; Wifi, sound, and security camera equipment and software							
Financial Impact on Operating Budget for first FY							
Increased revenues							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Veterans Park Entry Sign		PR1501		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	15,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Funding Source							
Fund Balance							
Project Description							
Monument Sign							
Project Justification							
Identification of the facility.							
Project Alternatives							
None							
List of Equipment							
none							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Splash fountain repairs		PR1506		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
	0	0	0	0	0	0	3,591
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$3,591
Funding Source							
Fund Balance							
Project Description							
Repair of fountain at Veterans Park							
Project Justification							
To control balance of chemicals in the fountain. This is at request of PBC Health Department							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Park Irrigation		PR15PI		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Parks & Recreation Director		
Project Location							
Various locations							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Other (Specify below)	0	0	0	0	0	0	7,245
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$7,245
Funding Source							
Fund Balance							
Project Description							
Irrigation for various Village parks							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Driving Range Shade Cover		PR1606		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Commons Park - Driving Range							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	75,000	0	0	0	0	75,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
Funding Source							
Fund Balance							
Project Description							
16' x 150' shade structure to cover the driving range tee boxes							
Project Justification							
Provide protection to patrons from the sun and/or rain							
Project Alternatives							
Leave tee boxes exposed.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increase revenues							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Turf Mower		PR1607		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks			Parks & Recreation Director		
Project Location							
Park Maintenance Facility							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	61,000	0	0	0	0	61,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$61,000	\$0	\$0	\$0	\$0	\$61,000	\$0
Funding Source							
Fund Balance							
Project Description							
replacement							
Project Justification							
Existing mower was purchased in 2001 and is beyond its useful life. Has been repaired numerous times.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Chemical Sprayer		PR1608		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks			Parks & Recreation Director		
Project Location							
parks Maintenance Facility							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement							
Project Justification							
Existing sprayer purchased in 2002 is beyond its useful life.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Field Conditioner		PR1609		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Baseball Complex							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	25,000	0	0	0	0	25,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement							
Project Justification							
Purchased in 2004, the . This piece of equipment is essential for the daily maintenance of baseball and softball fields.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Utility Vehicles (2)		PR1610		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks			Parks & Recreation Director		
Project Location							
Parks Maintenance Facility							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	18,000	0	0	0	0	18,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$18,000	\$0	\$0	\$0	\$0	\$18,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement							
Project Justification							
Existing vehicles are in need of replacement. Purchased in 2001.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Fitness and Bicycle Equipment		PR1611		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Recreation			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0
Funding Source							
RTP Grant Request (\$25K)							
Project Description							
Purchase and installation of Outdoor Exercise Equipment and Bicycle Rental System							
Project Justification							
Abundance of Leisure Choices and Options. Included in Commons Park Master Plan. This will enhance Commons Park Walking and Biking Trail which is used daily by numerous visitors.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
increase revenues through the renting of bicycles.							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Fencing		PR1612		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	150,000	0	0	0	0	150,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
Funding Source							
RTP Grant Request (\$75K)							
Project Description							
Installation of Diamond-rail fencing along perimeter of parking areas and entry roadway/bicycle path							
Project Justification							
Separate pedestrians/bicyclers from vehicular traffic							
Project Alternatives							
leave as is							
List of Equipment							
None							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Field Renovations		PR1614		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Parks & Recreation Director		
Project Location							
Katz Soccer Complex/ Seminole Palms Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	100,000	100,000	110,000	110,000	0	420,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$100,000	\$100,000	\$110,000	\$110,000	\$0	\$420,000	\$0
Funding Source							
Fund Balance							
Project Description							
Removal os existing sod, lazer grade and resod of two (2) soccer/football fields							
Project Justification							
Fields are in need of a complete renovation. Due to extensive daily use. Have not been renovated since 2005. Renovate two fields/ year for the next 4 years							
Project Alternatives							
Continue to patch areas as needed							
List of Equipment							
None							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Dumpster Enclosures		PR1615		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Bob Marcello, Katz & Camellia Parks							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	45,000	0	0	0	0	45,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$45,000	\$0	\$0	\$0	\$0	\$45,000	\$0
Funding Source							
Fund Balance							
Project Description							
Construction of Dumpster Enclosures							
Project Justification							
Existing enclosures are wood construction. Due to extensive damage over the years, are in need of replacement. New enclosures are to be constructed with concrete block.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Playscape		PR1616		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks			Parks & Recreation Director		
Project Location							
Pippin Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	150,000	0	0	0	0	150,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement							
Project Justification							
Playscape is beyond repair and has been removed due to unsafe condition. Replacement parts are no longer available.							
Project Alternatives							
None							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Park Furniture		PR16PF		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
All parks							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	30,000	0	30,000	0	0	60,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$30,000	\$0	\$30,000	\$0	\$0	\$60,000	\$0
Funding Source							
Fund Balance							
Project Description							
Purchase replacement and additional park furniture.							
Project Justification							
Additional parks; current furniture is worn and damaged.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Ewing Park Renovation		PR1802		303			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks & Recreation - Parks			Village Engineer		
Project Location							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	200,000	200,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$0
Funding Source							
FRDAP grant \$200,000							
Project Description							
Re-grade, re-sod, install asphalt walking path, playscape and diamond rail fencing.							
Project Justification							
Better utilize the entire facility for multi-purposes. The facility is not being used to it's fullest potential.							
Project Alternatives							
Leave in its present condition.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
maintenance \$12,000; electric \$8,000							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Drainage - La Mancha		PW0703		303			
Program Category	Project Type	Division		Project Manager			
Other	Carry-over	Public Works		Public Works Director			
Project Location							
La Mancha Subdivision							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	259,100
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$259,100
Funding Source							
Fund Balance							
Project Description							
Replace French Drainage with In-Line Drainage in various locations within La Mancha Subdivision							
Project Justification							
Minimize risk of flooding.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Storm Drain Outfall Replacement		PW1202		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	Carry-over	Public Works			Public Works Director		
Project Location							
Drainage System (Canals) Throughout the Village.							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	32,432
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$32,432
Funding Source							
Fund Balance							
Project Description							
Replace deteriorated stormdrain outfalls to canals throughout the Village. Anticipate replacing seven (7) outfalls (18"-36" dia.).							
Project Justification							
Pipes have deteriorated to the point that replacement is the only option.							
Project Alternatives							
None. Identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Earthday Park Pathway Resurfacing		PW1302		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Public Works			Public Works Director		
Project Location							
Earthday Park							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	20,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Funding Source							
Fund Balance							
Project Description							
Provide full depth reclamation and 1" asphalt overlay for approximately 700 LF, 8 FT wide asphalt pathway in Earthday Park.							
Project Justification							
The pathway has cracked and been damaged by root intrusion into the walkway. The pathway has been patched extensively to eliminate trip hazards and is in need of restoration.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bus Shelters		PW13BS		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Various							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	8,509
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$8,509
Funding Source							
Fund Balance (prior years developer contributions).							
Project Description							
Bus shelters.							
Project Justification							
Increased need for weather shelter for residents utilizing mass transit							
Project Alternatives							
List of Equipment							
Bus shelter units							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Light Wire Theft Protection		PW1406		303			
Program Category	Project Type	Division		Project Manager			
Roads	Carry-over	Public Works		Public Works Director			
Project Location							
SR 80, SR 7, and RPB Commons							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	5,649
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$5,649
Funding Source							
Fund Balance							
Project Description							
Purchase and install wire anti-theft devices and security bolts on street lights in remote areas to discourage theft of the copper wiring. Initial areas to be protected are SR 80, SR 7, and RPB Commons.							
Project Justification							
Theft of copper wire from street lights is on the rise. The Village was the victim of theft on a small section of lighting along SR 80 that will cost between \$5K-\$10K to replace wire, install copper anti-theft devices and install theft deterrent bolts on junction boxes.							
Project Alternatives							
Repair lighting as loss occurs.							
List of Equipment							
1,000 1/2" SS Security Bolts; 1,000 3/8" SS Security Bolts; 1,000 Copper Wire Anti-Theft Devices; 10 Access Keys Licensed to Village.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Road Resurfacing		PW15RR		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Roads							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	800,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
Funding Source							
Fund Balance (carryover from PW13RR-\$260,439)							
Project Description							
The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: 1) Belmont Dr., 2) Chestnut Ct., 3) Churchill Dr., 4) Churchill Way, 5) Suffolk Dr., 6) Debry Lane, 7) Emerald Ct., 8) Greenwood Pl., 9) Gulfstream Cir., 10) Habitat Ct., 11) Laurel Way, 12) Lexington Dr., 13) Lexington Place, 14) Meadowlands Dr., 15) Natures Way, 16) Pimilco Way, 17) Saddle Trail, 18) Saratoga Blvd. E, 19) Saratoga Blvd. W, 20) Stirrup Lane							
Project Justification							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Re-Stripping		PW15SR		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Roads							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Other (Specify below)	0	0	0	0	0	0	19,435
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$19,435
Funding Source							
Fund Balance							
Project Description							
Re-stripping of Village owned streets							
Project Justification							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Roof Replacement		PW1601		303			
Program Category	Project Type	Division		Project Manager			
Buildings	New	Public Works		Public Works Director			
Project Location							
Village Owned Buildings							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	250,000	0	0	0	250,000	0
Engineering/Architecture	37,250	0	0	0	0	37,250	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$37,250	\$250,000	\$0	\$0	\$0	\$287,250	\$0
Funding Source							
Fund Balance							
Project Description							
<p>Implement a roof replacement program to replace roofs with a 25 year roof system. Proposed project would include the design and construction of a new 3-ply Roofing System similar to the roof on the DBF Bldg. Project would include removal and replacement of the existing built up roof, installation of a new 3-ply roofing system, addition of rigid tapered insulation, if feasible, and installation of new aluminum caps & counter flashings. The project would include the replacement of roofs at the CC, VH, HC, RC, FOC, and PBSO D#9 bldgs. FY16/17 CC \$287,250 , FY21/22 VH & HC \$610,000, FY20/27 RC & FOC \$490,000, FY31/32 PBSO \$357,500.</p>							
Project Justification							
