

The Village of Royal Palm Beach, Florida



Fiscal Year 2017

OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET

VILLAGE COUNCIL

**Mayor Fred Pinto
Vice Mayor Jeff Hmara
Councilman David Swift
Councilwoman Selena Smith
Councilwoman Jan Rodusky**

VILLAGE MANAGER

Raymond C. Liggins

DIRECTORS

**Monika Bowles, Human Resources Director
Diane DiSanto, Village Clerk
Robert Hill, Community Development Director
Stanley G. Hochman, Finance Director
Christopher Marsh, Village Engineer
Bradford O'Brien, Planning & Zoning Director
Lou Recchio, Parks & Recreation Director
Paul Webster, Public Works Director**

CITIZEN'S GUIDE TO THE BUDGET

INTRODUCTION:

The purpose of this section is to explain the format and content of the 2016-2017 budget and to act as an aid for budget review.

The budget provides a financial plan for operating services to be funded through the General Fund, Stormwater Utility Fund, Special Revenue Funds; Payment of Debt and Capital Projects to be undertaken in 2016-2017. A glossary of terms is included which provides definitions for these and other budget and financial terms.

BUDGET DOCUMENT:

The budget document consists of the following sections: Table of Contents; Budget Message; Summary of All Funds; General Fund; Stormwater Utility Fund; Capital Improvement Funds; General Information and Statistical Information.

- The “Budget Message” section includes: a letter of transmittal; current year Budget Goals and Guidelines; Village Organizational Chart and the Distinguished Budget Award.
- The “Summary of All Funds” section presents the financial budget information at its most summarized level. It consolidates numerically and graphically the revenues for all Funds and the expenditures for all Departments and Categories as well as a three (3) year summary of Governmental Fund Balances and a Village wide Personnel Analysis.
- The “General Fund” and “Stormwater Utility Fund” sections present the financial budget information numerically and graphically at the individual Fund level. Revenues by Fund and expenditures by Division within each Department along with goals and performance measures are depicted.
- The “Capital Improvements” section includes a five (5) year projection for all of the General Government Capital Improvement Funds. The information for the Budget for the current year is then rolled forward to the appropriate lines in the “Summary of All Funds” section. The Funds listed are as follows:

GENERAL GOVERNMENT

Recreation Facilities Fund
Beautification Fund
Impact Fee Fund
General Capital Improvements Fund

- The “General Information” section includes information about the BUDGET SYSTEM, BUDGET PROCESS, BUDGETARY CONTROL, BUDGET AMENDMENTS, BASIS OF ACCOUNTING, BASIS OF BUDGETING as well as the FINANCIAL POLICIES and FINANCIAL STRUCTURE of the Village and a GLOSSARY of terms.
- The “Statistical Information” section includes financial trend information and demographic information about the Village.

**VILLAGE OF ROYAL PALM BEACH, FLORIDA
FISCAL YEAR 2017
ANNUAL BUDGET**

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Village of Royal Palm Beach, Florida

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Department of Finance
Stanley G. Hochman, Director

September 8, 2016

**The Honorable Mayor and Village Council
Village of Royal Palm Beach
Royal Palm Beach, Florida 33411**

RE: 2016/2017 Budget Message Addendum

Members of the Village Council:

In accordance with the instructions provided at the July 7, 2016 Budget Workshop, this budget document incorporates a new project entitled Veterans Park ADA Improvements (EN1705).

The impact of this change is reflected in the final Budget Message as well as the budget details.

Fred Pinto
Mayor

Jeff Hmara
Vice Mayor

David Swift
Councilman

Selena Smith
Councilwoman

Jan Rodusky
Councilwoman

Raymond C. Liggins
Village Manager



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411

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Department of Finance
Stanley G. Hochman, Director

September 8, 2016

**The Honorable Mayor and Village Council
Village of Royal Palm Beach
Royal Palm Beach, Florida 33411**

RE: 2016/2017 Budget Message

Members of the Village Council:

In accordance with Chapter 2, Article I, Section 2.2 of the Village Code of Ordinances of the Village of Royal Palm Beach, I hereby submit the proposed Operating and Capital Budget for all funds for the fiscal year beginning October 1, 2016 for your review and consideration. This budget document represents the single most important report presented to the Village Council. It is primarily intended to establish an action, operation and financial plan for the delivery of Village services. Importantly, it also serves as an aid to the residents in providing a better understanding of the Village's operating and fiscal programs.

Budget Highlights

It should be noted that this budget document has been prepared with the intent of not increasing the tax rate of 1.9200 mils per \$1,000 of taxable property while maintaining the level of service our residents have come to enjoy.

Once again our property values have increased. Our current year gross taxable value of 2.282 billion has been increased to 2.507 billion which is an increase of 9.8% or 225 million dollars. It would appear that this revenue is stabilizing and should have like increases in future years. Most other major revenues (State Shared revenues and Other Tax related revenues) are also anticipated to increase as well although not at a fast pace.

Four full time equivalent positions are being proposed for this year's budget, increasing service delivery as it relates to Public Works and Parks and Recreation irrigation maintenance, Cultural Center and Information Systems.

Additionally, in accordance with our new policy, the General Fund we will no longer use transfers in or out as sources of revenue or expenditures. The fund will be required to sustain itself and will use reserves as necessary to do so. The rate stabilization dollars of \$5.5 million will become part of total reserves and will be maintained in the Capital Improvement Fund

Once again this budget document incorporates several policy and agenda items as outlined in the Village's new Strategic Plan for the 2016/17 fiscal year.

Fred Pinto
Mayor

Jeff Hmara
Vice Mayor

David Swift
Councilman

Selena Smith
Councilwoman

Jan Rodusky
Councilwoman

Raymond C. Liggins
Village Manager

Budget Format

A single budget document, which includes all Village Funds and service programs, has been prepared to provide a comprehensive overview of all Village services and financial framework for the understanding of the public.

The following sections are contained within this budget document:

1. Summary of all Budgeted Funds
2. General Operating Fund
3. Stormwater Utility Fund
4. Recreation Facilities Fund
5. Beautification Fund
6. Impact Fee Fund
7. General Capital Improvement Fund

This budget and its five-year capital plan reflect the continued desire for new services and programs to meet the needs of our existing population. Once again our property values have increased. Our current year gross taxable value of 2.282 billion has been increased to 2.507 billion. The additional increase in taxable value is 225 million of which 38 million is represented by new construction. This budget provides the basis for meeting current and future public service requirements.

This past year the Village experienced a noticeable uptick in the number of development applications compared to from recent years for both residential and commercial developments. During the past six (6) fiscal years, the Village annexed approximately 528.62 acres of vacant land (Southern Boulevard Properties; Porto Sol; Fox DRI MUPD; Heritage Oaks Commercial; Heritage Oaks Residential and Heron Cove, now known as Weldon Commercial; Sunshine Properties; Corporate Center West). It is projected that this land along with Cypress Key MXD; ALDI Park; Regal Industrial; the Rubin Property; Pioneer Road Residential; Crestwood Redevelopment Site; and various other smaller vacant and infill properties along Southern Blvd, State Rd. 7 and Okeechobee Blvd., will be the focal point of much of the new development within the Village.

Non-residential development is continuing to occur along Okeechobee Boulevard, Southern Boulevard and State Road 7, however, not at the rapid pace experienced in past years. These areas do however offer new development and redevelopment opportunities. Much of the immediate and short term development opportunity will occur within properties that are vacant and have received site plan approval and within properties that have already experienced development of portions of their site plan such as: Corporate Center West 30,000 ft²; ALDI Park 151,172 ft²; Cypress Key MXD 125,000 ft²; Tract 115 7,500 ft²; Sawgrass PID 33,935 ft²; Southern Palms Crossing 7,000 ft²; Village Professional Park 17,600 ft²; Fox Property Parcel 4C 51,231 ft²; and Southstar Self Storage 28,000 ft². When evaluating the Village's build out potential it is important to also assess the vacant nonresidential properties which do not currently have site plan approval. This can be done by applying a floor area ratio of 30%, which is considered an

industry standard when estimating a properties build out potential. The Rubin Property 15.75 acres; Regal Industrial 13.08 acres; Weldon Commercial 51.94 acres; and various smaller properties 27.58 acres, have a build out potential of 1,473,400 ft². These development opportunities will continue along these roadways until the remaining development opportunities have been exhausted or traffic concurrency becomes unavailable. Opportunities for annexations for both developed and vacant parcels. It is anticipated much of the residential development will occur within the Crestwood Redevelopment site; Pioneer Residential; and the Southern Boulevard Properties which have been Site Planned for 1,001 single-family dwelling and multi-family units. Opportunities still remain at various locations within the Village for both single family and multifamily developments; specifically within the Cypress Key MXD, which is site planned for 23 single family units and 123 multifamily units. It is important to note that considering current market conditions it is reasonable to believe that renovations to older single family and multifamily units will play an increasing role in the residential market in the future.

Summary of All Budgetary Funds

Individual budgeted fund expenditure increases or (decreases) are as follows:

<u>FUND</u>	<u>TOTAL</u>	<u>OPERATING</u>	<u>CAPITAL</u>	<u>TRANSFER</u>	<u>DEBT SERVICE</u>
General Fund	(464,715)	1,204,113		0	(1,668,828)
Rec Facilities Fund	0		0		
Beautification Fund	0		0		
Impact Fee Fund	2,678,645		2,678,645		
General CIP Fund	(2,522,856)		(2,522,856)		
Utility Fund	(156,101)	(156,101)			
Total	(465,027)	1,048,012	155,789	0	(1,668,828)

ALL FUNDS
Category Summary

<u>CATEGORY</u>	<u>PROPOSED AMOUNT</u>	<u>% OF BUDGET</u>
Personnel Services	\$ 10,063,783	26.37%
Contractual Services	9,221,622	24.17%
Other Charges & Services	3,511,694	9.20%
Commodities	883,551	2.32%
Other Operating Expenses	93,522	0.25%
Departmental Capital Outlay	38,100	0.10%
Grants & Aids	14,000	0.04%
Contingency/Reserves	20,022	0.05%
Capital Outlay	14,313,880	37.51%
Total	\$ 38,160,175	100.00%

The following schedule shows a comparison of the operating department budgets for the past two years. Total operating expenses increased by 4.46%. The major portions of the increase can be directly related to the net change in total operating expenditures caused by the operation of Royal Palm Beach Commons Park and increases in anticipated health insurance and pension costs.

Departmental Operating Budget Comparison

	<u>2015/16</u>	<u>2016/17</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	258,167	261,597	\$ 3,430	1.33%
Village Manager	1,580,323	1,663,162	\$ 82,839	5.24%
Finance	1,437,731	1,620,860	\$ 183,129	12.74%
Legal	281,000	304,000	\$ 23,000	8.19%
Police	7,321,346	7,567,314	\$ 245,968	3.36%
Community Development	1,231,937	1,278,798	\$ 46,861	3.80%
Engineering	867,540	865,801	\$ (1,739)	-0.20%
Public Works	2,181,830	2,395,499	\$ 213,669	9.79%
Parks & Recreation	4,659,471	4,905,784	\$ 246,313	5.29%
Utilities	776,439	807,516	\$ 31,077	4.00%
Non Departmental	2,196,500	2,137,865	\$ (58,635)	-2.67%
Total	\$ 22,792,283	\$ 23,808,195	\$ 1,015,912	4.46%

GENERAL FUND

The General Fund which is one of the operating funds of the Village is used to account for resources and expenditures that are available for the general operations of Village government functions for all departments and programs.

Revenues

The revenues available for allocation in the 2017 Fiscal Year (FY) General Fund Budget, including a fund balance carryover, are anticipated to be \$22,977,957. This is a decrease of \$1,374,716 or (5.65%) compared to last year's adopted budget.

Locally Levied Taxes - The amount budgeted for Ad Valorem taxes are based on the taxable property value of \$2,507,161,278. This is a sizeable increase from last year which is represented primarily by an 9.8% increase in the value of taxable property coupled with a \$38 million increase in new construction. The Ad Valorem millage levy for fiscal year 2017 is proposed to remain at 1.9200 mils per one thousand dollars of taxable property. The overall category increase of \$531,587 or 5.4% can be directly related to the increase in ad valorem taxes.

Licenses and Permits - The amount budgeted for building permits have remained relatively stable, franchise fees however are expected to increase approximately 10% compared to last year's budget amount. Overall Licenses and Permits revenue is projected to increase by \$214,319 or 6.7% from last year's adopted budget.

Intergovernmental Revenues - Total Intergovernmental Revenues in FY 2017 are projected to increase by \$321,681 or 8.2% based on the net projected increase in State Revenue Sharing and Half Cent Sales taxes.

Charges For Services - Revenues relating to charges for services are expected to show a small increase of \$2,292 or .43% compared to the prior year's budget. This small increase can be directly related to stable recreation related programs.

Fines and Forfeitures - Total revenue projected for fiscal year 2017 is \$279,349 representing a decrease of \$40,853 or 12.76% which is directly related to anticipated reductions in County Court and Code Enforcement Fines.

Miscellaneous Revenues - Revenues in this category are projected to decrease by \$125,542 or 10.6% caused by anticipated decreases in vendor contributions and various rent contribution line items in this category.

Fund Balance (Carryover) - Revenue in this category is expected to increase by \$713,623 or 31%. These revenues are used to fund the Operating and General Capital Improvement program and are represented by prior year revenues in excess of expenditures.

Expenditures

The budgeted FY 2017 General Fund expenditures total \$22,977,957 and are balanced with the projected revenues. Total General Fund expenditures decreased by \$1,374,715 or 5.37 as compared to the FY 2016 total adopted budget. Operating expenditures have increased by \$1,204,113, or 5.5% as compared to the FY 2016 adopted budget. The Village's debt was paid off in 2015/16 and transfers will no longer occur in the General Fund.

CATEGORY SUMMARY

<u>Category</u>	<u>2015/16</u>	<u>2016/17</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	9,018,931	9,556,363	537,432	5.96%
Contractual Services	8,781,307	9,216,622	435,315	4.96%
Other Charges & Services	3,026,096	3,226,908	200,812	6.64%
Commodities	832,315	835,767	3,452	0.41%
Other Operating Expenses	95,195	90,197	(4,998)	-5.25%
Departmental Capital Outlay	6,000	38,100	32,100	535.00%
Grants & Aids	14,000	14,000	0	0.00%
Total Operating Expenditures	\$ 21,773,844	\$ 22,977,957	\$ 1,204,113	5.53%

Personnel Services

Personnel Services expenditures, for all employees, have been budgeted to reflect the provisions of the Village of Royal Palm Beach Pay Plan. As reflected on the table above this category increased by \$537,432 or 5.96% from last year. A cost of living increase of 1.0% and an average merit increase of 3.5% were utilized in computing wages. An increase in the cost to the Village associated with the cost of health insurance has been incorporated in accordance with historical data.

The number of full time equivalent employees in the General Fund has increased by four (4) as compared to 2016. Total General Fund employees, both full and part time are now 143.5 positions.

Contractual Services

The overall expenditures for contractual services increased by \$435,315 or 4.96%; the major cause of the increase can be directly related to costs associated with the increase in the PBSO contract.

Other Charges and Services

The overall expenditures for other charges and services increased by \$200,812 or 6.64%; the increase is related Village utility and insurance costs as well as maintenance contracts.

Commodities

This expenditure category decreased by a very minor \$3,452 or .41% as compared to last year.

Other Operating Expenses

Total costs associated with other operating expenses decreased by \$4,998 or 5.25% which is represented by decreases in the training and education line item in several departments.

Departmental Capital Outlay

Total costs are \$38,100 which is represented by various equipment purchases in the Public Works and the Parks Department.

Grants and Aids

Total costs are \$14,000 and remain the same as last years adopted budget.

SUMMARY OF EXPENDITURES BY DEPARTMENT GENERAL FUND

<u>DEPARTMENT</u>	<u>2015/16</u>	<u>2016/17</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Village Council	\$ 258,167	\$ 261,597	\$ 3,430	1.33%
Village Manager	1,580,323	1,663,162	82,839	5.24%
Finance	1,437,731	1,620,860	183,129	12.74%
Legal	281,000	304,000	23,000	8.19%
Police	7,321,346	7,567,314	245,968	3.36%
Community Development	1,231,937	1,278,798	46,861	3.80%
Engineering	867,540	865,801	(1,739)	-0.20%
Public Works	2,187,830	2,412,999	225,169	10.29%
Parks & Recreation	4,659,471	4,926,384	266,913	5.73%
Non-Departmental	1,948,500	2,077,043	128,543	6.60%
TOTAL	\$ 21,773,844	\$ 22,977,957	\$ 1,204,113	5.53%

GENERAL CAPITAL IMPROVEMENT FUNDS

Recreation Facilities Fund

This fund is used to account for revenues and expenditures associated with the acquisition, improvement, expansion or implementation of parks and recreational facilities. A total of \$75,000 is budgeted for fiscal year 2017. The major project that will use these funds is the ADA access to the Kayak facility.

Beautification Fund

This fund was established to enhance the aesthetic landscape and visual perception of the Village. There are no projects scheduled for fiscal year 2017.

Impact Fees Fund

This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue. A total of \$5,268,331 is budgeted for fiscal year 2017. The major projects that will use these funds are: Commons Park Amphitheatre; Commons Park N Access Pathway; Commons Park Restrooms and the Cultural Center Expansion.

General Capital improvement Fund

This fund was established to account for the Village's General Capital Improvement program. A total of \$7,860,823 is budgeted for fiscal year 2017. The major projects that these funds will be utilized for are: Saratoga Drainage Improvement; RV Boat Parking Lot; Sparrow Pathway; Road Resurfacing Cultural Center Renovation.

STORMWATER UTILITY FUND

This fund is used to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system. The proposed Stormwater Fund budget for FY 2017 is \$868,338.

Revenues

The projected revenues for FY 2017 are \$868,338 and will be generated from a Stormwater fee of \$4.00 for each residential unit (ERU) based on a study prepared by CDM Smith Engineers. Current year revenues will generate \$825,000; and carryover revenue from prior years will aggregate \$43,338.

Expenditures

The Operating Expenses by Category for the Stormwater Utility Fund total \$868,338, which balance with the revenues stated above.

EXPENDITURE CATEGORY SUMMARY

<u>Category</u>	<u>2015/16</u>	<u>2016/17</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Personnel Services	\$ 462,037	\$ 507,420	\$ 45,383	9.82%
Contractual Services	5,000	5,000	-	0.00%
Other Charges & Services	289,038	284,787	(4,251)	-1.47%
Commodities	57,097	47,785	(9,312)	-16.31%
Other Operating Expenses	2,325	3,325	1,000	43.01%
Contingency/Reserves	208,942	20,022	(188,920)	-90.42%
Total Operating Expenditures	\$ 1,024,439	\$ 868,338	(156,099)	-15.24%

Personnel Services

Expenditures for the proposed budget total \$507,420 and represent an increase of 9.82% from last year. This category is comprised of 44% of the salaries and fringe benefits of select public works employees currently performing these tasks in the General Fund. This is the equivalent of six and a half (6.50) employees. The increase can be related to general increases in personnel related costs.

Contractual Services

Expenditures total \$5,000 or less than 1% of the total fund budget and remain constant as compared to last year. This expenditure category will be used for professional services for engineering/structural design for various projects.

Other Charges and Services

Expenditures total \$284,787 which is a decrease of 1.47% from last year and represents 33% of the total fund budget. This expenditure category is primarily comprised of costs associated with repair and maintenance services as well as administrative fees to the General Fund and PBC Water Utilities.

Commodities

Expenditures total \$47,785 or 5.5% of the total fund budget. This amount represents a 16.31% decrease from last year which can be directly related to decreases in fuel costs.

Other Operating Expenses

Expenditures total \$3,325 which is \$1,000 higher than last year and can be directly related to tuition reimbursement. This expenditure category is primarily comprised of costs associated with training and memberships.

Reserves

This amount is represented by prior year revenues in excess of expenditures and will ultimately be used to fund Capital Projects.

Respectfully submitted,



Raymond C. Liggins P.E.
Village Manager



Stanley G. Hochman, CGFM
Director of Finance

RL: SGH:

LONG TERM OVERALL MUNICIPAL GOALS

As outlined in the budget message our budget, strategic plan and its five-year capital plan reflect the continued desire for services and programs to meet the needs of our existing population while recognizing that we are very near build out, resulting in our focus to slowly change from new construction to maintenance and replacement.

In 2013 the Village embarked on drafting a Strategic Plan, a Plan with a Vision, Mission and Goals, that future decisions no matter what kind or how small can be linked. Is the decision in the best interest of where we want to go? Is the decision connected to the vision of our strategic plan?

Royal Palm Beach 2031 Vision is to be a beautiful, safe, convenient, enjoyable premier residential community with a hometown feeling and the choice for all generations.

The mission of the Village of Royal Palm Beach is to provide caring, municipal services in the most cost effective manner that are responsive to our community.

The Goals to achieve the Vision are:

- To Be a Financially Sound Village.
- Create a Livable Community from Curb Appeal to Convenience.
- Provide an Abundance of Leisure Choices/Options.
- And Have Responsive, Community Based Village Services and Facilities.

Staff has developed the FY 2016-2017 Budget with these goals in mind. The budget goals provide the overall framework for the budget process.

The annual budget document includes two major components. The first are the operating budgets and the second is the capital improvement program. Village departments have reviewed their department goals for the upcoming year to assure that the overall long term Village goals were addressed in their priorities for program, service and facility requests.

Each department will prepare annual objectives and performance indicators, which are reviewed along with the annual expense requests to assure that they are in concert with the Village's long-term goals.

FY 2016-2017 BUDGET GUIDELINES AND GOALS

PROPERTY TAX POLICY

The Village will set property tax rates in such a manner as to capture increases in taxable value (which would include sales, reappraisals of existing property and new construction).

INFLATION

The inflation rate used to project certain expenditure increases contained in the operating budget is 1.00% for the 2016-2017 fiscal year. The inflation rate is based on the Bureau of Labor Statistics, Consumer Price Index for the twelve month average ending March 2015; All urban consumers: U.S. All items 1982-84=100.

STAFFING LEVELS

Requests for new positions will be reviewed carefully and authorized where the needs exist. Changes are included to accommodate adding Royal Palm Beach Commons Park to the Village's Park inventory.

PERSONNEL SERVICES

This category includes costs associated with salaries, wages and fringe benefits. Proposed personnel costs are based on the following assumptions:

Merit increases are budgeted at an average increase of 3.5%. Merit increases can range from 0% to 5%.

- The Village share of health insurance costs will increase in accordance with any approved rate changes accepted by the administration. The total cost of insurance is anticipated to rise in excess of 6% and may require the Village to prepare a new request for proposal.
- As of October 1, 2008 the Village joined the Florida Retirement System (FRS). Hence, all employee's hired after that date must belong to FRS. Employee's on board prior to that date had a one-time irrevocable option to stay in the current defined contribution plan or join the Florida Retirement System. For those employees who chose not to transfer to FRS, the Village still provides a defined contribution retirement plan. The Village provides a base contribution of 5% of gross salaries/wages for each employee in the plan. The Village will match up to an additional 5% employee contribution into the plan.

USER CHARGES

Service fees will be set with the goal of recovering 100% of costs incurred, except in specific instances where the Village Council determines that it is in the public interest to offset some of the costs through other revenue sources, such as general tax support. Departments will

be encouraged to update their fee schedules on an annual basis, preferably during the budget process.

CAPITAL ITEMS

Capital outlay consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years. These items are budgeted within the various department budgets. Unexpended balances at year-end will lapse and are closed to fund balance.

The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program. Projects not completed at year-end are carried forward to the next fiscal year. Unexpended balances of closed projects at year-end lapse and are closed to fund balance.

FY 2016-2017 BUDGET GOALS

In addition to the goals established within each department budget, the Village as a whole has established the following for the 2016-2017 fiscal year:

Maintain the ad valorem millage rate and the level of service that all of the Village residents have come to enjoy.

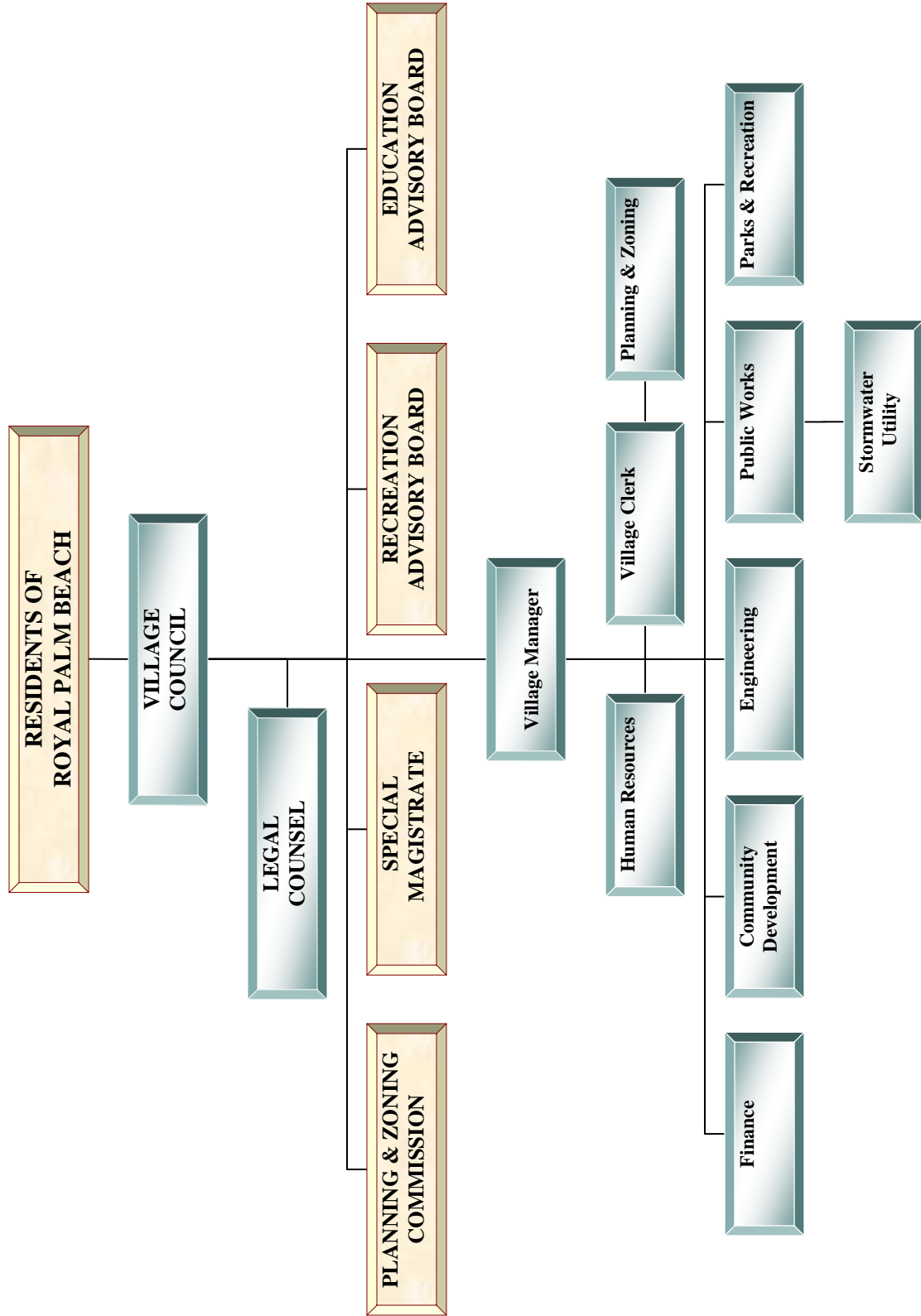
Create a balanced General Fund Budget utilizing revenues and funds from local taxes, licenses and permits, Intergovernmental Revenues, charges for service, fines and forfeitures, miscellaneous revenues and reserves.

Create a capital budget utilizing revenues from Recreation Facilities Fund, Community Beautification Fund, Impact Fees, Grants and Reserves.

Update all development fees.

Implement alternate communication and citizen engagement strategies.

The Village of Royal Palm Beach Organizational Chart



FY 2016 GFOA Budget Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Royal Palm Beach, Florida for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Royal Palm Beach
Florida**

For the Fiscal Year Beginning

October 1, 2015

A handwritten signature in black ink, reading "Jeffrey R. Egan", is positioned above the title of the Executive Director.

Executive Director

VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
ALL FUNDS - BUDGET SUMMARY

FUND CODE NO.	REVENUE SOURCE	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
001	General Fund	21,115,800	26,529,502	24,352,673	25,642,403	22,977,957
101	Recreation Facilities Fund	313,722	259,769	260,541	107,659	132,681
102	Community Beautification Fund	290,438	73,512	73,695	73,512	73,527
301	Impact Fees Fund	3,844,912	4,077,847	4,789,732	4,230,120	5,269,259
303	General Capital Improvements Fund	5,082,684	4,320,596	10,834,491	8,975,741	8,838,412
407	Utility Fund			1,024,439	867,456	868,338
	TOTAL REVENUES	30,647,556	35,261,226	41,335,571	39,896,891	38,160,175

ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
Operating Expenditures:					
Village Council	187,882	231,267	258,167	239,547	261,597
Village Manager	1,320,476	1,369,681	1,580,323	1,435,862	1,663,162
Finance	1,228,767	1,224,141	1,437,731	1,401,491	1,620,860
Legal	515,347	351,185	281,000	287,272	304,000
Police	7,208,461	7,252,303	7,321,346	7,328,129	7,567,314
Community Development	1,042,095	1,109,795	1,231,937	1,197,786	1,278,798
Engineering	579,620	582,845	867,540	759,285	865,801
Public Works	2,023,607	2,073,779	2,181,830	2,086,176	2,395,499
Parks & Recreation	3,806,234	4,122,177	4,659,471	4,164,940	4,905,784
Utilities			776,439	757,357	807,516
Non-Departmental Operating	1,794,731	1,790,500	2,196,500	1,959,525	2,137,865
Sub-Total	19,707,220	20,107,673	22,792,284	21,617,369	23,808,195

**VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
ALL FUNDS - BUDGET SUMMARY**

ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
Capital Outlay:					
Village Council			195,000		
Village Manager				87,708	121,126
Finance	102,178	107,299	114,692		
Police					
Fire					
Community Development			28,000	27,090	
Engineering	711,247	311,920	4,912,029	2,827,333	3,126,864
Public Works	418,937	438,631	4,856,319	1,598,105	3,118,126
Parks & Recreation	1,114,820	1,577,532	2,948,325	962,722	6,876,138
Reserve for Future CIP	7,206,026	6,303,812	2,910,094	7,899,199	1,109,726
Sub-Total	9,553,208	8,739,195	15,964,459	13,402,157	14,345,980
Non-Departmental:					
Transfers	900,000	900,000	910,000	910,000	
Debt Service	1,669,770	1,669,314	1,668,828	1,466,003	
Sub-Total	2,569,770	2,569,314	2,578,828	2,376,003	0
TOTAL EXPENDITURES	31,830,198	31,416,182	41,335,570	37,395,530	38,160,175

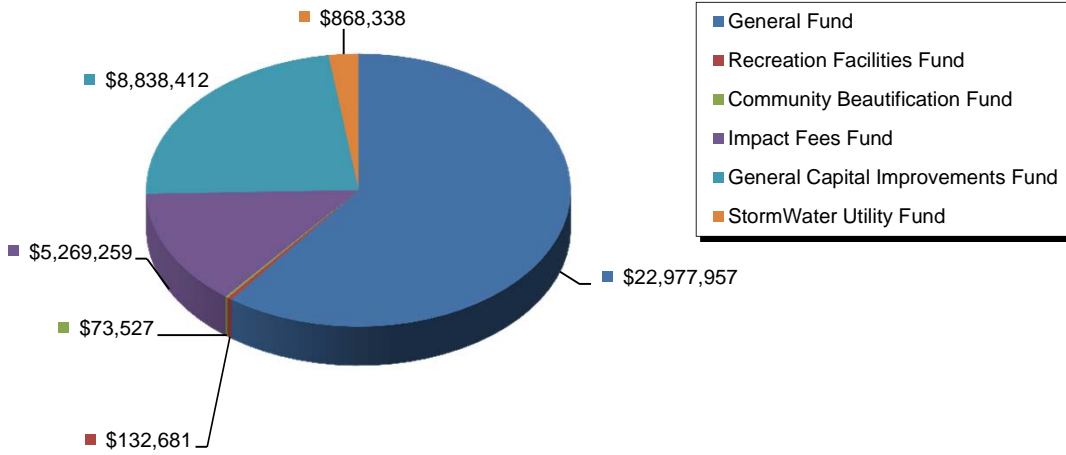
VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
ALL FUNDS - CATEGORY SUMMARY

OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	9,336,667	9,656,793	9,925,143	10,052,294	10,456,730
3200000/3299999	Licenses and Permits	3,504,368	3,797,903	3,913,844	4,439,740	4,203,163
3300000/3399999	Intergovernmental Revenues	4,212,128	4,066,091	5,452,312	4,197,894	8,060,354
3400000/3499999	Charges for Services	645,400	699,121	530,950	509,191	533,242
3500000/3599999	Fines & Forfeitures	433,841	482,065	320,202	293,732	279,349
3600000/3699999	Miscellaneous Revenues	1,749,092	1,913,949	1,800,237	1,720,108	1,138,579
3800000/3899999	Other Financing Sources	3,969,040	3,914,040	9,514,040	8,589,626	2,500,000
3900000/3999999	Carryover	7,672,478	10,630,696	9,878,844	10,094,306	10,988,761
TOTAL AVAILABLE		31,523,014	35,160,658	41,335,570	39,896,891	38,160,175

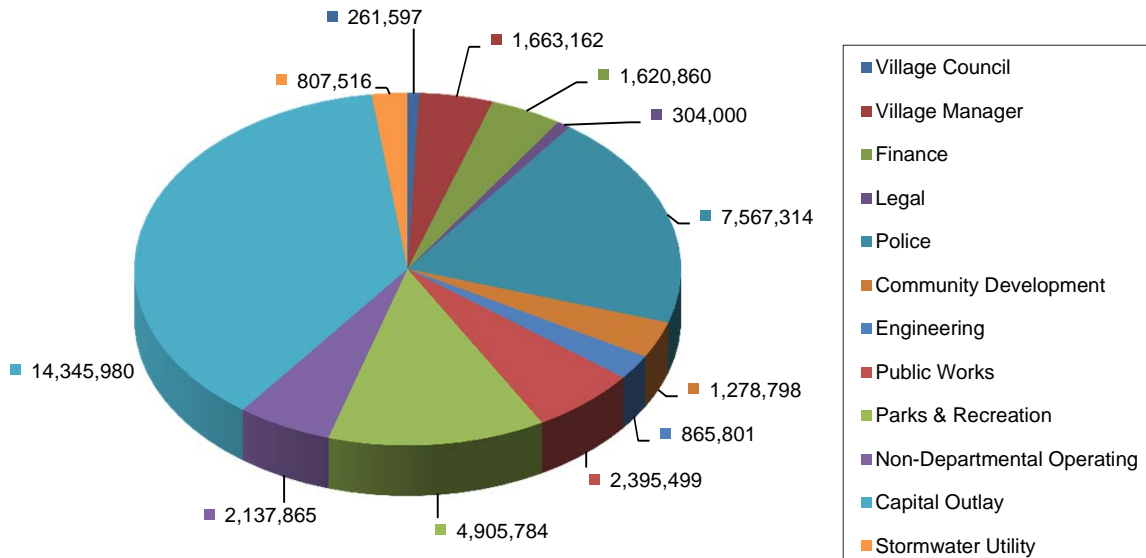
OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	7,650,237	7,973,748	9,480,968	8,579,739	10,063,783
3000/3999	Contractual Services	8,525,956	8,600,062	8,786,307	8,807,681	9,221,622
4000/4999	Other Charges & Services	2,732,055	2,741,680	3,315,134	3,272,097	3,511,694
5000/5399	Commodities	745,334	725,517	889,412	838,609	883,551
5400/5999	Other Operating Expense	43,638	52,666	97,520	77,676	93,522
6000/6999	Departmental Capital Outlay	21,452	7,471	6,000	15,125	38,100
8000/8999	Grants and Aids	10,000	14,000	14,000	14,000	14,000
9000/9999	Contingency/Reserves			208,942		20,022
TOTAL OPER EXPENDITURES		19,728,672	20,115,144	22,798,283	21,604,927	23,846,295
6000/6999	Capital Outlay	9,531,756	8,731,724	15,958,459	13,387,032	14,313,880
7000/7999	Debt Service	1,669,770	1,669,314	1,668,828	1,466,003	
8000/8999	Transfers	900,000	900,000	910,000	910,000	
TOTAL EXPENDITURES		31,830,198	31,416,182	41,335,570	37,367,963	38,160,175

Note: Departmental Capital Outlay and Capital Outlay above are combined under Capital Outlay Sub-Total on page 2.

