

Ranking Meeting Minutes

Project Title: Architectural Design Services – Recreation Center RFQ

Date: June 6, 2022

Time: 10:00 am

The purpose of this meeting was to rank the Architectural Design Services providers. The committee members individually reviewed proposals and scored the proposals based on the “Scoring Criteria Guidelines (RFQ Exhibit F)”. Scores were recorded on the “Selection Committee Results – Exhibit F Totals” at the meeting.

The firm with the lowest “Committee Ranking Score” was DHGA Design-fl. Therefore, the committee will recommend DHGA Design-fl for Council approval.

The selection committee is comprised of Chris Marsh, Lou Recchio, Paul Webster and Ray Liggins. All committee members were present at the meeting.

Please refer to the sign in sheet for others in attendance.

Village of Royal Palm Beach Selection Committee Results - Exhibit F totals

Project Name: Architectural Design Services - Renovate & Expansion Recreation Center RFQ
Meeting Date: June 6, 2022
Meeting Time: 10:00 a.m.

		Committee Members					
Firms / Indicators	Chris Marsh	Lou Recchio	Paul Webster	Ray Liggins			
Borelli & Partners							
Total Points (0-100)	88	79	88	88	23	Committee Ranking** 6	
Individual Rank Score*	7	7	2	7			
					Total Rank Score		
CPZ Architects							
Total Points (0-100)	90	96	83	95	12	Committee Ranking** 3	
Individual Rank Score*	5	1	3	3			
					Total Rank Score		
DHGA Design							
Total Points (0-100)	98	95	76	99	9	Committee Ranking** 1	
Individual Rank Score*	1	2	5	1			
					Total Rank Score		
Pasquale Kuritzky Arch.							
Total Points (0-100)	87	73	55	85	32	Committee Ranking** 8	
Individual Rank Score*	8	8	8	8			
					Total Rank Score		
REG Architects							
Total Points (0-100)	93	93	93	94	11	Committee Ranking** 2	
Individual Rank Score*	3	3	1	4			
					Total Rank Score		
Song & Associates							
Total Points (0-100)	95	86	77	97	13	Committee Ranking** 4	
Individual Rank Score*	2	5	4	2			
					Total Rank Score		
Stephen Boruff Arch.							
Total Points (0-100)	89	92	75	92	21	Committee Ranking** 5	
Individual Rank Score*	6	4	6	5			
					Total Rank Score		
Synalovski Romanik Saye							
Total Points (0-100)	92	83	68	91	23	Committee Ranking** 6	
Individual Rank Score*	4	6	7	6			
					Total Rank Score		

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

**the number 1 firm shall have the lowest "Total Rank Score"

In the event of a total rank score tie, committee members shall attempt to break the tie by way of vote.

Committee Member Signature / Date:

Committee Member Name (Printed): Chris Marsh

Committee Member Signature / Date:

Committee Member Name (Printed): Lou Recchio

Committee Member Signature / Date:

Committee Member Name (Printed): Paul Webster

Committee Member Signature / Date:

Committee Member Name (Printed): Ray Liggins

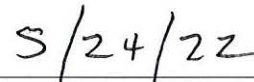
SCORING CRITERIA POINT SUMMARY FOR
Architectural Design Renovate & Expansion Recreation Center
(PR2201)

Firm Name	Borelli & Partners	CPZ Architects	DHGA Design	Pasquale Kuritzky Arch.	REG Architects	Song & Associates	Stephen Boruff Arch.	Synalovski Romanik Saye
Experience 6-30	30	30	30	30	30	30	30	30
Past Performance 0-10	8	8	10	8	8	8	8	8
Understands Project 0-30	23	25	30	23	27	28	24	26
Approach/Methods 0-20	17	17	18	16	18	19	17	18
Workload 0-10	10	10	10	10	10	10	10	10
Total Points	88	90	98	87	93	95	89	92
Individual Rank Score*	7	5	1	8	3	2	6	4

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.