A roof replacement program is needed to insure that funds are available to replace the roofs on Village owned buildings when the roof has reached its useful life. The project would replace the roofs over the next 20 years.							
Project Alternatives							
Fund the roof replacement program as a sinking fund at \$85,000 per year for the next 20 years.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		PW1603		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Public Works			Public Works Director		
Project Location							
FOC							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	45,000	45,000	100,000	60,000	120,000	370,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$45,000	\$45,000	\$100,000	\$60,000	\$120,000	\$370,000	\$0
Funding Source							
Fund Balance							
Project Description							
Purchase replacement vehicles in accordance with the DPW Vehicle Replacemt Guidelines.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacemt Guidelines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet..							
Project Alternatives							
None identified.							
List of Equipment							
3 ea. Ford F-250 Pickups; 3 ea. Ford F-350 Dump Beds; 2 ea. Ford E-250; 1 ea. F-350 Bucket;; 1 ea. Ford F-150							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Restroom/Lobby ADA Improvement		PW1604		303			
Program Category	Project Type	Division		Project Manager			
Buildings	New	Public Works		Public Works Director			
Project Location							
Village Hall							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	31,100	0	0	0	0	31,100	0
Engineering/Architecture	8,900	0	0	0	0	8,900	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$0
Funding Source							
Fund Balance							
Project Description							
Renovation of Village Hall lobby and public use restrooms. Project scope: Paint ceiling grid; Replace ceiling tile; Install new 2'x4' light fixtures; Paint (mens & womens) bathroom walls and ceilings; Replace tile in restrooms with procelain tile; Refinish vanities; Replace partitions; Replace lighting fixtures. The public restrooms will also be updated to meet current ADA accessibility requirements.							
Project Justification							
Lobby and restrooms have significant wear & tear and need to be renovated.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
PBSO District #9 Locker Room Renovation		PW1605		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
PBSO District #9							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	23,700	0	0	0	0	23,700	0
Engineering/Architecture	6,300	0	0	0	0	6,300	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0
Funding Source							
Fund Balance							
Project Description							
Project is for the renovation of the men's restroom and locker room. Project scope: Paint walls, ceilings and ceiling tiles; Install corner guards; Install new partitions; Upgrade lighting fixtures; Replace carpet with porcelain tile and base; Replace tile in restroom with porcelain tile; Refinish vanities; Upgrade lighting fixtures.							
Project Justification							
Restroom and locker room have significant wear & tear and need to be renovated.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Evaluation of Utilities		PW1606		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Various Buildings throughout the Village							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Engineering/Architecture	25,000	0	0	0	0	25,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
Evaluation of utilities at public buildings to assess plumbing, electrical and mechanical equipment for proper size and efficiency. Analysis will include recommendations for improvements that will be included in a future year capital improvements project.							
Project Justification							
Project is needed to evaluate the energy efficiencies in existing buildings.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
A/C Replacement		PW1607		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Field Operations Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	20,000	0	0	0	0	20,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0
Funding Source							
Fund Balance							
Project Description							
Project is for the replacement of the air conditioning unit at the FOC. Project was previously approved and scheduled for replacement. The funds were reallocated to complete an emergency repair of the air conditioning unit at the Cultural Center.							
Project Justification							
Exiting unit is >15 years old and has reached its useful life. New unit will be more energy efficient and should reduce energy costs.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Louver Cover - Recreation Center Chiller		PW1608		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Recreation Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	20,000	0	0	0	0	20,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0
Funding Source							
Fund Balance							
Project Description							
Add louver covers over the coils on the Recreation Center chiller.							
Project Justification							
The addition of louver covers over the coils will add an additional layer of protection for the chiller coils.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crosswalk - Seminole Palms Drive		PW1609		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Public Works			Public Works Director		
Project Location							
Seminole Palms Drive							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	10,000	0	0	0	0	10,000	0
Engineering/Architecture	2,500	0	0	0	0	2,500	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$12,500	\$0	\$0	\$0	\$0	\$12,500	\$0
Funding Source							
Fund Balance							
Project Description							
Design and construct an ADA accessible pedestrian crossing on Seminole Palms Drive on the east side of the west entrance into the Southern Palms Crossing commercial development.							
Project Justification							
The crosswalk is needed to have a designated point for pedestrians to cross Seminole Palms Drive from the Southern Palms Crossing parking lot.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Driveway R&R Over Inline Drainage		PW1610		303			
Program Category	Project Type	Division		Project Manager			
Stormwater	New	Public Works		Public Works Director			
Project Location							
Counterpoint Subdivision							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	17,500	0	0	0	0	17,500	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$17,500	\$0	\$0	\$0	\$0	\$17,500	\$0
Funding Source							
Fund Balance							
Project Description							
Project is for the removal and replacement of the concrete over the inline drainage pipe trench that runs through the driveways. The project is for material only and the replacement will be completed inhouse.							
Project Justification							
The inline drainage in Counterpoint was completed by a Contractor and the warranty period has expired. Approximately 91 driveways have settled and will have to be removed and replaced.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Inline Drainage - Willows Subdivision		PW1611		303			
Program Category	Project Type	Division		Project Manager			
Stormwater	New	Public Works		Public Works Director			
Project Location							
Willows Subdivision - Jay & Puffin Courts							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	12,500	0	0	0	0	12,500	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$12,500	\$0	\$0	\$0	\$0	\$12,500	\$0
Funding Source							
Fund Balance							
Project Description							
Install inline drainage on south side of Jay Ct. & Puffin Ct. Project includes the replacement of 240 LF of 4" with 6" polyline on the north side of Jay Court. Project is for material only and will be constructed in-house.							
Project Justification							
The inline drainage is designed to eliminate ponding in driveways after a storm event.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
PBSO Lobby Hardening		PW1612		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
PBSO District #9							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	95,000	0	0	0	0	95,000	0
Engineering/Architecture	12,500	0	0	0	0	12,500	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$107,500	\$0	\$0	\$0	\$0	\$107,500	\$0
Funding Source							
Fund Balance							
Project Description							
Project consists of providing bullet resistant enclosure and controlled access to the Customer Service area desk and add protection to the exposed lobby walls and door.							
Project Justification							
Project will provide an additional level of protection for the officer that works the Customer Service Desk located in the PBSO District #9 lobby.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Backflow Preventer Replacement		PW16BF		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Buildings							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	10,000	10,000	10,000	10,000	10,000	50,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Perform annual testing and maintenance and remove and replace backflows as needed.							
Project Justification							
The backflow preventers on fire lines must be replaced when they will not pass certification at the time the annual testing and maintenance is performed.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
		PW16RR		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Village Engineer			
Project Location							
Roads							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	2,350,000	0	0	3,200,000	0	5,550,000	1,060,439
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$2,350,000	\$0	\$0	\$3,200,000	\$0	\$5,550,000	\$1,060,439
Funding Source							
Fund Balance (carryover from PW13RR \$260,439 & PW15RR \$800,000)							
Project Description							
<p>The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: For 2016: 1) Camelot Ct., 2) Hemingway Ct., 3) Kings Way, 4) Knights Ct., 5) La Mancha Ave., 6) Oxford Ct., 7) Picasso Ct., 8) Ponce De Leon St., 9) Princess Ct., 10) Princeton Ct., 11) Queens Lane, 12) Royal Ct., 13) Van Gogh Way, 14) Waterway Rd. For 2019: 1) Crestwood Blvd., 2) Euston Ct., 3) Kent Ct., 4) Morgate Cir., 5) Sparrow Dr., 6) Wildcat Way</p>							
Project Justification							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Re-striping		PW16SR		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Roads							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source							
Fund Balance							
Project Description							
Re-striping of Village owned streets.							
Project Justification							
The striping on roads deteriorates over time and needs to be re-striped.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Sign R&R		PW16SS		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Roads							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source							
Fund Balance							
Project Description							
Repair and replace street signs as needed and for compliance with MUTCD requirements for retroreflectivity.							
Project Justification							
Street signs are periodically damaged or vandalized and need to be replaced. Additionally, the signs must be replaced periodically to meet MUTCD requirements for retroreflectivity.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Harvin Center Demolition		PW1801		303			
Program Category	Project Type	Division		Project Manager			
Buildings	New	Public Works		Public Works Director			
Project Location							
Harvin Center							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	50,000	0	0	50,000	0
Engineering/Architecture	0	0	5,000	0	0	5,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0
Funding Source							
Fund Balance							
Project Description							
The project is to complete the demolition of the Harvin Center.							
Project Justification							
The property that the Harvin Center is located on will be included in the future development of an assisted care living facility. The demolition of the existing building will be required for the future development.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
WTP Site Modifications		PW1802		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Public Works			Public Works Director		
Project Location							
Field Operations Center (FOC)							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	450,000	0	0	450,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$450,000	\$0	\$0	\$450,000	\$0
Funding Source							
Fund Balance							
Project Description							
Conduct survey of WTP/FOC site necessary to prepare demolition of WTP and revised site plan for the FOC. Complete site modifications as shown on the revised site plan including a proposed truck/equipment wash.							
Project Justification							
The sale of the water and sewer utility requires that the Village do the demolition of the existing water treatment facility located on the FOC site. The Engineering Department will prepare the demolition/site plan. This project is needed to complete the survey work, WTP demolition and site modifications as identified on the revised site plan to include a proposed truck/equipment wash.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Outfall Replacement		SW1401		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	Carry-over	Utilities - Stormwater			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	30,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Funding Source							
Fund Balance							
Project Description							
Design and permit the replacement of the existing outfall for Village Hall. The proposed control structure will greatly reduce the probability of clogging and will provide additional drainage capacity during extreme rain events.							
Project Justification							
The existing outfall was clogged during tropical storm Isaac, which caused standing water over parking lots and roadways for a prolonged period of time.							
Project Alternatives							
Leave the outfall as is.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 16-20 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Canal System Dredging		SW1601		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Utilities - Stormwater			Village Engineer		
Project Location							
Village wide							
Project Components	FY 16	FY 17	FY 18	FY 19	FY 20	5 Year Total	Carry-over FY 15
Construction	0	0	0	0	0	0	0
Construction	450,000	0	0	0	0	450,000	166,940
Engineering/Architecture	50,000	0	0	0	0	50,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$500,000	\$0	\$0	\$0	\$0	\$500,000	\$166,940
Funding Source							
Transfer from Fund 407, Community Budget Issue Request Grant 250K(FY2015) & \$500K(FY2016)							
Project Description							
<p>Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom & are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths & remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. Techniques for sediment removal would vary by location and will likely be dependent on access. The project will also include an update to the stormwater master plan.</p>							
Project Justification							
The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of The Village.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Project will decrease the cost of aquatic weed eradication.							

