



Village of Royal Palm Beach, Florida

Engineering Department

1050 Royal Palm Beach Blvd

Royal Palm Beach, FL 33411

561-790-5103 EngPermits@royalpalmbeachfl.gov

Right-of-Way/Easement Utilization Permit

Date: _____

Permit No: _____
(Leave Blank)

Name: _____ Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Work: (_____) _____ - _____ Fax: (_____) _____ - _____

24-hour Emergency Contact Name: _____

24-hour Phone No: _____ Email: _____

Requesting permission from the Village of Royal Palm Beach, hereinafter called the Village, to construct, operate, and maintain facilities within the right-of-way and/or easement.

Description of work to be performed: _____

Location of work:

Street Name: _____

Street Name: _____

Start Address: _____

Start Address: _____

End Address: _____

End Address: _____

Street Name: _____

Street Name: _____

Start Address: _____

Start Address: _____

End Address: _____

End Address: _____

Street Name: _____

Street Name: _____

Start Address: _____

Start Address: _____

End Address: _____

End Address: _____

(Enter all street names and addresses affected by this project. Application will not be accepted without location information.)

PERMIT HOLDER, (HEREINAFTER “PERMITEE”), DOES HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

- 1) Before beginning construction, Permittee shall contact Sunshine State One Call to ascertain the location of all existing utilities, both aerial and underground, shall provide the Village with documentation demonstrating that each utility company so ascertained has been contacted, and shall provide the Village with any utility company responses thereto.
- 2) It is expressly stipulated that this permit is a license for permissive use only and that the placing of installations upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
- 3) Whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration, or relocation of all, or any portion of, a public right-of-way, easement, or other Village facility, as determined by the Village, Permittee shall immediately remove, reset or relocate any or all of said poles, wires, pipes, cables, or other facilities and appurtenances authorized hereunder as required by the Village at the sole expense of Permittee unless reimbursement is authorized. If Permittee fails to comply, then the Village shall have the right to perform this work and charge Permittee for the costs of said work.
- 4) All work shall meet Village standards and be performed under the supervision of Christopher Marsh, P.E., Village Engineer.
- 5) All materials and equipment shall be subject to inspection by the Village Engineer.
- 6) Permittee, at its sole expense, shall restore all public rights-of-way, easements, Village properties, and any other properties that were disturbed, damaged or impaired during the construction, maintenance, modification, relocation, or removal of the permitted installations. Restoration of such areas shall be to their original condition as far as practicable, in keeping with Village specifications, and in a manner satisfactory to the Village.
- 7) All installations shall conform to the Village’s Construction Specifications in effect the date this permit is approved.
- 8) A drawing, or set of plans covering details of this installation shall be made a part of this permit.
- 9) Permittee shall commence actual construction of permitted work in good faith within one hundred and eighty (180) days from the date of permit approval and shall complete said work within one hundred and thirty (130) days thereafter.
- 10) The construction and maintenance of such installation shall not interfere with the property and rights of a prior permittee or occupant.
- 11) Before beginning construction, Permittee must have a current, effective registration as required by Ordinance No 969, and Section 21.7-28, et seq. of the Village Code of Ordinances.
- 12) As-built information is required. All as-builts, including all GPS XY and relative Z locate points in state plane coordinates at 25’ intervals, shall be submitted electronically within thirty (30) days from date of construction completion in order to close permit.
- 13) It is understood and agreed that the rights and privileges set forth herein are granted only to the extent of the Village’s right, title, and interest in the land to be entered upon and used by Permittee. Permittee shall, at all times, assume all risk of and shall indemnify, defend, and hold harmless the Village of Royal Palm Beach, its agents, officials and employees, from and against any and all loss, damage, cost, expense, claim (including attorney’s fees), suit, action, legal or administrative proceeding, liability, interest, or judgment of whatsoever kind or nature arising out of or from, whether directly or indirectly, the exercise or attempted exercise by Permittee of the aforesaid rights and privileges, including, but not limited to, all work, installations, and operations performed by Permittee under this permit. _____ (Initial)
- 14) All applicable safety regulations shall be observed during construction and Permittee must take measures, including placing and display of safety devices, that may be necessary in order to safely conduct the public through the project area in accordance with the Florida Department of Transportation’s Manual on Uniform Traffic Control Devices and Safe Practices for Street and Highway Construction, Maintenance, and Utility Operations.
- 15) The Engineering Department shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of said work. Schedule inspections here: www.royalpalmbeachfl.gov/eng-inspections. You will need your permit number and complete all fields.
- 16) Permittee is responsible for providing an emergency contact person and phone number for 24 hours a day, 7 days a week. Inability to make contact in the event of an emergency may result in penalties such as suspension, revocation of permit, and/or back charges as a result of damages or fines.

- 17) This permit applies only to authorization from the Village of Royal Palm Beach. This permit does not constitute a waiver of the necessity by Permittee to obtain such other necessary permits required by other governmental entities; therefore, Permittee, prior to commencement of construction, is required to obtain all other applicable federal, state and local permits required in connection with Permittee's use of the Property and agrees at all times that it will comply with the requirements of all federal, state and local laws, ordinances, rules and regulations applicable or pertaining to Permittee's use of the Property.
- 18) If Permittee violates any of the terms and conditions of this permit and fails to remedy the same within ten (10) days of written notice from the Village, then this permit is void and Permittee shall immediately remove the installation at no cost to the Village.
- 19) A copy of this permit shall be on the job site at all times.
- 20) Completed application and plans shall be submitted electronically to EngPermits@royalpalmbeach.com
- 21) Date Construction Shall Begin: _____
(Month Year)

Signed: _____ Date: _____

***** NOTARY *****

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this ____ day of _____, 20____ by _____ who is personally known to me or who has produced _____ as identification and who did / did not take an oath.

Signature of Notary

Printed Name

(SEAL)