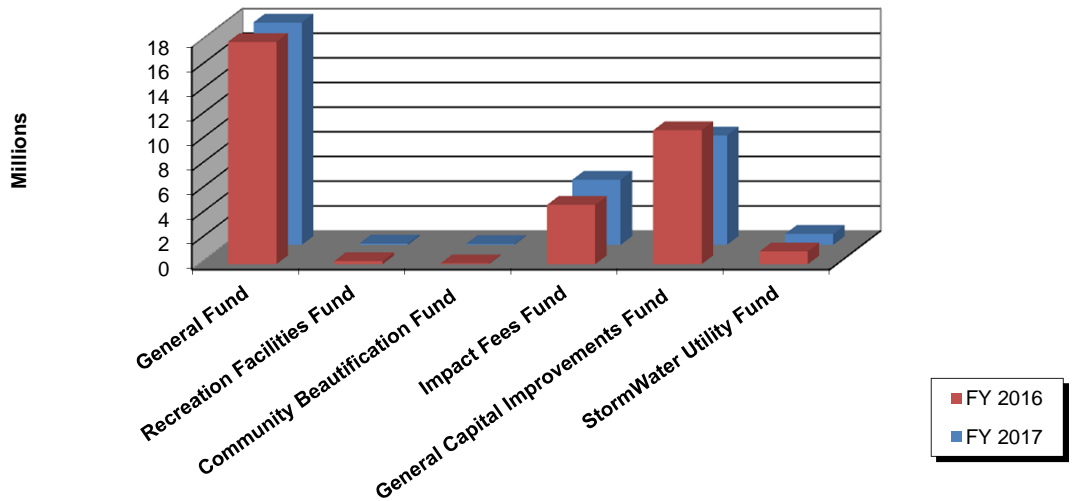
ALL FUNDS REVENUES



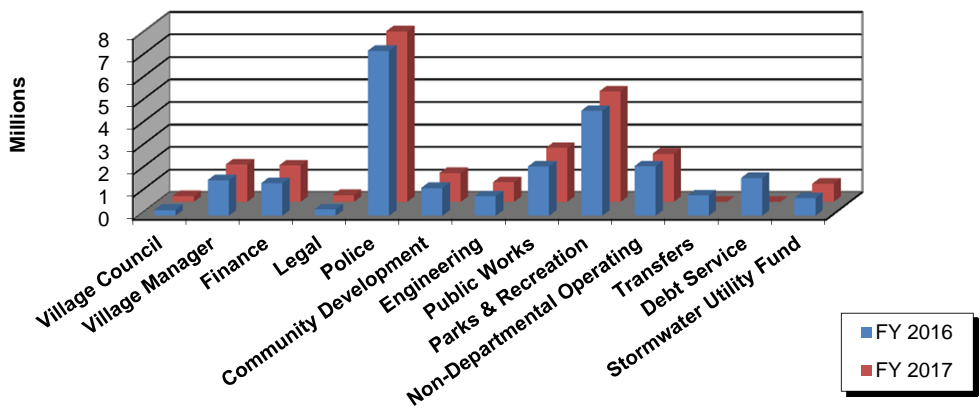
ALL FUNDS EXPENDITURES



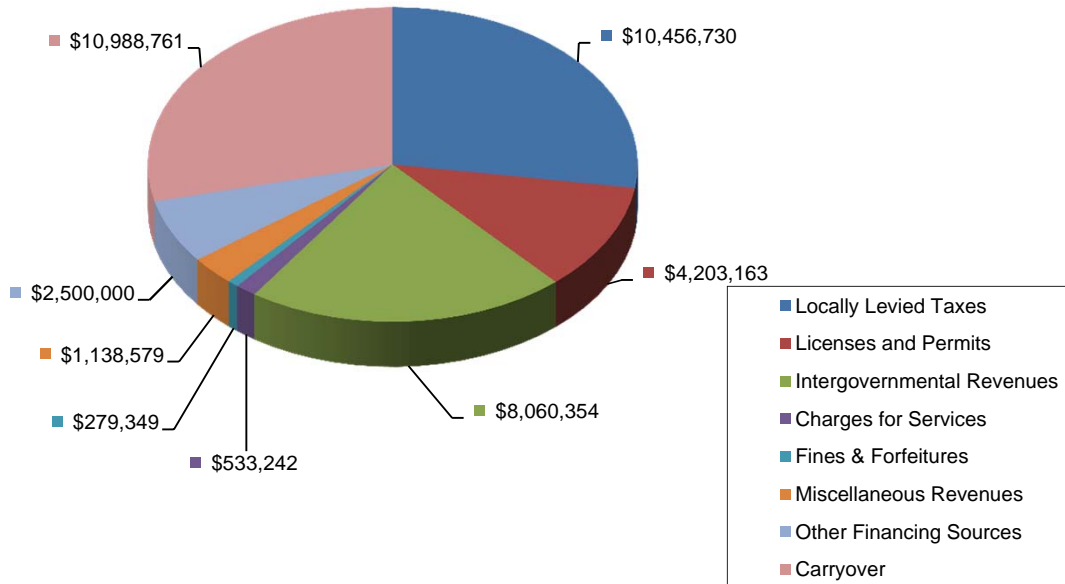
ALL FUNDS REVENUE COMPARISON



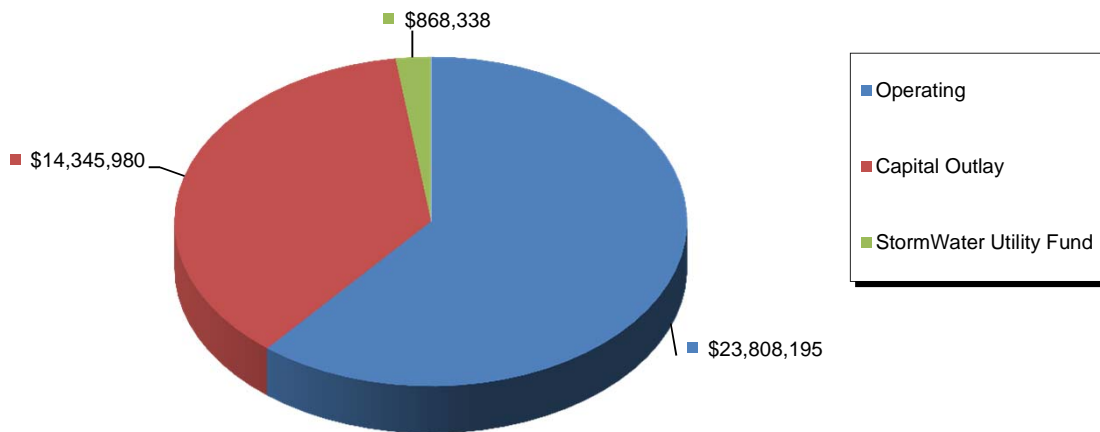
ALL FUNDS EXPENDITURE COMPARISON



ALL FUNDS REVENUE BY TYPE



ALL FUNDS EXPENDITURE BY TYPE



GOVERNMENTAL FUNDS
2016-2017 Summary of Estimated Financial Sources and Uses

	<u>GENERAL FUND</u>			<u>SPECIAL REVENUE FUNDS</u>		
	FY 2015 <u>Actual</u>	FY 2016 <u>Estimated</u>	FY 2017 <u>Budget</u>	FY 2015 <u>Actual</u>	FY 2016 <u>Estimated</u>	FY 2017 <u>Budget</u>
Revenue:						
Ad Valorem Taxes	3,766,974	4,177,107	4,583,062			
Franchise Fees	2,799,075	2,579,044	2,904,258			
Utility Services Taxes	4,476,092	4,341,854	4,455,004			
Licenses and Permits	1,703,574	1,280,507	1,178,651			
Intergovernmental Revenues	4,775,072	4,615,652	4,940,775		73,959	2,160,674
Charges for Services	699,121	530,950	533,242			
Fines & Forfeitures	482,065	320,202	279,349			
Miscellaneous	1,303,950	1,115,435	989,893			
Investment Earnings	84,868	67,500	67,500	13,338	193	647
Impact Fees				426,318	599,068	79,606
Conditions of Approval				172,640		
Other						
Total Revenue	20,090,791	19,028,251	19,931,735	612,296	673,220	2,240,927
Expenditures:						
Village Council	231,267	239,547	261,597			
Village Manager	1,369,681	1,435,862	1,663,162			
Finance	1,224,141	1,401,491	1,620,860			
Legal	351,185	287,272	304,000			
Police	7,252,303	7,328,129	7,567,314			
Fire						
Community Development	1,109,795	1,197,786	1,278,798			
Engineering	582,845	759,285	865,801	26,124	902,333	1,157,353
Public Works	2,073,779	2,101,301	2,412,999			
Parks & Recreation	4,129,648	4,164,940	4,926,384	642,777	274,418	4,185,978
Non-Departmental	1,790,500	1,892,756	2,077,043			
Debt Service	1,669,314	1,466,003				
Capital Outlay				4,154		
Total Expenditures	21,784,458	22,274,372	22,977,957	673,056	1,176,751	5,343,331
Revenue over (under)						
Expenditures	(1,693,667)	(3,246,121)	(3,046,222)	(60,760)	(503,531)	(3,102,403)
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In	3,014,040	2,179,626				
Transfers Out	(900,000)	(910,000)				
	2,114,040	1,269,626				
Net Increase (Decrease)						
In Fund Balance	420,373	(1,976,495)	(3,046,222)	(60,760)	(503,531)	(3,102,403)
Fund Balance October 1	8,794,669	9,215,042	7,238,547	3,798,824	3,738,064	3,234,533
Fund Balance September 30	9,215,042	7,238,547	4,192,324	3,738,064	3,234,533	132,130

GOVERNMENTAL FUNDS
2016-2017 Summary of Estimated Financial Sources and Uses (Con't)

	<u>CAPITAL PROJECTS FUND</u>			<u>GOVERNMENTAL FUNDS</u>		
	<u>FY 2015 Actual</u>	<u>FY 2016 Estimated</u>	<u>FY 2017 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Estimated</u>	<u>FY 2017 Budget</u>
Revenue:						
Ad Valorem Taxes				3,766,974	4,177,107	4,583,062
Franchise Fees				2,799,075	2,579,044	2,904,258
Utility Services Taxes				4,476,092	4,341,854	4,455,004
Licenses and Permits				1,703,574	1,280,507	1,178,651
Intergovernmental Revenues			1,672,821	4,775,072	4,689,611	8,774,270
Charges for Services				699,121	530,950	533,242
Fines & Forfeitures				482,065	320,202	279,349
Miscellaneous				1,303,950	1,115,435	989,893
Investment Earnings	13,402		933	111,609	67,693	69,080
Impact Fees				426,318	599,068	79,606
Conditions of Approval	5,000			177,640		
Other						
Total Revenue	18,402		1,673,754	20,721,489	19,701,471	23,846,416
Expenditures:						
Village Council				231,267	239,547	261,597
Village Manager				1,369,681	1,435,862	1,663,162
Finance	107,299	87,708	121,126	1,331,440	1,489,199	1,741,986
Legal				351,185	287,272	304,000
Police				7,252,303	7,328,129	7,567,314
Fire						
Community Development		27,090		1,109,795	1,224,876	1,278,798
Engineering	285,795	1,925,000	1,969,511	894,765	3,586,618	3,992,664
Public Works	438,631	1,582,980	3,100,626	2,512,410	3,684,281	5,513,625
Parks & Recreation	923,130	688,304	2,669,560	5,695,555	5,127,662	11,781,922
Non-Departmental				1,790,500	1,892,756	2,077,043
Debt Service				1,669,314	1,466,003	
Capital Outlay						
Total Expenditures	1,754,856	4,311,082	7,860,823	24,208,215	27,762,206	36,182,110
Revenue over (under)						
Expenditures	(1,736,453)	(4,311,082)	(6,187,069)	(3,490,880)	(8,060,735)	(12,335,694)
Other Financing Sources (Uses)						
Debt Proceeds						
Refunding of Debt						
Transfers In	900,000	6,410,000	2,500,000	3,914,040	8,589,626	2,500,000
Transfers Out				(900,000)	(910,000)	
	900,000	6,410,000	2,500,000	3,014,040	7,679,626	2,500,000
Net Increase (Decrease)						
In Fund Balance	(836,453)	2,098,918	(3,687,069)	(476,840)	(381,109)	(9,835,694)
Fund Balance October 1	3,407,194	2,570,741	4,669,658	16,000,687	15,523,847	15,142,738
Fund Balance September 30	2,570,741	4,669,658	982,589	15,523,847	15,142,738	5,307,043

GOVERNMENTAL FUNDS
2016-2017 Summary of Estimated Financial Sources and Uses (Con't)

NOTE:

As shown on the schedule on the previous two pages, the decrease in Fund Balance for FY 2017 in the General Fund is due to the elimination of the interfund transfer along with an increase in Capital expenditures.

The decrease in Fund Balance in the Special Revenue Fund for FY 2017 is directly related to the anticipated completion of more than 90% of all projects in 2017.

The significant decrease in Fund Balance in the Capital Improvement Fund for FY 2017 is caused by the addition of a substantial number of new Capital Improvement projects.

VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
COMPARATIVE PERSONNEL SUMMARY

DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	INC (DEC) FROM FY 2016
Village Manager	9.00	9.00	9.00	9.00	
Finance	9.00	9.00	9.00	10.00	1.00
Community Development	12.00	12.00	12.00	12.00	
Engineering	5.00	5.50	6.50	6.50	
Public Works	22.75	23.00	23.00	25.00	2.00
Parks & Recreation	83.00	86.00	86.00	81.00	(5.00)
Stormwater Utility	6.25	6.50	6.50	6.50	
Total Full Time Equivalent Employees	147.00	151.00	152.00	150.00	(2.00)
Number of Full Time Positions	97.00	100.00	102.00	108.00	6.00
Number of Part Time Positions	50.00	51.00	50.00	42.00	(8.00)

VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
	<u>VILLAGE MANAGER - 1200</u>				
12001	Village Manager	1	1	1	1
12002	Village Clerk	1	1	1	1
39007	Executive Secretary	0.5			
12004	Secretary II	1			
12005	Secretary I	1			
39007	Executive Administrative Assistant		0.5	0.5	0.5
12004	Administrative Assistant II		1	1	1
12005	Administrative Assistant I		1	1	1
	Total Village Manager	4.5	4.5	4.5	4.5
	<u>HUMAN RESOURCES - 1210</u>				
12201	Human Resources Director	1	1	1	1
12203	Secretary II	1			
12203	Administrative Assistant III		1		
12203	Human Resources Coordinator			1	1
	Total Human Resources	2	2	2	2
	<u>PLANNING & ZONING - 1215</u>				
12301	Planning & Zoning Administrator	1	1	1	1
12302	Development Review Coordinator	1	1	1	1
39006	Secretary II	0.5			
39006	Administrative Assistant II		0.5	0.5	0.5
	<u>ADD/DELETE</u>				
	Planning & Zoning Administrator				(1)
	Planning & Zoning Director				1
	Total Planning & Zoning	2.5	2.5	2.5	2.5
	Total Administration	9	9	9	9
	<u>FINANCE - 1300</u>				
13001	Finance Director	1	1	1	1
13003	Information Systems Manager	1	1	1	1
13004	Network Support Specialist	1	1	1	1
13005	Software Support Analyst	1	1	1	1
13012	Financial/Budget Analyst	1	1	1	1
13011	Accounting Manager	1	1	1	1
13008	Payroll Specialist	1	1	1	1
13009	Purchasing Specialist	1	1	1	1
13010	Accounting Clerk II	1	1	1	1
	<u>ADD/DELETE</u>				
13013	Information Systems Specialist				1
	Total Finance	9	9	9	10
	<u>COMMUNITY DEVELOPMENT - BUILDING - 2400</u>				
24001	Community Development Director	1	1	1	1
24012	Plan Reviewer	1	1	1	1
24004	Inspector II	1	1	1	1
24006	Inspector I	1	1	1	1
24208	Secretary I	0.5			
24008	Secretary II	1			
24208	Administrative Assistant I	0	0.5	0.5	0.5
24008	Administrative Assistant II	0	1	1	1
24013	Business Tax Technician	1	1	1	1
24011	Permit Technician	1	1	1	1
	Total Building	7.5	7.5	7.5	7.5

VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
<u>COMMUNITY DEVELOPMENT - CODE ENFORCEMENT - 2410</u>					
24201	Code Enforcement Supervisor	1	1	1	1
24202, 24209-10	Code Enforcement Inspector III	3	3	3	3
24208	Secretary I	0.5			
24208	Administrative Assistant I		0.5	0.5	0.5
	Total Code Enforcement	4.5	4.5	4.5	4.5
	Total Community Development	12	12	12	12
<u>ENGINEERING - 3900</u>					
39001	Village Engineer	1	1	1	1
39003	GIS Coordinator	1	1	1	1
39011	GIS Technician		0.5	0.5	0.5
39010	Project Engineer	1	1	1	1
39004	Project Construction Coordinator	1	1	1	1
39011	Project Manager			1	1
39007	Executive Secretary	0.5			
39006	Secretary II	0.5			
39007	Executive Administrative Assistant		0.5	0.5	0.5
39006	Administrative Assistant III		0.5	0.5	0.5
	Total Engineering	5.0	5.5	6.5	6.5
<u>PUBLIC WORKS - 4100</u>					
41001	Public Works Director	0.6	0.6	0.6	0.6
41002	Facilities Superintendent	1	1	1	1
41003	Field Operations Superintendent	0.6	0.6	0.6	0.6
41008	Electrician	1	1	1	1
41004-41006	Foreman I	1.6	1.6	1.6	1.6
41009	Skilled Trades Worker/Facilities	1	1	1	1
41007	Secretary II	0.6			
41007	Administrative Assistant II		0.6	0.6	0.6
41016	Skills Trade Worker	1	1	1	1
41012-41014/50	General Maintenance Worker II	3.2	3.2	3.2	3.2
41015	Mechanic I	1	1	1	1
41017-19, 21-27, 29, 30, 33-35	General Maintenance Worker I	11.15	11.15	11.15	11.15
39011	GIS Technician		0.25	0.25	0.25
<u>ADD/DELETE</u>					
	Irrigation Technician				1
	General Maintenance Worker II				1
	Total Public Works	22.75	23.00	23.00	25.00 *
* Effective FY15 - 6.50 full time equivalent employees split between Public Works and Stormwater Utility					
<u>PARKS - 7200</u>					
72401	Parks Superintendent	1	1	1	1
72402	Parks Supervisor	1	1	1	1
72430	Spray Technician	1	1	1	1
72440	Secretary I	1			
72440	Administrative Assistant I		1		
72451-58	General Maintenance Worker I P/T *	8			
72411-14, 16-20, 22-23, 25-26	General Maintenance Worker I	13	14	14	14
72404-10	General Maintenance Worker II	7	7	7	8

VILLAGE OF ROYAL PALM BEACH
2016/2017 BUDGET
COMPARATIVE PERSONNEL DETAIL
GENERAL FUND

AUTHORIZATION	DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
72460-61	Building Attendant P/T Perm *	2			
72451-58 / 72460-61 / 72459	Facility Attendant P/T Perm		11	15	15
72424	Facility Attendant F/T			1	1
	Summer Intern P/T Temp	6	6	6	6
	<u>ADD/DELETE</u>				
72435	General Maintenance Worker I				2
	Irrigation Technician				1
	General Maintenance Worker II				(1)
	Facility Attendant P/T				(3)
	Summer Intern P/T Temp				(6)
	Total Parks	40	42	46	40
	<u>RECREATION - 7210</u>				
72001	Parks & Recreation Director	1	1	1	1
72002	Recreation Superintendent	1	1	1	1
72003-72004	Program Supervisor	2	2	2	2
72006	Secretary II	1			
72006	Administrative Assistant II		1	3	3
72010	Custodian	1	1	1	1
72110-72113	Classroom Instructor P/T Perm	3			
72120-72124	Program Coordinator P/T Perm	5	5	4	4
72130-72135	Building Monitor P/T Perm	5	5	5	5
72150	Bus Driver P/T Perm	1	1		
72201	Camp Director P/T Temp	1	1	1	1
72210	Classroom Instructor P/T Temp	1			
72220	Assistant Camp Director P/T Temp	1	1	1	1
72230-72239	Camp Counselor P/T Temp	10	10	10	10
72250	Bus Driver P/T Temp	1	1	1	1
	Total Recreation	34	30	30	30
	<u>CULTURAL CENTER - 7220</u>				
72601	Cultural & Community Events Superintendent	1	1	1	1
72720	Program Supervisor P/T	1	1		
	Program Supervisor F/T			1	1
	Program Coordinator P/T			1	1
72728	Program Coordinator P/T Perm	1	1	1	1
72007	Secretary I	1			
72007	Administrative Assistant I		1		
72603	Building Attendant *	1			
72603	Facility Attendant		1		3
72730-72733	Building Monitor P/T Perm	4	4	4	1
	Bus Driver P/T Perm.			1	1
	Facility Attendant F/T (Commons Sporting Center)		1	1	1
	Facility Attendant P/T (Commons Sporting Center)		4		
	<u>ADD/DELETE</u>				
	Facility Attendant P/T				1
	Total Cultural Center	9	14	10	11
	Total Parks and Recreation	83.0	86.0	86.0	81.0
	TOTAL GENERAL FUND EMPLOYEES	140.75	144.50	145.5	143.50

Note: All Secretary = Administrative Assistant

VILLAGE OF ROYAL PALM BEACH
 2016/2017 BUDGET
 COMPARATIVE PERSONNEL DETAIL
 STORMWATER UTILITY FUND

AUTHORIZATION	DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED
	<u>STORMWATER UTILITY - 3800</u>				
41001	Public Works Director	0.4	0.4	0.4	0.4
41003	Field Operations Superintendent	0.4	0.4	0.4	0.4
41006	Foreman I	0.4	0.4	0.4	0.4
41007	Administrative Assistant II	0.4	0.4	0.4	0.4
41012-41013	General Maintenance Worker II	0.8	0.8	0.8	0.8
Misc	General Maintenance Worker I	3.85	3.85	3.85	3.85
39011	GIS Technician		0.25	0.25	0.25
	Total Utility Fund	<u>6.25</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
	TOTAL EMPLOYEES ALL FUNDS	<u>147.00</u>	<u>151.00</u>	<u>152.00</u>	<u>150.00</u>

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VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
BUDGET SUMMARY

CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET	FY 2016 PERCENT CHANGE
Current Revenues	18,977,218	23,104,831	22,042,290	21,927,365	19,931,735	-9.58%
Carryover	2,138,582	3,424,671	2,310,383	3,715,038	3,046,224	31.85%
TOTAL REVENUES	21,115,800	26,529,502	24,352,673	25,642,403	22,977,957	-5.65%

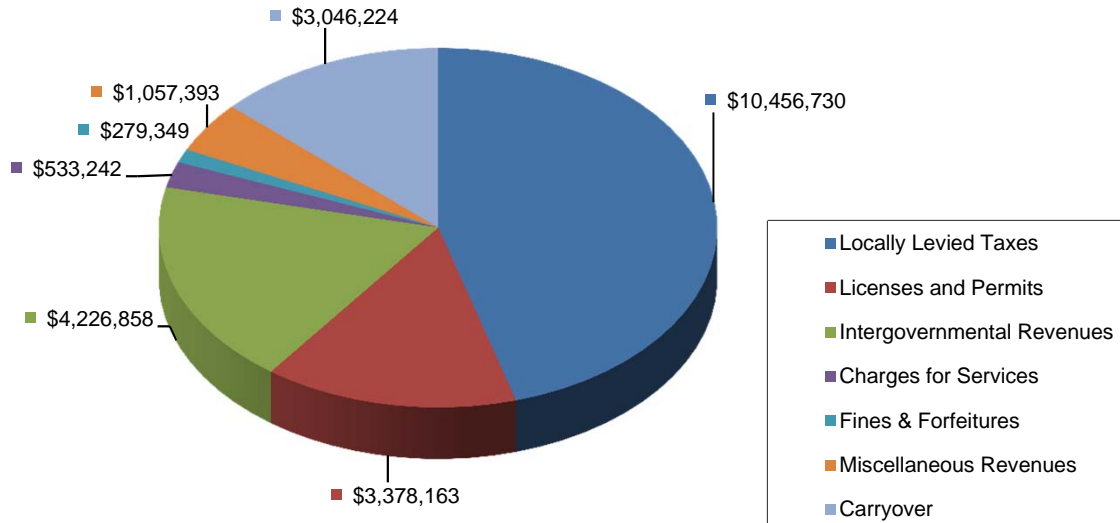
DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET	FY 2016 PERCENT CHANGE
Operating Expenditures:						
Village Council	187,882	231,267	258,167	239,547	261,597	1.33%
Village Manager	1,320,476	1,369,681	1,580,323	1,435,862	1,663,162	5.24%
Finance	1,228,767	1,224,141	1,437,731	1,401,491	1,620,860	12.74%
Legal	515,347	351,185	281,000	287,272	304,000	8.19%
Police	7,208,461	7,252,303	7,321,346	7,328,129	7,567,314	3.36%
Community Development	1,042,095	1,109,795	1,231,937	1,197,786	1,278,798	3.80%
Engineering	579,620	582,845	867,540	759,285	865,801	-0.20%
Public Works	2,038,843	2,073,779	2,187,830	2,101,301	2,412,999	10.29%
Parks & Recreation	3,812,450	4,129,648	4,659,471	4,164,940	4,926,384	5.73%
Non-Departmental	1,794,731	1,790,500	1,948,500	1,892,756	2,077,043	6.60%
Sub-Total	19,728,672	20,115,144	21,773,844	20,808,369	22,977,957	5.53%
Transfers	900,000	900,000	910,000	910,000		-100.00%
Debt Service	1,669,770	1,669,314	1,668,828	1,466,003		-100.00%
Sub-Total	2,569,770	2,569,314	2,578,828	2,376,003	0	-100.00%
TOTAL DEPARTMENTS	22,298,442	22,684,458	24,352,673	23,184,375	22,977,957	-5.65%

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001
CATEGORY SUMMARY

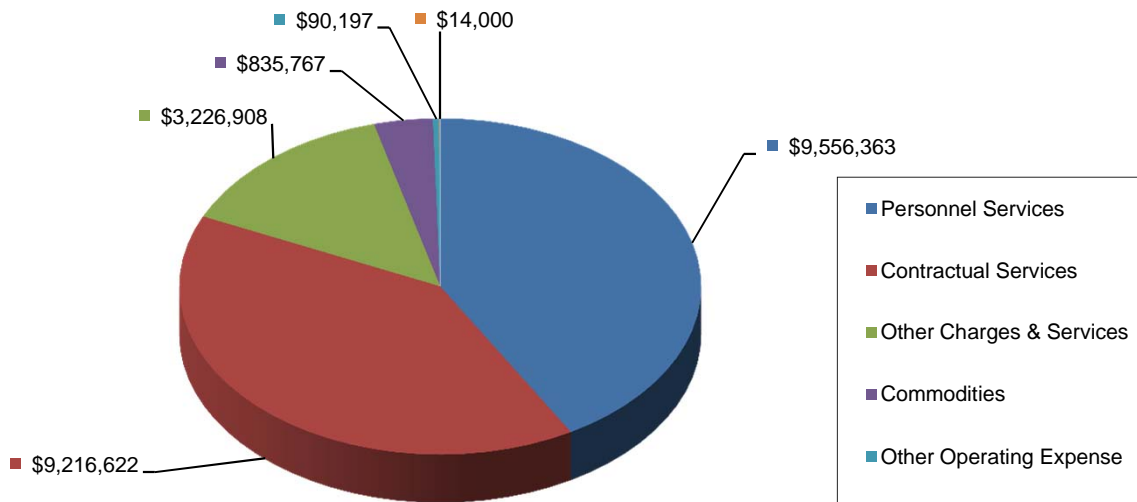
OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
3110000/3199999	Locally Levied Taxes	9,336,667	9,656,793	9,925,143	10,052,294	10,456,730
3200000/3299999	Licenses and Permits	3,504,368	3,797,903	3,163,844	3,647,740	3,378,163
3300000/3399999	Intergovernmental Revenues	3,639,898	4,066,091	3,905,177	4,123,935	4,226,858
3400000/3499999	Charges for Services	645,400	699,121	530,950	509,191	533,242
3500000/3599999	Fines & Forfeitures	433,841	482,065	320,202	293,732	279,349
3600000/3699999	Miscellaneous Revenues	1,417,044	1,388,818	1,182,935	1,120,847	1,057,393
3800000/3899999	Transfer From Other Funds	3,014,040	3,014,040	3,014,040	2,179,626	
3900000/3999999	Carryover		3,424,671	2,310,383	3,715,038	3,046,224
	TOTAL AVAILABLE	21,991,258	26,529,502	24,352,672	25,642,403	22,977,957

OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	7,650,237	7,973,748	9,018,931	8,125,972	9,556,363
3000/3999	Contractual Services	8,525,956	8,600,062	8,781,307	8,807,681	9,216,622
4000/4999	Other Charges & Services	2,732,055	2,741,680	3,026,096	2,983,465	3,226,908
5000/5399	Commodities	745,334	725,517	832,315	785,761	835,767
5400/5999	Other Operating Expense	43,638	52,666	95,195	76,365	90,197
6000/6999	Departmental Capital Outlay	21,452	7,471	6,000	15,125	38,100
8000/8999	Grants and Aids	10,000	14,000	14,000	14,000	14,000
	TOTAL OPER EXPENDITURES	19,728,672	20,115,144	21,773,844	20,808,369	22,977,957
7000/7999	Debt Service	1,669,770	1,669,314	1,668,828	1,466,003	
8000/8999	Transfers	900,000	900,000	910,000	910,000	
	TOTAL EXPENDITURES	22,298,442	22,684,458	24,352,672	23,184,375	22,977,957

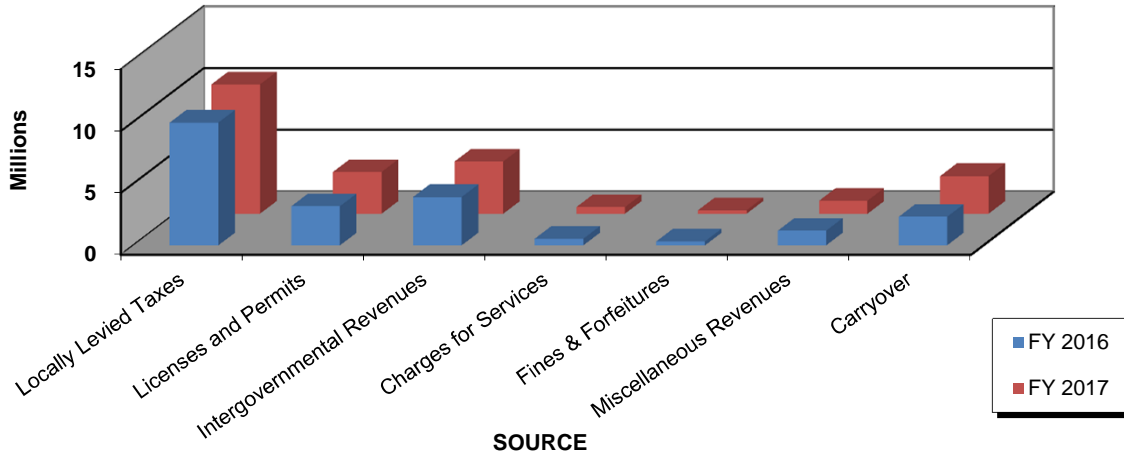
REVENUE BY SOURCE GENERAL FUND



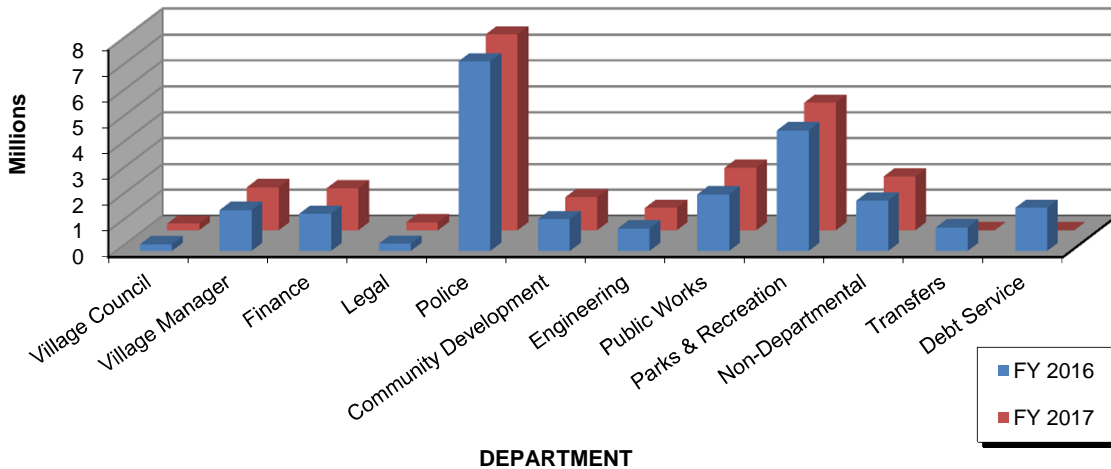
EXPENDITURE BY TYPE GENERAL FUND



REVENUE COMPARISON GENERAL FUND



EXPENDITURE COMPARISON GENERAL FUND



VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2017 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
<u>Locally Levied Taxes</u>						
3111000	Ad Valorem Taxes - Current	3,446,961	3,768,519	4,167,107	4,167,107	4,578,330
3112000	Ad Valorem Taxes - Delinquent	16,427	(1,545)	10,000	10,000	10,000
3124100	Local Option Gas Tax	448,859	482,726	481,854	472,951	484,775
3124110	Second Six Cent Tax	214,192	226,255	228,621	223,553	229,142
3141000	Electricity	2,603,701	2,650,189	2,526,924	2,671,118	2,732,628
3143000	Water Utilities	472,730	478,615	495,112	496,558	511,455
3144200	Amerigas Eagle	15,048	12,379	12,213	14,785	13,000
3144600	FL Public Utilities	62,843	44,265	24,845	68,677	45,000
3144900	Gas Util - Other	40,342	46,930	37,314	35,638	43,600
3151000	Telecommunications Svc Tax	1,282,944	1,243,714	1,245,446	1,187,160	1,104,053
3161000	Business Tax Receipts	732,620	704,746	695,707	704,747	704,747
	Sub-Total	9,336,667	9,656,793	9,925,143	10,052,294	10,456,730
<u>Licenses and Permits</u>						
3221000	Building Permits	621,128	635,543	423,000	407,568	300,104
3223000	Garage Sale Permits	12,875	4,572	5,000	4,410	5,500
3231000	Franchise Fee - Electric	1,999,458	2,050,324	1,867,327	2,011,767	2,062,061
3233000	Franchise Fee - Water	524,074	537,474	492,587	603,372	627,507
3234000	Franchise Fee - Gas	21,971	8,964	9,000	25,181	15,000
3237000	Franchise Fee - Solid Waste	192,398	202,313	210,130	194,820	199,691
3292000	Site Plan Application Fee	56,750	85,902	32,000	32,588	30,000
3293000	Engineering Plan Review	73,404	181,360	118,000	366,000	137,000
3294000	Site Plan Acreage Fee	910	90,381	5,000	990	0
3299000	Other Permits and Fees	1,400	1,070	1,800	1,045	1,300
	Sub-Total	3,504,368	3,797,903	3,163,844	3,647,740	3,378,163
<u>Intergovernmental Revenues</u>						
3312010	Federal Grant - Public Safety		8,100			
3319000	Federal Grant - Other					
3343200	State Grant - Dept Comm Affairs					
3343300	State Grant - FDOT	29,065	133,644			
3349000	State Grant - Other	6,440	2,164			
3351200	State Revenue Sharing	969,015	1,100,828	946,072	1,088,278	1,115,485
3351500	Alcoholic Bev Licenses	14,024	13,192	15,510	12,575	14,500
3351800	Half Cent Sales Tax	2,519,603	2,709,574	2,835,234	2,933,402	3,006,737
3351900	Motor Fuel Tax Rebate	5,653	4,524	4,080	4,126	4,136
3382000	Business Tax Receipts	63,042	75,558	71,400	70,588	72,000
3387000	SWA Recycling Program	33,056	18,507	32,881	14,966	14,000
	Sub-Total	3,639,898	4,066,091	3,905,177	4,123,935	4,226,858
<u>Charges for Services</u>						
3413000	Sale-Maps/Publications	2,005	1,821	2,300	2,339	2,042
3419010	Fee-Certify, Copy, Research	95,757	106,342	30,000	50,736	50,000
3419020	Zoning Fees	19,370	20,400		6,100	
3419030	Election Filing Fees	75	40	450	60	100
3439000	Lot Mowing and Clearing	5,360	3,440	5,000	4,956	4,600
3472110	Athletics Programs	156,564	152,073	100,000	100,000	112,000
3472120	Arts & Crafts Programs-Recreation	57,205	66,488	55,000	55,000	57,000
3472125	Arts & Crafts Programs-Cultural	14,265	14,864	12,000	14,000	14,000
3472130	Social/Special Events-Recreation	997				1,500
3472135	Social/Special Events-Cultural	95,410	107,507	90,000	56,000	60,000
3472140	Health/Fitness Programs	54,424	59,682	60,000	60,000	62,000
3472150	Spring/Summer Camp-Recreation	87,142	101,022	100,000	100,000	110,000
3472155	Spring/Summer Camp-Cultural	3,650				
3472160	Other Programs	1,820	1,820			
3472170	Seniors Programs	48,879	62,537	75,000	60,000	60,000
3472800	Part Time Labor	2,477	1,085	1,200		
	Sub-Total	645,400	699,121	530,950	509,191	533,242

VILLAGE OF ROYAL PALM BEACH
GENERAL FUND - 001/REVENUE PROJECTIONS
FY 2017 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
<u>Fines & Forfeitures</u>						
3511000	Court Fines - County	45,493	39,497	45,702	31,349	31,349
3512000	Confiscated Property	15,882	2,538			
3513000	Police Education	4,737	4,150			
3519000	Other					
3541000	Building Dept Fines	3,755	3,679	4,500	338	500
3542000	Parking Fines	6,315	8,220	10,000	2,522	2,500
3543000	Code Enforcement Fines	264,009	335,531	185,000	175,648	165,000
3544000	False Alarm Fine	93,650	88,450	75,000	83,875	80,000
3590000	Other Fines/Forfeitures					
	Sub-Total	433,841	482,065	320,202	293,732	279,349
<u>Miscellaneous Revenue</u>						
3610100	Interest Earnings-Operating	(6,024)	6,000	5,000	5,000	5,000
3611900	Interest Earnings-Invest Portfolio	88,580	78,767	62,000	62,000	62,000
3613000	Interest on Ad Valorem Taxes	94	101	500	500	500
3619400	Interest-UnRealized Gains/Losses					
3621000	Rent-Veteran's Park Cafés	5				
3621500	Rent-Commons Park Café		5,949	8,880	5,180	0
3622000	Rent-Harvin Center-Tax Exempt	47,657	55,961	8,000	43,005	0
3622100	Rent-Harvin Center-Taxable					
3623000	Rent-RV Lot	42,541	40,437		1,417	
3624000	Rent - Telecommunications	209,651	185,711	212,339	212,841	183,293
3625000	Rent-Fire Facilities	225,000	225,000	225,000	225,000	225,000
3627110	Cultural Center	29,737	830	50,000	0	70,000
3627120	Recreation Center	(238)		3,000	0	1,000
3627130	Parks Facilities	176,183	229,019	45,000	247,000	60,000
3627140	RPB Boat Launch	1,250	250			
3627160	Sporting Center			50,000	0	120,000
3627210	Cultural Center-Tax Exempt	28,134		65,000	0	40,000
3627220	Recreation Center-Tax Exempt	3,053		3,000	0	2,000
3627230	Parks Facilities-Tax Exempt	71,216	105,608	30,000	80,000	32,000
3627240	Boating-Tax Exempt	3,500	1,000			
3627250	Driving Range-Tax Exempt	56,128	57,728	60,000	55,000	55,000
3627260	Sporting Center - Tax Exempt			65,000	0	8,000
3629000	Misc Rents & Royalties	6,247	1,988	5,000	1,235	5,000
3642200	Surplus Lands					
3643200	Surplus Equipment	6,642	14,607			5,000
3644200	Insurance Proceeds	47,004	5,000	10,000	5,388	10,000
3644300	Other Proceeds	16,784	800			
3659000	Other Scrap & Surplus	2,526	4,741	2,500	511	2,500
3669000	Other Contributions	63,000	46,850	100,000	55,000	75,000
3671010	Vegatative Removal	300	975	400	300	400
3699000	Other Misc Revenues	101,867	70,848	30,000	33,660	4,000
3699100	Fair Share 3.4% Admin Fee	35,419	58,967	20,000	1,950	3,000
3699200	Impact Fee-3% Admin Fee	10,357	13,185	34,000	458	3,000
3699300	Radon Surcharge - 5% Admin Fee	1,244	1,276	500	416	3,000
3699400	B Permit Cert Surcharge - Admin	961	1,014	500	416	400
3699500	Transfer-Utility Fund 407	26,600	29,316	29,316	29,316	32,300
3699700	Foreclosure Registration	104,925	78,000	48,000	37,029	35,000
3699800	Legal Fees - Developers	16,701	68,890	10,000	18,225	15,000
	Sub-Total	1,417,044	1,388,818	1,182,935	1,120,847	1,057,393
<u>Non-Revenue</u>						
3810401	Transfer-Utility Fund 401					
3810304	Transfer-Util Sale Capital Constr	3,014,040	3,014,040	3,014,040	2,179,626	0
3990100	Carryover	2,138,582	3,424,671	2,310,383	3,715,038	3,046,224
	Sub-Total	5,152,622	6,438,711	5,324,423	5,894,664	3,046,224
TOTAL AVAILABLE GENERAL FUND		24,129,840	26,529,502	24,352,673	25,642,403	22,977,959

MAJOR REVENUE SOURCES

PROPERTY TAX

General Description

Under State law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the property appraiser of each county and tax collector of each county. Municipalities are not permitted to levy property taxes at a rate of more than 10 mills for operating millage. There is no limitation as to rate or amount of ad valorem taxes levied for the purpose of paying debt service on general obligation bonds, pursuant to Florida Statutes, or the Village Charter, however, Village Debt Policies and Administration as shown in the general information section of this budget, limits outstanding general obligation debt to a maximum of five percent (5%) of the total assessed value of the taxable property within the Village's corporate limits. The laws of the State regulating tax assessment are designed to assure a consistent property valuation method statewide. The State Constitution does, however, permit different assessment standards for agricultural land, land used exclusively for noncommercial recreational purposes, tangible personal property held for sale as stock-in-trade and livestock.

Property Assessment Procedure

Municipal ad valorem taxes are levied based upon the assessed valuation of taxable real and tangible personal property located within the boundaries of the municipality. Property valuations are determined each year as of January 1 by the Property Appraiser. A tax roll is prepared by July 1 and each taxpayer whose property is subject to taxation is given notice of the assessment of such property. The property owner has the right to file an appeal with the Value Adjustment Board, which considers petitions relating to assessments and exemptions. The Value Adjustment Board certifies the assessment roll upon completion of the hearing of all appeals.

Exemptions

Every person who has the legal title or beneficial title in equity to real property in the State of Florida and who resides thereon and in good faith makes the same his or her permanent residence or the permanent residence of others legally or naturally dependent upon such person is entitled to an exemption from ad valorem taxation by counties up to the assessed valuation of \$25,000 on the residence and contiguous real property. In January of 2008 a change to double this amount to \$50,000 was voted on and approved by the residents of the State. Other exemptions from the ad valorem tax include property owned by certain permanently and totally disabled persons; renewable energy sources improvements; inventory; property used by hospitals, nursing homes, homes for special services and property used by homes for the aged; educational property; property owned and used by labor organizations; community centers; governmental property; property owned by not-for-profit sewer and water companies; and the first \$500.00 of property of every widow and widower. Blind persons and disabled persons receive an exemption based on percentage of disability. In addition to the above, the Village in 2001 adopted Ordinance 618 which provided an additional homestead exemption in the amount of \$5,000 for persons sixty-five (65) years and older in accordance with Sec. 196.075, *Florida Statutes*.

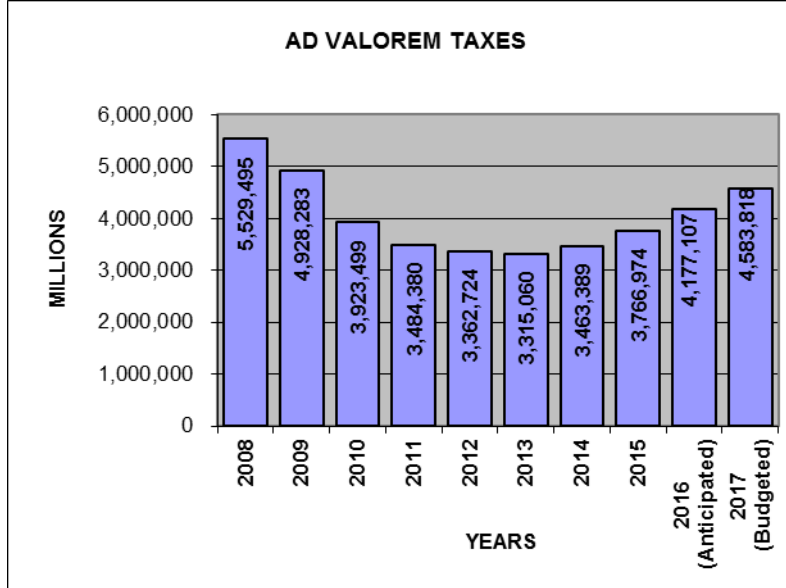
Levy Of Ad Valorem Taxes

The Village is required to establish a budget for each fiscal year. The budget is required to provide for the estimated expenditures required to be made in respect to bonded indebtedness of the Village to be paid from ad valorem taxes. Upon adoption of a tentative budget, the Village is required to compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes. After a procedure involving notice, hearings and public comment, the tentative budget and millage rate become final when approved by the Village Council. This procedure creates the tax roll which is then turned over to the Tax Collector on or about the first Monday in October.