BUDGET SYSTEM

The Village of Royal Palm Beach uses the Budgeting by Activity (Division) and Objective process in the formulation of its budget. Departmental Budgets include an Organizational Chart and Recap page. Each department is divided into major activities or programs, which are performed by that department. Individual activity budgets include an Objective/Performance page and a Budgetary Account Summary. The Objective/Performance page presents a brief review of the activity description, activity service objectives and quantitative performance/workload indicators, number of personnel and major budget level changes. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous years expenditures on a line item basis. The Budgetary Process is very valuable in communicating with the Council and citizens of the Village.

BUDGET PROCESS

The Village of Royal Palm Beach's Budget process began in April of the current fiscal year with a Staff meeting between the Village Manager and Department Heads to review budget philosophy and develop overall goals and objectives. The budget preparation process extends for a period of approximately six months of the fiscal year. During this period, meetings are held with Department Heads, the Village Council and the public to insure representative input. The Budget Calendar on page 180 details the actions taken during the Budget Process.

BUDGETARY CONTROL

The Village adopts its budget by budgetary center for the General Fund. In the General Fund and all Capital Funds, estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. When such encumbrances indicate an overrun of the activity or project budget, purchase orders are held until appropriations are available. Expenditures may not legally exceed appropriations at the budgetary department level for the General Fund and at the project level for all Capital Projects.

Unexpended appropriations lapse at year's end, except for those approved by the Village Council to be carried forward. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve the position of the applicable appropriation, is employed as an extension of formal budgetary procedures. All operating encumbrances outstanding in the General Fund will lapse at year's end. Outstanding encumbrances in the Capital Projects Funds (related to active/ongoing projects) are reported as reservations of fund balance and do not constitute expenditures or liabilities, because the commitments will be honored during the subsequent year. During the fiscal year, all budget and supplemental amendments are made in a legally permissible manner.

BUDGET AMENDMENT

Expenditure control within an Operating Fund of the Budget is at the Department level and in a Capital Fund at the Project level. Hence, a Budget Amendment is required if either of those levels are to be exceeded. Additionally, a Budget Amendment is required if the total appropriation of a Fund is to be exceeded.

When a Department determines that either of the above is going to occur they are required to advise the Finance Department in a detailed writing as to why the amendment will be

necessary. The Finance Department will determine the applicable sources and uses of funds and prepare a Budget Amendment document delineating the appropriation and/or transfer of monies and present it at a subsequent Council meeting where it must be approved by the Village Council.

BASIS OF ACCOUNTING

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of Accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Government Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual, that is when they become measurable and available to pay liabilities of the current period.

Property taxes, utility and franchise taxes, intergovernmental revenues and charges for services are susceptible to accrual when collected in the current year or within sixty days subsequent to September 30th, provided that amounts received pertain to billings through the fiscal year just ended. Further, property taxes are recognized as revenue in the fiscal year for which they are levied. Investment earnings are recorded as earned since they are measurable and available. Permits, fines, forfeitures and contributions are not susceptible to accrual because, generally, they are not measurable until received in cash. Revenues collected in advance of the year to which they apply are recorded as deferred revenues.

Expenditures under the modified accrual basis of accounting are generally recognized when the related fund liability is incurred and expected to be liquidated with available resources. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund types and the Pension and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

The Agency Funds are custodial in nature and do not involve measurement of results of operations. They are accounted for under the modified accrual basis of accounting. Assets and liabilities are recognized on the modified accrual basis.

BASIS OF BUDGETING

The budgets of general government type funds are prepared on a modified accrual basis. Briefly, this means that obligations of the Village are budgeted as expenses, but revenues are recognized when they are actually received.

The Budget is a balanced budget which means that estimated revenues are equal to estimated expenditures.

All appropriations lapse at year end. No encumbrances are carried forward to the next fiscal year with the exception of the Capital Improvement Program encumbrances.

The Comprehensive Annual Financial Report, (CAFR) shows the status of the Village's finances on the basis of "generally accepted accounting principles" (GAAP) and fund expenditures/revenues on both a GAAP and budget basis for comparison purposes.

**FISCAL YEAR 2015/2016
BUDGET CALENDAR**

DATE		ACTIVITY/REQUIREMENT	PARTICIPANTS
April 7, 2015	Tuesday	Distribution of all materials needed for the preparation of the FY 2015/2016 Budget	Village Manager Dept. Directors/Staff
April 8 to April 30, 2015		Develop salary and revenue projections	Village Manager Finance Department
April 27, 2015	Monday	C.I.P. New Projects Due	All Departments
May 4, 2015	Monday	OPERATING BUDGET REQUESTS DUE (submit to Finance Director)	All Departments
May 5 to May 13, 2015		Revenue and expense data is compiled Preliminary proposed budget is prepared	Finance Department
May 14 to May 15, 2015	Thursday Friday	Meet with Department Directors, review budget	Village Manager Finance Director
May 22, 2015	Friday	CIP Review and Update	Village Manager Village Engineer Finance Director
June 1 to June 26, 2015		Final changes are made to the proposed budget. The document is prepared.	Finance Department
June 30, 2015	Tuesday	The budget is submitted to the Village Council	Finance Department
July 6, 2015	Monday	Budget Workshop - Presentation and overview of Proposed budget (All Funds)	Village Manager
July 16, 2015	Thursday	AGENDA ITEM FOR TENTATIVE ADOPTION AND NOTIFICATION TO PROPERTY APPRAISER OF PROPOSED MILLAGE RATE, ROLLBACK RATE AND DATE, TIME AND PLACE OF PUBLIC HEARINGS	Finance Director
July 21, to August 17, 2015		Final changes are made to the FY 2015/2016 Budget (All Funds) as recommended by the Village Council	Finance Department
September 03, 2015	Thursday	FIRST PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 17, 2015	Thursday	SECOND AND FINAL PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 29, 2015	Tuesday	FINAL BUDGET DOCUMENT DISTRIBUTED TO ALL INTERESTED PARTIES	Finance Department

Public Hearings

**Palm Beach County – 9/8/15 & 9/21/15
School Board – 7/29/15 & 9/9/15**

FINANCIAL POLICIES

The Village of Royal Palm Beach's financial policies, compiled below, set forth the basic framework for the overall financial management of the Village. These policies assist the Village Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs.

General Policies

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance and cash reserves.
- Follow the Village of Royal Palm Beach Charter when preparing the Village's budget.
- Estimate and review the long-term costs associated with proposed new programs or services.
- Annually review all existing programs to determine whether a recommendation to the Village Council to maintain, decrease or increase service levels is appropriate.
- Review annually all administrative policies governing accounting procedures, billing, purchasing and asset use and control

Operating Budget Policies

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- The budget will provide adequate funds for the maintenance of plant and equipment and funding for their orderly replacement.
- Make all purchases in an impartial, economical, efficient, and competitive manner, in accordance with all Federal, State and municipal laws and coordinate through Purchasing.
- The budget will be controlled at the Department level within an operating fund and at the project level in a capital fund by the applicable Department Head. Budget amendment requests and transfers of funds will originate from the applicable Department Head and the Finance Director and shall be subject to the approval of the Village Manager and be placed as an agenda item for approval by the Village Council.
- Issue a Comprehensive Annual Budget Document.

