



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5138 Fax (561) 790-5129 E-mail: CodeEnforcement@royalpalmbeach.com

Code Enforcement

CODE ENFORCEMENT SPECIAL MAGISTRATE HEARING AGENT AUTHORIZATION FORM

If you, as the Property Owner, desire to have an authorized representative request a code enforcement hearing before the Code Enforcement Special Magistrate, appear at a code enforcement hearing, discuss your case with the Code Enforcement Special Magistrate, present evidence or testimony, agree to compliance terms, and/or negotiate code liens/fines on your behalf, then this form must be completed and returned to the Village Code Enforcement Department prior to the start of the code enforcement hearing. Failure to provide such form shall prevent your agent from appearing and speaking on your behalf. **EACH PROPERTY OWNER FOR A PROPERTY MUST COMPLETE A SEPARATE AGENT AUTHORIZATION FORM TO ALLOW THE AGENT TO ACT UPON HIS/HER/ITS BEHALF. AN AGENT AUTHORIZATION FORM IS NOT REQUIRED FOR ATTORNEYS REPRESENTING THE PROPERTY OWNER, OR FOR MANAGING MEMBERS, OFFICERS, OR DIRECTORS (AS CONFIRMED BY SUNBIZ) FOR PROPERTIES OWNED BY A COMPANY.**

RETURN COMPLETED FORM TO: Hunner Gensbugel
Village of Royal Palm Beach
Village Hall
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411

Date of Authorization: _____ / _____ / _____
Month Day Year

Owner Name: _____
Property Address: _____
Owner's Phone #: _____
Agent's Name: _____
Agent's Email: _____
Agent's Phone #: _____

I, Owner of the above-mentioned property, do hereby appoint Agent to represent me, and speak on my behalf, for the following matters:



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5138 Fax (561) 790-5129 E-mail: CodeEnforcement@royalpalmbeach.com

Code Enforcement

CE Case #(s): _____

Code Enforcement Special Magistrate Hearing Date(s): _____

_____, and any subsequent meetings where the foregoing case(s) is/are on the agenda.

I, Owner, further agree that this authorization becomes effective and binding on the date this form is notarized and shall remain in effect until terminated by the undersigned. This authorization creates an agency only for the purposes stated. The undersigned understands and assumes the risks and liabilities involved in granting of this agency and accepts full responsibility for any and all of the actions of the agent named herein related to requesting and appearing at hearings before the Code Enforcement Special Magistrate, discussing the case(s) with the Special Magistrate during such hearings, presenting evidence and testimony, agreeing to compliance terms, and/or negotiating code liens/fines on behalf of the aforementioned Owner. The undersigned hereby indemnifies and holds harmless the Village of Royal Palm Beach, its officers, employees, and agents for any damage to Owner caused by its agent or arising from this agency authorization.

Signature: _____

Print Name: _____

Title: _____

STATE OF _____)

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by _____. He/She is ☐ personally known to me, or ☐ produced _____ as identification.

Notary Public, State of _____

Print Name: _____

My commission expires: _____

Commission No.: _____