

Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5161 Fax (561) 791-7087 E-mail: engpermits@royalpalmbeachfl.gov

Residential Guide to the Right of Way/Easement Utilization Permit

- 1) Complete in full all required information on the Right of Way/Easement Utilization Permit Application. Application form can be obtained from our website: www.royalpalmbeachfl.gov. In the search bar type Right of Way Permit.
- 2) Create a site plan for the proposed improvements.
 - a) Obtain a copy of the survey for the residence
 - b) Sketch/mark on the survey the proposed improvements
 - c) Be sure to give dimensions from each proposed improvement to the nearest survey identifiable feature (sidewalk, edge of pavement, etc.)
 - d) Provide photo or specifications of proposed improvements
- 3) Submit documents electronically to EngPermits@royalpalmbeachfl.gov
- 4) Questions or comments, please contact Chris Wax @ 561-790-5103 or cwax@royalpalmbeachfl.gov