Revenue Management Policies

- Levy taxes to adequately offset inflation and provide the desired level of service.
- Annually review all revenue schedules, including taxes, rates, licenses, user fees, and other charges, to insure compliance with Village Council's approved policies.
- Maintain a diversified revenue base to help mitigate the effects of short-term fluctuations in any one revenue source.
- Conservatively estimate annual revenues utilizing established industry standards along with historical trend information.
- Review new sources of revenue to fund operating and capital costs consistent with the Village Councils' goals and priorities.

Fund Balance Policies

Under the provisions of GASB 54 the Village changed the nomenclature for the definitions of various fund balances as follows:

Maintain an unassigned fund balance in the General Fund equal to a minimum of 25% of current year General Fund budgeted operating expenditures.

Establish a non-spendable fund balance in the amount equal to the Village's unpaid inventory and prepaid expenses.

Maintain a committed fund balance for payment of liabilities related to compensated absences, and other post employment benefits at a rate of 100% of the fiscal year end accrued liabilities.

Accounting, Auditing and Reporting Policies

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and note/bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report.
- Comply with all required reporting requirements related to bond issuance terms

Investment Management Policies

Make a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure cash availability.

Pool cash from all legally permitted funds for investment purposes.

Insure timely deposit of all collected revenues.

Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes.

Invest funds following the established investment policy in accordance with section 218.415, *Florida Statutes*. The Village Manager and/or Finance Director are authorized to invest surplus public funds pursuant to section 218.415(16), *Florida Statutes*.

Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.

Debt Management Policies

- **The Village Charter has no required debt limit; however any outstanding debt is viewed within the limits prescribed herein.**
- **Approve the issuance of Debt Obligations to refund outstanding debt when market conditions indicate or for management considerations.**
- **Periodically approve the issuance of Debt Obligations on behalf of the Village to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents.**
- **Assure that such Debt Obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Village, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.**
- **Assure that such Debt Obligations shall not be issued or debt proceeds used to finance current operations of the Village.**
- **Issue Debt Obligations if necessary to minimize the impact of construction or acquisition of infrastructure and other assets on the budget of the Village.**
- **Consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have an economic/useful life of at least five years.**
- **Not issue debt for periods exceeding the useful life or average useful lives of the project or projects to be financed.**
- **Normally rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when**

inclusion of a project in the Village's pay-as-you-go capital program will preclude the construction of smaller necessary capital improvements.

- Limit annual General Fund debt service expenses to no more than 10 percent (10%) of the total annual General Fund budget.
- Limit outstanding general obligation debt to a maximum of five percent (5%) of the assessed valuation of taxable property.

A summary of the Village's outstanding long-term debt related to capital improvement as of October 1, 2015 is as follows:

<u>DESCRIPTION</u>	<u>BONDS OUTSTANDING</u>			<u>INTEREST RATE</u>	<u>FINAL MATURITY</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>		
<u>ROYAL PALM BEACH COMMONS PARK</u>					
Capital Imp Refunding Note Series 2011B	15,785,200	2,543,247	18,328,447	2.79	2026

The principal debt outstanding by fiscal year for the aforementioned is as follows:

SCHEDULE OF PRINCIPAL DEBT OUTSTANDING

<u>FY ENDING</u>	<u>SERIES 2011B</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2016	1,245,800	423,029	1,668,829
2017	1,280,600	387,785	1,668,385
2018	1,316,300	351,558	1,667,858
2019	1,353,100	314,320	1,667,420
2020	1,390,800	276,043	1,666,843
2021	1,429,600	236,698	1,666,298
2022	1,469,500	196,256	1,665,756
2023	1,510,500	154,685	1,665,185
2024	1,552,600	111,955	1,664,555
2025	1,595,900	68,033	1,663,933
2026	1,640,500	22,885	1,663,385
TOTAL	\$ 15,785,200	\$ 2,543,247	\$ 18,328,447

Capital Budget Policies

- **Evaluate the relative merit of each capital project according to Council's goals and priorities.**
- **Coordinate the development of the capital improvement budget with the development of the operating budget.**
- **Rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go Capital program will preclude the construction of smaller necessary capital improvements.**
- **Thoroughly evaluate and update the five year Capital Improvements Program on an annual basis providing detailed information regarding operational impacts.**
- **Maintain all assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.**

FINANCIAL STRUCTURE

Description of Funds and Fund Types

For accounting purposes a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

All of the funds used by a government must be classified into one of seven “fund types.” Four of these fund types are used to account for a state or local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

Governmental Funds:

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds. An annual budget is required to be adopted for all governmental funds.

General Fund

The General Fund is used to account for most of the day-to-day operations of the Village, which are financed from property taxes, fees, licenses, permits, fines and forfeitures, intergovernmental and other general revenue. There can only be one general fund. Activities financed by the General Fund include the day to day operating costs of the following departments:

Village Council
Village Manager
Village Clerk
Human Resources
Finance
Legal
Police (Contracted to Palm Beach County Sheriff’s Department)
Fire-Rescue (Provided by Palm Beach County Fire Rescue Municipal Service Taxing Unit (MSTU))
Community Development
Engineering
Public Works
Parks and Recreation
Non-Departmental
Debt Service and Transfers to other Funds

A description of each of the above department functions can be found within each department’s expenditure section of the budget document.

Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The Village has the following special revenue funds for which an annual budget is also adopted:

- **Recreation Facility Fund - Accounts for contributions received from all sources for the acquisition, improvement, expansion or implementation of parks and recreational facilities.**
- **Community Beautification Fund - Accounts for contributions received from local developers to enhance the aesthetic landscape and visual perception of the Village.**

Capital Projects Funds

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the Village. The sources of revenue in these funds are impact fees, revenue bonds, transfers from other funds and grants. A five year Capital plan is presented during the budget process, of which only the first year is adopted by the Village Council. Any unexpended amounts at fiscal year end, are rolled over to the new fiscal year.

- **Impact Fee Capital Projects Fund - This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue.**
- **Capital Improvement Fund – This fund was established to account for the various construction projects and capital equipment purchase undertaken by the Village. The primary source of funding has been transfers from the General fund on a pay-as-you go basis.**

Proprietary Funds

Two fund types can be used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The Village uses one of the two, an Enterprise fund for their Stormwater Utility.

GLOSSARY OF TERMS

The definition of terms listed is provided to assist the user in the understanding of terminology used throughout the text of the budget document.

-A-

ACCOUNTING PERIOD	A period at the end of which and for which financial statements are prepared. The Village's accounting period is from October 1 through September 30.
ACCOUNTING PROCEDURES	All processes which discover, record, classify and summarize financial information to produce financial reports and provide internal control.
ACCRUAL BASIS	The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flow.
AD VALOREM TAX	A tax levied on the assessed value of real and personal property. This tax is also known as property tax.
ADOPTED BUDGET	The revenue and expenditure plan for the Village for the fiscal year as reviewed and approved by the Village Council.
APPROPRIATION	An authorization granted by a legislative body to incur obligations and to expend public funds for stated purposes.
ASSESSED VALUATION	The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying taxes.
AUDIT	A methodical examination of utilization of resources. It concludes in a written opinion of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

-B-

BALANCED BUDGET	This is a basic budgetary constraint intended to ensure that a government does not spend beyond its means and that its use of resources for operating purposes does not exceed available resources over a defined budget period. A more stringent definition requires that a government maintain a balance between operating expenditures and operating revenues over the long term, not just during the current operating period as is the definition of a basic budget. The latter definition of balance is referred to as structural balance, which is the goal of a balanced budget.
BONDS	A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest by a specified future date.
BUDGET CALENDAR	The schedule of key dates or milestones, which the Village follows in the preparation and adoption of the budget.
BUDGET MESSAGE	A general discussion of the budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY CONTROL The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

-C-

CAFR The comprehensive annual financial report is a complete set of financial statements presented in conformity with U.S. generally accepted accounting principals and audited in accordance with U.S generally accepted auditing standards by a firm of licensed certified public accountants.

CAPITAL ASSETS Assets of significant value having a useful life of more than one year. Capital assets are also called fixed assets.

CAPITAL BUDGET A plan of capital expenditures and the means of financing them. The capital budget is enacted as part of the Village's consolidated budget, which includes both operating and capital outlays.

CAPITAL EXPENDITURES Capital expenditures consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years and are accounted for in the General Fund. The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM (CIP) A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

CAPITAL OUTLAYS A disbursement of money, which results in the acquisition of or addition to, fixed assets.

CAPITAL PROJECTS FUND A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit.

CONTINGENCY An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year-end.

-D-

DEBT LIMITS The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE The payment of principal and interest on borrowed funds such as bonds.

DEPRECIATION The decrease in value of physical assets due to use and the passage of time.

DISTINGUISHED BUDGET PRESENTATION PROGRAM A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

-E-

ENCUMBRANCE An amount of money committed for the payment of goods and services not yet received or paid for.

EXPENDITURE The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

-F-

FINES AND FORFEITURES Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders and juror/witness fees.

FISCAL YEAR Any period of 12 consecutive months designated as the budget year. The Village's budget year begins October 1 and ends September 30.