Committee Member Signature



Date

Christopher Marsh

Committee Member Name (printed)

Renovate & Expansion Recreation Center (PR2201)

EX-6

SCORING CRITERIA POINT SUMMARY FOR
Architectural Design Renovate & Expansion Recreation Center
(PR2201)

Firm Name	Borelli & Partners	CPZ Architects	DHGA Design	Pasquale Kuritzky Arch.	REG Architects	Song & Associates	Stephen Boruff Arch.	Synalovski Romanik Saye
Experience 6-30	25	30	30	23	28	24	30	30
Past Performance 0-10	10	10	10	8	10	10	10	10
Understands Project 0-30	25	28	30	20	30	30	30	20
Approach/Methods 0-20	10	18	15	12	15	12	12	15
Workload 0-10	9	10	10	10	10	10	10	8
Total Points	79	96	95	73	93	86	92	83
Individual Rank Score*	7	1	2	8	3	5	4	6

1

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.


 Committee Member Signature

6-6-22
 Date

Louis Recchio
 Committee Member Name (printed)

SCORING CRITERIA POINT SUMMARY FOR
Architectural Design Renovate & Expansion Recreation Center
(PR2201)

Firm Name	Borelli & Partners	CPZ Architects	DHGA Design	Pasquale Kuritzky Arch.	REG Architects	Song & Associates	Stephen Boruff Arch.	Synalovski Romanik Saye
Experience 6-30	28	27	25	22	30	25	25	22
Past Performance 0-10	8	7	9	7	9	9	8	6
Understands Project 0-30	27	25	20	10	28	20	21	19
Approach/Methods 0-20	16	16	15	10	17	15	14	14
Workload 0-10	9	8	7	6	9	8	7	7
Total Points	88	83	76	55	93	77	75	68
Individual Rank Score*	2	3	5	8	1	4	6	7

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

Paul Webster

Digitally signed by Paul Webster
DN: cn=Paul Webster, o=RPB, ou=Public Works,
email=pwebster@royalpalmbeach.com, c=US
Date: 2022.06.06 08:49:17 -04'00'

Committee Member Signature

June 6, 2022

Date

Paul L. Webster, P.E., C.S.M.
Committee Member Name (printed)

SCORING CRITERIA POINT SUMMARY FOR
Architectural Design Renovate & Expansion Recreation Center
(PR2201)

Firm Name	Borelli & Partners	CPZ Architects	DHGA Design	Pasquale Kuritzky Arch.	REG Architects	Song & Associates	Stephen Boruff Arch.	Synalovski Romanik Saye
Experience 6-30	30	30	30	30	30	30	30	30
Past Performance 0-10	10	10	10	9	9	9	9	9
Understands Project 0-30	23	28	30	23	28	28	27	26
Approach/Methods 0-20	17	18	19	15	17	20	16	17
Workload 0-10	8	9	10	9	10	10	10	9
Total Points	0 88	0 95	0 99	0 85	0 94	0	0	0
Individual Rank Score*	1	1	1	1	1	1	1	1
	88	95	99	85	94	97	92	91
	7	3	1	8	4	2	5	4

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.


 Committee Member Signature

6/6/2022
 Date

RAY LIGGIN
 Committee Member Name (printed)



Village of Royal Palm Beach, Florida
Engineering Department
Architectural Design Services(PR2201) RFQ
Monday, June 6, 2022 at 10:00 AM

Initial Ranking Meeting Sign-In Sheet

Name	Company	Phone Number	Email Address
Chris Marsh	Village of Royal Palm Beach	(561) 790-5161	cmarsh@royalpalmbeach.com
Ray Liggins	Village of Royal Palm Beach	(561) 790-5162	rliggins@royalpalmbeach.com
Paul Webster	Village of Royal Palm Beach	(561) 790-5123	pwebster@royalpalmbeach.com
Lou Recchio	Village of Royal Palm Beach	(561)753-1228	lrecchio@royalpalmbeach.com
R. L. ed Hill	DH & Assoc.	521-329-1147	thill@dhsassoc.com
PERRY DOUGLASS	Sang & Assoc.	561-655-2423	pdouglass@sangandassociates.com
MANUEL AYALA	REG ARCHITECTS.	561-657-2383	mayala@regarchitects.com

--- Please leave a copy of your business card with this sheet ---



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411

Telephone (561) 790-5100 Fax (561) 790-5174 E-mail: clerk@royalpalmbeach.com

PUBLIC NOTICE

The Village of Royal Palm Beach will be holding a public meeting on

Monday, June 6, 2022 at 10:00 a.m.

in the Village Hall Conference Room

to make a selection for

Architectural Design Services RFQ