Tax Collection Procedure

Upon receipt of the certified tax roll, the Tax Collector is required to mail to each taxpayer appearing on the assessment roll a tax notice stating, among other things, the amount of current taxes, including any ad valorem taxes due from the taxpayer. In general, each taxpayer is required to pay all taxes shown in the tax notice without preference in payment of any particular increment of the tax bill.

The Statutes relating to the enforcement of county ad valorem taxes (and thus municipal property taxes) provide that such taxes become due and payable on November 1 of the year in which



assessed or as soon thereafter as the certified tax roll is received by the Tax Collector. If paid during November or the following three (3) months, the taxpayer is granted a discount which is equal to four percent (4%) in November and which decreases pro rata monthly to one percent (1%) in February. All taxes become delinquent on April 1 following the year in which they are assessed or immediately after sixty (60) days have expired from the mailing of the original tax notice, whichever is later, and the tax collector is required to collect taxes prior to the date of delinquency and to institute statutory procedures upon

delinquency to collect assessed taxes. Delay in the mailing of tax notices to taxpayers results in a delay throughout the process.

As a pre cursor to historical trends shown later in this writing the following table representing changes in population and assessed valuation is provided:

HISTORICAL GROWTH DATA

Fiscal Year Ended	Population	Assessed Valuation (000)	Millage Rate
2008	30,334	2,849,277	2.01
2009	31,864	2,603,092	1.97
2010	31,567	2,143,200	1.93
2011	31,201	1,894,086	1.92
2012	34,140	1,839,841	1.92
2013	34,234	1,802,769	1.92
2014	34,421	1,878,172	1.92
2015	35,285	2,051,341	1.92
2016	36,265	2,269,436	1.92
2017 Budgeted	36,731	2,507,161	1.92

2016/17 Budget Year

The major components that determine the amount of revenue projected to be received in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the proposed taxable values (net of exemption) of current real and personal property within the Village.

In FY 2016-2017 this source represents 20.4% of total General Fund revenues. The general operating tax millage rate is recommended to remain at \$1.9200 per thousand dollars of assessed valuation.

Based on data received this year it appears that we continue to be on track for normal growth in property values. Gross taxable value of both real and personal property is estimated to increase from \$2,282,070,445 to \$2,507,161,278 an increase of \$225,090,833 representing an increase in taxable property values of 9.8%, which represents a 1% increase in property values from the prior year, indicating a very stable future outlook. New additions, annexations and construction comprise \$38.3 million of the gross taxable value. The primary source of this increase in taxable value is the impact of current economic conditions as they prevail throughout the State.

Delinquent tax receipts are estimated at \$10,000 for FY 2017. Those taxpayers who do not pay their taxes by March 31 of any given year derive this revenue source. The budget was adjusted to reflect the projected delinquent tax receipts for FY 2017

MILLAGE RATE ILLUSTRATION

The FY 2016-2017 tax millage rate of \$1.9200 per \$1,000 of assessed value will have the following property tax impact on homes valued from \$125,000 to \$225,000:

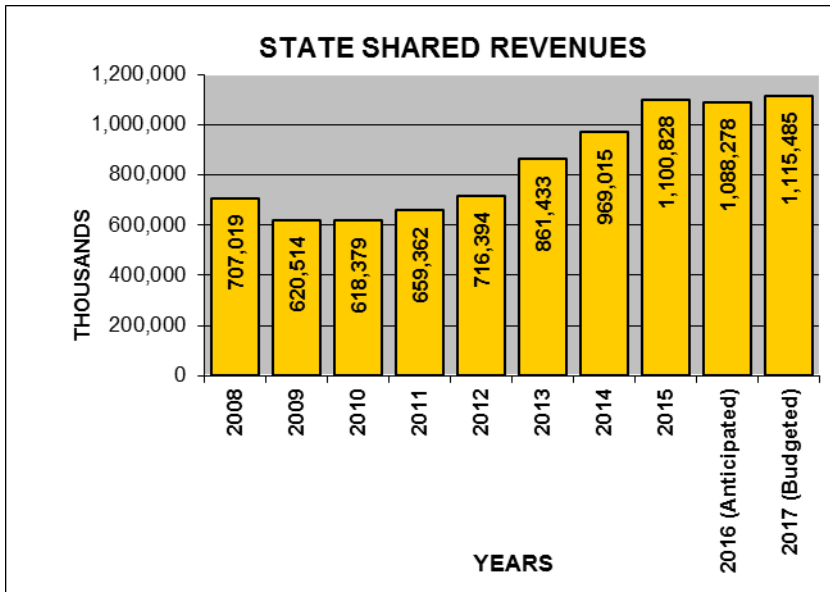
Value of Property	\$125,000	\$175,000	\$225,000
Less Homestead	(50,000)	(50,000)	(50,000)
Taxable Value	\$75,000	\$125,000	\$175,000
Millage Rate	\$1.9200	\$1.9200	\$1.9200
Tax Bill	\$144.00	\$240.00	\$336.00

SHARED REVENUES

Revenues in this category are developed by first contacting the various state agency's for data and fiscal trends that they are project for the new year as well as studying historical trends.

State Shared Revenue

Sharing of certain state revenues with cities and counties began in Florida at least as early as 1931. Financial rescue of the counties from their overwhelming boom period road debts from the 1920's came principally through sharing of the state's motor fuel tax. Little sharing with cities occurred until the state cigarette tax collections were made available to them in 1949. The Florida Revenue Sharing Act of 1972 was a major attempt by the legislature to ensure an equitable distribution at a minimum level of revenue across counties and municipalities. The current structure of the revenue sharing program has three revenue sources for municipalities: Cigarette Tax, One-cent Municipal Gas Tax and the State Alternative Fuel Decal Users Fee. There are several criteria a local government must meet in order to qualify to receive funds. For Governments eligible in 1972: levy ad valorem taxes (excluding debt service and other special millage) that will produce the equivalent of three mills per dollar of assessed valuation on the 1973 property tax base, or collect an equivalent amount of revenue from an occupational license tax, or a utility tax (or both) in combination with the ad valorem tax. Other requirements include annual post audits of financial



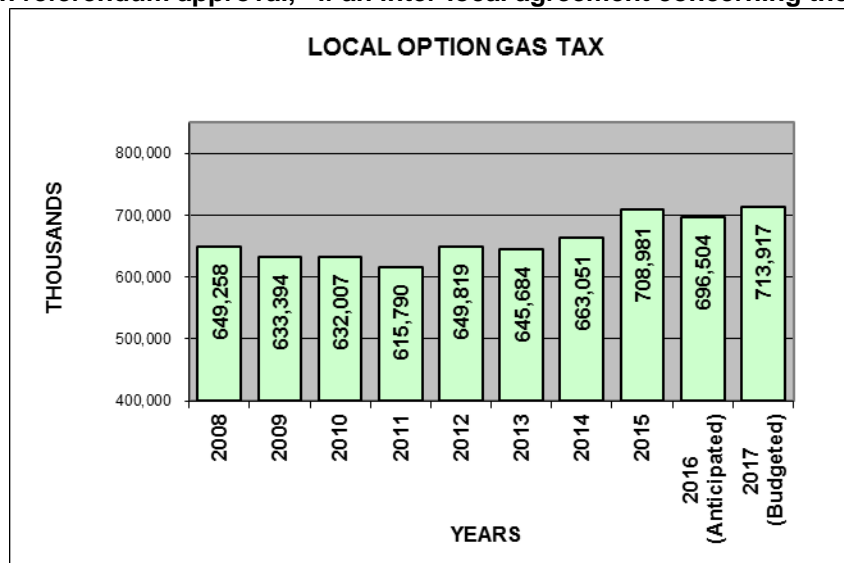
accounts, certification of compliance with (TRIM) Truth in Millage. Funds for the above referenced revenue sources are collected in a trust and net of administrative costs are distributed monthly to qualified recipients based on an apportionment formula comprised of three factors: weighted population, sales tax and relative ability to raise revenue. For the most part, the shared revenue sources have declined steadily over the past four years as they are directly related to reduced population growth and the continuing recession. However, due to our

increased population numbers, this revenue stream will generally increase each year.

Local Option Gas Tax

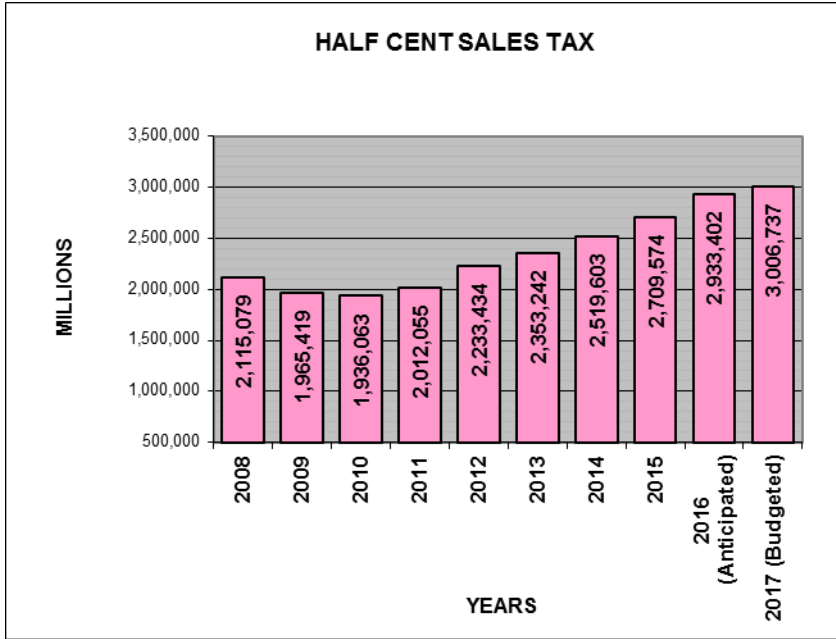
Local governments are authorized to impose a tax of 1 cent to 6 cents on every gallon of motor fuel and special fuel sold at the retail level. Local Option Gas Taxes are enacted by a majority vote of a county's governing board or upon referendum approval, if an inter-local agreement concerning the distribution of the tax proceeds is established between the local governments in the county.

The Village participates in two separate and distinct Interlocal Agreements relative to Local Option Gas Tax as follows:



1. In 1986, an Interlocal Agreement was signed which provided a distribution formula for the six cent gas tax in effect of 1/3 of all sums collected to municipalities and 2/3 of all sums collected to the county. That Agreement was scheduled to sunset June 1, 1995. The Palm Beach County Municipal League aggressively negotiated with the County to retain that distribution formula when a new Agreement was signed.
2. A second Interlocal Agreement was signed in August 1993 providing a distribution formula for an additional five cent gas tax which the state legislation authorized the county commission to levy and the county commission approved on July 20, 1993. The approved distribution formula is 21% of all sums collected by the County from the State to municipalities and 79% of all sums collected to the County. The Agreement is written to terminate at such time as the gas tax proceeds are no longer collected and distributed, with the distribution formula scheduled for review annually.

Half Cent Sales Tax



In 1982, the State sales tax was increased from 4% to 5% with .5% distributed to counties and municipalities. In 1985, the law was amended to provide that 9.697% of all sales tax receipts, except out-of-state taxes collected, is returned to municipalities and counties. The amount distributed to each local government is calculated by first determining the amount of sales tax to be distributed among the county government and the municipalities within the county based on a formula which is based on various population and other factors.

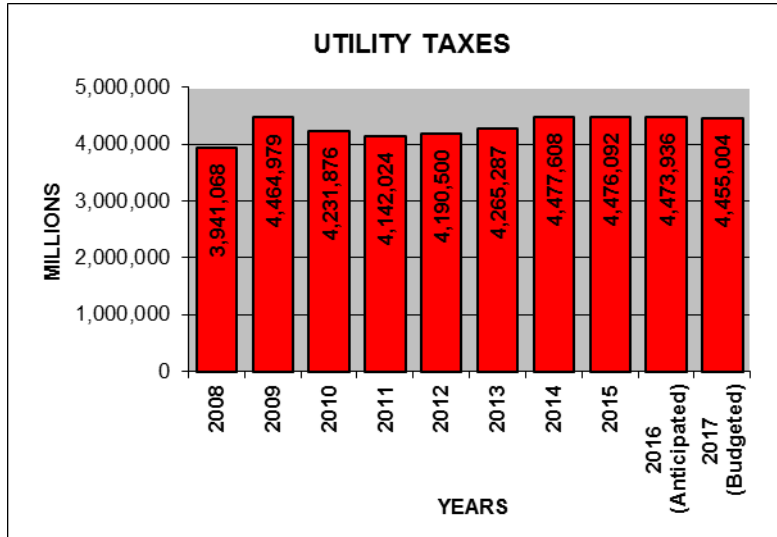
Like the sales tax itself, the proceeds from the sales tax distributed to local governments are subject to cyclical variations based on the level of economic activity within the particular month. In 1987, the State expanded the base upon which the sales tax is levied by including several services formerly exempted. Effective February 1, 1988, the sales tax on goods was increased to 6%.

STATE SHARED REVENUES				
Fiscal Year Ended	State Revenue Sharing	Half Cent Sales Tax	Local Option Gas Tax	Total
2008	707,019	2,115,079	649,258	3,471,356
2009	620,514	1,965,419	633,394	3,219,327
2010	618,379	1,936,063	632,007	3,186,449
2011	659,362	2,012,055	615,790	3,287,207
2012	716,394	2,233,434	649,819	3,599,647
2013	861,433	2,353,242	645,684	3,860,359
2014	969,015	2,519,603	663,051	4,151,669
2015	1,100,828	2,709,574	708,981	4,519,383
2016 (Anticipated)	1,088,278	2,933,402	696,504	4,718,184
2017 (Budgeted)	1,115,485	3,006,737	713,917	4,836,139

Both Utility Taxes and Franchise Fees are developed by historical trend analysis as well as gathering detailed data and projections from the various Utility Companies and Franchisee's.

Utility Tax

Pursuant to F.S.166.231, The Village levies a utility tax, or public service tax on the purchase of electricity, metered or bottled gas and water service. The Village levies this tax at the state allowed maximum of 10% for all services.



In FY 2001, the Florida Legislature adopted the new Communications Tax Simplification law that went into effect on October 1, 2001. This legislation combined the Telecommunications utility tax as well as the Telecommunications franchise fee and cable franchise fee into one tax rate on a broad base of services. The Village adopted Resolutions 01-33 and 01-34 which set the tax rates for this tax. The rate is 5.1% plus .12% (additional rate for not charging separate permit fees) totaling 5.22%.

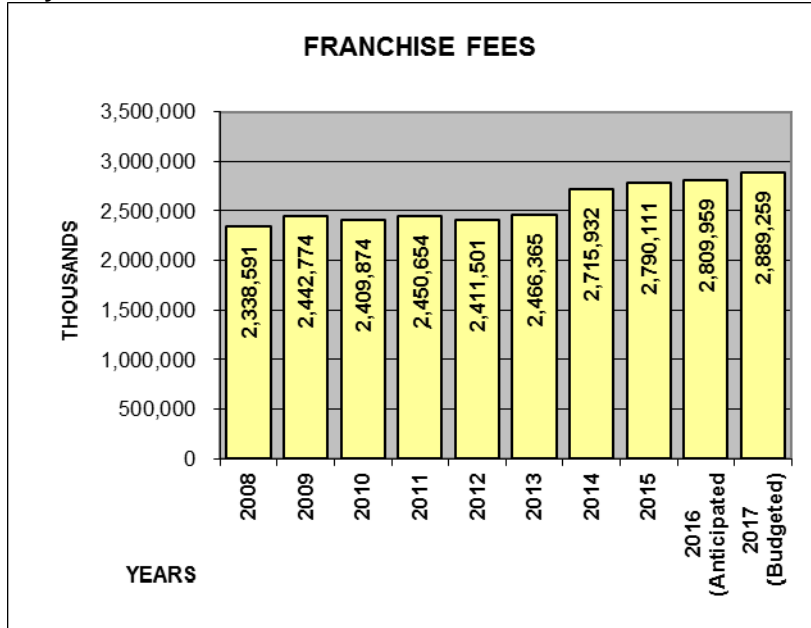
Collections from these taxes vary depending on utility usage. The

water and electricity utility tax depends to a great extent on weather conditions. Fluctuations may be experienced from these revenue sources which are beyond the ability of the Village to predict or control.

UTILITY TAX					
Fiscal Year Ended	Electricity	Water	Gas	Communications Services Tax	Total
2008	1,954,826	394,883	106,288	1,485,071	3,941,068
2009	1,996,922	451,599	101,920	1,914,538	4,464,979
2010	2,167,701	446,498	115,104	1,502,573	4,231,876
2011	2,147,928	468,643	112,891	1,412,562	4,142,024
2012	2,160,221	460,779	110,598	1,458,902	4,190,500
2013	2,340,259	466,457	100,775	1,357,796	4,265,287
2014	2,603,701	472,730	118,233	1,282,944	4,477,608
2015	2,650,189	478,615	103,574	1,243,714	4,476,092
2016 (Anticipated)	2,671,118	496,558	119,100	1,187,160	4,473,936
2017 (Budgeted)	2,737,896	511,455	101,600	1,104,053	4,455,004

Franchise Fees

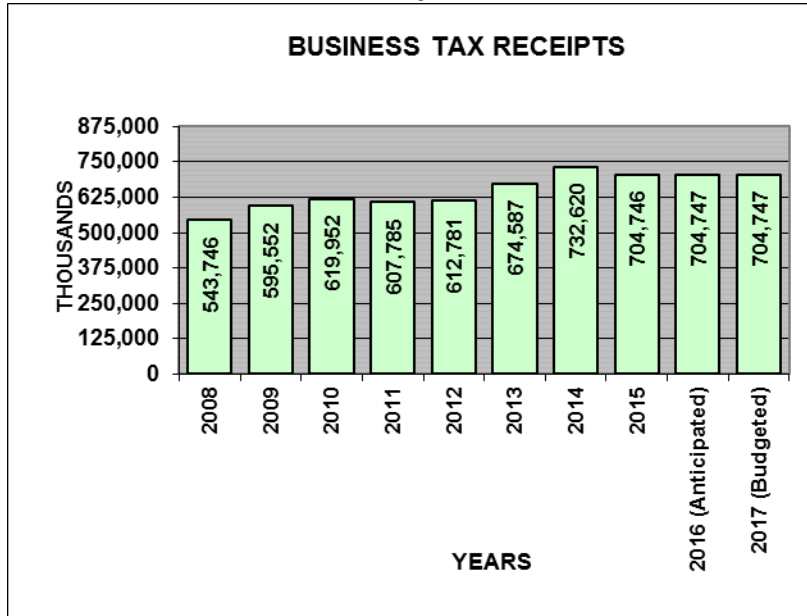
Public utilities operating within the Village of Royal Palm Beach must pay to the Village a franchise fee in return for the right to do business within the Village and for the right to use public rights-of-way. The chart below shows the franchise agreements currently in effect.



Fiscal Year Ended	Electricity	Water	Solid Waste	Total
2008	2,152,419	17,387	168,785	2,338,591
2009	2,209,219	50,225	183,330	2,442,774
2010	2,017,140	218,736	173,998	2,409,874
2011	1,958,656	318,367	173,631	2,450,654
2012	1,867,777	369,439	174,285	2,411,501
2013	1,837,769	449,737	178,859	2,466,365
2014	1,999,458	524,075	192,399	2,715,932
2015	2,050,324	537,474	202,313	2,790,111
2016 (Anticipated)	2,011,767	603,372	194,820	2,809,959
2017 (Budgeted)	2,062,061	627,507	199,691	2,889,259

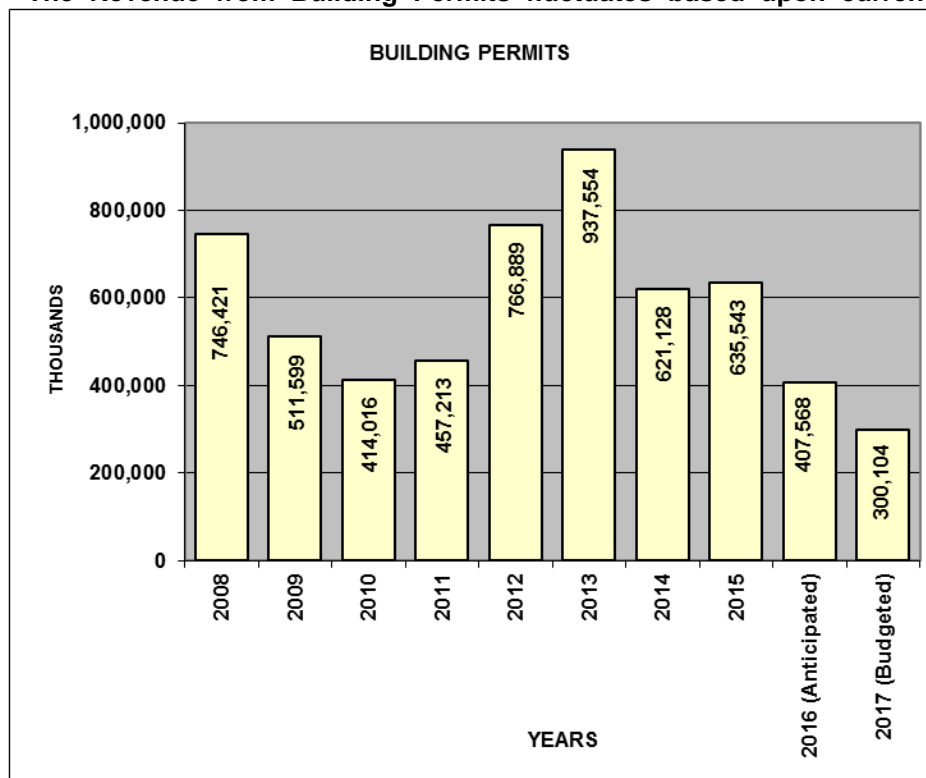
Business Tax Receipts

Any person engaging in or managing any business, occupation or profession within the corporate limits of the Village of Royal Palm Beach must obtain a business tax receipt. All business tax receipts must be secured at the time the business begins operation and are renewed thereafter each October 1. The fee for each business tax receipt is based on the business in which the entity is engaged.

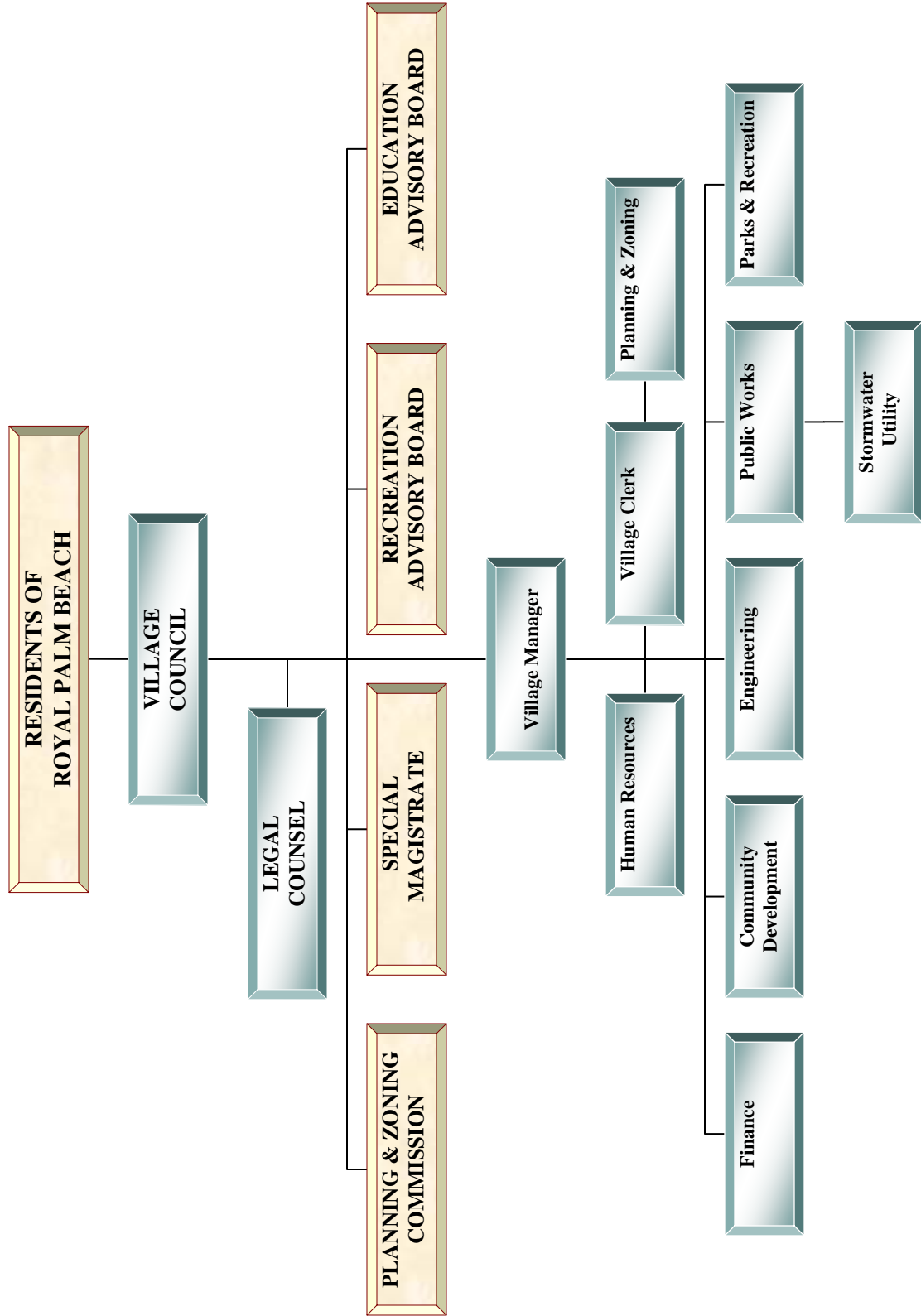


Building Permits

Permits are required to be issued to any individual or business who does construction work within the corporate limits of the Village. Permits are required for building/electrical, plumbing and mechanical construction. The Revenue from Building Permits fluctuates based upon current economic conditions and major construction projects. In recent years, as shown, Building Permit revenue has declined in direct relationship to the Village nearing build out. This is expected to remain continue thru 2017.



The Village of Royal Palm Beach Organizational Chart



Village Council

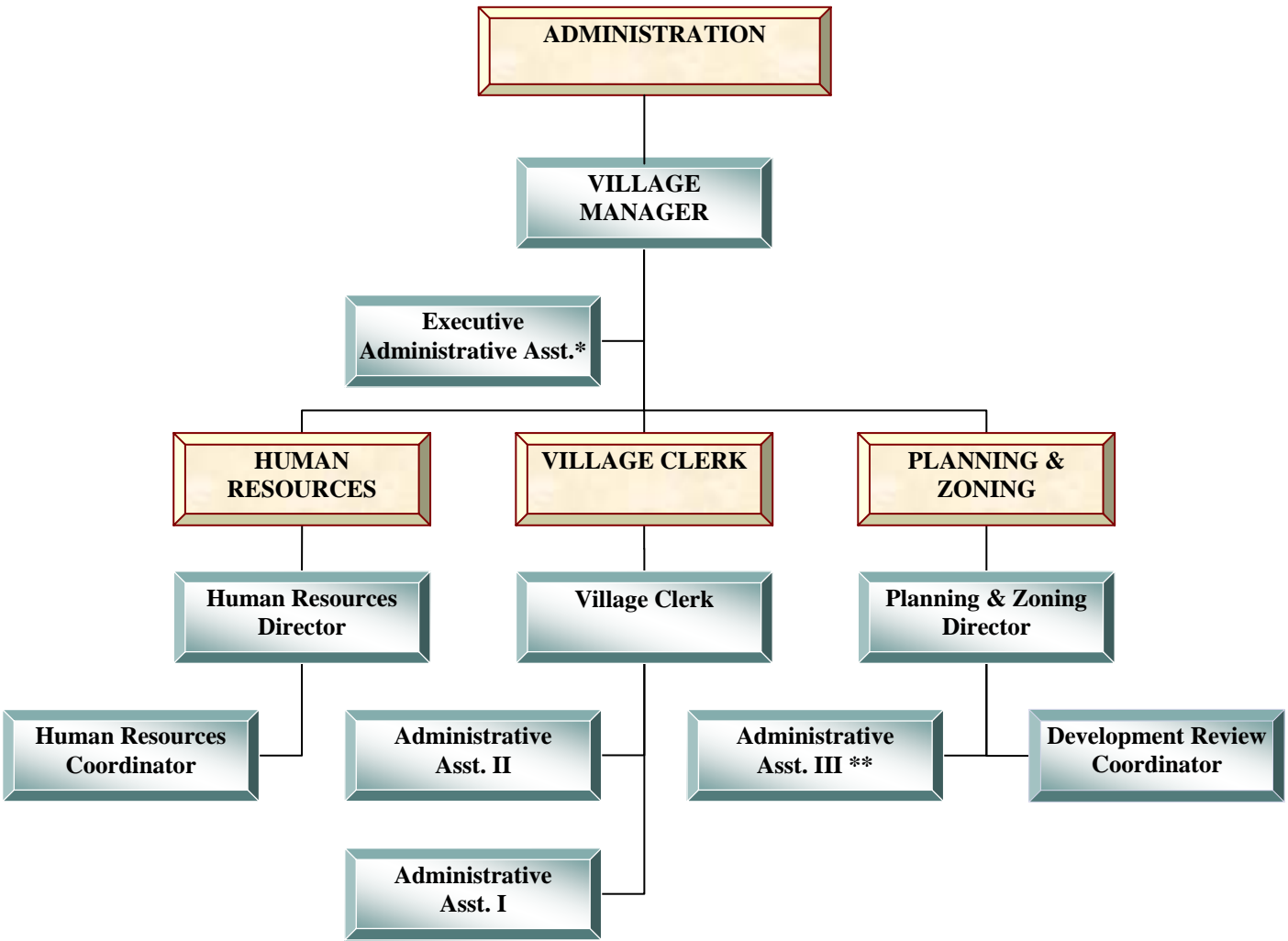
OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 92,374	\$ 97,016	\$ 99,058	\$ 92,972	\$ 100,444
3000/3999	Contractual Services	31,387	61,197	67,000	67,000	67,000
4000/4999	Other Charges & Services	38,523	42,599	57,599	47,929	59,643
5000/5399	Commodities	159	0	700	700	700
5400/5999	Other Operating Expense	15,439	16,455	19,810	16,946	19,810
6000/6999	Capital Outlay			-	-	-
8000/8999	Grants and Aids	10,000	14,000	14,000	14,000	14,000
Total Operating Expenses		\$ 187,882	\$ 231,267	\$ 258,167	\$ 239,547	\$ 261,597

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1100	Legislative	\$ 187,882	\$ 231,267	\$ 258,167	\$ 239,547	\$ 261,597
Total Operating Expenses		\$ 187,882	\$ 231,267	\$ 258,167	\$ 239,547	\$ 261,597

BUDGETARY ACCOUNT SUMMARY
Village Council
001-1100-511

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Council Salaries	48,382	49,060	49,495	46,978	49,939
2198	Medicare	1,213	1,226	1,294	1,154	1,301
2199	FICA	5,187	5,241	5,532	5,136	5,562
2299	Retirement Contributions	13,772	16,754	16,018	15,984	15,930
2399	Life/Health Ins.	23,820	24,735	26,719	23,720	27,712
	Sub Total	<u>92,374</u>	<u>97,016</u>	<u>99,058</u>	<u>92,972</u>	<u>100,444</u>
CONTRACTUAL SERVICES						
3190	Other Services - Professional	31,387	61,197	67,000	67,000	67,000
	Sub Total	<u>31,387</u>	<u>61,197</u>	<u>67,000</u>	<u>67,000</u>	<u>67,000</u>
OTHER CHARGES & SVCS						
4011	Travel/Per Diem-Mayor	125		3,400	500	3,400
4012	Travel/Per Diem-Councilperson (Seat 4)		2,572	1,290	100	1,290
4013	Travel/Per Diem-Councilperson (Seat 2)	315	906	1,290	100	1,290
4014	Travel/Per Diem-Vice Mayor (Seat 1)	324	60	3,400	200	3,400
4015	Travel/Per Diem-Councilperson (Seat 3)		447	1,290	100	1,290
4030	Car Allowance	28,096	28,490	28,024	28,024	28,024
4110	Communication Svcs				-	-
4111	Cell Phone Allowance	4,336	4,337	4,380	4,380	4,424
4890	Promotional Activities	3,174	3,863	7,500	7,500	9,500
4891	US Census				-	-
4920	Legal Ads	400	400	3,525	3,525	3,525
4990	Other Current Charges	1,753	1,524	3,500	3,500	3,500
	Sub Total	<u>38,523</u>	<u>42,599</u>	<u>57,599</u>	<u>47,929</u>	<u>59,643</u>
COMMODITIES						
5110	Office Supplies	106		500	500	500
5220	Operating Supplies	53		200	200	200
5240	Furniture/Equipment <\$5,000				-	-
	Sub Total	<u>159</u>	<u>-</u>	<u>700</u>	<u>700</u>	<u>700</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	15,439	16,455	16,310	16,946	16,310
5440	Training/Ed			3,500	-	3,500
	Sub Total	<u>15,439</u>	<u>16,455</u>	<u>19,810</u>	<u>16,946</u>	<u>19,810</u>
GRANTS & AIDS						
8302	Local Scholarships	6,000	10,000	10,000	10,000	10,000
8303	RPBHS Project Graduation	1,000	1,000	1,000	1,000	1,000
8304	Arbor Day	1,000	1,000	1,000	1,000	1,000
8305	Art & Music Festival				-	-
8306	Relay for Life	2,000	2,000	2,000	2,000	2,000
	Sub Total	<u>10,000</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>
GRAND TOTAL		<u><u>187,882</u></u>	<u><u>231,267</u></u>	<u><u>258,167</u></u>	<u><u>239,547</u></u>	<u><u>261,597</u></u>

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* 50% Village Manager / 50% Engineering
 ** 50% Planning and Zoning / 50% Engineering

Village Manager

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,132,587	\$ 1,159,032	\$ 1,261,165	\$ 1,161,006	\$ 1,221,329
3000/3999	Contractual Services	61,224	64,451	143,699	130,417	272,584
4000/4999	Other Charges & Services	102,386	120,578	131,766	105,785	133,819
5000/5399	Commodities	12,078	12,401	17,362	14,437	16,383
5400/5999	Other Operating Expense	12,201	13,219	26,330	24,217	19,047
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,320,476	\$ 1,369,681	\$ 1,580,322	\$ 1,435,862	\$ 1,663,162

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1200	Village Manager	\$ 745,512	\$ 774,935	\$ 835,153	\$ 810,208	\$ 1,005,280
1210	Human Resources	261,806	284,250	312,723	303,801	313,775
1215	Planning & Zoning	313,158	310,496	432,447	321,853	344,107
Total Operating Expenses		\$ 1,320,476	\$ 1,369,681	\$ 1,580,323	\$ 1,435,862	\$ 1,663,162

Department Description

Village Manager

The Village Manager serves as the chief administrative officer responsible to the Village Council for the administration of Village affairs, including oversight of the functions and activities of each department, ensures the laws, provisions of the Charter and acts of the council are faithfully executed, prepares and submits the annual budget and comprehensive annual financial report and interacts with citizens regarding the Village's programs and projects.

Village Clerk

Record and maintain an accurate record of the official actions of the Village Council and Village Boards. Serve as custodian of Village seal and official records and provide information to the public, Village departments and other governmental agencies.

Major Objectives

1. Provide clerical assistance, completed reports and recommendations to the Village Council.
2. Prepare and submit a balanced operating budget and a five-year Capital Improvement Program each year to the Council.
3. Ensure complaints and citizen requests are handled by all departments in an expedient and fair manner.
4. Respond to requests for research, information and copies of public records in a timely, courteous and efficient manner.
5. Interact with local community organizations and groups regarding programs, facilities and services provided by the Village.
6. Administer the budget priorities and goals set by the Council through the Village departments.
7. Manages the implementation of all policies, procedures, resolutions and ordinances through the department heads.
8. Coordinate the Village's records management program in compliance with State laws.
9. Conduct municipal elections in accordance with Village, County and State laws.
10. Prepare council meeting agendas for publication and distribution.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Council meetings	21	24	24
Council Meeting Agenda Items Prepared	250	280	250
Annual Budget & CIP prepared	2	2	2
No. of recorded documents	427	400	400
No. of minutes pages transcribed	145	180	200
Records management cu. ft. processed	42.75	55.00	35
Elections conducted	1	1	1

Number of Personnel

2013/2014: 4.5 f/t 2014/2015: 4.5 f/t 2015/2016: 4.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Village Manager

001-1200-512

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	301,124	303,354	302,127	301,622	297,884
1299	Salaries - Regular	129,431	133,597	137,175	139,612	141,222
1499	Overtime	2,281	2,392	2,000	3,860	4,500
2198	Medicare	6,134	6,223	6,456	6,318	6,424
2199	FICA	20,964	21,463	27,604	21,138	27,469
2299	Retirement Contrib	66,672	74,344	74,585	75,054	75,759
2399	Life/Health Ins.	82,794	86,922	75,951	80,860	86,354
	Sub Total	609,400	628,295	625,898	628,464	639,612
CONTRACTUAL SERVICES						
3190	Other Services - Professional	38,424	34,182	79,200	79,200	234,200
3490	Other Contractual Services	1,007	1,264	1,404	1,404	1,404
	Sub Total	39,431	35,446	80,604	80,604	235,604
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,947	3,798	6,365	6,365	6,365
4111	Cell Phone Allowance	1,687	1,686	1,704	1,704	1,696
4420	Leases - Equipment	5,789	6,799	6,590	6,590	6,590
4620	R&M Vehicles	1,113	1,873	1,000	234	2,000
4630	R&M Equipment			200	200	200
4710	Printing & Binding	17,286	16,585	20,000	20,000	20,000
4890	Promotional Activities	9,889	15,915	18,650	19,000	19,000
4915	Election Expenses	31,567	39,259	40,340	15,000	40,340
4920	Legal Ads	7,626	5,809	7,500	8,000	8,000
4940	Licenses & Fees		40	350	350	350
4990	Other Current Charges	595	317	600	600	600
	Sub Total	78,499	92,081	103,299	78,043	105,141
COMMODITIES						
5110	Office Supplies	3,316	3,378	5,650	5,650	5,650
5210	Fuel & Lube	3,290	2,500	4,037	2,797	3,208
5220	Operating Supplies	3,380	2,923	4,500	2,807	4,500
5240	Furniture/Equipment <\$5,000		1,010		678	400
	Sub Total	9,986	9,811	14,187	11,932	13,758
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	7,341	8,532	7,940	7,940	7,940
5440	Training/Ed	855	770	3,225	3,225	3,225
	Sub Total	8,196	9,302	11,165	11,165	11,165
CAPTIAL OUTLAY						
6699	Ofc Furn & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		745,512	774,935	835,153	810,208	1,005,280

Division Description

To provide broad and comprehensive quality human resources programs in all areas of Village operations and administration. Plans, directs and implements all human resources activities and policies, including the following: employee recruitment, selection, orientation, and processing of staffing changes; job classification, compensation, evaluations, retirement and FSA/HSA administration, benefit review, negotiation, administration and assistance with issues; employee awards, wellness, goodwill and employee appreciation events, and self improvement training; fair and consistent application of the Village Policy & Procedure manual, compliance with State, Federal, and county laws/ordinances and personnel records management, litigation, and investigations; safety and risk management, drug free workplace, claims management, liaison for third party claims, safety training, and property schedule maintenance.

Major Objectives

1. Recruit new employees and orient them to Village policies and programs. Stay within Statute compliance for Level II and employee/volunteer background checks.
2. Continue to plan, revise and implement all human resources policies, procedures, job descriptions, compensation scales and programs. Maintain and update online forms for Village employees.
3. Conduct training sessions for employees and supervisors on relevant Human Resources and Risk Management topics.
4. Assist the Village Manager and department heads with labor relations and disciplinary matters including grievance resolution for fair and consistent application.
5. Analyze employee health benefits, review current and new contract negotiations and provide recommendations. Assist employees with benefit issues, correspondence and appeals.
6. Continue to develop and facilitate a comprehensive risk management program, including an effective Safety Committee, training and education to reduce claims, as well as active claims management with carrier, employee and third parties. Analyzing the property schedule to reflect current economic changes and or additions/deletion.
7. Maintain an employee awards program to recognize employees and work groups for exemplary conduct, accomplishments and acts of service they have performed.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Recruitment/Orientations conducted	48	32	36
Review and Renewal of Benefits Package	Ongoing	Ongoing	Ongoing
Training sessions	7	7	7
Policies and procedures Developed/updated/implemented	As needed	Released new Manual	As needed
Job description updates	As needed	As needed	As needed
Personal Action/Disciplinary/Ben. Forms	245	200	210

Number of Personnel

2013/2014: 2 f/t 2014/2015: 2 f/t 2015/2016: 2 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Human Resources

001-1210-512

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	120,290	120,799	123,970	124,480	125,297
1299	Salaries - Regular	52,994	56,552	60,642	59,568	64,946
1499	Overtime	1,740	907	1,600	44	1,600
2198	Medicare	2,413	2,484	2,701	2,562	2,783
2199	FICA	10,316	10,621	11,551	10,696	11,900
2299	Retirement Contrib	26,831	29,852	30,813	31,004	32,225
2399	Life/Health Ins.	27,384	28,884	31,168	27,892	32,787
	Sub Total	241,968	250,099	262,445	256,246	271,538
CONTRACTUAL SERVICES						
3110	Medical/Physicals	2,547	6,795	4,490	2,813	3,530
3190	Other Services - Professional	11,287	19,520	27,700	27,000	28,450
	Sub Total	13,834	26,315	32,190	29,813	31,980
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	1,669	1,876	2,575	2,650	2,625
4111	Cell Phone Allowance	843	843	852	852	848
4890	Promotional Activities	1,431	2,181	1,800	1,800	1,957
4990	Other Current Charges	199	303	270	270	270
	Sub Total	4,142	5,203	5,497	5,572	5,700
COMMODITIES						
5110	Office Supplies	177	162	200	200	200
5220	Operating Supplies	376	88	425	425	425
5240	Furniture/Equipment <\$5,000		505	550	-	-
	Sub Total	553	755	1,175	625	625
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	440	559	695	695	817
5440	Training/Ed	869	1,319	10,720	10,850	3,115
	Sub Total	1,309	1,878	11,415	11,545	3,932
CAPTIAL OUTLAY						
6699	Ofc Furn & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		261,806	284,250	312,723	303,801	313,775

Planning and Zoning – 001-1215-515

Division Description

The Planning Division ensures development is planned, constructed and documented according to the Village’s Comprehensive Plan, Village Code, and State Statutes. Provide technical support to the Planning Commission, Village Council and Building Division. The department reviews land development applications and building permits for zoning compliance; evaluates and updates the Village Code and Comprehensive Plan; and responds to public inquiries.