FIXED ASSETS Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

FRANCHISE TAX Tax imposed on all local sales of public utility services, including electricity, water and solid waste.

FUND A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

FUND BALANCE The difference between financial assets of the fund, and certain liabilities expected to be liquidated in the near future from those assets; i.e., the equity in a governmental fund.

FUND TYPE In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service and Trust and Agency.

-G-

GENERAL FUND The Village's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS	Bonds for the payment of which the full faith and credit of the issuing government are pledged.
GRANTS	Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.
	-I-
INFRASTRUCTURE	The basic framework or foundation of the Village; i.e., its buildings, roads, bridges, sidewalks, water system and sewer system.
INTEREST INCOME	Revenue associated with the Village cash management activities of investing.
INTERGOVERNMENTAL REVENUE	Consists of revenue received from or through the State. These include State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax (5th cent), and Telecommunications Tax.
INVESTMENTS	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments.
	-L-
LIABILITY	Debt or legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. NOTE: this term does not include encumbrances.
LINE-ITEM BUDGET	A budget, which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.
LONG-TERM DEBT	Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.
	-M-
MILL	A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.
MILLAGE RATE	The total tax obligation per \$1,000 of assessed valuation of property.
MODIFIED ACCRUAL	The basis of accounting that recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Funds contained within this document.

-O-

OBLIGATIONS	Amounts which a government may be required legally to meet out of its resources.
OPERATING BUDGET	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisitions, spending and service delivery activities of a government are controlled. Law requires the use of an annual operating budget.
ORDINANCE	A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

-P-

PAY-AS-YOU-GO-BASIS	A term used to describe the financial policy of a governmental unit which finances some or all of its capital outlays from current revenues rather than by long-term borrowing.
PERFORMANCE BUDGET	A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.
PROPERTY TAX	A tax levied on the assessed value of real property. The tax is also known as ad valorem tax.

-R-

RESOLUTION	A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
RETAINED EARNINGS	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
REVENUES	An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.
ROLLED-BACK RATE	The rolled-back rate is the rate of property tax required to raise the same tax revenues in the upcoming fiscal budget year as in the current fiscal budget year, not counting new construction.

-S-

SALES TAX	Tax imposed on the taxable sales of all final goods.
SPECIAL REVENUE FUND	A fund to account for the proceeds of specific revenue sources

STATUTE (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.
A written law enacted by a duly organized and constituted legislative body.

STORMWATER UTILITY FUND A fund to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system.

-T-

TAX RATE The amount of tax stated in terms of a unit of a tax base. The State of Florida uses a mill as its tax rate. A mill is the rate applied to each thousand dollars of taxable appraised value. In accordance with Florida Statute, 200.071, except as otherwise provided herein, no ad valorem tax millage shall be levied against real property and tangible personal property by counties/municipalities in excess of 10 mills, except for voted levies.

TAXABLE VALUE A value that is established for real and personal property as a basis for levying property taxes. The value is equal to 95% of market value, as required by State law.

TRIM Truth in Millage. The Florida Truth in Millage (TRIM) Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

TRANSFERS IN/OUT Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

-U-

USER CHARGES User fees are charged for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Fees are traditionally charged under the following circumstances:

- Service is supplied to an individual or group
- Benefits accrue to an individual or group
- Service can be withheld from individuals who refuse to pay
- Cost can be passed on to the ultimate beneficiary
- Degree of utilization can be measured
- Use of service is voluntary

ACRONYMS

AP	Accounts Payable
ARRA	American Recovery and Reinvestment Act
BOCC	Board of County Commissioners
BTR	Business Tax Receipt(s)
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Program
cu	Cubic
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EEOC	Equal Employment Opportunity Commission
FDEP	Florida Department of Environmental Protection
f.k.a.	Formally Know As
FOC	Field Operations Center
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
ft	Foot
ft ²	Square Foot
f/t	Full time
FRS	Florida Retirement System
FTP	File Transfer Protocol
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HVAC	Heating, Ventilation and Air Conditioning
ID	Identification
ITID	Indian Trail Improvement District
LAP	Local Agency Program
lf	Linear Foot
LLC	Limited Liability Company or Corporation
LLLP	Limited Liability Limited Partnership
LWC	Land and Water Conservation
MPO	Metropolitan Planning Organization
MUPD	Mixed Use Planned Development
MXD	Mixed Use Development
NPDES	National Pollutant Discharge Elimination System
PBC	Palm Beach County
PB Co	Palm Beach County
PID	Planned Industrial Development
PR	Payroll
p/t	Part time
PW	Public Works
RPB	Royal Palm Beach
RV	Recreational Vehicle
SFWMD	South Florida Water Management District
SR	State Road
TBD	To Be Determined
TRIM	Truth in Millage

PALM BEACH COUNTY MUNICIPALITIES

FY 2014 Final Tax Rates and Utility Taxes

<u>Municipality</u>	<u>Operating Millage</u>	<u>Debt Service</u>	<u>Fire Rescue</u>	<u>Total Millage</u>	<u>Electric</u>	<u>Water</u>	<u>Gas</u>
1 Lake Park	8.8055	1.6650		10.4705	10.00%	10.00%	10.00%
2 Riviera Beach	8.9520			8.9520	10.00%	10.00%	10.00%
3 Lake Worth	5.4945		3.4581	8.9526	10.00%	10.00%	10.00%
4 West Palm Beach	8.3465	0.1838		8.5303	10.00%	10.00%	10.00%
5 Delray Beach	7.1611	0.3028		7.4639	9.70%		10.00%
6 Boynton Beach	7.9000			7.9000	10.00%		10.00%
7 North Palm Beach	7.3300			7.3300	10.00%	10.00%	10.00%
8 Juno Beach	2.5760		3.4581	6.0341	8.00%	10.00%	10.00%
9 Wellington	2.4500		3.4581	5.9081	10.00%		10.00%
10 Palm Beach Gardens	5.6700	0.1615		5.8315	10.00%		10.00%
11 Tequesta	6.2920			6.2920	9.00%	9.00%	9.00%
12 Greenacres	5.4284			5.4284	10.00%	10.00%	10.00%
13 Royal Palm Beach	1.9200		3.4581	5.3781	10.00%	10.00%	10.00%
14 Jupiter	2.5142	0.2785	2.1748	4.9675	6.00%	6.00%	6.00%
15 Boca Raton	3.4216	0.2910		3.7126	10.00%	10.00%	10.00%
16 Palm Beach	3.4058			3.4058	10.00%	10.00%	10.00%

PALM BEACH COUNTY MUNICIPALITIES
FY 2014 / Tax Year 2013 Final Assessment

<u>Ad Valorem Per Capita Assessment</u>		<u>Millage Rate</u> (Operating and Debt Service)			
1	Manalapan	2,274,454	1	Lake Park	10.4705
2	Palm Beach	1,548,753	2	Briny Breezes	10.0000
3	Gulfstream	901,946	3	Mangonia Park	9.8000
4	Jupiter Inlet Colony	613,989	4	Riviera Beach	8.9980
5	Highland Beach	532,194	5	West Palm Beach	8.5303
6	Golf	495,672	6	Atlantis	7.9000
7	Palm Beach Shores	444,653	7	Boynton Beach	7.9000
8	Ocean Ridge	417,294	8	Delray Beach	7.4639
9	Juno Beach	316,811	9	Golf	7.5016
10	South Palm Beach	231,187	10	North Palm Beach	7.3300
11	Boca Raton	203,818	11	Belle Glade	6.5419
12	Atlantis	203,550	12	Pahokee	6.5419
13	Palm Beach Gardens	172,977	13	South Bay	6.3089
14	Tequesta	148,702	14	Lake Clarke Shores	6.2798
15	Jupiter	138,776	15	Palm Beach Shores	6.3500
16	North Palm Beach	130,272	16	Tequesta	6.2920
17	Delray Beach	113,078	17	Palm Beach Gardens	5.8315
18	Hypoluxo	102,866	18	Jupiter Inlet Colony	5.1500
19	Riviera Beach	102,115	19	Lake Worth	5.4945
20	Wellington	107,215	20	Greenacres	5.4284
21	West Palm Beach	86,729	21	Ocean Ridge	5.3500
22	Mangonia Park	74,953	22	Highland Beach	4.6412
23	Lantana	66,806	23	Palm Springs	4.5620
24	Glenridge	62,369	24	South Palm Beach	4.3174
25	Lake Park	57,409	25	Haverhill	4.2500
26	Briny Breezes	60,187	26	Hypoluxo	3.8000
27	Boynton Beach	59,383	27	Boca Raton	3.7126
28	Loxahatchee Groves	60,463	28	Gulfstream	3.9000
29	Lake Clarke Shores	57,526	29	Palm Beach	3.4058
30	Royal Palm Beach	59,573	30	Lantana	3.2395
31	Haverhill	34,587	31	Manalapan	3.0305
32	Cloud Lake	34,553	32	Jupiter	2.7927
33	Lake Worth	33,278	33	Juno Beach	2.5760
34	Greenacres	33,033	34	Wellington	2.4500
35	Palm Springs	32,541	35	Royal Palm Beach	1.9200
36	Belle Glade	14,988	36	Loxahatchee Groves	1.2000
37	Pahokee	11,728	37	Cloud Lake	0.0000

PALM BEACH COUNTY MUNICIPALITIES
FY 2014 / Tax Year 2013 Final Assessment (Con't)

