

Date: 04/30/25

RE: Electrical Engineering Services, – Request for information

Thank you for your interest in the Village's project. Highlighted responses to requests for information are listed below. Please note the list is a compilation of questions submitted from multiple firms.

Previous RFI responses and addenda can be viewed at: <http://www.royalpalmbeachfl.gov/rfps>

Sincerely,

Christopher Marsh, P.E.
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From: Regina Weiler <RWeiler@8-koi.com>
Sent: Friday, April 25, 2025 10:51 AM
To: Christopher Marsh <cmarsh@royalpalmbeachfl.gov>
Subject: Format Query: RFP-25-0415 Electrical Engineering ITB
RFI #1

1. Cape Design Engineering Co. (CDE) is planning to pursue the [ITB] - Electrical Engineering Services opportunity, but I have some questions regarding the format of our proposal response. I requested information on the project, only to receive the exact same document I already had (attached). On page 6 the qualifications format lists items a-j as items that must be included in our response. However, the vast majority of these are forms, & some of them appear to not apply to a responding party, but to the client party. Exhibit A (p. 22) seems to just be an SOW listing the scope of work, with no instructions on what, if any, information to provide. Exhibits B-E are forms which are intuitive to fill out, but then Exhibit F seems to be just the Village of Royal Palm Beach's scoring criteria

Am I missing a document somewhere that properly outlines what material to put into a bid response for this project? If not, could you please clarify & list what information you expect from prospective firms?

Response: No documents are missing; see number 3 on page 6. The information included in Standard Form 330 should demonstrate that your firm is capable of completing the items identified in the "Exhibit A – Statement of Work." Exhibit F, which is for the ranking committee, is included so applicants understand how the firms will be evaluated.