Major Objectives

1. Development review of site plans.
2. Maintain Village Property and Asset Plan.
3. Rezoning and Site Planning for Crestwood Redevelopment Site.
4. Monitor the Annexation Policy and Action Plan.
5. Schools Strategy and Interlocal Concurrence Agreement.
6. Provide accurate analyses and reporting on proposed land development applications.
7. Provide accurate and responsive answers to the general public regarding land development, real property, and procedural inquiries.
8. Sign Ordinance Review.
9. Tree Preservation Ordinance Review.
10. Southern Boulevard Properties Development.
11. Development Review Flow Chart for the Public.
12. Comprehensive Plan Evaluation and Appraisal Report (EAR) updates.
13. Senior Living Complex.
14. Southern Properties Park.
15. Southern Boulevard Property Development.

Performance/Workload Indicators	Actual 2015/2016	Projected 2016/2017	Estimated 2017/2018
Review development applications (CP, RZ, SP, SPM, SE, AAR, SpE, DA, FP, PP, ANNEX, MCIC, TEXT, and Ease)*	97	90	84
Variance and Waiver Requests	16	7	4
Landscape Inspections	93	86	79
Permit Plan Review	876	828	782
Business Tax Receipt	401	398	394

Number of Personnel

2012/2013: 2.5 f/t 2013/2014: 2.5 f/t 2014/2015: 2.5 f/t

Major Budget/Service Level Changes

None

* CP = Comprehensive Plan, RZ = Rezoning, SP = Site Plan, SPM = Site Plan Modification, SE = Special Exceptions, AAR = Architectural and Aesthetic Review, V = Variance, SpE = Special Events, DA = Developers Agreement, FP= Final Plat, PP = Preliminary Plat, ANNEX = Annexation, MCIC = Modification to a Council Imposed Condition, TEXT = Text Amendments, Ease = Easement Abandonments.

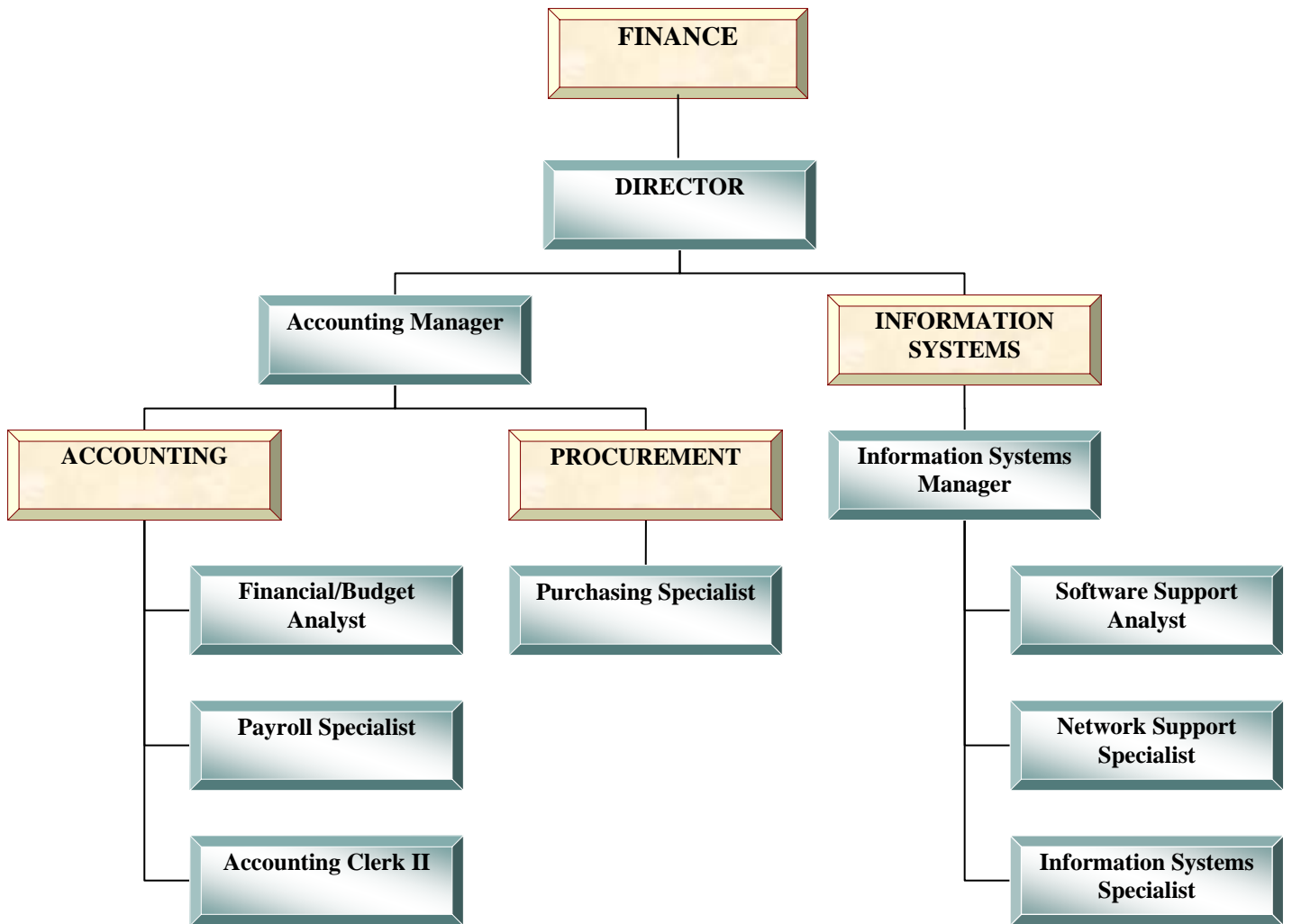
BUDGETARY ACCOUNT SUMMARY

Planning & Zoning

001-1215-515

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries					100,976
1299	Salaries - Regular	194,986	194,849	199,629	196,696	106,280
1499	Overtime	166		1,000	96	1,000
2198	Medicare	2,636	2,654	6,456	2,700	3,030
2199	FICA	11,269	11,349	27,605	11,546	12,955
2299	Retirement Contrib	16,336	16,752	74,585	16,824	18,238
2399	Life/Health Ins.	55,826	55,034	63,547	48,434	67,701
	Sub Total	<u>281,219</u>	<u>280,638</u>	<u>372,822</u>	<u>276,296</u>	<u>310,179</u>
CONTRACTUAL SERVICES						
3190	Other Services - Professional	7,959	2,690	30,905	20,000	5,000
	Sub Total	<u>7,959</u>	<u>2,690</u>	<u>30,905</u>	<u>20,000</u>	<u>5,000</u>
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	2,399	2,168	3,800	3,000	3,800
4111	Cell Phone Allowance	843	844	840	840	848
4710	Printing & Binding	139	104	150	150	150
4920	Legal Ads	16,221	20,006	18,000	18,000	18,000
4990	Other Current Charges	143	172	180	180	180
	Sub Total	<u>19,745</u>	<u>23,294</u>	<u>22,970</u>	<u>22,170</u>	<u>22,978</u>
COMMODITIES						
5110	Office Supplies	311	591	1,000	1,340	1,000
5220	Operating Supplies	1,228	1,244	1,000	541	1,000
	Sub Total	<u>1,539</u>	<u>1,835</u>	<u>2,000</u>	<u>1,880</u>	<u>2,000</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,509	1,964	1,750	1,371	1,750
5440	Training/Ed	1,187	75	2,000	136	2,200
	Sub Total	<u>2,696</u>	<u>2,039</u>	<u>3,750</u>	<u>1,507</u>	<u>3,950</u>
CAPTIAL OUTLAY						
6699	Ofc Furn & Equip				-	
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
GRAND TOTAL		<u><u>313,158</u></u>	<u><u>310,496</u></u>	<u><u>432,447</u></u>	<u><u>321,853</u></u>	<u><u>344,107</u></u>

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Finance

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 902,443	\$ 899,716	\$ 948,342	\$ 935,210	\$ 1,122,884
3000/3999	Contractual Services	137,458	136,239	223,677	217,394	227,262
4000/4999	Other Charges & Services	179,668	176,462	245,849	234,056	252,073
5000/5399	Commodities	7,852	8,803	11,113	7,670	8,681
5400/5999	Other Operating Expense	1,346	2,921	8,750	7,160	9,960
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,228,767	\$ 1,224,141	\$ 1,437,731	\$ 1,401,491	\$ 1,620,860

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1300	Finance	\$ 1,228,767	\$ 1,224,141	\$ 1,437,731	\$ 1,401,491	\$ 1,620,860
Total Operating Expenses		\$ 1,228,767	\$ 1,224,141	\$ 1,437,731	\$ 1,401,491	\$ 1,620,860

Department Description

Administration

Responsible for the coordination of all financial activities of the Village by acting as liaison to other Department Heads, the Public and Village Manager; directly responsible for policy implementation relating to Cash Management, Budgetary Practices and Control, Audit Coordination and Financial Planning Activities.

Accounting

Responsible for four (4) accounting functions within the Finance Department: (1) Accounts Payable, the payment of outstanding obligations owed by the Village; (2) Accounts Receivable, the billing and collection of amounts owed to the Village; (3) Payroll, the preparation and distribution of all related records, reports and findings; (4) General Ledger, the processing of journal entries, verification and creation of account structure and monthly revenue and expenditure reports.

Purchasing

Responsible for the procurement of materials and services for Village Departments at the lowest cost/quantity ratio and within specifications in accordance with Village, State and other applicable laws and regulations; and the maintenance of General Fixed Asset inventory and the disposition of Village owned equipment designated as surplus.

Information Services (I.S.)

The I.S. Division develops and maintains the Village's voice, data, video, and audio telecommunications network infrastructure and systems. The Division provides technology hardware, software, networking, training, and support to the Village's staff, management, and elected officials. The technology systems in place are used by all Village departments to provide services to Village residents and visitors.

Major Objectives

1. Maintain investment practices at 100% of idle funds.
2. Complete the annual audit by January 31, of each year and issue report by February 28.
3. Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Obtain GFOA Distinguished Budget Presentation Award.
5. Prepare, process and pay all approved invoices weekly.
6. Update purchasing procedures as necessary.
7. Process bi-weekly payroll and have available for distribution by every other Friday.
8. Prepare bank reconciliation's on a monthly basis.
9. Analyze cash receipts daily.
10. Implement rCloud High Availability Data Backup and Disaster Recovery services for Windows, and IBM/Seagate iSeries servers.

11. Deploy H.T.E. Click2Gov Building Permits, Planning & Engineering, Business Licenses, and Code Enforcement online services.
12. Implement Online Agenda Center Module to automate Council agenda processes such as, create/publish, submit agenda items, route and manage approval level
13. Complete EMV Compliance. Update Village credit card terminals, used to process RecTrac in-person transactions, with microchip-embedded enabled credit card readers.
14. Implement required physical/technical HIPAA Compliance security measures to Village's data systems.
15. Upgrade On-Line Job Application Module.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Monthly financial reports issued	12	12	12
Number of funds budgeted	6	6	6
Purchase orders issued	377	406	425
Accounts payable checks processed	4071	4448	4848
Payroll checks processed	3507	3557	3593
Number of workstations, servers, routers, and peripherals devices supported	450	540	600
Number of software applications supported	92	102	112
Number of desktop support issues resolved (WebQA)	2004	2100	2200

Number of Personnel

2014/2015: 9 f/t 2015/2016: 9 f/t 2016/2017: 10 f/t

Major Budget/Service Level Changes

Addition of one (1) Information Systems Specialist

BUDGETARY ACCOUNT SUMMARY

Finance
001-1300-513

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	232,056	140,243	143,927	141,586	145,307
1299	Salaries - Regular	465,471	546,835	571,071	568,094	657,358
1499	Overtime	2,434	1,367	1,500	300	1,500
2198	Medicare	9,892	9,704	10,531	10,004	11,745
2199	FICA	41,037	40,322	45,029	39,588	50,220
2299	Retirement Contrib	66,097	69,925	73,626	71,586	81,611
2399	Life/Health Ins.	85,456	91,320	102,658	104,052	175,144
	Sub Total	902,443	899,716	948,342	935,210	1,122,884
CONTRACTUAL SERVICES						
3180	Investment Services	51,593	57,549	60,000	48,394	60,000
3190	Other Services - Professional	32,750	24,375	81,500	92,721	84,000
3290	Other Auditing Services			20,000	-	20,000
3299	Accounting & Auditing	53,115	54,315	62,177	76,278	63,262
	Sub Total	137,458	136,239	223,677	217,394	227,262
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	926	1,034	5,305	5,305	9,377
4110	Communication Svcs	57	75	150	150	150
4111	Cell Phone Allowance	1,687	1,687	1,704	1,704	1,696
4620	R&M Vehicles	56	249	250	21	250
4630	R&M Equipment	91	205	3,000	2,768	3,000
4640	R&M Radios/Computers	8,705	9,144	9,000	6,654	9,000
4650	Maintenance Contracts	164,847	161,482	221,425	213,058	223,525
4710	Printing & Binding	975	1,270	1,500	1,500	1,500
4920	Legal Ads - Advertising	1,076		1,000	1,000	1,000
4940	Licenses & Fees	765	765	825	906	825
4990	Other Current Charges	483	551	1,690	991	1,750
	Sub Total	179,668	176,462	245,849	234,056	252,073
COMMODITIES						
5110	Office Supplies	3,587	3,980	5,100	987	4,390
5210	Fuel & Lube	379	200	363	161	241
5220	Operating Supplies	3,886	3,639	4,050	3,746	4,050
5240	Furniture/Equipment <\$5,000		984	1,600	2,776	-
	Sub Total	7,852	8,803	11,113	7,670	8,681
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	951	1,381	1,960	1,960	2,155
5440	Training/Ed	395	1,540	6,790	5,200	7,805
	Sub Total	1,346	2,921	8,750	7,160	9,960
CAPTIAL OUTLAY						
6499	Machinery & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		1,228,767	1,224,141	1,437,731	1,401,491	1,620,860

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Legal

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 690	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	514,657	351,185	281,000	287,272	304,000
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 515,347	\$ 351,185	\$ 281,000	\$ 287,272	\$ 304,000

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1400	Legal	\$ 515,347	\$ 351,185	\$ 281,000	\$ 287,272	\$ 304,000
Total Operating Expenses		\$ 515,347	\$ 351,185	\$ 281,000	\$ 287,272	\$ 304,000

BUDGETARY ACCOUNT SUMMARY

Legal
001-1400-514

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
2399	Life/Health Ins.	690.00	-	-	-	-
	Sub Total	690.00	-	-	-	-
CONTRACTUAL SERVICES						
3120	Legal Services - General	503,816	345,619	275,000	285,272	300,000
3121	Legal Services - Labor	1,425	-	4,000	-	2,000
3122	Legal Services - Pension	6,288	3,353	2,000	2,000	2,000
3123	Legal Services - Other	3,128	2,213	-	-	-
	Sub Total	514,657	351,185	281,000	287,272	304,000
GRAND TOTAL		515,347	351,185	281,000	287,272	304,000

Police

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
3000/3999	Contractual Services	7,208,461	7,252,303	7,321,346	7,328,129	7,567,314
4000/4999	Other Charges & Services	-	-	-	-	-
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
	Total Operating Expenses	\$ 7,208,461	\$ 7,252,303	\$ 7,321,346	\$ 7,328,129	\$ 7,567,314

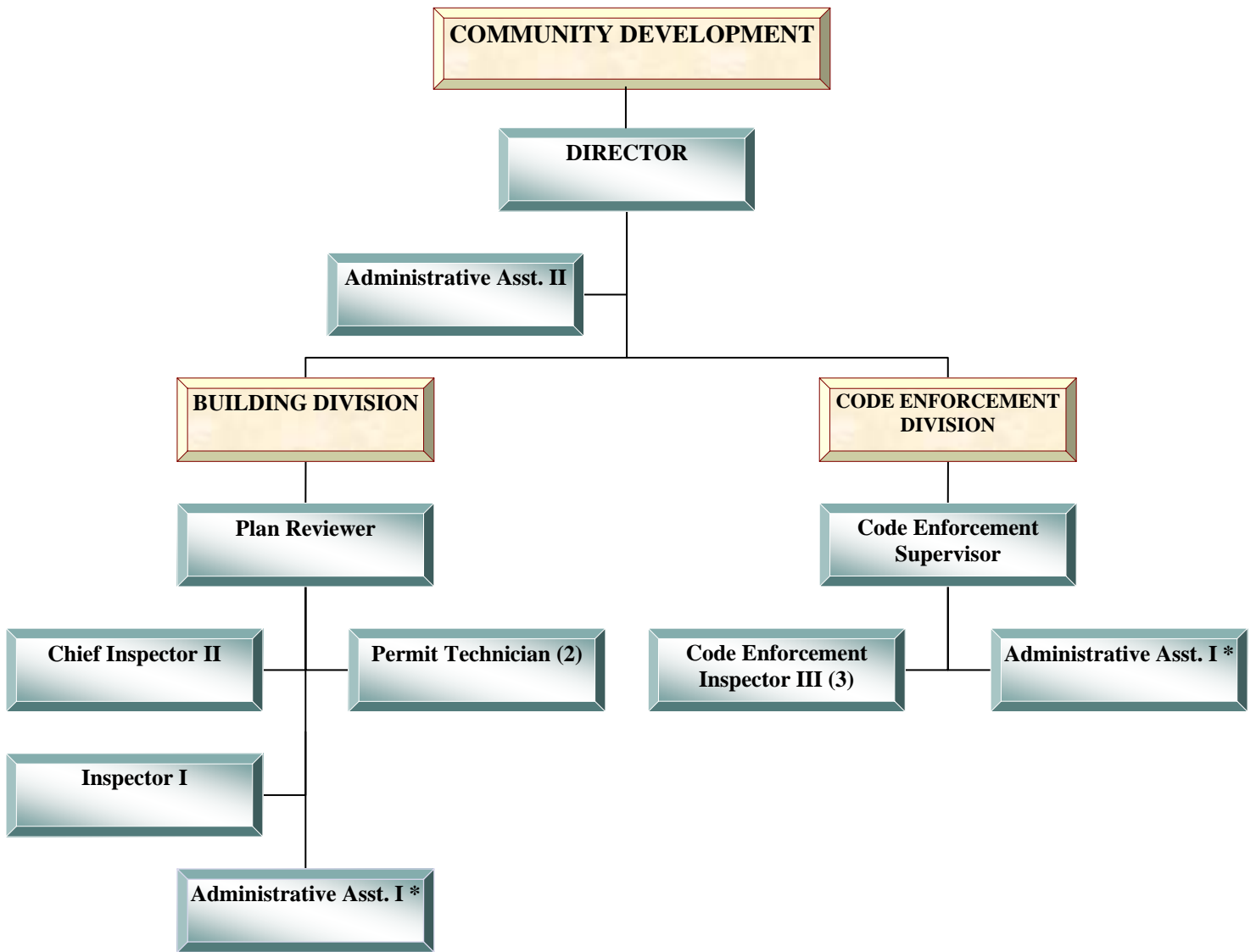
OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
2101	Administration	\$ 7,208,461	\$ 7,252,303	\$ 7,321,346	\$ 7,328,129	\$ 7,567,314
2110	Support Services	-	-	-	-	-
2120	Services	-	-	-	-	-
2130	CID	-	-	-	-	-
2140	Traffic	-	-	-	-	-
2150	Patrol	-	-	-	-	-
2160	PAL	-	-	-	-	-
	Total Operating Expenses	\$ 7,208,461	\$ 7,252,303	\$ 7,321,346	\$ 7,328,129	\$ 7,567,314

BUDGETARY ACCOUNT SUMMARY

Police

001-2101-521

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
	CONTRACTUAL SERVICES					
3190	Other Services - Professional	7,198,118	7,240,559	7,311,346	7,311,346	7,557,314
3490	Other Contractual Services	6,483	7,997	10,000	10,000	10,000
4950	Police Education Acct	3,860	3,747		4,327	
4955	L.E.T.F. Acct				2,456	-
	Sub Total	7,208,461	7,252,303	7,321,346	7,328,129	7,567,314
	GRAND TOTAL	7,208,461	7,252,303	7,321,346	7,328,129	7,567,314



*** 50% Building / 50% Code Enforcement**

Community Development

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 951,504	\$ 989,370	\$ 1,133,482	\$ 1,067,448	\$ 1,163,549
3000/3999	Contractual Services	46,137	77,266	28,000	71,642	45,000
4000/4999	Other Charges & Services	16,915	20,829	26,536	22,072	27,224
5000/5399	Commodities	24,080	16,161	28,314	24,488	26,695
5400/5999	Other Operating Expense	3,459	6,169	15,605	12,137	16,330
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,042,095	\$ 1,109,795	\$ 1,231,937	\$ 1,197,786	\$ 1,278,798

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
2400	Building	\$ 680,525	\$ 714,154	\$ 796,582	\$ 783,189	\$ 830,392
2410	Code Enforcement	361,570	395,641	435,355	414,597	448,406
Total Operating Expenses		\$ 1,042,095	\$ 1,109,795	\$ 1,231,937	\$ 1,197,786	\$ 1,278,798

Division Description

Building

A division which provides responsive building review services necessary to implement the Village’s Code of Ordinances and the Florida Building Code. Administers impact fees, provides technical assistance to the Village Council and the general public. Provides building plans review and inspections consistent with the Village Code of Ordinances and the Florida Building Code. Implements disaster preparedness and post recovery evaluation. Maintains the records retention system required by Florida Statute. Implements a Business Receipts listing and tax system of local businesses.

Major Goals

1. Continue to streamline Departmental functions to enhance process flows and customer service response.
2. Continue to implement a strategy to assist distressed properties and protect property values.

Major Objectives

1. Provide accurate analyses and reporting on building applications.
2. Provide accurate and responsive answers to general public regarding improvements to real property.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
No. of Business Tax Receipts Issued	2876	3120	3350
No. of New Single Family Buildings	56	18	189
Valuation of New Single Family Buildings	\$17,252,152	\$5,310,000	\$54,835,000
No. of New Single Family Additions/Alterations	33	45	57
Valuations of New Single Family Additions/Alterations	\$550,744	\$692,145	\$855,500
No. of New Multi Family Buildings	-0-	-0-	49
Valuation of New Multi Family Buildings	-0-	-0-	\$57,750,000
No. of New Commercial Buildings	6	1	4
Valuation of New Commercial Buildings	\$6,738,815	\$495,750	\$1,200,000
No. of New Commercial Additions/Alterations	59	55	60
Valuation of New Commercial Additions/Alterations	\$6,036,480	\$8,328,050	\$10,000,000

Number of Personnel

2013/2014: 7.5 f/t 2014/2015: 7.5 f/t 2015/2016: 7.5 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY

Building
001-2400-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	136,181	138,092	140,348	143,542	141,762
1299	Salaries - Regular	301,827	286,522	363,285	338,462	369,708
1499	Overtime	2,224	1,166	4,550	1,148	4,550
2198	Medicare	6,107	5,835	7,393	6,616	7,523
2199	FICA	25,389	24,270	31,610	26,246	32,166
2299	Retirement Contrib	49,817	51,432	59,030	56,476	61,179
2399	Life/Health Ins.	93,980	109,249	128,965	114,812	136,125
	Sub Total	615,525	616,566	735,181	687,302	753,012
CONTRACTUAL SERVICES						
3190	Other Services - Professional	35,473	67,633	15,000	57,000	30,000
3490	Other Contractual Services	1,919	2,193	3,000	3,000	3,000
	Sub Total	37,392	69,826	18,000	60,000	33,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	3,223	3,686	6,720	6,000	6,720
4111	Cell Phone Allowance	1,687	1,687	1,704	1,551	1,696
4420	Leases - Equipment	2,540	2,761	3,120	3,100	3,120
4499	Leases - Other				-	-
4620	R&M Vehicles	1,149	1,363	2,500	1,238	2,500
4630	R&M Equipment		986	500	500	600
4650	Maintenance Contracts				-	-
4710	Printing & Binding	3,430	3,942	3,800	3,200	3,800
4890	Promotional				-	300
4920	Legal Ads			250	250	250
4990	Other Current Charges	200	472	500	200	500
	Sub Total	12,229	14,897	19,094	16,038	19,486
COMMODITIES						
5110	Office Supplies	1,077	936	2,500	2,500	2,500
5210	Fuel & Lube	4,150	2,729	5,002	3,376	3,789
5220	Operating Supplies	5,389	3,579	3,600	4,200	4,200
5231	Uniforms/Maintenance	754	160	500	1,200	600
5240	Furniture/Equipment <\$5,000	771	255	1,500	1,500	1,500
5241	Clothing Allowance	811	293	600	98	600
	Sub Total	12,952	7,952	13,702	12,874	13,189
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	811	1,864	1,975	1,975	2,775
5440	Training/Ed	1,616	3,049	5,930	5,000	5,930
5450	Tuition Reimbursement			2,700	-	3,000
	Sub Total	2,427	4,913	10,605	6,975	11,705
CAPTIAL OUTLAY						
6699	Ofc Furn & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		680,525	714,154	796,582	783,189	830,392

Division Description

Code Enforcement

This division provides a proactive environment of voluntary compliance of Village codes and standards governing community aesthetics, appearance, property maintenance and proper permitting. The Division is responsible for the issuance of Courtesy Notices, Notices of Violation, collection and maintenance of evidence relating to those violations, and when appropriate, presenting cases to the Code Enforcement Special Magistrate for final disposition.

Major Objectives

1. Maintain Community appearance through regular property inspections.
2. Maintain the Code Enforcement Divisions friendly approach and interaction with residents, business owners and property managers.
3. Maintain a distressed property registry and the proactive approach for Code Enforcement.
4. Streamline procedures for evaluating the efficacy of existing code provisions and other unclear standards and procedures.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Initial Inspections/Responses	6369	6075	6500
No. of Courtesy Notices	3778	3172	3800
No. of Cases Processed	2391	2756	3000
No. of Special Magistrate Cases	829	968	1000
Fines Collected	\$332,110	\$206,263	\$200,000
Foreclosure Property Registration	\$78,000	\$45,000	\$30,000

Number of Personnel

2013/2014: 4.5 f/t 2014/2015: 4.5 f/t 2015/2016: 4.5 f/t

Major Budget/Service Level Changes

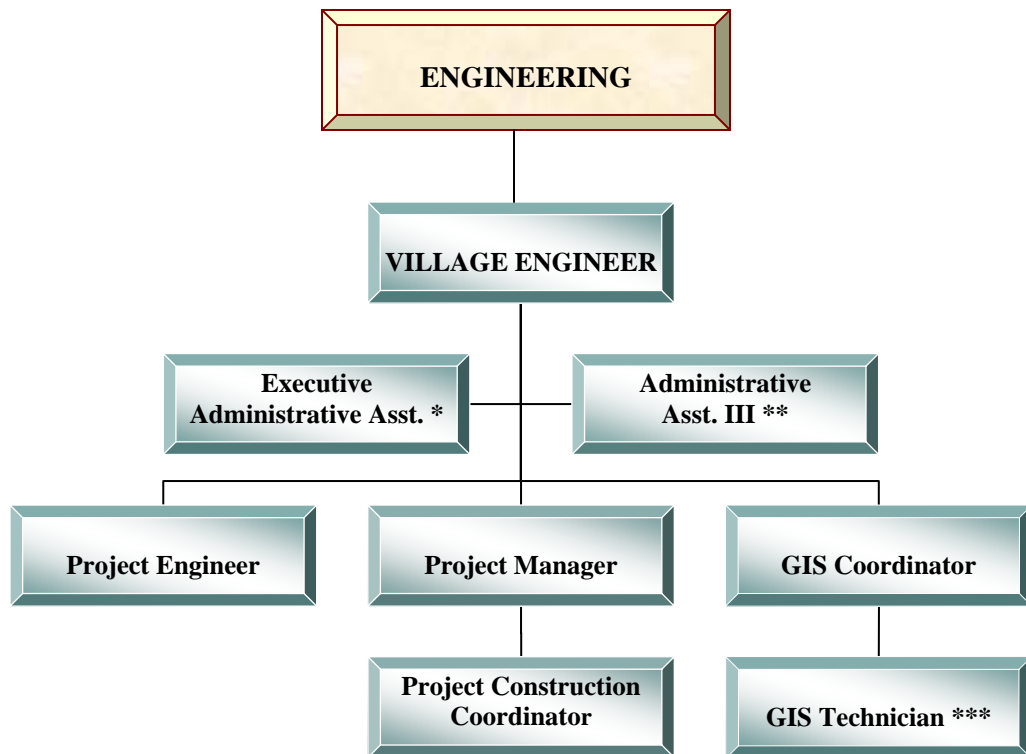
None

BUDGETARY ACCOUNT SUMMARY

Code Enforcement

001-2410-524

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	226,859	242,847	252,210	252,328	258,632
1499	Overtime	167	175	4,000	34	4,000
2198	Medicare	2,955	3,114	3,683	3,250	3,775
2199	FICA	12,635	13,315	15,742	13,900	16,140
2299	Retirement Contrib	16,046	17,834	18,751	18,322	19,513
2399	Life/Health Ins.	77,317	95,519	103,915	92,312	108,477
	Sub Total	335,979	372,804	398,301	380,146	410,537
CONTRACTUAL SERVICES						
3120	Legal Services	8,745	7,440	10,000	9,642	10,000
3490	Other Contractual Services	-	-	-	2,000	2,000
	Sub Total	8,745	7,440	10,000	11,642	12,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	66	625	900	850	900
4110	Communication Svcs	5	7	240	7	240
4111	Cell Phone Allowance	843	843	852	776	848
4620	R&M Vehicles	1,025	1,711	2,000	1,200	2,000
4710	Printing & Binding	2,741	1,718	3,000	3,000	3,000
4890	Promotional				-	300
4920	Legal Ads		930	250	-	250
4990	Other Current Charges	6	98	200	200	200
	Sub Total	4,686	5,932	7,442	6,033	7,738
COMMODITIES						
5110	Office Supplies	584	668	1,000	1,000	1,200
5210	Fuel & Lube	4,955	3,660	6,362	4,114	5,056
5220	Operating Supplies	2,013	2,242	3,000	2,700	3,000
5231	Uniforms/Maintenance	531	894	1,650	1,400	1,650
5240	Furniture/Equipment <\$5,000	1,866	318	2,000	1,800	2,000
5241	Clothing Allowance	1,179	427	600	600	600
	Sub Total	11,128	8,209	14,612	11,614	13,506
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	467	340	500	600	425
5440	Training/Ed	565	916	1,800	1,862	1,200
5450	Tuition Reimburse			2,700	2,700	3,000
	Sub Total	1,032	1,256	5,000	5,162	4,625
CAPTIAL OUTLAY						
6599	Vehicles	-	-	-	-	-
6699	Ofc Furn & Equip	-	-	-	-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		361,570	395,641	435,355	414,597	448,406



- * 50% Engineering / 50% Village Manager
- ** 50% Engineering / 50% Planning and Zoning
- *** 50% Engineering / 50% Public Works/Stormwater

Engineering

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 552,456	\$ 542,523	\$ 719,239	\$ 637,396	\$ 739,347
3000/3999	Contractual Services	7,613	22,073	125,000	101,685	100,000
4000/4999	Other Charges & Services	9,616	10,768	11,822	10,558	12,166
5000/5399	Commodities	7,935	4,780	6,779	6,040	8,237
5400/5999	Other Operating Expense	2,000	2,701	4,700	3,606	6,050
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 579,620	\$ 582,845	\$ 867,540	\$ 759,285	\$ 865,801

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
3900	Engineering	\$ 579,620	\$ 582,845	\$ 867,540	\$ 759,285	\$ 865,801
Total Operating Expenses		\$ 579,620	\$ 582,845	\$ 867,540	\$ 759,285	\$ 865,801

Department Description

Engineering

The Engineering Division with collaboration from the other departments, manages the expenditures of the capital improvement funds, is the Village's liaison with the state and county regarding emergency management activities, ensures new development is planned, designed, constructed and documented appropriately and manages the use of Village right-of-ways.

Geographic Information System (GIS)

The GIS Division provides for the continued development and maintenance of the Village GIS to include data collection, map creation, disaster and recovery planning and in house training on database and software usage. GIS data is accessible to all Village Departments as well as the public.

Major Objectives

1. Design, permit and coordinate construction of Village Capital Improvement projects.
2. Apply for grants.
3. Manage expenditures of grant funds.
4. Manage use of Village right-of-ways and easements.
5. Development review of site plans, construction plans and plats.
6. Village liaison with state and county officials regarding emergency management activities.
7. Maintain accurate and up to date geographic data.
8. Provide access to GIS data and analysis tools to all Village Staff.
9. Maintain integrated county maps and land related data with Village maps and land related records.
10. Provide GIS training and support.
11. Provide mapping and data collection support during emergency management and disaster recovery activities.
12. Make GIS data available to the public.
13. Maintain and update Storm Water Utility data.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Capital improvement projects: Total Value	\$2.2 mil	\$6.5 mil	\$4.0 mil
Grants: Total Number / Total Value	1 / \$268K	10 / \$1.36mil	10/\$778K
Process right-of-way utilization permits	14	20	20
Review development applications	213	200	100
Final engineering plans approval	3	8	10
Review and process plats for Council approval	3	8	5
Infrastructure Inspections	317	400	400

Number of Personnel

2014/2015: 5.5 2015/2016: 6.5 2016/2017: 6.5

Major Budget/Service Level Changes

Addition of one (1) Project Manager

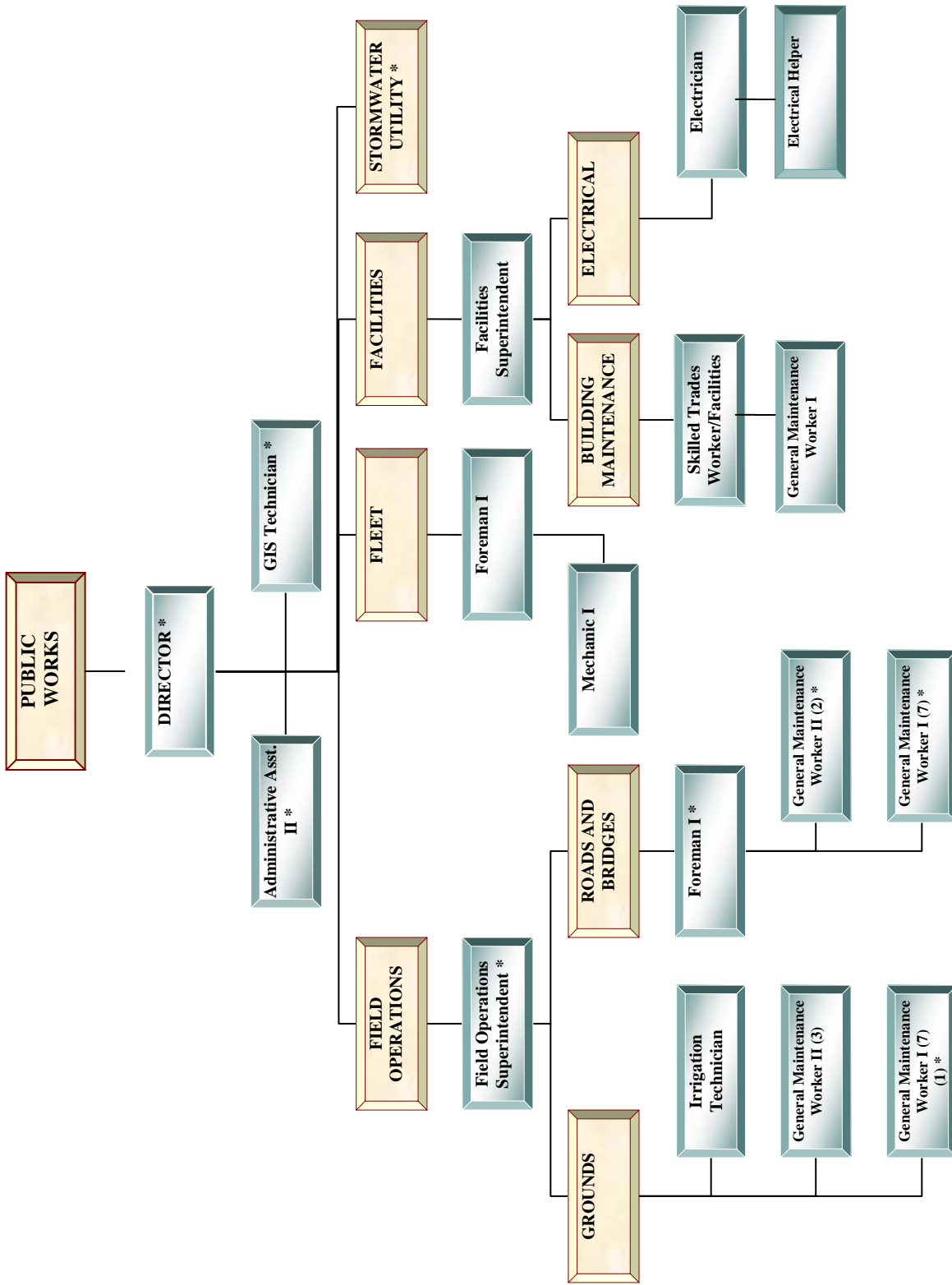
BUDGETARY ACCOUNT SUMMARY

Engineering

001-3900-539

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	120,960	126,340	132,214	134,050	131,886
1299	Salaries - Regular	270,236	263,690	385,136	347,404	385,112
1499	Overtime	217	70	2,000	116	2,000
2198	Medicare	5,288	5,455	6,209	6,818	7,570
2199	FICA	22,521	23,047	26,549	27,586	32,369
2299	Retirement Contrib	42,714	46,205	31,667	53,958	39,132
2399	Life/Health Ins.	90,520	77,716	135,464	67,464	141,278
	Sub Total	552,456	542,523	719,239	637,396	739,347
CONTRACTUAL SERVICES						
3190	Other Services - Professional	7,613	22,073	125,000	101,685	100,000
	Sub Total	7,613	22,073	125,000	101,685	100,000
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	3,489	3,005	3,000	3,000	3,500
4111	Cell Phone Allowance	843	843	852	852	1,696
4420	Leases - Equipment	2,550	3,370	2,650	2,715	2,650
4620	R&M Vehicles	1,768	916	3,000	2,000	2,000
4710	Printing & Binding	49	112	400	200	400
4890	Promotional Activities		46	500	200	500
4920	Legal Ads	300	2,051	1,000	1,000	1,000
4990	Other Current Charges	617	425	420	591	420
	Sub Total	9,616	10,768	11,822	10,558	12,166
COMMODITIES						
5110	Office Supplies	1,034	911	1,500	1,500	1,500
5210	Fuel & Lube	2,071	1,307	2,479	1,740	1,937
5220	Operating Supplies	1,982	2,362	1,800	1,800	1,800
5240	Furniture/Equipment <\$5,000	2,848	200	1,000	1,000	3,000
	Sub Total	7,935	4,780	6,779	6,040	8,237
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,417	1,309	1,200	1,106	750
5440	Training/Ed	583	1,392	3,500	2,500	3,300
5450	Tuition Reimbursement					2,000
	Sub Total	2,000	2,701	4,700	3,606	6,050
CAPTIAL OUTLAY						
6699	Office Furniture & Equip				-	-
	Sub Total	-	-	-	-	-
GRAND TOTAL		579,620	582,845	867,540	759,285	865,801

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* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Public Works

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 1,416,367	\$ 1,445,105	\$ 1,502,282	\$ 1,451,596	\$ 1,714,506
3000/3999	Contractual Services	44,292	37,853	35,512	34,512	45,512
4000/4999	Other Charges & Services	424,743	463,195	485,485	479,483	486,132
5000/5399	Commodities	136,427	122,283	150,551	116,758	140,349
5400/5999	Other Operating Expense	1,778	5,343	8,000	3,827	9,000
6000/6999	Capital Outlay	15,236.0	-	6,000	15,125	17,500
Total Operating Expenses		\$ 2,038,843	\$ 2,073,779	\$ 2,187,830	\$ 2,101,301	\$ 2,412,999

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
4100	Public Works	\$ 2,038,843	\$ 2,073,779	\$ 2,187,830	\$ 2,101,301	\$ 2,412,999
Total Operating Expenses		\$ 2,038,843	\$ 2,073,779	\$ 2,187,830	\$ 2,101,301	\$ 2,412,999

Department Description

Administration

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

Grounds

Provides ongoing maintenance of road right of way and building landscaped areas. Provide repair and maintenance to the irrigation systems on road right of way and building landscaped areas. Provide maintenance of other rights of way and easement areas belonging to the Village. Complete property abatements from work assistance requests.