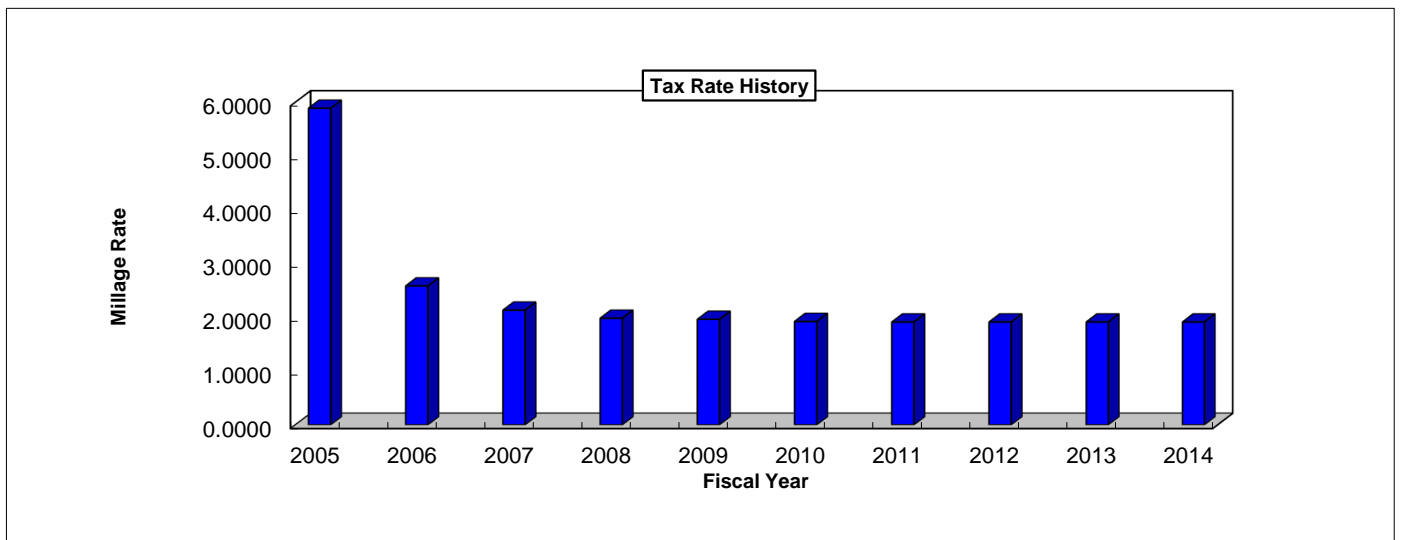
<u>Per Capita Tax</u>		<u>Taxes Levied</u>		
1	Manalapan	6,893	1 West Palm Beach	75,784,851
2	Palm Beach	5,275	2 Boca Raton	67,653,882
3	Golf	3,718	3 Delray Beach	54,077,107
4	Gulfstream	3,518	4 Palm Beach Gardens	51,140,868
5	Jupiter Inlet Colony	3,162	5 Palm Beach	45,621,248
6	Palm Beach Shores	2,824	6 Boynton Beach	33,353,570
7	Highland Beach	2,470	7 Riviera Beach	30,562,968
8	Ocean Ridge	2,233	8 Jupiter	22,593,925
9	Atlantis	1,608	9 Wellington	15,416,206
10	South Palm Beach	998	10 North Palm Beach	11,791,023
11	North Palm Beach	955	11 Highland Beach	8,990,862
12	Riviera Beach	919	12 Greenacres	6,938,911
13	Tequesta	936	13 Lake Worth	6,582,509
14	Palm Beach Gardens	1,009	14 Tequesta	5,438,838
15	Juno Beach	816	15 Lake Park	5,025,227
16	Delray Beach	844	16 Ocean Ridge	4,107,838
17	Boca Raton	757	17 Royal Palm Beach	3,937,061
18	Mangonia Park	735	18 Atlantis	3,307,755
19	West Palm Beach	740	19 Palm Beach Shores	3,328,961
20	Lake Park	601	20 Palm Springs	3,098,513
21	Briny Breezes	602	21 Gulfstream	3,426,133
22	Boynton Beach	469	22 Juno Beach	2,682,540
23	Hypoluxo	391	23 Manalapan	2,956,982
24	Jupiter	388	24 Lantana	2,351,814
25	Lake Clarke Shores	361	25 Belle Glade	1,749,099
26	Wellington	263	26 Jupiter Inlet Colony	1,331,219
27	Lantana	216	27 Mangonia Park	1,424,275
28	Lake Worth	183	28 Lake Clarke Shores	1,254,268
29	Greenacres	179	29 South Palm Beach	1,135,870
30	Haverhill	147	30 Hypoluxo	1,038,593
31	Palm Springs	148	31 Golf	970,485
32	Royal Palm Beach	114	32 Pahokee	457,444
33	Belle Glade	98	33 Briny Breezes	353,901
34	Pahokee	77	34 South Bay	333,052
35	Loxahatchee Groves	73	35 Haverhill	285,169
36	South Bay	67	36 Loxahatchee Groves	238,201
37	Cloud Lake	0	37 Cloud Lake	0

VILLAGE OF ROYAL PALM BEACH, FLORIDA

TAX RATE HISTORY

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>TAX ROLL YEAR</u>	<u>TAX RATE</u>	<u>PERCENT CHANGE</u>
2004/05	2004	5.8900	(1.67%)
2005/06	2005	2.5900	(56.03%)
2006/07	2006	2.1400	(17.37%)
2007/08	2007	1.9900	(7.01%)
2008/09	2008	1.9700	(1.01%)
2009/10	2009	1.9300	(2.03%)
2010/11	2010	1.9200	(0.52%)
2011/12	2011	1.9200	0%
2012/13	2012	1.9200	0%
2013/14	2013	1.9200	0%

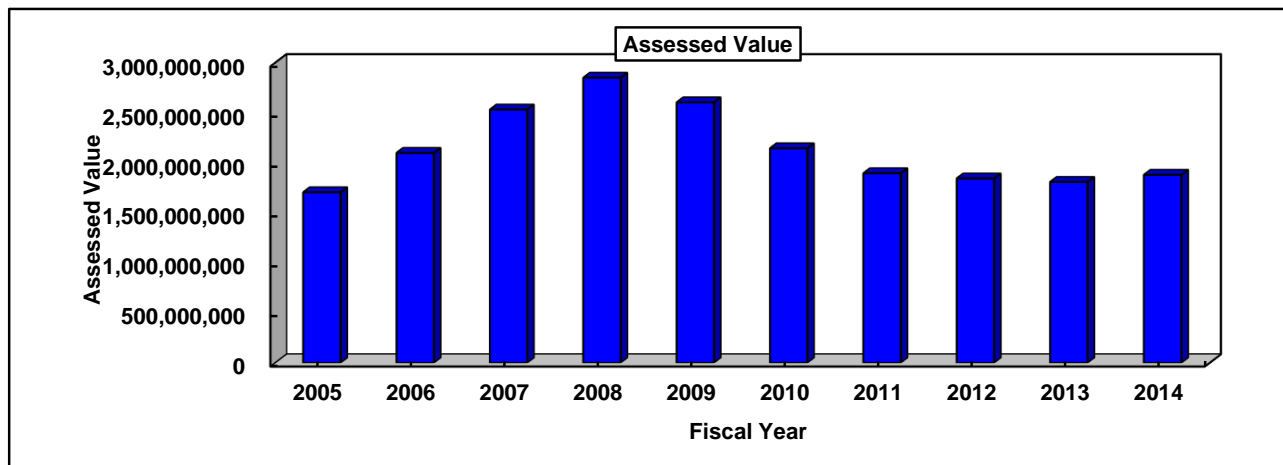


VILLAGE OF ROYAL PALM BEACH, FLORIDA

ASSESSED VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total</u>
2004/05	1,613,979,748	89,712,291	1,703,692,039
2005/06	1,998,540,919	99,137,295	2,097,678,214
2006/07	2,425,775,807	105,232,683	2,531,008,490
2007/08	2,734,523,508	114,753,917	2,849,277,425
2008/09	2,491,708,640	111,383,434	2,603,092,074
2009/10	2,025,681,694	117,517,903	2,143,199,597
2010/11	1,777,026,096	117,059,540	1,894,085,636
2011/12	1,738,716,997	102,977,493	1,841,694,490
2012/13	1,706,429,634	100,652,682	1,807,082,316
2013/14	1,776,535,613	101,636,831	1,878,172,444



VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL TAXPAYERS

Fiscal Year 2013/2014

<u>Company Name</u>	<u>Type of Business</u>	<u>Assessed Taxable Value</u>	<u>Percentage of Total Assessed Taxable Value</u>
Florida Power & Light Co.	Utilities	\$ 44,660,412	2.38%
Centre on Southern LLLP (Costco Shopping Center)	Shopping Center	41,966,277	2.23%
ERP Holdings Co. Inc.	Investments	29,513,803	1.57%
CPI Ipers Coral LLC	Shopping Center	19,451,078	1.04%
Centre on 441 LLLP	Shopping Center	16,588,489	0.88%
Casco Properties	Shopping Center	16,658,303	0.89%
Walmart Stores East, Inc.	Shopping Center	15,268,295	0.81%
Inland Western Royal (Michael's Shopping Center)	Shopping Center	15,061,487	0.80%
Montecito Medical PW VIII LLC (Palms West Medical Office Complex)	Medical Offices	14,602,335	0.78%
Ramco Crossroads at Royal Palm (Publix Shopping Center)	Shopping Center	13,127,269	0.70%
	Total	<u>\$ 226,897,748</u>	<u>12.08%</u>

