

# REQUEST FOR PROPOSAL

Sealed proposals will be received by the Village of Royal Palm Beach, Florida at the Office of the Village Clerk, located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida 33411, for subject project 3:00 p.m. local time Wednesday, May 01, 2024, then opened publicly at that time.

**PROJECT:** Project Management Software

**Project NO:** EN2402

**Project Description:**

Royal Palm Beach's Engineering Department is soliciting proposals for a construction management software solution for the management of capital improvement projects.

The Contract Documents will be open to inspection at the Clerk's office. Contract documents may be purchased after noon on Friday, April 05, 2024 from the Village of Royal Palm Beach, ATTN: Village Clerk, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida, 33411 at the following prices, which are non-refundable:

Complete Set: \$200.00  
(Drawings & Project Manual)

Packaging & Mailing Charges / Set: \$100.00

Project plans and documents may be downloaded free of charge at:

[www.royalpalmbeachfl.gov/bids](http://www.royalpalmbeachfl.gov/bids)

In accordance with F.S. 287.133 (2) (a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a contractor, supplier, subcontractor or consultant) with any public entity (i.e. Village of Royal Palm Beach) in excess of Ten Thousand Dollars (or such other amount as may be hereafter established by the Florida Division of Purchasing in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

A pre-bid conference will be held on Wednesday, April 24, 2024 at 3:00 p.m. via GoToMeeting  
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/263756061>

You can also dial in using your phone.

United States: +1 (312) 757-3121

One-touch: tel:+13127573121,,263756061#

Access Code: 263-756-061

Join from a video-conferencing room or system.

Dial in or type: 67.217.95.2 or [inroomlink.goto.com](http://inroomlink.goto.com)

Meeting ID: 263 756 061

Or dial directly: 263756061@67.217.95.2 or 67.217.95.2##263756061

The pre-bid conference is **not mandatory**.

The OWNER reserves the right to reject any or all Bids, to waive informalities, and to re-advertise.

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