Roads & Bridges

Provides ongoing preventive maintenance as well as receives work assistance requests with regards to improvements, maintenance and or repairs to rights of way, roads, bridges and sidewalks.

Fleet

Provides repair and maintenance of all Village owned vehicle and equipment.

Building Maintenance

Provides ongoing preventive maintenance as well as receives work assistance with regards to publicly owned buildings.

Electrical

Provides ongoing preventive maintenance as well as receives work assistance requests with regard to public owned buildings, street lights and traffic control devices.

Major Goals

1. Complete major projects identified in strategic plan.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Lane Miles of Pavement Maintained	180	180	180
Roadway Lane Miles Resurfaced	0	4.8	4.9
Bridge Maintenance Completed	16	16	12
ROW Landscape Maintenance - Number of Medians	84	84	84
ROW Landscape Maintenance – Number of Trees Maintained	1,666	1,666	1,666
Public Buildings Maintained	11	11	11

Number of Personnel

2014/2015: 22.75 f/t

2015/2016: 23.00 f/t

2016/2017: 25.00 f/t

Major Budget/Service Level Changes

Addition of one (1) Irrigation Technician and one (1) General Maintenance Worker II (irrigation)

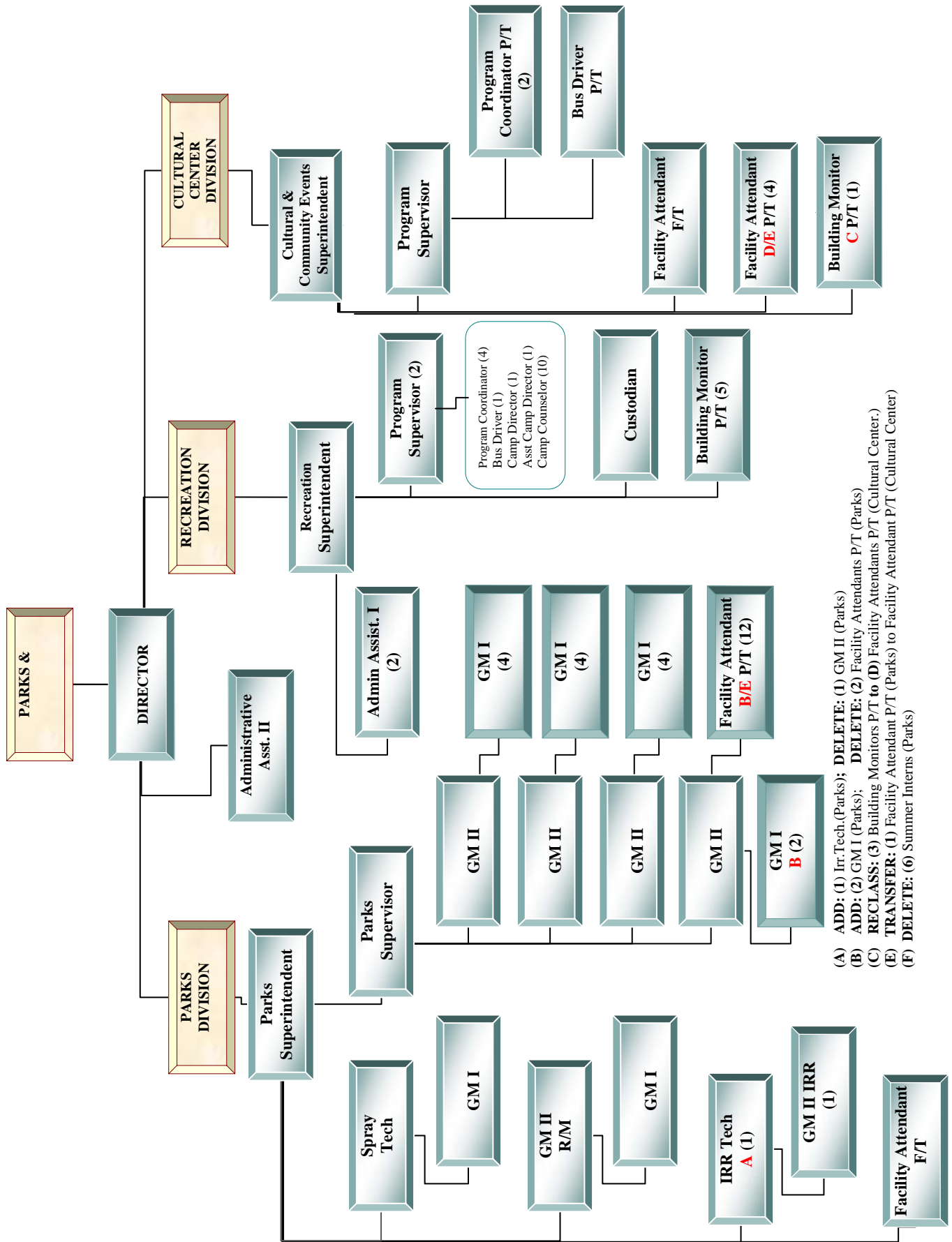
BUDGETARY ACCOUNT SUMMARY

Public Works

001-4100-541

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	74,077	76,583	78,595	80,384	79,387
1299	Salaries - Regular	889,651	911,648	912,561	912,450	1,020,527
1499	Overtime	25,719	13,373	20,000	16,580	20,000
2198	Medicare	13,599	13,817	14,640	13,800	16,236
2199	FICA	57,399	58,459	62,597	57,198	69,422
2299	Retirement Contrib	79,954	85,134	86,443	85,718	96,595
2399	Life/Health Ins.	275,968	286,091	327,446	285,466	412,339
	Sub Total	1,416,367	1,445,105	1,502,282	1,451,596	1,714,506
CONTRACTUAL SERVICES						
3190	Other Services - Professional	4,788	5,529	2,500	1,500	12,500
3490	Other Contractual Services	39,504	32,324	33,012	33,012	33,012
	Sub Total	44,292	37,853	35,512	34,512	45,512
OTHER CHARGES & SVCS						
4010	Travel & Per Diem		1,510	2,000	2,438	2,000
4111	Cell Phone Allowance	1,788	1,788	1,781	1,781	1,798
4340	Utilities - Trash Disposal	1,106	675	1,000	900	1,000
4420	Leases - Equipment	1,674	1,554	5,704	3,486	5,704
4610	R&M Building	73,817	79,235	76,000	74,562	76,000
4620	R&M Vehicles	12,116	19,047	12,500	21,413	15,000
4630	R&M Equipment	24,922	20,730	25,000	22,579	25,000
4650	Maintenance Contracts	163,517	215,373	238,000	235,317	236,000
4660	R&M Grounds	108,054	64,447	61,500	61,047	61,500
4670	R&M Street/Traffic Lights	24,963	34,622	45,000	41,505	45,000
4680	R&M Sidewalks	6,828	14,645	7,500	4,770	7,500
4685	R&M Roads/Bridges	263	5,235	5,000	4,423	5,000
4890	Promotional Activities	643	306	1,500	1,330	1,500
4920	Legal Ads	1,882	1,004	250	500	250
4940	Licenses & Fees	2,367	3,024	1,500	1,985	1,630
4990	Other Current Charges	803		1,250	1,447	1,250
	Sub Total	424,743	463,195	485,485	479,483	486,132
COMMODITIES						
5110	Office Supplies	1,044	992	1,000	1,142	1,000
5210	Fuel & Lube	62,844	45,613	49,951	32,463	38,099
5220	Operating Supplies	6,871	6,033	8,800	6,553	6,650
5221	Chemicals	30,342	32,237	34,000	29,573	31,500
5231	Uniforms/Maintenance	5,607	4,353	6,500	5,394	6,500
5240	Furniture/Equipment <\$5,000	14,741	16,479	25,000	22,661	31,000
5241	Clothing Allowance	2,329	2,190	3,300	3,180	3,600
5252	Janitorial Supplies	7,228	7,738	9,000	7,886	9,000
5310	Repairs - Roads/Bridges	1,721	2,594	5,000	1,998	5,000
5320	Repairs - Drainage					
5399	Repairs - Other Road	3,700	4,054	8,000	5,908	8,000
	Sub Total	136,427	122,283	150,551	116,758	140,349
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	878	1,691	1,600	1,552	1,600
5440	Training/Ed	900	3,652	4,400	2,275	4,400
5450	Tuition Reimb			2,000	-	3,000
	Sub Total	1,778	5,343	8,000	3,827	9,000
CAPTIAL OUTLAY						
6299	Buildings				9,500	-
6499	Machinery & Equip	15,236		6,000	5,625	17,500
	Sub Total	15,236	-	6,000	15,125	17,500
GRAND TOTAL		2,038,843	2,073,779	2,187,830	2,101,301	2,412,999

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(A) ADD: (1) Irr.Tech.(Parks); DELETE: (1) GM II (Parks)
 (B) ADD: (2) GM I (Parks); DELETE: (2) Facility Attendants P/T (Parks)
 (C) RECLASS: (3) Building Monitors P/T to (D) Facility Attendants P/T (Cultural Center).
 (E) TRANSFER: (1) Facility Attendant P/T (Parks) to Facility Attendant P/T (Cultural Center)
 (F) DELETE: (6) Summer Interns (Parks)

Parks & Recreation

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 2,475,093	\$ 2,670,212	\$ 3,187,863	\$ 2,623,454	\$ 3,329,004
3000/3999	Contractual Services	470,092	592,172	548,073	566,484	579,950
4000/4999	Other Charges & Services	296,831	292,846	294,039	350,862	352,107
5000/5399	Commodities	556,803	561,089	617,496	615,667	634,722
5400/5999	Other Operating Expense	7,415	5,858	12,000	8,473	10,000
6000/6999	Capital Outlay	6,216	7,471	-	-	20,600
Total Operating Expenses		\$ 3,812,450	\$ 4,129,648	\$ 4,659,471	\$ 4,164,940	\$ 4,926,384

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
7200	Parks	\$ 2,055,896	\$ 2,240,007	\$ 2,700,677	\$ 2,297,873	\$ 2,781,699
7210	Recreation	952,733	1,027,684	1,197,696	1,091,336	1,273,108
7220	Cultural Center	803,821	861,957	761,098	775,731	871,577
Total Operating Expenses		\$ 3,812,450	\$ 4,129,648	\$ 4,659,471	\$ 4,164,940	\$ 4,926,384

Parks and Recreation – 001-7200-572

OUR MISSION:

THE ROYAL PALM BEACH PARKS AND RECREATION DEPARTMENT, THROUGH A COORDINATED EFFORT, SEEKS TO ENRICH THE QUALITY OF LIFE OF THE CITIZENS WE SERVE, BY PROVIDING SAFE AND ACCESSIBLE RECREATIONAL FACILITIES AND A DIVERSIFIED PROGRAM OF RECREATIONAL ACTIVITIES FOR ALL CITIZENS, IN AN EFFECTIVE, EFFICIENT, EQUITABLE AND RESPONSIVE MANNER.

OUR VISION:

“GENERATING COMMUNITY ENGAGEMENT THROUGH PARKS, RECREATION, CULTURAL AND COMMUNITY EVENTS .”

Parks Division:

CONNECTING OUR COMMUNITY THROUGH QUALITY PARKS AND OPEN SPACE

Goal:

To develop, operate and maintain park facilities that enrich the quality of life for residents and visitors alike.

Major Objectives

1. Identify & set GPS co-ordinates for all park structures, equipment & fixtures.
2. Continue to aggressively pursue public and private grants and donations.

	Actual 2014/2015	Projected Actual 2015/2016	Estimated 2016/2017
No. of Parks Maintained	24	24	24
Park Acreage Maintained	512.2	512.2	512.2
No. of Athletic Fields Maintained	25	25	25
No. of Courts Maintained	38	38	38
No. of Play Structures Maintained	17	17	19

Number of Personnel

2014-2015: 25 f/t, 17 p/t 2015/2016: 25 f/t, 21 p/t 2016/2017: 27 f/t, 13 p/t

Major Budget/Service Level Changes

ADD (2) GMW I F/T
 (1) Irrigation Tech F/T

DELETE

- (1) GMW II F/T
- (3) Facility Attendants P/T
- (6) Summer Interns

BUDGETARY ACCOUNT SUMMARY

Parks & Recreation - Parks

001-7200-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	940,795	1,087,247	1,310,536	1,082,780	1,248,612
1399	Salaries - Other	10,937				
1499	Overtime	30,249	20,988	20,000	23,588	20,000
2198	Medicare	13,481	15,428	18,801	15,492	18,346
2199	FICA	57,645	65,968	80,391	66,242	78,445
2299	Retirement Contrib	72,245	84,239	97,500	82,302	96,425
2399	Life/Health Ins.	334,711	324,110	470,495	289,146	538,613
	Sub Total	1,460,063	1,597,980	1,997,723	1,559,550	2,000,441
CONTRACTUAL SERVICES						
3490	Other Contractual Services	57,186	115,152	108,000	113,000	113,670
	Sub Total	57,186	115,152	108,000	113,000	113,670
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	1,350	198	300	200	200
4111	Cell Phone Allowance	1,545	1,622	1,704	1,551	3,392
4420	Leases - Equipment	3,349	3,570	3,000	4,000	4,000
4499	Leases-Other	80	624	1,500	2,093	2,000
4610	R&M Building	14,852	15,263	20,000	23,192	25,000
4620	R&M Vehicles	12,071	7,821	10,000	17,096	15,000
4630	R&M Equipment	30,914	42,036	35,000	40,000	40,000
4660	R&M Grounds	191,000	165,723	157,000	189,166	190,000
4890	Promotional Activities	7,325	1,921	10,000	10,000	10,000
4920	Legal Ads	1,067	1,259	1,000	1,000	1,000
	Sub Total	263,553	240,037	239,504	288,298	290,592
COMMODITIES						
5110	Office Supplies	2,661	3,216	3,000	4,000	4,000
5210	Fuel & Lube	69,313	53,646	70,000	48,551	57,546
5220	Operating Supplies	6,870	17,458	7,000	12,000	12,000
5221	Chemicals	119,286	132,389	192,000	192,000	200,000
5231	Uniforms/Maintenance	11,319	11,273	18,000	12,000	13,000
5240	Furniture/Equipment <\$5,000	28,071	29,163	23,000	30,000	30,000
5241	Clothing Allowance	4,398	6,055	6,450	6,000	5,850
5252	Janitorial Supplies	17,949	16,157	25,000	25,000	25,000
5253	Traffic Signs & Posts	4,377	5,904	5,000	5,000	5,000
	Sub Total	264,244	275,261	349,450	334,551	352,396
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,809	834	1,000	877	1,000
5440	Training/Ed	2,825	3,272	5,000	1,597	3,000
	Sub Total	4,634	4,106	6,000	2,473	4,000
CAPTIAL OUTLAY						
6499	Machinery & Equip	6,216	7,471		-	20,600
	Sub Total	6,216	7,471	-	-	20,600
GRAND TOTAL		2,055,896	2,240,007	2,700,677	2,297,873	2,781,699

Recreation Division

With cooperation and input from our residents, the Recreation Division provides recreational, educational and fitness programs designed to meet the needs and interests of our citizens of all ages.

GOAL:

PROVIDE RECREATION IN AN EFFECTIVE, EFFICIENT AND LOGICAL MANNER.

Major Objectives

1. Increase program participation through the introduction of new programs.
2. Establish a guidance/tutoring program at Commons Park.
3. Establish a health and fitness/nutrition program at Commons Park.
4. Establish a Teen Advisory Committee.
5. Establish a Bicycle Riding Club.

Performance/Workload Indicators	Actual 2014/2015	Projected Actual 2015-2016	Estimated 2016/2017
No. of Recreational Programs Provided	35	40	45
No. of Recreational Program Participants	3,487	3,900	4,000
New Programs Introduced	4	5	6
Teen Programs Provided	4	5	4
Teen Participants	755	700	705
Facility Reservations (Pavilions & Athletic Fields)	7,235	8,100	9,000
Banquet Hall & Garden Reservations	159	205	250

Number of Personnel

2014/2015: 6 f/t, 24 p/t

2015/2016: 8 f/t, 22 p/t

2016/2017: 8 f/t, 22 p/t

Major Budget/Service Level Changes

P/T staff is determined by revenues.

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Recreation
001-7210-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1199	Executive Salaries	120,290	121,979	123,970	126,870	125,296
1299	Salaries - Regular	368,861	382,887	515,873	418,218	547,438
1399	Salaries - Other	35,079	44,946		-	-
1499	Overtime	1,896	3,267	2,000	3,478	3,000
2198	Medicare	7,364	7,689	9,364	7,484	9,865
2199	FICA	31,452	32,877	40,039	31,610	42,182
2299	Retirement Contrib	50,935	56,932	64,671	60,982	68,762
2399	Life/Health Ins.	91,475	104,968	152,521	144,460	160,927
	Sub Total	<u>707,352</u>	<u>755,545</u>	<u>908,438</u>	<u>793,102</u>	<u>957,470</u>
CONTRACTUAL SERVICES						
3490	Other Contractual Services	32,795	33,425	40,000	40,000	46,500
3492	Athletic Programs	80,537	72,155	62,500	75,000	70,500
3493	Camp Programs	1,547	10,756	28,000	17,000	32,000
3494	Arts & Crafts Programs	34,520	48,846	42,000	42,800	43,000
	Sub Total	<u>149,399</u>	<u>165,182</u>	<u>172,500</u>	<u>174,800</u>	<u>192,000</u>
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	742	179	1,000	1,000	1,000
4110	Communications	-	102		88	-
4111	Cell Phone Allowance	3,373	3,373	3,408	3,400	3,392
4420	Leases - Equipment	3,030	3,336	4,000	8,000	8,000
4499	Leases-Other	1,296	1,311	2,000	2,000	2,000
4610	R&M Building	5,260	5,280	10,000	12,000	12,000
4620	R&M Vehicles	6,388	9,167	3,000	3,000	3,000
4630	R&M Equipment	2,654	4,835	8,000	8,000	8,000
4710	Printing & Binding		126	1,000	1,000	1,000
4890	Promotional Activities	198				
4920	Legal Ads	1,083	259	500	500	500
4990	Other Current Charges				-	-
	Sub Total	<u>24,024</u>	<u>27,968</u>	<u>32,908</u>	<u>38,988</u>	<u>38,892</u>
COMMODITIES						
5110	Office Supplies	4,158	4,192	5,000	5,000	5,000
5210	Fuel & Lube	2,759	1,774	2,800	1,131	1,645
5220	Operating Supplies	9,540	8,337	10,000	10,000	10,000
5222	Athletic Programs	16,491	25,621	17,350	19,250	19,200
5223	Camp Programs	20,134	18,892	25,800	25,800	26,000
5224	Arts & Crafts Programs			500	500	500
5225	Special Events	2,654	3,895		365	-
5231	Uniforms/Maintenance	684	2,030	1,800	1,800	1,800
5240	Furniture/Equipment <\$5,000	5,306	7,494	5,550	5,550	5,550
5241	Clothing Allowance	258		1,050	1,050	1,050
5252	Janitorial Supplies	8,334	6,589	10,000	10,000	10,000
	Sub Total	<u>70,318</u>	<u>78,824</u>	<u>79,850</u>	<u>80,447</u>	<u>80,745</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,320	165	1,000	1,000	1,000
5440	Training/Ed	320		3,000	3,000	3,000
	Sub Total	<u>1,640</u>	<u>165</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
CAPTIAL OUTLAY						
6499	Machinery & Equip				-	-
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
GRAND TOTAL		<u><u>952,733</u></u>	<u><u>1,027,684</u></u>	<u><u>1,197,696</u></u>	<u><u>1,091,336</u></u>	<u><u>1,273,108</u></u>

CUTURAL and COMMUNITY EVENTS

Conducts diverse programs and services that promote citizen involvement and a strong sense of community while striving to increase the social and cultural well- being of our residents and visitors.

GOAL:

GENERATE COMMUNITY ENGAGEMENT THROUGH PROGRAMMING AND COMMUNITY EVENTS.

Major Objectives

1. Develop a Social Media webpage for Special Events.
2. Implement a new variety night for seniors.
3. Expand on new classes and activities for seniors.
4. Increase Revenue Partnerships for Community Events.
5. Implement a Health and Wellness program for seniors.
6. Develop a new web based Weather Alert service for Special Events and Athletics.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
No. of Arts & Crafts Programs Offered	37	36	36
No. of Community Events	58	60	61
No. of Senior Programs Offered	82	92	92
No. of Business Partnerships Obtained	26	28	30
No of Senior Program Participants	2980	3191	3200
No. of Facility Reservation	5,544	5,000	5,000

Number of Personnel

2014/2015: 4 F/T; 10 P/T 2015/2016: 3 F/T; 7 P/T 2016/2017: 3 FT; 8 P/T

Major Budget/Service Level Changes

ADD (1) Building Attendant P/T

- P/T staff is determined by revenues.

BUDGETARY ACCOUNT SUMMARY
Parks & Recreation - Cultural Center
001-7220-572

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES						
1299	Salaries - Regular	215,328	226,019	209,201	222,788	284,444
1499	Overtime	896	1,403	1,000	282	1,000
2198	Medicare	2,942	3,133	3,046	3,292	4,137
2199	FICA	12,581	13,395	13,023	14,074	17,688
2299	Retirement Contrib	15,290	16,691	15,502	16,194	21,390
2399	Life/Health Ins.	60,641	56,046	39,930	14,172	42,434
	Sub Total	<u>307,678</u>	<u>316,687</u>	<u>281,702</u>	<u>270,802</u>	<u>371,093</u>
CONTRACTUAL SERVICES						
3490	Other Contractual Services	201,541	241,012	185,973	200,653	188,130
3493	Camp Programs		24			-
3494	Arts & Crafts Programs	7,419	8,544	10,000	10,217	12,000
3496	Seniors Programs	54,547	62,258	71,600	67,814	74,150
	Sub Total	<u>263,507</u>	<u>311,838</u>	<u>267,573</u>	<u>278,684</u>	<u>274,280</u>
OTHER CHARGES & SVCS						
4010	Travel & Per Diem	(49)	395	275	275	275
4111	Cell Phone Allowance	843	859	852	1,551	848
4499	Leases-Other	811	859	1,000	1,000	1,000
4610	R&M Building	3,000	5,249	5,000	6,000	6,000
4620	R&M Vehicles			3,000	3,000	3,000
4630	R&M Equipment	746	8,512	1,000	1,000	1,000
4710	Printing & Binding	1,758	944	2,000	1,500	2,000
4890	Promotional Activities	1,586	7,939	8,000	8,750	8,000
4920	Legal Ads	559	84	500	500	500
	Sub Total	<u>9,254</u>	<u>24,841</u>	<u>21,627</u>	<u>23,576</u>	<u>22,623</u>
COMMODITIES						
5110	Office Supplies	2,642	1,724	3,000	3,250	3,500
5210	Fuel & Lube		293		144	241
5220	Operating Supplies	16,942	14,210	15,000	13,000	15,000
5223	Camp Programs					-
5224	Arts & Crafts Programs		138	200	700	200
5225	Special Events	168,733	147,398	135,346	148,159	147,390
5226	Seniors Programs	17,305	17,280	20,000	19,592	20,000
5231	Uniforms/Maintenance	1,298	663	1,500	1,675	1,500
5240	Furniture/Equipment <\$5,000	6,048	18,241	3,000	3,000	3,000
5241	Clothing Allowance	253		150	150	750
5252	Janitorial Supplies	9,020	7,057	10,000	11,000	10,000
	Sub Total	<u>222,241</u>	<u>207,004</u>	<u>188,196</u>	<u>200,670</u>	<u>201,581</u>
OTHER OPERATING EXPENSE						
5410	Subscriptions/Memberships	1,066	1,587	1,500	1,500	1,500
5440	Training/Ed	75		500	500	500
	Sub Total	<u>1,141</u>	<u>1,587</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
CAPTIAL OUTLAY						
6299	Buildings				-	-
	Sub Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
GRAND TOTAL		<u><u>803,821</u></u>	<u><u>861,957</u></u>	<u><u>761,098</u></u>	<u><u>775,731</u></u>	<u><u>871,577</u></u>

Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 126,723	\$ 170,774	\$ 167,500	\$ 156,890	\$ 165,299
3000/3999	Contractual Services	4,635	5,323	8,000	3,145	8,000
4000/4999	Other Charges & Services	1,663,373	1,614,403	1,773,000	1,732,721	1,903,744
5000/5399	Commodities	-	-	-	-	-
5400/5999	Other Operating Expense	-	-	-	-	-
6000/6999	Capital Outlay	-	-	-	-	-
Total Operating Expenses		\$ 1,794,731	\$ 1,790,500	\$ 1,948,500	\$ 1,892,756	\$ 2,077,043

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
9900	Non-Departmental	\$ 1,794,731	\$ 1,790,500	\$ 1,948,500	\$ 1,892,756	\$ 2,077,043
Total Operating Expenses		\$ 1,794,731	\$ 1,790,500	\$ 1,948,500	\$ 1,892,756	\$ 2,077,043

BUDGETARY ACCOUNT SUMMARY

Non Departmental

001-9900-599

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
	PERSONNEL SERVICES					
2499	Workers Compensation	122,804	166,095	163,500	152,890	161,299
2599	Unemployment Compensation	3,919	4,679	4,000	4,000	4,000
	Sub Total	126,723	170,774	167,500	156,890	165,299
	CONTRACTUAL SERVICES					
3190	Other Services - Professional	4,635	5,323	8,000	3,145	8,000
	Sub Total	4,635	5,323	8,000	3,145	8,000
	OTHER CHARGES & SVCS					
4110	Communication Svcs	94,492	110,334	114,000	94,643	105,700
4299	Postage	31,177	40,053	55,000	38,049	55,000
4310	Utilities - Water/Sewer	114,308	100,017	118,000	107,445	165,200
4311	Utilities - Stormwater Fee	29,835	29,670	31,500	31,016	44,100
4320	Utilities - Electric	843,349	840,921	860,000	868,698	912,133
4330	Utilities - LP Gas	1,349	1,170	1,000	987	1,000
4340	Utilities - Trash Disposal	80,247	69,424	75,000	67,622	74,760
4510	Insurance - Gen Liability	77,037	85,281	89,500	98,389	103,800
4520	Insurance - Vehicle	26,319	22,131	28,000	28,008	29,548
4530	Insurance - Property	326,412	281,437	321,500	315,643	333,003
4545	Insurance - Claims	1,825		25,000	25,000	25,000
4550	Insurance - Other	23,560	24,162	42,500	42,500	42,500
4990	Other Current Charges	8,956	5,145	9,000	9,000	9,000
5220	General Operating Supplies	4,507	4,658	3,000	5,720	3,000
	Sub Total	1,663,373	1,614,403	1,773,000	1,732,721	1,903,744
	GRAND TOTAL	1,794,731	1,790,500	1,948,500	1,892,756	2,077,043

BUDGETARY ACCOUNT SUMMARY

General Fund

Debt Service and Transfers

001-8100-581 / 001-8200-582

OBJECT CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
	<u>DEBT SERVICE - 001-8200-582</u>					
7124	Principal-RPB Commons	1,179,100	1,212,000	1,245,800	1,245,800	-
7224	Interest-RPB Commons	490,670	457,314	423,028	220,203	-
7300	Other Debt Service					-
	Sub Total	<u>1,669,770</u>	<u>1,669,314</u>	<u>1,668,828</u>	<u>1,466,003</u>	<u>-</u>
	<u>TRANSFERS -001-8100-581</u>					
0303	Capital Improvement Fund 303	900,000	900,000	910,000	910,000	-
	Sub-Total	<u>900,000</u>	<u>900,000</u>	<u>910,000</u>	<u>910,000</u>	<u>-</u>
	 GRAND TOTAL	 <u>2,569,770</u>	 <u>2,569,314</u>	 <u>2,578,828</u>	 <u>2,376,003</u>	 <u>-</u>

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**VILLAGE OF ROYAL PALM BEACH
STORMWATER UTILITY FUND - 407
BUDGET SUMMARY**

CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
Current Revenues	766,045	785,709	750,000	792,000	825,000
Carryover	223,622	75,456	274,439	75,456	43,338
TOTAL REVENUES	989,667	861,165	1,024,439	867,456	868,338

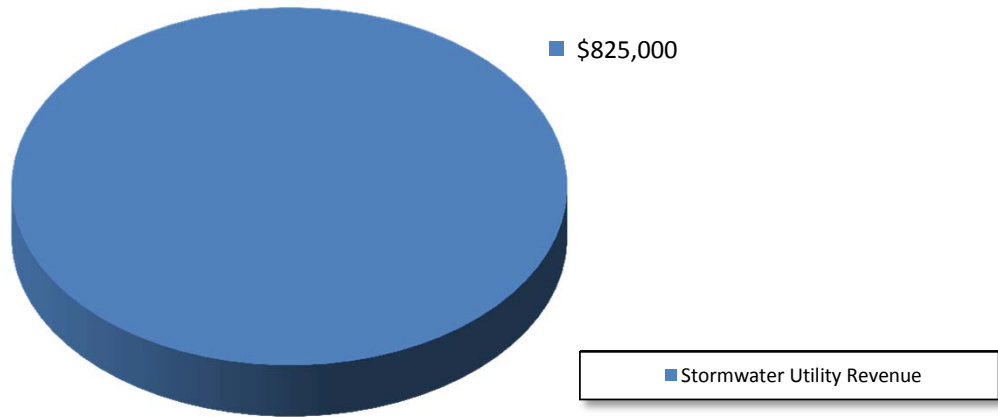
DEPARTMENT	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
Operating Expenditures:					
Utilities	636,404	704,931	776,439	757,357	807,516
Non-Departmental	257,654	113,209	248,000	66,768	60,823
Sub-Total	894,058	818,140	1,024,439	824,125	868,338
TOTAL DEPARTMENTS	894,058	818,140	1,024,439	824,125	868,338

VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407
 CATEGORY SUMMARY

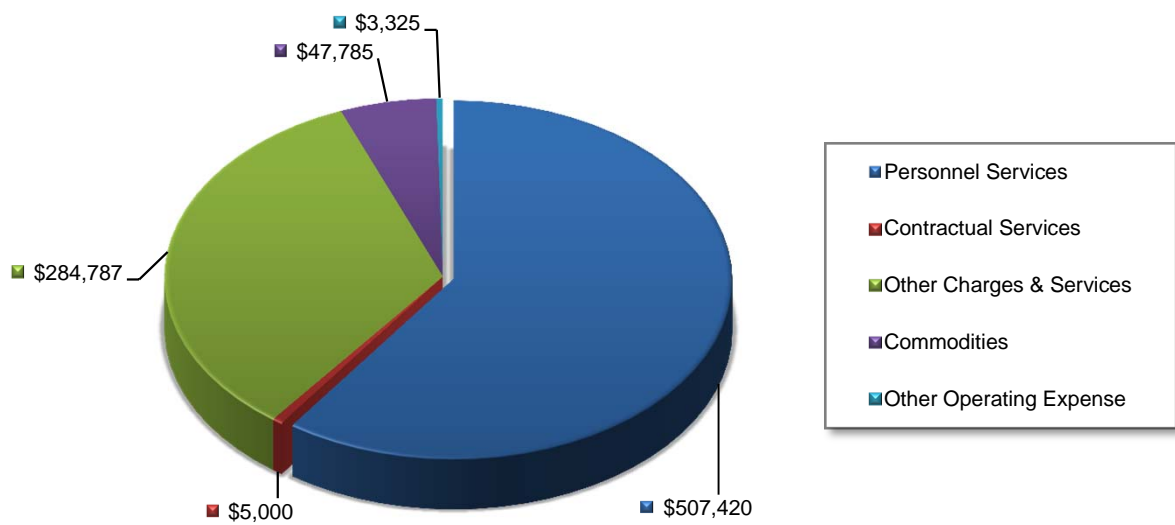
OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
3200000/3299999	Licenses and Permits	766,045	785,709	750,000	792,000	825,000
3900000/3999999	Carryover	223,622	75,456	274,439	75,456	43,338
	TOTAL AVAILABLE	989,667	861,165	1,024,439	867,456	868,338

OBJECT CODE NO.	CATEGORY	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	395,341	430,672	462,037	453,767	507,420
3000/3999	Contractual Services	12,000		5,000		5,000
4000/4999	Other Charges & Services	240,880	283,907	289,038	288,631	284,787
5000/5399	Commodities	20,469	26,587	57,097	52,848	47,785
5400/5999	Other Operating Expense	1,745	1,518	2,325	1,311	3,325
6000/6999	Departmental Capital Outlay					
9000/9999	Reserves	223,623	75,456	208,942	27,567	20,022
	TOTAL OPER EXPENDITURES	894,057	818,139	1,024,438	824,124	868,338
	TOTAL EXPENDITURES	894,058	818,140	1,024,439	824,124	868,338

REVENUE BY SOURCE UTILITY FUND



EXPENDITURES BY SOURCE UTILITY FUND

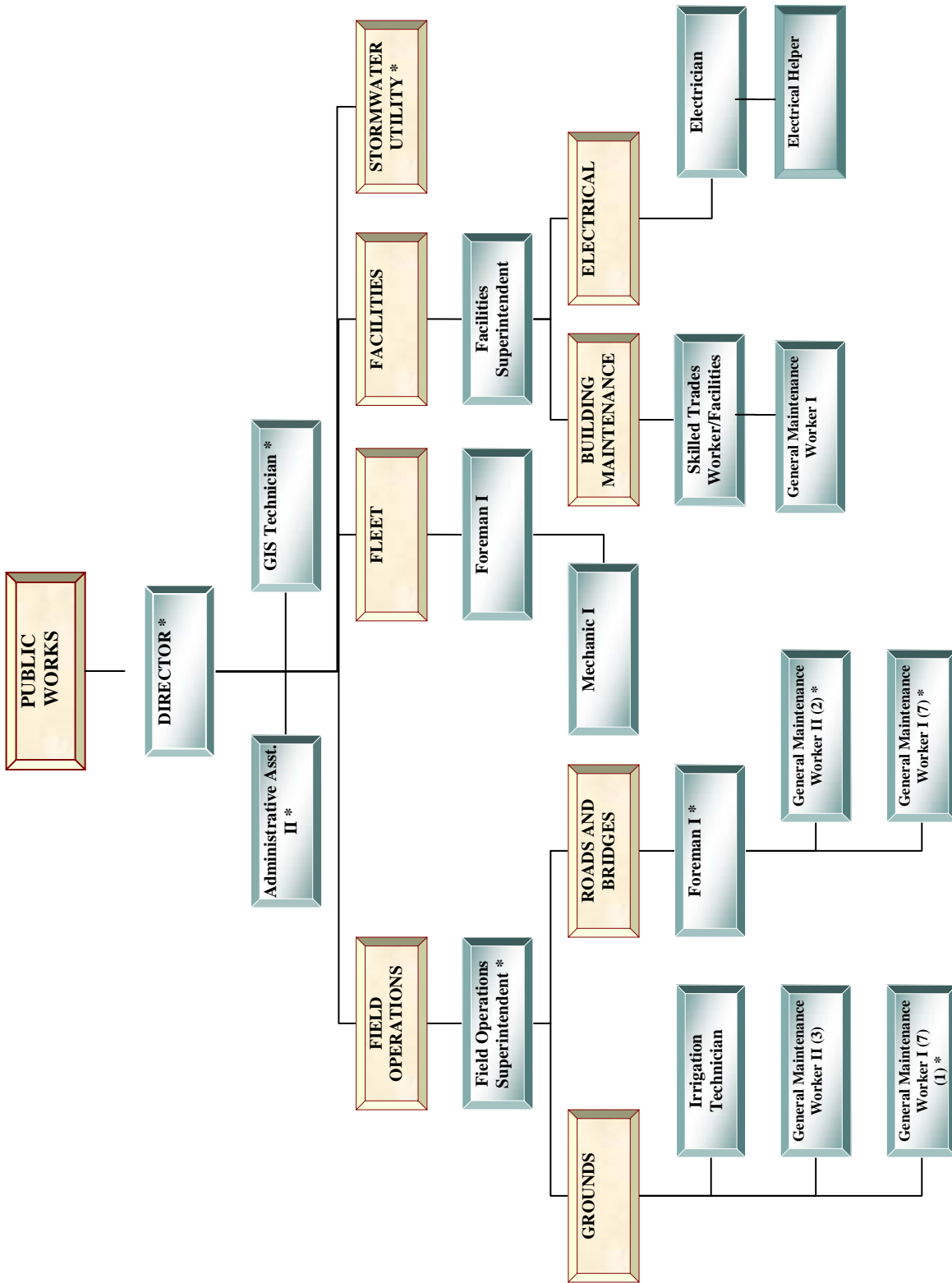


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VILLAGE OF ROYAL PALM BEACH
 STORMWATER UTILITY FUND - 407/REVENUE PROJECTIONS
 FY 2017 BUDGET

REVENUE CODE NO.	ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
	<u>Licenses and Permits</u>					
3295000	Stormwater Fee	766,045	785,709	750,000	792,000	825,000
	Sub-Total	<u>766,045</u>	<u>785,709</u>	<u>750,000</u>	<u>792,000</u>	<u>825,000</u>
	<u>Non-Revenue</u>					
3990100	Carryover	223,622	75,456	274,439	75,456	43,338
	Sub-Total	<u>223,622</u>	<u>75,456</u>	<u>274,439</u>	<u>75,456</u>	<u>43,338</u>
	Grand Total	<u><u>989,667</u></u>	<u><u>861,165</u></u>	<u><u>1,024,439</u></u>	<u><u>867,456</u></u>	<u><u>868,338</u></u>

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* 6.50 full time equivalent employees split between Public Works and Stormwater Utility

Stormwater Operations

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services	\$ 395,341	\$ 430,672	\$ 462,037	\$ 453,767	\$ 507,420
3000/3999	Contractual Services	12,000	0	5,000	0	5,000
4000/4999	Other Charges & Services	206,849	246,154	249,980	249,430	243,986
5000/5399	Commodities	20,469	26,587	57,097	52,848	47,785
5400/5999	Other Operating Expense	1,745	1,518	2,325	1,311	3,325
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves					
Total Operating Expenses		\$ 636,404	\$ 704,931	\$ 776,439	\$ 757,357	\$ 807,516

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
3800	Stormwater Utility	\$ 636,404	\$ 704,931	\$ 776,439	\$ 757,357	\$ 807,516
Total Operating Expenses		\$ 636,404	\$ 704,931	\$ 776,439	\$ 757,357	\$ 807,516

Stormwater Utility – 407-3800-538

Department Description

Administration

Provides planning, supervision and coordination of Public Work's services which interact with all other departments of the Village.

Stormwater

Provides preventive maintenance, repair and installation as well as receives work order requests with regards to canals and drainage systems. Identifies and complies with NPDES and other environmental rules associated with storm water management within the Village limits.

Major Goals

1. Develop work plan for the assessment and dredging of canal system and develop long term capital improvement program to address needs.
2. Reduce work place time loss injuries and accidents to zero.

Major Objectives

1. Provide high level of customer service to our internal and external customers.
2. Respond to all work order requests within 48 hours.
3. Complete routine work orders within two (2) weeks.
4. Schedule non-routine work orders to be completed within 60 days.
5. Perform all work to acceptable trade standards.
6. Comply with proper safety procedures while performing work.