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL EMPLOYERS ⁽¹⁾

Fiscal Year 2013/2014

<u>Employer</u>	<u>Type of business</u>	<u>Employees</u>
Palm Beach County School District	Public Schools	21,495
Palm Beach County Government	County Government	11,381
Tenet Healthcare Corp.	Hospital	6,100
NextEra Energy (Hdqtrs)	Electric Service (FPL Co)	3,635
G4S (Hdqtrs)	Security (Wakenhut Corp)	3,000
Hospital Corp of America	Hospital	2,714
Florida Atlantic University	Public College	2,706
Bethesda Memorial Hospital	Hospital	2,391
Office Depot (Hdqtrs)	Office Supply	2,250
Boca Raton Community Hospital	Hospital	<u>2,250</u>
	Total	<u><u>57,922</u></u>

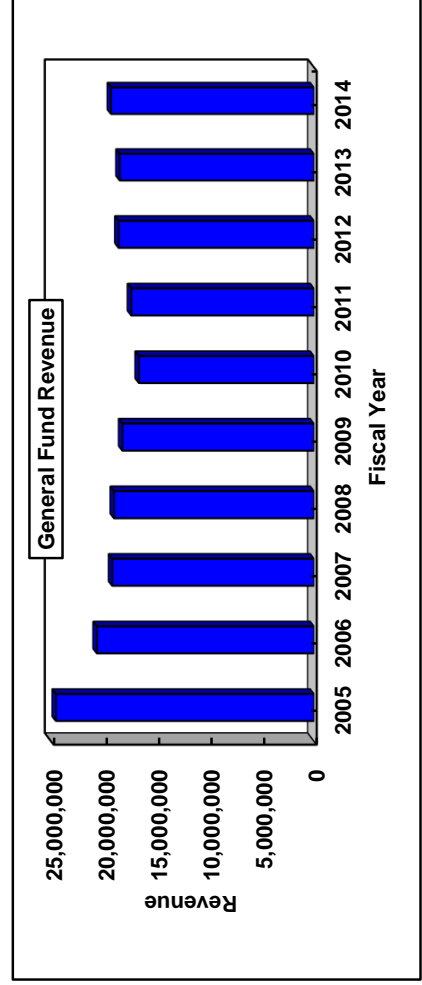
⁽¹⁾ Source: Business Development Board of Palm Beach County. Data is for Palm Beach County, Florida. Employment information for the Village is not available.

VILLAGE OF ROYAL PALM BEACH, FLORIDA

GENERAL GOVERNMENTAL REVENUE BY SOURCE

LAST TEN FISCAL YEARS

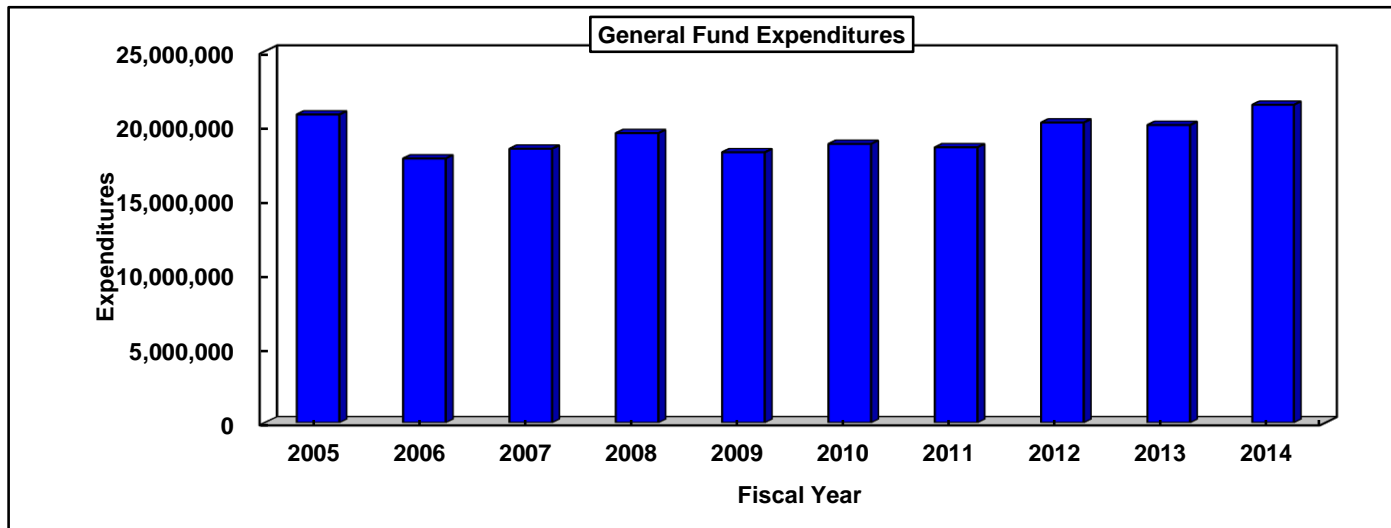
Fiscal Year	Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses and Permits	Inter-governmental Revenue	Charges for Services	Fines and Forfeitures	Miscellaneous	Total
2004/05	9,831,899	1,707,863	3,690,331	1,529,340	4,450,973	385,851	728,382	2,205,995	24,530,634
2005/06	5,308,387	2,098,506	3,761,697	1,363,895	5,309,920	411,650	293,561	2,103,129	20,650,745
2006/07	5,312,601	2,259,641	3,898,634	1,627,922	3,940,940	395,875	418,785	1,331,779	19,186,177
2007/08	5,534,219	2,360,842	3,941,068	1,509,430	3,883,651	419,600	349,148	1,026,752	19,024,710
2008/09	4,949,367	2,465,538	4,464,979	1,196,981	3,338,185	419,896	334,758	1,061,304	18,231,008
2009/10	3,941,701	2,431,560	4,231,877	1,076,424	3,422,076	469,680	261,460	829,269	16,664,047
2010/11	3,527,985	2,471,640	4,142,025	1,129,860	3,515,538	494,337	267,476	1,841,175	17,390,036
2011/12	3,402,534	2,431,277	4,190,499	1,607,309	3,825,036	499,160	419,525	2,209,805	18,585,145
2012/13	3,342,150	2,487,385	4,265,286	2,011,767	4,016,855	576,234	420,848	1,361,327	18,481,852
2013/14	3,463,389	2,737,903	4,479,608	1,499,087	4,302,949	645,001	433,842	1,742,113	19,303,892



VILLAGE OF ROYAL PALM BEACH, FLORIDA
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Capital Outlay	Debt Service	Total
2004/05	3,808,642	11,100,811	2,902,438	2,373,096	40,948	524,426	20,750,361
2005/06	4,124,069	6,397,540	3,655,652	2,736,382	30,683	853,056	17,797,382
2006/07	4,399,087	7,016,149	3,288,138	2,856,138	35,589	853,936	18,449,037
2007/08	4,130,306	7,340,597	3,265,690	2,835,124		1,927,766	19,499,483
2008/09	4,180,999	7,492,485	3,319,244	2,847,852	12,896	357,900	18,211,376
2009/10	4,096,158	8,053,257	3,313,269	2,944,864	9,395	357,899	18,774,842
2010/11	4,316,214	8,134,167	2,964,133	2,983,099		148,547	18,546,160
2011/12	4,209,185	8,096,815	3,039,339	2,974,435		1,892,658	20,212,432
2012/13	4,377,846	8,091,896	2,510,991	3,357,135		1,705,810	20,043,680
2013/14	5,051,964	8,250,559	2,603,227	3,805,837	21,451	1,669,770	21,402,808



VILLAGE OF ROYAL PALM BEACH, FLORIDA
 DEMOGRAPHIC AND MISCELLANEOUS STATISTICS
 AS OF SEPTEMBER 30, 2014

Date of Incorporation

June 20, 1959

Village Employees (including part-time)

Manager	9
Finance	9
Community Development	12
Planning and Engineering	5
Public Works	23
Recreation	83

Form of Village Government

Council - Manager

Area

Square miles	11.30
Miles of streets	148.66

Total 141

Population Per U.S. Census

1970	475
1980	3,423
1990	15,532
2000	21,523
2010	31,567
2011	31,201
2012	34,140
2013	34,234
2014	34,421

Police Department (contracted with Palm Beach County Sheriff's Office)

Station(s) 1

Fire Department

Station 2

Building Permits

Total Residential permits issued	82
Value of residential buildings \$	20,507,598
Total Commercial permits issued	5
Value of other permits	5,456,872

Parks and Recreation

Number of Parks 24
 Total Park Acres 515

Elections

approx. Registered voters	23,032
approx. Votes cast in last election	1,244
approx. Voting percentage	5.40%

Park Facilities

Recreation, Concession/Restrooms, Commons Park Caf'e, Cultural and Sporting Centers; Golf Training Center, Disc Golf Course, Canoe and Kayak Launch, Race Car Track; Softball, Baseball, Soccer and Football Fields; Basketball, Bocce Ball, Tennis, Racquetball and Volleyball Courts; Bike Paths, Walking Trails, Fishing Docks and Tot Lots; Picnic Pavilions, Playgrounds, Dog Parks, Interactive Fountains and Amphitheatres.