Performance/Workload Indicators	Actual 2014/2015	Projected 2015/2016	Estimated 2016/2017
Storm Structures Maintained (1,267 Total in System)	300	316	300
Storm Pipe Maintained (37.6 miles in System)	8.9	9.4	9
Miles of Canal Maintained	15.2	19.8	19.8

Number of Personnel

2014/2015: 6.25 f/t 2015/2016: 6.50 f/t 2016/2017 6.50 f/t

Major Budget/Service Level Changes

None

BUDGETARY ACCOUNT SUMMARY
Stormwater Utility
407-3800-538

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
PERSONNEL SERVICES					
1199 Executive Salaries	58,204	60,173	61,753	63,158	62,375
1299 Salaries - Regular	209,758	233,028	239,595	245,551	270,606
1499 Overtime	958	1,274	2,500	1,540	2,500
2198 Medicare	3,613	4,055	4,447	4,214	4,917
2199 FICA	14,860	16,846	19,017	16,596	21,025
2299 Retirement Contrib	26,014	29,963	31,100	31,464	34,378
2399 Life/Health Ins.	81,934	85,333	103,625	91,244	111,617
Sub Total	<u>395,341</u>	<u>430,672</u>	<u>462,037</u>	<u>453,767</u>	<u>507,420</u>
CONTRACTUAL SERVICES					
3190 Other Services - Professional	12,000		5,000	0	5,000
3490 Other Contractual Services				0	0
Sub Total	<u>12,000</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
OTHER CHARGES & SVCS					
4010 Travel & Per Diem	12	303	1,100	542	1,100
4111 Cell Phone Allowance	742	742	740	739	746
4340 Utilities - Trash Disposal					0
4420 Leases - Equipment	687	868	1,000	833	1,000
4610 R&M Building					0
4620 R&M Vehicles	4,177	6,669	4,000	9,703	7,000
4630 R&M Equipment	9,160	11,413	7,500	5,706	7,500
4650 Maintenance Contracts	190,613	222,140	222,140	222,140	222,140
4660 R&M Grounds		2,990	12,000	8,078	2,500
4890 Promotional Activities	602	667	500	1,355	1,000
4920 Legal Ads	716		500	0	500
4940 Licenses & Fees	14	110	250	80	250
4990 Other Current Charges	126	252	250	254	250
Sub Total	<u>206,849</u>	<u>246,154</u>	<u>249,980</u>	<u>249,430</u>	<u>243,986</u>
COMMODITIES					
5110 Office Supplies	918	302	500	772	500
5210 Fuel & Lube	12,088	16,000	36,697	22,956	27,385
5220 Operating Supplies	562	791	1,500	1,305	1,500
5231 Uniforms/Maintenance	3,080	3,283	3,000	3,570	3,000
5240 Furniture/Equipment <\$5,000	791	2,109	2,500	2,126	2,500
5241 Clothing Allowance	541	578	900	803	900
5320 Repairs - Drainage	2,199	3,524	10,000	20,150	10,000
5399 Repairs - Other Road	290		2,000	1,166	2,000
Sub Total	<u>20,469</u>	<u>26,587</u>	<u>57,097</u>	<u>52,848</u>	<u>47,785</u>
OTHER OPERATING EXPENSE					
5410 Subscriptions/Memberships	1,047	1,088	825	912	825
5440 Training/Ed	698	430	1,500	399	1,500
5450 Tuition Reimbursement					1,000
Sub Total	<u>1,745</u>	<u>1,518</u>	<u>2,325</u>	<u>1,311</u>	<u>3,325</u>
GRAND TOTAL	<u><u>636,404</u></u>	<u><u>704,931</u></u>	<u><u>776,439</u></u>	<u><u>757,357</u></u>	<u><u>807,516</u></u>

Non-Departmental

OBJECT CODE NO.	CATEGORY RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
1000/2999	Personnel Services					
3000/3999	Contractual Services					
4000/4999	Other Charges & Services	34,031	37,753	39,058	39,201	40,801
5000/5399	Commodities					
5400/5999	Other Operating Expense					
6000/6999	Capital Outlay					
8000/8999	Grants and Aids					
9000/9999	Reserves	223,623	75,456	208,942	27,567	20,022
Total Operating Expenses		\$ 257,654	\$ 113,209	\$ 248,000	\$ 66,768	\$ 60,823

OBJECT CODE NO.	OPERATING RECAP	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
9900	Non-Departmental		\$ 113,209	\$ 248,000	\$ 66,768	\$ 60,823
Total Operating Expenses		\$ -	\$ 113,209	\$ 248,000	\$ 66,768	\$ 60,823

BUDGETARY ACCOUNT SUMMARY

Stormwater Utility
 Non-Departmental
 407-9900-599

OBJECT CODE NO. ACCOUNT DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
OTHER CHARGES & SVCS					
4311 Utilities - Stormwater Fee	7,431	8,437	8,000	8,143	8,500
4995 Admin Fee - General Fund	26,600	29,316	31,058	31,058	32,301
Sub Total	<u>34,031</u>	<u>37,753</u>	<u>39,058</u>	<u>39,201</u>	<u>40,801</u>
NON EXPEND					
9900 Reserve for Future CIP	223,623	75,456	208,942	27,567	20,022
Sub Total	<u>223,623</u>	<u>75,456</u>	<u>208,942</u>	<u>27,567</u>	<u>20,022</u>
GRAND TOTAL	<u>257,654</u>	<u>113,209</u>	<u>248,000</u>	<u>66,768</u>	<u>60,823</u>

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

CATEGORY	FY 2014 ACTUAL	FY2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
<u>REVENUES</u>					
Recreation Facilities Fund	313,722	259,769	260,541	107,659	132,681
Community Beautification Fund	290,438	73,512	73,695	73,512	73,527
Impact Fee Fund	3,844,912	4,077,847	4,789,732	4,230,120	5,269,259
General Capital Improvements Fund	5,082,684	4,320,596	10,834,491	8,975,741	8,838,412
TOTAL REVENUES	9,531,756	8,731,724	15,958,459	13,387,032	14,313,880

DEPARTMENT	FY 2014 ACTUAL	FY2015 ACTUAL	FY 2016 ADOPTED BUDGET	FY 2016 PROJECTED ACTUAL	FY 2017 ADOPTED BUDGET
<u>EXPENDITURES</u>					
Village Council	-	-	-	-	-
Village Manager	-	-	195,000	-	-
Finance	102,178	107,299	114,692	87,708	121,126
Police	-	-	-	-	-
Fire	-	-	-	-	-
Building	-	-	28,000.00	27,090.00	-
Engineering	711,247	311,920	4,912,029	2,827,333	3,126,864
Public Works	403,701	438,631	4,850,319	1,582,980	3,100,626
Parks & Recreation	1,108,604	1,570,061	2,948,325	962,722	6,855,538
Reserve for Future CIP	7,206,026	6,303,812	2,910,094	7,899,199	1,109,726
TOTAL EXPENDITURES	9,531,756	8,731,724	15,958,459	13,387,032	14,313,880

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Village of Royal Palm Beach
 Capital Improvement Program
 Recreation Facilities Fund - 101

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Source of Funds:					
Carryover	57,659	57,681	57,693	57,705	57,717
**Carryover	50,000				
Grants					
**Grants	25,000				
Contributions/Donations					
Developer Contribution					
Transfer from 303 Fund					
Interest	22	12	12	12	12
Total	132,681	57,693	57,705	57,717	57,729

Use Of Funds:

Parks & Recreation

**PR1411-ADA Access to Kayak	75,000				
Total	75,000	-	-	-	-

Reserve for Future CIP	57,681	57,693	57,705	57,717	57,729
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****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
ADA Access to Kayak Launch		PR1411		101			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	75,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Funding Source							
Fund Balance; Land and Water Grant 25K (2yrs -begin 2015)							
Project Description							
Install walkways and a floating dock to enable ADA access to kayak facilities.							
Project Justification							
The kayak launch currently does not have ADA access and the improved access will benefit all users of the facility.							
Project Alternatives							
Leave the launch access in its current configuration.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach
 Capital Improvement Program
 Community Beautification Fund - 102

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Source of Funds:					
Carryover	73,512	73,527	73,542	73,557	73,572
**Carryover	0				
Grants					
Developer Contribution					
Interest	15	15	15	15	15
Total	73,527	73,542	73,557	73,572	73,587

Use Of Funds:

Engineering

Tfr to Fund 301-EN1101

Crestwood Streetscape

Sub-Total	0	0	0	0	0
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Parks & Recreation

PRXXXX

Sub-Total	0	0	0	0	0
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Total	0	0	0	0	0
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Reserve for Future CIP	73,527	73,542	73,557	73,572	73,587
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****REPRESENTS PROJECTS FUNDED IN PRIOR YEARS**

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Village of Royal Palm Beach
Capital Improvement Program
Impact Fee Fund - 301

Source of Funds:	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<u>Carryover</u>					
Public Buildings	221,875	224,129	253,821	266,074	287,327
**Public Buildings					
Police	246,813	248,721	276,266	286,732	312,123
**Police					
Fire	722,569	733,631	880,514	940,991	1,046,683
**Fire					
Roads	949,792	735,189	1,238,056	1,439,712	1,833,941
** Roads	(47,524)				
Parks & Recreation	(194,244)	(3,122,631)	(2,809,248)	(3,466,719)	(3,959,409)
** Parks & Recreation	1,154,089				
Sub-Total	3,053,369	(1,180,961)	(160,591)	(533,210)	(479,335)
<u>Impact Fees</u>					
Public Buildings	2,210	29,647	12,202	21,200	8,292
Police	1,859	27,495	10,411	25,334	7,759
Fire	10,917	146,736	60,301	105,504	41,047
Roads	36,309	502,720	201,408	393,941	141,022
Parks & Recreation	28,311	324,008	153,091	108,003	89,128
Sub-Total	79,606	1,030,606	437,413	653,982	287,248
<u>Interest</u>					
Public Buildings	44	45	51	53	57
Police	49	50	55	57	62
Fire	145	147	176	188	209
Roads	180	147	248	288	367
Parks & Recreation	192	(625)	(562)	(693)	(42)
Sub-Total	610	(236)	(32)	(107)	653
<u>Other Sources:</u>					
**Grant-LAP-EN1101-Phase II- ROADS	254,877	-	-	-	-
Grant-MPO-EN1404 ROADS	698,908	-	-	-	-
**Grant-PR1305 - PBC - PARKS	6,890	-	-	-	-
**Grant-PR1305 - LWC - PARKS	1,000	-	-	-	-
**Grant-PR1306 - LWC - PARKS	7,500	-	-	-	-
**Grant-PR1410 - LWC - PARKS	50,000	-	-	-	-
**Grant-PR1504-LWC PARKS	81,500	-	-	-	-
Grant-PR1504-CFG PARKS	300,000	-	-	-	-
Grant-PR1601-FDEP PARKS	200,000	-	-	-	-
Grant-PR1601-LWC PARKS	35,000	-	-	-	-
Grant-PR1604-FRDAP PARKS	-	-	250,000	-	-
Grant-PR1617-CFG PARKS	500,000	-	-	-	-
Grant-PR1702-FRDAP PARKS	-	-	200,000	-	-
Sub-Total	2,135,674	-	450,000	-	-
Total	5,269,259	(150,591)	726,790	120,665	(191,434)

**Village of Royal Palm Beach
Capital Improvement Program
Impact Fee Fund - 301**

Use Of Funds:	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<u>Roads</u>					
**EN0901-Partridge Walkway Improv.	52,067				
**EN1101-Crestwood Blv N Street PH#2	110,286				
**EN1404-Okeechobee Blvd Lighting	45,000				
EN1404-Okeechobee Blvd Lighting	950,000	-	-	-	
EN1701-RPB Commons Southern Access	275,000		300,000		
			-		
Sub-Total	1,157,353	-	-	-	-
<u>Parks & Recreation</u>					
**PR1504- Commons Amphitheatre	468,570				
PR1504- Commons Amphitheatre	500,000				
**PR1601-Commons N Access/Pathway	420,000	-			
PR1602-Commons Parking Lot Expand		10,000	235,000	-	
**PR1603-Commons Park Restrooms	300,000	-	-		
PR1604-Commons Miniature Golf		-	250,000	-	
PR1605-Skate Park Phase II	110,000	-			
**PR1617-Cultural Center Expansion	112,408	-			
PR1617-Cultural Center Expansion	2,200,000				
PR1701-Camellia Parking Lot			500,000	-	
PR1702-Commons 3 Hole Golf Course			25,000	600,000	-
PR1803-Crestwood North Park		50,000	950,000		
PR1901-Southern Blvd Park			75,000	1,500,000	
Sub-Total	4,110,978	10,000	1,010,000	600,000	-
Total	5,268,331	10,000	1,010,000	600,000	-
Reserve for Future CIP	929	(160,591)	(283,210)	(479,335)	(191,434)

**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Partridge Walkway Improvements		EN0901		301			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Partridge Lane and Okeechobee Blvd.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	52,067
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$52,067
Funding Source							
Roads Impact Fees Fund Balance							
Project Description							
Add 6 ft wide walkway on the east side of Partridge Lane from Okeechobee Blvd. to Sparrow Drive.							
Project Justification							
The walkway improvements will create a signalized crossing for the FPL pathway at Okeechobee Blvd. (Pathway running from Robiner Park in LaMancha to Seminole Palms Park along the FPL easement).							
Project Alternatives							
Signalize intersection at FOC and Okeechobee Blvd.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood Blvd North Streetscape		EN1101		301			
Program Category	Project Type	Division		Project Manager			
Roads	Carry-over	Public Works		Village Engineer			
Project Location							
Crestwood Boulevard North							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	902,333
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$902,333
Funding Source							
Roads Impact Fees Fund Balance; LAP grant \$250,000(FY2012);LAP grant \$284,000(FY2014);Tfr from Fund 102 \$289,000(FY2014);Tfr from Fund 303 \$200,000 (FY2014). Grant -FDOT-LAP \$266.830 (begin FY2015)							
Project Description							
Add curbs, 8 foot sidewalk, irrigated landscaping, streetscape, and reconstruct / widen Crestwood Blvd. North from Royal Palm Beach Blvd. to Saratoga Blvd. In addition Crestwood Blvd. will be re-stripped to accommodate an on-street bicycle lane from Saratoga Blvd. to Okeechobee Blvd.							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increased cost of landscape maintenance.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Okeechobee Blvd. Lighting		EN1404		301			
Program Category	Project Type	Division			Project Manager		
Roads	Revised	Engineering			Village Engineer		
Project Location							
Okeechobee Blvd. from SR7 to Folsom Rd							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	950,000	0	0	0	0	950,000	45,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$950,000	\$0	\$0	\$0	\$0	\$950,000	\$45,000
Funding Source							
Roads Impact Fees Fund Balance, MPO Transportation Alternatives Program \$698,908 (2017)							
Project Description							
The proposed work consists of the installation of pedestrian lighting and roadway lighting for the corridor. The luminaires will be sharing one pole as a cost saving methodology similar to Southern Blvd. from the Village of Royal Palm Beach West boundary to SR-7. Lighting will be implemented adjacent to current sidewalks along this corridor.							
Project Justification							
In addition to the aesthetic benefit, the primary purpose of the project is vehicular, pedestrian and bicyclist safety from increased lighting and visibility.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Energy costs will be approximately \$21,600							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Southern Access		EN1701		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
Southern quadrant of RPB Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	300,000	0	0	300,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	275,000	0	0	0	0	275,000	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$275,000	\$0	\$300,000	\$0	\$0	\$575,000	\$0
Funding Source							
301							
Project Description							
Purchase an access located near the southern entrance to Royal Palm Beach Commons Park and the FPL Pathway. After the park access is acquired, construction of a pathway and pedestrian bridge from the FPL Pathway to the RPB Commons southern entrance.							
Project Justification							
The proposed access will provide a direct pedestrian/bicycle access from Southern Blvd. to the park.							
Project Alternatives							
Improve access to 109 Heron Parkway entrance.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
The impact will be minimal due to the size of the property and its location adjacent to an existing park.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Amphitheatre		PR1504		301			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks			Village Engineer		
Project Location							
Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	500,000	0	0	0	0	500,000	468,570
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$500,000	\$0	\$0	\$0	\$0	\$500,000	\$468,570
Funding Source							
Parks Impact Fees Fund Balance and Grant-LWC \$81,500(begin FY2015); Cultural Facilities Grant - \$300,000							
Project Description							
Design and construct a permanent stage and building in order to improve the aesthetics of the park and have greater control over sound and lighting during events.							
Project Justification							
Presently renting a portable stage/lighting and sound for \$75,000 - \$100,000 annually (4 major events)							
Project Alternatives							
Continue to rent a portable stage							
List of Equipment							
Lighting and sound							
Financial Impact on Operating Budget for first FY							
Decrease operating budget: \$75,000 - \$100,000							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Northern Pathway and Access		PR1601		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
Northern section of RPB Commons Park.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	420,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$420,000
Funding Source							
Parks Impact Fees Fund Balance, FDEP Recreational Trails Program Grant (200K), LWC(\$35K) (2015)							
Project Description							
Install a 10.0' wide pathway along the northern perimeter of RPB Commons Park, and create an access point at 109 Heron Parkway. Project elements includes, landscaping, picnic facilities, drainage improvements, benches, signage and trash receptacle along the path.							
Project Justification							
The proposed trail will be utilized by joggers, walkers, bikers, and other fitness trail usage. Residents of surrounding neighborhoods will be able to easily access the project site via walking or bicycling.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Parking Lot Expansion		PR1602		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
West side of Sporting Center at RPB Commons Park.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	10,000	235,000	0	0	245,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$10,000	\$235,000	\$0	\$0	\$245,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Expand existing parking lot, improvements include minor drainage modification, signing and stripping, new ADA curb ramps, and landscaping.							
Project Justification							
Provide additional parking spaces to meet the growing demand of Commons Park.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Park Restrooms		PR1603		301			
Program Category	Project Type	Division			Project Manager		
	New	Parks			Village Engineer		
Project Location							
The proposed restrooms will be located on the east and west sides of the Great Lawn.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	300,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Construct two restrooms within the Great Lawn area.							
Project Justification							
The restrooms will reduce travel distance for park users and add capacity during Village events.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
The restrooms will eliminate the need for a portion of the temporary restroom facilities required for large events, and will save the Village approximately 24K annually.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Miniature Golf Course		PR1604		301			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	250,000	0	0	250,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$250,000	\$0	\$0	\$250,000	\$0
Funding Source							
Grant \$250,000							
Project Description							
18 Hole Miniature Golf Course							
Project Justification							
Additional revenue generating venue in Commons Park (Strategic Plan, Commons Site Plan)							
Project Alternatives							
None							
List of Equipment							
Golf clubs							
Financial Impact on Operating Budget for first FY							
Additional staff; increased revenues.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Skate Park - Phase II		PR1605		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Parks & Recreation Director		
Project Location							
Preservation Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	110,000	0	0	0	0	110,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$110,000	\$0	\$0	\$0	\$0	\$110,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Delivery and installation of additional ramps/apparatus							
Project Justification							
Increased use of facility							
Project Alternatives							
Leave as is.							
List of Equipment							
Ramps							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Cultural Center Expansion		PR1617		301			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks			Village Engineer		
Project Location							
Cultural Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	2,200,000	0	0	0	0	2,200,000	112,408
Total	\$2,200,000	\$0	\$0	\$0	\$0	\$2,200,000	\$112,408
Funding Source							
Fund Balance; Culture Builds Florida Grant 500K							
Project Description							
Expand the existing building by approximately 4000 S.F in order to create four meeting rooms; expand and reconfigure parking; landscape improvements.							
Project Justification							
The expansion will create non exclusive meeting space for non-profit organizations.							
Project Alternatives							
Leave as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Additional energy and cleaning costs.							

PR1617

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood North Park		PR1803		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
N.W. Corner of Crestwood Blvd. and the M1 Canal.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	950,000	0	0	950,000	0
Engineering/Architecture	0	50,000	0	0	0	50,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$50,000	\$950,000	\$0	\$0	\$1,000,000	\$0
Funding Source							
Fund Balance							
Project Description							
Design and construction of a five acre park on the corner of Crestwood Blvd. and the M1 Canal.							
Project Justification							
The park was recommended by the Waste Water Treatment Plant Task Force at the 5/5/11 Council meeting							
Project Alternatives							
Sell property							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
\$75,000 annual maintenance cost (based on Robiner Park)							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Southern Blvd. Park		PR1901		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
S.E. of the intersection of Southern Blvd. and 103rd Avenue							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	1,500,000	0	1,500,000	0
Engineering/Architecture	0	0	75,000	0	0	75,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$75,000	\$1,500,000	\$0	\$1,575,000	\$0
Funding Source							
Fund Balance							
Project Description							
Design and construction of a 10-15 acre park within the recently annexed properties located south of Southern Blvd. and west of the Lowes Plaza.							
Project Justification							
The project will add a public park south of Southern Blvd.							
Project Alternatives							
Improve existing parks within the Village.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
\$100,000 annual maintenance cost (based on Robiner Park)							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Camellia Parking Lot		PR1902		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
Camellia Park at former PAL building site							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	500,000	0	0	500,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$500,000	\$0	\$0	\$500,000	\$0
Funding Source							
Parks Impact Fees Fund Balance							
Project Description							
Remove existing softball field located on the east end of Camellia park. Construct a parking lot; improve drainage of existing parking lot and connect to proposed parking lot; and reconfigure the drainage ditch between Seminole Palms Park and Camellia Park.							
Project Justification							
The additional parking will benefit users of Camellia Park and Seminole Palms Park.							
Project Alternatives							
Restrict access to Seminole Palms Park from the Costco Plaza parking lot in order to prevent park users from crossing seminole palms drive.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons 3 Hole Golf Course		PR1903		301			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Village Engineer		
Project Location							
RPB Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	25,000	600,000	0	625,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$25,000	\$600,000	\$0	\$625,000	\$0
Funding Source							
Parks Impact Fees Fund Balance, FRDAP Grant (200k)							
Project Description							
Construct a three hole golf course at Royal Palm Beach Commons Park							
Project Justification							
The three hole course will complete the golf training facility.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
A study will be required in order to determine the net cost of maintaining the facility.							

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**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Source of Funds:					
Carryover	875,214	977,589	482,871	(1,037,572)	992,572
**Carryover	3,789,444				
Grants	-	759,786	2,000,000		
**Grants	1,672,821				
Interest	933	196	607	1,194	1,803
Transfer from Fund 304	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Total	8,838,412	4,237,571	4,983,478	1,463,622	3,494,375

OTHER SOURCE:

GRANTS

**EN1101-Phase II- ROADS	600,000				
**EN1501-Sparrow Pathway-FDOT LAP	622,821				
EN1601-Vill-wide ADA Improv-MPO Prog	-	659,786	-	-	
**PR1403-BobMarcelloPk-FRDAP	200,000				
PR1804 Electrical Upgrade - Veterans		100,000			
**SW1601-CanalSysDrdg-Comm.Budgt	250,000				
SW1901 Canal System Dredging			2,000,000		
TOTAL	1,672,821	759,786	2,000,000	-	-

Use Of Funds:

Community Development

BD1801-Vehicles/Building	-	25,000	25,000		
Sub-Total	-	25,000	25,000	-	-

Engineering

**EN0902-Saratoga Drainage Improve	562,202				
**EN1101-Crestwood N Streetscape Ph II	153,000				
**EN1402-GIS Update	21,706				
**EN1403-E-Permitting	85,000				
EN1403-E-Permitting	15,000	-			
**EN1501-Sparrow Pathway	626,415				
**EN1502-RV Boat Parking	409,188	-			
EN1502-RV Boat Parking	-	950,000			
**EN1601-Village-wide ADA Improvements	25,000		-		
EN1601-Village-wide ADA Improvements	-	700,000			
EN1703-V.Hall Employee Break Room		50,000	-		
EN1704-V. Hall Conference Room Update	10,000				
EN1705-Veterans Park ADA Improvements	40,000				
**EN1801-Commons Rehab Completion	7,000	-	-	-	
EN1801-Commons Rehab Completion	15,000	15,000	50,000		
EN2101-Truck					25,000
Sub-Total	1,969,511	1,715,000	50,000	-	25,000

**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<u>Finance</u>					
**GA1501-ArcGIS Mobile Software Upgrade	5,984				
**GA1601-Computer Software Upgrade	18,292				
GA17RX-Radios	10,550	10,800	10,550	10,550	10,550
GA17XX-Computer Equipment	86,300	88,900	60,500	77,000	60,100
Sub-Total	121,126	99,700	71,050	87,550	70,650
<u>Parks & Recreation</u>					
**PR0701-RPB Commons Infrastructure	80,012				
**PR1205-Basketball/Tennis Court Repairs	217,017				
PR1205-Basketball/Tennis Court Repairs	210,000				
**PR1302-Windows Replacement	2,000				
**PR1303-Athletic Fields Light Replacement	106,333				
**PR1402-Renovations-Cultural Center	8,184				
**PR1403-BobMarcello Park Enhancements	181,119				
**PR1501-Veterans Park Entry Sign (See PR1104	24,895				
**PR1606-Driving Range Shade Cover	75,000				
PR1703-Trucks	85,000	105,000	70,000	35,000	25,000
PR1704-Mowers	38,000	20,000	30,000	21,000	21,000
PR1705-Toro Rake-O-Vac	32,000				
PR1706- Tine Core Puller	31,000				
PR1707-Toro 3100D Reel Mower	35,000				
PR1708-Tractor	50,000				
PR1709-Utility Vehicle	22,000				
PR1710-Office & Lounge Reno (Recreation)	25,000				
PR1712-Athletic Field Paint Machine	15,000				
PR1714-Refurbishing Wood Structures-Vet Pk	20,000				
PR1716-Waterfall Repairs	22,000				
PR1718-Security Cameras (Parks)	75,000				
PR1805-Sports Lighting Replace(Camelia)	-	275,000			
PR1720-Sports Lighting Replace(Bob Mar)	115,000				
PR1806-Sports Lighting (Bob Marc Complex)	-	350,000			
PR1722-Recreation Center Site Improvement	200,000				
PR1807-Robiner Park Pathway Resurfacing	-	80,000			
PR1724-Athletic Field Renovation	100,000	110,000	110,000		
PR18PF-Park Furniture		30,000			
PR1803-Cultural Center Renovation	900,000		-	-	
PR1804 Electrical Upgrade - Veterans		100,000			
Sub-Total	2,669,560	1,070,000	210,000	56,000	46,000
<u>Public Works</u>					
**PW0703-LaMancha Drainage	169,118				
**PW16RR-Road Resurfacing	2,410,439		3,200,000	-	
**PW1604-V.Hall Restroom/Lobby ADA Improv	400				

**Village of Royal Palm Beach
Capital Improvement Program
General Capital Improvements Fund - 303**

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
**PW1605-PBSO#9 Locker Room Renovation	500				
**PW1608-Louver Cover Rec Center Chiller	2,000				
**PW1609-Crosswalk Seminole Palms Drive	11,015				
**PW1610-Driveway R&R Over Inline Draing	12,250				
PW17BF-Backflow Preventer Replcmt	10,000	10,000	10,000	10,000	10,000
PW17BS-Bus Shelter	7,208				
PW17SR-Street Restriping	20,000	20,000	20,000	20,000	20,000
PW17SS-Street Sign R & R	20,000	20,000	20,000	20,000	20,000
PW1701-Storm Drain Outfall Replcmt	20,000	20,000	20,000	20,000	20,000
PW1702-Trucks	45,000	105,000	120,000	150,000	90,000
PW1704-V.H. Site Improvements	35,000	-	75,000		
PW1705-A/C Replacement	50,000	90,000	60,000	55,000	40,000
PW1707-Landscaping Replacement	45,000				
PW1709-Bridge Slope Stabilization	40,000	40,000	80,000	40,000	80,000
PW1711-Bucket Truck	150,000				
PW1801-Harvin Center Demolition		55,000	-		
PW1802-WTP Site Modification		450,000	-		
PW1803-Equipment Replacement		35,000	60,000	12,500	
PW2101-Roof Replacement					66,000
**SW1401-V.Hall Outfall Replacement	30,000				
**SW1601-Canal System Dredging	22,696				
SW1901-Canal System Dredging	-	-	2,000,000	-	
Sub-Total	3,100,626	845,000	5,665,000	327,500	346,000
Total	7,860,823	3,754,700	6,021,050	471,050	487,650
Reserve for Future CIP	977,589	482,871	(1,037,572)	992,572	3,006,725

**REPRESENTS PROJECTS FUNDED IN PRIOR YEARS

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Vehicle Replacement		BD1801		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	ComDev - Building			Community Development Director		
Project Location							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	25,000	25,000	0	0	50,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$25,000	\$25,000	\$0	\$0	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace Community Development vehicles. Replace vehicle #6865 in FY18 and vehicle #2670 in FY19 with 1/2 ton extended cab pickups.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guide;ines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
No viable alternative.							
List of Equipment							
1/2 ton truck							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Saratoga Drainage Improvements		EN0902		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	Revised	Engineering			Village Engineer		
Project Location							
Saratoga Subdivision							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	562,202
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$562,202
Funding Source							
Fund Balance, Palm Beach County Local Mitigation Strategy Funds 385K (2016)							
Project Description							
Install underdrain adjacent to roadways within the Saratoga subdivision.							
Project Justification							
The roads have experienced base failure due to the water table rising into the base for a sustained period of time. The underdrain will prevent this from occurring.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crestwood Blvd North Streetscape		EN1101		303			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Public Works			Village Engineer		
Project Location							
Crestwood Boulevard North							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	357,000
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$357,000
Funding Source							
Roads Impact Fees Fund Balance; LAP grants \$1,135,160;Tfr from Fund 102 \$289,000(FY2014);Tfr from Fund 303 \$200,000 (FY2014)							
Project Description							
Add curbs, 8 foot sidewalk, irrigated landscaping, streetscape, and reconstruct / widen Crestwood Blvd. North from Royal Palm Beach Blvd. to Saratoga Blvd. In addition Crestwood Blvd. will be re-striped to accommodate an on-street bicycle lane from Saratoga Blvd. to Okeechobee Blvd.							
Project Justification							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increased cost of landscape maintenance.							

EN1101

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
GIS Update		EN1402		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Engineering			Village Engineer		
Project Location							
Village Wide							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	21,706
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$21,706
Funding Source							
Fund Balance							
Project Description							
Convert project plan as-builts and plats into GIS format and incorporate into the Village's GIS system. Data types include Stormwater, Water and Sewer, Irrigation as well as Plat boundaries.							
Project Justification							
A complete and up to date GIS system will allow The Village to make timely and accurate decisions for both emergency response and planning purposes.							
Project Alternatives							
Perform work in-house.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
E-Permitting		EN1403		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	15,000	0	0	0	0	15,000	85,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$85,000
Funding Source							
Fund Balance							
Project Description							
Purchase and implementation of SunGard H.T.E. NaviLine Planning & Engineering (P&E) module/licensing, and Click2Gov web components for Building Permits, Code Enforcement, Business Licenses, and Planning & Engineering modules.							
Project Justification							
Integrates P&E tasks with existing H.T.E. Land Management database - centralized and streamline P&E tasks. Click2Gov (eGovernment) applications will allow citizens to access and complete tasks such as: apply for building permit, schedule inspection, pay violation fine, renew occupational license, and review/submit building plans from any device with Internet access. eGovernment applications will save the citizen time and money and saves the Village money by reducing inquiry calls and onsite customer support, thus maximizing resources of the Community Development and Planning & Engineering personnel.							
Project Alternatives							
Do not use H.T.E. system for Planning & Engineering tasks, and do not offer eGovernment (online) services to Citizens.							
List of Equipment							
Software, hardware, SW licenses, and professional services to implement and support the system.							
Financial Impact on Operating Budget for first FY							
Approximately \$9,200/year increase in H.T.E. Maintenance Support, but overall decrease in administrative costs over time.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sparrow Pathway		EN1501		303			
Program Category	Project Type	Division			Project Manager		
Roads	Carry-over	Engineering			Village Engineer		
Project Location							
Sparrow Dr between Sweet Bay Ln and Royal Palm Beach Blvd.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	626,415
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$626,415
Funding Source							
Fund Balance; FDOT LAP Grant \$594,000(FY2016)							
Project Description							
<p>The proposed improvements are as follows:</p> <ul style="list-style-type: none"> -Construct a pedestrian/bicycle bridge over the M1 Canal -Replace the existing 4.0' sidewalk with a 10.0' pathway along the corridor (South side of roadway) -Install curb & gutter in front of Crestwood Middle School -Landscape in front of the school 							
Project Justification							
Will improve safety and increase capacity of the off-street pedestrian / bicycle route between Royal Palm Beach Blvd. and Crestwood Middle School.							
Project Alternatives							
Leave existing 4.0' walkway as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increased cost of maintaining additional landscaping							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RV Boat Parking		EN1502		303			
Program Category	Project Type	Division			Project Manager		
Other	Revised	Engineering			Village Engineer		
Project Location							
South side of Field Operations Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	950,000	0	0	0	950,000	409,188
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$950,000	\$0	\$0	\$0	\$950,000	\$409,188
Funding Source							
Fund Balance							
Project Description							
Construction of RV boat parking lot under the FPL Transmission lines adjacent to Lamstein Lane. Fiscal year 2018 funding will be for the construction of the second lot (Southern lot).							
Project Justification							
The parking lot will provide Village residents a storage location for recreational vehicles.							
Project Alternatives							
Leave site as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village wide ADA Improvements		EN1601		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Engineering			Village Engineer		
Project Location							
Village wide.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	60,000	700,000	0	0	0	760,000	25,000
Construction	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	25,000	0	0	0	0	25,000	0
Total	\$85,000	\$700,000	\$0	\$0	\$0	\$785,000	\$25,000
Funding Source							
Fund Balance(FY16), MPO Transportation Alternatives Program \$589K(FY2018); CDBG \$60K							
Project Description							
Create an ADA transition plan for public buildings and right of ways. Install and or modify curb ramps and sidewalk connections Village wide to meet current ADA standards. Replace existing deteriorated curb and gutter, grading, signing and striping, and any other incidental drainage improvements to the corridor. Upgrade buildings to meet current standards.							
Project Justification							
Sidewalks within the older sections of Royal Palm Beach do not meet current ADA standards. Curb ramps are a small but important part of making sidewalks, street crossings, and the other pedestrian routes that make up the public right-of-way accessible to people with disabilities.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Break Room		EN1703		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	50,000	0	0	0	50,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Modify existing office space within Village Hall in order to create an employee break room.							
Project Justification							
Break rooms play a crucial role in the overall morale and experience for employees. Benefits include increased productivity, money savings for employees, and improved employee health.							
Project Alternatives							
Leave it as it is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Conference Room Update		EN1704		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	10,000	0	0	0	0	10,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0
Funding Source							
Fund Balance							
Project Description							
Update furniture and equipment in order to accommodate Video conferencing and digital presentations.							
Project Justification							
Video conferencing will reduce travel time; digital presentations are common, the current configuration requires coordination with the IS department.							
Project Alternatives							
Leave as is							
List of Equipment							
TBD							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Veterans Park ADA Improvements		EN1705		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Engineering			Village Engineer		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	40,000	0	0	0	0	40,000	0
Total	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$0
Funding Source							
Fund Balance							
Project Description							
Design and construction of an ADA compliant route to the brick paver area located adjacent to the northern stage							
Project Justification							
Disabled patrons will have access to the area immediately adjacent to the front of the stage.							
Project Alternatives							
Leave the Amphitheatre in its current configuration.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

EN1705

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Commons Rehabilitation Completion Order		EN1801		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Engineering			Village Engineer		
Project Location							
Royal Palm Beach Commons Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	15,000	15,000	50,000	0	0	80,000	7,000
Total	\$15,000	\$15,000	\$50,000	\$0	\$0	\$80,000	\$7,000
Funding Source							
Fund Balance							
Project Description							
Annual monitoring per the approved NAM. Apply for a Site Rehabilitation Completion Order (SRCO) for the property, per Risk Management Option (RMO) III							
Project Justification							
At the conclusion of the Natural Attenuation with Monitoring (NAM) period (5 years) the Village will be required to apply for the SRCO.							
Project Alternatives							
Apply for an extension to the NAM period.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Truck		EN2101		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Engineering			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	25,000	25,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace Vehicle #1389 in FY21 with 1/2 ton extended cab pickup.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guide;ines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
N/A							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Aldi Landscape Grant		GA1303		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Village Manager			Planning, Zoning & Building Director		
Project Location							
A portion of a vacant 73 acre site on SR7 south of Okeechobee Blvd. (adjacent to the Regal Cinema)							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	195,000
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000
Funding Source							
Fund Balance							
Project Description							
<p>Based on Council direction provided at the 11/3/11 regular meeting, the Village manager made the following grant offers to Aldi Inc.:</p> <p>1) Based on ALDI's on-site landscaping estimate of \$270,000, the Village is willing to provide ALDI a Landscape Grant of up to \$170,000, therefore limiting their estimated landscaping budget to \$100,000 as requested. The Village feels providing a landscape grant of \$170,000, will maintain the Village's landscaping level of service, while meeting ALDI's budget goals as it relates to landscaping. The Village assumes the estimate from the Executive Summary, page 12 of the Site Assessment Feasibility Analysis dated March 4, 2011 is consistent with Village Code.</p> <p>2) The Village agrees to reimburse PBCWUD up to \$25,000 for the upsizing of the line at the bridge located to the west of their property on Business Parkway from 8" to 12".</p>							
Project Justification							
It is the Villages' understanding the items addressed above are the remaining items requested by ALDI but unresolved to date. The grant incentive will satisfy the final concerns as it relates to ALDI locating their SE Headquarters and Distribution Center in Palm Beach County and more specifically The Village of Royal Palm Beach.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
ArcGIS Mobile Software Upgrae		GA1501		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Finance			I.S. Manager		
Project Location							
Village Network Systems							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	5,984
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$5,984
Funding Source							
Fund Balance							
Project Description							
<p>ArcGIS for Server enables the Village to publish GIS data and maps online for use in a variety of applications. Data and maps would be made available to staff as well as residents. Residents can view maps related to parks, voting locations, zoning, future land use, etc... Staff will be able to view and edit maps related to damage assessment, stormwater, aquatics maintenance, and parks and public works maintenance tracking.</p>							
Project Justification							
<p>ArcGIS for Server will enable the Village employees and residents to access GIS data and maps online and on mobile devices. Online access will allow residents to conveniently query Village data related to property information, parks, and nearby public facilities. Employees will be able to access GIS data to track maintenance and future needs as well as collect and edit data as needed. With mobile access to the GIS system staff will be able to collect data related to damage assessment during and after an emergency events.</p>							
Project Alternatives							
<p>Stay with current system of paper maps and posting of static maps on web for download; which requires ongoing maintenance and the maps tend to be out of date and difficult to deal with for many people.</p>							
List of Equipment							
<p>Upgrade to GIS Server Standard Enterprise Edition Software License. ArcGIS 5 User License and 2,500 publishing credits. ArcGIS Upgrade/Implementation Consulting Services. Site Configuration and Administration Training.</p>							
Financial Impact on Operating Budget for first FY							
<p>Increase of \$4,500 to operating budget for software licensing maintenance and support</p>							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer Systems Software Upgrades		GA1601		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Finance			I.S. Manager		
Project Location							
Village Hall Data Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	18,292
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$18,292
Funding Source							
Fund Balance							
Project Description							
1)RecTrac Web-based 3.1 upgrade 2) CivicHR Online Job Applicant Tracking software module 3) CivicHR Employee Onboarding software module.							
Project Justification							
RecTrac/WebTrac 3.1 true web-based application will increase the speed and efficiency the application runs so employees can work faster with less delays. 2) CivicHR Online Applicant Tracking will allow for future mandatory job application modifications at no added costs, includes tools to manage job descriptions, generate periodical emails to applicant as to the status of his/her application, and more streamline/user-friendly applicant interface. 3) CivicHR Employee Onboarding provides all the tools needed to easily create distribute and collect all necessary employee forms, distribute surveys, setup employee resources and manage training plans so new hires more quickly							
Project Alternatives							
None.							
List of Equipment							
RecTrac setup/upgrade professional services, CivicHR implementation/customization and web hosting services.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer Systems Software Upgrades		GA1601		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Finance			IS Manager		
Project Location							
Village Hall Data Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	18,292
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$18,292
Funding Source							
Fund Balance							
Project Description							
1) RecTrac Web-based 3.1 upgrade 2) CivicHR Online Job Applicant Tracking software module 3) CivicHR Web-Based (electronic) Employee Performance Evaluation software module. CivicHR Employee Onboarding							
Project Justification							
1) RecTrac/WebTrac 3.1 true web-based application will increase the speed and efficiency the application runs so employees can work faster with less delays. 2) CivicHR Online Applicant Tracking will allow for future mandatory job application modifications at no added costs, includes tools to manage job descriptions, generate periodical emails to applicant as to the status of his/her application, and more streamline/user-friendly applicant interface. 3) CivicHR web-based (electronic) Employee Performance Evaluation will provide a set of metrics that can be linked to the Village goals & objectives to ensure more consistent and objective employee performance appraisal.							
Project Alternatives							
None.							
List of Equipment							
RecTrac setup/upgrade professional services, CivicHR implementation/customization and web hosting services.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Portable and Mobile Radio Replacement/Upgrade		GA17RX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			I.S. Manager		
Project Location							
Village Departments/Buildings							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	10,550	10,800	10,550	10,550	10,550	53,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,550	\$10,800	\$10,550	\$10,550	\$10,550	\$53,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement and upgrade of vehicle mount and hand held radios, repeaters, and base station to support Village radio communications.							
Project Justification							
Continue support and upgrade of Village radios communications.							
Project Alternatives							
None.							
List of Equipment							
10 digital handheld radios, 10 battery KNB35L & antennas, 1 base station, 6 vehicle radio stations, 16 radio programming.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Computer / Telecommunications Network Systems		GA17XX		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Finance			I.S. Manager		
Project Location							
Village Network Systems							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	86,300	88,900	60,500	77,000	60,100	372,800	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$86,300	\$88,900	\$60,500	\$77,000	\$60,100	\$372,800	\$0
Funding Source							
Fund Balance							
Project Description							
Replacement and upgrade of Village's voice, data, audio, and video hardware/software, and Village's telecommunications network infrastructure components.							
Project Justification							
Continue support and enhancements of Village telecommunications systems and processes.							
Project Alternatives							
None.							
List of Equipment							
One SAN storage device, one 28-port Poe managed switch, four GBIC transceiver modules, ten desktops, nine laptops, ten iPads, six building plan review HD monitors, one scanner, thirteen printers, three Fax machines, one video switcher, four Sony camera install parts/labor, two IP phone receivers.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
RPB Commons Infrastructure		PR0701		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks			Parks & Recreation Director		
Project Location							
1000 Royal Palm Beach Blvd. Former Tradition Golf Club							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	80,012
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$80,012
Funding Source							
Loan Proceeds; various grants \$1,296,573, (FDEP, FRDAP, LWC, SFWMD)							
Project Description							
Design and construction of Royal Palm Beach Commons infrastructure. Project elements include a three story sporting center, maintenance building, restroom building, interactive fountain, pavilions, playscape, volleyball courts, biking/jogging trails, golf driving range, and infrastructure to support the proposed improvements.							
Project Justification							
Provide additional parks and recreational opportunities for the public.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Additional Park staff (8 full time, 6 part time); chemicals & fertilizer, equipment maintenance; contractor for golf course management; contractor for café; security personnel.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Basketball and Tennis Court Repairs		PR1205		303			
Program Category	Project Type	Division			Project Manager		
Parks	Revised	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Crestwood, Preservation, Robiner & Willows Parks							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Construction	210,000	0	0	0	0	210,000	217,017
Engineering/Architecture	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$210,000	\$0	\$0	\$0	\$0	\$210,000	\$217,017
Funding Source							
Fund Balance							
Project Description							
Refurbish and resurface courts and install new line posts on tennis courts, replace fence rails as needed.							
Project Justification							
Courts are damaged and/or worn							
Project Alternatives							
None.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Windows Replacements		PR1302		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Baseball Complex							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	2,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Funding Source							
Fund Balance							
Project Description							
The replacement of all windows (impact resistant) concession buildings on field #4 and #5.							
Project Justification							
Windows panes have been replaced in the past and the window tracks are in need of replacement due to wear. Windows were installed @ 1986.							
Project Alternatives							
None.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Fields Light Replacement		PR1303		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Willows Park, Preservation Park, Camellia Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	106,333
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$106,333
Funding Source							
Fund Balance							
Project Description							
The removal, disposal and replacement of of ballfield lights @ Willows Park \$190,000, Preservation Park \$90,000, and Camellia Park \$150,000.							
Project Justification							
Safety. The present light fixtures being used have not been changed since they were installed @ 20 years ago except for hurricane damaged fixtures. The new lighting systems are more energy efficient and will have a 50% savings. Less light spill over into neighboring homes, eliminate maintenance costs for 10 years.							
Project Alternatives							
Replace light bulbs only							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Lower electricity costs.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Renovations - Cultural Center		PR1402		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Carry-over	Parks & Recreation - Cultural Center			Parks & Recreation Director		
Project Location							
Cultural Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	8,184
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$8,184
Funding Source							
Fund Balance							
Project Description							
Replace fixtures, counter tops and cabinets in restrooms and kitchen. Replace tile in hallways, kitchen, and restrooms.							
Project Justification							
General facelift from over 20 years of wear and tear. Facility is being used more extensively by Seniors during the daytime hours.							
Project Alternatives							
None.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bob Marcello Park Enhancements		PR1403		303			
Program Category	Project Type	Division			Project Manager		
Parks	Carry-over	Engineering			Village Engineer		
Project Location							
Bob Marcello Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	181,119
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$181,119
Funding Source							
FRDAP Grant \$210,000							
Project Description							
Expand outfield fence line on field 5 and replace lighting. Construct a pavilion and dock.							
Project Justification							
The expanded field will accommodate Colt age groups.							
Project Alternatives							
Increase height of outfield fence.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Veterans Park Entry Sign		PR1501		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	14,895	0	0	0	0	14,895	10,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$14,895	\$0	\$0	\$0	\$0	\$14,895	\$10,000
Funding Source							
Fund Balance (\$14895 transfer from PR1501)							
Project Description							
Monument Sign							
Project Justification							
Identification of the facility.							
Project Alternatives							
None							
List of Equipment							
none							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Splash Fountain Repairs		PR1506		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Veterams Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Funding Source							
Fund Balance							
Project Description							
Repair of fountain at Veterans Park							
Project Justification							
To control balance of chemicals in the fountain. This is at request of PBC Health Department							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Driving Range Shade Cover		PR1606		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Parks			Parks & Recreation Director		
Project Location							
Commons Park - Driving Range							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	75,000
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Funding Source							
Fund Balance							
Project Description							
16' x 150' shade structure to cover the driving range tee boxes							
Project Justification							
Provide protection to patrons from the sun and/or rain							
Project Alternatives							
Leave tee boxes exposed.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Increase revenues							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		PR1703		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Public Works Director		
Project Location							
Parks operations Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	85,000	105,000	70,000	35,000	25,000	320,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$85,000	\$105,000	\$70,000	\$35,000	\$25,000	\$320,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace vehicle #5964 and #9077 in FY17 with 1/2 ton pickup w/ ext. cab. Replace vehicle #9076 in FY17 with 3/4 ton ext. cab pickup. Replace vehicle #1670, #2227 and #2228 in FY18 with 3/4 ton ext. cab pickup. Replace vehicle #1668 and #1976 in FY19 with 3/4 ton ext. cab pickup. Replace vehicle #1669 in FY 20 with 3/4 ton ext. cab pickup. Replace vehicle #5508 in FY21 with 1/2 ton ext. cab pickup.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guide;ines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
Continue use of vehicles until they stop running.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
MOWERS		PR1704		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks Operation Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	38,000	20,000	20,000	21,000	21,000	120,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$38,000	\$20,000	\$20,000	\$21,000	\$21,000	\$120,000	\$0
Funding Source							
Fund Balance							
Project Description							
(4) mowers used for general landscape maintenance.							
Project Justification							
Replacement of mowers purchased in 2002.and are beyond their useful life. No mowers were purchased in 2016							
Project Alternatives							
Run them until they run no more.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
TORO- RAKE-O-VAC		PR1705		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Parks operations Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	32,000	0	0	0	0	32,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$32,000	\$0	\$0	\$0	\$0	\$32,000	\$0
Funding Source							
Fund Balance							
Project Description							
Vacuum pulled by a tractor used to pick up cuttings/ thatch /cores after mowing, aerating and verticutting bermuda sod							
Project Justification							
Replacement of equipment purchased in 2009 that is beyond epair and has been taken out of services. This equipment is imperative for the maintenance of bermuda sod as in soccer, baseball, softball, football, driving range, golf greens and the Great lawn							
Project Alternatives							
Rent the equipment if available when needed.(9-12x per year)							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
TINE CORE PULLER		PR1706		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
PARKS OPERATIONS CENTER							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	31,000	0	0	0	0	31,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$31,000	\$0	\$0	\$0	\$0	\$31,000	\$0
Funding Source							
Fund Balance							
Project Description							
Core puller for the maintenance of bermuda turf.							
Project Justification							
Equipment needed for the maintenance of bermuda turf: athletic fields, great lawn, golf greens and driving range.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
TORO 3100D REEL MOWER		PR1707		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
PARKS OPERATIONS CENTER							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	35,000	0	0	0	0	35,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$35,000	\$0	\$0	\$0	\$0	\$35,000	\$0
Funding Source							
Fund Balance							
Project Description							
Reel mower for bermuda turf.							
Project Justification							
Replacement of Ransome AR 250 purchased in 2001 being taken out of service and is beyond repair.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
TRACTOR		PR1708		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
PARKS OPERATON CENTER							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	50,000	0	0	0	0	50,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Kubota tractor w/ loader and backhoe							
Project Justification							
Heavy duty tractor w/ backhoe and loader needed for daily park operations.							
Project Alternatives							
Borrow tractor w/ loader and backhoe from Public Works Dept. if available when needed.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
UTILITY VEHICLE		PR1709		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	New	Parks & Recreation - Parks		Parks & Recreation Director			
Project Location							
PARKS OPERATIONS CENTER							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	22,000	0	0	0	0	22,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$22,000	\$0	\$0	\$0	\$0	\$22,000	\$0
Funding Source							
Fund Balance							
Project Description							
Toro heavy duty utility vehicle							
Project Justification							
Replacement of Cushman utility vehicle purchased in 2001. Vehicle is needed in various parks other location where by traditional trucks are unable to access.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Office & Lounge Renovations		PR1710		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Recreation			Parks & Recreation Director		
Project Location							
Recreation Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	25,000	0	0	0	0	25,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Funding Source							
Fund Balance							
Project Description							
Remove and replace flooring, paint							
Project Justification							
In need of facelift due to 23 years of usage							
Project Alternatives							
status quo							
List of Equipment							
conference room and office chairs.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Field Paint Machine		PR1712		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Park Operation Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	15,000	0	0	0	0	15,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0
Funding Source							
Fund Balance							
Project Description							
Graco self driven field paint machine (5 gal capacity)							
Project Justification							
With the increased number of requests for various field layouts for football and soccer (14-16) the need for a second machine has become needed. These fields need to be painted weekly and are located at opposite ends of the community. This will not only enable staff to accomplish this task in half the time, it will also give a back up if one machine is out of service.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Refurbishing- Wood Structures		PR1714		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	20,000	0	0	0	0	20,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0
Funding Source							
Fund Balance							
Project Description							
Pressure wash, Seal all natural wood structures, painting of all building trim.							
Project Justification							
Structures are in need of painting and sealing.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Waterfall Repairs		PR1716		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	22,000	0	0	0	0	22,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$22,000	\$0	\$0	\$0	\$0	\$22,000	\$0
Funding Source							
Fund Balance							
Project Description							
Remove existing surface, repair leaks, seal and refinish.							
Project Justification							
Losing water due to cracks that have occurred over the years.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
SECURITY CAMERAS		PR1718		303			
Program Category	Project Type	Division		Project Manager			
Parks	New	Parks & Recreation - Parks		Parks & Recreation Director			
Project Location							
Rec. Ctr. - Katz; Camelia; Marcello; Ferrin & Robiner Parks							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	75,000	0	0	0	0	75,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0
Funding Source							
Fund Balance							
Project Description							
Installation of security cameras							
Project Justification							
Help to deter unwanted activity and vandalism in our parks							
Project Alternatives							
None							
List of Equipment							
cameras and recorders							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sports Lighting Replacement		PR1720		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	115,000	0	0	0	0	115,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$115,000	\$0	\$0	\$0	\$0	\$115,000	\$0
Funding Source							
Fund Balance							
Project Description							
Turnkey installation and materials - new poles, new electrical underground and pole demolition							
Project Justification							
Existing lights and poles were installed @1982 and are in need of replacement with new energy efficient lighting.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Recreation Center Site Improvements		PR1722		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks & Recreation - Recreation			Public Works Director		
Project Location							
Recreation Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	190,000	0	0	0	0	190,000	0
Engineering/Architecture	10,000	0	0	0	0	10,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$0
Funding Source							
Fund Balance							
Project Description							
<p>The project consists of installing new site lighting similar to the lighting on the Village Hall complex. The parking lot will be milled and resurfaced and root barrier will be placed around the existing trees to protect the asphalt from future damage. The project includes landscape architect services for the addition of two (2) entrance signs to the Recreation Center.</p>							
Project Justification							
<p>The parking lot lighting is not sufficient to light the parking lot due to the existing tree canopy. The lower 14 FT poles will provide the light needed to light the parking lot. The lights and root barrier will be completed with in-house labor. The milling & resurfacing will be completed with contract labor. The parking lot will need to be milled and resurfaced after completion of the lights.</p>							
Project Alternatives							
None identified.							
List of Equipment							
Lights & Fixtures							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Athletic Field Renovations		PR1724		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks			Parks & Recreation Director		
Project Location							
Katz Soccer Complex/ Seminole Palms Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	100,000	110,000	110,000	0	0	320,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$100,000	\$110,000	\$110,000	\$0	\$0	\$320,000	\$0
Funding Source							
Fund Balance							
Project Description							
Removal of existing sod, laser grade and resod Katz soccer fields #1 and #2 in 2017; fields #9 and #10 in Seminole Palms (2018) and fields #11 and #12 Seminole Palms (2019)							
Project Justification							
Fields are in need of a complete renovation. Due to extensive daily use. Have not been renovated since 2005. Renovate two fields/ year for the next 4 years							
Project Alternatives							
Continue to patch areas as needed							
List of Equipment							
None							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Cultural Center Improvements		PR1725		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Parks			Village Engineer		
Project Location							
Cultural Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Construction	900,000	0	0	0	0	900,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$900,000	\$0	\$0	\$0	\$0	\$900,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace existing roof; remove raised seating section; replace carpeting; replace ceiling; replace lighting and sound system; exterior improvements; add security cameras to site.							
Project Justification							
The removal of the raised area will improve ADA accessibility and allow for larger events. Aesthetic, lighting, and sound improvements will improve the marketability of the space.							
Project Alternatives							
Leave as is.							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Reduced energy costs for lighting.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Electrical upgrade - Veterans Park		PR1804		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	100,000	0	0	0	100,000	0
Total	\$0	\$100,000	\$0	\$0	\$0	\$100,000	\$0
Funding Source							
Grant-USDA 100K							
Project Description							
Upgrade electrical service in Veterans Park and relocate electrical outlets							
Project Justification							
Additional electrical output needed for use during community events.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Electrical Upgrade		PR1804		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Public Works Director		
Project Location							
Veterans Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	100,000	0	0	0	0	100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0
Funding Source							
Fund Balance (USDA grant)							
Project Description							
Upgrade and relocate electrical service and remove existing bollards.							
Project Justification							
Additional electrical output is needed to conduct community events such as: Green Market, Cultural Diversity Day, Community Yard Sale.							
Project Alternatives							
Leave as is with limited use..							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sports Lighting Replacement		PR1805		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Camelia Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	275,000	0	0	0	275,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$275,000	\$0	\$0	\$0	\$275,000	\$0
Funding Source							
Fund Balance							
Project Description							
Removal and replacement of existing lights and light poles on (6) tennis courts.							
Project Justification							
Upgrade to more energy efficient lighting with less spill over to the outside of the playing surface as compared to the existing lighting which has been used for over 20 years.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Sports Lighting Replacement		PR1806		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Parks & Recreation - Parks			Parks & Recreation Director		
Project Location							
Bob Marcello Baseball Complex							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	350,000	0	0	0	350,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$350,000	\$0	\$0	\$0	\$350,000	\$0
Funding Source							
Fund Balance							
Project Description							
Turnkey installation and materials- New poles, New Electrical underground and pole demolition on: fields #2 and #3							
Project Justification							
Maintenance issues as recommended by independent electrician. Electrical underground, poles installed @ 1990. New energy efficient fixtures. Reduces spillover by 50%; 25 year Parts and Labor Warranty							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Robiner Park Pathway Resurfacing		PR1807		303			
Program Category	Project Type	Division			Project Manager		
Parks	New	Parks & Recreation - Parks			Public Works Director		
Project Location							
Robiner Park							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	80,000	0	0	0	80,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$80,000	\$0	\$0	\$0	\$80,000	\$0
Funding Source							
Fund Balance							
Project Description							
This project is an R&M project and is for the milling and resurfacing of the asphalt pathway and parking lot at Robiner Park.							
Project Justification							
The pathway has deteriorated and has significant patched areas and needs to be resurfaced.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Park Furniture		PR18PF		303			
Program Category	Project Type	Division		Project Manager			
Parks	New	Parks & Recreation - Parks		Parks & Recreation Director			
Project Location							
All parks							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	30,000	0	0	0	30,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$0
Funding Source							
Fund Balance							
Project Description							
Purchase replacement and additional park furniture.							
Project Justification							
Additional parks; current furniture is worn and damaged.							
Project Alternatives							
None							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Drainage - La Mancha		PW0703		303			
Program Category	Project Type	Division			Project Manager		
Other	Carry-over	Public Works			Public Works Director		
Project Location							
La Mancha Subdivision							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	16,918
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$16,918
Funding Source							
Fund Balance							
Project Description							
Replace French Drainage with In-Line Drainage in various locations within La Mancha Subdivision							
Project Justification							
Minimize risk of flooding.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Roof Replacement		PW1601		303			
Program Category	Project Type	Division		Project Manager			
Buildings	New	Public Works		Public Works Director			
Project Location							
Village Owned Buildings							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Funding Source							
Fund Balance							
Project Description							
Implement a roof replacement program to replace roofs with a 25 year roof system. Proposed project would include the design and construction of a new 3-ply Roofing System similar to the roof on the DBF Bldg. Project would include removal and replacement of the existing built up roof, installation of a new 3-ply roofing system, addition of rigid tapered insulation, if feasible, and installation of new aluminum caps & counter flashings. The project would include the replacement of roofs at the CC, VH, HC, RC, FOC, and PBSO D#9 bldgs. FY16/17 CC \$287,250 , FY21/22 VH & HC \$610,000, FY20/27 RC & FOC \$490,000, FY31/32 PBSO \$357,500.							
Project Justification							
A roof replacement program is needed to insure that funds are available to replace the roofs on Village owned buildings when the roof has reached its useful life. The project would replace the roofs over the next 20 years.							
Project Alternatives							
Fund the roof replacement program as a sinking fund at \$85,000 per year for the next 20 years.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Restroom/Lobby ADA Improvement		PW1604		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	400
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$400
Funding Source							
Fund Balance							
Project Description							
Renovation of Village Hall lobby and public use restrooms. Project scope: Paint ceiling grid; Replace ceiling tile; Install new 2'x4' light fixtures; Paint (mens & womens) bathroom walls and ceilings; Replace tile in restrooms with procelain tile; Refinish vanities; Replace partitions; Replace lighting fixtures. The public restrooms will also be updated to meet current ADA accessibility requirements.							
Project Justification							
Lobby and restrooms have significant wear & tear and need to be renovated.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
PBSO District #9 Locker Room Renovation		PW1605		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
PBSO District #9							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	500
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Funding Source							
Fund Balance							
Project Description							
Project is for the renovation of the men's restroom and locker room. Project scope: Paint walls, ceilings and ceiling tiles; Install corner guards; Install new partitions; Upgrade lighting fixtures; Replace carpet with porcelain tile and base; Replace tile in restroom with porcelain tile; Refinish vanities; Upgrade lighting fixtures.							
Project Justification							
Restroom and locker room have significant wear & tear and need to be renovated.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Louver Cover - Recreation Center Chiller		PW1608		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works					
Project Location							
Recreation Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	2,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Funding Source							
Fund Balance							
Project Description							
Add louver covers over the coils on the Recreation Center chiller.							
Project Justification							
The addition of louver covers over the coils will add an additional layer of protection for the chiller coils.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Crosswalk - Seminole Palms Drive		PW1609		303			
Program Category	Project Type	Division			Project Manager		
Roads	New	Public Works			Public Works Director		
Project Location							
Seminole Palms Drive							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	10,000
Engineering/Architecture	0	0	0	0	0	0	1,015
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$11,015
Funding Source							
Fund Balance							
Project Description							
Design and construct an ADA accessible pedestrian crossing on Seminole Palms Drive on the east side of the west entrance into the Southern Palms Crossing commercial development.							
Project Justification							
The crosswalk is needed to have a designated point for pedestrians to cross Seminole Palms Drive from the Southern Palms Crossing parking lot.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Driveway R&R Over Inline Drainage		PW1610		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Public Works			Public Works Director		
Project Location							
Counterpoint Subdivision							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	12,250
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$12,250
Funding Source							
Fund Balance							
Project Description							
Project is for the removal and replacement of the concrete over the inline drainage pipe trench that runs through the driveways. The project is for material only and the replacement will be completed inhouse.							
Project Justification							
The inline drainage in Counterpoint was completed by a Contractor and the warranty period has expired. Approximately 91 driveways have settled and will have to be removed and replaced.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
PBSO Lobby Hardening		PW1612		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
PBSO District #9							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	500
Engineering/Architecture	0	0	0	0	0	0	12,500
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000
Funding Source							
Fund Balance							
Project Description							
Project consists of providing bullet resistant enclosure and controlled access to the Customer Service area desk and add protection to the exposed lobby walls and door.							
Project Justification							
Project will provide an additional level of protection for the officer that works the Customer Service Desk located in the PBSO District #9 lobby.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
		PW16RR		303			
Program Category	Project Type	Division			Project Manager		
Roads	Revised	Public Works			Village Engineer		
Project Location							
Roads							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	3,200,000	0	0	3,200,000	2,410,439
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$3,200,000	\$0	\$0	\$3,200,000	\$2,410,439
Funding Source							
Fund Balance (carryover from PW13RR \$260,439 & PW15RR \$800,000)							
Project Description							
<p>The proposed project will address areas within the Village with poor pavement conditions caused by aging, traffic and water damage. The following is a list of proposed roadways to be resurfaced: For 2016: 1) Camelot Ct., 2) Hemingway Ct., 3) Kings Way, 4) Knights Ct., 5) La Mancha Ave., 6) Oxford Ct., 7) Picasso Ct., 8) Ponce De Leon St., 9) Princess Ct., 10) Princeton Ct., 11) Queens Lane, 12) Royal Ct., 13) Van Gogh Way, 14) Waterway Rd. For 2019: 1) Crestwood Blvd., 2) Euston Ct., 3) Kent Ct., 4) Morgate Cir., 5) Sparrow Dr., 6) Wildcat Way</p>							
Project Justification							
Resurfacing is needed to eliminate further damage and to preserve the roadway network within the Village							
Project Alternatives							
None identified							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Storm Drain Outfall Replacement		PW1701		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Public Works			Public Works Director		
Project Location							
Various Locations in Drainage System (Canals) throughout the Village							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace deteriorated stormdrain outfalls to canals throughout the Village. Anticipate replacing two (2) outfalls each year. (varying diameter)							
Project Justification							
Pipes have deteriorated to the point that replacement is the only option.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Trucks		PW1702		303			
Program Category	Project Type	Division		Project Manager			
Equipment/Vehicles	New	Public Works		Public Works Director			
Project Location							
FOC							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	45,000	105,000	120,000	150,000	90,000	510,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$45,000	\$105,000	\$120,000	\$150,000	\$90,000	\$510,000	\$0
Funding Source							
Fund Balance							
Project Description							
Purchase replacement vehicles in accordance with the DPW Vehicle Replacement Guidelines.							
Project Justification							
The vehicle replacement program is to replace vehicles in accordance with the DPW Vehicle Replacement Guidelines depending on the use and condition of the vehicle. Program is designed to minimize maintenance costs of the fleet.							
Project Alternatives							
None identified.							
List of Equipment							
6 ea. Ford F-250 Pickups; 2 ea. Ford F-350 Dump Beds; 2 ea. Ford E-250; 1 ea. F-350 Bucket; 1 ea. Ford F-150 Pickup; 1 ea. Ford F-450 Pickup.; 1 ea. Ford F-350 Pickup.							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
VH Site Improvements		PW1704		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Village Hall Complex							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	35,000	65,000	0	0	0	100,000	0
Engineering/Architecture	0	10,000	0	0	0	10,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$35,000	\$75,000	\$0	\$0	\$0	\$110,000	\$0
Funding Source							
Fund Balance							
Project Description							
The proposed project consists of painting VH, VMH, DBFTC, and gazebo in FY 17. The project also includes the design and construction of monument signs on Okee. Blvd. & RPB Blvd. The monument signs are proposed to be on the horizon.							
Project Justification							
The buildings are in need of painting. There are no monument signs identifying the Village Hall Complex on either Okeec. Blvd. or RPB Blvd. The signs will be beneficial to drivers that are not familiar with the Village so they can identify the Village Hall Complex.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
A/C Replacement		PW1705		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Various Buildings throughout the Village.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	50,000	90,000	60,000	55,000	40,000	295,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$50,000	\$90,000	\$60,000	\$55,000	\$40,000	\$295,000	\$0
Funding Source							
Fund Balance							
Project Description							
Project is for the replacement of air conditioning units at buildings throughout the Village. This project is a multi-year project to establish a replacement program for air conditioning units. The replacement schedule is projected to be 15+ years. The proposed schedule for replacement for FY17 - FY21 is: two (2) units at the FOC; three (3) units at PBSO; two (2) units at Veterans Park; eight (8) units at VH; three (3) units at VMH); two (2) units at Willows Park; and, two (2) units at the Rec. Ctr.							
Project Justification							
Existing A/C units >15 years old have reached their useful life. New units will be more energy efficient and should reduce energy costs.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Landscaping Replacement		PW1707		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
SR80 & RPB Blvd, N							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	30,000	0	0	0	0	30,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	15,000	0	0	0	0	15,000	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$45,000	\$0	\$0	\$0	\$0	\$45,000	\$0
Funding Source							
Fund Balance							
Project Description							
The project is to replace sod & landscaping that is damaged from past drought & freeze conditions. The sod will be replaced using contract labor and the landscape plants will be replace using in-house labor.							
Project Justification							
DPW experienced several incidents where irrigation pumps and mainline breaks occurred in the irrigation system on SR80 and RPB Blvd., N.. The sod and portions of the landscape in these areas did not recover and need to be replaced. Additionally, there are still plants that need to be replaced from past freeze events.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bridge Slope Stabilization		PW1709		303			
Program Category	Project Type	Division		Project Manager			
Roads	New	Public Works		Public Works Director			
Project Location							
Various Bridges throughout the Village Road System.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	40,000	80,000	40,000	80,000	240,000	0
Engineering/Architecture	40,000	0	0	0	0	40,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$40,000	\$40,000	\$80,000	\$40,000	\$80,000	\$280,000	\$0
Funding Source							
Fund Balance							
Project Description							
Install rip-rap under bridges at the abutments to stabilize the slope under the bridge.							
Project Justification							
The project is needed to protect the bridge from failing during a flood event.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bucket Truck		PW1711		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Public Works			Public Works Director		
Project Location							
FOC							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	150,000	0	0	0	0	150,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace bucket truck that is used to maintain street lights and traffic signals throughout the Village.							
Project Justification							
The existing bucket truck is 15 years old. The manufacturer for the bucket on the truck is no longer in business. We have no local vendor that will repair the bucket when needed and we must transport the bucket truck to have repairs completed.							
Project Alternatives							
None identified.							
List of Equipment							
Bucket Truck							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Backflow Preventer Replacement		PW17BF		303			
Program Category	Project Type	Division			Project Manager		
Buildings	Revised	Public Works			Public Works Director		
Project Location							
Various Buildings throughout Village							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	10,000	10,000	10,000	10,000	10,000	50,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$0
Funding Source							
Fund Balance							
Project Description							
Repair or replace backflows on water service lines and firelines that fail annual inspections.							
Project Justification							
PBCWUD requires backflow preventers on all service lines and firelines to Village buildings. PBCWUD requires the backflow preventers to be inspected annually. DPW must have backflows inspected and repaired or replaced by a licensed plumbing contractor per PBCWUD requirements.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Bus Shelters		PW17BS		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Various							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	7,208	0	0	0	0	7,208	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$7,208	\$0	\$0	\$0	\$0	\$7,208	\$0
Funding Source							
Fund Balance from PW13BS (prior years developer contributions); Future developer contributions							
Project Description							
Bus shelters; new and replacement.							
Project Justification							
Increased need for shelter from weather for residents using mass transit.							
Project Alternatives							
None identified.							
List of Equipment							
Bus shelter units							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Restriping		PW17SR		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Various Roads throughout the Village.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	20,000	20,000	20,000	20,000	20,000	100,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace striping on roadways where the striping has faded and is no longer reflective.							
Project Justification							
The project is needed to maintain striping on the roadways to insure visibility at night for drivers using the Village's road system.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Street Sign R&R		PW17SS		303			
Program Category	Project Type	Division		Project Manager			
Roads	Revised	Public Works		Public Works Director			
Project Location							
Various Roads throughout the Village.							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	20,000	20,000	20,000	20,000	20,000	100,000	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$0
Funding Source							
Fund Balance							
Project Description							
Replace street signs on roads throughout the Village to meet retro-reflectivity requirements for signs.							
Project Justification							
Street signs must be replaced every 5-7 years to meet retro-reflectivity requirements for the signs.							
Project Alternatives							
None identified.							
List of Equipment							
Various Signs							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Harvin Center Demolition		PW1801		303			
Program Category	Project Type	Division			Project Manager		
Buildings	New	Public Works			Public Works Director		
Project Location							
Harvin Center							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	50,000	0	0	0	50,000	0
Engineering/Architecture	0	5,000	0	0	0	5,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$55,000	\$0	\$0	\$0	\$55,000	\$0
Funding Source							
Fund Balance							
Project Description							
The project is to complete the demolition of the Harvin Center.							
Project Justification							
The property that the Harvin Center is located on will be included in the future development of an assisted care living facility. The demolition of the existing building will be required for the future development.							
Project Alternatives							
N/A							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
WTP Site Modifications		PW1802		303			
Program Category	Project Type	Division			Project Manager		
Other	New	Public Works			Public Works Director		
Project Location							
Field Operations Center (FOC)							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	450,000	0	0	0	450,000	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$450,000	\$0	\$0	\$0	\$450,000	\$0
Funding Source							
Fund Balance							
Project Description							
Conduct survey of WTP/FOC site necessary to prepare demolition of WTP and revised site plan for the FOC. Complete site modifications as shown on the revised site plan including a proposed truck/equipment wash.							
Project Justification							
The sale of the water and sewer utility requires that the Village do the demolition of the existing water treatment facility located on the FOC site. The Engineering Department will prepare the demolition/site plan. This project is needed to complete the survey work, WTP demolition and site modifications as identified on the revised site plan to include a proposed truck/equipment wash.							
Project Alternatives							
None identified.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Equipment Replacement		PW1803		303			
Program Category	Project Type	Division			Project Manager		
Equipment/Vehicles	New	Public Works			Public Works Director		
Project Location							
FOC							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	35,000	60,000	12,500	0	107,500	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$35,000	\$60,000	\$12,500	\$0	\$107,500	\$0
Funding Source							
Fund Balance							
Project Description							
The project is a multi-year program to replace equipment when it has reached its useful life.							
Project Justification							
The equipment replacement program will insure that funds are available to replace equipment when it reaches its useful life.							
Project Alternatives							
None identified.							
List of Equipment							
1 ea Tractor w/ Bushhog; 1 ea. Tractor with side arm boom; 1 ea Gator							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Roof Replacement		PW2101		303			
Program Category	Project Type	Division		Project Manager			
Buildings	Revised	Public Works		Public Works Director			
Project Location							
Village Buildings							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Engineering/Architecture	0	0	0	0	66,000	66,000	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$66,000	\$66,000	\$0
Funding Source							
Fund Balance							
Project Description							
Implement a roof replacement program to replace roofs with a 25 year roof system. Proposed project would include the design and construction of a new 3-ply Roofing System similar to the roof on the DBF Bldg. Project would include removal and replacement of the existing built up roof, installation of a new 3-ply roofing system, addition of rigid tapered insulation, if feasible, and installation of new aluminum caps & counter flashings. The project would include the replacement of the roof at the CC, VH, RC, FOC and PBSO D#9 bldgs. FY21/22 VH \$610,000, FY20/27 RC & FOC \$490,000, FY31/32 PBSO \$357,500.							
Project Justification							
A roof replacement program is needed to insure that funds are available to replace roofs on Village buildings when the roof has reached its useful life. The project would replace roofs over the next 20 years.							
Project Alternatives							
Fund the roof replacement program as a sinking fund at \$85,000 per year for the next 20 years.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Village Hall Outfall Replacement		SW1401		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	Carry-over	Utilities - Stormwater			Village Engineer		
Project Location							
Village Hall							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	30,000
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Plans and Studies	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Funding Source							
Fund Balance							
Project Description							
Design and permit the replacement of the existing outfall for Village Hall. The proposed control structure will greatly reduce the probability of clogging and will provide additional drainage capacity during extreme rain events.							
Project Justification							
The existing outfall was clogged during tropical storm Isaac, which caused standing water over parking lots and roadways for a prolonged period of time.							
Project Alternatives							
Leave the outfall as is.							
List of Equipment							
N/A							
Financial Impact on Operating Budget for first FY							
N/A							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Canal System Dredging		SW1601		303			
Program Category	Project Type	Division			Project Manager		
Stormwater	New	Utilities - Stormwater			Village Engineer		
Project Location							
Village wide							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	22,696
Engineering/Architecture	0	0	0	0	0	0	0
Equipment/Furnishings	0	0	0	0	0	0	0
Land Acquisition/Site Prep.	0	0	0	0	0	0	0
Other (Specify below)	0	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$22,696
Funding Source							
Transfer from Fund 407, Community Budget Issue Request Grant 250K(FY2015)							
Project Description							
<p>Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom & are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths & remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. Techniques for sediment removal would vary by location and will likely be dependent on access. The project will also include an update to the stormwater master plan.</p>							
Project Justification							
The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of The Village.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Project will decrease the cost of aquatic weed eradication.							

Village of Royal Palm Beach

FY 17-21 Capital Improvement Projects CIP Justification Sheet

Project Title		Project Number		Fund			
Canal System Dredging		SW1901		303			
Program Category	Project Type	Division		Project Manager			
Stormwater	New	Utilities - Stormwater		Village Engineer			
Project Location							
Village wide							
Project Components	FY 17	FY 18	FY 19	FY 20	FY 21	5 Year Total	Carry-over FY 16
Construction	0	0	2,000,000	0	0	2,000,000	0
Total	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000	\$0
Funding Source							
Transfer from Fund 407, Grant-\$1,000,000(FY2019)							
Project Description							
<p>Most of the canal system throughout The Village was designed and built nearly 50 years ago. While the system does currently provide sufficient storage for stormwater runoff, it has degraded over time due to the effects of sedimentation and erosion. As a result, the canals are holding a thick layer of nutrient rich muck along the bottom & are often times much shallower than their intended design. The shallow depths and muck layer are leading to aquatic vegetation blooms which are unsightly and obstruct navigation and drainage flow. As these blooms increase in intensity and frequency the costs to treat and remove the aquatic vegetation increases. In order to restore the canals to their designed depths & remove the years of sedimentation, the canal system will need to be dredged of these materials. The dredging of the canal system would take place over several years with a target to complete 1 linear mile a year. Techniques for sediment removal would vary by location and will likely be dependent on access. The project will also include an update to the stormwater master plan.</p>							
Project Justification							
The removal of years of sedimentation, unwanted vegetation and litter from the canal system will allow the canal system to continue providing the necessary storage and conveyance needed for flood control as well as providing clean and safe waterways for the enjoyment of the residents of The Village.							
Project Alternatives							
List of Equipment							
Financial Impact on Operating Budget for first FY							
Project will decrease the cost of aquatic weed eradication.							

SW1901

BUDGET SYSTEM

The Village of Royal Palm Beach uses the Budgeting by Activity (Division) and Objective process in the formulation of its budget. Departmental Budgets include an Organizational Chart and Recap page. Each department is divided into major activities or programs, which are performed by that department. Individual activity budgets include an Objective/Performance page and a Budgetary Account Summary. The Objective/Performance page presents a brief review of the activity description, activity service objectives and quantitative performance/workload indicators, number of personnel and major budget level changes. The Budgetary Account Summary provides expenditure detail and a comparison of current and previous years expenditures on a line item basis. The Budgetary Process is very valuable in communicating with the Council and citizens of the Village.

BUDGET PROCESS

The Village of Royal Palm Beach's Budget process began in April of the current fiscal year with a Staff meeting between the Village Manager and Department Heads to review budget philosophy and develop overall goals and objectives. The budget preparation process extends for a period of approximately six months of the fiscal year. During this period, meetings are held with Department Heads, the Village Council and the public to insure representative input. The Budget Calendar on page 188 details the actions taken during the Budget Process.

BUDGETARY CONTROL

The Village adopts its budget by budgetary center for the General Fund. In the General Fund and all Capital Funds, estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. When such encumbrances indicate an overrun of the activity or project budget, purchase orders are held until appropriations are available. Expenditures may not legally exceed appropriations at the budgetary department level for the General Fund and at the project level for all Capital Projects.

Unexpended appropriations lapse at year's end, except for those approved by the Village Council to be carried forward. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve the position of the applicable appropriation, is employed as an extension of formal budgetary procedures. All operating encumbrances outstanding in the General Fund will lapse at year's end. Outstanding encumbrances in the Capital Projects Funds (related to active/ongoing projects) are reported as reservations of fund balance and do not constitute expenditures or liabilities, because the commitments will be honored during the subsequent year. During the fiscal year, all budget and supplemental amendments are made in a legally permissible manner.

BUDGET AMENDMENT

Expenditure control within an Operating Fund of the Budget is at the Department level and in a Capital Fund at the Project level. Hence, a Budget Amendment is required if either of those levels are to be exceeded. Additionally, a Budget Amendment is required if the total appropriation of a Fund is to be exceeded.

When a Department determines that either of the above is going to occur they are required to advise the Finance Department in a detailed writing as to why the amendment will be

necessary. The Finance Department will determine the applicable sources and uses of funds and prepare a Budget Amendment document delineating the appropriation and/or transfer of monies and present it at a subsequent Council meeting where it must be approved by the Village Council.

BASIS OF ACCOUNTING

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of Accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Government Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual, that is when they become measurable and available to pay liabilities of the current period.

Property taxes, utility and franchise taxes, intergovernmental revenues and charges for services are susceptible to accrual when collected in the current year or within sixty days subsequent to September 30th, provided that amounts received pertain to billings through the fiscal year just ended. Further, property taxes are recognized as revenue in the fiscal year for which they are levied. Investment earnings are recorded as earned since they are measurable and available. Permits, fines, forfeitures and contributions are not susceptible to accrual because, generally, they are not measurable until received in cash. Revenues collected in advance of the year to which they apply are recorded as deferred revenues.

Expenditures under the modified accrual basis of accounting are generally recognized when the related fund liability is incurred and expected to be liquidated with available resources. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund types and the Pension and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

The Agency Funds are custodial in nature and do not involve measurement of results of operations. They are accounted for under the modified accrual basis of accounting. Assets and liabilities are recognized on the modified accrual basis.

BASIS OF BUDGETING

The budgets of general government type funds are prepared on a modified accrual basis. Briefly, this means that obligations of the Village are budgeted as expenses, but revenues are recognized when they are actually received.

The Budget is a balanced budget which means that estimated revenues are equal to estimated expenditures.

All appropriations lapse at year end. No encumbrances are carried forward to the next fiscal year with the exception of the Capital Improvement Program encumbrances.

The Comprehensive Annual Financial Report, (CAFR) shows the status of the Village's finances on the basis of "generally accepted accounting principles" (GAAP) and fund expenditures/revenues on both a GAAP and budget basis for comparison purposes.

**FISCAL YEAR 2016/2017
BUDGET CALENDAR**

DATE		ACTIVITY/REQUIREMENT	PARTICIPANTS
April 5, 2016	Tuesday	Distribution of all materials needed for the preparation of the FY 2016/2017 Budget	Village Manager Dept. Directors/Staff
April 6 to April 30, 2016		Develop salary and revenue projections	Village Manager Finance Department
April 27, 2016	Wednesday	C.I.P. New Projects Due	All Departments
May 5, 2016	Thursday	OPERATING BUDGET REQUESTS DUE (submit to Finance Director)	All Departments
May 6 to May 11, 2016		Revenue and expense data is compiled Preliminary proposed budget is prepared	Finance Department
May 16, 2016	Monday	Meet with Department Directors, review budget	Village Manager Finance Director
May 23, 2016	Monday	CIP Review and Update	Village Manager Village Engineer Finance Director
June 1 to June 24, 2016		Final changes are made to the proposed budget. The document is prepared.	Finance Department
June 30, 2016	Thursday	The budget is submitted to the Village Council	Finance Department
July 7, 2016	Thursday	Budget Workshop - Presentation and overview of Proposed budget (All Funds)	Village Manager
July 14, 2016	Thursday	AGENDA ITEM FOR TENTATIVE ADOPTION AND NOTIFICATION TO PROPERTY APPRAISER OF PROPOSED MILLAGE RATE, ROLLBACK RATE AND DATE, TIME AND PLACE OF PUBLIC HEARINGS	Finance Director
July 19, to August 15, 2016		Final changes are made to the FY 2016/2017 Budget (All Funds) as recommended by the Village Council	Finance Department
September 8, 2016	Thursday	FIRST PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 15, 2016	Thursday	SECOND AND FINAL PUBLIC HEARING ON PROPOSED BUDGET	Village Council
September 30, 2016	Friday	FINAL BUDGET DOCUMENT DISTRIBUTED TO ALL INTERESTED PARTIES	Finance Department

Public Hearings

**Palm Beach County – 9/6/16 & 9/19/16
School Board – 7/27/16 & 9/7/16**

FINANCIAL POLICIES

The Village of Royal Palm Beach's financial policies, compiled below, set forth the basic framework for the overall financial management of the Village. These policies assist the Village Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs.

General Policies

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance and cash reserves.
- Follow the Village of Royal Palm Beach Charter when preparing the Village's budget.
- Estimate and review the long-term costs associated with proposed new programs or services.
- Annually review all existing programs to determine whether a recommendation to the Village Council to maintain, decrease or increase service levels is appropriate.
- Review annually all administrative policies governing accounting procedures, billing, purchasing and asset use and control

Operating Budget Policies

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- The budget will provide adequate funds for the maintenance of plant and equipment and funding for their orderly replacement.
- Make all purchases in an impartial, economical, efficient, and competitive manner, in accordance with all Federal, State and municipal laws and coordinate through Purchasing.
- The budget will be controlled at the Department level within an operating fund and at the project level in a capital fund by the applicable Department Head. Budget amendment requests and transfers of funds will originate from the applicable Department Head and the Finance Director and shall be subject to the approval of the Village Manager and be placed as an agenda item for approval by the Village Council.
- Issue a Comprehensive Annual Budget Document.

Revenue Management Policies

- Levy taxes to adequately offset inflation and provide the desired level of service.
- Annually review all revenue schedules, including taxes, rates, licenses, user fees, and other charges, to insure compliance with Village Council's approved policies.
- Maintain a diversified revenue base to help mitigate the effects of short-term fluctuations in any one revenue source.
- Conservatively estimate annual revenues utilizing established industry standards along with historical trend information.
- Review new sources of revenue to fund operating and capital costs consistent with the Village Councils' goals and priorities.