Schools Located in Village

Number of Public Schools	5
Number of Charter Schools	2
Number of teachers	434
Number of administrative and support staff	335
Number of students	6,378

Village of Royal Palm Beach

The Village of Royal Palm Beach, incorporated in 1959, is located in the central western part of Palm Beach County, which is considered to be a top growth area in the County, and one of the top growth areas in the State. The Village of Royal Palm Beach currently occupies a land area of 12 square miles and serves a population of over 35,000 residents. The Village of Royal Palm Beach is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Village Council.

The Village of Royal Palm Beach has operated under the Council-Manager form of government since 1959. Policy-making and legislative authority are vested in the Village Council consisting of the Mayor and four Council members. The Village Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring both the Village Manager and Attorney. The Village Manager is responsible for carrying out the policies and ordinances of the Village Council, for overseeing the day-to-day operations of the government and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve two-year staggered terms. The Mayor is also elected to serve a two-year term. The Mayor and the four Council members are elected at large.

The Village provides general municipal services such as recreation, public works, cultural events and stormwater utility services. Police services are provided under contract by the Palm Beach County Sheriff and Water and Wastewater utilities are provided by Palm Beach County Water Utilities subsequent to the sale of our utility in April 2006.

Consider:

- < Median household income for Royal Palm Beach is \$68,405.00. For Palm Beach County the figure is \$52,432.00.
- < Principal employment in the Village is the Service Industry with a labor force of
- < approximately 18,808 employees.
- < 5,046,082 square feet of commercial space in the Village.
- < 5 major shopping centers, 5 supermarkets and numerous restaurants are placed throughout the Village.
- < Home to three elementary schools, one middle school, two charter schools (elementary to middle) and one high school.
- < Twenty four community parks on 515 acres of parkland, including a cultural center, recreation center, sporting center and other municipal recreation facilities for Village residents.
- < Two public golf courses.
- < Supervised youth baseball, soccer and girls' softball programs.
- < Served by two local hospitals.
- < Country clubs for golf, tennis and swimming.

Surrounding Communities

Village of Wellington

A planned community of over 34,000 acres, Wellington offers neighborhoods in all price ranges. From condominiums, town homes and villas, to single family residences, custom estate homes and master plan communities. Wellington offers bike paths, jogging trails, neighborhood parks and recreation areas, a centerpiece lake, along with a number of renowned golf courses and country clubs. Incorporated in 1995, Wellington is the 5th largest

city in Palm Beach County with a population of over 58,689 people. The Village is governed by a Mayor and Village Council and a Village Manager administers the everyday operations.

Consider:

- < Median household income for Wellington is \$78,268.
- < Country club living: golf, tennis, swimming, physical fitness and equestrian facilities.
- < Boating, fishing and sailing on two scenic lakes.
- < Six elementary schools, three middle schools and two high schools.
- < A Boy's and Girl's Club sponsored by the Boy's Clubs of America.
- < Supervised youth baseball, soccer, softball, football, and swimming programs.
- < Houses of worship for all major denominations.
- < Palm Beach Polo Country Club and the internationally known Stadium Jumping are located here, featuring a full winter polo season and world-class equestrian competitions and events.
- < The Mall at Wellington Green is a 1.3 million square foot, 2-level mall featuring 170 specialty shops and restaurants plus four two-level department stores and three furniture store galleries.

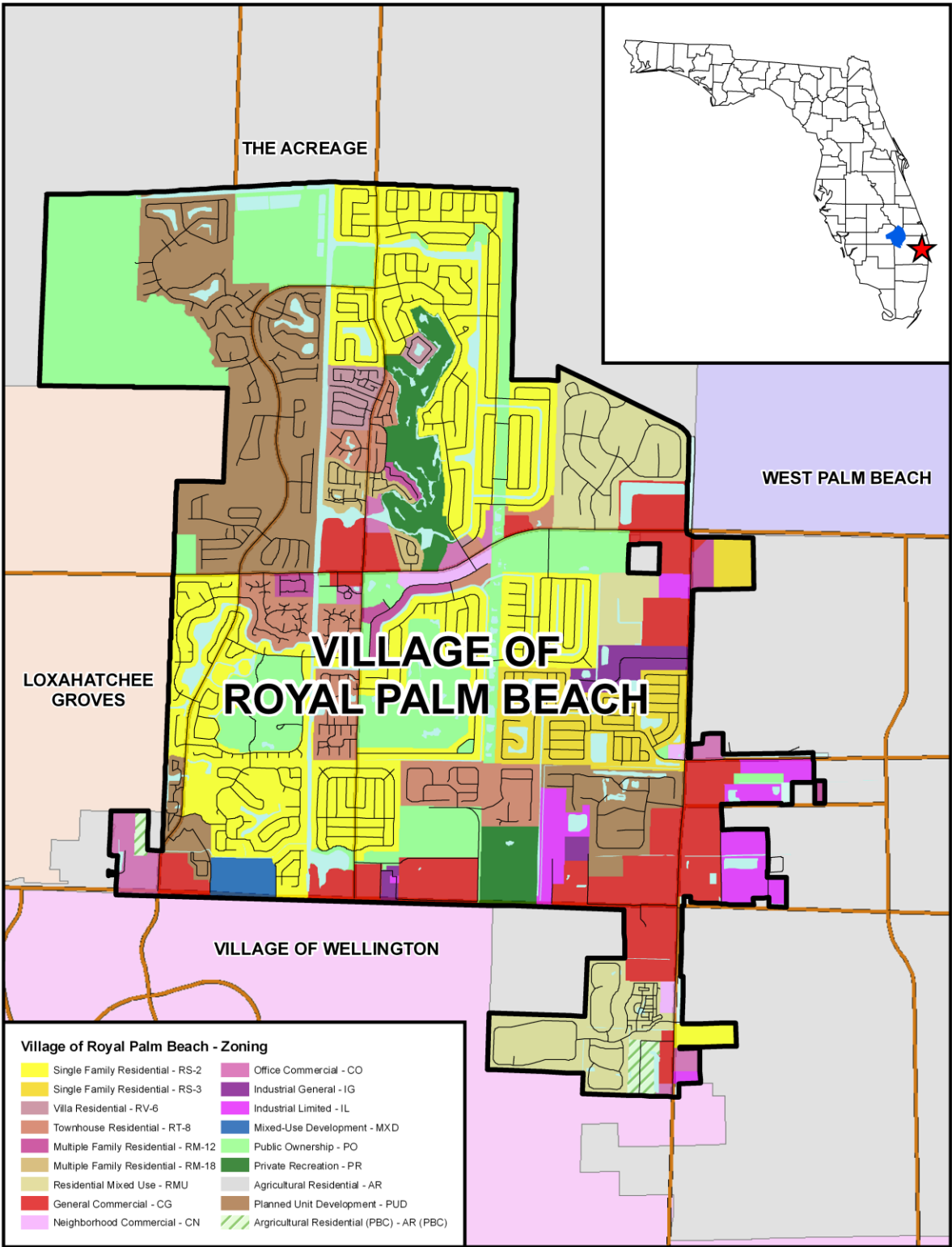
Town of Loxahatchee Groves

This countryside residential area was incorporated in November 2006 as the 38th municipality in Palm Beach County. Currently with a population of over 3,283, the median household income is \$72,153.00. Known locally as the "Last Frontier," it is home to those who prefer wide-open spaces with a "Home in the Country" feeling. Home sites range from a quarter acre to ten plus acres, so there's plenty of room for nature lovers, horse and cattle grazing, nursery growers and quiet noncongested living. Single-family homes are available in a great variety of styles and price ranges. The lifestyle is unstructured and fits the tastes of those who love the country life. The Town is governed by 5 Council members led by a Mayor and Vice Mayor.

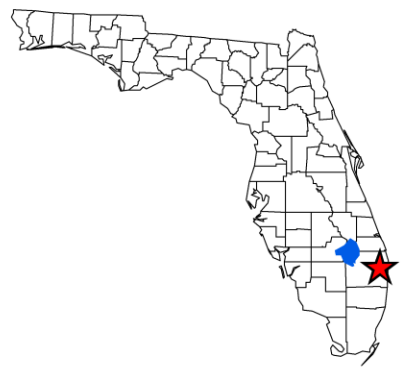
The Acreage

The Acreage, an unincorporated area of Pam Beach County, consists of one and one quarter acre plus home sites. This area is home to those who value open spaces and the convenience of city living. This community is run by The Indian Trail Improvement District (ITID), a special district which provides drainage, road improvements and a neighborhood park system. The ITID was created by the Florida Legislature in 1957 to oversee the needs of the 17,000 developable lots encompassing a 110+ square mile area. The district currently serves over 38,462 residents. The district is supervised by an elected, five-member board of supervisors and day-to-day operations are under the supervision of a district administrator appointed by the ITID Board of Supervisors.

There are four elementary schools, two middle schools and one high school in the Acreage. Nine neighborhood parks are located throughout the community.



THE ACREAGE



WEST PALM BEACH

LOXAHATCHEE GROVES

VILLAGE OF ROYAL PALM BEACH

VILLAGE OF WELLINGTON