Fund Balance Policies

Under the provisions of GASB 54 the Village changed the nomenclature for the definitions of various fund balances as follows:

Maintain an unassigned fund balance in the General Fund equal to a minimum of 25% of current year General Fund budgeted operating expenditures.

Establish a non-spendable fund balance in the amount equal to the Village's unpaid inventory and prepaid expenses.

Maintain a committed fund balance for payment of liabilities related to compensated absences, and other post employment benefits at a rate of 100% of the fiscal year end accrued liabilities.

Accounting, Auditing and Reporting Policies

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and note/bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report.
- Comply with all required reporting requirements related to bond issuance terms

Investment Management Policies

Make a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure cash availability.

Pool cash from all legally permitted funds for investment purposes.

Insure timely deposit of all collected revenues.

Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes.

Invest funds following the established investment policy in accordance with section 218.415, *Florida Statutes*. The Village Manager and/or Finance Director are authorized to invest surplus public funds pursuant to section 218.415(16), *Florida Statutes*.

Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.

Debt Management Policies

- **The Village Charter has no required debt limit; however any outstanding debt is viewed within the limits prescribed herein.**
- **Approve the issuance of Debt Obligations to refund outstanding debt when market conditions indicate or for management considerations.**
- **Periodically approve the issuance of Debt Obligations on behalf of the Village to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents.**
- **Assure that such Debt Obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Village, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.**
- **Assure that such Debt Obligations shall not be issued or debt proceeds used to finance current operations of the Village.**
- **Issue Debt Obligations if necessary to minimize the impact of construction or acquisition of infrastructure and other assets on the budget of the Village.**
- **Consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have an economic/useful life of at least five years.**
- **Not issue debt for periods exceeding the useful life or average useful lives of the project or projects to be financed.**
- **Normally rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when**

inclusion of a project in the Village's pay-as-you-go capital program will preclude the construction of smaller necessary capital improvements.

- **Limit annual General Fund debt service expenses to no more than 10 percent (10%) of the total annual General Fund budget.**
- **Limit outstanding general obligation debt to a maximum of five percent (5%) of the assessed valuation of taxable property.**

Currently the Village has no outstanding long-term debt. It was completely paid off in 2015/2016.

Capital Budget Policies

- **Evaluate the relative merit of each capital project according to Council's goals and priorities.**
- **Coordinate the development of the capital improvement budget with the development of the operating budget.**
- **Rely on internally generated funds and/or grants to finance its capital needs. Debt will be issued for a capital project only in the case of an emergency, or when inclusion of a project in the Village's pay-as-you-go Capital program will preclude the construction of smaller necessary capital improvements.**
- **Thoroughly evaluate and update the five year Capital Improvements Program on an annual basis providing detailed information regarding operational impacts.**
- **Maintain all assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.**

FINANCIAL STRUCTURE

Description of Funds and Fund Types

For accounting purposes a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

All of the funds used by a government must be classified into one of seven “fund types.” Four of these fund types are used to account for a state or local government’s “governmental-type” activities and are known as “governmental funds”. Two of these fund types are used to account for a government’s “business-type” activities and are known as “proprietary funds”. Finally, the seventh fund type is reserved for a government’s “fiduciary activities”.

Governmental Funds:

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds. An annual budget is required to be adopted for all governmental funds.

General Fund

The General Fund is used to account for most of the day-to-day operations of the Village, which are financed from property taxes, fees, licenses, permits, fines and forfeitures, intergovernmental and other general revenue. There can only be one general fund. Activities financed by the General Fund include the day to day operating costs of the following departments:

Village Council
Village Manager
Village Clerk
Human Resources
Planning & Zoning
Finance
Legal
Police (Contracted to Palm Beach County Sheriff’s Department)
Fire-Rescue (Provided by Palm Beach County Fire Rescue Municipal Service Taxing Unit (MSTU))
Community Development
Engineering
Public Works
Parks and Recreation
Non-Departmental
Debt Service and Transfers to other Funds

A description of each of the above department functions can be found within each department’s expenditure section of the budget document.

Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The Village has the following special revenue funds for which an annual budget is also adopted:

- **Recreation Facility Fund - Accounts for contributions received from all sources for the acquisition, improvement, expansion or implementation of parks and recreational facilities.**
- **Community Beautification Fund - Accounts for contributions received from local developers to enhance the aesthetic landscape and visual perception of the Village.**

Capital Projects Funds

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the Village. The sources of revenue in these funds are impact fees, revenue bonds, transfers from other funds and grants. A five year Capital plan is presented during the budget process, of which only the first year is adopted by the Village Council. Any unexpended amounts at fiscal year end, are rolled over to the new fiscal year.

- **Impact Fee Capital Projects Fund - This fund was established to collect impact fees on all new construction activity in the Village and pay for the new capital facilities related to new development. These fees are levied for roads, public parks, public buildings, law enforcement and fire protection and rescue.**
- **Capital Improvement Fund – This fund was established to account for the various construction projects and capital equipment purchase undertaken by the Village. The primary source of funding has been transfers from the General fund on a pay-as-you go basis.**

Proprietary Funds

Two fund types can be used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The Village uses one of the two, an Enterprise fund for their Stormwater Utility.

GLOSSARY OF TERMS

The definition of terms listed is provided to assist the user in the understanding of terminology used throughout the text of the budget document.

-A-

ACCOUNTING PERIOD	A period at the end of which and for which financial statements are prepared. The Village's accounting period is from October 1 through September 30.
ACCOUNTING PROCEDURES	All processes which discover, record, classify and summarize financial information to produce financial reports and provide internal control.
ACCRUAL BASIS	The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flow.
AD VALOREM TAX	A tax levied on the assessed value of real and personal property. This tax is also known as property tax.
ADOPTED BUDGET	The revenue and expenditure plan for the Village for the fiscal year as reviewed and approved by the Village Council.
APPROPRIATION	An authorization granted by a legislative body to incur obligations and to expend public funds for stated purposes.
ASSESSED VALUATION	The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying taxes.
AUDIT	A methodical examination of utilization of resources. It concludes in a written opinion of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

-B-

BALANCED BUDGET	This is a basic budgetary constraint intended to ensure that a government does not spend beyond its means and that its use of resources for operating purposes does not exceed available resources over a defined budget period. A more stringent definition requires that a government maintain a balance between operating expenditures and operating revenues over the long term, not just during the current operating period as is the definition of a basic budget. The latter definition of balance is referred to as structural balance, which is the goal of a balanced budget.
BONDS	A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest by a specified future date.
BUDGET CALENDAR	The schedule of key dates or milestones, which the Village follows in the preparation and adoption of the budget.
BUDGET MESSAGE	A general discussion of the budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY CONTROL The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

-C-

CAFR The comprehensive annual financial report is a complete set of financial statements presented in conformity with U.S. generally accepted accounting principals and audited in accordance with U.S. generally accepted auditing standards by a firm of licensed certified public accountants.

CAPITAL ASSETS Assets of significant value having a useful life of more than one year. Capital assets are also called fixed assets.

CAPITAL BUDGET A plan of capital expenditures and the means of financing them. The capital budget is enacted as part of the Village's consolidated budget, which includes both operating and capital outlays.

CAPITAL EXPENDITURES Capital expenditures consists of two categories. The first represents items costing (individually) between \$5,000 and \$10,000 with a life expectancy of more than two years and are accounted for in the General Fund. The second category represents items/projects costing more than \$10,000. These costs are included in the Village's Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM (CIP) A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

CAPITAL OUTLAYS A disbursement of money, which results in the acquisition of or addition to, fixed assets.

CAPITAL PROJECTS FUND A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit.

CONTINGENCY An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year-end.

-D-

DEBT LIMITS The maximum amount of gross or net debt that is legally permitted.

DEBT SERVICE The payment of principal and interest on borrowed funds such as bonds.

DEPRECIATION The decrease in value of physical assets due to use and the passage of time.

DISTINGUISHED BUDGET PRESENTATION PROGRAM A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

-E-

ENCUMBRANCE An amount of money committed for the payment of goods and services not yet received or paid for.

EXPENDITURE The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

-F-

FINES AND FORFEITURES Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders and juror/witness fees.

FISCAL YEAR Any period of 12 consecutive months designated as the budget year. The Village's budget year begins October 1 and ends September 30.

FIXED ASSETS Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

FRANCHISE TAX Tax imposed on all local sales of public utility services, including electricity, water and solid waste.

FUND A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

FUND BALANCE The difference between financial assets of the fund, and certain liabilities expected to be liquidated in the near future from those assets; i.e., the equity in a governmental fund.

FUND TYPE In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service and Trust and Agency.

-G-

GENERAL FUND The Village's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GRANTS	Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.
	-I-
INFRASTRUCTURE	The basic framework or foundation of the Village; i.e., its buildings, roads, bridges, sidewalks, water system and sewer system.
INTEREST INCOME	Revenue associated with the Village cash management activities of investing.
INTERGOVERNMENTAL REVENUE	Consists of revenue received from or through the State. These include State Revenue Sharing, Alcoholic Beverage Tax, Sales Tax (5th cent), and Telecommunications Tax.
INVESTMENTS	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments.
	-L-
LIABILITY	Debt or legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. NOTE: this term does not include encumbrances.
LINE-ITEM BUDGET	A budget, which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.
LONG-TERM DEBT	Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.
	-M-
MILL	A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.
MILLAGE RATE	The total tax obligation per \$1,000 of assessed valuation of property.
MODIFIED ACCRUAL	The basis of accounting that recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Funds contained within this document.

-O-

OBLIGATIONS	Amounts which a government may be required legally to meet out of its resources.
OPERATING BUDGET	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisitions, spending and service delivery activities of a government are controlled. Law requires the use of an annual operating budget.
ORDINANCE	A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

-P-

PAY-AS-YOU-GO-BASIS	A term used to describe the financial policy of a governmental unit which finances some or all of its capital outlays from current revenues rather than by long-term borrowing.
PERFORMANCE BUDGET	A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.
PROPERTY TAX	A tax levied on the assessed value of real property. The tax is also known as ad valorem tax.

-R-

RESOLUTION	A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
RETAINED EARNINGS	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
REVENUES	An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.
ROLLED-BACK RATE	The rolled-back rate is the rate of property tax required to raise the same tax revenues in the upcoming fiscal budget year as in the current fiscal budget year, not counting new construction.

-S-

SALES TAX	Tax imposed on the taxable sales of all final goods.
SPECIAL REVENUE FUND	A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE A written law enacted by a duly organized and constituted legislative body.

STORMWATER UTILITY FUND A fund to account for the income and expenses of operating the Village's Stormwater runoff collection, transmission and treatment and disposal system.

-T-

TAX RATE The amount of tax stated in terms of a unit of a tax base. The State of Florida uses a mill as its tax rate. A mill is the rate applied to each thousand dollars of taxable appraised value. In accordance with Florida Statute, 200.071, except as otherwise provided herein, no ad valorem tax millage shall be levied against real property and tangible personal property by counties/municipalities in excess of 10 mills, except for voted levies.

TAXABLE VALUE A value that is established for real and personal property as a basis for levying property taxes. The value is equal to 95% of market value, as required by State law.

TRIM Truth in Millage. The Florida Truth in Millage (TRIM) Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

TRANSFERS IN/OUT Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

-U-

USER CHARGES User fees are charged for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Fees are traditionally charged under the following circumstances:

- Service is supplied to an individual or group
- Benefits accrue to an individual or group
- Service can be withheld from individuals who refuse to pay
- Cost can be passed on to the ultimate beneficiary
- Degree of utilization can be measured
- Use of service is voluntary

ACRONYMS

AP	Accounts Payable
ARRA	American Recovery and Reinvestment Act
BOCC	Board of County Commissioners
BTR	Business Tax Receipt(s)
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Program
cu	Cubic
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EEOC	Equal Employment Opportunity Commission
FDEP	Florida Department of Environmental Protection
f.k.a.	Formally Know As
FOC	Field Operations Center
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
ft	Foot
ft ²	Square Foot
f/t	Full time
FRS	Florida Retirement System
FTP	File Transfer Protocol
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HVAC	Heating, Ventilation and Air Conditioning
ID	Identification
ITID	Indian Trail Improvement District
LAP	Local Agency Program
lf	Linear Foot
LLC	Limited Liability Company or Corporation
LLLP	Limited Liability Limited Partnership
LWC	Land and Water Conservation
MPO	Metropolitan Planning Organization
MUPD	Mixed Use Planned Development
MXD	Mixed Use Development
NPDES	National Pollutant Discharge Elimination System
PBC	Palm Beach County
PB Co	Palm Beach County
PID	Planned Industrial Development
PR	Payroll
p/t	Part time
PW	Public Works
RPB	Royal Palm Beach
RV	Recreational Vehicle
SFWMD	South Florida Water Management District
SR	State Road
TBD	To Be Determined
TRIM	Truth in Millage

PALM BEACH COUNTY MUNICIPALITIES

FY 201* Final Tax Rates and Utility Taxes

<u>Municipality</u>	<u>Operating Millage</u>	<u>Debt Service</u>	<u>Fire Rescue</u>	<u>Total Millage</u>	<u>Electric</u>	<u>Water</u>	<u>Gas</u>
1 Palm Beach	3.3779			3.3779	10.00%	10.00%	10.00%
2 Boca Raton	3.4216	0.2583		3.6799	10.00%	10.00%	10.00%
3 Jupiter	2.4834	0.2530	1.9823	4.7187	6.00%	6.00%	6.00%
4 Royal Palm Beach	1.9200		3.4581	5.3781	10.00%	10.00%	10.00%
5 Palm Beach Gardens	5.5500	0.1371		5.6871	10.00%		10.00%
6 Juno Beach	2.4288		3.4581	5.8869	8.00%	10.00%	10.00%
7 Wellington	2.4500		3.4581	5.9081	10.00%		10.00%
8 Greenacres	6.0854			6.0854	10.00%	10.00%	10.00%
9 Tequesta	6.2920			6.2920	9.00%	9.00%	9.00%
10 Lake Park	5.3474	1.5400		6.8874	10.00%	10.00%	10.00%
11 North Palm Beach	7.3300			7.3300	10.00%	10.00%	10.00%
12 Delray Beach	7.0611	0.2756		7.3367	9.70%		10.00%
13 Boynton Beach	7.9000			7.9000	10.00%		10.00%
14 Riviera Beach	8.4520			8.4520	10.00%	10.00%	10.00%
15 West Palm Beach	8.3465	0.1838		8.5303	10.00%	10.00%	10.00%
16 Lake Worth	5.4945		3.4581	8.9526	10.00%	10.00%	10.00%

PALM BEACH COUNTY MUNICIPALITIES
FY 2016 / Tax Year 2015 Final Assessment

Ad Valorem Per Capita Assessment

Millage Rate
(Operating and Debt Service)

1	Manalapan	2,383,769
2	Palm Beach	1,565,076
3	Gulfstream	1,143,431
4	Jupiter Inlet Colony	634,338
5	Highland Beach	565,345
6	Golf	557,033
7	Ocean Ridge	414,630
8	Palm Beach Shores	339,171
9	Juno Beach	320,038
10	South Palm Beach	237,633
11	Atlantis	216,242
12	Boca Raton	211,651
13	Palm Beach Gardens	173,068
14	Tequesta	155,921
15	Jupiter	146,423
16	North Palm Beach	134,542
17	Riviera Beach	118,050
18	Delray Beach	117,818
19	Wellington	111,426
20	Hypoluxo	96,855
21	West Palm Beach	84,759
22	Mangonia Park	72,267
23	Lantana	68,298
24	Loxahatchee Groves	66,844
25	Royal Palm Beach	61,305
26	Lake Clarke Shores	61,235
27	Glen Ridge	61,216
28	Boynton Beach	58,992
29	Briny Breezes	58,786
30	Lake Park	57,182
31	Cloud Lake	37,281
32	Haverhill	36,501
33	Palm Springs	35,334
34	Greenacres	34,383
35	Lake Worth	32,057
36	Belle Glade	15,529
37	Pahokee	12,039
38	South Bay	10,241

1	Briny Breezes	10.0000
2	Mangonia Park	9.8000
3	West Palm Beach	8.5095
4	Riviera Beach	8.4520
5	Atlantis	7.9000
6	Boynton Beach	7.9000
7	Delray Beach	7.3367
8	North Palm Beach	7.3300
9	Golf	7.0063
10	Lake Park	6.8874
11	Belle Glade	6.5419
12	Pahokee	6.5419
13	Palm Beach Shores	6.3500
14	South Bay	6.3089
15	Tequesta	6.2920
16	Lake Clarke Shores	6.2798
17	Greenacres	6.0854
18	Palm Beach Gardens	5.6871
19	Lake Worth	5.4945
20	Ocean Ridge	5.3500
21	Jupiter Inlet Colony	5.1000
22	Gulfstream	5.0000
23	Haverhill	4.5000
24	Palm Springs	4.4484
25	South Palm Beach	4.3174
26	Highland Beach	4.1454
27	Boca Raton	3.6799
28	Hypoluxo	3.5458
29	Palm Beach	3.3779
30	Lantana	3.2395
31	Manalapan	3.0305
32	Jupiter	2.7364
33	Wellington	2.4500
34	Juno Beach	2.4288
35	Royal Palm Beach	1.9200
36	Loxahatchee Groves	1.4718
37	Cloud Lake	0.0000
38	Glen Ridge	0.0000

PALM BEACH COUNTY MUNICIPALITIES
FY 2016 / Tax Year 2015 Final Assessment (Con't)

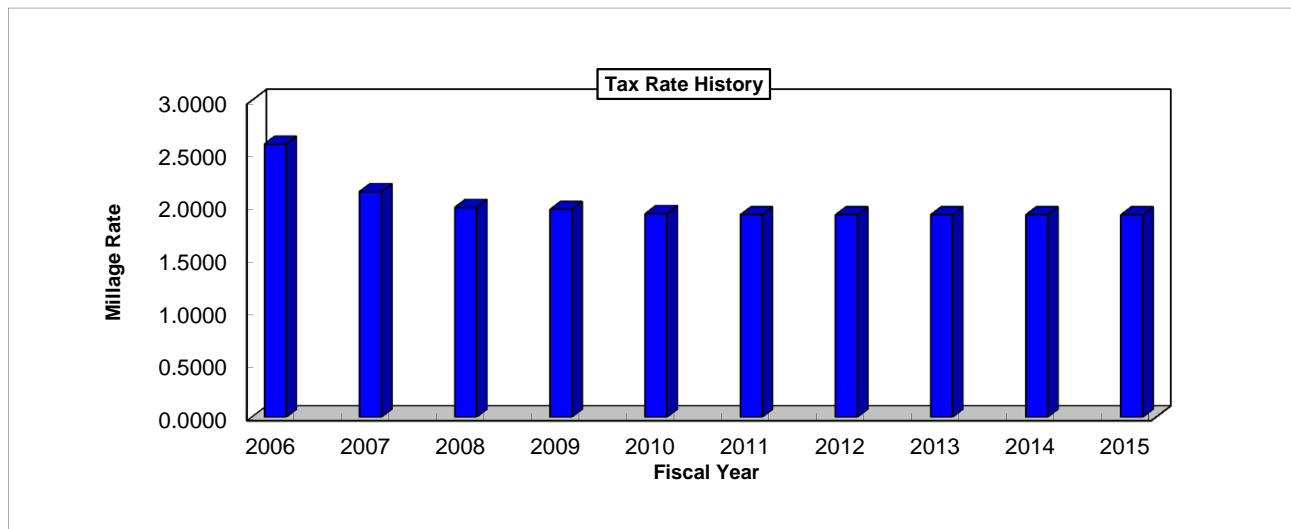
<u>Per Capita Tax</u>		<u>Taxes Levied</u>		
1	Manalapan	7,224	1 West Palm Beach	83,230,789
2	Gulfstream	5,717	2 Boca Raton	72,058,021
3	Palm Beach	5,287	3 Delray Beach	58,556,708
4	Golf	3,903	4 Palm Beach Gardens	53,705,750
5	Jupiter Inlet Colony	3,235	5 Palm Beach	49,525,531
6	Highland Beach	2,344	6 Riviera Beach	38,552,346
7	Ocean Ridge	2,218	7 Boynton Beach	36,704,805
8	Palm Beach Shores	2,154	8 Jupiter	24,373,726
9	Atlantis	1,708	9 Wellington	17,016,518
10	South Palm Beach	1,026	10 North Palm Beach	12,639,990
11	Riviera Beach	998	11 Highland Beach	8,603,283
12	North Palm Beach	986	12 Greenacres	8,524,742
13	Palm Beach Gardens	984	13 Lake Worth	7,237,127
14	Tequesta	981	14 Tequesta	5,861,808
15	Delray Beach	864	15 Gulfstream	4,825,280
16	Boca Raton	779	16 Ocean Ridge	4,414,358
17	Juno Beach	777	17 Royal Palm Beach	4,381,575
18	West Palm Beach	721	18 Palm Springs	3,652,515
19	Mangonia Park	708	19 Lake Park	3,604,767
20	Briny Breezes	588	20 Atlantis	3,531,081
21	Boynton Beach	466	21 Palm Beach Shores	3,379,216
22	Jupiter	401	22 Manalapan	3,171,341
23	Lake Park	394	23 Juno Beach	2,763,332
24	Lake Clarke Shores	385	24 Lantana	2,599,907
25	Hypoluxo	343	25 Belle Glade	1,934,420
26	Wellington	273	26 Mangonia Park	1,514,875
27	Lantana	221	27 Jupiter Inlet Colony	1,423,455
28	Greenacres	209	28 Lake Clarke Shores	1,335,145
29	Lake Worth	176	29 South Palm Beach	1,204,474
30	Haverhill	164	30 Hypoluxo	1,038,184
31	Palm Springs	157	31 Golf	995,200
32	Royal Palm Beach	118	32 Pahokee	507,517
33	Belle Glade	102	33 Briny Breezes	385,636
34	Loxahatchee Groves	98	34 South Bay	366,195
35	Pahokee	79	35 Haverhill	326,542
36	South Bay	65	36 Loxahatchee Groves	325,739
37	Cloud Lake	0	37 Cloud Lake	0
38	Glen Ridge	0	38 Glen Ridge	0

VILLAGE OF ROYAL PALM BEACH, FLORIDA

TAX RATE HISTORY

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>TAX ROLL YEAR</u>	<u>TAX RATE</u>	<u>PERCENT CHANGE</u>
2005/06	2005	2.5900	(56.03%)
2006/07	2006	2.1400	(17.37%)
2007/08	2007	1.9900	(7.01%)
2008/09	2008	1.9700	(1.01%)
2009/10	2009	1.9300	(2.03%)
2010/11	2010	1.9200	(0.52%)
2011/12	2011	1.9200	0%
2012/13	2012	1.9200	0%
2013/14	2013	1.9200	0%
2014/15	2014	1.9200	0%

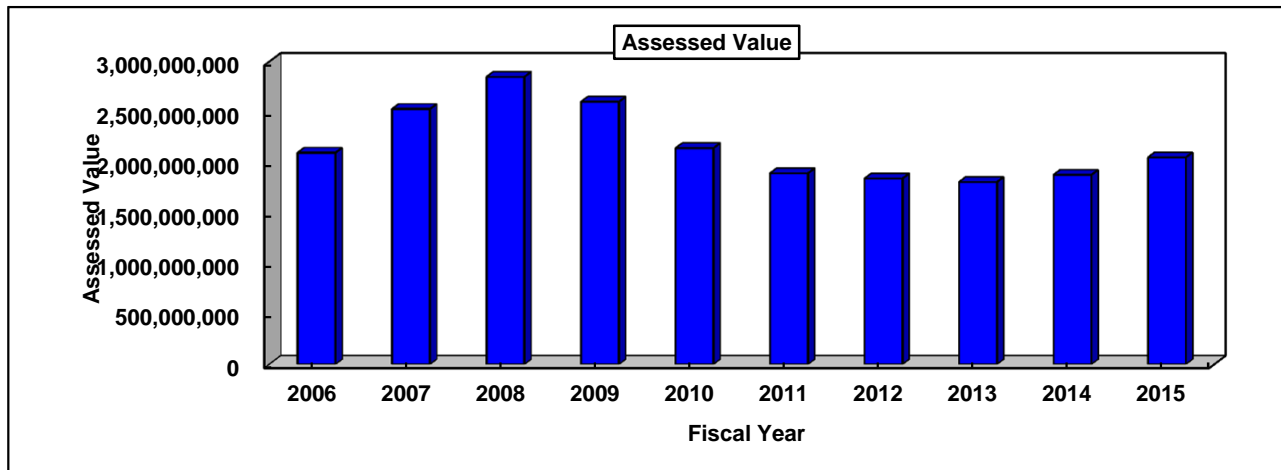


VILLAGE OF ROYAL PALM BEACH, FLORIDA

ASSESSED VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total</u>
2005/06	1,998,540,919	99,137,295	2,097,678,214
2006/07	2,425,775,807	105,232,683	2,531,008,490
2007/08	2,734,523,508	114,753,917	2,849,277,425
2008/09	2,491,708,640	111,383,434	2,603,092,074
2009/10	2,025,681,694	117,517,903	2,143,199,597
2010/11	1,777,026,096	117,059,540	1,894,085,636
2011/12	1,738,716,997	102,977,493	1,841,694,490
2012/13	1,706,429,634	100,652,682	1,807,082,316
2013/14	1,776,535,613	101,636,831	1,878,172,444
2014/15	1,941,988,056	109,353,208	2,051,341,264



VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL TAXPAYERS

Fiscal Year 2014/2015

Company Name	Type of Business	Assessed Taxable Value	Percentage of Total Assessed Taxable Value
Florida South Division LLC (ALDI)	Industrial Park	\$ 48,538,776	2.37%
Florida Power & Light Co.	Utilities	48,450,630	2.36%
Centre on Southern LLLP (Costco Shopping Center)	Shopping Center	45,768,119	2.23%
ERP Holdings Co. Inc.	Investments	39,797,948	1.94%
CPI Ipers Coral LLC	Shopping Center	21,109,641	1.03%
Casco Properties	Shopping Center	18,101,249	0.88%
Centre on 441 LLLP	Shopping Center	17,459,189	0.85%
RPAI Royal Palm Beach Commons LLC	Shopping Center	16,627,210	0.81%
Walmart Stores East, Inc.	Shopping Center	15,771,107	0.77%
Ramco Crossroads at Royal Palm (Publix Shopping Center)	Shopping Center	14,622,591	0.71%
	Total	\$ 286,246,460	13.95%

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PRINCIPAL EMPLOYERS ⁽¹⁾

Fiscal Year 2014/2015

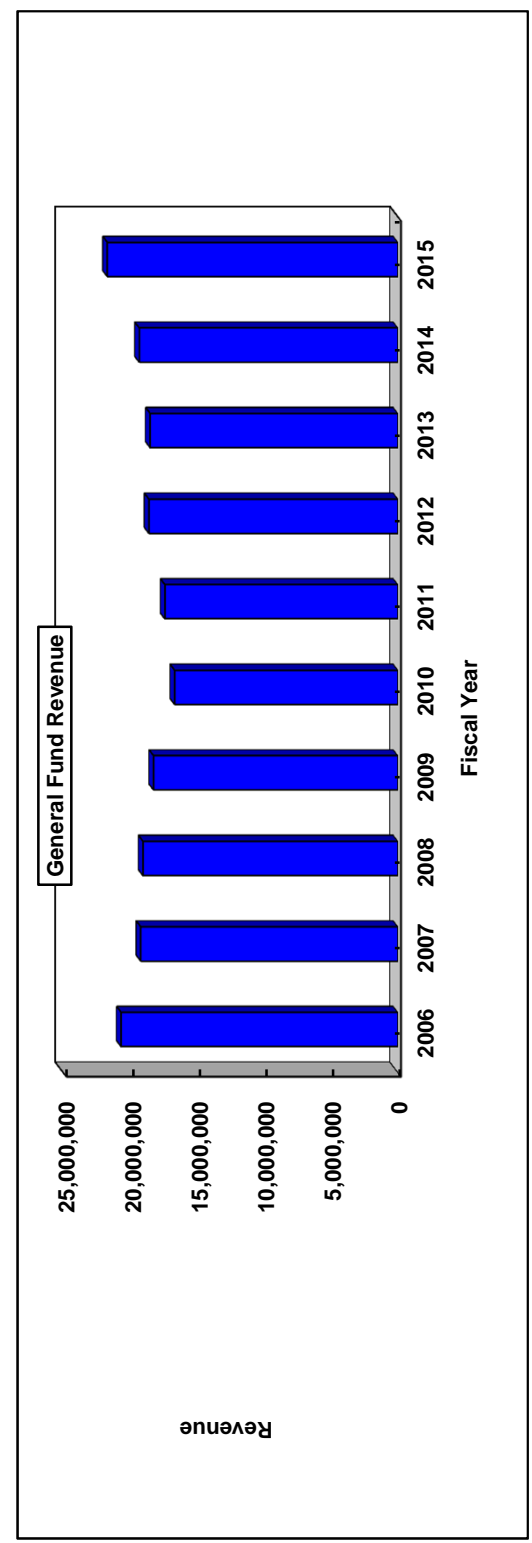
<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>
Palm Beach County School District	Public Schools	22,000
Tenet Healthcare Corp.	Hospital	6,100
Palm Beach County Government	County Government	5,507
NextEra Energy (Hdqtrs)	Electric Service (FPL)	3,854
Hospital Corp of America	Hospital	2,714
Florida Atlantic University	Public College	2,655
Bethesda Memorial Hospital	Hospital	2,600
Boca Raton Community Hospital	Hospital	2,500
Veterans Health Administration	Hospital	2,500
Office Depot (Hdqtrs)	Office Supply	<u>2,000</u>
	Total	<u><u>52,430</u></u>

⁽¹⁾ Source: Business Development Board of Palm Beach County. Data is for Palm Beach County, Florida. Employment information for the Village is not available.

VILLAGE OF ROYAL PALM BEACH, FLORIDA
 GENERAL GOVERNMENTAL REVENUE BY SOURCE

LAST TEN FISCAL YEARS

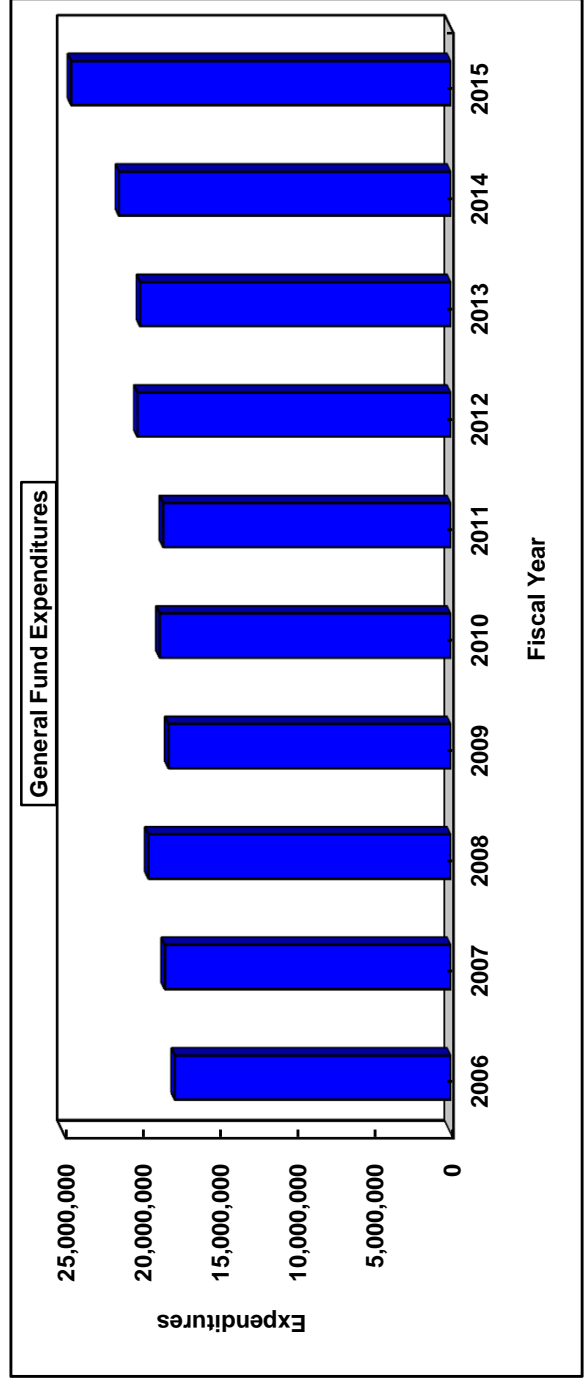
Fiscal Year	Ad Valorem Taxes	Franchise Fees	Utility Service Taxes	Licenses and Permits	Inter-governmental Revenue	Charges for Services	Fines and Forfeitures	Miscellaneous	Total
2005/06	5,308,387	2,098,506	3,761,697	1,363,895	5,309,920	411,650	293,561	2,103,129	20,650,745
2006/07	5,312,601	2,259,641	3,898,634	1,627,922	3,940,940	395,875	418,785	1,331,779	19,186,177
2007/08	5,534,219	2,360,842	3,941,068	1,509,430	3,883,651	419,600	349,148	1,026,752	19,024,710
2008/09	4,949,367	2,465,538	4,464,979	1,196,981	3,338,185	419,896	334,758	1,061,304	18,231,008
2009/10	3,941,701	2,431,560	4,231,877	1,076,424	3,422,076	469,680	261,460	829,269	16,664,047
2010/11	3,527,985	2,471,640	4,142,025	1,129,860	3,515,538	494,337	267,476	1,841,175	17,390,036
2011/12	3,402,534	2,431,277	4,190,499	1,607,309	3,825,036	499,160	419,525	2,209,805	18,585,145
2012/13	3,342,150	2,487,385	4,265,286	2,011,767	4,016,855	576,234	420,848	1,361,327	18,481,852
2013/14	3,463,389	2,737,903	4,479,608	1,499,087	4,302,949	645,001	433,842	1,742,113	19,303,892
2014/15	3,766,974	2,799,075	4,476,157	1,881,150	5,041,090	699,120	482,065	2,535,145	21,680,777



VILLAGE OF ROYAL PALM BEACH, FLORIDA
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Public Works	Culture and Recreation	Capital Outlay	Debt Service	Total
2005/06	4,124,069	6,397,540	3,655,652	2,736,382	30,683	853,056	17,797,382
2006/07	4,399,087	7,016,149	3,288,138	2,856,138	35,589	853,936	18,449,037
2007/08	4,130,306	7,340,597	3,265,690	2,835,124		1,927,766	19,499,483
2008/09	4,180,999	7,492,485	3,319,244	2,847,852	12,896	357,900	18,211,376
2009/10	4,096,158	8,053,257	3,313,269	2,944,864	9,395	357,899	18,774,842
2010/11	4,316,214	8,134,167	2,964,133	2,983,099		148,547	18,546,160
2011/12	4,209,185	8,096,815	3,039,339	2,974,435		1,892,658	20,212,432
2012/13	4,377,846	8,091,896	2,510,991	3,357,135		1,705,810	20,043,680
2013/14	5,051,964	8,250,559	2,603,227	3,805,837	21,451	1,669,770	21,402,808
2014/15	5,030,545	8,628,119	2,890,297	4,517,487	1,742,625	1,669,314	24,478,386



VILLAGE OF ROYAL PALM BEACH, FLORIDA
 DEMOGRAPHIC AND MISCELLANEOUS STATISTICS
 AS OF SEPTEMBER 30, 2015

Date of Incorporation

June 20, 1959

Village Employees (including part-time)

Manager	9
Finance	10
Community Development	12
Engineering	6.5
Public Works	31.5
Recreation	81

Form of Village Government

Council - Manager

Area

Square miles	11.70
Miles of streets	148.66

Total 150

Population Per U.S. Census

1970	475
1980	3,423
1990	15,532
2000	21,523
2011	31,201
2012	34,140
2013	34,928
2014	36,363
2015	36,906

Police Department (contracted with Palm Beach County Sheriff's Office)

Station 1

Fire Department

Stations 2

Building Permits

Total Residential permits issued	56
Value of residential buildings	\$ 17,252,152
Total Commercial permits issued	6
Value of other permits	\$ 9,384,889

Parks and Recreation

Number of Parks	24
Total Park Acres	515

Elections

approx. Registered voters	23,161
approx. Votes cast in last election	7,542
approx. Voting percentage	32.56%

Park Facilities

Recreation, Concession/Restrooms, Commons Park Caf'e, Cultural and Sporting Centers; Golf Training Center, Disc Golf Course, Canoe and Kayak Launch, Race Car Track; Softball, Baseball, Soccer and Football Fields; Basketball, Bocce Ball, Tennis, Racquetball and Volleyball Courts; Bike Paths, Walking Trails, Fishing Docks and Tot Lots; Picnic Pavilions, Playgrounds, Dog Parks, Interactive Fountains and Amphitheatres.

Schools Located in Village

Number of Public Schools	5
Number of Charter Schools	2
Number of teachers	397
Number of administrative and support staff	215
Number of students	6,173

Village of Royal Palm Beach

The Village of Royal Palm Beach, incorporated in 1959, is located in the central western part of Palm Beach County, which is considered to be a top growth area in the County, and one of the top growth areas in the State. The Village of Royal Palm Beach currently occupies a land area of 12 square miles and serves a population of over 35,000 residents. The Village of Royal Palm Beach is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Village Council.

The Village of Royal Palm Beach has operated under the Council-Manager form of government since 1959. Policy-making and legislative authority are vested in the Village Council consisting of the Mayor and four Council members. The Village Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring both the Village Manager and Attorney. The Village Manager is responsible for carrying out the policies and ordinances of the Village Council, for overseeing the day-to-day operations of the government and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve two-year staggered terms. The Mayor is also elected to serve a two-year term. The Mayor and the four Council members are elected at large.

The Village provides general municipal services such as recreation, public works, cultural events and stormwater utility services. Police services are provided under contract by the Palm Beach County Sheriff and Water and Wastewater utilities are provided by Palm Beach County Water Utilities subsequent to the sale of our utility in April 2006.

Consider:

- < Median household income for Royal Palm Beach is \$72,471. For Palm Beach County the figure is \$52,658.
- < Principal employment in the Village is the Service Industry with a labor force of approximately 19,583 employees.
- < 5,438,298 square feet of commercial space in the Village.
- < 6 major shopping centers, 5 supermarkets and numerous restaurants are placed throughout the Village.
- < Home to three elementary schools, one middle school, two charter schools (elementary to middle) and one high school.
- < Twenty four community parks on 515 acres of parkland, including a cultural center, recreation center, sporting center and other municipal recreation facilities for Village residents.
- < Two public golf courses.
- < Supervised youth baseball, soccer and girls' softball programs.
- < Served by two local hospitals.
- < Country clubs for golf, tennis and swimming.

Surrounding Communities

Village of Wellington

A planned community of over 34,000 acres, Wellington offers neighborhoods in all price ranges. From condominiums, town homes and villas, to single family residences, custom estate homes and master plan communities. Wellington offers bike paths, jogging trails, neighborhood parks and recreation areas, a centerpiece lake, along with a number of renowned golf courses and country clubs. Incorporated in 1995, Wellington is the 5th largest

city in Palm Beach County with a population of over 58,689 people. The Village is governed by a Mayor and Village Council and a Village Manager administers the everyday operations.

Consider:

- < Median household income for Wellington is \$78,268.
- < Country club living: golf, tennis, swimming, physical fitness and equestrian facilities.
- < Boating, fishing and sailing on two scenic lakes.
- < Six elementary schools, three middle schools and two high schools.
- < A Boy's and Girl's Club sponsored by the Boy's Clubs of America.
- < Supervised youth baseball, soccer, softball, football, and swimming programs.
- < Houses of worship for all major denominations.
- < Palm Beach Polo Country Club and the internationally known Stadium Jumping are located here, featuring a full winter polo season and world-class equestrian competitions and events.
- < The Mall at Wellington Green is a 1.3 million square foot, 2-level mall featuring 170 specialty shops and restaurants plus four two-level department stores and two furniture store galleries.

Town of Loxahatchee Groves

This countryside residential area was incorporated in November 2006 as the 38th municipality in Palm Beach County. Currently with a population of over 3,283, the median household income is \$72,153.00. Known locally as the "Last Frontier," it is home to those who prefer wide-open spaces with a "Home in the Country" feeling. Home sites range from a quarter acre to ten plus acres, so there's plenty of room for nature lovers, horse and cattle grazing, nursery growers and quiet noncongested living. Single-family homes are available in a great variety of styles and price ranges. The lifestyle is unstructured and fits the tastes of those who love the country life. The Town is governed by 5 Council members led by a Mayor and Vice Mayor.

The Acreage

The Acreage, an unincorporated area of Pam Beach County, consists of one and one quarter acre plus home sites. This area is home to those who value open spaces and the convenience of city living. This community is run by The Indian Trail Improvement District (ITID), a special district which provides drainage, road improvements and a neighborhood park system. The ITID was created by the Florida Legislature in 1957 to oversee the needs of the 17,000 developable lots encompassing a 110+ square mile area. The district currently serves over 38,704 residents. The district is supervised by an elected, five-member board of supervisors and day-to-day operations are under the supervision of a district administrator appointed by the ITID Board of Supervisors.

There are four elementary schools, two middle schools and one high school in the Acreage. Nine neighborhood parks are located throughout the community.

